



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford

District 1

Gene Hall

District 2

J T Surles

District 3 ViceChair

Betsy Barfield

District 4 Chair

Stephen Walker

District 5

REGULAR SESSION AGENDA:

January 3, 2019 at the Courthouse Annex

435W.Walnut Street, Monticello, FL 32344

1. 6 PM–CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

- Resolution In Appreciation of Tim Sanders Service To Jefferson County -

3. CONSENT AGENDA

a) Approval of Agenda

b) General Fund/Transportation Vouchers For Approval: 1.3.2019

c) BOCC Minutes For Approval: 12.18.2018-Reg. Board Mtg.

4. GENERAL BUSINESS

a) Proposed Jefferson County Bike Trail - Concept & Agreement - Comm. Barfield

b) State Expenditure Plan Consultant Presentation - C. Rietow, ARPC

c) Contractor of Record Projects less than \$1,000,000.00 - EDC

d) "A" Building Final Construction Plans Proposal 1

e) Economic Development Project - Energize Documents, Letter of Agreement

f) Safety Improvements On U.S.Hwy. 90 Eastern Boundary of Monticello Ashville Hwy Area

g) Restore Act Property Purchase - Request From Comm. Walker To Prioritize a Land Purchase

5. Citizens Request & Input on Non-Agenda Items (3 Minute Limit Requested)

6. County Coordinator:

7. County Attorney

Commissioner Discussion Items

Adjourn

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams

Clerk of Courts

Parrish Barwick

County Coordinator

T. Buckingham Bird

County Attorney



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District 1

Gene Hall
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J T Surles
District 3 ViceChair

Betsy Barfield
District 4 Chairwoman

Stephen Walker
District 5

RESOLUTION #2019010319-01

WHEREAS, The Honorable Tim Sanders served the citizens of Madison County as their Clerk of Court for 24 years, from 1993 until his retirement in 2016, and

WHEREAS, Clerk Sanders was appointed by Governor Rick Scott to be the interim Jefferson County Clerk of Court and Comptroller, and was sworn in on November 1, 2017, and

WHEREAS, Clerk Sanders made good use of his 24 years of experience while interim Clerk of Court and Comptroller by efficiently and properly serving the citizens, the courts, and the Board of County Commissioners,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, JEFFERSON COUNTY, FLORIDA

The Board of County Commissioners expresses its appreciation to Mr. Sanders for a job well done and wishes him the best in the resumption of his retirement.

THIS 3RD DAY OF JANUARY 2019

Betsy Barfield, Chairwoman

ATTEST:

Kirk Ream, Clerk of Courts

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

REPORT DATE	12/27/2018	JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS						PAGE	1
SYSTEM DATE	12/27/2018	LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER						TIME	10:02:16
FILES ID	B							USER	KNEWBERRY
VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN. FUND			
Advanced Business System	01/03/2019	-	324284	12/14/2018	VR	01010319-024	Mtr#70303,70312,70313	275.67	.00
Advanced Business System	01/03/2019	-	324618	12/20/2018	VR	19010319-058	Mtr#68863	23.32	.00
Advanced Business System	01/03/2019	-	324618	12/20/2018	VR	28010319-059	Mtr#68863	23.31	.00
		CHECK TO VENDOR==>	VENDOR	ADVBUSIN	Advanced Business Systems	TOTALS		322.30	.00
Ard, Shirley & Rudolph,P	01/03/2019	-	11703	12/19/2018	VR	01010319-034	Planning Rep 01/19	2188.33	.00
		CHECK TO VENDOR==>	VENDOR	ARDSHIRL	Ard, Shirley & Rudolph,PA	TOTALS		2188.33	.00
Auto Tech of Miami, Inc.	01/03/2019	-	12071801	12/07/2018	VR	28010319-064	FireRescue-ReplWaterPump	1898.00	.00
		CHECK TO VENDOR==>	VENDOR	AUTOTECH	Auto Tech of Miami, Inc.	TOTALS		1898.00	.00
Gerald Barnes	01/03/2019	-	353	12/17/2018	VR	01010319-025	Library-Painting,Supplies	537.85	.00
		CHECK TO VENDOR==>	VENDOR	BARNESGE	Gerald Barnes	TOTALS		537.85	.00
T. Buckingham Bird	01/03/2019	-	01011901	01/01/2019	VR	01010319-003	Monthly Budget 01/19	2366.41	.00
		CHECK TO VENDOR==>	VENDOR	BIRDTBUC	T. Buckingham Bird	TOTALS		2366.41	.00
Marty Bishop	01/03/2019	-	01011901	01/01/2019	VR	01010319-001	Monthly Budget 01/19	20759.45	.00
		CHECK TO VENDOR==>	VENDOR	BISHOPM	Marty Bishop	TOTALS		20759.45	.00
Gale/Cengage Learning	01/03/2019	-	65561608	11/08/2018	VR	01010319-027	#213809 Best Sellers	124.75	.00
		CHECK TO VENDOR==>	VENDOR	CENGAGE	Gale/Cengage Learning	TOTALS		124.75	.00
Clock Service Company	01/03/2019	-	12211801	12/21/2018	VR	01010319-031	Annual Maintenance	450.00	.00
		CHECK TO VENDOR==>	VENDOR	CLOCKSER	Clock Service Company	TOTALS		450.00	.00
CurtisMorganGarageInc	01/03/2019	-	12833	12/17/2018	VR	22010319-052	SolidWaste-OilChange	88.88	.00
		CHECK TO VENDOR==>	VENDOR	CURTISMO	CurtisMorganGarageInc	TOTALS		88.88	.00
Duke Energy	01/03/2019	-	30571218	12/13/2018	VR	19010319-060	Act#8325563057	14.21	.00
Duke Energy	01/03/2019	-	30571218	12/13/2018	VR	19010319-061	Act#8325563057	57.19	.00
Duke Energy	01/03/2019	-	30571218	12/13/2018	VR	19010319-062	Act#8325563057	87.11	.00
Duke Energy	01/03/2019	-	30571218	12/13/2018	VR	28010319-063	Act#8325563057	14.21	.00
Duke Energy	01/03/2019	-	60801218	12/17/2018	VR	01010319-033	Act#3663516080	24.57	.00
		CHECK TO VENDOR==>	VENDOR	DUKE	Duke Energy	TOTALS		197.29	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Cricket Edwards	01/03/2019	-	12201801	12/20/2018	VR 14010319-042	Grant Writing Class	135.00	.00
CHECK TO VENDOR==>VENDOR EDWARDSC Cricket Edwards							TOTALS	135.00 .00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-006	State Attorney	645.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-007	Public Defender	393.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-008	Courthouse	1195.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-009	Property Appraiser	913.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-010	Tax Collector	752.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-011	Probation	93.33	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-012	Annex	563.30	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-013	Public Restrooms	193.50	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-014	Health Dept	1725.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-015	Planning Dept	200.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-016	Building Dept	200.00	.00
Ricardo Fadell	01/03/2019	-	190101JB	12/10/2018	VR 01010319-017	Library	875.00	.00
CHECK TO VENDOR==>VENDOR FADELLRI Ricardo Fadell							TOTALS	7748.13 .00
Angela Gray	01/03/2019	-	01011901	01/01/2019	VR 01010319-038	Quarterly Budget Jan-Mar	149957.79	.00
Angela Gray	01/03/2019	-	01011902	01/01/2019	VR 19010319-039	Fire Fees Jan-Mar	2214.75	.00
Angela Gray	01/03/2019	-	01011903	01/01/2019	VR 22010319-040	Solid Waste Fees Jan-Mar	2747.00	.00
CHECK TO VENDOR==>VENDOR GRAYANGE Angela Gray							TOTALS	154919.54 .00
Gulf Coast Lumber/Supply	01/03/2019	-	47080	12/19/2018	VR 22010319-051	#300166 Garden Hoe	19.99	.00
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*							TOTALS	19.99 .00
Howdys Rent A Toilet	01/03/2019	-	632216	12/21/2018	VR 01010319-022	#15916 Wacissa River Head	128.00	.00
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet							TOTALS	128.00 .00
Jeff.Co. Clerk of Courts	01/03/2019	-	01011901	01/01/2019	VR 01010319-002	Monthly Budget 01/19	30000.00	.00
CHECK TO VENDOR==>VENDOR JEFCLERK Jeff.Co. Clerk of Courts							TOTALS	30000.00 .00
Jeff Cnty Sheriff's Offi	01/03/2019	-	12171801	12/17/2018	VR 14010319-041	Budget Req. #4	325140.16	.00
Jeff Cnty Sheriff's Offi	01/03/2019	-	12201801	12/20/2018	VR 14010319-044	Grant Writing Class	455.00	.00
CHECK TO VENDOR==>VENDOR JEFFCOSH Jeff Cnty Sheriff's Offic							TOTALS	325595.16 .00
Lawson & Lawson Electric	01/03/2019	-	9296	12/14/2018	VR 22010319-048	SolidWaste-TrblshtCompact	290.00	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR	LAWSON&L	Lawson & Lawson Electric	TOTALS	290.00	.00
Madison County	01/03/2019	-	12201801	12/20/2018	VR 01010319-037	VA Shared Costs 12/18	1926.11	.00
			CHECK TO VENDOR==>VENDOR	MADISONB	Madison County	TOTALS	1926.11	.00
Marriott Hotels*	01/03/2019	-	12201801	12/20/2018	VR 14010319-043	Conf#95166336	417.00	.00
			CHECK TO VENDOR==>VENDOR	MARRIOTT	Marriott Hotels*	TOTALS	417.00	.00
Monticello Carquest Inc.	01/03/2019	-	38175507	12/18/2018	VR 22010319-047	Cust#263 2 Pin Round Flas	18.78	.00
Monticello Carquest Inc.	01/03/2019	-	38175521	12/18/2018	VR 22010319-046	Cust#263	177.09	.00
			CHECK TO VENDOR==>VENDOR	MONTCARQ	Monticello Carquest Inc.	TOTALS	195.87	.00
Monticello Milling Co.	01/03/2019	-	11952	12/19/2018	VR 01010319-023	Dog Food	84.00	.00
			CHECK TO VENDOR==>VENDOR	MONTIMIL	Monticello Milling Co.	TOTALS	84.00	.00
Piggly Wiggly	01/03/2019	-	3735	12/20/2018	VR 22010319-050	Act#105 Coffee,Creamer	44.29	.00
Piggly Wiggly	01/03/2019	-	3736	12/20/2018	VR 22010319-049	Act#105 Cups,Foil,Trays	29.30	.00
			CHECK TO VENDOR==>VENDOR	PIGGLYWI	Piggly Wiggly	TOTALS	73.59	.00
Pitney Bowes, Inc.	01/03/2019	-	10105246	12/11/2018	VR 01010319-032	#0010609171 #1010524696	46.02	.00
			CHECK TO VENDOR==>VENDOR	PITNEYBO	Pitney Bowes, Inc.	TOTALS	46.02	.00
Quill Corporation*	01/03/2019	-	3432708	12/11/2018	VR 01010319-035	Act#C2880593 #3432708	294.99	.00
			CHECK TO VENDOR==>VENDOR	QUILL	Quill Corporation*	TOTALS	294.99	.00
Redwire	01/03/2019	-	169283	12/25/2018	VR 01010319-018	#W1M1414 Annex	246.91	.00
			CHECK TO VENDOR==>VENDOR	REDWIRE	Redwire	TOTALS	246.91	.00
Register's Mini Storage	01/03/2019	-	01011901	01/01/2019	VR 01010319-004	Units B 17, 21-22	225.00	.00
			CHECK TO VENDOR==>VENDOR	REGISTMI	Register's Mini Storage	TOTALS	225.00	.00
Royal Mini Storage, Inc.	01/03/2019	-	01011901	01/01/2019	VR 01010319-005	Unit #47	110.00	.00
			CHECK TO VENDOR==>VENDOR	ROYALMIN	Royal Mini Storage, Inc.	TOTALS	110.00	.00
James Skipworth	01/03/2019	-	12181801	12/18/2018	VR 01010319-028	Janitorial Svcs 12/18	420.00	.00
			CHECK TO VENDOR==>VENDOR	SKIPWORJ	James Skipworth	TOTALS	420.00	.00
Small County Coalition	01/03/2019	-	FY 18-19	12/19/2018	VR 01010319-036	JC BOCC FY 18-19 Dues	3826.10	.00

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CHECK TO VENDOR==>VENDOR SMALLCOC Small County Coalition						TOTALS	3826.10	.00
Tommy Stover	01/03/2019	-	899150	12/11/2018	VR 01010319-026	Library-Run Wire	850.20	.00
CHECK TO VENDOR==>VENDOR STOVER Tommy Stover						TOTALS	850.20	.00
Tri-County Electric Coop	01/03/2019	-	90051218	12/20/2018	VR 22010319-055	Act#72001059005	73.92	.00
Tri-County Electric Coop	01/03/2019	-	90081218	12/20/2018	VR 22010319-053	Act#72001059008	53.60	.00
Tri-County Electric Coop	01/03/2019	-	90091218	12/20/2018	VR 22010319-056	Act#72001059009	148.09	.00
Tri-County Electric Coop	01/03/2019	-	90101218	12/20/2018	VR 22010319-057	Act#72001059010	77.44	.00
Tri-County Electric Coop	01/03/2019	-	90111218	12/20/2018	VR 22010319-054	Act#72001059011	137.18	.00
CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop.						TOTALS	490.23	.00
ULTRA SHRED TECHNOLOGIES	01/03/2019	-	114967	12/26/2018	VR 01010319-019	Document Destruction	72.00	.00
CHECK TO VENDOR==>VENDOR ULTRASH ULTRA SHRED TECHNOLOGIES						TOTALS	72.00	.00
UniFirst Corporation	01/03/2019	-	0177460	12/20/2018	VR 22010319-045	Cust#1237569	186.25	.00
UniFirst Corporation	01/03/2019	-	0177470	12/20/2018	VR 01010319-029	Cust#1311916	89.40	.00
UniFirst Corporation	01/03/2019	-	0177479	12/20/2018	VR 01010319-030	Cust#1381144	30.78	.00
UniFirst Corporation	01/03/2019	-	0177972	12/27/2018	VR 01010319-020	Cust#1311916	89.40	.00
UniFirst Corporation	01/03/2019	-	0177981	12/27/2018	VR 01010319-021	Cust#1381144	30.78	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation						TOTALS	426.61	.00
CASH ACCOUNT # 011010000						TOTALS	557473.71	.00
BANK ACCOUNT # 0101001611						TOTALS	557473.71	.00
FINAL REPORT TOTALS							557473.71	.00

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SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 01/03/2019 TO 01/03/2019
VENDOR
VOUCHER TO 99999999
CASH CODE 01001

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

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USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111010000					CASH-CHECKING-CO TRANS		
Advanced Business System	01/03/2019	-	324193	12/13/2018	VR 11010319-002	Mtr#70306,70314	107.95	.00
		CHECK TO VENDOR==>VENDOR	ADVBUSIN	Advanced Business Systems	TOTALS		107.95	.00
Beard Equipment Company	01/03/2019	-	1080149	12/13/2018	VR 11010319-007	#700352 Edge7'x6"x5/8 (8)	1026.00	.00
		CHECK TO VENDOR==>VENDOR	BEARD	Beard Equipment Company	TOTALS		1026.00	.00
CenturyLink	01/03/2019	-	83041218	12/16/2018	VR 11010319-001	Act#312168304	431.56	.00
		CHECK TO VENDOR==>VENDOR	CENTLINK	CenturyLink	TOTALS		431.56	.00
Conrad Yelvington Distri	01/03/2019	-	952893	12/14/2018	VR 11010319-017	Yard	3414.01	.00
		CHECK TO VENDOR==>VENDOR	CONRADYE	Conrad Yelvington Distrib	TOTALS		3414.01	.00
DUVAL ASPHALT	01/03/2019	-	07501620	11/30/2018	VR 11010319-012	EZ Street 50lb Bag	840.00	.00
		CHECK TO VENDOR==>VENDOR	DUVALASP	DUVAL ASPHALT	TOTALS		840.00	.00
First Call Truck Parts	01/03/2019	-	36209	12/13/2018	VR 11010319-011	#4505 Bulk Gallon Def	515.13	.00
		CHECK TO VENDOR==>VENDOR	FIRSTCAL	First Call Truck Parts	TOTALS		515.13	.00
Gulf Coast Lumber/Supply	01/03/2019	-	46985	12/18/2018	VR 11010319-014	#300170 Brush,Shovel,Hdl	48.26	.00
		CHECK TO VENDOR==>VENDOR	GULFCOLU	Gulf Coast Lumber/Supply*	TOTALS		48.26	.00
Treadmaxx Tire Distr. In	01/03/2019	-	345032	11/08/2018	VR 11010319-010	#26379 Tires (2)	924.30	.00
		CHECK TO VENDOR==>VENDOR	KAUFFMAN	Treadmaxx Tire Distr. Inc	TOTALS		924.30	.00
Monticello Carquest Inc.	01/03/2019	-	38175487	12/18/2018	VR 11010319-009	Cust#132 Hyd Hose-Bulk	239.11	.00
		CHECK TO VENDOR==>VENDOR	MONTCARQ	Monticello Carquest Inc.	TOTALS		239.11	.00
Monticello News	01/03/2019	-	11009	12/17/2018	VR 11010319-013	Subscription Renewal	120.00	.00
		CHECK TO VENDOR==>VENDOR	MONTINEW	Monticello News	TOTALS		120.00	.00
O'Reilly Automotive, Inc	01/03/2019	-	5-356300	12/10/2018	VR 11010319-006	#336410 Filters,EngMount	276.14	.00
O'Reilly Automotive, Inc	01/03/2019	-	5-356337	12/10/2018	VR 11010319-005	#336410 Battery	142.96	.00
O'Reilly Automotive, Inc	01/03/2019	-	5-357347	12/19/2018	VR 11010319-003	#336410 Filters	230.17	.00
		CHECK TO VENDOR==>VENDOR	OREILLY	O'Reilly Automotive, Inc.	TOTALS		649.27	.00
Ring Power Corporation*	01/03/2019	-	C4493272	12/04/2018	VR 11010319-004	#024320 Pump	78.35	.00

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*	TOTALS	78.35	.00
Ward International Truck	01/03/2019	-	3032409	12/12/2018	VR 11010319-008	Spring-Air Ride	392.96	.00	
						CHECK TO VENDOR==>VENDOR WARDINTE Ward International Trucks	TOTALS	392.96	.00
3Y OUTDOOR EQUIPMENT	01/03/2019	-	135896	10/31/2018	VR 11010319-015	Pole Pruner	649.95	.00	
3Y OUTDOOR EQUIPMENT	01/03/2019	-	136706	11/15/2018	VR 11010319-016	Backpack Blower	549.99	.00	
						CHECK TO VENDOR==>VENDOR 3YOUTDOR 3Y OUTDOOR EQUIPMENT	TOTALS	1199.94	.00
						CASH ACCOUNT # 111010000	TOTALS	9986.84	.00
						BANK ACCOUNT # 0101006511	TOTALS	9986.84	.00
						FINAL REPORT TOTALS	9986.84	.00	

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CASH CODE 08008

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY	VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L	CASH ACCOUNT-011010000			CASH-CHECKING-GEN. FUND				
Conrad Yelvington Distri	01/03/2019	-	949644	12/10/2018	VR	27010319-003	Limerock Base	5393.53	.00
Conrad Yelvington Distri	01/03/2019	-	952679	12/13/2018	VR	27010319-004	Limerock Base	5545.56	.00
Conrad Yelvington Distri	01/03/2019	-	953593	12/17/2018	VR	27010319-005	Limerock Base	1220.18	.00
CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib							TOTALS	12159.27	.00
Tallahassee Transport LL	01/03/2019	-	702388	12/19/2018	VR	27010319-001	16 Loads	2550.00	.00
Tallahassee Transport LL	01/03/2019	-	702400	12/17/2018	VR	27010319-002	8 Loads	750.00	.00
CHECK TO VENDOR==>VENDOR TALLTRAN Tallahassee Transport LLC							TOTALS	3300.00	.00
CASH ACCOUNT # 011010000							TOTALS	15459.27	.00
BANK ACCOUNT # 0101001611							TOTALS	15459.27	.00
FINAL REPORT TOTALS								15459.27	.00

REPORT DATE 12/27/2018
SYSTEM DATE 12/27/2018
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 2
TIME 10:32:31
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 01/03/2019 TO 01/03/2019
VENDOR
VOUCHER 27010319 TO 27010319
CASH CODE 01001

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

BIKE TRAIL AGREEMENT

THIS TRAIL AGREEMENT (this "AGREEMENT"), made this 3rd day of January 2019, by and between DUKE ENERGY FLORIDA, LLC, a Florida Liability Company d/b/a Duke Energy, a Florida Corporation (hereinafter referred to as "DUKE ENERGY") whose address is 3300 Exchange Place, Lake Mary, Florida, 32746 and JEFFERSON COUNTY, a political subdivision of the State of Florida (hereinafter referred to as "COUNTY");

W I T N E S S E T H:

WHEREAS, DUKE ENERGY is the owner of the fee simple title of those certain lands presently serving as right-of-way corridors for DUKE ENERGY's network of electric transmission and distribution lines and certain other lands in the county of Jefferson and cited for reference on attached hereto as **Exhibit "A"** and by this reference incorporated herein and made a part hereof; and

WHEREAS, the above-cited deeds of conveyance and/or easement documents, which shall be referred to hereinafter collectively as DUKE ENERGY's Property, afford DUKE ENERGY the right, by appropriate legal means, to restrict any use of the said right-of-way corridors which is inconsistent with the safe and efficient construction, reconstruction, operation or maintenance of DUKE ENERGY's existing or future facilities therein; and

WHEREAS, COUNTY desires to occupy and utilize a portion of said lands for the purposes of operating a multi-use trail, as described in the attached **Exhibit "B"** (sometimes referred to herein as "COUNTY's Utilization or The Trail"), which utilization shall not interfere with DUKE ENERGY's continued operation and maintenance of DUKE ENERGY's current and future high voltage electric transmission and distribution lines and related facilities located thereon; and

WHEREAS, this AGREEMENT is for the purpose of recognizing the COUNTY's Utilization of DUKE ENERGY'S Property as a multi-use trail for the public, and to provide for cooperation and access during the use and maintenance of said trail; and

WHEREAS, DUKE ENERGY is willing to grant to the COUNTY the desired occupancy and utilization, subject to certain terms and conditions.

NOW, THEREFORE, for and in consideration of the benefits herein provided, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

The above recitals are incorporated herein as if set forth herein.

A. DUKE ENERGY hereby authorizes COUNTY to operate and maintain a twelve (12) foot wide multi-use trail (the "Trail") over those portions of DUKE ENERGY's Property as depicted in **Exhibit "B"** which is attached and incorporated herein, which has been reviewed and approved by DUKE ENERGY. For purposes of this Agreement the term Trail shall also be deemed to mean the Multi Use Paths or Shared Use Paths as defined by AASHTO (American Association of State Highway and Transportation Officials).

- B. Compliance with the said location and specifications depicted on said **Exhibit "B"** is necessary and essential to render the COUNTY's Utilization of DUKE ENERGY's Property consistent with DUKE ENERGY's continued operation and maintenance needs of DUKE ENERGY's high voltage electric transmission and distribution lines and related facilities located thereon. Any breach of the plans or specifications depicted on **Exhibit "B"** shall permit DUKE ENERGY to be able to shut the Trail down without liability to COUNTY until the breach is remedied to comply with **Exhibit "B."** **Exhibit "B"** shall not be modified or changed without the express written approval of DUKE ENERGY.
- C. All of COUNTY's activities, operations, and equipment used within the Trail, either beneath or in proximity to any of DUKE ENERGY'S facilities shall at all times be in strict compliance with the applicable provisions of the National Electrical Safety Code, the Occupational Safety and Health Administration, and any other applicable Federal, State and Local Requirements.
- D. The Trail shall be for the benefit of public use and enjoyment.
- E. The COUNTY hereby agrees to notify the COUNTY's employees, agents, contractors, representatives, or other persons modifying or maintaining the Trail, and to post notices along the Trail notifying the Public and all persons engaging in COUNTY's activities within said DUKE ENERGY's Property, that extreme caution is necessary around all of DUKE ENERGY's electrical facilities, supporting structures, anchor guys or related appurtenances, and in the event of any damages or injuries, the COUNTY shall immediately report the nature and extent thereof to DUKE ENERGY's nearest local office. COUNTY agrees to put up signs along that portion of the Trail within DUKE ENERGY's Property stating that "the Trail is owned and maintained by the COUNTY". The signs shall provide COUNTY's current phone number to call for maintenance concerns or emergencies.
- F. The Trail must not exceed a total of twelve (12') feet in width, regardless of the surface construction material.
- G. A minimum separation of twenty-five (25') feet is required between the Trail or shoulder or associated grading and any DUKE ENERGY electrical support structures or related facility. This includes, but is not limited to, poles, towers, guy anchor(s), equipment, etc.
- H. The COUNTY shall be responsible for safety and liability associated with the operation, maintenance and use of the Trail.

- I. Bollards shall be installed by COUNTY at its sole cost and expense per DUKE ENERGY specifications, with DUKE ENERGY locks, where the Trail heads connect with roads/streets as to prevent vehicular traffic.
- J. DUKE ENERGY may require reinforcement of the Trail at specified access points along the corridor for DUKE ENERGY heavy equipment crossings. These Trail reinforcement areas shall consist of a twenty (20') foot long, twelve (12') foot wide paved area capable of supporting 80,000 lbs. with pavement markings indicating "heavy equipment crossing".
- K. Culverts shall be installed where the Trail crosses creeks, ditches, etc. These culverts shall be capable of supporting 80,000 lbs., and shall be a minimum of twenty feet (20') wide. Signage must indicate the maximum load of the crossing at culvert approach.
- L. Other than DUKE ENERGY's facilities, and those facilities approved and shown on the construction plans for the Trail within DUKE ENERGY's Property, no structures including, but not limited to, lights, signs, benches, exercise equipment, irrigation systems, overhead wires, poles, light standards, dumpsters, trees, buildings, obstacles or other facilities shall be located, constructed or installed within DUKE ENERGY's Property
- M. All operation, use and maintenance of the Trail and planting of vegetation shall adhere to the Shared Use Path/Trail Guidelines which are attached hereto and incorporated herein as **Exhibit "C"**. There shall be no planting of any new vegetation on or along the Trail without DUKE ENERGY'S prior written consent.
- N. DUKE ENERGY reserves the right to close, without notice, all or a portion of the Trail located within DUKE ENERGY'S Property, for any length of time, for maintenance or emergency line operations, but shall provide the COUNTY with notice of any such closing at least two (2) weeks in advance whenever reasonably practical.
- O. Except as otherwise provided herein, DUKE ENERGY will not be held responsible for any damages to the Trail due to DUKE ENERGY's operations or for any liability based on the use of the Trail. DUKE ENERGY shall not be liable for any damages to the COUNTY's Utilization or operation of the Trail whatsoever resulting from DUKE ENERGY's continued use and occupancy of DUKE ENERGY's Property with the understanding that DUKE ENERGY shall not willfully cause damage to or unreasonably interfere with the COUNTY's Utilization. DUKE ENERGY agrees to notify the COUNTY immediately if it inadvertently damages any of the Trail while maintaining DUKE ENERGY's infrastructure, and further agrees to take steps to temporarily ensure that said damaged area is properly identified and secured from public access. However, COUNTY agrees that it will repair, at its sole costs, any damage that DUKE ENERGY may cause to the Trail during DUKE ENERGY's construction, operation and maintenance of its facilities.

- P. COUNTY acknowledges that its use of the Trail and/or DUKE ENERGY's Property shall be at COUNTY's sole risk and expense. Except as otherwise provided herein, DUKE ENERGY shall in no way be liable to COUNTY or any third party for any costs, expenses, losses, damages, or liabilities incurred by COUNTY or any third party in its use of DUKE ENERGY's Property. Each party agrees to defend, indemnify and hold harmless the other, its officials and employees from all claims, actions, losses, suits, judgments, fines, liabilities, costs and expenses (including attorney's fees) attributable to its own negligent acts or omissions, or those of its officials and employees acting within the scope of their employment, or arising out of or resulting from its negligent performance under this Agreement. Nothing contained herein shall constitute a waiver of COUNTY's sovereign immunity or the provisions of section 768.28, Florida Statutes. The foregoing shall not constitute an agreement by either party to assume any liability for the acts, omissions and/or negligence of the other party.
- Q. Without waiving its right to sovereign immunity as provided in section 768.28, Florida Statutes, COUNTY acknowledges to be self-insured for General Liability and Automobile Liability with coverage limits of as set forth in Section 768.28, Florida Statutes. COUNTY agrees to maintain commercial insurance or to be self-insured for Workers' Compensation & Employers' Liability in accordance with Chapter 440, Florida Statutes. Upon request, COUNTY shall provide an affidavit or Certificate of Insurance evidencing self-insurance or commercial insurance up to sovereign immunity limits, which DUKE ENERGY agrees to find acceptable for the coverage mentioned above. DUKE ENERGY's failure to request proof of insurance or to identify any deficiency in coverage or compliance with the foregoing requirements shall not relieve COUNTY of its liability and obligations under this Agreement. COUNTY shall require all contractors performing work within DUKE ENERGY's Property to procure and maintain workers' compensation, commercial general liability, business auto liability and contractor's pollution liability coverage. DUKE ENERGY shall be named as an additional insured on all general liability policies.
- R. As a safeguard in respect to Paragraph "P" above, COUNTY will carry, and/or will cause all of its contractors to carry, policies of insurance acceptable to DUKE ENERGY with respect to General Liability insuring against all risks to all persons or entities which may sustain property damage or personal injury as a result of the combined acts and omissions of the COUNTY or DUKE ENERGY, which may be related in any way to COUNTY's use of the Trail or DUKE ENERGY's Property, with Bodily Injury limits not less than \$2,000,000 each person and \$5,000,000 each occurrence and with Property Damage limits not less than \$500,000 each occurrence and \$1,000,000 aggregate. DUKE ENERGY shall be named as an additional insured on such insurance policies. COUNTY will have the insurance policies mentioned endorsed by their insurance carrier to provide blanket contractual coverage expressly with respect to Paragraph "P" above, to the full limits of and for the liabilities insured under said policies. Prior to commencing initial construction activities within the right-of-way and/or easement, COUNTY will furnish DUKE ENERGY with a fully completed

certificate of insurance, in duplicate, evidencing insurance coverage of the liability assumed under said Paragraph "P."

- S. COUNTY shall adhere to applicable regulatory provisions regarding clearances between ground level and electric conductors. DUKE ENERGY's Property contains or will contain high voltage power lines. Extreme caution must be used when working within the Trail and within DUKE ENERGY's Property.
- T. The area within DUKE ENERGY's Property which is disturbed by the COUNTY's Utilization, shall be restored by the COUNTY to a condition at least as good as that which existed prior to construction.
- U. COUNTY shall be responsible for clean-up of any and all hazardous material spills resulting from the COUNTY's Utilization which may occur within DUKE ENERGY's Property. If a hazardous material spill occurs within DUKE ENERGY's property, the COUNTY shall immediately report the nature and extent of the spill to DUKE ENERGY's nearest local office.
- V. COUNTY shall be responsible for maintaining the Trail in a condition compatible with the surrounding area.
- W. COUNTY agrees that no burning, refueling or permanent stockpiling of dirt or other materials is allowed within DUKE ENERGY's property.
- X. COUNTY agrees to furnish DUKE ENERGY'S Asset Protection Specialist, currently Ethan Pardue, with a set of as-built drawings of the COUNTY's utilization area within thirty (30) days of completion of construction, noting the location of the COUNTY's improvements within DUKE ENERGY's Property and DUKE ENERGY's nearest structures.
- Y. DUKE ENERGY does not guarantee that COUNTY's Utilization will be completely compatible with the safe and efficient operation and maintenance of DUKE ENERGY's existing and future high voltage electric transmission and distribution lines within DUKE ENERGY's Property
- Z. In the event that COUNTY's utilization interferes with DUKE ENERGY'S present or future use of the subject Property, COUNTY agrees to relocate or adjust the Trail at COUNTY's sole cost and expense.
- AA. Should COUNTY decide, at its sole discretion, that relocation or adjustment of the Trail pursuant to Section Z herein is impossible, impractical or not in the best interests of COUNTY, COUNTY agrees to reimburse DUKE ENERGY for all expenses associated with the relocation of any existing DUKE ENERGY facilities necessitated by COUNTY's utilization.

BB. DUKE ENERGY's Asset Protection Specialist (currently Ethan Pardue 352-694-8548) shall be notified by COUNTY at least fourteen (14) days prior to COUNTY's commencement of initial activities within DUKE ENERGY's Property.

CC. This Agreement shall not be assigned or transferred, in whole or in part, by COUNTY without the express written consent of DUKE ENERGY.

DD. This AGREEMENT shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have caused this TRAIL AGREEMENT to be executed as of the day and year first above written.

DUKE ENERGY, LLC, a Florida limited
Liability Company

By: _____

Kris Tietig

Manager, Land Services Florida

WITNESSED BY:

Signature of First Witness

Print Name of First Witness

Signature of Second Witness

Print Name of Second Witness

State of _____)
_____) ss

County of _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2019, by _____ of DUKE ENERGY _____, a _____. He/She personally appeared before me at the time of notarization, and is personally known to me or has produced _____ as identification.

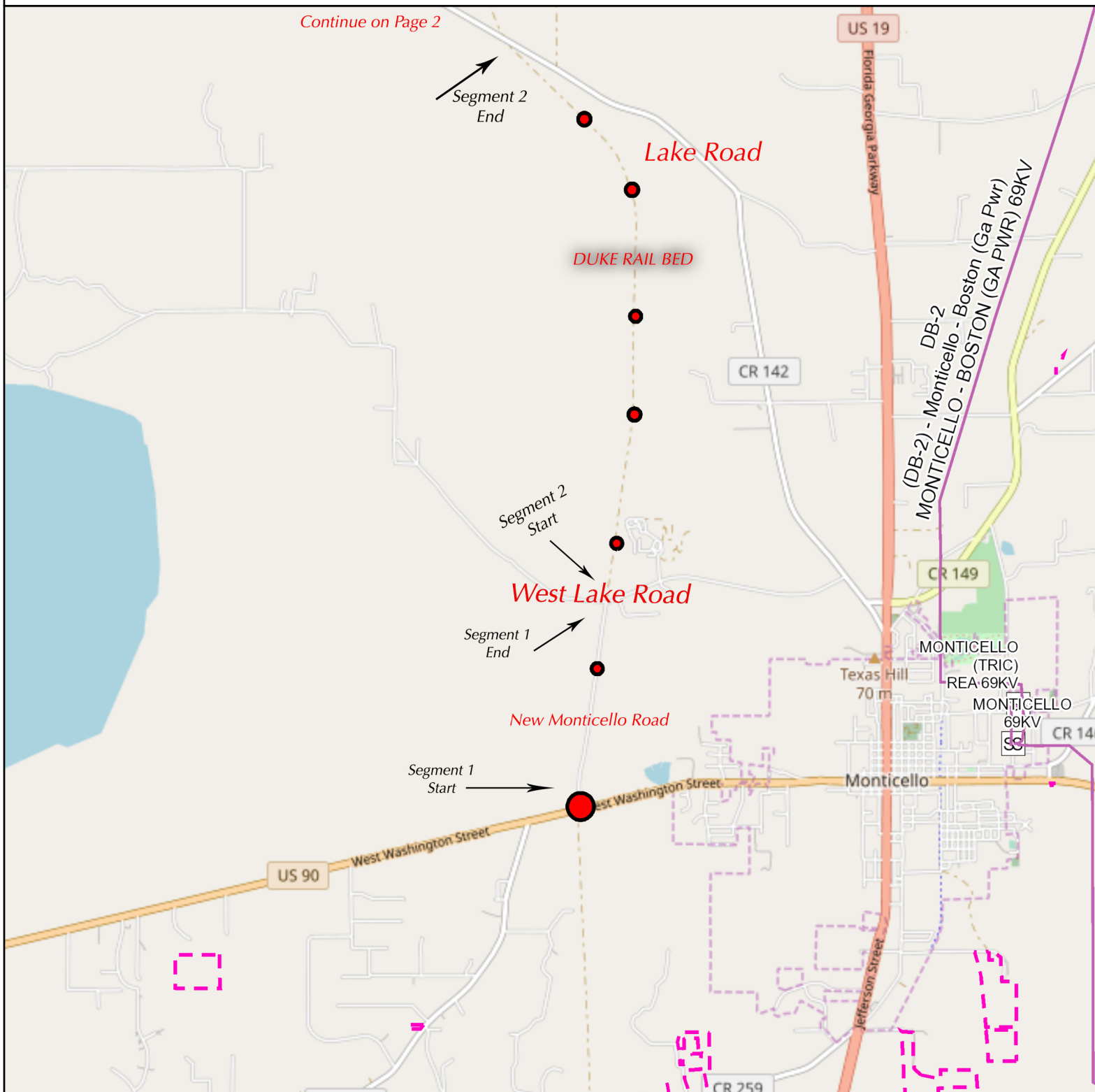
NOTARY SEAL

Print Name:

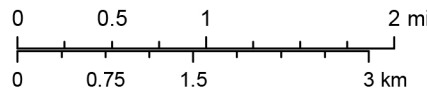
Notary Public

Serial Number:

My Commission Expires:



NOTE: PROPERTY LINES AS SHOWN WHERE PLOTTED FROM INSTRUMENT # AND SITE IMPROVEMENTS FROM GIS DATA



1:65,923
WGS 1984 Web Mercator Auxiliary Sphere
Projection: Mercator Auxiliary Sphere
Datum: WGS 1984



Jefferson County

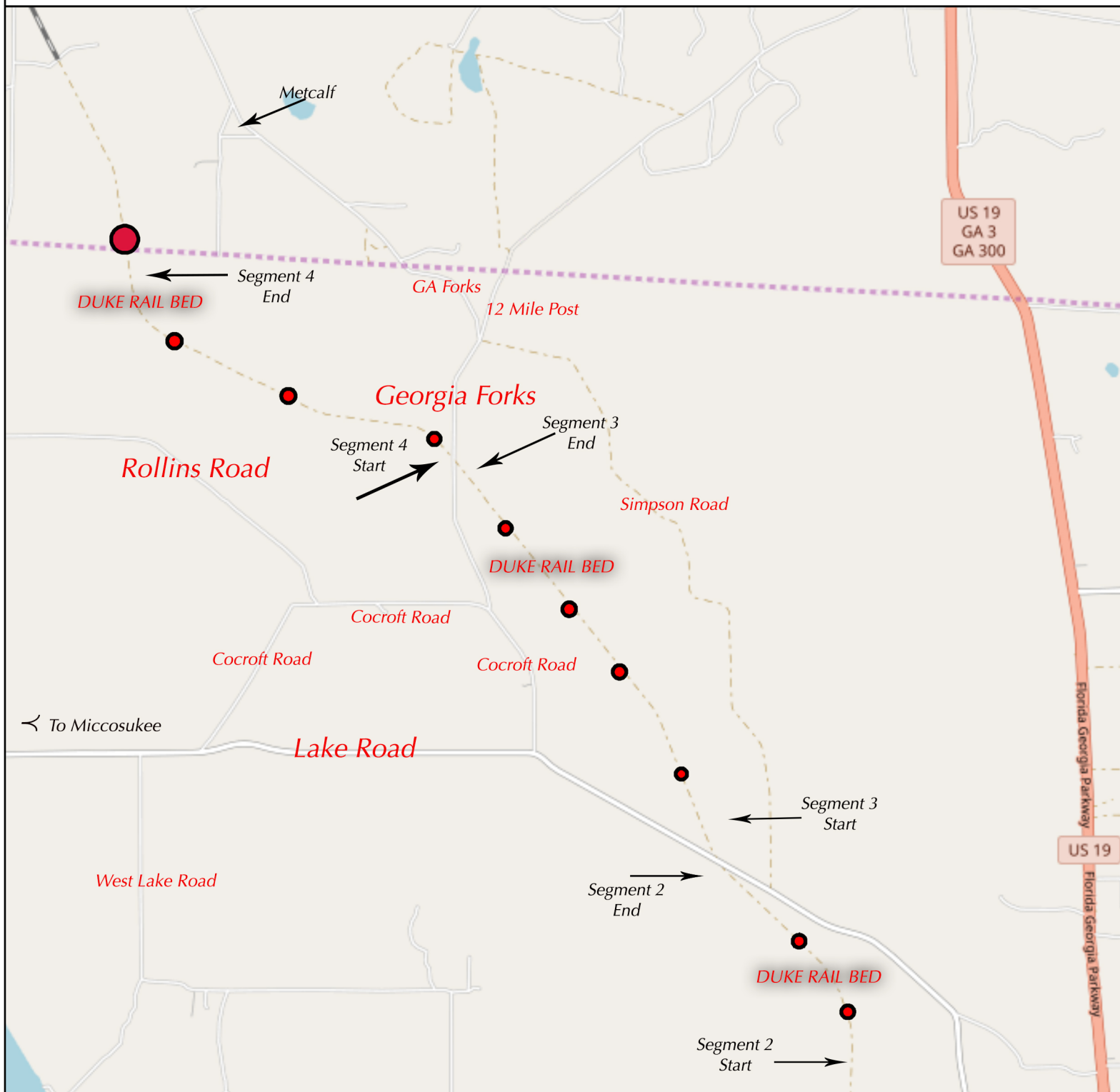
Page 1

SITE NAME: **Bike Trail**

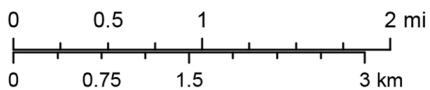


DR.	EXHIBIT MAP OF: Duke Energy Transmission Corridor		
CK.	EXHIBIT MAP FOR: Bike Trail Path		
DATE 11/8/2018	LOCATION Monticello Rd. to FL/GA Line		Exhibit "A"
SITE #	LU #	MAP # Page 1	EMAX #

THIS IS NOT A SURVEY. LOCATIONS SHOWN ARE APPROXIMATE. THE ACTUAL CENTERLINE LOCATION OF THE UTILITY LINE IS THE CENTERLINE OF THE EASEMENT



NOTE: PROPERTY LINES AS SHOWN WHERE
PLOTTED FROM INSTRUMENT #
AND SITE IMPROVEMENTS FROM GIS DATA



1:65,923

WGS 1984 Web Mercator Auxiliary Sphere
Projection: Mercator Auxiliary Sphere
Datum: WGS 1984



Jefferson County

Page 2

SITE NAME: **Bike Trail**



DR.	EXHIBIT MAP OF: Duke Energy Transmission Corridor		
CK.	EXHIBIT MAP FOR: Bike Trail Path		
DATE 11/8/2018	LOCATION Monticello Rd. to FL/GA Line		Exhibit "A"
SITE #	LU #	MAP # Page 2	EMAX #

Duke Trail
December 2018
Exhibit “B”

1. **Trailheads:** Given the length of the trail from the main trailhead and potential connection with future trails or greenways, this trail is viewed as a potential destination for some users. While the trail will begin at New Monticello Road and West Lake Road the intent is to locate the primary trailhead at city center in the parking lot behind the Tax Collection (500 West Walnut Street) in Monticello. Parking is available along with restrooms for trail users.
2. **Amenities:** Except for signage, no amenities are planned for the trail
 - a) **Signage:**
 - Regulatory (safety, rules, regulations) – addressing access and usage highlighting the prohibition to accessing adjacent private lands
 - Directional (mile markers, landmarks, connections)
 - Interpretive (educations)
 - Exercise (could be incorporated with directional mile markers)
3. **Trail Form:** The trail will have a width of between 8 to 12 feet and will be placed on the raised portion of the railbed. Existing access crossings for land owners with property adjacent to the trail will remain intact and usable by land owners.
4. **Surface Material:** The trail surface shall consist of a variety of surfaces including crushed stone (road base) and a natural earth surface. The surface shall offer inexpensive maintenance costs limited primarily to fixing drainage problems, repairing eroded areas and removing vegetation. This type of trail can usually be built and maintained by volunteers.
5. **Safety Features at Roadway Crossings:** User safety is the ultimate concern in design of the trail. In addition to alignment and surface treatment of the trail, regulatory signage is included to ensure the safety of users.
 - a) **Intersections:** There are two primary intersection and one secondary intersection on the length of the trail 1) West Lake Road 2) Lake Road and 3) Georgia Forks Road (secondary). The following safety elements will be included at each street intersection:
 - Bollards
 - Signage (pedestrian & vehicular)
 - Painted striping at road crossings (except for Georgia Forks – that is a dirt road).
6. **Trail Maintenance:** The trail will be maintained by Jefferson County with support from volunteer users.



Electric Transmission Right of Way Requirements for Shared-Use Paths/Trails

This list of Duke Energy's transmission right of way requirements for the co-location of shared-use paths/trails has been developed as a guideline to answer the most frequently asked questions. This should not be considered a comprehensive list of all requirements or factors that may need to be addressed. You should contact the Asset Protection Right of Way Specialist if you have additional questions or concerns. This list of requirements and guidelines is subject to change at any time and without notice. Duke Energy reserves all rights conveyed to it by the right of way agreement applicable to the subject property. An engineering drawing, including topographic grade changes, location of Duke Energy structures and paths/trails must be approved by an Asset Protection Specialist.

Compliance with these Duke Energy Shared-Use Path/Trails requirements, or approval of any such plans by Duke Energy, does not guarantee that other applicable requirements imposed by any local, county, state, federal or other applicable regulatory agency have been satisfied.

Definition: For purposes of this document the term "trail(s)" shall be used to refer to Multi-Use Paths or Shared-Use Paths as defined by the American Association of State Highway and Transportation Officials (AASHTO).

1. The trails must not exceed a total of 12 feet in width, regardless of the surface construction material.
2. A minimum separation of 25 feet is required between the trail and its associated easement, to any Duke Energy electrical facility. This includes, but is not limited to, poles, towers, guy anchor(s), equipment, etc. If the owner of the trail is not the current owner of the fee simple title to the lands underlying Duke Energy's easement, the trail owner shall obtain a legally sufficient easement from the current fee simple title owner and produce said easement to Duke Energy prior to commencing activities within the Duke Energy easement. In the event a private easement is not required, no portion of the trail or shoulder, or associated grading, shall be located within 25 feet of any electrical facility.
3. The owner of the trail shall be responsible for safety and liability associated with its construction or use thereof.
4. Bollards shall be installed per Duke Energy specifications, with Duke Energy locks, where the trailheads connect with roads/streets as to prevent vehicular traffic. Duke Energy may require reinforcement of the trail at specified access points along the corridor for Duke Energy heavy equipment crossings. These trail reinforcement areas shall consist of a 20-foot-long, 10-foot-wide paved area capable of supporting 80,000 pounds with pavement markings indicating "heavy equipment crossing."
5. Culverts shall be installed where the trails cross creeks, ditches, etc. These culverts shall be capable of supporting 80,000 pounds, and shall be a minimum of 20 feet wide. Signage must indicate the maximum load of the crossing at culvert approach.
6. No structures including, but not limited to, lights, signs, benches, exercise equipment, and irrigation systems shall be located within the Duke Energy easement.
7. Planting of vegetation shall adhere to the Right of Way (RW) Restrictions Guidelines for the specific Duke Energy territory. A copy of the RW Restrictions/Guidelines can be obtained from your Asset Protection Specialist.
8. Duke Energy reserves the right to close, without notice, all or a portion of the trail located within the transmission line easement, for any length of time, for construction, maintenance or emergency line operations.
9. Duke Energy will not be held responsible for any damages to the trails due to its operations or any liability based on the use of the trail. Prior to the installation of a shared-use trail, a "Trail Encroachment Agreement", which includes "hold harmless" language, shall be executed with Duke Energy. In addition, deed information of all property owners that the trail affects must be supplied to Duke Energy. Proof that the property owners have signed an easement agreement with the owner of the trail will be required, as applicable.
10. All other Duke Energy electric transmission right of way restrictions/guidelines shall apply to the installation of trails.

We hope this is useful information. If you have additional questions or plan any activity not mentioned above, please contact:

Duke Energy Representative

Phone Number

Duke Rail Bed Jefferson County- 2018



Best Section of the Trail



G. S. Preble Engineering, Inc.

2822 Remington Green Circle ♦ Suite 201 ♦ Tallahassee ♦ Florida ♦ 32308

December 27, 2018

Mrs. Betsy Barfield
Jefferson County Commission Chairman
387 De Sercey Lane
Monticello Florida 32344

RE: Duke Rail-To-Trail Bridges Jefferson County
Our Project # 095.001

Dear Commissioner Barfield:

As you requested, here is a report of our findings and conclusions regarding the above referenced project.

General Information:

This project is the conversion of three existing rail road bridges for use as public bicycle/pedestrian trail bridgeS. It is our opinion that these bridges are safe for the intended purpose provided that certain repair/improvements are made as noted below.

Background:

On Saturday Dec 5th 2018 along with Mr. Rick Ashton and yourself we visited the site of the three bridges to determine if they are suitable for use a pedestrian/bicycle bridges. At the time of our visit the train rails had been removed. The bridge we reviewed are at the locations noted below:

- North Bridge - across an un-named tributary of Ward Creek and consisting of eight twelve foot spans
- Middle Bridge - across an un-named tributary of Ward Creek and consisting of eight twelve foot spans
- South Bridge - across an un-named tributary of Ward Creek and consisting of four twelve foot spans

Each bridge was similarly constructed of treated timber as follows - 6x8 timber cross ties spaced 14" apart were supported by two 16" wide, 33" deep timber beams spaced 5 feet apart, these in turn were supported by large timber pile caps and timber piling. Each end of the bridges included earth retaining walls also constructed of timber.

With the exception of the cross ties, the bridges are in excellent condition and certainly capable of supporting the loads associated with a pedestrian/bicycle trail bridge. However, some repairs and modifications will be required as depicted on the attached drawings and generally described below:

- Approximately $\frac{1}{4}$ of the existing cross ties will need to be removed and replaced with new double 2x10 timber beams. Other cross ties may be abandoned in place and yet others will need to be augmented with double 2x10 timber beams.
- A new timber deck constructed of 2x6 lumber will be required for the walking/travel surface
- New guardrails will be required on each side of the bridges for safety purposes.

With these improvement the bridges will be suitable for the traffic usually associated with these types of facilities (pedestrians, bicycles, horses etc.) as well as light duty vehicles such as pick-up trucks and all-terrain vehicles.

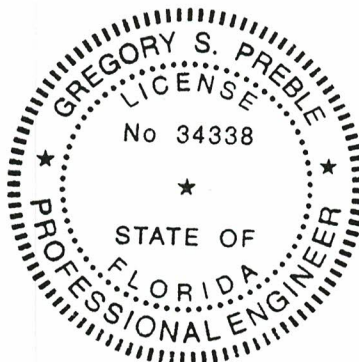
All new lumber should be pressure treated and all new hardware should be galvanized steel. We recommend that the work be done by a professional Contractor who is experienced in this type of construction.

We hope this report has been helpful and as always, please feel free to call if you have any questions or need any additional information.

Sincerely



Gregory S. Preble P.E.



JEFFERSON COUNTY COMMISSION**SUBJECT: General Contractor Services 2018-2023****SECTION: Construction Projects under \$1 million**

JEFFERSON COUNTY COMMISSION**GENERAL CONTRACTOR QUALIFICATIONS APPLICATION****INSTRUCTIONS:**

- A. Please type. Attach additional page for each numbered section, as necessary.
 - B. Attach a reproduction of the current Florida Contractor's License for the APPLICANT.
 - C. Provide a letter showing that you are able to provide General Liability Insurance for a project up to \$1 million dollars in value.
 - D. Number each side of each page consecutively, including letter of interest, brochures, licenses, résumés, supplemental information, etc. Submittals must be limited to 20 pages. Covers, table of contents and divider tabs will not count as pages, provided no additional information is included on those pages. Provide the number of copies of the submittal specified in the advertisement. **Any submittals exceeding the 20-page limit will be disqualified.**
-
-

1. **PROJECT NUMBER:** 2018-EDC-01

PROJECT NAME: ENERGIZER - General Services

2. **FIRM NAME:** _____

ADDRESS OF PROPOSED OFFICE IN CHARGE: _____

TELEPHONE NUMBER: _____ **FED. I.D. NO.:** _____

FLA. CORPORATE CHARTER NO.: _____

3. **For how many years has your firm been providing construction services?**

_____.

JEFFERSON COUNTY COMMISSION**SUBJECT: General Contractor Services 2018-2023****SECTION: Construction Projects under \$1 million**

4. EXPERIENCE/REFERENCES (provide this information on a separate sheet:)

- a. List no more than five projects for which your firm has provided general contracting services for government agencies within the last 10 years. Be sure to include any performed for Jefferson County. In determining which projects are most related, consider: related size and complexity; how many members of the proposed team worked on the listed project; and, how recently the project was completed. List the project in priority order, with the most related project listed first.
- b. For each of the listed projects, provide the following information: construction cost (original and final construction cost), current phase of development, estimated (or past) completion date, type of construction services provided (CM at risk with GMP, CM-agency, design/build, general contractor-low bid, negotiated general contract, subcontractor to prime), Owner's contact person and telephone number, and the name and telephone number of the project architect.

5. APPLICANT'S PERSONNEL (provide this information on a separate sheet:)

- a. Resume's for individuals who may work on projects in Jefferson County.
- b. Explain staff experience in tax-exempt purchasing process.

6. Have you ever been sued by a client for non-performance? _____

7. Are there any complaints filed against you with the Better Business Bureau? _____
Construction Licensing Board ? _____

8. Provide explanation of how you can provide staffing and scheduling capacity to complete the permitting, sitework and construction for an 8,000 square foot metal building on a 2-acre site in the County's Industrial Park beginning in January 2019 and completing by May 2019.

9. Explain your historical fee structure for government projects.

10. Provide a statement regarding your interest in partnering with government agencies to build, market and sell commercial warehouse/office spec buildings.

11. Describe how your firm assists minority business enterprises and involves them in projects. Indicate on projects listed in response to Question No. 4 what percentage of MBE participation was achieved?

JEFFERSON COUNTY COMMISSION**SUBJECT: General Contractor Services 2018-2023****SECTION: Construction Projects under \$1 million**

12. Do you make the following acknowledgments/certifications?

If so, sign on the line provided below and have your signature notarized.

- a. Regarding information furnished by the applicant here with, and as may be provided subsequently

(Including information presented at interview, if a finalist):

- i. All information of a factual nature is certified to be true and accurate.
 - ii. All statements of intent of proposed future action (including the assignment of personnel and the provision of services) are commitments that will be honored by the applicant if awarded the contract.
- b. It is acknowledged that:
- i. If any information provided by the applicant is found to be, in the opinion of the Selection Committee, Substantially unreliable, this application may be rejected.
 - ii. The Selection Committee may reject all applicants and may stop the selection process at any time.
 - iii. The selection of finalists will be made on the basis of information provided herein.
 - iv. It is understood that this submittal must be received at 1484 S. Jefferson St., Monticello, FL 32344; no later than **4:00 p.m. December 28, 2018**. Facsimile (FAX) submittals are not acceptable and will not be considered.
- c. The undersigned certifies that he/she is a principal or officer of the firm applying for consideration and is authorized to make the above acknowledgments and certifications for and on behalf of the applicant.
- d. The undersigned certifies that the Applicant has not been convicted of a public entity crime within the past 36 months, as set forth in Section 287.133, Florida Statutes.
- e. Failure to sign this form will result in disqualification.

On and on behalf of the Applicant:

By: _____

of _____,

(type name & title)

Sworn to and subscribed to me, _____

a Notary Public, this _____ day Of _____, 2018

Signature of Notary

_____(seal)

JEFFERSON COUNTY COMMISSION**SUBJECT: General Contractor Services 2018-2023****SECTION: Construction Projects under \$1 million**

Selection Process

- A. Jefferson County will appoint an Evaluation Committee composed of three members who will review all proposals received on time and select one or more firms based on the responses of each firm.
- B. The Evaluation Committee will recommend to the Board of County Commissioners (BOCC) in order of preference (ranking), up to three (3) firms deemed to be most highly qualified to perform the requested services.
- C. The (BOCC) or designee will negotiate with the most qualified firm for the proposed services at compensation which the BOCC determines is fair, competitive, and reasonable for said services.
- D. Should the BOCC be unable to negotiate a satisfactory contract with the firm considered to be most qualified, then the BOCC shall undertake negotiations with the second ranked firm.
- E. Evaluation Criteria: The following evaluation criteria and ranking schedule will be used to determine the most qualified firm(s).

ITEM	CRITERIA	POINTS
1	General submittal instructions (neatness, inclusion of all required documents, timely submittal)	10
2	Background & experience including similar public projects.	25
3	Personnel qualifications and tax-exempt purchasing experience	20
4	Litigation & complaint history	10
5	Capacity to perform services including firm's size and current workload	25
6	Historical Fee Structure	5
7	Minority business partnerships	5
		<hr/> <hr/> 100

William F. Douglas

From: William F. Douglas
Sent: Monday, July 09, 2018 1:48 PM
To: 'Tim Sanders'
Cc: Brad Innes AIA; Lisa Garay
Subject: Historic Jefferson County HS Restoration - Estimated Cost of A/E Fees

EMI's Estimated Cost of A/E Fees (2018 dollars) = \$161,240 (not including Civil Work around the building).

This work will include completing Final Construction Documents (Architectural, Structural, Mechanical, Plumbing, Electrical and miscellaneous data and security Design Work); including but not limited to the following areas of construction.

- a) Complete HC Ramp and sidewalks
- b) Sod entire site
- c) Construct new East and West Entrance Covers
- d) Security fencing for Sheriff Transport Vehicle
- e) Air Condition and Heating
- f) Electrical
- g) Plumbing
- h) Flooring
- i) Walls, base, crown moulding
- j) Ceilings (Wood)
- k) Ceiling acoustical panels
- l) Window shutters for Multipurpose Room
- m) Wood stair refinishing
- n) Jail cell doors
- o) Audio Visual allowance
- p) Repair glass allowance
- q) Finish out existing east and west Basement spaces
- r) Elevator cab and motor
- s) East Wing renovation
- t) Painting
- u) General Conditions
- v) Construction Management Fee
- w) Contingency
- x) Miscellaneous items such as: Casework, Insulation, Exterior Wood Repair, some Window repair, Hard tile in Bathrooms, Fire Extinguishers, restore Steam Radiators, Generator, upgrade to Fire Sprinkler System

The Estimated Cost of A/E Fees for Bidding and Construction Administration (2018 dollars) = \$132,000+/-.

The above is based on Estimated Construction Cost (2018 dollars) = \$4,390,000 +/- 10% or a range of \$3,951,000 to \$4,829,000.



William F. Douglas, NCARB

Principal Architect

Elton Marshall Innes PA (EMI Architects)
251 E. 7th Avenue, Tallahassee FL 32303 (850) 222-7442
www.eltonmarshall.com

TOTAL A/E FEES FOR CONSTRUCTION
DOCUMENTS & BIDDING & CONSTRUCTION
ADMINISTRATION (DURING CONSTRUCTION)
= \$161,240
132,000
\$293,240

PROJECT ENERGIZER

UPDATED 12-28-2018

Type of Business: Construction Trade
of FT Employees: 10 - 20
Size of Project: 2 Acres & 9,500 sf
Financial Scope: Not to Exceed \$200,000

County Commitment

2 Acre Site

Build to Suite Contract

- Project Management
- Tax Free Purchasing

Expedite Permitting

Negotiate Water & Sewer Tap Fees

Business Owner Commitment

\$200,000 funds held by intermediary

Provide minimum of 10 FT jobs for 5 Years

New Property Tax & Special assessment revenue on Tax Rolls (Approx \$4.5k per year)

New Sales Tax Revenue for County

TIMELINE 180 Days 12/06/2018 – 06/04/2019

Board Action Needed:

Final approval of concept and authorization of funding source to enter into contracts to prepare the site, construct the building shell and provide other professional services necessary to close on or before June 4, 2019.



PRELIMINARY JOB FACT SHEET

☐ 2929 Industrial Ave., Fort Myers, FL 33901
(239) 334-1051 • FAX (239) 334-0932
☒ 71 Airport Rd., Thomasville, GA 31757
(229) 225-1112 • FAX (229) 225-1175
☐ 500 Tenth St., Cedartown, GA 30125
(770) 748-7900 • FAX (770) 748-5300

Send Notice of Commencement when available.

Customer Jefferson Co. Board of County Commissioners Date 12/26/18
Job Name Project Energizer Job # _____
Job Address 152 Industrial Park Drive
City Monticello State FL Zip 32344 County Jefferson
Builder's Status in Contract: General Contr. _____ Sub _____ Sub-sub _____
Payment Bond: Yes _____ No ☒ If yes, please submit a copy of the bond
Lot _____ Blk _____ Sub _____ Twp 1N Rge 4E Plat _____ Page _____
Legal Description 2 acres

General Description of Improvement _____

Owner Jefferson Co. Board of County Commissioners
Address 1484 S Jefferson St. City Monticello State FL Zip 32344
Owner's interest in site of the improvement Economic Development Project
Fee Simple Title Holder (if other than owner) n/a
Address _____ City _____ State _____ Zip _____
General Contractor Name to be decided
Address _____ City _____ State _____ Zip _____
Sub-Contractor Name to be decided
Address _____ City _____ State _____ Zip _____
Surety/Lender (if applicable) n/a
Address _____ City _____ State _____ Zip _____
Person designated by owner upon whom notices or other documents may be served:

Address _____ City _____ State _____ Zip _____

Paul Barrow Jeff. Co. BOCC
Customer's Authorized Signature
County Coordinator

JOB SITE DIRECTIONS

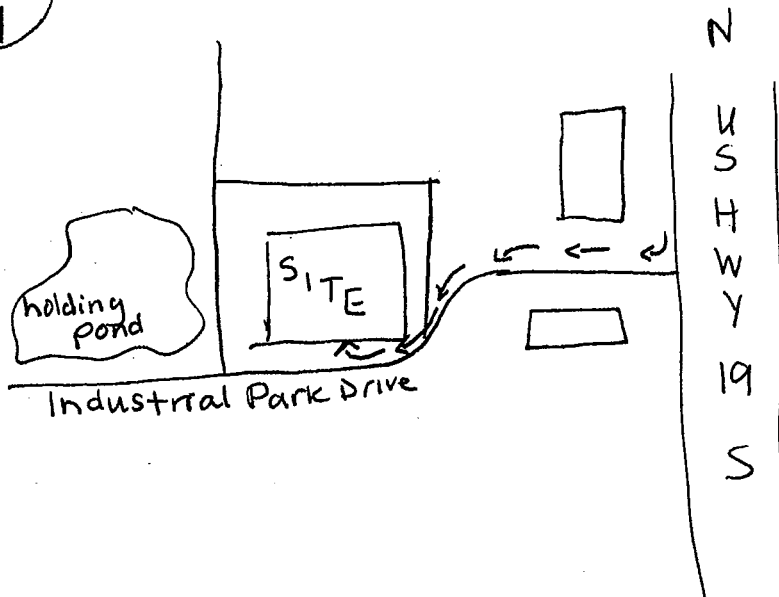
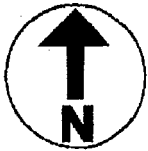
PAGE 8
☐ 2929 Industrial Ave., Ft. Myers, FL 33901
 (239) 334-1051 • FAX (239) 334-2432
☐ 500 Tenth St., Cedartown, GA 30125
 (770) 748-7900 • FAX (770) 748-5300
☐ 71 Airport Rd., Thomasville, GA 31757
 (229) 225-1112 • FAX (229) 225-1175

Customer Parish Barwick Project Name Energizer Job No. _____
~~Office Storage~~
 Street 1484 S Jefferson St. Street Industrial Park Drive
 City Monticello City Monticello Contact information in the
 State FL Zip 32344 State FL Zip 32344 event driver is delayed:
 Phone (850) 342-0287 Phone _____ Name _____
 Phone _____ Phone _____

JOB SITE LOCATION

Notes Approx 700 feet down Industrial
Park Drive on the right

draw or attach map



Customer agrees and understands that Dean Steel Buildings, Inc., cannot control the exact time that the truck(s) will arrive at the job site and that Dean **WILL NOT ACCEPT ANY BACK CHARGES DUE TO DELAYED DELIVERIES**. Trucks do break down, get lost, held up in traffic, etc. Please provide phone number and contact name (above) so that driver can call if he is going to be late.



General Offices & Mfg. Plant
2929 Industrial Ave.
Fort Myers, FL 33901
(239) 334-1051 • Fax (239) 334-2432

Mfg. Plants
500 Tenth Street, Cedartown, GA 30125
(770) 748-7900 • Fax (770) 748-5300
71 Airport Road, Thomasville, GA 31757
(229) 225-1112 • FAX (229) 225-1175

BUILDER'S NAME: to be determined

JOB NO.: _____

BUILDER'S ADDRESS: _____

JOB NAME: Office Storage Energizer

Please sign and return this form to your estimator. Upon receipt of this form we will schedule your job for production (unless other holds are applicable).

C.O.D. SHIPMENT FORM

I understand that I have not established credit with Dean Steel Buildings, Inc.; therefore, the job shown above is a C.O.D. shipment.

I understand that C.O.D. means that when the truck arrives with the materials, I must have a **cashier's check** made out to Dean Steel Buildings, Inc., in the amount of the contract, less any downpayment, plus any change orders, and applicable state and local taxes in effect at the time of delivery. I will be notified of the actual C.O.D. amount at the time of delivery confirmation.

The **cashier's check** must be handed to the driver delivering the **first** load, prior to any material being unloaded. I understand that if I do not have a **cashier's check** in the invoice amount, the driver has instructions not to unload the building, but to return to Dean Steel Buildings, Inc., with the materials. If the driver has to return to Dean Steel Buildings, Inc., I understand additional charges will apply as outlined in Dean Steel Buildings, Inc., Terms and Conditions and General Policy.

P. B. A.

Signature

County Coordinator

Title

12-27-18

Date

NOTE: Lien releases will be sent out once funds have been deposited to Dean's account. Depending on when the carrier returns the check to Dean, this may be up to 2 weeks after delivery.

General Offices & Mfg. Plant
2929 Industrial Ave., Fort Myers, FL 33901
(239) 334-1051 • Fax (239) 334-0932

Sales & Mfg. Plants
500 Tenth Street, Cedartown, GA 30125
(770) 748-7900 • Fax (770) 748-5300
71 Airport Road, Thomasville, GA 31757
(229) 225-1112 • Fax (229) 225-1175

AUTHORIZED SIGNATURE FORM

This information is required before we can process your order. Please complete, have notarized, and return to our office.

The following person(s) are authorized to sign contracts, change orders, and any other contract paperwork on behalf of our company as our company legal representative.

Parrish Barwick
Printed Name

Signature

Co.Coordinator
Title

Stephen Fulford
Printed Name

Signature

Co. Commissioner
Title

Printed Name _____

Signature

Title

LEGAL COMPANY NAME Jefferson Co. Board of County Commissioners

Owner/officer:

Parrish Barwick  Co. Coordinator

Printed Name Signature Title

Builder is ultimately responsible for keeping this form updated.

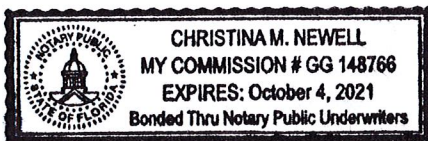
NOTE: Dean Steel Buildings, Inc., will only accept documents signed by those persons authorized on this form.

STATE OF FLORIDA
COUNTY OF JEFFERSON

Personally appeared before me this 27th day of DECEMBER 2018,
PARRISH BARWICK (name) personally known to me (or made known to me using
as identification) as the Co. Coordinator (title) of
JEFFERSON COUNTY FLORIDA (company name) and who did not take an oath.


Notary Public Signature

Seal:



For Dean Steel Buildings, Inc., office use only

The foregoing signature was witnessed by:

Signature Date

Printed Name/Title

EXHIBIT _____

LETTER OF AGREEMENT

COMES NOW, JEFFERSON COUNTY BOARD OF COUNTY

COMMISSIONERS, (hereinafter referred to as "Seller"), as Grantor and BRUCE COLLINS

and EMILY COLLINS, husband and wife referred to as "Buyer"), as Grantee and agrees as

follows:

1. Jefferson County will convey to Buyer a two (2) acre, more or less tract of land, (hereinafter referred to as "property") in its Industrial Park located South of Monticello, Florida.
2. This conveyance will include a grant of real estate from Jefferson County with a current market value of \$40,000.00.
3. Jefferson County agrees to provide access to an off site storm water facility.
4. Buyer agrees to the following:
 - A. To provide and maintain a minimum of 10 full time employees in the operations of its electrical contracting business to be located on this property, within a twenty-four (24) month period of time from the date of this agreement and further to maintain this level of employment for a five (5) year period from the date of this agreement. Should the Buyer fail to provide the employment described above, then they will immediately reimburse the Seller the ~~\$40,000.00 grant~~. based on attached schedule.
 - B. To maintain this business as a active operation for a minimum of ten (10) years from this date and if not will reimburse Jefferson County for its initial grant of \$40,000.00. ✓
 - C. If Buyer sells or lease any or all of the property, then it will reimburse Jefferson County for its grant of \$40,000.00. Should there be a sale or transfer of any or all of these lands, then this Letter of Agreement shall be a covenant to run with the lands and be binding on the owner.
 - D. The terms and conditions of this Letter of Agreement will survive the closing and terminate on the _____ day of _____, _____ and be of no further effect.

The parties are entering into this Agreement for the purpose of creating an active long term business operation, that will provide meaningful employment that will be mutually beneficial to the Parties.

DATED this _____ day of _____, 2019.

**JEFFERSON COUNTY BOARD OF
COUNTY COMMISSIONERS**

Chairman
1 Courthouse Circle, Room 10
Monticello, Florida 32344

BRUCE COLLINS

EMILY COLLINS
~~1668 Capital Circle, SE~~
~~Tallahassee, Florida 32301~~

DATE	# OF JOBS	VERIFICATION	PENALTY
1/1/2020	10 FT	NOTARIZED AFFIDAVIT	(# OF UNMET JOBS / 10) X \$ 8,000
1/1/2021	10 FT	NOTARIZED AFFIDAVIT	(# OF UNMET JOBS / 10) X \$ 8,000
1/1/2022	10 FT	NOTARIZED AFFIDAVIT	(# OF UNMET JOBS / 10) X \$ 8,000
1/1/2023	10 FT	NOTARIZED AFFIDAVIT	(# OF UNMET JOBS / 10) X \$ 8,000
1/1/2024	10 FT	NOTARIZED AFFIDAVIT	(# OF UNMET JOBS / 10) X \$ 8,000

RESOLUTION 2018- 17

A RESOLUTION OF THE CITY OF MONTICELLO, FLORIDA INDICATING APPROVAL OF THE PLANNED IMPROVEMENTS INCLUDED IN FDOT RESURFACING PROJECT 3439729-1 FOR THE PORTION OF S.R. 10 (U.S. 90) FROM THE IKE ANDERSON BIKE TRAIL CROSSING TO THE END OF THE CITY LIMITS AND AUTHORIZING TRANSMITTAL OF CITY APPROVAL TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, ITS PROJECT CONTRACTORS AND SUB-CONTRACTORS

WHEREAS, the City of Monticello, Florida has been actively engaged in road safety enhancement projects throughout the city and has identified specific areas for needed improvements to reduce illegal speed and collisions and to enhance bicycle/pedestrian facilities, and

WHEREAS, needed improvements along S. R. 10 have been identified as crucial to achieving the city's safety improvement goals; and

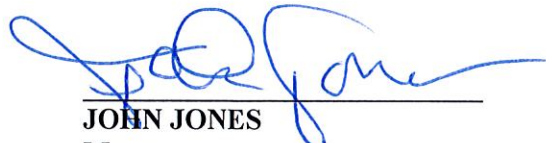
WHEREAS, FDOT has reviewed the input and suggestions from the city and has provided a report and illustrated proposals for striping modifications along S.R. 10 from the Ike Anderson Bike Trail Crossing to the end of the city limits as shown in Exhibits "A" and "B",

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTICELLO as follows:

The City Council of the City of Monticello has reviewed the FDOT report and illustrated proposals and hereby approves same.

FURTHERMORE, the City Clerk of the City of Monticello is hereby directed to transmit this Resolution to the Secretary of the Florida Department of Transportation and its agents and contractors involved with the S.R. 10 resurfacing project.

THIS RESOLUTION PRESENTED AND PASSED IN OPEN SESSION THIS 4th Day of December, 2018.


JOHN JONES
Mayor

ATTEST:


EMILY ANDERSON
City Clerk/Treasurer