



# BOARD OF COUNTY COMMISSIONERS

## JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

**Stephen Fulford**

District 1

**Gene Hall**

District 2

**J T Surles**

District 3 ViceChair

**Betsy Barfield**

District 4 Chair

**Stephen Walker**

District 5

### REGULAR SESSION AGENDA:

**December 20, 2018 at the Courthouse Annex**

**435W.Walnut Street, Monticello, FL 32344**

**1. 6 PM–CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**

**2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS**

**3. CONSENT AGENDA**

a) Approval of Agenda

b) General Fund/Transportation Vouchers For Approval: 12.12.2018 & 12.20.2018

c) BOCC Minutes For Approval: 12.4.2018-Reg. Board Mtg.

**4. GENERAL BUSINESS**

a) Committees and Appointments Annual Review and Revision - Commissioners

b) Escambia County Housing Finance Authority Approval

c) Equipment Lease Documents - "Leasing 2, Inc." - Solid Waste Grapple Truck

d) A Building Final Construction Plans Proposal

**5. Citizens Request & Input on Non-Agenda Items (3 Minute Limit Requested)**

**6. County Coordinator:**

**7. County Attorney**

**Commissioner Discussion Items**

**Adjourn**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Kirk Reams**

Clerk of Courts

**Parrish Barwick**

County Coordinator

**T. Buckingham Bird**

County Attorney

REPORT DATE 12/12/2018  
SYSTEM DATE 12/12/2018  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
CHECK REGISTER  
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 1  
TIME 10:06:25  
USER KNEWBERRY

BATCH NUMBER CHKX

CASH CODE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	VOUCHER NUMBER	INVOICE DATE	P.O. NUMBER	VOUCHER DESCRIPTION	TRANSACTION AMOUNT
01001	012104573998	HIST PRES GRANT - MONT	HSVR 01121218-001	11/20/2018	-	Jefferson High School	68150.00
CHECK TOTAL FOR CHECK NUMBER 313935 DATED 12/12/2018 WRITTEN TO RILEYPAL Riley Palmer Construction for the amount of							68150.00
01 Bank Code TOTALS for 00001 Checks to 00001 Vendors for the amount of							68150.00
REPORT TOTALS for 00001 Checks to 00001 Vendors for the amount of							68150.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN. FUND				
Advanced Business System	12/20/2018	-	322441	11/16/2018	VR	01122018-086	Mtr#70304	35.87	.00	
Advanced Business System	12/20/2018	-	322859	11/27/2018	VR	01122018-080	Mtr#71985	30.81	.00	
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems								TOTALS	66.68	.00
Amazon Business	12/20/2018	-	L4QQR4W1	11/27/2018	VR	01122018-070	#1KYR-L4QQ-R4W1 LEDLights	28.66	.00	
Amazon Business	12/20/2018	-	TNWGLPN4	11/21/2018	VR	01122018-068	#1PV3-TNWG-LPN4 Batteries	36.04	.00	
Amazon Business	12/20/2018	-	TNWGM6G4	11/21/2018	VR	01122018-069	#1PV3-TNWG-M6G4 XmasBeads	6.88	.00	
Amazon Business	12/20/2018	-	4VWX6GQW	11/30/2018	VR	01122018-071	#1NV1-4VWX-6GQW GlueStick	23.39	.00	
CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business								TOTALS	94.97	.00
Animal Medical Clinic*	12/20/2018	-	290439	11/26/2018	VR	01122018-007	#4512 Vet Services	75.00	.00	
Animal Medical Clinic*	12/20/2018	-	291075	12/10/2018	VR	01122018-005	#4512 T.K.X.	112.00	.00	
Animal Medical Clinic*	12/20/2018	-	291075	12/10/2018	VR	01122018-006	#4512 Vet Services	180.00	.00	
CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic*								TOTALS	367.00	.00
Apalachee Center	12/20/2018	-	681902	12/04/2018	VR	01122018-037	JeffCntyBaker-MarchmanAct	2821.22	.00	
Apalachee Center	12/20/2018	-	681902	12/04/2018	VR	01122018-038	JeffCntyBaker-MarchmanAct	445.45	.00	
CHECK TO VENDOR==>VENDOR APAMENHE Apalachee Center								TOTALS	3266.67	.00
Ard, Shirley & Rudolph,P	12/20/2018	-	11696	11/30/2018	VR	01122018-009	#2-101.1 Overages 11/18	4714.00	.00	
CHECK TO VENDOR==>VENDOR ARDSHIRL Ard, Shirley & Rudolph,PA								TOTALS	4714.00	.00
Aucilla Area Solid Waste	12/20/2018	-	11301801	11/30/2018	VR	22122018-125	Small Counties Grant	43167.76	.00	
CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste								TOTALS	43167.76	.00
Beall Tire Company	12/20/2018	-	8164	12/06/2018	VR	22122018-129	#12091 Tires (5)	1628.90	.00	
CHECK TO VENDOR==>VENDOR BEALL Beall Tire Company								TOTALS	1628.90	.00
Best Industrial Supply	12/20/2018	-	5008	12/07/2018	VR	22122018-124	SolidWaste-BaleTieWire	1559.60	.00	
CHECK TO VENDOR==>VENDOR BESTINDU Best Industrial Supply								TOTALS	1559.60	.00
Big Bend Tire	12/20/2018	-	19321	11/07/2018	VR	22122018-140	SolidWaste-SemiTireRepair	100.00	.00	
Big Bend Tire	12/20/2018	-	19345	11/07/2018	VR	22122018-141	SolidWaste-OilChg,TireRep	90.00	.00	
Big Bend Tire	12/20/2018	-	19364	11/08/2018	VR	22122018-142	SolidWaste-NewTires(2)	1496.54	.00	
Big Bend Tire	12/20/2018	-	19372	11/09/2018	VR	22122018-143	SolidWaste-Filters,Tensio	823.53	.00	
Big Bend Tire	12/20/2018	-	19461	11/15/2018	VR	22122018-144	SolidWaste-Oil Change	60.00	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Big Bend Tire	12/20/2018	-	19544	11/26/2018	VR	22122018-145	SolidWaste-Dsmnt/Mnt	53.00	.00	
Big Bend Tire	12/20/2018	-	19572	11/27/2018	VR	22122018-146	SolidWaste-SemiTireRepair	145.00	.00	
Big Bend Tire	12/20/2018	-	19596	11/28/2018	VR	22122018-147	SolidWaste-SemiTireRepair	100.00	.00	
Big Bend Tire	12/20/2018	-	19640	11/30/2018	VR	28122018-162	FireRescue-BalanceTire	28.00	.00	
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire								TOTALS	2896.07	.00
Big Bend-Eubanks Termite	12/20/2018	-	215681	11/08/2018	VR	01122018-074	#8522 Monthly Pest Ctrl	400.00	.00	
Big Bend-Eubanks Termite	12/20/2018	-	215963	11/19/2018	VR	19122018-107	#10642 Monthly Pest Ctrl	30.00	.00	
CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite								TOTALS	430.00	.00
Campbell's Plumbing, LLC	12/20/2018	-	13057	12/11/2018	VR	01122018-018	Courthouse-BasementBathro	110.00	.00	
CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC								TOTALS	110.00	.00
CenturyLink	12/20/2018	-	00181118	11/17/2018	VR	01122018-098	Act#424520018	190.05	.00	
CenturyLink	12/20/2018	-	09821218	12/01/2018	VR	01122018-103	Act#311120982	60.60	.00	
CenturyLink	12/20/2018	-	17431118	11/23/2018	VR	01122018-039	Act#463021743	101.63	.00	
CenturyLink	12/20/2018	-	24391118	11/17/2018	VR	01122018-075	Act#438952439	188.84	.00	
CenturyLink	12/20/2018	-	37051118	11/17/2018	VR	19122018-152	Act#444093705	67.67	.00	
CenturyLink	12/20/2018	-	37051118	11/17/2018	VR	28122018-151	Act#444093705	67.68	.00	
CenturyLink	12/20/2018	-	64951218	12/02/2018	VR	22122018-120	Act#461036495	103.72	.00	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink								TOTALS	780.19	.00
Clark Sales Display, Inc	12/20/2018	-	18-337	12/04/2018	VR	01122018-014	2018 Holiday Decorations	1400.00	.00	
CHECK TO VENDOR==>VENDOR CLARKSAL Clark Sales Display, Inc.								TOTALS	1400.00	.00
Conrad Yelvington Distri	12/20/2018	-	943011	11/26/2018	VR	27122018-001	Limerock Base	3574.99	.00	
Conrad Yelvington Distri	12/20/2018	-	943209	11/27/2018	VR	27122018-004	Limerock Base	1429.78	.00	
Conrad Yelvington Distri	12/20/2018	-	943420	11/28/2018	VR	27122018-002	Limerock Base	1484.09	.00	
Conrad Yelvington Distri	12/20/2018	-	943632	11/29/2018	VR	27122018-003	Limerock Base	331.54	.00	
Conrad Yelvington Distri	12/20/2018	-	945756	12/03/2018	VR	27122018-009	Limerock Base	1962.36	.00	
Conrad Yelvington Distri	12/20/2018	-	945929	12/04/2018	VR	27122018-010	Limerock Base	2869.75	.00	
Conrad Yelvington Distri	12/20/2018	-	946962	12/05/2018	VR	27122018-011	Limerock Base	706.02	.00	
CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib								TOTALS	12358.53	.00
CurtisMorganGarageInc	12/20/2018	-	12792	12/04/2018	VR	28122018-165	FireRescue-OilChg,AirFilt	104.98	.00	
CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc								TOTALS	104.98	.00
Darabi & Associates, Inc	12/20/2018	-	18710043	12/05/2018	VR	22122018-122	GroundwaterDataRev,Prepar	6500.00	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR DARABI Darabi & Associates, Inc. TOTALS	6500.00	.00
Delta Land Surveyors Inc	12/20/2018	-	12051801	12/05/2018	VR 01122018-022	#18-302-21 Brumbley Road	1180.00	.00
						CHECK TO VENDOR==>VENDOR DELTA Delta Land Surveyors Inc TOTALS	1180.00	.00
State of Florida	12/20/2018	-	2X-0844	11/20/2018	VR 01122018-076	#215-8844	115.55	.00
State of Florida	12/20/2018	-	2X-0845	11/20/2018	VR 01122018-077	#215-8844	4.15	.00
						CHECK TO VENDOR==>VENDOR DEPTMGMT State of Florida TOTALS	119.70	.00
Duke Energy	12/20/2018	-	12171118	12/05/2018	VR 01122018-046	Act#4924911217	829.05	.00
Duke Energy	12/20/2018	-	20521118	12/06/2018	VR 01122018-101	Act#6505372052	159.08	.00
Duke Energy	12/20/2018	-	22831118	11/29/2018	VR 19122018-157	Act#6872002283	6.40	.00
Duke Energy	12/20/2018	-	22831118	11/29/2018	VR 28122018-158	Act#6872002283	6.40	.00
Duke Energy	12/20/2018	-	35521118	11/29/2018	VR 01122018-094	Act#0392903552	236.90	.00
Duke Energy	12/20/2018	-	45631118	12/05/2018	VR 01122018-102	Act#4293294563	16.18	.00
Duke Energy	12/20/2018	-	51501118	12/05/2018	VR 01122018-093	Act#9160135150	1079.07	.00
Duke Energy	12/20/2018	-	90901118	12/05/2018	VR 01122018-090	Act#0846449090	173.98	.00
Duke Energy	12/20/2018	-	90901118	12/05/2018	VR 01122018-091	Act#0846449090	173.99	.00
Duke Energy	12/20/2018	-	98071118	12/05/2018	VR 01122018-092	Act#5175629807	912.80	.00
						CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS	3593.85	.00
Fla Dept.of Law Enfrcemn	12/20/2018	-	1716629	12/04/2018	VR 28122018-167	#31514 Buzbee,Nicholas	24.00	.00
						CHECK TO VENDOR==>VENDOR FDLE Fla Dept.of Law Enfrcemnt TOTALS	24.00	.00
First Call Truck Parts	12/20/2018	-	35454	12/03/2018	VR 22122018-137	#4515 CREDIT	-33.50	.00
First Call Truck Parts	12/20/2018	-	35644	12/06/2018	VR 22122018-123	#4515 Oil	49.70	.00
						CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts TOTALS	16.20	.00
Florida Farm Bureau	12/20/2018	-	11011801	11/01/2018	VR 01122018-016	Membership#922850	45.00	.00
						CHECK TO VENDOR==>VENDOR FLFARMB Florida Farm Bureau TOTALS	45.00	.00
Florida Institute Educat	12/20/2018	-	FIE4126	11/13/2018	VR 26122018-161	MonthlyInstructionPackets	2208.05	.00
						CHECK TO VENDOR==>VENDOR FLINSTIT Florida Institute Educati TOTALS	2208.05	.00
Fotia Services, LLC	12/20/2018	-	4017	12/03/2018	VR 01122018-045	Extension-Maintenance	324.25	.00
						CHECK TO VENDOR==>VENDOR FOTIA Fotia Services, LLC TOTALS	324.25	.00
Gulf Coast Lumber/Supply	12/20/2018	-	45140	11/10/2018	VR 01122018-050	#300166 SuperstripRemover	96.45	.00
Gulf Coast Lumber/Supply	12/20/2018	-	45143	11/10/2018	VR 01122018-049	#300166 SuperstripRemover	81.67	.00
Gulf Coast Lumber/Supply	12/20/2018	-	45215	11/12/2018	VR 01122018-048	#300166 Kutzit Remover	25.99	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Gulf Coast Lumber/Supply	12/20/2018	-	45593	11/20/2018	VR	01122018-047	#300166 9" BucketRollGrid	6.58	.00
Gulf Coast Lumber/Supply	12/20/2018	-	45793	11/26/2018	VR	22122018-135	#300166 Batterie	37.25	.00
Gulf Coast Lumber/Supply	12/20/2018	-	46122	11/30/2018	VR	22122018-133	#300166 Batteries	37.36	.00
Gulf Coast Lumber/Supply	12/20/2018	-	46195	12/03/2018	VR	19122018-114	#300166 Outlet Box, Cover	35.94	.00
Gulf Coast Lumber/Supply	12/20/2018	-	46196	12/03/2018	VR	19122018-111	#300166 BoltsNutsWashers	2.92	.00
Gulf Coast Lumber/Supply	12/20/2018	-	46262	12/04/2018	VR	22122018-138	#300166 PolyRope,FieldInv	26.26	.00
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply* TOTALS								350.42	.00
Total Funds	12/20/2018	-	12021801	12/02/2018	VR	01122018-100	#7900 0110 0247 9908	297.19	.00
CHECK TO VENDOR==>VENDOR HASLER Total Funds TOTALS								297.19	.00
Howdys Rent A Toilet	12/20/2018	-	631609	11/23/2018	VR	01122018-089	#15916 Wacissa River Head	128.00	.00
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet TOTALS								128.00	.00
Ingram Library Services	12/20/2018	-	37379948	11/14/2018	VR	01122018-064	Act#2005054	25.48	.00
Ingram Library Services	12/20/2018	-	37379949	11/14/2018	VR	01122018-065	Act#2005054	513.57	.00
Ingram Library Services	12/20/2018	-	37401668	11/15/2018	VR	01122018-066	Act#2005054	7.09	.00
Ingram Library Services	12/20/2018	-	37401669	11/15/2018	VR	01122018-067	Act#2005054	15.91	.00
Ingram Library Services	12/20/2018	-	37498000	11/23/2018	VR	01122018-062	Act#2005054	29.62	.00
Ingram Library Services	12/20/2018	-	37498001	11/23/2018	VR	01122018-061	Act#2005054	21.96	.00
Ingram Library Services	12/20/2018	-	37515602	11/25/2018	VR	01122018-063	Act#2005054	34.62	.00
Ingram Library Services	12/20/2018	-	37555886	11/27/2018	VR	01122018-060	Act#2005054	38.39	.00
Ingram Library Services	12/20/2018	-	37555887	11/27/2018	VR	01122018-059	Act#2005054	11.27	.00
Ingram Library Services	12/20/2018	-	37555888	11/27/2018	VR	01122018-058	Act#2005054	2145.90	.00
Ingram Library Services	12/20/2018	-	37555889	11/27/2018	VR	01122018-057	Act#2005054	646.46	.00
Ingram Library Services	12/20/2018	-	37625713	11/30/2018	VR	01122018-056	Act#2005054	11.26	.00
Ingram Library Services	12/20/2018	-	37625714	11/30/2018	VR	01122018-055	Act#2005054	13.09	.00
Ingram Library Services	12/20/2018	-	37625715	11/30/2018	VR	01122018-054	Act#2005054	52.85	.00
Ingram Library Services	12/20/2018	-	37625716	11/30/2018	VR	01122018-053	Act#2005054	62.85	.00
Ingram Library Services	12/20/2018	-	37643007	12/02/2018	VR	01122018-052	Act#2005054	15.84	.00
Ingram Library Services	12/20/2018	-	37643008	12/02/2018	VR	01122018-051	Act#2005054	78.97	.00
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services TOTALS								3725.13	.00
Jefferson Community Wate	12/20/2018	-	05001118	11/30/2018	VR	22122018-126	Act#0320500	38.79	.00
Jefferson Community Wate	12/20/2018	-	12001118	11/30/2018	VR	19122018-112	Act#0311200	173.31	.00
Jefferson Community Wate	12/20/2018	-	20001118	11/30/2018	VR	01122018-017	Act#0212000	38.50	.00
Jefferson Community Wate	12/20/2018	-	37001118	11/30/2018	VR	19122018-113	Act#0403700	38.79	.00
Jefferson Community Wate	12/20/2018	-	41001118	11/30/2018	VR	22122018-127	Act#0424100	38.50	.00
Jefferson Community Wate	12/20/2018	-	56001218	12/06/2018	VR	22122018-128	Act#0415600	42.21	.00
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS								370.10	.00
Jones Welding & Industri	12/20/2018	-	00533761	11/30/2018	VR	28122018-164	#58675 Cylinder Rental	374.55	.00
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS								374.55	.00
Treadmaxx Tire Distr. In	12/20/2018	-	347238	11/30/2018	VR	28122018-163	#38757 Tire	220.68	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR KAUFFMAN Treadmaxx Tire Distr. Inc	TOTALS	220.68 .00
Madison County	12/20/2018	-	11301801	11/30/2018	VR 01122018-013	VA Internet 11/18	42.63	.00
						CHECK TO VENDOR==>VENDOR MADISONB Madison County	TOTALS	42.63 .00
MunicipalEmergencyServic	12/20/2018	-	1284426	11/21/2018	VR 19122018-108	#C57362 FireArmorGlove	182.00	.00
						CHECK TO VENDOR==>VENDOR MES MunicipalEmergencyService	TOTALS	182.00 .00
Mobile Communications	12/20/2018	-	000656-1	12/06/2018	VR 19122018-110	#11097 Onsite Install	2056.22	.00
						CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications	TOTALS	2056.22 .00
Monticello Carquest Inc.	12/20/2018	-	38174424	11/29/2018	VR 19122018-153	Cust#262 Diesel Exh Fluid	84.50	.00
Monticello Carquest Inc.	12/20/2018	-	38174424	11/29/2018	VR 28122018-154	Cust#262 Diesel Exh Fluid	84.50	.00
Monticello Carquest Inc.	12/20/2018	-	38174651	12/03/2018	VR 22122018-136	Cust#263 Antifreeze	29.40	.00
Monticello Carquest Inc.	12/20/2018	-	38174982	12/10/2018	VR 28122018-166	Cust#262 Console Bench	18.97	.00
						CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.	TOTALS	217.37 .00
Monticello Milling Co.	12/20/2018	-	11879	12/03/2018	VR 01122018-042	Dog Food	84.00	.00
						CHECK TO VENDOR==>VENDOR MONTMIL Monticello Milling Co.	TOTALS	84.00 .00
Monticello News	12/20/2018	-	10592	11/02/2018	VR 01122018-011	Extension-Farm	39.00	.00
Monticello News	12/20/2018	-	10601	11/02/2018	VR 01122018-001	Classified AD-Fire Chief	112.50	.00
Monticello News	12/20/2018	-	10643	11/07/2018	VR 01122018-021	Classified-EMS/FireChief	112.50	.00
Monticello News	12/20/2018	-	10709	11/14/2018	VR 22122018-115	SolidWaste-RecycleDay	182.00	.00
Monticello News	12/20/2018	-	10725	11/14/2018	VR 01122018-019	Classified-EMS/FireChief	112.50	.00
Monticello News	12/20/2018	-	10778	11/21/2018	VR 01122018-012	Extension-Farm City Page	39.00	.00
Monticello News	12/20/2018	-	10790	11/21/2018	VR 01122018-023	Classified-EMS/FireChief	112.50	.00
Monticello News	12/20/2018	-	10922	12/05/2018	VR 01122018-002	Invitation to Bid	394.90	.00
						CHECK TO VENDOR==>VENDOR MONTINEW Monticello News	TOTALS	1104.90 .00
Bill Moody	12/20/2018	-	11271801	11/27/2018	VR 01122018-099	Cell Phone 10/09-11/08	45.00	.00
						CHECK TO VENDOR==>VENDOR MOODYBIL Bill Moody	TOTALS	45.00 .00
Morris Petroleum, Inc*	12/20/2018	-	11301801	11/30/2018	VR 22122018-130	Solid Waste Fuel	509.22	.00
Morris Petroleum, Inc*	12/20/2018	-	11301802	11/30/2018	VR 19122018-156	Fire Rescue Fuel	70.36	.00
Morris Petroleum, Inc*	12/20/2018	-	11301802	11/30/2018	VR 28122018-155	Fire Rescue Fuel	293.09	.00
						CHECK TO VENDOR==>VENDOR MORRISPE Morris Petroleum, Inc*	TOTALS	872.67 .00
MyOfficeProducts	12/20/2018	-	6235840	11/29/2018	VR 01122018-079	#40534 Ink Refill	5.73	.00
MyOfficeProducts	12/20/2018	-	6253558	12/04/2018	VR 01122018-044	#40534 Copy Paper	780.20	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR MYOFFICE MyOfficeProducts		
						TOTALS	785.93	.00
N.Fla Econ.Dev. Partners	12/20/2018	-	680	12/04/2018	VR 01122018-024	2018-2019 Dues	1393.30	.00
						CHECK TO VENDOR==>VENDOR NFECODEV N.Fla Econ.Dev. Partnersh		
						TOTALS	1393.30	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-025	Voice Recorder	83.99	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-026	Ink Pads	7.47	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-027	Chairmat	89.98	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-028	Uniball Refills	12.57	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-029	Toner	43.99	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-030	Legal Pads	64.14	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-031	Copy Paper	334.96	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-032	Plaque, Ink, Coffee	119.55	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-033	Cups	17.38	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-034	File Boxes	110.49	.00
Office Depot*	12/20/2018	-	10404319	11/30/2018	VR 01122018-035	Gel Pens	31.12	.00
						CHECK TO VENDOR==>VENDOR OFFDEP Office Depot*		
						TOTALS	915.64	.00
Panhandle Library	12/20/2018	-	5054	11/19/2018	VR 01122018-073	CatExpress Overage	1001.22	.00
						CHECK TO VENDOR==>VENDOR PANHANLI Panhandle Library		
						TOTALS	1001.22	.00
Parker Air Conditioning	12/20/2018	-	113181	11/29/2018	VR 01122018-072	#102668 Library-MinorRepa	263.00	.00
						CHECK TO VENDOR==>VENDOR PARKERAI Parker Air Conditioning &		
						TOTALS	263.00	.00
Petersen Industries, Inc	12/20/2018	-	157148	11/16/2018	VR 22122018-148	#1726 Rentl of Loader	18000.00	.00
						CHECK TO VENDOR==>VENDOR PETERSEN Petersen Industries, Inc		
						TOTALS	18000.00	.00
Piggly Wiggly	12/20/2018	-	3718	11/30/2018	VR 22122018-134	Act#105 Sugar,Coffee,Crea	18.59	.00
Piggly Wiggly	12/20/2018	-	869089	11/27/2018	VR 19122018-149	Act#103 Coffee,Cleaners	81.15	.00
Piggly Wiggly	12/20/2018	-	869089	11/27/2018	VR 28122018-150	Act#103 Coffee,Cleaners	81.14	.00
						CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly		
						TOTALS	180.88	.00
Pitney Bowes Global	12/20/2018	-	31026538	11/30/2018	VR 01122018-003	#0016224117 #3102653816	72.00	.00
Pitney Bowes Global	12/20/2018	-	31026538	11/30/2018	VR 01122018-004	#0016224117 #3102653816	72.00	.00
						CHECK TO VENDOR==>VENDOR PITBOGLO Pitney Bowes Global		
						TOTALS	144.00	.00
Preferred Gov't Ins.Trus	12/20/2018	-	60288-1	01/01/2019	VR 01122018-104	Jefferson-Workers Compens	34317.25	.00
						CHECK TO VENDOR==>VENDOR PREFGOVT Preferred Gov't Ins.Trust		
						TOTALS	34317.25	.00



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Premier Reporting	12/20/2018	-	15961	12/10/2018	VR 01122018-036	Job#11242 Transcript	611.50	.00	
		CHECK TO VENDOR==>VENDOR			PREMREPO	Premier Reporting	TOTALS	611.50	.00
Pro Chem, Inc.	12/20/2018	-	32015	11/30/2018	VR 22122018-132	Disinfectant Wipes	197.57	.00	
		CHECK TO VENDOR==>VENDOR			PRO-CHEM	Pro Chem, Inc.	TOTALS	197.57	.00
Quill Corporation*	12/20/2018	-	3129655	11/30/2018	VR 01122018-010	#C2880593 Toner	93.99	.00	
		CHECK TO VENDOR==>VENDOR			QUILL	Quill Corporation*	TOTALS	93.99	.00
Jefferson Co. Road Dept.	12/20/2018	-	11301803	12/03/2018	VR 19122018-160	Fire Rescue Fuel	625.08	.00	
Jefferson Co. Road Dept.	12/20/2018	-	11301803	12/03/2018	VR 28122018-159	Fire Rescue Fuel	2931.11	.00	
Jefferson Co. Road Dept.	12/20/2018	-	11301804	12/03/2018	VR 22122018-119	Solid Waste Fuel	9229.05	.00	
Jefferson Co. Road Dept.	12/20/2018	-	11301806	12/03/2018	VR 01122018-081	Building Dept Fuel	147.53	.00	
Jefferson Co. Road Dept.	12/20/2018	-	11301807	12/03/2018	VR 01122018-078	Extension Fuel	428.43	.00	
Jefferson Co. Road Dept.	12/20/2018	-	11301819	12/03/2018	VR 19122018-109	Wacissa Vol Fuel	40.36	.00	
		CHECK TO VENDOR==>VENDOR			RDDEPT	Jefferson Co. Road Dept.	TOTALS	13401.56	.00
Redwire	12/20/2018	-	165315	11/25/2018	VR 01122018-082	#W1M1603 Extension	75.98	.00	
		CHECK TO VENDOR==>VENDOR			REDWIRE	Redwire	TOTALS	75.98	.00
Restoration Assistance	12/20/2018	-	I-022072	12/04/2018	VR 22122018-116	Site Inspection 11/18	2250.00	.00	
		CHECK TO VENDOR==>VENDOR			RESTORAT	Restoration Assistance	TOTALS	2250.00	.00
Right Way Welding & Fabr	12/20/2018	-	1480	12/05/2018	VR 22122018-117	Compactor Box Repairs	4616.53	.00	
Right Way Welding & Fabr	12/20/2018	-	1482	12/05/2018	VR 22122018-118	Compactor Box Repairs	4825.00	.00	
		CHECK TO VENDOR==>VENDOR			RIGHTWEL	Right Way Welding & Fabri	TOTALS	9441.53	.00
Ring Power Corporation*	12/20/2018	-	L4479863	11/29/2018	VR 22122018-139	#024323 Replace Tire	1993.50	.00	
		CHECK TO VENDOR==>VENDOR			RINGPOWC	Ring Power Corporation*	TOTALS	1993.50	.00
Keith Roddenberry	12/20/2018	-	086508	12/07/2018	VR 01122018-015	Lawn Service	50.00	.00	
		CHECK TO VENDOR==>VENDOR			RODDENBE	Keith Roddenberry	TOTALS	50.00	.00
Sonitrol of Tallahassee	12/20/2018	-	164358	11/25/2018	VR 01122018-085	#R1M601957 Courthouse	2811.12	.00	
Sonitrol of Tallahassee	12/20/2018	-	167151	12/07/2018	VR 01122018-105	#R1M601957 Fob	22.00	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR SONITROL Sonitrol of Tallahassee	TOTALS	2833.12 .00
South Georgia Clinic	12/20/2018	-	1766758	12/04/2018	VR 01122018-043	JeffersonCnty-11/28 Visit	100.00	.00
						CHECK TO VENDOR==>VENDOR SOUTHGAC South Georgia Clinic	TOTALS	100.00 .00
SOLID WASTE ASSOC NORTH	12/20/2018	-	20-64736	11/01/2018	VR 22122018-131	Association Dues	223.00	.00
						CHECK TO VENDOR==>VENDOR SWANA SOLID WASTE ASSOC NORTH A	TOTALS	223.00 .00
Thomson West	12/20/2018	-	83934471	12/01/2018	VR 14122018-106	Act#1004054973	612.00	.00
						CHECK TO VENDOR==>VENDOR THOMSONW Thomson West	TOTALS	612.00 .00
Toshiba Financial Servic	12/20/2018	-	23818304	11/30/2018	VR 01122018-095	#009-1321378-000	145.00	.00
Toshiba Financial Servic	12/20/2018	-	23818304	11/30/2018	VR 01122018-096	#009-1321378-000	35.00	.00
Toshiba Financial Servic	12/20/2018	-	23818304	11/30/2018	VR 01122018-097	#009-1321378-000	22.00	.00
						CHECK TO VENDOR==>VENDOR TOSHIBA2 Toshiba Financial Service	TOTALS	202.00 .00
UniFirst Corporation	12/20/2018	-	0175936	11/29/2018	VR 01122018-088	Cust#1311916	99.37	.00
UniFirst Corporation	12/20/2018	-	0175945	11/29/2018	VR 01122018-087	Cust#1381144	31.24	.00
UniFirst Corporation	12/20/2018	-	0176444	12/06/2018	VR 22122018-121	Cust#1237569	178.30	.00
UniFirst Corporation	12/20/2018	-	0176454	12/06/2018	VR 01122018-040	Cust#1311916	236.50	.00
UniFirst Corporation	12/20/2018	-	0176463	12/06/2018	VR 01122018-041	Cust#1381144	30.78	.00
UniFirst Corporation	12/20/2018	-	0176969	12/13/2018	VR 01122018-083	Cust#1311916	149.00	.00
UniFirst Corporation	12/20/2018	-	0176978	12/13/2018	VR 01122018-084	Cust#1381144	30.78	.00
						CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation	TOTALS	755.97 .00
Waukeelah Fertlizer	12/20/2018	-	85738	11/30/2018	VR 27122018-005	Limestone Base	1884.84	.00
Waukeelah Fertlizer	12/20/2018	-	85739	11/30/2018	VR 27122018-006	Limestone Base	1882.11	.00
Waukeelah Fertlizer	12/20/2018	-	85741	11/30/2018	VR 27122018-007	Limestone Base	1914.41	.00
Waukeelah Fertlizer	12/20/2018	-	85743	11/30/2018	VR 27122018-008	Limestone Base	2057.99	.00
						CHECK TO VENDOR==>VENDOR WAUKFERT Waukeelah Fertlizer	TOTALS	7739.35 .00
2k webgroup	12/20/2018	-	7140	12/01/2018	VR 01122018-020	MonthlyMaint&Hosting	219.45	.00
						CHECK TO VENDOR==>VENDOR 2KWEBGRO 2k webgroup	TOTALS	219.45 .00
						CASH ACCOUNT # 011010000	TOTALS	194829.00 .00
						BANK ACCOUNT # 0101001611	TOTALS	194829.00 .00
						FINAL REPORT TOTALS	194829.00	.00

REPORT DATE 12/13/2018  
SYSTEM DATE 12/13/2018  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 9  
TIME 13:57:51  
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

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END OF REPORT

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L	CASH ACCOUNT-111010000				CASH-CHECKING-CO TRANS			
BancorpSouth	12/20/2018	-	655128	11/26/2018	VR	11122018-011 #002-0070780-003		41197.40	.00
		CHECK TO VENDOR==>VENDOR BANCORPS BancorpSouth				TOTALS		41197.40	.00
Big Bend Tire	12/20/2018	-	19330	11/07/2018	VR	11122018-015 RoadDept-TractorRearTire		280.50	.00
Big Bend Tire	12/20/2018	-	19565	11/26/2018	VR	11122018-014 RoadDept-New Tire		659.86	.00
Big Bend Tire	12/20/2018	-	19634	11/30/2018	VR	11122018-013 RoadDept-Dsmnt/Mnt		34.00	.00
		CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire				TOTALS		974.36	.00
Borden Access Control*	12/20/2018	-	11271801	11/27/2018	VR	11122018-010 Service Charge		335.00	.00
		CHECK TO VENDOR==>VENDOR BORDENAC Borden Access Control*				TOTALS		335.00	.00
Duke Energy	12/20/2018	-	61051118	12/04/2018	VR	11122018-001 Act#9734176105		696.04	.00
		CHECK TO VENDOR==>VENDOR DUKE Duke Energy				TOTALS		696.04	.00
Grubbs Petroleum, Inc*	12/20/2018	-	183947	12/07/2018	VR	11122018-006 Road Dept Fuel		18195.09	.00
		CHECK TO VENDOR==>VENDOR GRUBBSPE Grubbs Petroleum, Inc*				TOTALS		18195.09	.00
Gulf Atlantic Culvert,In	12/20/2018	-	61943	11/30/2018	VR	11122018-007 Univ Connecting Band		87.96	.00
		CHECK TO VENDOR==>VENDOR GULFATLA Gulf Atlantic Culvert,Inc				TOTALS		87.96	.00
Gulf Coast Lumber/Supply	12/20/2018	-	45972	11/29/2018	VR	11122018-021 #300170 Concrete,WtrConta		49.89	.00
Gulf Coast Lumber/Supply	12/20/2018	-	46004	11/29/2018	VR	11122018-022 #300170 Spigot		10.99	.00
		CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*				TOTALS		60.88	.00
Jefferson Co. Tax Coll.	12/20/2018	-	11291801	11/29/2018	VR	11122018-028 RoadDept-Regist/Title		103.85	.00
Jefferson Co. Tax Coll.	12/20/2018	-	11291802	11/29/2018	VR	11122018-029 RoadDept-Regist/Title		103.85	.00
Jefferson Co. Tax Coll.	12/20/2018	-	11291803	11/29/2018	VR	11122018-030 RoadDept-Regist/Title		138.55	.00
		CHECK TO VENDOR==>VENDOR JEFFCOTX Jefferson Co. Tax Coll.				TOTALS		346.25	.00
Jones Welding & Industri	12/20/2018	-	00533762	11/30/2018	VR	11122018-031 #58688 Cylinder Rental		66.60	.00
		CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria				TOTALS		66.60	.00
K&R Tractor Services LLC	12/20/2018	-	11151801	11/15/2018	VR	11122018-003 WaukHwy-RemoveBeaverDam		450.00	.00
		CHECK TO VENDOR==>VENDOR K&RTRACT K&R Tractor Services LLC				TOTALS		450.00	.00
Monticello Carquest Inc.	12/20/2018	-	38174740	12/05/2018	VR	11122018-019 Cust#132 Hyd Hose-Bulk		85.54	.00
Monticello Carquest Inc.	12/20/2018	-	38174774	12/05/2018	VR	11122018-018 Cust#132 Hyd Hose-Bulk		33.32	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.	TOTALS	118.86 .00
Grubbs Auto Parts, LLC	12/20/2018	-	226906	11/29/2018	VR 11122018-027	#1699 Oxygen	13.80	.00
						CHECK TO VENDOR==>VENDOR NAPAAUTO Grubbs Auto Parts, LLC	TOTALS	13.80 .00
Office Depot*	12/20/2018	-	24014880	11/30/2018	VR 11122018-025	#240148801-1 CopyPaper	37.80	.00
Office Depot*	12/20/2018	-	24014898	11/30/2018	VR 11122018-026	#240148986-1 TimeCards	13.48	.00
Office Depot*	12/20/2018	-	24190052	12/04/2018	VR 11122018-023	#241900522-1 Paper,Calend	59.02	.00
Office Depot*	12/20/2018	-	24190207	12/04/2018	VR 11122018-024	#241902071-1 FilePockets	48.59	.00
						CHECK TO VENDOR==>VENDOR OFFDEP Office Depot*	TOTALS	158.89 .00
O'Reilly Automotive, Inc	12/20/2018	-	5-355580	12/04/2018	VR 11122018-016	#336410 WireSet,SparkPlug	67.44	.00
O'Reilly Automotive, Inc	12/20/2018	-	5-355698	12/05/2018	VR 11122018-017	#336410 Oil	4.41	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.	TOTALS	71.85 .00
Ring Power Corporation*	12/20/2018	-	C4470555	11/27/2018	VR 11122018-020	#024320 Relay	109.50	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*	TOTALS	109.50 .00
Safety-Kleen Systems, In	12/20/2018	-	08030791	12/01/2018	VR 11122018-005	#JE10809 #CN08030791	49.68	.00
						CHECK TO VENDOR==>VENDOR SAFETYKL Safety-Kleen Systems, Inc	TOTALS	49.68 .00
SUTTON'S MACHINE REPAIR	12/20/2018	-	5100	11/01/2018	VR 11122018-004	Road-RepairTractorFrame	3410.00	.00
						CHECK TO VENDOR==>VENDOR SUTTONSM SUTTON'S MACHINE REPAIR	TOTALS	3410.00 .00
Syn-Tech Systems, Inc.	12/20/2018	-	180812	11/28/2018	VR 11122018-012	JEFFFL Repairs	1575.00	.00
						CHECK TO VENDOR==>VENDOR SYNTECHS Syn-Tech Systems, Inc.	TOTALS	1575.00 .00
TRACTOR SUPPLY COMPANY	12/20/2018	-	185261	10/31/2018	VR 11122018-008	#6035301202683833 CrimpTl	99.24	.00
						CHECK TO VENDOR==>VENDOR TRACTORS TRACTOR SUPPLY COMPANY	TOTALS	99.24 .00
Tri-County Electric Coop	12/20/2018	-	90061118	11/29/2018	VR 11122018-009	Act#72001059006	30.58	.00
						CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop.	TOTALS	30.58 .00
Vector Security	12/20/2018	-	62809862	12/05/2018	VR 11122018-002	Act#6478853	31.45	.00

REPORT DATE 12/13/2018  
SYSTEM DATE 12/13/2018  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 3  
TIME 08:59:25  
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR VECTOR		Vector Security	TOTALS	31.45	.00
			CASH ACCOUNT # 111010000			TOTALS	68078.43	.00
			BANK ACCOUNT # 0101006511			TOTALS	68078.43	.00
						FINAL REPORT TOTALS	68078.43	.00

REPORT DATE 12/13/2018  
SYSTEM DATE 12/13/2018  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 4  
TIME 08:59:25  
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 12/20/2018 TO 12/20/2018  
VENDOR  
VOUCHER TO 99999999  
CASH CODE 08008

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END OF REPORT

<b>Boards - Requiring Commission Appointments</b>	<b>Commissioner</b>
Apalachee Regional Planning Council	Commissioner Walker
ARPC Transportation Disadvantaged Board	Commissioner Surles
Rural Area of Critical Economic Concern	Commissioner Hall
Capital Regional Transportation Planning Agency (CRTPA)	Comm. Hall(Alt.) Commissioner Barfield
Aucilla Landfill Governing Board	Commissioner Fulford
Value Adjustment Board	Commissioner(s) Surles & Walker
VAB - Citizen Appointment	
Restore Act Coordinator	Commissioner Barfield
Restore Act Alternate	Parrish Barwick
NRCS	Commissioner Fulford
Community Traffic Safety Team (CTST)	Commissioner Barfield
Small County Coalition (1)	Commissioner Walker
Small County Coalition (2)	Commissioner Hall
Chamber of Commerce Designee	Commissioner Surles
State Parks Advisory Board	Commissioner Walker
Economic Development Board - (non voting member)	Commissioner Fulford
Tourist Development Council	Commissioner Barfield
North Florida Economic Development Partnership	Commissioner Fulford
Workforce Development Consortium	Commissioner Fulford
<b><u>CITIZEN BOARDS &amp; COMMITTEES</u></b>	
<b><u>Affordable Housing Advisory Committee - Parrish Barwick</u></b>	<b><u>Members</u></b>
Chair	Stella Ellis
	Fred Mosley
	Thomas Scott
	Bud Wheeler
<b><u>Animal Control-Dangerous Animal Classification</u></b>	<b><u>Members</u></b>
Responsible Staff - <b>Beth Letchworth Wingate</b>	Interested Citizen Ms. Cay Curtis
	Health Department Mrs. Kimberly Allbritton
	Interested Citizen Donna Dowler



<b><u>Code Enforcement Board - Beth Letchworth Wingate</u></b>	<b><u>Magistrate</u></b>
	Attorney Chuck Collins
	Attorney Frank Sheffield
<b><u>Economic Development Committee (EDC) - Comm. Fulford</u></b>	<b><u>Members</u></b>
	City Manager Steve Wingate
	Chamber of Commerce Katrina Richardson
	County Coordinator Parrish Barwick
	Citizen Phil Calandra
<b><u>Legislative Committee</u></b>	<b><u>Members</u></b>
<b>Chairman</b>	Steve Wingate
Elected Officials - Category 1	City Council Julie Conley
	County Commissioner-Dist.II Gene Hall
	School Board - Dist.II Sandra Saunders
	Property Appraiser Angela Gray
	County Coordinator Parrish Barwick
	Department of Health Kimberly Allbritton
Past Legislators & Lobbyists - Category 3	Wendy Bitner
	Curt Kiser
	Paula Sparkman
<b><u>Planning Commission - Shannon Metty</u></b>	<b><u>Members</u></b>
	Dist. I Jay Adams
	Dist. I Bud Wheeler
	Dist. II Charles Parrish
	Dist. II
	Dist. III Byron Arceneaux
	Dist. III Michael Schier
	Dist. IV Roy Faglie
	Dist. IV Andrew Wellman
	Dist. V Thomas (Bobo) Chancy
	Dist. V John Floyd Walker

<b><u>Library Advisory Board - Natalie Binder</u></b>		<b><u>Members</u></b>	
			Fred Mosley
			Laz Aleman
			Nancy Benjamin
			Heather Boyd
<b><u>Tourist Development Council - Non-County Board</u></b>		<b><u>Members</u></b>	
	<b>Coordinator</b>		Katrina Richardson
	County Representative	2012	Dist IV Commissioner Barfield
	City Representatives	2013	City Council Julie Conley
		2008	City Clerk Emily Anderson
	Lodging/Accommodations	2013	Chair Gretchen Avera
		2012	Arun Kundra
	Tourism Industry	2016	Michelle Arceneaux
		2011	David Ward
		2016	Bobbie Golden
	Other Interested Persons		Dick Bailar
			Pat Inmon
			Tushar Patel
			Nancy Wideman
<b><u>Parks &amp; Recreation Advisory Board - Mike Holm</u></b>		<b><u>Members</u></b>	
			Commissioner Hall
			Chris Eades
			Dixon Hughes
			Franklin Hightower
			Steve Register
<b><u>North Florida Economic Development Partnership</u></b>		<b><u>Member</u></b>	
		Commissioner	Comm.Stephen Fulford

Jefferson County Facility Naming Committee	<u>Member</u>
	District 1. Denise Vogelgesang
	District 2. George King
	District 3. Leslie Raybon
	District 4. Karen Purser
	District 5. Richard Roberts
County Coordinator	Parrish Barwick

# **DRAFT**

## **For 12/20/18 Jefferson County Board of County Commissioners Meeting Agenda**

### RECOMMENDATION

That the Board of County Commissioners approve a Resolution granting continued area of operation authority to the Escambia County Housing Finance Authority for purpose of operating the Authority's Single-Family Mortgage Loan Bond Program within Jefferson County, Florida (the "2018 Area of Operation Resolution") and authorize the Chairman to execute the Resolution.

### BACKGROUND

Since 1985, Jefferson County has actively partnered with the Escambia County Housing Finance Authority (the "Authority") to make the Authority's First Time Homebuyers Program and associated homeownership program activities (the "Mortgage Loan Program") available to the residents of Jefferson County. Most recently, on September 7, 2017, the Jefferson County Board of County Commissioners approved Resolution No. 2017-09072017-02, and the accompanying Interlocal Agreement with the Authority (the "2017 Area of Operation Resolution"). The 2017 Area of Operation Resolution confirmed the Authority's ability to continue to operate its Mortgage Loan Program on a "to be announced" or TBA basis for the benefit of the residents of Jefferson County.

The Authority continually monitors financing alternatives for delivery of the Mortgage Loan Program and is presently analyzing the feasibility of financing the Mortgage Loan Program through the issuance of single-family mortgage revenue bonds (the "Single Family Mortgage Loan Bond Program"). This financing mechanism was the basis of the Authority's Mortgage Loan Program for many years, and the Authority plans to issue bonds again if they will be effective in keeping mortgage rates as low as possible during the rising interest rate environment.

Adoption of the 2018 Area of Operation Resolution, as recommended, will enable the Authority to continue to offer its Mortgage Loan Program with financing delivered through the issuance of the Authority's single-family mortgage revenue bonds in the event that the Single-Family Mortgage Loan Bond Program is determined to be most beneficial. Adoption of the 2018 Area of Operation Resolution does not repeal the 2017 Area of Operation Resolution, but instead allows the Authority to offer the Mortgage Loan Program through either the TBA markets or the bond markets as appropriate. The Authority's Mortgage Loan Program is designed to benefit first-time homebuyers in Escambia and Jefferson County, as well as other participating counties. The Authority's Mortgage Loan Program, including payment of down payment and closing cost assistance for qualified buyers, is provided by the Authority at no cost to Jefferson County. Due to changes in federal tax law, it is no longer necessary to hold a Tax Equity and Fiscal Responsibility Act ("TEFRA") hearing in each participating county. Additionally, issuance of any bonds by the Authority will not require any private activity bond allocation from Jefferson County.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, GRANTING CONTINUING “AREA OF OPERATION” AUTHORITY TO THE ESCAMBIA COUNTY HOUSING FINANCE AUTHORITY TO OPERATE ITS SINGLE FAMILY MORTGAGE REVENUE BOND PROGRAM WITHIN JEFFERSON COUNTY, FLORIDA; PROVIDING A TERM; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Part IV of Chapter 159, Florida Statutes (the “*Act*”), authorizes the creation of housing finance authorities within the State of Florida (the “*State*”) with the authority to issue revenue bonds to assist in relieving the shortage of housing available at prices or rentals which many persons and families can afford; and

**WHEREAS**, the Escambia County Housing Finance Authority (the “*Escambia Authority*”) and the Jefferson County Board of County Commissioners (the “*Jefferson Board*”) have cooperated for many years to operate programs to address such housing shortage in Escambia County, Florida, and Jefferson County, Florida, as well as certain other counties that may also participate in such programs (collectively, the “*Participating Counties*”); and

**WHEREAS**, the Escambia Authority has from time to time issued certain Single-Family Mortgage Revenue Bonds (Multi-County Program), in multiple series to fund single family mortgage loans to first-time homebuyers (collectively, the “*Mortgage Loan Bond Program*”); and

**WHEREAS**, pursuant to the authority of Section 159.603, Florida Statutes and in order to increase operational efficiencies, provide for a wider allocation of fixed expenses, and gain economies of scale in order to decrease the cost of borrowing, the Escambia Authority has from time to time been granted area of operation authority pursuant to official action of the governing bodies the Participating Counties to extend the Mortgage Loan Bond Program to fund mortgages for the purchase of homes located within such Participating Counties, and

**WHEREAS**, the County wishes to secure the continued benefits of the Escambia Authority’s Mortgage Loan Bond Program for first time homebuyers residing within the County to benefit the citizens and residents of Jefferson County by renewing its grant of area of operation authority to the Authority to operate its Mortgage Loan Bond Program, **NOW THEREFORE**,

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA:**

**Section 1. Continued Operation of the Mortgage Loan Bond Program.** Pursuant to the authority of Sections 159.608 and 125.01, Florida Statutes, the Escambia Authority is hereby granted non-exclusive “area of operation” authority to operate the Mortgage Loan Bond Program within Jefferson County for the benefit of the citizens and residents of Jefferson County. The Escambia Authority shall have full authority and responsibility to carry out the Mortgage Loan Bond Program in accordance with the parameters established by the Escambia Authority and the provisions of applicable law.

**Section 2. Term.** The “area of operation” authority granted to the Escambia Authority shall continue until such time as it may be terminated by Resolution of the Jefferson Board upon not less than ten (10) days written notice to the Escambia Authority.

**Section 3. Repealing Clause.** All resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

**Section 4. Effective Date.** This resolution shall take effect immediately upon its adoption this \_\_\_\_ day of \_\_\_\_\_, 2018.

{SIGNATURE PAGE FOLLOWS}

**DULY ADOPTED** by the Board of County Commissioners, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**

(SEAL)

By: \_\_\_\_\_  
**Betsy Barfield, Chair**  
Board of County Commissioners

**ATTEST:**  
CLERK OF COURT  
JEFFERSON COUNTY, FLORIDA

By: \_\_\_\_\_  
County Clerk

**APPROVED AS TO FORM:**  
JEFFERSON COUNTY ATTORNEY'S OFFICE

By: \_\_\_\_\_  
County Attorney

# LEASE FINANCING PROPOSAL



Lessee

**Jefferson County, FL**

Vendor

**Petersen Industries**

<b>Proposal Date:</b>	December 14, 2018
<b>Equipment Description:</b>	1- Atlas Loader
<b>Commencement Date:</b>	December 15, 2018
	<b><u>Option 1</u></b>
<b>Equipment Cost:</b>	\$205,000
<b>Lessee Down Payment:</b>	
<b>Amount Financed:</b>	\$205,000
<b>Lease Term:</b>	5 Years
<b>First Payment Date:</b>	3/15/2019
<b>Payment Frequency:</b>	Annual
<b>Lease Rate:</b>	4.36%
<b>Payment Amount:</b>	\$40,000.00
<b>Balloon:</b>	\$28,795.23
<b>Balloon Due Date:</b>	3/15/24

## Qualifications:

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten years have a one time rate adjustment after seven (7) years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.



Financing By:

**Leasing 2, Inc.**

Contact:

**Rick Carney**

Phone:

800-287-5155 x16

Date:

December 14, 2018

Email:

rcarney@leasing2.com

Web:

www.leasing2.com



**REQUEST TO PROCEED:**

When you are ready to proceed with Leasing 2 towards finalizing this lease financing arrangement, please indicate so by signing below and completing the requested information. We will immediately email you our application. Thank you for your confidence and consideration.

Proposal date: December 14, 2018

Option Chosen: \_\_\_\_\_ (where applicable)

Upcoming Governing Body meeting date for lease approval: \_\_\_\_\_

Jefferson County, FL

Name of Lessee

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name Of Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Name (If Different Than  
Authorized Signature)

\_\_\_\_\_  
Contact Phone

\_\_\_\_\_  
Contact E-Mail Address

\_\_\_\_\_  
Last month of your budget year?

*Please complete the above information and **fax or email** all pages of the proposal to  
813-258-9333 / rcarney@leasing2.com*

**\*\* Important: A Resolution will be required with the lease contract \*\***

**In the event that you require board action to sign this proposal,  
please call us so that we may forward the preferred form for the meeting.**

**William F. Douglas**

**From:** William F. Douglas  
**Sent:** Monday, July 09, 2018 1:48 PM  
**To:** 'Tim Sanders'  
**Cc:** Brad Innes AIA; Lisa Garay  
**Subject:** Historic Jefferson County HS Restoration - Estimated Cost of A/E Fees

EMI's Estimated Cost of A/E Fees (2018 dollars) = \$161,240 (not including Civil Work around the building).

This work will include completing Final Construction Documents (Architectural, Structural, Mechanical, Plumbing, Electrical and miscellaneous data and security Design Work); including but not limited to the following areas of construction.

- a) Complete HC Ramp and sidewalks
- b) Sod entire site
- c) Construct new East and West Entrance Covers
- d) Security fencing for Sheriff Transport Vehicle
- e) Air Condition and Heating
- f) Electrical
- g) Plumbing
- h) Flooring
- i) Walls, base, crown moulding
- j) Ceilings (Wood)
- k) Ceiling acoustical panels
- l) Window shutters for Multipurpose Room
- m) Wood stair refinishing
- n) Jail cell doors
- o) Audio Visual allowance
- p) Repair glass allowance
- q) Finish out existing east and west Basement spaces
- r) Elevator cab and motor
- s) East Wing renovation
- t) Painting
- u) General Conditions
- v) Construction Management Fee
- w) Contingency
- x) Miscellaneous items such as: Casework, Insulation, Exterior Wood Repair, some Window repair, Hard tile in Bathrooms, Fire Extinguishers, restore Steam Radiators, Generator, upgrade to Fire Sprinkler System

The Estimated Cost of A/E Fees for Bidding and Construction Administration (2018 dollars) = \$132,000+/-.

The above is based on Estimated Construction Cost (2018 dollars) = \$4,390,000 +/- 10% or a range of \$3,951,000 to \$4,829,000.



William F. Douglas, NCARB

Registered Professional Architect

Elton Marshall Innes PA (EMI Architects)  
251 E. 7th Avenue, Tallahassee FL 32303 (850) 222-7442  
www.eltoninnes.com

TOTAL A/E FEES FOR CONSTRUCTION  
DOCUMENTS & BIDDING & CONSTRUCTION  
ADMINISTRATION (DURING CONSTRUCTION)  
= \$161,240  
132,000  
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\$293,240