

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

**Regular Session
Courthouse Annex
November 15, 2018
6:00 P.M.**

The Board met this date in regular session. Present were Chairman Stephen Fulford, Commissioners Betsy Barfield, Eugene Hall, JT Surlles, and Stephen Walker. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick, and Clerk of Court Tim Sanders.

1. Chairman Fulford called the meeting to order and led the invocation and pledge of allegiance. The Chairman also congratulated Commissioners Barfield and Hall on their election wins.
2. The Chairman also introduced an Emergency Medical Services (EMS) County Grant Program resolution for placement on the agenda. A motion was made by Commissioner Hall and seconded by Commissioner Walker to amend the agenda for consideration of said resolution under General Business. Commissioner Barfield suggested the EMS resolution be placed on the next Regular Session agenda if not an emergency. Said motion and second were withdrawn.
3. **On motion Commissioner Hall, seconded by Commissioner Surlles and unanimously carried, the Board approved the Consent Agenda as presented a). Approval of Agenda; b). General Fund/Transportation Vouchers for approval: 11/15/2018, c). BOCC minutes for Approval: November 1, 2018 Regular Session.**
4. Chairman Fulford directed the Board's attention to a paper in the Commissioners' packet entitled *PROJECT ENERGIZER SUMMARY* and explained the project is an opportunity to welcome an established commercial contracting business that wants to relocate from Tallahassee to the Industrial Park. He added that in the proposal the business owner will maintain a minimum of ten (10) full-time jobs for 5 years with a commitment from the County to donate the two acre site at a value of \$20,000 per acre. Mr. Barwick noted the business will provide building capital in an escrow account with no monetary commitment from the County. County Attorney Bird advised a contract will be prepared to protect County interest and provide a 1031 tax free opportunity for the business. **On a motion by Commissioner Walker, seconded by Commissioner Surlles and unanimously carried, the Board approved proceeding with said Project Energizer.**
5. Commissioner Barfield referred to a paper entitled *RESTORE ACT Direct Component Multiyear Plan Matrix-Department of the Treasury* and another entitled *RESTORE ACT Direct Component Multiyear Plan Narrative-Department of the Treasury* and attached Location Maps for Project 1 - Access to Broadband; Project 2 - Historic "A" Building; and Project 3 – Proposed Bathymetric LIDAR Mapping Aucilla River Paleo Channel. Commissioner Barfield, who is the Point of Contact on matters concerning the RESTORE ACT Multiyear Implementation Plan, reviewed the proposed activities:

Project 1: Access to Broadband in the Lloyd, Lamont, Sanctuary, and U.S. 90 areas of Jefferson County at a Total Contribution of \$1,130,000; Project 2: Planning Environmental Education exhibit of archeological discoveries in Jefferson County in the Historic Jefferson County High School “A” Building at a Total Contribution of \$56,500; Project 3; Bathymetric LIDAR mapping of Jefferson County Offshore Waters at a Total Contribution of \$224,242. Dr. George Cole of the Aucilla Research Institute in Monticello explained the proposed mapping of the Aucilla Channel out into the Gulf of Mexico using lasers. Commissioner Barfield explained with Board approval, the proposed Multiyear Implementation Plan (MIP) final draft will undergo a 45 day public comment period before submittal to the Department of Treasury. Chairman Fulford suggested working with Tri-County Electric to expand wireless broadband to other areas of the county with future RESTORE ACT contributions. **On a motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board approved said proposed MIP submittal to Department of Treasury.**

6. The County Coordinator requested each Commissioner provide an appointee from their district to serve on the Facility Naming Committee. The names of the citizens were submitted:

from District 1 Commissioner Fulford.....Denise Vogelgesang
from District 2 Commissioner Hall.....George King
from District 3 Commissioner Surles.....Leslie Rabon
from District 4 Commissioner Barfield....Karen Purser
from District 5 Commissioner Walker....Richard Roberts

Mr. Bird advised, according to the Board-approved policy, Mr. Barwick is also a voting member of the committee and committee members are appointed for staggered two and three year terms. Mr. Bird also advised the “naming policy” requires submittal of an application to the committee for naming a facility, which then makes recommendation to the Board of County Commissioners. **On a motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved said Facility Naming Committee.**

7. Mr. Barwick asked the Board to assign priority of legislative items to the County Legislative Committee to be placed in the annual Jefferson County Yearbook and presented to the County’s Legislative Delegation. The Board by consensus agreed to prioritize #1, the Old Jefferson County High School “A” Building, and #2, Jefferson County Health Department, which already has a funding request in the State budget. With regards to project funding, County Engineer Josh Baxley of Dewberry Engineering reported bids for the Wacissa Riverhead project exceeded the \$450,000 budgeted amount. He stated that he and Mr. Barwick will review the bid specifications and provide a solution at the next Regular Board Meeting.
8. The County Coordinator also announced it was time for the Board to decide upon a new Chair and Vice-Chair for the upcoming year beginning December 1. Discussion

followed regarding the use of a rotation policy to determine the Chair or the County's practice of nominating and voting on the Chair and Vice-Chair. **On a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved Commissioner Barfield to be the new Board Chair. And, on a motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Board approved Commissioner Surles as the new Vice-Chair.**

9. Mr. Barwick also reminded the Board of its tradition of giving gift cards to County employees for Christmas. The Clerk stated the expense was budgeted for the 2018-2019 fiscal year. **On a motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved a \$100 Christmas gift card for all County employees in appreciation for all their good works.**
10. The County Coordinator also referred to a paper entitled "*Customer Tickets, 10/1/18 to 11/15/2018*" which listed Road Department work orders from citizens and their respective County roads with start and completion dates. He also referred to another handout that listed daily road maintenance activities of the Road Department, such as mowing, grading, ditch cleaning/cross drains/culverts, brushcutting, weed eating, and tree/limb/debris clearing. Mr. Barwick also provided an update on the 2018 Road Bond paving projects.
11. The Clerk presented a booklet to the Board for their review entitled "*Statement of Actual and Estimated Revenues & Statement of Expenditures, Encumbrances and Appropriations as of October 31, 2018*". He also noted the new stand-alone funds established in the 2018-2019 fiscal year budget: Fund 27-2018 Road Bond; Fund 28-Emergency Medical Services; and Fund 29-Tourist Development Tax. Mr. Sanders also referred to addendums to the "*Jefferson County Board of County Commissioners List of Vouchers To Be Paid*" for both the November 1 and November 15 Board Meetings. For a better understanding of payments to the County's vendors, the Clerk explained the addendum lists vendors paid from the following: General Fund, Fine & Forfeiture, Fire Service, Solid Waste/Landfill, 911 Emergency Management, Jefferson Literacy, 2018 Road Bond, Emergency Medical Services, and Tourist Development Council.
12. Commissioner Hall reported the City of Monticello is in hopes of receiving road improvement funds from the Florida Department of Transportation's Small City Outreach Program for streets in the City Limits.
13. Commissioner Barfield reported that a group of residents on Osprey Road have approached her about the possibility of the County taking over maintenance of the private road because of its terrible condition. To reduce the County's long term costs, Mr. Shirley advised the County does not consider taking over maintenance of a road unless it meets the County's Land Development Code standards. Mr. Barwick reiterated that this policy has been a consistent response to similar requests. Mr. Shirley suggested the residents along Osprey Road might want to consider utilizing a MSTU (Municipal Service Taxing Unit) to make needed improvements to Osprey Road. Commissioner

Barfield also asked about the time of completion of the 2016-2017 fiscal year annual audit. Mr. Sanders reported in a meeting earlier in the day, the outside auditors estimated a completion in three to four weeks. It was his hope the Financial Statements would be presented on the December 20th Regular Board Meeting.

14. Commissioner Surles asked for an update on the re-striping of County maintained roads as discussed at a previous meeting. Mr. Barwick reported he has contracted the work with a company that has a similar contract with Madison County.
15. There being no other business, the Chair adjourned the meeting at 7:45 PM

**Board of County Commissioners
Jefferson County, Florida**

Stephen Fulford, Chair

ATTEST:

Tim Sanders, Clerk