

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

**Regular Session
Courthouse Annex
October 18, 2018
6:00 P.M.**

The Board met this date in regular session. Present were Chairman Stephen Fulford, Commissioners Betsy Barfield, Eugene Hall, JT Surles, and Stephen Walker. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick, and Clerk of Court Tim Sanders.

1. Chairman Fulford called the meeting to order and led the invocation and pledge of allegiance. The Chairman also recognized and thanked all the County employees for their good works in preparing for and responding to Hurricane Michael.
2. Honorable Angela Gray presented a check to the Board in the amount of \$13,351.40 for funds not expended in the Property Appraiser Office's 2017-2018 fiscal year appropriation.
3. Commissioner Hall indicated that Monticello-Jefferson County Chamber of Commerce Executive Director Katrina Richardson was unable to attend the meeting and asked that "General Business item b). Chamber of Commerce-BOCC Activities Discussion-Commissioner Hall" be removed from the agenda. **On motion by Commissioner Walker, seconded by Commissioner Surles and carried unanimously, the Board approved deleting said General Business item from the agenda.**
4. **On motion Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Board approved the remaining Consent Agenda as presented a). Approval of Agenda; b). General Fund/Transportation Vouchers for approval: 10/18/2018, c). BOCC minutes for Approval: October 4, 2018 Regular Session and October 4, 2018 FRDAP Hearing; d). October 8, 2018 Special Emergency Session and October 9, 2018 Special Meeting.**
5. Property Appraiser Angela Gray referred to a letter dated October 9, 2018 to the Chairman from her and on behalf of the Tax Collector that requested the Board of County Commissioners to authorize and direct the Value Adjustment Board (VAB) and the Property Appraiser to certify and extend the 2018 tax rolls prior to completion of the VAB hearings pursuant to Florida Statutes. **On motion by Commissioner Barfield, seconded by Commissioner Walker and carried unanimously, the Board approved A RESOLUTION OF JEFFERSON COUNTY, FLORIDA, PROVIDING FOR THE EXTENSION OF THE 2018 ASSESSMENT ROLLS PURSUANT TO SECTION 197.323 AND 103.122, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.**

6. Mr. Barwick directed the Board's attention to a proposed RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA CONSENTING TO AND AUTHORIZING THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION TO DO ALL ACTS NECESSARY TO COMPLETE THE BRIDGE REPLACEMENT, REHABILITATION, AND INSPECTION PROJECT FOR THE COUNTY ROAD 259 OVER SEABOARD COAST LINE RAILROAD, REMOVAL OF BRIDGE NO. 540027 AND REPLACEMENT WITH A 12'x 8' BOX CULVERT, PURSUANT TO AN OFF SYSTEM BRIDGE PROJECT AGREEMENT, CONFIRMING AND APPROVING THE AGREEMENT, PROVIDING SIGNATURE AUTHORITY FOR THE AGREEMENT, AND PROVIDING AN EFFECTIVE DATE. Commissioner Barfield expressed concerns with provisions of the Agreement regarding maintenance by the County and the responsibility of the County for overages in the project. Mr. Shirley advised the language of the Agreement and Resolution were standard and not likely to be amended by the Florida Department of Transportation. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved said RESOLUTION NO. 2018-101818-02.**
7. Clerk of Court Tim Sanders presented one (1) county-held tax certificates (18-33-TD) for which there were no bidders at a recent public sale. He requested that if the County did not wish to obtain ownership, that the Clerk be allowed to place the parcel of land directly onto the list of Lands Available for Taxes for purchase. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board authorized the Clerk to place said properties on said list of Lands Available for Taxes.**
8. Under Citizen Input, Mr. Ron Matthews thanked the Board and Sheriff McNeill for all they did for the citizens of the County before and during the recent hurricane emergency. He also thanked the Board and Mr. Barwick for their support of his son, Mark, who retired on October 12th after 30 years of service to Jefferson County.
9. Mr. Paul Henry thanked the Property Appraiser for her service and for returning said unspent funds to the County
10. Mr. Barwick presented to the Board a listing of 55 "Roads Completely Clear of Debris" (and Dates Worked) as a result of Hurricane Michael, and also a listing of 27 "Roads with Debris Piles Ready for Pickup" (and Dates Worked). The County Coordinator also credited the Sheriff and his deputies for assisting crews in the cleanup from the storm. Mr. Barwick also reported that employees from the Road Department went to Jackson and Calhoun Counties to assist in the storm's aftermath. The Board by consensus agreed to provide additional help to the counties to the west and north if needed.
11. Commissioner Surles expressed a concern about the amount of road debris hauled to the County's solid waste collection sites. The Board by consensus agreed to post signage at the sites for citizens to take their tree debris to the Goldberg Road Collection Site.

12. Sheriff McNeill volunteered to promote the central collection site for tree debris on his office's social media. He also thanked the Board, Mr. Barwick and Mr. Tom Kisamore from the Road Department, as well as G-FAST and Richard Connell, for a coordinated response to the effects of Hurricane Michael.
13. Erica Smith, with Jefferson County Emergency Management, reported the response to hurricane victims' needs in the Panhandle have mostly addressed those of adults, but she stated more efforts could be directed to help infants, children and pets.
14. Discussion followed on striping roads in the County. At the Board's request, Mr. Barwick reported on the following striping costs: Lake Road-\$27,000; Waukeenah Highway-\$23,000; West Lake Road (not including recently improved portion)-\$14,000. The County Coordinator suggested purchase of the striping improvements could be piggy-backed off another quote for services. Mr. Connell volunteered to provide a striping truck to offset costs if needed. **On a motion by Commissioner Walker, seconded by Commissioner Surles and carried unanimously, the Board approved striping of said three County roads based upon purchasing policies.**
15. County Attorney Shirley advised an Executive Session of the Board of County Commissioners, pursuant to Section 286.011(8), F.S., has been scheduled for Thursday, November 1st to be held in the Courthouse Annex at 5:00 p.m. to discuss the Petition for Writ of Certiorari filed in Marcia Elder vs. Jefferson County, Morris Petroleum, and Morris Propane in the Circuit Court of Jefferson County. Mr. Shirley stated he would prepare a notice of the meeting for the Courthouse and an order for a court reporter.
16. Commissioner Hall reported the Value Adjustment Board met earlier in the day. He also asked Mr. Barwick to address the need to mow U. S. Highway 19 from the interstate to Monticello.
17. Commissioner Barfield addressed the timeframe of completion of the 2016-2017 fiscal year annual audit. Mr. Sanders reported it was his hope the audit would be completed by the end of October, but Marianna, the County's outside auditors' office location, was severely damaged by the hurricane. Commissioner Barfield also reported the RESTORE ACT grant funding for the Pot 1 projects was moving along.
18. Commissioner Walker suggested the Board consider hiring a full-time Road Department Director to better oversee the daily operations of the department and communications with the public. Mr. Barwick explained the protocol of office procedures in addressing job orders for the road department, which would be amended to provide citizens with a projected timeframe for job completion. To improve communication between the Road Department and citizens of the County, the Board by consensus asked Mr. Barwick to keep a weekly log of requests for work to be performed by the Road Department and work orders completed. Several citizens, including Mr. John Dodd, Mr. Paul Henry, Mr. Ron Matthews, and Mr. Billy Brown, offered their thoughts on the matter.

19. Commissioner Surles reported a federal judge in Tallahassee issued a ruling earlier in the day in favor of suspended Clerk of the Circuit Court & Comptroller Kirk Reams and recommended the Board prepare another letter to the Governor of support for Mr. Reams to return to office. Mr. Bird advised the Board to allow him and Mr. Shirley to examine the court's ruling to better prepare a response from the Board.
20. Mr. Sanders presented the Board with the most current List of Lands Available for Taxes. He also presented information from GovDeals Government Online Auctions for all surplus vehicles, equipment, and real estate. The Board by consensus agreed to ask a representative from GovDeals to make a presentation at the next Regular Meeting.
21. There being no other business, the Chair adjourned the meeting at 7:50 PM

**Board of County Commissioners
Jefferson County, Florida**

Stephen Fulford, Chair

ATTEST:

Tim Sanders, Clerk