

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Special Session Workshop**  
**Courthouse Annex**  
**July 31, 2018**  
**6:00 P.M.**

The Board met this date in special session. Present were Chairman Stephen Fulford and Commissioners Betsy Barfield, Gene Hall, JT Surles and Stephen Walker. Also present were County Coordinator Parrish Barwick, Clerk of Court Tim Sanders, and Finance Director Charles Culp.

1. The Chair, Honorable Stephen Fulford, called the meeting to order and advised the meeting was advertised as a Special Meeting to allow the Board to take official action on agendaed items. Commissioner Walker led the invocation and pledge of allegiance.
2. The Clerk reported the Special Meeting was advertised in the local paper on Friday, the 27<sup>th</sup> and explained the purpose of the meeting as advertised was to 1. Continue preparation of the Jefferson County 2018-2019 fiscal year budget; 2. Decide the Tentative Millage for Certification to the Property Appraiser and Notification of Proposed Millage Rate and Date, Time, Place of Tentative Budget Hearing; and 3. Determine future Public Budget Workshop date(s).
3. Senior Citizens Center Board Member Paul Michael gave the Board an update on the programs and activities of the Senior Center, despite a loss in funding attributed to legislation that shifted a key program away from Senior Citizen Councils in Florida. Mr. Michael reported on fundraisers, along with cuts in staffing and hours, that have made it possible to keep the doors open. In closing, Mr. Michael suggested a contribution from the County in the amount of \$25,000 would help meet obligations to be more effective in serving Jefferson County's seniors.
4. Executive Director Katrina Richardson presented the Monticello-Jefferson County Chamber of Commerce request for funding for the 2018-2019 fiscal year in the amount of \$12,000. She explained, as in years past, the lump sum is broken down as follows: \$7500 annual request; \$1500 Watermelon Festival; \$1500 Bike Festival; and \$1500 Jefferson BBQ Fest. At the request of the Board, she stated she would provide the Clerk with the Chamber's year-to-date budget through July and the Tourist Development Council (TDC) budget. Commissioner Barfield asked for County-sponsored events to be recognized on printed materials. And the County Coordinator suggested all five Commissioners be given memberships to the Chamber of Commerce for the \$7,500 County contribution.
5. Mr. Sanders presented a booklet entitled *BOARD OF COUNTY COMMISSIONERS-JEFFERSON COUNTY, FLORIDA-BUDGET WORKSHOP-July 31, 2018* that contained estimated revenues and proposed budget expenditures of departments and constitutional offices. Mr. Sanders referred to and reviewed a page entitled *Jefferson BOCC Operating Millage Rate Comparison (for) Fiscal Year 2018-2019* that included Certified Taxable Values from fiscal year 2011 to present and corresponding millage rates and budgeted

proceeds. The Clerk noted a change in the prior year Final gross taxable value for FY 2017-2018 from \$571, 983,400, as previously published, to \$587,901,992. He explained the Property Appraiser's Estimated taxable value in the amount of \$578,251,619 for fiscal year 2018-2019 represents a decrease in taxable value from the previous year, which results in a new Rolled-back Rate of 8.1335 mills. Again he explained the Rolled-back millage rate would generate the prior year tax revenues in the amount of \$4,468,055 (@95% proceeds).

6. The Clerk and Finance Director reviewed pages entitled *Estimated General Revenues* with estimated revenue and expenditure balances based upon the following millage rates: Rolled-back rate of 8.1335 mills, current millage rate of 8.0000 mills, and 7.9500 mills. A *Summary of Budgeted General Revenue* based upon 8.1335 mills would result in a positive "Balance After Adjustments" in the amount of \$261,587. Based upon 8.0000 mills, the result would be a positive "Balance After Adjustments" in the amount of \$188,244. And based upon 7.9500 mills, the result would be a positive "Balance After Adjustments" in the amount of \$160,777.
7. At the request of the Board, Mr. Culp reported a 3% Cost of Living Adjustment (COLA) for Board employees would be approximately \$113,000. He also stated this amount does not include any COLA for Constitutional Officers' employees. The Clerk reported Property Appraiser Angela Gray did request funds in the amount of \$7,938 to support a 3% COLA for her employees if the Board decides to approve said COLA for its employees.
8. Discussion followed on the \$25,000 line item for "Law Enforcement Vehicles" in the *Summary of Budgeted General Revenue*. The County Coordinator explained the proposed program was to set-aside up to \$75,000 outside of the Sheriff's budget to purchase up to three vehicles a year.
9. Sheriff Mac McNeill presented for review the proposed Sheriff's Law Enforcement and Corrections budget in the amount of \$4,076,402. He reported the proposed budget did not include the increase in County Employee health insurance, which amounted to approximately \$39,000. He also noted the unknowns of costly inmate medical costs were a budget concern. In conclusion, the Sheriff stated he would get back with the Board on the need to cover said health insurance costs.
10. At 7:25 P.M. Commissioner Hall had to leave the meeting due to a family emergency.
11. The Clerk directed the Board's attention to the proposed budget for the Solid Waste Department and the current Non-Ad valorem assessment rates to provide Solid Waste disposal services in Jefferson County. Upon a motion by Commissioner Barfield, seconded by Commissioner Surles, the Board unanimously (4-0) approved the same current assessment rates for the 2018-2019 fiscal year and forwarding said action to the Property Appraiser.

12. The Clerk then directed the Board's attention to the proposed budget for Fire Services and the current Non -Ad valorem assessment rates to provide Fire protection services in Jefferson County. Upon a motion by Commissioner Barfield, seconded by Commissioner Walker, the Board voted unanimously (4-0) to approve the same current assessment rates for the 2018-2019 fiscal year and forward said action to the Property Appraiser.
13. Discussion followed on the decision to adopt a Tentative Millage for the 2018-2019 fiscal year. A motion was made by Commissioner Barfield and seconded by Commissioner Surles to approve a Tentative Millage in the amount of 7.9500 mills, which will allow for an estimated \$160,777 positive balance of General Fund revenues over expenditures. In discussion, the Clerk explained the Tentative Millage cannot increase after adoption and recommended the Board remain at the current 8.0000 millage rate, which would add an estimated \$28,000 to said balance. Motion to approve a Tentative Millage Rate of 7.95 mills carried unanimously (4-0).
14. Upon a motion by Commissioner Barfield, seconded by Commissioner Walker, the Board voted unanimously (4-0) to hold the Tentative Budget Hearing on September 4, 2018 at 6:00 P.M. at the Courthouse Annex.
15. The Board also by consensus agreed to hold the next Public Budget Workshop on Tuesday, August 14<sup>th</sup> at 6:00 P.M.
16. Commissioner Barfield shared with the Board a possibility that by housing a grant-related organization, BP funds may be available to help with the restoration of the Old Jefferson County High School A-Building. She hoped to share more information on the subject at a later date.
17. There being no other business, the Chair adjourned the meeting at 8:00 P.M.