

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

Regular Session
Courthouse Annex
March 15, 2018
6:00 P.M.

The Board met this date in regular session. Present were Chairman Stephen Fulford, Commissioners Betsy Barfield, Eugene Hall, JT Surles and Stephen Walker. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick, and Clerk of Court Tim Sanders.

1. County Judge Robert R. Plaines led the invocation and pledge of allegiance.
2. County Coordinator Parrish Barwick presented plaques, like the one in the Board Room, in honor and memory of Sheriff David Hobbs, to his wife, Brenda, and to his daughter, Brittany Bishop and family. The plaque included a Proclamation approved by the Board dated December 7, 2017 that sets apart future Thanksgiving Weeks as a week of remembrance and honor in memory of Sheriff David Hobbs.
3. Dr. Barbara Reddick presented the creation of the “Behind the Badge Foundation” in memory of Sheriff David Hobbs, which will provide two scholarships for Jefferson County students to further their education.
4. Jefferson County/University of Florida Extension Service Director John Lilly presented and reviewed a power point presentation entitled “2017 Customer Satisfaction Survey-Results for Florida and Jefferson County.” Mr. Lilly also introduced Jefferson County’s new Ag Agent, Ms. Danielle Sprague, and also recognized Family Extension Agent Ms. Julianne Shoup.
5. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Consent Agenda as amended—including Approval of Agenda, the minutes of the March 1, 2018 Regular Session, and the General/Transportation Fund Vouchers—was approved.**
6. Jefferson County Health Department Director Kimberly Allbritton gave an update on the Community Health Improvements Plan activities that are being held in Jefferson County. She also gave a reminder of the Bike Fair being held on April 6th at Clifford Brown Memorial Park in Monticello from 4:30 to 6:00 PM. Commissioner Barfield stated that Doug and Kathy Kirk give back to the community each year by repairing and donating bicycles for children and adults.
7. Commissioner Barfield referred to a report in the Commissioners’ packets entitled “Dirty Pecan-Epic Gravel Bicycle Ride/60-80-100-150 Miles-One Day/Benefitting Jefferson County 4-H” and invited the following to share their thoughts on the event which attracted over 400 riders and netted over \$11,000 for Jefferson County 4-H: Scott Shirley,

Sheriff Mac McNeill, and John Lilly. In closing Commissioner Barfield thanked the Sheriff, Commissioner Surles, Mr. Lilly and the County Coordinator for their assistance.

8. Mr. Barwick referred to a CenturyLink Subordination of Utility Interests Agreement, Warranty Deed between Donald H. Ohmes and Jefferson County, and Florida Department of Transportation Project Resolution to allow work in the Curtis Mill Road right-of-way in conjunction with the bridge replacement. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board approved said Subordination Agreement.**
9. Mr. Barwick referred to a Lease Agreement between the Board of County Commissioners and Leasing 2, Inc. dated March 1, 2018 for the replacement and financing of two (2) Mack Gu813 Dump Trucks for the Road Department. Mr. Barwick asked the Board to also grant him and/or the Chair authority to sign a Lease Agreement not included in the packet between the Board and Leasing2 for a Solid Waste 2018 Mack GU813 Roll Off Truck. **On a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved the signatures of the County Coordinator or Chair on said Lease Agreements.**
10. EMI (Elliott Marshall Innes, PA) Architect Bill Douglas presented a Bid Sheet for the Old Jefferson County High School Building A State Grant SC 728 restoration project. He reviewed the proposed descriptive items of work and pricing that amounted to \$828,183, which is over budget by \$146,683. Mr. Douglas recommended the Board consider constructing the West Wing of the building and leave the East Wing for later at a cost of \$590,745.28, which will leave \$90,754.72 as contingency. **On a motion by Commissioner Walker, seconded by Commissioner Hall and unanimously carried, the Board approved Mr. Douglas' recommendation, subject to State approval, and to move forward and enter into a contract with Riley Palmer Construction Co., Inc. as GMP.**
11. Commissioner Barfield suggested the Board have a Workshop to discuss how best to proceed with the future restoration of Building A. Citizen Paul Henry spoke in favor of determining the remaining cost of the restoration project. With the help of Mr. Douglas, the Board by consensus agreed to hold a Workshop on site at Building A on Friday, April 13th at 1:30 PM to help the Board put together a plan to move forward with the restoration.
12. Citizen Paul Henry commended Mr. Lilly and the Jefferson County 4-H program.
13. The County Coordinator referred to the "First Addition" of a proposed Road Construction List by District and length found in the packet and also a paper entitled Resurface Program with list of roads by District and length. Mr. Parrish recommended moving the W. T. Lewis Road from said "First Addition" list to the Resurface Program List. He also recommended the Board bid out a total asphalt contract for the 2018 road bond paving and resurfacing projects. Commissioner Barfield asked about the performance of road base testing to meet Florida Department of Transportation standards and longevity of

paved roads. **On a motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the Board approved the proposed Resurface Program projects as submitted, less Chittling Road. On a motion by Commissioner Barfield, seconded by Commissioner Surles and carried 4-0 with Commissioner Walker abstaining due to an announced conflict, the Board approved Chittling Road to be added to the Resurface Program.**

14. Citizen Eric Sorenson inquired if Brock Road was on the list to be paved, to which County Coordinator Barwick replied the entire route is to be stabilized with south end paved.
15. **On a motion by Commissioner Barfield, seconded by Commissioner Surles and carried unanimously, the Board approved the addition of Bullard Road (District 3) and Brumbly Road (District 5) to said "First Addition" of Road Construction List.**
16. The Clerk of Court presented a folder that included Florida Department of Transportation (FDOT) Applicant and Project Overview Information for the following roads submitted for improvements: Ebenzer-Hatchet (County Incentive Grant Program-CIGP); Government Farm Road (Small County Road Assistance Program-SCRAP); and Boston Highway (Small County Outreach Program-SCOP). Mr. Sanders reported that FDOT was accepting only one application for SCRAP and SCOP this year and the Board's highest priority for each was submitted.
17. The Clerk also reported he met with the Jefferson County School Board on March 12th at their Regular Meeting, acting as the County Finance Officer, with regard to the Lease Purchase and attached Option to Purchase Agreement between the School Board and Board of County Commissioners for the Old Jefferson County High School Building A, and proposed that for every \$1.00 spent by the Board of County Commissioners for future restoration work, the School Board credit the indebtedness of the County \$0.50. The Board by consensus agreed to allow the County Attorney to prepare an Amendment to said Lease/Purchase Agreement for presentment by the Clerk at the next Regular School Board Meeting.
18. The Clerk also presented to the Board a booklet entitled "Statement of Actual and estimated Revenues & Statement of Expenditures, Encumbrances and Appropriations as of February, 28, 2018."
19. Commissioner Hall suggested the Board purchase a plaque for display in the Courthouse Annex that would list all the County Commissioners and their years of service in the history of Jefferson County.
20. Commissioner Barfield recommended the Board appoint a selection committee to review applications for the currently advertised Restore Act Grant Consultant and suggested she and possibly Teresa Tinker, Andrew Wellman, the Clerk or Deputy Clerk, and one other be included. Commissioner Barfield asked that the appointment of said committee be

- placed on the agenda for the next Regular Meeting and asked her fellow Commissioners to consider citizens that they would like to be considered for the committee.
- 21. Commissioner Barfield also shared that she would be attending a Lloyd community town hall meeting on April 20th at 5:30 PM at the Lloyd Womans Club to discuss the future of the historic district around the main intersection.
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- 22. Commissioner Surles asked for clarification on the prioritization of future road paving. Mr. Barwick recommended each Commissioner present a top project by District to proceed to the next paving phase.
- 23. There being no other business, the Chair adjourned the meeting at 8:35 PM.

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FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Walker Stephen	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Board of County Commissioners
MAILING ADDRESS 2874 W. Capps Highway	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY Monticello COUNTY Jefferson	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED March 15, 2018	NAME OF POLITICAL SUBDIVISION: Jefferson County
	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

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ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

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APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Stephen Walker, hereby disclose that on March 15, 20 18 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Motion to approve the addition of Chittling Road to the Road Resurface Program upon which I abstained from voting. I own property on said Chittling Road.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3-15-18

Date Filed

Step Walker

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.