



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

Stephen G. Fulford
District 1, Vice-Chair

Eugene Hall
District 2, Chair

J.T. Surles
District 3

Betsy Barfield
District 4

Stephen Walker
District 5

**Regular Session Agenda
October 19, 2017 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 6 PM – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Consent Agenda**
 - a) Approval of Agenda**
 - b) Minutes of October 5, 2017 Regular Session**
 - c) Sealed Bid Surplus Property Award**
 - d) Small Grant Program Award**
 - e) General/Transportation Fund Vouchers**
- 4. General Business**
 - a) Curtis Mill Road Bridge Repair SCOP Award – Kirk Reams/Rob Davis**
 - b) VA Department Status Report – Chair Hall/Oliver Bradley**
 - c) Social Media Policy – Chair Hall**
 - d) Economic Development – Comm. Fulford**
- 5. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 6. County Coordinator**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney
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ITEM 3

CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
October 5, 2017

The Board met this date in regular session. Present were Chairman Eugene Hall, Commissioners Betsy Barfield, Stephen Fulford, JT Surles and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Clerk Finance Director Charles Culp led the pledge of allegiance and the invocation.
2. Hugh Thomas with the Suwannee River Water Management District presented the Board with a Payment in lieu of Taxes (PILT) check for the amount of \$9,163.13.
3. Commissioner Fulford requested that the Emergency Declaration for Tropical Storm/Hurricane Nate be added to the agenda. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board approved adding this to the consent agenda.**
4. **On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the consent agenda—consisting of the approval of the agenda as amended, minutes of the September 26th, 2017 Regular Session, minutes of the September 26th, 2017 Final Budget Hearing, Emergency Declaration for Potential Tropical Storm/Hurricane Nate and General/Transportation Fund Vouchers—was approved.**
5. Sheriff David Hobbs provided an update on Tropical Storm Nate.
6. Tax Collector Lois Howell Hunter addressed the Board regarding her alarm system and requested that the County give her access to control the system without having to rely on other offices and/or their personnel.
7. Citizen Keith Cook discussed moving forward with a gun range in the County. He requested approval from the Board to have a site survey and feasibility study done for a piece of property. It was the consensus of the Board for Mr. Cook to move forward.
8. Commissioner Fulford distributed a Powerpoint presentation and discussion points from a previous Economic Development Council meeting. He requested the Board members read through the materials in order to further discuss what the County's involvement would be in economic development at a future meeting.
9. Chairman Hall requested an update on the Recreation Park concession stand and bathroom renovation project.
10. The warrant register was reviewed and bills ordered paid.
11. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk



KIRK REAMS

**Jefferson County
Clerk of Court & CFO**

**1 Courthouse Circle
Monticello, FL 32344
(850) 342-0218
Fax (850) 342-0222**

MEMO

To: Kirk Reams, Clerk

From: Sherry Sears, Deputy Clerk

Date: October 13, 2017

Re: 28-1N-4E-0000-0114-0000 / 1712 Freeman Rd

Attached is a list of the sealed bids accepted for the above referenced property. The highest sealed bid was submitted by John K Sheffield, P O Box 395, Monticello, FL 32345, in the amount of \$5,100.00. For additional information on this bid and the remaining bids, please refer to the attached spreadsheet.

Thank you



**SEALED BIDS FOR
1712 FREEMAN ROAD
10/13/2017**

BIDDER	CONTACT INFO	AMOUNT OF BID	DOWN PAYMENT	CHECK #
John K Sheffield	P O Box 395, Mont., FL	\$5,100.00	\$1,020.00	CK #1386
Stephen Scott	850-300-2887	\$5,025.00	\$251.25	CK #1193530
LAS Holdings, LLC	304-520-1198	\$4,000.01	\$200.00	MO #17-639612679

NOTICE

THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY IS REQUESTING SEALED BIDS FOR THE FOLLOWING DESCRIBED ESCHEATED PROPERTY: 28-1N-4E-0000-0114-0000 AT 1712 FREEMAN ROAD. BIDS WILL BE ACCEPTED UNTIL 11 AM ON FRIDAY, OCTOBER 13, 2017 IN THE CLERKS OFFICE OF THE JEFFERSON COUNTY COURTHOUSE. PURSUANT TO FLORIDA STATUTES 125.35 RELATING TO THE PURCHASE OF COUNTY OWNED LANDS, THE REQUIREMENTS TO PURCHASE ARE: SHALL BE OFFERED FOR SALE ON A "SEALED BID BASIS." ALL BIDDERS MUST INCLUDE A CHECK PAYABLE TO CLERK OF COURT IN THE AMOUNT OF 5% OF THE BID AMOUNT. (TO BE RETURNED IF NOT THE WINNING BIDDER.) SUCCESSFUL BIDDER SHALL PAY THE FULL PURCHASE PRICE, DOCUMENTARY STAMPS AND RECORDING COSTS, BY CASH, CASHIER'S CHECK OR MONEY ORDER, PAYABLE TO THE CLERK OF COURT, BY 2 PM ON MONDAY, OCTOBER 16TH. IF SUCCESSFUL BIDDER FAILS TO PAY THE FULL PURCHASE PRICE THE SECOND HIGHEST BIDDER SHALL BE NOTIFIED AND SHALL HAVE 24 HOURS WITHIN WHICH TO PAY THE FULL PURCHASE PRICE. BIDDERS ARE ADVISED THAT THE BID OF THE HIGHEST BIDDER COMPLYING WITH THE TERMS AND CONDITIONS SET FORTH SHALL BE ACCEPTED AT THE OCTOBER 19TH BOARD MEETING, UNLESS THE BOARD REJECTS ALL BIDS BECAUSE THEY ARE TOO LOW. SUCCESSFUL BIDDER WILL BE ISSUED A DEED OF CONVEYANCE IN APPROXIMATELY TEN (10) DAYS FOLLOWING PAYMENT OF THE BALANCE OF THE BID, DOCUMENTARY STAMPS, AND RECORDING COSTS. FILES MAY BE REVIEWED AT THE OFFICE OF THE CLERK OF COURT, ATTN: SHERRY SEARS, 1 COURTHOUSE CIRCLE, MONTICELLO, FL PRIOR TO SALE DATE.

JEFFERSON COUNTY
NON PROFIT GRANT
PROGRAM APPLICATION

Thank you for your interest in Jefferson County's Non Profit Grant Program. Our goal is to provide support for activities and initiatives that public service to our citizens and enhance the quality of life in our community.

Please complete this application (typewritten applications are preferred) and return it to the County Coordinator's office at least 60 days prior to the date on which the project funding is to be considered. Fall by October 15th and Spring by May 15th.

The process for evaluation of applications is as follows:

1. The Non Profit Grant Program Review Committee will meet Bi-annually to evaluate the application. Your organization will be notified of the meeting and invited to have an open discussion with the Committee regarding your project.
2. The Committee's evaluation and recommendation will be forwarded to the Board of County Commissioners and placed on the Consent Agenda for the next available meeting (but no later than 30 days following the Review Committee's meeting). You will receive notice of the meeting where commissioners may request further input or discussion; the BOCC will have final decision related to the Committee's recommendation.
3. The County Coordinator will cause applicants to be notified of the County Commission's decision regarding the grant request.
4. If your funding request is granted, you are required to submit a report after the project/event outlining the development, implementation and overall assessment of the project or event. Please provide as many details as possible to assist the Review Committee and County Commission evaluating the impact of the project or event. This report should be submitted to the County Coordinator's office no later than 30 days following the completion of the project or event.

Project name: AA/NA Meetings

Organization name: The Holistic Plan of Care

Type of organization (charitable, 501(c)(3), etc.) Substance Abuse Program

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
NON PROFIT ORGANIZATION
GRANT PROGRAM

Purpose. The purpose of this program is to provide Jefferson County Board of County Commission support for activities and initiatives with non profit organizations and enhance the quality of life services within our community.

Eligibility. Applicants must be a non-profit organization serving Jefferson County. To be eligible, the applicant must demonstrate the activity which funding is sought with:

1. Clear and direct connection of service programs and activity in the county to citizens;
2. and/or Improved/Increased service to Jefferson County Citizens filling any gaps of service other programs are failing to address.

The maximum award available through the Non Profit Grant Program is \$2,000.00. This amount may be adjusted by the County, based on budgetary considerations.

Only one application per organization, per fiscal year (October 1 - September 30) will be considered; recipients of other county programs will not be eligible. The County will review requests bi-annually, in the spring during budget development also if funds are available a review session will be conducted in November. Non Profit organizations are eligible, service provided to county citizens will be the deciding factor for funding a request.

How to Apply. Application forms are available in the County Coordinabr's Office or online at www.jeffersoncountyfl.gov. Completed applications should be forwarded to:

County Coordinator's Office
1 Courthouse Circle
Monticello, Florida 32344

Additional instructions and timelines are contained in the application. All questions regarding the process should be directed to Parrish Barwick at 850-342-0287 or pbarwick@jeffersoncountyfl.gov. Also, Mrs. Julie Conley at 850-997-7999 or jcedc@embarqmail.com

Evaluation. Proposals will be evaluated by the Non Profit Grant Review Committee which shall consist of the Executive Directors of the Economic Development Council, Tourist Development Council and Chamber of Commerce; also Mrs. Jennifer Johnson, Jefferson County Health Department Administrator and the County Coordinator. The Committee's nonbinding recommendations will be submitted to the Board of County Commissioners for final approval. The following criteria will be used to evaluate grant proposals:

- Is the Organization a Not-For-Profit 501(c)(3)?
- Does the proposal respond to a demonstrated or emerging community need
- Is the project providing a service not met by other public/private service providers?
- Will existing and/or additional volunteer and fundraising efforts be used as leverage to promote the project
- Are matching funds available
- Does the proposal offer a plan for financial sustainability without continued grant assistance
- Does the applicant have the demonstrated ability to implement the project
- Does the applicant receive public financial support

Name: 1599 Springhollow Road
 Address: Monticello, FL 32344
 Phone: 850-539-4016 or 863-852-5549
 e-mail: Dr Barbara Reddick@gmail.com
 Primary contact: Dr. Barbara Reddick

Please describe how the project meets the criteria established for this program. You may create your own narrative or respond by answering the questions below. Please limit your narrative or responses to one page and attach it to this application.

- How does the project respond to a demonstrated or emerging community need?
- What product or service will be rendered as a result of receiving funding?
- Is the project tied to public service for our citizens and/or community?
- How will the project be implemented?
- Are volunteer services and fundraising efforts being used as leverage to implement the project?
- Is the project currently receiving public funding from other sources?
- Are matching funds available?
- How will the project be sustained when the requested funds are exhausted?

Amount of funds requested: \$ 2,000. ⁰⁰

Anticipated project completion date: April 15, 2018

Barbara Thomas Reddick
 Signature of Applicant
Program Director
 Title

7-14-17
 Date

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1) **How does the project respond to a demonstrated or emerging community need?**

The Holistic Plan of Care Drug Treatment Program promotes issues related to positive, pro-social values, behaviors and cognitive skills to diverse cultural backgrounds.

The increasing number of people of all ages needing assistance with challenging habits such as drug, alcohol, etc. in Jefferson County has grown significantly and this new program in the community may reduce the rate of people having substance abuse problems which will help them choose a crime free lifestyle. We believe this program will help mend, keep families together, and emerge the community. In addition, this program can better exemplify a drug free community.

2) **What product or service will render as a result of receiving funding?**

Currently, the program receives financial assistance from sponsors, Dr. B. Thomas-Reddick, Mr. Robert Kennedy, and The Tri-County Ministries. The church has assisted in providing space/location, funding to pay for licenses, utilities and provided the revenue for the program. Although, they have been helpful, additional funding is needed to market the program, such as purchase signage, publish ads in the Monticello News, purchase supplies for the curriculum and clients (pens, paper, folders, etc), purchase internet, equipment and provide a small stipend (help with their gas etc) for the professionals who has volunteered their services for almost a year.

3) **Is the project tied to economic development?**

Yes, economic development can involve multiple areas such as health, safety, literacy and other initiatives. We believe The Holistic Plan of Care Outpatient Drug Treatment Program is tied to health and safety. The Holistic Plan of Care has provided services in the Jefferson County Sheriff Department to help reduce recidivisms in the jail and Department of Corrections. Our program is currently collaborating with DOC and hope to reach out for grant funding in the future.

4) **How will the project be implemented?**

The program has already been implemented; however, we are seeking funding to expand the program to residents in the community. This project will be implemented by providing Intakes, Psychosocial Assessments, Group Processing, Individual Counseling, and provide a individualized Service Plan, Re-Entry Package so that our clients can re-enter back into the community a become a productive citizen for self and for family.

As you know transportation is a barrier in most communities for clients to get to and from the offices for the services the court has mandated for their treatment. Therefore, Tri-County has assisted with transportation by assisting to get the clients to our program in order for client to complete the mandatory requirements by the Jefferson County Courts.

Due to limited funding, we are unable to spread the word in the communities, because we lack funding. If funding is approved, the program will be able to provide professional services to most of clients who are indigent, help assist with urinalysis that sometimes the courts may mandate, have guest speakers, continue assisted with transportation, provide the necessary tools for clients

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to obtain an abstinence status or drug free lifestyle. Sometimes, clients will come out of jail or prison and Page 11 of 24 they know does not have funds to get started, our desire is to assist clients with a small voucher for Re-Entry back into the society.

5) Are volunteer services and fundraising efforts being used as leverage to implement the project?

Yes, this SA Abuse Program is licensed and governed by the Department of Children & Families, Certified Addiction Profession., Seasoned Counselors, 501©3 Status and 1-800-Hotline. We are always putting on fundraisers such as Gospel Extravaganzas at the church, seeking sponsors to support our program and recently completed a Substance Abuse Workshop that was held by Dr. B. Thomas-Reddick and charged a small fee for professionals that were in need of additional training for the 2016-2017 year.

6) Is the project currently receiving public funding from other sources?

No, the program is not receiving any public funding; however, Mt. Ararat AME Church is currently providing some funding, but is considered a private organization. But we are definitely seeking grants that may come available in the near future, such as Department of Corrections.

7) Are matching funds available?

Currently, we do not have any private or public organizations matching our funding. Dr. Barbara Thomas-Reddick has matched funds in the past and will continue to keep doing what is necessary to keep the program moving forward in order to serve this population who is suffering with drug addiction issues.

8) How will the project be sustained when the requested funds are exhausted?. Our plans will be to continue with community fundraisers, seek sponsorships from community businesses, seek donations from private organizations, and continue to search for additional grants. We are now planning a Gospel Extravaganza and our goal is to raise \$1,500.00.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **DEC 23 2016**

HOLISTIC PLAN OF CARE INC
50 MISSION TRL
MONTICELLO, FL 32344-0000

Employer Identification Number:
81-4730181

DLN:

26053756003136

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:
509(a)(2)

Form 990/990-EZ/990-N Required:
Yes

Effective Date of Exemption:
December 19, 2016

Contribution Deductibility:
Yes

Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

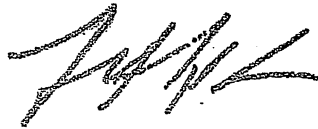
If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

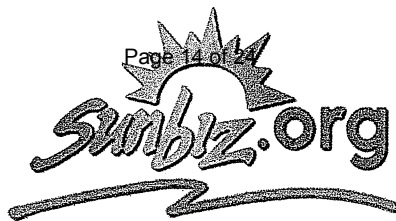
-2-

HOLISTIC PLAN OF CARE INC

Sincerely,

A handwritten signature in dark ink, appearing to read 'J. Cooper', with a stylized flourish at the end.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements



DIVISION of
CORPORATIONS
an official State of Florida website

Florida Not For Profit Corporation

THE HOLISTIC PLAN OF CARE INC

Filing Information

Document Number N16000012078 FEI/EIN Number NONE Date Filed 12/19/2016 Effective Date 01/01/2017 State FL Status ACTIVE

Principal Address

50 MISSION TRAIL
MONTICELLO, FL 32344

Mailing Address

50 MISSION TRAIL
MONTICELLO, FL 32344

Registered Agent Name & Address JP GOLDSMITH FINANCIAL SERVICES INC

644 W BREVARD ST
TALLAHASSEE, FL 32304

Officer/Director Detail Name & Address

Title DIR

REDDICK-THOMAS, BARBARA

50 MISSION TRAIL
MONTICELLO, FL 32344

Title DIR

NOVA, ALFREDO

1634 N PLAZA DRIVE
TALLAHASSEE, FL 32308

Title DIR

KOONCE, ALEX

50 MISSION TRAIL
MONTICELLO, FL 32344

Title DIR

JOHNSON, ANNETTE

50 MISSION TRAIL
MONTICELLO, FL 32344



DIVISION of
CORPORATIONS
an official State of Florida website

Annual Reports

No Annual Reports Filed

Document Images

12/19/2016 -- Domestic Non-Profit View image in PDF format

[Previous On List](#)

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No Events

No Name History

HOLISTIC PLAN OF CARE

The TEAM consists of:



Psychiatrists
 Licensed Clinical Social Workers
 Licensed Mental Health Counselors
 Registered Nurses
 Registered Music Therapists
 Certified Addiction Professionals
 Mental Health Technician

EAP-EMPLOYEE ASSISTANT PROGRAM

We provide assistance to employers of larger and smaller companies in the areas of:

Pre-Employment drug screens
 Drug Education/counseling to employees
 Referral sources from public assistance programs
 Anger Management/Stress Education
 Assistance to domestic violence victims/predators
 DNA Testing
 Doctor Ordered Blood Work
 Random drug screens
 D.O.T Testing



RECLAIMING AND RE-ORDERING LIVES

ADDITIONAL SERVICES

- ☐ Substance Use Disorder counseling and services Levels of care:
- ☐ Out-Patient services and Substance Education
- ☐ Intensive Outpatient Services and Education
- ☐ Community Prevention Programs
- ☐ Anger Management Classes
- ☐ Grief and Lost Counseling
- ☐ Domestic Violence
- ☐ Drug Court/TASC Services



Workplace workshops on topics such as:

- ☐ Stress In the Workplace
- ☐ Positive approaches to negative peers in the workplace
- ☐ Workplace Ethics, The Law & You
- ☐ Safety at the Workplace, as well as many other programs



REFERRAL PROCEDURE

Assessments are scheduled in order to determine the needs of the individual appropriateness for our program and to identify the most supportive and effective treatment plan for each person.

TO REFER, CONTACT THE PROGRAM BY CALLING:

HOLISTIC PLAN OF CARE, INC.

1599 springwallow Rd
 Monticello, FL 32344
 (863) 852-5549 or 850-212-7669

kennedyr222@yahoo.com



REFERRAL SERVICES CONT.

Time and Costs Saved Customized Training:

Staff Training on:
 HIV/AIDS Hepatitis
 B Domestic
 Violence Anger
 Management

Individuals will be scheduled for an assessment at the center on-site. A qualified staff member will determine admission to one of several programs. Otherwise, the clinician will offer referrals to agencies in the community.

If the individual appears appropriate for the program, medical, financial and insurance information will be requested.

For Payment Plans Call:





863-852-5549 or
 850-212-7669

PRESENTATIONS

Call today and ask about our topic of the month and other **HAVE IT YOUR WAY PRESENTATIONS:**

Youthful Presentations:

We offer a full range of motivational presentations to youth of all ages on topics such as:

-  Be a winner
-  The dangers of drugs, alcohol & tobacco products
-  Positive response to Bullying
-  And more!

HOLISTIC PLAN OF CARE, INC.

Assists individuals through:

Community Referrals/ Churches

Social Support Systems

Family Relationships

Physicians

Psychiatrists

Attorneys

Department of Corrections

Department of Juvenile Justice

Doctors



DRUG SCREEN PROGRAM

We offer drug screens for companies interested in pre-employment, random, schedule as a part of their independent EAP as well.

All drug screens are performed under the Federal guidelines, which supersedes state and many local standards.

REFERRAL SERVICE

We at **HOLISTIC PLAN OF CARE, INC.** work closely with many local, state and federally funded organizations which we provide referrals for the following:

- Service to Individual
- Employment/Employment Counseling
- Assessment & Aptitude testing
- Job Search Skills
- Classroom Training
- Temporary Assignment
- Supportive Services
- Home Health Care

—CONSULTANT SERVICE—

HOURS OF OPERATION

MONDAY-SUNDAY

8:00AM-6:00PM

CONTACT PERSONS:

ROBERT KENNEDY

Dr. BARBARA REDDICK

Office: (850) 212-7669

Cell: (863) 852-5549

kennedyr222@yahoo.com



HOLISTIC PLAN OF CARE, INC.

Multidisciplinary team of caring and experienced professionals is committed to the highest standards of treatment services.



1599 Springwallow Rd
Monticello Fl. 32344

Ph # 850-212-7199

or 863-852-5549

kennedyr222@yahoo.com

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN. FUND			
Campbell's Plumbing, LLC	10/19/2017	-	12110	10/03/2017	VR	01101917-004	Courthouse-BasementSumpPu	264.00	.00
Campbell's Plumbing, LLC	10/19/2017	-	12126	10/11/2017	VR	01101917-029	Courthouse-WaterFountain	95.00	.00
CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC TOTALS								359.00	.00
CenturyLink	10/19/2017	-	09821017	10/01/2017	VR	01101917-028	Act#311120982	60.60	.00
CenturyLink	10/19/2017	-	87871017	10/01/2017	VR	01101917-025	Act#312248787	66.73	.00
CenturyLink	10/19/2017	-	87871017	10/01/2017	VR	01101917-026	Act#312248787	66.73	.00
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink TOTALS								194.06	.00
Duke Energy	10/19/2017	-	20521017	10/06/2017	VR	01101917-022	Act#6505372052	172.21	.00
Duke Energy	10/19/2017	-	22831017	10/01/2017	VR	01101917-012	Act#6872002283	6.46	.00
Duke Energy	10/19/2017	-	22831017	10/01/2017	VR	19101917-013	Act#6872002283	6.47	.00
Duke Energy	10/19/2017	-	35521017	10/01/2017	VR	01101917-005	Act#0392903552	159.89	.00
Duke Energy	10/19/2017	-	45631017	10/04/2017	VR	01101917-024	Act#4293294563	17.70	.00
Duke Energy	10/19/2017	-	83811017	10/05/2017	VR	01101917-023	Act#5304678381	27.02	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS								389.75	.00
FDACS	10/19/2017	-	F62414	10/01/2017	VR	01101917-006	17-18 Fire Ctrl Assessmen	21296.52	.00
FDACS	10/19/2017	-	F62414	10/01/2017	VR	01101917-007	17-18 Cnty Forester Assmt	3000.00	.00
CHECK TO VENDOR==>VENDOR FDACSFOR FDACS TOTALS								24296.52	.00
Gulf Coast Lumber/Supply	10/19/2017	-	24718	10/11/2017	VR	22101917-033	#300166 2 1/2CornerIron	.50	.00
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply* TOTALS								.50	.00
Total Funds	10/19/2017	-	10021701	10/02/2017	VR	01101917-027	Act#7900011002479908	248.00	.00
CHECK TO VENDOR==>VENDOR HASLER Total Funds TOTALS								248.00	.00
Monticello Carquest Inc.	10/19/2017	-	38141943	10/02/2017	VR	22101917-014	Cust#263 FilterFuel,Oil	21.78	.00
Monticello Carquest Inc.	10/19/2017	-	38152006	10/03/2017	VR	22101917-015	Cust#263 CREDIT	-4.36	.00
Monticello Carquest Inc.	10/19/2017	-	38152392	10/11/2017	VR	22101917-032	Cust#263 Hyd Hose-Bulk	161.54	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS								178.96	.00
Morris Petroleum, Inc*	10/19/2017	-	73479	10/03/2017	VR	22101917-016	Solid Waste Fuel	175.00	.00
CHECK TO VENDOR==>VENDOR MORRISPE Morris Petroleum, Inc* TOTALS								175.00	.00
Mowrey Elevator Co. of F	10/19/2017	-	481920	10/01/2017	VR	01101917-008	#600483 Monthly Billing	184.34	.00
CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL TOTALS								184.34	.00
MyOfficeProducts	10/19/2017	-	30158501	10/04/2017	VR	01101917-011	#325674 Pen,Stapler,Tissu	82.34	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
MyOfficeProducts	10/19/2017	-	30158502	10/05/2017	VR 01101917-010	#325674 Chair	307.84	.00
MyOfficeProducts	10/19/2017	-	30187301	10/06/2017	VR 01101917-002	#325674 PaperClips	9.88	.00
MyOfficeProducts	10/19/2017	-	30200601	10/10/2017	VR 22101917-034	#320224 Copy Paper	76.60	.00
MyOfficeProducts	10/19/2017	-	30202681	10/11/2017	VR 01101917-031	#325674 Chair	208.84	.00
CHECK TO VENDOR==>VENDOR MYOFFICE MyOfficeProducts TOTALS							685.50	.00
N.Fla Econ.Dev. Partners	10/19/2017	-	630	07/12/2017	VR 01101917-001	2017-2018 Dues	1449.80	.00
CHECK TO VENDOR==>VENDOR NFECODEV N.Fla Econ.Dev. Partnersh TOTALS							1449.80	.00
O'Reilly Automotive, Inc	10/19/2017	-	5-306926	10/03/2017	VR 22101917-017	#336410 Connectors	19.98	.00
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS							19.98	.00
Piggly Wiggly	10/19/2017	-	207639	10/03/2017	VR 22101917-018	Act#105 Coffee	63.88	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly TOTALS							63.88	.00
Plantation Propane, Inc.	10/19/2017	-	20142	10/09/2017	VR 22101917-035	Solid Waste Delivery	84.00	.00
CHECK TO VENDOR==>VENDOR PLANTATI Plantation Propane, Inc. TOTALS							84.00	.00
Redwire	10/19/2017	-	130152	10/05/2017	VR 01101917-009	#W1M1414 Annex	145.00	.00
CHECK TO VENDOR==>VENDOR REDWIRE Redwire TOTALS							145.00	.00
Right Way Welding & Fabr	10/19/2017	-	1208	10/04/2017	VR 22101917-036	SolidWaste-ModifyRearTruc	45.00	.00
CHECK TO VENDOR==>VENDOR RIGHTWEL Right Way Welding & Fabri TOTALS							45.00	.00
Ring Power Corporation*	10/19/2017	-	03413925	10/02/2017	VR 22101917-019	#024323 Equipment Rental	5600.88	.00
CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation* TOTALS							5600.88	.00
Stewart Heating & Coolin	10/19/2017	-	20318	10/06/2017	VR 22101917-020	Solid Waste-Filters	100.00	.00
CHECK TO VENDOR==>VENDOR STEWARTH Stewart Heating & Cooling TOTALS							100.00	.00
UniFirst Corporation	10/19/2017	-	0146325	10/05/2017	VR 22101917-021	Cust#1237569	142.76	.00
UniFirst Corporation	10/19/2017	-	0146789	10/12/2017	VR 01101917-030	Cust#1311916	80.67	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation TOTALS							223.43	.00
2k webgroup	10/19/2017	-	6054	10/01/2017	VR 01101917-003	Monthly Maint & Hosting	219.45	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR 2KWEBGRO 2k webgroup			TOTALS	219.45	.00
			CASH ACCOUNT # 011010000			TOTALS	34663.05	.00
			BANK ACCOUNT # 0101001611			TOTALS	34663.05	.00
						FINAL REPORT TOTALS	34663.05	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111010000					CASH-CHECKING-CO TRANS		
Doug's Tree & Lawn, Inc.	10/19/2017	-	879305	10/03/2017	VR 11101917-005	RoadDept-Storm Debris	1437.50	.00
						CHECK TO VENDOR==>VENDOR DOUGSTRE Doug's Tree & Lawn, Inc.	1437.50	.00
Duke Energy	10/19/2017	-	61051017	10/04/2017	VR 11101917-007	Act#9734176105	735.63	.00
						CHECK TO VENDOR==>VENDOR DUKE Duke Energy	735.63	.00
First Call Truck Parts	10/19/2017	-	10135	10/03/2017	VR 11101917-002	#4505 Chainw/Hook,Ratchet	289.77	.00
						CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts	289.77	.00
Gulf Coast Lumber/Supply	10/19/2017	-	24252	10/03/2017	VR 11101917-001	#300170 Bulbs	7.58	.00
						CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*	7.58	.00
Jefferson Co. Tax Coll.	10/19/2017	-	10121701	10/12/2017	VR 11101917-008	RoadDept-Title/Registrati	116.55	.00
Jefferson Co. Tax Coll.	10/19/2017	-	10121702	10/12/2017	VR 11101917-009	RoadDept-Title/Registrati	116.55	.00
Jefferson Co. Tax Coll.	10/19/2017	-	10121703	10/12/2017	VR 11101917-010	RoadDept-Title/Registrati	83.85	.00
Jefferson Co. Tax Coll.	10/19/2017	-	10121704	10/12/2017	VR 11101917-011	RoadDept-Title/Registrati	118.55	.00
Jefferson Co. Tax Coll.	10/19/2017	-	10121705	10/12/2017	VR 11101917-012	RoadDept-Title/Registrati	118.55	.00
						CHECK TO VENDOR==>VENDOR JEFFCOTX Jefferson Co. Tax Coll.	554.05	.00
John Deere Credit*	10/19/2017	-	1895419	09/17/2017	VR 11101917-006	#030-0060702-006	14312.27	.00
						CHECK TO VENDOR==>VENDOR JOHNDDEEC John Deere Credit*	14312.27	.00
Monticello Carquest Inc.	10/19/2017	-	38151958	10/02/2017	VR 11101917-004	Cust#132 Filters	58.45	.00
						CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.	58.45	.00
O'Reilly Automotive, Inc	10/19/2017	-	5-307070	10/04/2017	VR 11101917-003	#336410 Filters, Towels	263.71	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.	263.71	.00
						CASH ACCOUNT # 111010000	17658.96	.00
						BANK ACCOUNT # 0101006511	17658.96	.00
						FINAL REPORT TOTALS	17658.96	.00

ITEM 4(a)

**CURTIS MILL ROAD BRIDGE REPAIR
SCOP AWARD**



Dewberry Engineers Inc.
Garden Square
187 East Walnut Street
Monticello, FL 32344

850.997.2175
www.dewberry.com

July 25, 2017

Jefferson County Board of County Commissioners
Attn: Gene Hall, Chairman
Jefferson County Courthouse
1 Courthouse Circle
Monticello, FL 32344

RE: Curtis Mill Bridge Repair – Bid Award Letter (DPR #50097208)

Dear Commissioners:

The County received bids for the referenced project at 2:00 p.m. EST on October 10, 2017, and two (2) contractors submitted bids.

After thorough review of the bids, **Capital Asphalt, Inc. of Tallahassee, FL**, was the lowest qualified, responsive bidder. However, the low bid of \$34,320.00 is greater than the \$25,000 budget, leaving a difference of \$9,320.00.

Dewberry | Preble Rish recognizes that the project was advertised competitively and received qualified responses and recommends awarding the bid to the low bidder.

At this point in time the County's options include:

- 1) Award the Contract to Capital Asphalt at \$34,320.00 with a County addition of \$9,320.00
- 2) Re-Bid the project
- 3) Reject all bids and return the project grant funds to FDOT

If the County selects option one please notify us so we may prepare the Agreement, Notice of Award and Notice to Proceed. Once approved we will prepare all of the necessary contract documents, schedule the pre-construction conference and coordinate the payment and performance bonds.

If you have any questions, please give me a call at 850.354.5185 or e-mail me at rhodavis@dewberry.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rob Davis".

Rob Davis, P.E.
Project Manager

CURTIS MILL BRIDGE BID OPENING OCTOBER 10, 2017 @ 2:00 PM	
CONTRACTOR	BID AMOUNT
CAPITAL ASPHALT	\$34,320.00
ANDERSON COLUMBIA	\$49,500.00