



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

Stephen G. Fulford
District 1, Vice-Chair

Eugene Hall
District 2, Chair

J.T. Surles
District 3

Betsy Barfield
District 4

Stephen Walker
District 5

**Regular Session Agenda
June 1, 2017 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

1. **6 PM – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
3. **Consent Agenda**
 - a) **Approval of Agenda**
 - b) **Minutes of April 20, 2017 Regular Session**
 - c) **Minutes of May 4, 2017 Regular Session**
 - d) **Minutes of May 18, 2017 Regular Session**
 - e) **General/Transportation Fund Vouchers**
 - f) **Bradley Cooley Proclamation**
 - g) **Small Grant Application – Capital Medical Society & Jefferson Senior Center**
4. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
5. **General Business**
 - a) **Library Budget Amendment – Natalie Binder/Parrish Barwick**
 - b) **Introduction/Confirmation of Tom Randle as Exec Director of Main Street – Ann Holt**
 - c) **Health Dept. Dir. Resignation/Director Candidate Recommendation – Paul Myers**
 - d) **TDC Request to Increase Tourist Tax by 1% – Katrina Richardson**
6. **County Coordinator**
 - a) **Mosquito Control – Spray Machine Replacement**
 - b) **Library Construction Projects – Roof Leak/Exterior Paint & Repairs/Exterior Grounds**
 - c) **Road Improvement Program/Next Phase – New-Needed Projects/Funding Discussion-Request**
7. **Commissioner Discussion Items**
8. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

ITEM 3

CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
April 20, 2017

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, Stephen Fulford, J.T. Surles and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Commission Fulford led the invocation and pledge of allegiance.
2. Jennifer Johnson with the Jefferson County Health Department presented the Board with a Healthy Weight Community Champion Award.
3. Aucilla Regional Landfill Engineer Frank Darabi gave a presentation to the Board on the operations of the regional landfill.
4. Planning Director Bill Tellefsen gave a presentation to the Board on the operations of the Planning Department.
5. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the consent agenda—consisting of the approval of the agenda, General/Transportation Fund Vouchers, and CDBG Housing Change Order—was approved.**
6. Citizen Keith Cook expressed interest in seeing a gun range established at the closed landfill on Tyson Road. It was the consensus of the Board for Mr. Cook to get with the Sheriff's Department on the management and maintenance plan for such a facility.
7. David Fox with Fox Enterprises presented the CDBG Rehab/Replace bid packet #2. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved packet #2 as presented.** Commissioner Barfield inquired as to whether the Board would be interested in allowing mobile homes to be replaced with stick built homes. It was the consensus of the Board to move forward with language being provided at a future meeting.
8. Citizen Paul Henry presented the Recreation Park Donation request item. It was the consensus of the Board to move forward with obtaining donation funding for the concession building.
9. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board decided to no longer entertain requests for public/private partnerships with relation to economic development projects where the county was involved in the debt financing.** Commissioner Barfield stated she would like to see some guiding principles in order for the Economic Development Council to have better direction related to projects.
10. Planning Attorney Scott Shirley introduced the second reading of Ordinance No. 2017-042017-01, regarding the medical cannabis dispensary moratorium. **On motion by Commissioner Walker, seconded by Commissioner Surles, and unanimously carried, the Board approved the ordinance.**

11. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the following projects were added to the County Road Improvement List: the ends of St. Augustine Road, Lacapra Road and Dove Road.**
12. Planning Attorney Scott Shirley presented a letter on behalf of the Board objecting to SB 596, which relates to the placement of utility poles in rights of way. **On motion by Commissioner Fulford, seconded by Commissioner Barfield and unanimously carried, the Board approved sending the letter to the legislature.**
13. Commissioner Barfield gave updates on the RESTORE Act, US-90 paving project and the Bike giveaway.
14. The warrant register was reviewed and bills ordered paid.
15. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
May 4, 2017

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, Stephen Fulford, J.T. Surles and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Chairman Hall led the invocation and pledge of allegiance.
2. Chairman Hall presented a proclamation recognizing Ruth Ann Scurry for her years of volunteer service to the Extension Office.
3. **On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the consent agenda—consisting of the approval of the agenda, the minutes of the April 6th, 2017 Regular Session, General/Transportation Fund Vouchers, Small Grant Program application/Aucilla River Institute, Child Welfare Professional Resolution and National Public Works Week Proclamation—was approved.**
4. Citizen Willie Tyson expressed concern about a potential gun range at the Tyson Road landfill area.
5. Bruce Ballister with the Apalachee Regional Planning Commission discussed introduced the CDBG County Policy update. He explained that CDBG required the county policy include language regarding non-use of excessive force during peaceful demonstrations. **On motion by Commission Walker, seconded by Commissioner Fulford and unanimously carried, the Board approved the policy update.**
6. Bruce Ballister, with the ARPC, introduced the CDBG County Purchasing Policy update. He explained that CDBG required an updated version including federal regulations. **On motion by Commission Walker, seconded by Commissioner Fulford and unanimously carried, the Board approved the policy update.**
7. County Coordinator Parrish Barwick presented local housing assistance program proposed changes involving language that allowed the replacement of mobile homes with stick, site-built homes. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the language was approved with limits of up to two mobile home replacements per cycle.**
8. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board gave County Coordinator Parrish Barwick authority to move forward with utilizing Madison County to help with a Building Department certification issue.**
9. County Coordinator Parrish Barwick stated that the Economic Development workshop would begin at 6 pm prior to the regularly scheduled Board meeting on May 18th, 2017. Commissioner Barfield requested that the City of Monticello be invited to participate in the workshop.
10. Clerk of Court Kirk Reams announced that the next meeting would have the following items on the agenda: Phase 2 of the US-19 beautification grant, the

Wacissa River Headwaters Park LWCF agreement and the Beth Page Road low bidder award. He also stated that at the second meeting in June, the Freeman Road low bidder award would be on the agenda.

11. Commissioner Fulford announced that the NFEDP would be holding a regular meeting at the Monticello Opera House on May 18th from 9:30 am until 12 noon.
12. Commissioner Barfield stated that she had requested funding for the Curtis Mill Road bridge repair and that FDOT approved funding of approximately \$21,000 for repairs.
13. Chairman Hall requested a sign on US-19 indicating where the Fire Rescue Department building was located. It was the consensus of the Board to request signage from FDOT.
14. The warrant register was reviewed and bills ordered paid.
15. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
May 18, 2017

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Stephen Fulford, J.T. Surlles and Stephen Walker. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick and Deputy Clerk Charles Culp.

1. Chairman Hall called the meeting to order.
2. Anne Holt, introduced incoming Executive Director of Main Street Thomas Randall.
3. **On motion by Commissioner Walker, seconded by Commissioner Surlles and unanimously carried, the consent agenda—consisting of the approval of the agenda, General/Transportation Fund Vouchers, TDC/Chamber of Commerce amended agreement—was approved.**
4. Rob Davis, with county engineering firm Dewberry, introduced the Beth Page Road item. He presented the Board with CIGP bids and explained that CW Roberts had a lower base bid, but that Capital Asphalt was the low bidder with the two alternates included. The Board discussed the different options on this item. **On motion by Commissioner Walker, seconded by Commissioner Surlles and unanimously carried, the Board approved Capital Asphalt as the low bidder with all options included at \$299,928.**
5. Rob Davis introduced the second phase of US-19 Beautification project item. The Board discussed this item and County Coordinator Parrish Barwick expressed concerns with maintenance costs related to this item. **Commissioner Fulford made a motion to table this item until the Board was presented with maintenance cost information at a future meeting. Commissioner Surlles seconded the motion.** Clerk of Court Kirk Reams stated June 1st was the deadline for this grant application. **Commissioner Fulford withdrew his motion and Commissioner Surlles withdrew his second. On motion by Commissioner Walker, seconded by Commissioner Surlles and unanimously carried, the Board approved moving forward with the grant application, with the understanding that work on the city portion of the project would move forward right away while the Board explored maintenance costs associated with the County's portion.**
6. Rob Davis introduced the Wacissa Headwaters Park LWCF Grant agreement. After discussion, it was the consensus of the Board that some of the BP money could be utilized as the County's match. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the Board approved the grant agreement.**
7. Rob Davis introduced the Curtis Mill Bridge Repair SCOP agreement. **On motion by Commissioner Surlles, seconded by Commissioner Walker and unanimously carried, the Board approved the SCOP agreement.**
8. County Coordinator Parrish Barwick stated his intent to purchase a mosquito sprayer with some of his excess funds in the mosquito control budget.

9. Clerk of Court Kirk Reams updated the Board on the tax deed certificate process.
10. County Attorney Scott Shirley addressed a permitting issue in the County. He stated that Camp Warrior had been notified of the permitting requirements but to date had not complied. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the Board gave Mr. Shirley permission to contact Camp Warrior and explain they cannot continue camp until they meet the permitting requirements.**
11. The warrant register was reviewed and bills ordered paid.
12. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001		G/L CASH ACCOUNT-011010000		CASH-CHECKING-GEN. FUND				
ABC Maintenance Services	06/01/2017	-	0008	05/08/2017	VR 01060117-005	Extension-CondenserFanMot	584.70	.00
CHECK TO VENDOR==>VENDOR ABCMAINT ABC Maintenance Services TOTALS							584.70	.00
ADPI Intermedix	06/01/2017	-	DPI22790	04/30/2017	VR 01060117-074	JeffCntyFireRescue 04/17	4280.41	.00
CHECK TO VENDOR==>VENDOR ADPI ADPI Intermedix TOTALS							4280.41	.00
Advanced Business System	06/01/2017	-	281834	03/13/2017	VR 01060117-015	Mtr#70304	40.68	.00
Advanced Business System	06/01/2017	-	286035	05/15/2017	VR 01060117-014	Mtr#70304	82.47	.00
Advanced Business System	06/01/2017	-	286095	05/16/2017	VR 01060117-010	Mtr#70308	28.22	.00
Advanced Business System	06/01/2017	-	286179	05/17/2017	VR 22060117-020	Mtr#70301	37.74	.00
Advanced Business System	06/01/2017	-	286346	05/19/2017	VR 01060117-049	Mtr#68863	39.71	.00
Advanced Business System	06/01/2017	-	286346	05/19/2017	VR 19060117-050	Mtr#68863	39.70	.00
Advanced Business System	06/01/2017	-	286396	05/22/2017	VR 01060117-094	Mtr#70302,70315,70316	404.86	.00
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS							673.38	.00
Animal Medical Clinic*	06/01/2017	-	264536	05/11/2017	VR 01060117-002	Act#4512 Vet Services	45.00	.00
Animal Medical Clinic*	06/01/2017	-	264870	05/19/2017	VR 01060117-003	Act#4512 Vet Services	90.00	.00
CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic* TOTALS							135.00	.00
Antelope Computer Servic	06/01/2017	-	495	05/10/2017	VR 01060117-013	BuildingDept-BullockComp	160.00	.00
Antelope Computer Servic	06/01/2017	-	497	05/12/2017	VR 01060117-017	2 HP Computers	1059.98	.00
CHECK TO VENDOR==>VENDOR ANTELOPE Antelope Computer Service TOTALS							1219.98	.00
Ard, Shirley & Rudolph,P	06/01/2017	-	11295	05/22/2017	VR 01060117-048	Planning Rep 06/17	2188.33	.00
CHECK TO VENDOR==>VENDOR ARDSHIRL Ard, Shirley & Rudolph,PA TOTALS							2188.33	.00
Beard Equipment Company	06/01/2017	-	857323	04/17/2017	VR 22060117-021	#700352 Hydraulic Cylinde	2041.48	.00
CHECK TO VENDOR==>VENDOR BEARD Beard Equipment Company TOTALS							2041.48	.00
Best Industrial Supply	06/01/2017	-	4759	05/16/2017	VR 22060117-022	SolidWaste-Paper Towels	19.89	.00
CHECK TO VENDOR==>VENDOR BESTINDU Best Industrial Supply TOTALS							19.89	.00
T. Buckingham Bird	06/01/2017	-	06011701	06/01/2017	VR 01060117-040	Monthly Budget 06/17	2253.25	.00
CHECK TO VENDOR==>VENDOR BIRDTBUC T. Buckingham Bird TOTALS							2253.25	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Marty Bishop	06/01/2017	-	06011701	06/01/2017	VR	01060117-041	Monthly Budget 06/17	19104.54	.00	
CHECK TO VENDOR==>VENDOR BISHOPM Marty Bishop								TOTALS	19104.54	.00
BUREAU OF ELEVATOR SAFET	06/01/2017	-	05221701	05/22/2017	VR	01060117-045	License#55156 Renewal	75.00	.00	
CHECK TO VENDOR==>VENDOR BUREAU BUREAU OF ELEVATOR SAFETY								TOTALS	75.00	.00
Campbell's Plumbing, LLC	06/01/2017	-	11861	05/16/2017	VR	01060117-008	Rod Out Sewer Line	500.00	.00	
Campbell's Plumbing, LLC	06/01/2017	-	11874	05/16/2017	VR	01060117-095	Repair Water Line	158.00	.00	
CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC								TOTALS	658.00	.00
CenturyLink	06/01/2017	-	97760417	04/16/2017	VR	23060117-039	Act#311709776	5761.10	.00	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink								TOTALS	5761.10	.00
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-051	#AN2AW01	11.21	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-053	#AN2MO01	286.42	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-054	#AN2MO02	112.05	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-055	#AN2MO05	67.23	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-058	#AN2MO08	93.14	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-059	#AN2MO09	58.82	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-060	#AN2MO10	89.64	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-061	#AN2MO11	33.62	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-062	#AN2MO11	33.61	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-063	#AN2MO12	44.82	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-064	#AN2MO13	51.82	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-065	#AN2MO15	22.41	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-066	#AN2MO16	67.23	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-067	#AN2MO17	89.64	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-068	#AN2MO18	44.82	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	01060117-069	#AN2MO21	25.00	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	19060117-052	#AN2AW01	11.20	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	19060117-056	#AN2MO06	48.32	.00	
State of Florida	06/01/2017	-	2K-4152	05/19/2017	VR	22060117-057	#AN2MO07	67.23	.00	
State of Florida	06/01/2017	-	2K-4153	05/19/2017	VR	01060117-070	#AN2	57.16	.00	
State of Florida	06/01/2017	-	2K-4154	05/19/2017	VR	19060117-073	#AN2-14844	33.95	.00	
State of Florida	06/01/2017	-	2K-4155	05/19/2017	VR	01060117-071	#AN2-10457	26.05	.00	
State of Florida	06/01/2017	-	2K-4156	05/19/2017	VR	01060117-072	#AN2-1550	39.04	.00	
CHECK TO VENDOR==>VENDOR DEPTMGMT State of Florida								TOTALS	1414.43	.00
Duke Energy	06/01/2017	-	02580517	05/09/2017	VR	01060117-078	Act#8220140258	369.73	.00	
Duke Energy	06/01/2017	-	02580517	05/09/2017	VR	19060117-077	Act#8220140258	369.72	.00	
Duke Energy	06/01/2017	-	30570517	05/16/2017	VR	01060117-085	Act#8325563057	34.09	.00	
Duke Energy	06/01/2017	-	30570517	05/16/2017	VR	19060117-086	Act#8325563057	34.09	.00	
Duke Energy	06/01/2017	-	30570517	05/16/2017	VR	19060117-087	Act#8325563057	83.14	.00	
Duke Energy	06/01/2017	-	60800517	05/12/2017	VR	01060117-001	Act#3663516080	33.99	.00	
Duke Energy	06/01/2017	-	90640517	05/25/2017	VR	01060117-097	Act#3193189064	529.41	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Duke Energy	06/01/2017	-	95940517	05/15/2017	VR 01060117-011	Act#5010229594	322.87	.00
		CHECK TO VENDOR==>VENDOR DUKE			Duke Energy	TOTALS	1777.04	.00
Chris Eades	06/01/2017	-	05171701	05/17/2017	VR 14060117-047	CovertTrak Training	45.00	.00
		CHECK TO VENDOR==>VENDOR EADESCHR			Chris Eades	TOTALS	45.00	.00
Gulf Coast Lumber/Supply	06/01/2017	-	16528	05/09/2017	VR 22060117-026	#300166 DustMask,GasCan	93.88	.00
Gulf Coast Lumber/Supply	06/01/2017	-	16870	05/15/2017	VR 22060117-025	#300166 Rake Bow	31.99	.00
Gulf Coast Lumber/Supply	06/01/2017	-	16984	05/16/2017	VR 22060117-024	#300166 ScrewEye,BoltSnap	9.01	.00
Gulf Coast Lumber/Supply	06/01/2017	-	17294	05/22/2017	VR 01060117-083	#300166 LED Bulbs	4.99	.00
Gulf Coast Lumber/Supply	06/01/2017	-	17294	05/22/2017	VR 19060117-084	#300166 LED Bulbs	5.00	.00
		CHECK TO VENDOR==>VENDOR GULFCOLU			Gulf Coast Lumber/Supply*	TOTALS	144.87	.00
Sheriff David C. Hobbs	06/01/2017	-	05031701	05/03/2017	VR 14060117-046	Budget Req. #9	310725.16	.00
		CHECK TO VENDOR==>VENDOR HOBBSDAV			Sheriff David C. Hobbs	TOTALS	310725.16	.00
Holley, Inc	06/01/2017	-	553458-3	05/11/2017	VR 22060117-027	#JE155 Gloves	142.56	.00
Holley, Inc	06/01/2017	-	553458-4	05/11/2017	VR 22060117-028	#JE155 Gloves	558.00	.00
		CHECK TO VENDOR==>VENDOR HOLLEY			Holley, Inc	TOTALS	700.56	.00
Jefferson Co. Extension	06/01/2017	-	423893	05/16/2017	VR 01060117-019	Reimburse: 4-H Tropicana	38.00	.00
Jefferson Co. Extension	06/01/2017	-	4917	05/04/2017	VR 01060117-018	H&HEngraving-Trophies	40.45	.00
		CHECK TO VENDOR==>VENDOR JEFFEXTE			Jefferson Co. Extension	TOTALS	78.45	.00
McClellan Five, LLC	06/01/2017	-	203	05/11/2017	VR 22060117-029	SolidWaste-Cylinder,SealK	584.92	.00
		CHECK TO VENDOR==>VENDOR MCCLELLA			McClellan Five, LLC	TOTALS	584.92	.00
MunicipalEmergencyServic	06/01/2017	-	N1112792	04/09/2017	VR 19060117-089	#C57362 Custom Veridian	4094.09	.00
MunicipalEmergencyServic	06/01/2017	-	N1118777	04/29/2017	VR 19060117-088	#C57362 Air Sample	121.00	.00
		CHECK TO VENDOR==>VENDOR MES			MunicipalEmergencyService	TOTALS	4215.09	.00
Monticello Carquest Inc.	06/01/2017	-	38144718	05/15/2017	VR 22060117-023	Cust#263 55Gal Drum Def	169.00	.00
Monticello Carquest Inc.	06/01/2017	-	38144791	05/16/2017	VR 01060117-082	Cust#262 55 Gal Drum Def	84.50	.00
Monticello Carquest Inc.	06/01/2017	-	38144791	05/16/2017	VR 19060117-081	Cust#262 55 Gal Drum Def	84.50	.00
		CHECK TO VENDOR==>VENDOR MONTCARQ			Monticello Carquest Inc.	TOTALS	338.00	.00
Monticello Milling Co.	06/01/2017	-	9419	05/12/2017	VR 01060117-004	Dog Food	84.00	.00
		CHECK TO VENDOR==>VENDOR MONTMIL			Monticello Milling Co.	TOTALS	84.00	.00
O'Reilly Automotive, Inc	06/01/2017	-	5-292989	05/14/2017	VR 22060117-030	#336410 16 oz Motor Trt	11.99	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
O'Reilly Automotive, Inc	06/01/2017	-	5-293149	05/16/2017	VR 22060117-032	#336410 AT Master KT	457.51	.00
O'Reilly Automotive, Inc	06/01/2017	-	5-293318	05/18/2017	VR 22060117-031	#336410 CL SPG COMPR	164.99	.00
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS							634.49	.00
Piggly Wiggly	06/01/2017	-	3236	05/20/2017	VR 01060117-075	Act#103 Coffee,Cleaners	20.03	.00
Piggly Wiggly	06/01/2017	-	3236	05/20/2017	VR 19060117-076	Act#103 Coffee,Cleaners	20.03	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly TOTALS							40.06	.00
Kirk B. Reams	06/01/2017	-	06011701	06/01/2017	VR 01060117-042	Monthly Budget 06/17	25000.00	.00
CHECK TO VENDOR==>VENDOR REAMSKIR Kirk B. Reams TOTALS							25000.00	.00
Redwire	06/01/2017	-	120123	05/17/2017	VR 01060117-006	#W1M1603 Extension	145.00	.00
CHECK TO VENDOR==>VENDOR REDWIRE Redwire TOTALS							145.00	.00
Register's Mini Storage	06/01/2017	-	06011701	06/01/2017	VR 01060117-043	Units B 17, 21-22	225.00	.00
CHECK TO VENDOR==>VENDOR REGISTMI Register's Mini Storage TOTALS							225.00	.00
Right Way Welding & Fabr	06/01/2017	-	1109	05/17/2017	VR 22060117-033	SolidWst-CardboardBailer	475.00	.00
CHECK TO VENDOR==>VENDOR RIGHTWEL Right Way Welding & Fabri TOTALS							475.00	.00
Royal Mini Storage, Inc.	06/01/2017	-	06011701	06/01/2017	VR 01060117-044	Unit #47	110.00	.00
CHECK TO VENDOR==>VENDOR ROYALMIN Royal Mini Storage, Inc. TOTALS							110.00	.00
Rudy Scheese Welding Co.	06/01/2017	-	05101701	05/10/2017	VR 22060117-034	Solid Waste Repairs	365.00	.00
Rudy Scheese Welding Co.	06/01/2017	-	05121701	05/12/2017	VR 22060117-035	Solid Waste Repairs	560.00	.00
CHECK TO VENDOR==>VENDOR SCHEESER Rudy Scheese Welding Co. TOTALS							925.00	.00
James Skipworth	06/01/2017	-	05171701	05/17/2017	VR 01060117-007	Janitorial Services	420.00	.00
CHECK TO VENDOR==>VENDOR SKIPWORJ James Skipworth TOTALS							420.00	.00
Smith Electric Service	06/01/2017	-	58945	05/19/2017	VR 01060117-096	Extension-Treat Well	150.00	.00
CHECK TO VENDOR==>VENDOR SMITHELE Smith Electric Service TOTALS							150.00	.00
Sonitrol of Tallahassee	06/01/2017	-	292606	05/17/2017	VR 01060117-009	#R1M601957 Courthouse	59.00	.00
Sonitrol of Tallahassee	06/01/2017	-	292621	05/17/2017	VR 01060117-012	#R1M602878 Prop Appr	59.00	.00
CHECK TO VENDOR==>VENDOR SONITROL Sonitrol of Tallahassee TOTALS							118.00	.00
State Attorney's Office	06/01/2017	-	05221701	05/22/2017	VR 01060117-092	Cell Phone 03/17	70.07	.00
State Attorney's Office	06/01/2017	-	05221702	05/22/2017	VR 01060117-093	Cell Phone 04/17	71.83	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR STATTYOF State Attorney's Office	TOTALS	141.90 .00
Tri-County Electric Coop	06/01/2017	-	90050517	05/12/2017	VR 22060117-036	Act#72001059005	75.37	.00
						CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop.	TOTALS	75.37 .00
ULTRA SHRED TECHNOLOGIES	06/01/2017	-	98988	05/23/2017	VR 01060117-091	Document Destruction	72.00	.00
						CHECK TO VENDOR==>VENDOR ULTRASH ULTRA SHRED TECHNOLOGIES	TOTALS	72.00 .00
UniFirst Corporation	06/01/2017	-	0136428	05/11/2017	VR 22060117-037	Cust#1237569	164.40	.00
UniFirst Corporation	06/01/2017	-	0136914	05/18/2017	VR 22060117-038	Cust#1237569	172.55	.00
UniFirst Corporation	06/01/2017	-	0136924	05/18/2017	VR 01060117-016	Cust#1311916	80.67	.00
UniFirst Corporation	06/01/2017	-	0137381	05/25/2017	VR 01060117-090	Cust#1311916	80.67	.00
						CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation	TOTALS	498.29 .00
US Bank Equipment Financ	06/01/2017	-	33020161	05/05/2017	VR 01060117-079	#500-0418748-000	115.82	.00
US Bank Equipment Financ	06/01/2017	-	33020161	05/05/2017	VR 19060117-080	#500-0418748-000	115.81	.00
						CHECK TO VENDOR==>VENDOR USBANK US Bank Equipment Finance	TOTALS	231.63 .00
						CASH ACCOUNT # 011010000	TOTALS	388364.32 .00
						BANK ACCOUNT # 0101001611	TOTALS	388364.32 .00
						FINAL REPORT TOTALS	388364.32	.00

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0
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VOUCHER TO 99999999
CASH CODE 01001

INCLUDE DORMANT CREDIT MEMOS?..: Y

END OF REPORT

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008		G/L CASH ACCOUNT-111010000		CASH-CHECKING-CO TRANS				
Advanced Business System	06/01/2017	-	286036	05/15/2017	VR 11060117-026	Mtr#70306, 70314	69.18	.00
		CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems				TOTALS	69.18	.00
AG-PRO Companies	06/01/2017	-	P31848	05/19/2017	VR 11060117-029	JEFFE0014 HydPump,Turboch	2656.49	.00
AG-PRO Companies	06/01/2017	-	P32081	05/23/2017	VR 11060117-030	JEFFE0014 CREDIT	-125.00	.00
AG-PRO Companies	06/01/2017	-	P33512	05/11/2017	VR 11060117-013	JEFFE0014 CREDIT	-1970.66	.00
		CHECK TO VENDOR==>VENDOR AGPRO AG-PRO Companies				TOTALS	560.83	.00
A Mining Group, LLC	06/01/2017	-	77234	05/02/2017	VR 11060117-022	Yard	1177.70	.00
A Mining Group, LLC	06/01/2017	-	77279	05/03/2017	VR 11060117-021	Yard, Cedar Ln	1515.78	.00
A Mining Group, LLC	06/01/2017	-	77314	05/04/2017	VR 11060117-020	Yard	1412.72	.00
A Mining Group, LLC	06/01/2017	-	77438	05/09/2017	VR 11060117-049	Yard	349.40	.00
A Mining Group, LLC	06/01/2017	-	77479	05/10/2017	VR 11060117-048	Brock Rd	139.72	.00
		CHECK TO VENDOR==>VENDOR AMININGG A Mining Group, LLC				TOTALS	4595.32	.00
Boyd Sod Farm Inc.	06/01/2017	-	21158	05/09/2017	VR 11060117-019	Road Dept-Centipede	200.00	.00
		CHECK TO VENDOR==>VENDOR BOYDSODF Boyd Sod Farm Inc.				TOTALS	200.00	.00
Capital Truck, Inc.	06/01/2017	-	299629	05/24/2017	VR 11060117-031	#70222 Compressor	291.27	.00
		CHECK TO VENDOR==>VENDOR CAPTRUCK Capital Truck, Inc.				TOTALS	291.27	.00
CenturyLink	06/01/2017	-	83040517	05/16/2017	VR 11060117-023	Act#312168304	400.26	.00
		CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink				TOTALS	400.26	.00
Duke Energy	06/01/2017	-	33120517	05/17/2017	VR 11060117-024	Act#2070303312	228.17	.00
		CHECK TO VENDOR==>VENDOR DUKE Duke Energy				TOTALS	228.17	.00
First Call Truck Parts	06/01/2017	-	64264	05/23/2017	VR 11060117-032	#4505 Filter,Flip Socket	254.41	.00
First Call Truck Parts	06/01/2017	-	64314	05/24/2017	VR 11060117-034	#4505 Filter, AC Comp	344.45	.00
First Call Truck Parts	06/01/2017	-	64315	05/24/2017	VR 11060117-035	#4505 CREDIT	-344.45	.00
First Call Truck Parts	06/01/2017	-	64316	05/24/2017	VR 11060117-033	#4505 Filter	297.60	.00
		CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts				TOTALS	552.01	.00
Flagler Construction	06/01/2017	-	003105-1	05/10/2017	VR 11060117-005	WearPlates,Spacer,Pin,Scr	1460.46	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CHECK TO VENDOR==>VENDOR FLAGLER Flagler Construction							TOTALS	1460.46	.00
Glass Pro Shop, Inc.	06/01/2017	-	23822	05/10/2017	VR 11060117-004	RoadDept-InstallWindshiel	315.00	.00	
CHECK TO VENDOR==>VENDOR GLASSPRO Glass Pro Shop, Inc.							TOTALS	315.00	.00
Gulf Coast Lumber/Supply	06/01/2017	-	16588	05/10/2017	VR 11060117-018	#300170 Braid Pink Reel	10.99	.00	
Gulf Coast Lumber/Supply	06/01/2017	-	16893	05/15/2017	VR 11060117-017	#300170 BoltsNutsWashers	20.93	.00	
Gulf Coast Lumber/Supply	06/01/2017	-	17308	05/22/2017	VR 11060117-044	#300170 Filter	7.95	.00	
Gulf Coast Lumber/Supply	06/01/2017	-	17365	05/23/2017	VR 11060117-027	#300170 BoltsNutsWashers	46.98	.00	
Gulf Coast Lumber/Supply	06/01/2017	-	17377	05/23/2017	VR 11060117-028	#300170 MCQ 2x8x16	72.94	.00	
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*							TOTALS	159.79	.00
Howdys Rent A Toilet	06/01/2017	-	618191	05/12/2017	VR 11060117-002	#18072 Hwy 19 N	64.00	.00	
Howdys Rent A Toilet	06/01/2017	-	618192	05/12/2017	VR 11060117-001	#19214 Hold Pond Hwy 19	64.00	.00	
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet							TOTALS	128.00	.00
John Deere Credit*	06/01/2017	-	1843011	05/18/2017	VR 11060117-025	#030-0060702-005	1809.53	.00	
CHECK TO VENDOR==>VENDOR JOHNDEEC John Deere Credit*							TOTALS	1809.53	.00
Kauffman Tire/Tallahassee	06/01/2017	-	293705	03/01/2017	VR 11060117-014	Cust#26379 Tire	375.00	.00	
CHECK TO VENDOR==>VENDOR KAUFFMAN Kauffman Tire/Tallahassee							TOTALS	375.00	.00
Mobile Communications	06/01/2017	-	001290-2	05/10/2017	VR 11060117-003	#11099 Install Radio	416.42	.00	
CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications							TOTALS	416.42	.00
Monticello Carquest Inc.	06/01/2017	-	38144457	05/09/2017	VR 11060117-012	Cust#132 Hyd Hose,Hyd Fit	139.29	.00	
Monticello Carquest Inc.	06/01/2017	-	38144516	05/10/2017	VR 11060117-011	Cust#132 TrimmerHead,Oil	281.22	.00	
Monticello Carquest Inc.	06/01/2017	-	38144865	05/17/2017	VR 11060117-039	Cust#132 ConventionalGree	71.70	.00	
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.							TOTALS	492.21	.00
Morris Petroleum, Inc*	06/01/2017	-	128236	05/15/2017	VR 11060117-046	Road Dept Fuel	10084.04	.00	
Morris Petroleum, Inc*	06/01/2017	-	128238	05/15/2017	VR 11060117-047	Road Dept Fuel	6558.82	.00	
CHECK TO VENDOR==>VENDOR MORRISPE Morris Petroleum, Inc*							TOTALS	16642.86	.00
Office Depot*	06/01/2017	-	92758431	05/12/2017	VR 11060117-015	Ord#927584314-001	30.07	.00	
Office Depot*	06/01/2017	-	92758431	05/12/2017	VR 11060117-016	Ord#927584314-001	43.17	.00	
Office Depot*	06/01/2017	-	92903322	05/17/2017	VR 11060117-045	Ord#929033226 BottleWater	58.08	.00	
CHECK TO VENDOR==>VENDOR OFFDEP Office Depot*							TOTALS	131.32	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
O'Reilly Automotive, Inc	06/01/2017	-	5-292459	05/09/2017	VR 11060117-010	#336410 Freon,LeakSealer	138.98	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-292553	05/10/2017	VR 11060117-008	#336410 Receiver,Speakers	74.98	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-292586	05/10/2017	VR 11060117-007	#336410 Exchange Receiver	.00	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-292685	05/11/2017	VR 11060117-009	#336410 Warranty	.00	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293070	05/15/2017	VR 11060117-006	#336410 MotorTrt,BrakeCln	131.64	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293325	05/18/2017	VR 11060117-043	#336410 Filters, Oil	151.71	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293353	05/18/2017	VR 11060117-042	#336410 Ign Coil	25.60	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293362	05/18/2017	VR 11060117-040	#336410 Spark Plugs	97.52	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293371	05/18/2017	VR 11060117-041	#336410 Oil Filter	19.92	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293690	05/22/2017	VR 11060117-038	Oil,Starter,Grease Gun	441.47	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293836	05/23/2017	VR 11060117-037	#336410 CREDIT	-10.00	.00	
O'Reilly Automotive, Inc	06/01/2017	-	5-293849	05/23/2017	VR 11060117-036	#336410 Tractor Fld	296.94	.00	
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.							TOTALS	1368.76	.00
CASH ACCOUNT # 111010000							TOTALS	30196.39	.00
BANK ACCOUNT # 0101006511							TOTALS	30196.39	.00
FINAL REPORT TOTALS								30196.39	.00

SUMMARY PAGE INFORMATION

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INCLUDE DORMANT CREDIT MEMOS?..: Y

END OF REPORT

PROCLAMATIO N

WHEREAS, Mr. Bradley Cooley has been a successful and renowned sculptor, artist in Jefferson County for decades; and

WHEREAS, Mr. Bradley Cooley followed his dreams and desires causing himself to preserve impressions, history and personalities through form; and

WHEREAS, Jefferson County has benefitted from the art of Mr. Bradley Cooley for years with reviews and attention generated; and

WHEREAS, Jefferson County has additionally benefitted from the most kind and generous contributions to our community and surrounding communities with art forms that will live long into tomorrow; and

WHEREAS, the Jefferson County Board of County Commissioners wishes to recognize Mr. Bradley Cooley Sr. for his successful years of sculpted art preserving natural species, ways of life and peoples of remembrance.

NOW, THEREFORE, WE, THE BOARD OF COUNTY COMMISSIONERS, JEFFERSON COUNTY, FLORIDA; DO HEREBY PROCLAIM FRIDAY, June 1st, 2017 AS:

**BRADLEY COOLEY SR.
"SCULPTURED ART DAY"**

In Jefferson County and urge all citizens to join the County Commission in recognizing this outstanding community leader for his service to this county, state and nation.

Dated this 1st day of June, A.D. 2017

**Board of County Commissioners
Jefferson County, Florida**

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Courts

From: Julie Conley
To: ["Honorable Kirk Reams"](#)
Cc: ["Pam Irwin"; edjefferson@aaanfleads.org](#)
Subject: Nonprofit Grant Applications
Date: Wednesday, May 24, 2017 10:50:29 AM

Kirk:

The Small Grant Program Review Committee has evaluated the applications submitted by Capital Medical Society "We Care Network" and the Jefferson Senior Citizens Center. The Committee recommends the BOCC approve both requests. In accordance with the program policy, this recommendation should be placed on the consent portion of the BOCC agenda for Thursday, June 1, 2017, at 6:00 PM. By copy of this email, the applicants have been notified of the meeting.

Thank you.

Julie Conley
Executive Director
Jefferson County EDC

Project name: Jefferson Senior Citizens Center

Organization name: Jefferson Senior Citizens Center

Type of organization (charitable, 501(c)(3), etc.) 501(c)(3)

Name: Diane Fincham
Address: 1155 N. Jefferson, Monticello, FL 32344
Phone: 850-342-0242 ext. 237
Email: edjefferson@aaanfleads.org
Primary contact: Diane Fincham

Please describe how the project meets the criteria established for this program. You may create your own narrative or respond by answering the questions below. Please limit your narrative or responses to one page and attach it to this application.

- **How does the project respond to a demonstrated or emerging community need?**

Jefferson County has many frail, elderly residents that cannot afford to purchase groceries, especially nutritious food. Senior hunger is a very serious health issue, with many older adults with limited incomes skipping meals to pay their rent, utility bills, or prescriptions. Warm meals provided by Jefferson Senior Center ensure that seniors get at least one meal daily.

- **What product or service will be rendered as a result of receiving funding?**

Nutritious meals, along with nutrition education.

- **Is the project tied to public service for our citizens and/or community?**

Community residents aged 60+ are eligible for meals from the Senior Center.

- **How will the project be implemented?**

The Center maintains a waiting list of clients wanting to receive meals and as funding becomes available those clients will be taken off the waiting list and will begin receiving meals.

- **Are volunteer services and fundraising efforts being used as leverage to implement the project?**

Volunteers from the community help prepare and serve meals at the Senior Center. A fish fry fundraiser was held in March, by a church located in Leon County, with the proceeds going toward the cost of meals. We plan to hold several more fund raisers during the year.

- **Is the project currently receiving public funding from other sources?**

The Senior Center receives Federal funding from the Title III, Older Americans Act (OAA) and state funding from the Florida Department of Elder Affairs. We also receive funding from United Way.

- **Are matching funds available?**

Yes, volunteer hours counted as In-Kind.

- **How will the project be sustained when the requested funds are exhausted?**

We will continue to have fund raisers and searching for grants.

Amount of funds requested: \$ 2000.00

Anticipated project completion date: ongoing

Diane Fincham
Signature of Applicant

Executive Director
Title

5/11/17
Date

ITEM 5(a)

LIBRARY BUDGET AMENDMENT

Library Budget Amendment
FY 2016-2017

The library seeks additional spending authority for the following budget categories for the 2016-2017 fiscal year. The source of the funds is unspent state aid for libraries from FY 2014-2015 and FY2015-2016 which must be expended before the close of the fiscal year. The library also seeks authorization to move ahead with exterior repairs and beautification after funding is allocated.

Budget Category	Amount	Purpose	
State 640/ Capital Outlay	\$95,000	Necessary exterior improvements (including assessment & engineering costs)	\$50,000 Roof repairs \$15,000 Paint Exterior \$15,000 ext. drainage & beautification; removal of walkway cover running parallel to Water Street from the library to Palmer Mill Rd \$15,000 standby generator to provide continuous electric service during emergencies and disasters
State 660/Books & Materials	\$20,000	Additional spending authority to improve ebook and audiobook collections	
Total	115000		

ITEM 5(c)

**HEALTH DEPARTMENT
DIRECTOR RESIGNATION/
DIRECTOR CANDIDATE
RECOMMENDATION**

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Philip, MD, MPH
State Surgeon General

Vision: To be the **Healthiest State** in the Nation

May 25, 2017

Mr. Parrish Barwick
450 West Walnut Street
Monticello, FL 32344

Dear Mr. Barwick,

I am writing to inform you that after much thought and serious consideration, I have decided to accept a position at the Department of Health's central office to oversee its performance management and accreditation activities. I am grateful for the opportunity to have served as the administrator of the Jefferson County Health Department. I am committed to ensuring a smooth transition as I prepare to move into my new position. Please do not hesitate to contact me if I can ever be of assistance to you. My resignation is effective June 1, 2017.

Sincerely,

Jennifer Johnson
Administrator
Florida Department of Health in Jefferson County
450 West Walnut Street
Monticello, FL 32344

**Florida Department of Health
in Jefferson County**

1255 W. Washington Street, Monticello, FL 32344
PHONE: 850/342-0170 • CLINIC FAX: 850/342-0257
ADMIN/EH FAX: 850/342-0314

FloridaHealth.gov



From: Parrish Barwick
To: [Chairman Hall](#); [Comm. JT Surles](#); [Commissioner Barfield](#); [Commissioner Walker](#); [ViceChairman Fulford](#)
Cc: [Honorable Kirk Reams](#)
Subject: Health Department
Date: Friday, May 19, 2017 4:48:47 PM

Commissioners Mrs. Jennifer Johnson is leaving the health department for another position within the Department of Health. Her las day will be June 4th, the Department of Health would like to recommend Mrs. Kimberly Albritton, who has been the Acting Director in previous years, to take Mrs. Johnson's place.

We feel Mrs. Johnson has done an admirable job and we do not look forward to her leaving, at the same time we feel Mrs. Albritton has been successful in the job and will bring her positive methods to the position. All in all we are in a good position with a ready capable replacement for a successful director. This item is of course important to our Jefferson County Health Department but it also will require you as the Jefferson County Board of County Commissioners to approve Mrs. Kimberly Albritton's appointment by the State Health Department. This item will be placed on our June 4th agenda for your concerence or other step if required.

Thank you,
Parrish Barwick

ITEM 5(d)

**TDC REQUEST TO INCREASE
TOURIST TAX BY 1%**



May 24, 2017

Kirk Reams
Clerk of Court
1 Courthouse Circle
Monticello, FL 32344

The Tourist Development Council of Jefferson County would like to request to be on the agenda for the June 1, 2017 Board of County Commissioners meeting regarding an increase of Tourist Development Tax (Bed Tax) of 1 – percent bringing the total to 3 – percent. This Tourist Development Tax is only derived from our lodging facilities and does not affect our county residents.

Jefferson County Tourist Tax is the lowest percent in our surrounding area which is currently a minimum of 2 – percent. Madison County receives 3 – percent; Leon County receives 5 – percent; and Taylor County receives 3 – percent. Attached is a chart showing the comparison of all Tourist Development Tax Rates in Florida.

Also attached is the packet of information for the Commissioners to review before the meeting. Included in the attachments are 1) 2016 Florida Statutes, 2) the Tourist Development Tax Rates, 3) Jefferson County Tourist Development Council Comparison of Revenue, and 4) Code of Ordinances of Jefferson County.

This increase will give the Tourist Development Council the opportunity to further promote our Jefferson County's Historic, Cultural and Natural assets. The first year increase received could be used for new signage in the county, increased advertising and or possibly a public bathroom on a county lot.

Thank you for your time and we respectfully submit this request for your consideration.

Sincerely,

Katrina Richardson
Executive Director

Select Year:

The 2016 Florida Statutes

Title XI	Chapter 125	View Entire Chapter
COUNTY ORGANIZATION AND INTERGOVERNMENTAL RELATIONS	COUNTY GOVERNMENT	

125.0104 Tourist development tax; procedure for levying; authorized uses; referendum; enforcement.—

(1) **SHORT TITLE.**—This section shall be known and may be cited as the “Local Option Tourist Development Act.”

(2) **APPLICATION; DEFINITIONS.**—

(a) **Application.**—The provisions contained in chapter 212 apply to the administration of any tax levied pursuant to this section.

(b) **Definitions.**—For purposes of this section:

1. “Promotion” means marketing or advertising designed to increase tourist-related business activities.
2. “Tourist” means a person who participates in trade or recreation activities outside the county of his or her permanent residence or who rents or leases transient accommodations as described in paragraph (3)(a).
3. “Retained spring training franchise” means a spring training franchise that had a location in this state on or before December 31, 1998, and that has continuously remained at that location for at least the 10 years preceding that date.

(3) **TAXABLE PRIVILEGES; EXEMPTIONS; LEVY; RATE.**—

(a)1. It is declared to be the intent of the Legislature that every person who rents, leases, or lets for consideration any living quarters or accommodations in any hotel, apartment hotel, motel, resort motel, apartment, apartment motel, roominghouse, mobile home park, recreational vehicle park, condominium, or timeshare resort for a term of 6 months or less is exercising a privilege which is subject to taxation under this section, unless such person rents, leases, or lets for consideration any living quarters or accommodations which are exempt according to the provisions of chapter 212.

2.a. Tax shall be due on the consideration paid for occupancy in the county pursuant to a regulated short-term product, as defined in s. [721.05](#), or occupancy in the county pursuant to a product that would be deemed a regulated short-term product if the agreement to purchase the short-term right were executed in this state. Such tax shall be collected on the last day of occupancy within the county unless such consideration is applied to the purchase of a timeshare estate. The occupancy of an accommodation of a timeshare resort pursuant to a timeshare plan, a multisite timeshare plan, or an exchange transaction in an exchange program, as defined in s. [721.05](#), by the owner of a timeshare interest or such owner’s guest, which guest is not paying monetary consideration to the owner or to a third party for the benefit of the owner, is not a privilege subject to taxation under this section. A membership or transaction fee paid by a timeshare owner that does not provide the timeshare owner with the right to occupy any specific timeshare unit but merely provides the timeshare owner with the

opportunity to exchange a timeshare interest through an exchange program is a service charge and not subject to taxation under this section.

b. Consideration paid for the purchase of a timeshare license in a timeshare plan, as defined in s. 721.05, is rent subject to taxation under this section.

(b) Subject to the provisions of this section, any county in this state may levy and impose a tourist development tax on the exercise within its boundaries of the taxable privilege described in paragraph (a), except that there shall be no additional levy under this section in any cities or towns presently imposing a municipal resort tax as authorized under chapter 67-930, Laws of Florida, and this section shall not in any way affect the powers and existence of any tourist development authority created pursuant to chapter 67-930, Laws of Florida. No county authorized to levy a convention development tax pursuant to s. 212.0305, or to s. 8 of chapter 84-324, Laws of Florida, shall be allowed to levy more than the 2-percent tax authorized by this section. A county may elect to levy and impose the tourist development tax in a subcounty special district of the county. However, if a county so elects to levy and impose the tax on a subcounty special district basis, the district shall embrace all or a significant contiguous portion of the county, and the county shall assist the Department of Revenue in identifying the rental units subject to tax in the district.

→ (c) The tourist development tax shall be levied, imposed, and set by the governing board of the county at a rate of 1 percent or 2 percent of each dollar and major fraction of each dollar of the total consideration charged for such lease or rental. When receipt of consideration is by way of property other than money, the tax shall be levied and imposed on the fair market value of such nonmonetary consideration.

→ (d) In addition to any 1-percent or 2-percent tax imposed under paragraph (c), the governing board of the county may levy, impose, and set an additional 1 percent of each dollar above the tax rate set under paragraph (c) by the extraordinary vote of the governing board for the purposes set forth in subsection (5) or by referendum approval by the registered electors within the county or subcounty special district. No county shall levy, impose, and set the tax authorized under this paragraph unless the county has imposed the 1-percent or 2-percent tax authorized under paragraph (c) for a minimum of 3 years prior to the effective date of the levy and imposition of the tax authorized by this paragraph. Revenues raised by the additional tax authorized under this paragraph shall not be used for debt service on or refinancing of existing facilities as specified in subparagraph (5)(a)1. unless approved by a resolution adopted by an extraordinary majority of the total membership of the governing board of the county. If the 1-percent or 2-percent tax authorized in paragraph (c) is levied within a subcounty special taxing district, the additional tax authorized in this paragraph shall only be levied therein. The provisions of paragraphs (4)(a)-(d) shall not apply to the adoption of the additional tax authorized in this paragraph. The effective date of the levy and imposition of the tax authorized under this paragraph shall be the first day of the second month following approval of the ordinance by the governing board or the first day of any subsequent month as may be specified in the ordinance. A certified copy of such ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of such ordinance.

(e) The tourist development tax shall be in addition to any other tax imposed pursuant to chapter 212 and in addition to all other taxes and fees and the consideration for the rental or lease.

(f) The tourist development tax shall be charged by the person receiving the consideration for the lease or rental, and it shall be collected from the lessee, tenant, or customer at the time of payment of the consideration for such lease or rental.



COUNTY LOCAL OPTION TRANSIENT RENTAL TAX RATES GROUPED BY ADMINISTRATION

(Tourist Development Tax Rates)

State sales and use tax, discretionary sales surtax, and local option transient rental taxes are all imposed on rentals or leases of accommodations in hotels, motels, apartments, rooming houses, mobile home parks, RV parks, condominiums, or timeshare resorts for a term of six months or less. Counties may levy a new local option transient rental tax or change the local option tax rate at any time throughout the year.

COUNTY	ADMINISTERED BY	TOURIST DEVELOPMENT	TOURIST IMPACT	CONVENTION DEVELOPMENT	TOTAL TRANSIENT RENTAL RATE*	KNOWN FUTURE CHANGES
CALHOUN	N/A	NONE	NONE	NONE	NONE	
HARDEE	N/A	NONE	NONE	NONE	NONE	
LAFAYETTE	N/A	NONE	NONE	NONE	NONE	
LIBERTY	N/A	NONE	NONE	NONE	NONE	
UNION	N/A	NONE	NONE	NONE	NONE	
BRADFORD	Fl Dept of Revenue	4.0%	0.0%	0.0%	4.0%	
CITRUS	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
COLUMBIA	Fl Dept of Revenue	5.0%	0.0%	0.0%	5.0%	
DESOTO	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
DIXIE	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
FLAGLER	Fl Dept of Revenue	4.0%	0.0%	0.0%	4.0%	
FRANKLIN	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
GADSDEN	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
GILCHRIST	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
GLADES	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
HAMILTON	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
HENDRY	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
HOLMES	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
JACKSON	Fl Dept of Revenue	4.0%	0.0%	0.0%	4.0%	
JEFFERSON	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
LEVY	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
MADISON	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
OKEECHOBEE	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
PASCO	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
SUMTER	Fl Dept of Revenue	2.0%	0.0%	0.0%	2.0%	
WAKULLA	Fl Dept of Revenue	4.0%	0.0%	0.0%	4.0%	
WASHINGTON	Fl Dept of Revenue	3.0%	0.0%	0.0%	3.0%	
ALACHUA	County Since 7/01	5.0%	0.0%	0.0%	5.0%	
BAKER	County Since 5/00	3.0%	0.0%	0.0%	3.0%	
BAY (1)	County Since 1/94	5.0%	0.0%	0.0%	5.0%	
BREVARD	County Since 10/92	5.0%	0.0%	0.0%	5.0%	
BROWARD **	County Since 3/94	5.0%	0.0%	0.0%	5.0%	
CHARLOTTE	County Since 9/90	5.0%	0.0%	0.0%	5.0%	
CLAY	County Since 1/89	3.0%	0.0%	0.0%	3.0%	
COLLIER	County Since 1/93	4.0%	0.0%	0.0%	4.0%	
DUVAL	County Since 12/90	4.0%	0.0%	2.0%	6.0%	
ESCAMBIA	County Since 6/89	4.0%	0.0%	0.0%	4.0%	
GULF	County Since 6/01	5.0%	0.0%	0.0%	5.0%	Rate will return to 4% on 1/01/20
HERNANDO	County Since 1/93	5.0%	0.0%	0.0%	5.0%	
HIGHLANDS	County Since 1/14	2.0%	0.0%	0.0%	2.0%	
HILLSBOROUGH	County Since 1/92	5.0%	0.0%	0.0%	5.0%	
INDIAN RIVER	County Since 10/00	4.0%	0.0%	0.0%	4.0%	
LAKE	County Since 11/98	4.0%	0.0%	0.0%	4.0%	
LEE	County Since 5/88	5.0%	0.0%	0.0%	5.0%	
LEON	County Since 10/94	5.0%	0.0%	0.0%	5.0%	
MANATEE	County Since 10/89	5.0%	0.0%	0.0%	5.0%	
MARION	County Since 4/08	4.0%	0.0%	0.0%	4.0%	
MARTIN	County Since 11/02	5.0%	0.0%	0.0%	5.0%	
MIAMI-DADE ** (2)	County Since 4/88	3.0%	0.0%	3.0%	6.0%	
MONROE	County Since 1/91	4.0%	1.0%	0.0%	5.0%	
NASSAU (3)	County Since 5/89	4.0%	0.0%	0.0%	4.0%	
OKALOOSA (4)	County Since 7/92	5.0%	0.0%	0.0%	5.0%	
ORANGE	County Since 1/92	6.0%	0.0%	0.0%	6.0%	
OSCEOLA	County Since 5/92	6.0%	0.0%	0.0%	6.0%	
PALM BEACH	County Since 1/93	6.0%	0.0%	0.0%	6.0%	
PINELLAS	County Since 10/90	6.0%	0.0%	0.0%	6.0%	
POLK	County Since 1/94	5.0%	0.0%	0.0%	5.0%	
PUTNAM	County Since 4/99	4.0%	0.0%	0.0%	4.0%	
ST JOHNS	County Since 8/88	4.0%	0.0%	0.0%	4.0%	
ST LUCIE	County Since 5/91	5.0%	0.0%	0.0%	5.0%	Rate will return to 3% on 2/01/18
SANTA ROSA	County Since 5/94	5.0%	0.0%	0.0%	5.0%	
SARASOTA	County Since 6/92	5.0%	0.0%	0.0%	5.0%	
SEMINOLE	County Since 9/93	5.0%	0.0%	0.0%	5.0%	
SUWANNEE	County Since 11/01	3.0%	0.0%	0.0%	3.0%	Rate will return to 2% on 7/01/21
TAYLOR	County Since 7/06	3.0%	0.0%	0.0%	3.0%	
VOLUSIA (5)	County Since 4/90	3.0%	0.0%	3.0%	6.0%	
WALTON (6)	County Since 10/91	4.0%	0.0%	0.0%	4.0%	

These counties currently do not levy a local option transient rental tax.

Call 800-352-3671 if you have questions about local option transient rental rates administered by the Department of Revenue.

Contact your local county taxing authority to verify tax rates and to find information about collecting and paying locally administered taxes. Counties who self-administer the transient rental rate are not required by law to notify the Department of local tax rate changes; therefore, the tax rates in this chart may not be current. The tax rates for certain jurisdictions within a county may vary. See the information following this chart. The date in the "administered by" column is the date that the county began to administer the local transient rental tax (not the date that the tax was imposed).

*The total transient rental rate includes the local option taxes levied on: tourist development tax authorized by section (s.) 125.0104, Florida Statutes (F.S.), tourist impact tax authorized by s. 125.0108, F.S., and convention development tax authorized by s. 212.0305, F.S.

**In addition to county-wide transient rental tax rates listed in this table, Florida law authorizes certain cities in Broward and Miami-Dade counties to impose a local option municipal resort tax on transient rental transactions and on the sale of food and beverages consumed in restaurants and bars. For complete information and definitions, see Chapter 67-930, Laws of Florida, as amended by Chapters 82-142, 83-363, 93-286, and 94-344, Laws of Florida.

MONTH	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan.		3,089	3,043	2,270	2,477	2,765	2,275	3,024	3,390	2,653	2,979
Feb.		2,483	2,196	2,236	1,748	1,678	1,775	2,276	2,153	2,409	2,424
March		2,417	2,268	2,112	1,464	1,727	1,716	2,172	2,056	2,230	2,368
April		2,600	2,276	1,971	1,581	1,838	1,736	2,129	2,203	2,670	1,991
May		2,749	2,400	2,136	2,317	2,075	2,722	2,892	2,720	3,125	
June		3,023	2,138	2,001	2,712	2,127	2,210	2,554	2,436	3,703	
July		2,439	2,174	2,085	2,231	1,558	2,465	3,061	2,571	2,221	
Aug.		2,338	2,110	2,013	1,986	1,983	2,523	2,589	2,467	2,971	
Sept		2,532	2,395	2,059	1,755	1,728	2,170	2,344	2,695	2,935	
Oct.	2,390	2,055	1,634	1,989	1,464	1,719	2,339	2,320	2,786	2,453	
Nov.	2,308	2,800	2,322	1,938	1,868	2,091	1,876	2,181	2,339	3,775	
Dec.	3,478	2,578	2,472	1,900	2,310	2,526	3,475	3,274	3,794	4,635	
Total		31,102	27,428	24,710	23,913	23,815	27,282	30,816	31,610	35,780	9,762

(Ord. No. 94-05, §§ 1—5, 5-19-1994; Ord. No. 94-16, § 1, 10-6-1994; Ord. No. 01-02, § 1, 6-21-2001; Ord. No. 07-09, § 1, 6-21-2007)

Sec. 32-25. - Two-cent tax expiring December 31, 2019.

new

⋮

- (a) This section is adopted pursuant to and in accordance with F.S. § 336.025, and other applicable law.
- (b) There is hereby imposed a two cent local option gas tax upon every gallon of motor fuel and special fuel sold in Jefferson County and taxed under provisions of F.S. ch. 206 and F.S. § 336.025.
- (c) The tax imposition hereby made shall be for a period of six years commencing on September 1, 2013, terminating December 31, 2019.
- (d) The tax imposed hereby shall be collected and distributed in accordance with the procedures set forth in F.S. § 336.025 (2).
- (e) This ordinance was passed to continue the two cent local option gas tax enabled by prior ordinance 87-01 and extended by prior ordinances 92-04, 97-01, 02-01, and 07-08 with the effective date of imposition and collection being January 1, 2014.
- (f) The proceeds of the tax imposed hereby shall be distributed in accordance with the transportation expenditures formula as provided under F.S. § 336.025 (4)(a), as between Jefferson County and City of Monticello, the municipality representing a majority of the population if the incorporated area within Jefferson County.

(Ord. No. 2013-082013-01, §§ 1—6, 8-20-2013; Ord. No. 2013-082013-02, § 1, 8-20-2013)

Secs. 32-26—32-47. - Reserved.

new

⋮

ARTICLE III. - TOURIST DEVELOPMENT TAX

⋮

Sec. 32-48. - Levied.

⋮

- (a) There is hereby levied and imposed a tourist development tax throughout the county at the rate of two percent of each whole and major fraction of each dollar of the total rental and consideration charged every person who rents, leases or lets for consideration any living quarters or accommodations in any hotel, apartment hotel, motel, resort motel, apartment, apartment motel, roominghouse, mobile home park, recreational vehicle park

or condominium for a term of six months or less. When receipt of consideration is by way of property other than money, the tax shall be levied and imposed on the fair market value of such nonmonetary considerations.

- (b) The tourist development tax shall be in addition to any other tax imposed pursuant to F.S. ch. 212, and in addition to all other taxes, fees and the considerations for the rental or lease.
- (c) The tourist development tax shall be charged by the person receiving the consideration for the rental or lease, and it shall be collected by such person from the lessee, tenant or customer at the time of payment of the consideration for such rental or lease.
- (d) The person receiving the consideration for such rental or lease shall receive, account for and remit the tax to the state department of revenue, at the time and in the manner provided for persons who collect and remit taxes under F.S. § 212.03. The same duties and privileges imposed by F.S. ch. 212, upon dealers in tangible property, respecting the collection and remission of tax, the making of returns, the keeping of books, records and accounts, and compliance with the rules of the state department of revenue in the administration of F.S. ch. 212 shall apply to and be binding upon all persons who are subject to the provisions of this article; provided, however, the department of revenue may authorize a quarterly return and payment when the tax remitted by the person receiving the consideration for such rental or lease for the preceding quarter did not exceed \$25.00 for such amount as set by law.
- (e) Collections received by said department of revenue from the tax, less costs of administration as allowed by law, shall be paid and returned on a monthly basis to the county for use by the county in accordance with the provisions of this article and shall be placed in the tourist development tax trust fund established by the county.

(Ord. No. 04-04, § 1, 10-25-2004; Ord. No. 06-07, § 1, 12-21-2006)

Sec. 32-49. - Revenue to fund tourist development plan.

⋮

The tax revenue received pursuant to this article shall be used to fund the county tourist development plan, which is hereby adopted and incorporated into this article.

(Ord. No. 04-04, § 2, 10-25-2004; Ord. No. 06-07, § 2, 12-21-2006)

Sec. 32-50. - Tourist development council established.

⋮

The establishment of the county tourist development council, hereinafter referred to as "council," by resolution of the board of county commissioners adopted February 20, 2003, is hereby ratified and confirmed. In addition to the powers and duties described in F.S. §