



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"
Bishop**

District 1, Chair

Eugene Hall

District 2

Hines F. Boyd

District 3

Betsy Barfield

District 4

Stephen Walker

District 5, Vice Chair

**Regular Session Agenda
June 15, 2015 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Consent Agenda**
 - a) Approval of Agenda**
 - b) Minutes of June 2, 2015 Regular Session**
 - c) Small Grant Approval – Main Street/First Floridians Conference**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
 - a) Corrective Deed to State of Florida pertaining to Old County Jail on US 19 – Buck Bird**
 - b) SHIP Project Recommendations – Parrish Barwick**
- 6. County Coordinator**
 - a) Personnel Item**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney
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ITEM 3: CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
June 2, 2015

The Board met this date in regular session. Present were Chairperson Benjamin “Benny” Bishop, Commissioners Betsy Barfield, Hines Boyd, Eugene Hall and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

ITEM 1: Call to Order, Invocation, Pledge of Allegiance

1. Chairman Benny Bishop led the Invocation and Pledge of Allegiance.

ITEM 2: Public Announcements, Presentations & Awards

2. Fire Chief Mark Matthews informed the Board that Fire Rescue had received a grant for a new tanker. He also noted that the department had received nearly \$468,000 in equipment from grants and only had to match about \$53,000.

ITEM 3: Consent Agenda

3. **On motion by Commissioner Barfield, seconded by Commissioner Walker unanimously carried, the consent agenda—consisting of the approval of the agenda and the minutes of the May 19th, 2015 Regular Session—was approved.**

ITEM 4: Citizens Request & Input on Non-Agenda Items

4. Dick Bailar, with the Legislative Committee, commended Commissioner Walker, the Board and the Wacissa River committee for their work and stated the head of the river looks great. He also noted it was a strange legislative session with much controversy but for the Board to keep their fingers crossed that many of their projects would be funded.
5. Citizen Troy Avera requested that the city pay back for the paving work performed on Cooper’s Pond be placed on the next agenda. He also commended City Manager Steve Wingate for all of his efforts and noted a new business was moving into the east part of the County. Chairman Bishop stated this company was a part of Hickory Foods and stated the county had recently performed some culvert work on a county road in that area.

ITEM 5a: Grant Submittal Request, Vision ACTION Plan

6. Marcia Elder, with Small Business Development, stated the focus of the ACTION plan had narrowed and was requesting the Board’s permission to submit the proposal to apply for funds. Chairman Bishop inquired as to where the money was coming from, to which Ms. Elder stated no match was required from the Board and that the funds requested were state dollars, specifically the Department of Economic Opportunity. **On motion by Commissioner Barfield, seconded by**

Commissioner Walker and unanimously carried, the Board approved the submission of the proposal by Ms. Elder.

ITEM 5b: Property Appraiser Budget Transfer

7. Property Appraiser Angela Gray introduced this item and stated she was not requesting additional funds but rather requesting the Board's permission to move funds from operations line item to the personnel line item. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the Property Appraiser's budget transfer.**

ITEM 5c: Proposed Fee Schedule Resolution

8. Planning Official Bill Tellefsen introduced this item and stated that it was customary to review and re-evaluate the fees from time to time. County Coordinator Barwick commended Mr. Tellefsen and stated it was a rare occasion where county government actually reduces costs rather than increasing them. Citizen Paul Henry also commended Mr. Tellefsen. **On motion by Commissioner Walker, seconded by Commissioner Hall and unanimously carried, the Board approved the new permit fee schedule with discussed adjustments.**

ITEM 5d: CDBG Housing Recommendations

9. Consultant David Fox on behalf of Fred Fox Enterprises listed the rankings and for the CDBG program and briefly discussed the methodology. He requested the Board members speak up if any conflicts of interest existed. He stated he was requesting the Board's approval and that the grant would address a minimum of 10 homes. Commissioner Hall inquired if local contractors would get the work, to which Mr. Fox noted it is allowable to give local preference, but that that it would be advertised locally and local contractors could bid on the projects. **On motion by Commissioner Hall, seconded by Commissioner Boyd and unanimously carried, the Board approved the CDBG housing recommendations.**

ITEM 5e: County Website Update

10. County Coordinator Parrish Barwick provided an update on the website. Marcia Elder provided additional information and stated some of her recommendations had been made by the webmaster but many were not. She encouraged the Board to go back to the webmaster and request that the changes are made. Ann Holt, on behalf of Main Street, requested that "hot links" to other websites related to the county be placed on the county website and offered her photos for use on the county website. Commissioner Hall requested that County Coordinator Barwick ensure the MLK and Emancipation Day parades are listed on the website. Citizen Troy Avera requested that the Heritage Roads program also be listed on the website.

ITEM 6: County Coordinator

11. County Coordinator Parrish Barwick provided an update on mosquito control and stated the department was operational but not spraying. He noted they were in the process of doing trapping and data collection and also needed a certified director before spraying would take place.
12. County Coordinator Parrish Barwick provided an update on the library director position and stated the committee had reviewed the applications and recommended re-advertising to get more applicants. The consensus of the Board was to proceed with the committee's recommendation.

ITEM 7: Commissioner Discussion Items

13. County Attorney Buck Bird stated the issue of the corrected deed for the state will be on the next agenda.
14. Clerk of Court Kirk Reams stated budget workshops would begin towards the end of the month.
15. Commissioner Hall mentioned the upcoming Florida Association of Counties meeting and the conflict with the Board meeting. The meeting was re-scheduled for Monday, June 16th at 6 pm.
16. Chairman Bishop inquired about the ordinance regarding signs on county property. County Attorney Bird stated he would get together with Clerk of Court Reams to discuss. It was the consensus of the Board to have the Watermelon Festival signs on the Courthouse lawn removed.

ITEM 8: Adjournment

17. The warrant register was reviewed and bills ordered paid.
18. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

Kirk Reams

From: Julie Conley <jcedc@embarqmail.com>
Sent: Friday, June 05, 2015 1:03 PM
To: Kirk Reams
Cc: Parrish Barwick; 'Nancy Wideman'; 'Chamber of Commerce'; ahholt@ahholt.com
Subject: Main Street / First Floridian's Conference

Kirk:

The Small Grant Review Committee met on Wednesday to review and evaluate the grant application submitted by Main Street. It is the Committee's position that the applicant meets the eligibility requirements and that the project is consistent with the purposes and intentions of the program. The Committee recommends the County fund the request in the amount of \$2000.

In accordance with the Small Grant Program policy, this matter should be placed on the consent agenda for the June 16, 2015, BOCC meeting. By copy of this correspondence, the applicant will be notified of the meeting and advised there will be no further input or discussion and the BOCC will simply accept or reject the Committee's recommendation (unless it is removed from the consent portion and made a separate agenda item).

Julie Conley
Executive Director
Jefferson County EDC