



# BOARD OF COUNTY COMMISSIONERS

**THE KEYSTONE COUNTY-ESTABLISHED 1827**

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"  
Bishop**

District 1, Chair

**Eugene Hall**

District 2

**Hines F. Boyd**

District 3

**Betsy Barfield**

District 4

**Stephen Walker**

District 5, Vice Chair

**Regular Session Agenda  
June 2, 2015 at the Courthouse Annex  
435 W. Walnut St. Monticello, FL 32344**

- 1. 9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Consent Agenda**
  - a) Approval of Agenda**
  - b) Minutes of May 19, 2015 Regular Session**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
  - a) Grant Submittal Request, Vision ACTION Plan – Marcia Elder**
  - b) Property Appraiser Budget Transfer – Angela Gray**
  - c) Proposed Fee Schedule Resolution – Bill Tellefsen**
  - d) CDBG Housing Recommendations – Parrish Barwick**
  - e) County Website Update – Parrish Barwick**
- 6. County Coordinator**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Kirk Reams**  
Clerk of Courts

**Parrish Barwick**  
County Coordinator

**T. Buckingham Bird**  
County Attorney

## **ITEM 3: CONSENT AGENDA ITEMS**

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
May 19, 2015

The Board met this date in regular session. Present were Chairperson Benjamin “Benny” Bishop, Commissioners Betsy Barfield, Hines Boyd, Eugene Hall and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

**ITEM 1: Call to Order, Invocation, Pledge of Allegiance**

1. Commissioner Eugene Hall led the Invocation and Pledge of Allegiance.

**ITEM 3: Consent Agenda**

2. **On motion by Commissioner Barfield, seconded by Commissioner Walker unanimously carried, the consent agenda—consisting of the approval of the agenda, the minutes of the May 5th, 2015 Regular Session and the Web Services Agreement for the TDC—was approved.**

**ITEM 4: Citizens Request & Input on Non-Agenda Items**

3. Citizen Ricky Sanders discussed his issue with mold at a residence in the County. Chairman Bishop stated that since this was on private land, there was really no action the Board could take at this time.
4. Alex Quintana, on behalf of Congresswoman Gwen Graham, provided an informational sheet to the Board to be distributed.

**ITEM 5a: Aucilla/Wacissa RiverKeepers Inc. Resolution Request**

5. Citizen Roy King introduced this item and requested the Board approve the resolution. **Commissioner Barfield made a motion to approve the resolution to which Commissioner Walker seconded for discussion.** David Ward, president of the Aucilla/Wacissa RiverKeepers, stated this was land that should be owned by the water management district. Chairman Bishop stated his concern with the “sovereign” language in the last paragraph and said that he would support without this language. Clerk of Court Kirk Reams stated that the Water Management District was also concerned about this language. Citizen Paul Henry inquired about the financial impact of taking this property off the tax roll, to which Mr. Ward responded it would be a minimal impact at a little over \$100. **Commissioner Barfield amended her motion to remove the language in question and Commissioner Walker amended his second. The motion carried unanimously.**

**ITEM 5b: Lloyd Sidewalk Bid Process**

6. County Coordinator Parrish Barwick introduced this item and summarized by stating that engineering expenses as well as other bid expenses would cost a significant amount of money as compared to “piggy-backing” the state contractor

currently working on US-19. Chairman Bishop inquired if the contractor was still interested. Commissioner Barfield commented that bidding out this project would eat into the \$75,000 appropriated by the Board. County Engineer Debbie Preble stated the contractor on US-19 was giving the county very good value for this area but voiced concerns about the lack of a survey for the smallest segment (from Highway 59 to the Post Office). Commissioner Boyd expressed concern about spending money from either maintenance or contingency. Clerk Reams clarified that money could come from contingency after unanticipated revenue was added via budget amendment. Citizen C.P. Miller stated he wished a local contractor won the bid, but he understood the importance of savings on the project and that the project was good for the community of Lloyd. **On motion by Commissioner Walker, seconded by Commissioner Barfield and carried 4 to 1 (Boyd opposed), the Board approved piggy-backing the state bid.** Commissioner Barfield noted that the federal highway portion of the sidewalk project must be bid out separately.

#### **ITEM 5c: Library Budget Amendment**

7. Interim Library Director Natalie Binder introduced this item. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Library budget amendment was approved.**

#### **ITEM 6: PUBLIC HEARING – EAR Based LDC Amendments Ordinance No. 2015-061615-01 First Reading**

8. Planning Attorney Scott Shirley introduced this item and provided a brief overview of significant changes. Chairman Bishop inquired about mitered dirt roads. After a brief discussion, it was the consensus of the Board that Attorney Shirley add the word “paved” before this section. Commissioner Barfield requested that classifications match FDOT and also inquired about minimum setback language. Attorney Shirley responded by reading the current iteration of this language. After discussion about wetlands, flood plains and restrictions implemented by the LDC, Commissioner Boyd commented that the Board should not be more restrictive than the state. **On motion by Commissioner Boyd, seconded by Commissioner Hall and carried 4 to 1 (Barfield opposed), the Board approved changing wetlands from 80 feet to 50 feet and leaving river setback requirement at 100 feet.** Commissioner Barfield inquired if all easements would be recorded at the Clerk of Court’s Office, to which Attorney Shirley responded in the affirmative. It was the consensus of the Board to add Canopy Road to the heritage roads and also to strike “north” with regard to West Lake Road. **On motion by Commissioner Boyd, seconded by Commissioner Hall and unanimously carried, the Board approved the LDC Amendments on first reading.** The Board set the second reading for the July 21<sup>st</sup> night meeting since several commissioners would be at the Florida Association of Counties meeting and training. Chairman Bishop stated the Board would determine whether or not to have a night meeting in June at the June 2<sup>nd</sup> morning meeting.

**ITEM 8: Commissioner Discussion Items**

9. County Attorney Buck Bird stated that around 1998 the County sold the old jail (across the street from the Road Department) to the state. He stated the state was requesting a corrected deed to address some minor issues brought to light by a recent survey. Attorney Bird stated he had no issues with their request. Commissioner Barfield requested both surveys to view. Attorney Bird requested this item be placed on the next consent agenda.
10. Clerk of Court Finance Director Charles Culp gave an overview of the recent Operation Green Light initiative hosted by the Clerk of Court's Office. He stated that the Clerk's Office processed 17 cases and brought in over \$3000, which made it the third largest county in its peer group.
11. Commissioner Walker stated that the Wacissa River project was going well. County Coordinator Barwick noted one issue was the unearthed ground around the river which was in need of sod so heavy rains did not lead to silt being deposited into the river. County Engineer Debbie Preble stated there were 3 or 4 pending grant applications but the soonest these would be funded was July. She also stated her agreement with the County Coordinator that sod would be good before heavy traffic season. Chairman Bishop gave Coordinator Barwick his consent to address this situation.
12. Commissioner Barfield stated that CRTPA Director Harry Reed stated the safety study would begin in a month or so. She also requested an update on the website at the next Board meeting.
13. Commissioner Hall noted that the re-surfacing work performed in Cooper's Pond looked really good.
14. Chairman Bishop stated the county would be receiving nearly \$44,000 in additional funds from the landfill. He also stated he recently met with Transfield and FDOT to address overgrowth of shrubbery on Highway 90 east. These entities recommended removing the larger bushes, but Chairman Bishop wanted the consensus of the Board. Commissioner Bishop noted that every landscaping plant has a life. It was the consensus of the Board to address these overgrown bushes as recommended by Transfield and FDOT.

**ITEM 8: Adjournment**

15. The warrant register was reviewed and bills ordered paid.
16. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

**ITEM 5(a): GRANT SUBMITTAL REQUEST,  
VISION ACTION PLAN**

## Jefferson County Vision ACTION Plan Request of County Commission

May 26, 2015

### Background

A far-reaching project was undertaken in 2013-14 to develop a community-wide Vision ACTION Plan addressing important needs of the community, for now and the future. Economic development, tourism, small business development, agriculture and the environment were set as priorities for the Plan along with downtown development and community planning & land use.

The Board of County Commissioners adopted the Plan in June 2014, and implementation is underway. The Board received a report on implementation status as part of its April 21 meeting, including presentations by members of the ACTION Plan Oversight Committee and the Stakeholder Advisory Team.

Limited funding has been provided by two Stakeholder organizations for implementation coordination through July, a priority function called for within the Plan. Securing funding sources for carrying out the Plan is another of its priorities.

The Website containing the Plan is at: <http://ouractionplan.org/our-action-plan/>.

### Request

A funding source has been identified for continued implementation of ACTION Plan priorities. It is through the State of Florida and has a June application deadline. Permission is requested to apply for such funding.

Conceptual proposals have been presented to and discussed with the Oversight Subcommittee and Stakeholder Advisory Team. Prospects for funding have also been explored with the funding source and received a very positive response.

While the funding level hinges upon passage of the State Budget in the Legislative Special Session that starts June 1, the grant program is fully expected to be approved for 2015-16. Typical grants are anticipated in the amount of \$40,000 and higher funding levels may be possible.

Funds would be used for implementation of multiple Vision ACTION priorities to advance major Areas of the Plan, such as tourism, agriculture, small business development and others. In addition to implementation coordination, fundraising and strategic marketing, initiation of varied on-the-ground projects will be included.

Multiple projects are identified in the Plan and initial consideration has been given to priorities for available funding. The process of defining and refining priorities for grant purposes is continuing.

As with the 2013 ACTION Plan funding, grant administrative responsibility will rest with the County. The Small Business Development Program office has been asked to assume this role, since all facets of the proposal support small business development and given the SBDP consultant's business and Vision ACTION experience.

A variation of the proposal is also being explored to focus on small business and job creation concerns, as tied to the Small Business elements of the ACTION Plan. The funder has indicated that they are open to receiving more than one proposal.

In addition, though not required, Jefferson County's ability to win a 2015 grant will be increased if the County provides matching support. The April presentations to the BOCC advised that funding would be requested for continued implementation coordination. In this regard, \$5,000 is requested from the current year budget and a pledge of \$5,000 from the 2015-16 County budget. These would serve as the match.

The conceptual proposals include, if possible, securing the use of a facility for the combined purposes of: supporting and facilitating coordination between various implementing organizations; providing a central point of contact by the public, including tourists; and having a venue for carrying out certain activities of the Plan, some with access by the public.

In support of the latter, it is requested that the County agree to consider the possibility of providing the use of a vacant County building for these purposes (whether for a year or multi-year). Potentially suitable buildings have been identified. If agreeable to considering, specific properties will be further reviewed and a later request submitted.

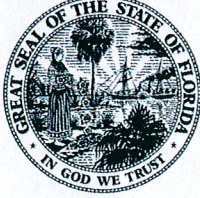
**As a recap of the request for action on June 2:**

1. Authorize submittal of a grant proposal for ACTION Plan implementation funding
2. Consider a separate tentative proposal for business development/job creation
3. Provide a matching amount – proposed as \$5,000 in FY 2014-15 and a pledge of \$5,000 in FY 2015-16
4. Commit to consider possible use of a County-owned building as described, with specific proposals to come

The funding source at hand represents a golden opportunity to keep the momentum of ACTION Plan implementation going and to greatly build upon the accomplishments of this important County initiative.



**ITEM 5(b): PROPERTY APPRAISER  
BUDGET TRANSFER**



Jefferson County  
Office Of The Property Appraiser  
Angela Gray, CFA Property Appraiser

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**MEMORANDUM**

Date: May 27, 2015

To: BOCC Chair, Benjamin Bishop  
Clerk of Court, Kirk Reams

Cc: Cathy Galavis, Budget Supervisor PTO  
County Coordinator, Parrish Barwick

From: Angela Gray, Property Appraiser *ag*

Re: 2014-15 DOR Budget Transfer

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I am requesting approval of a budget transfer to my current 2014-15 budget. My overall existing budget figures will **NOT** change, this is only an approval to move existing allocated funds into different categories.

I will be transferring monies currently allocated for Operational and Contingency Expenses over to Salary Expenses. This transfer is necessary to cover expenses associated with reorganization and cross training new and existing employees in preparation for upcoming retirements at the end of the calendar year.

Below is a detailed summary of line items where funds are being transferred.

Category	Item Description	Change
Personnel Expenses	12 & 13 Salaries	+ \$17,700.00
Personnel Expenses	2152 Payroll Expenses	+ \$ 109.00
Personnel Expenses	2252 Retirement Employee	+ \$ 106.00
Operational Expenses	3153 Mapping	- \$ 2,500.00
Operational Expenses	3154 Legal Services	- \$ 1,415.00
Operational Expenses	34 Contract Services	- \$10,000.00
Operational Expenses	40 Travel & Registration	- \$ 500.00
Operational Expenses	5453 Education	- \$ 500.00
Contingency Expenses	94 Emergency Contingency	- \$ 3,000.00

I appreciate your consideration and look forward to answering any questions you have regarding this request.

**ITEM 5(c): PROPOSED FEE SCHEDULE  
RESOLUTION**

**JEFFERSON COUNTY PLANNING DEPARTMENT**  
**Development Permit Fee Schedule**

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**RESOLUTION NO. 2015-\_\_\_\_\_**  
**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**

**FEE SCHEDULE**

**PLANNING DEPARTMENT**

**DEVELOPMENT REVIEW & PERMITS**

**WHEREAS**, the Board of County Commissioners of Jefferson County, Florida, did on July 19, 1990, in conformity with the requirements of the Local Government Comprehensive Planning and Land Development Regulation Act, Sections 163.3 161 et. Seq., Florida Statutes, and applicable laws of the State of Florida, adopt a Comprehensive Plan for Jefferson County: and

**WHEREAS**, the Board of County Commissioners of Jefferson County, Florida, did on December 13, 1990, in conformity with the requirements of Section 163.3202, Florida Statutes, and applicable laws of the State of Florida, adopt a Land Development Code (LDC) for Jefferson County, the purposed of which is to serve as an instrument of implementation for the adopted Comprehensive Plan: and

**WHEREAS**, the Board of County Commissioners of Jefferson County, Florida, deems it necessary to adopt an amended schedule of fees for various applications made under and pursuant to the Land Development Code, so as to provide sufficient revenues to pay for the review and analysis of such applications by competent and qualified personnel, for the protection of the public health, welfare, and safety; and

**WHEREAS**, The Board of County Commissioners of Jefferson County, Florida, hereby finds that the amended schedule of application fees adopted herein includes no more than the reasonable costs of reviewing and analyzing each type of application:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Jefferson County, Florida, that:

The following schedule of fees to be charged for the consideration of the specified applications made under and pursuant to the Jefferson County Land Development Code, except for applications initiated by county staff as directed by the Board of County Commissioners, is hereby adopted, and all prior fee schedules are hereby repealed:

**A. ALL FEES SHALL DOUBLE IF WORK BEGINS BEFORE A PERMIT IS ISSUED.**

**B. APPLICATION FEES ARE NOT REFUNDABLE.**

**C. DEVELOPMENT ORDER/DEVELOPMENT PERMIT REVIEW AND ISSUANCE FEES:**

Development Permit Fees shall be paid upon submittal of a complete application for review. An approved Final Development Order (FDO) may be required prior to issuance of an approved Development Permit. For many development projects, approved FDO's are Development Permits. An approved Development Permit is required prior to issuance of all other types of Jefferson County construction permits.

Consultant fees usually result when developments are large enough to warrant engineering reviews regarding utilities, traffic studies, stormwater rate control/treatment, and/or similar issues. Consultant fees shall be added to base fees when required for special review. Whenever possible, consultant fees should be established prior to submittal of an application.

## JEFFERSON COUNTY PLANNING DEPARTMENT

### Development Permit Fee Schedule

<b>PLANNING DEPARTMENT FEE SCHEDULE</b>	
<b>DEVELOPMENT REVIEW &amp; PERMIT</b>	
PO = Planning Official; PC = Planning Commission; BOCC = Board of County Commissioners (PO reviews & makes recommendation to approve, approve w/conditions or to deny to PC) (PC approves or reviews & makes recommendation to approve, approve w/conditions or to deny to BOCC)	
<b>Note:</b> The Development Review/Permit fees listed for the following activities include the appropriate review to verify compliance with the Land Development Code and issuance of the Final Development Order (Development Permit). An approved Development Permit is required to obtain any other type of county-issued building or construction permits.	
Boundary Adjustment (PO only)	\$50
Non-Residential Site Plan Review (Fee based on gross square feet of all buildings)*	\$50 + \$0.05/ft <sup>2</sup>
Site Plan Review for Cell Tower (PC Only)	\$500
Subdivision Review (Fee is based on the number of lots, not the type of subdivision)	\$75/lot
Modification to an Existing Site Plan (building change increase/decrease, etc.)**	\$25 + \$0.05/ft <sup>2</sup>
Concurrency Review (if required)	\$100
Comprehensive Plan Amendment – Map - Large Scale (>10 ac.) (PC + BOCC)	\$2,500
Comprehensive Plan Amendment – Map - Small Scale (10 ac. or less) (PC + BOCC)	\$1,500
Comprehensive Plan Amendment - Text (PC + BOCC)	\$750
Planned Unit Development Application (PC + BOCC)	\$500
Land Development Code Amendment (PC + BOCC)	\$300
Rezoning or Special Exception Application (PC + BOCC)	\$250
Plat Vacation/Road Abandonment (BOCC only)	\$100
Change Road Name (BOCC only)	\$100
Residential Building - New home construction on an eligible parcel	\$100
New Accessory structure on a non-residential property	\$25 + \$0.05/ft <sup>2</sup>
Mobile Home Placement Permit	\$100
Swimming Pool	\$50
Residential Building Addition	\$25
Non-Residential Building Addition (addition area)	\$25 + \$0.05/ft <sup>2</sup>
Appeal of Planning Official Decision	\$250
Appeal of PC or BOCC to Circuit Court	Court fees
Temporary Use Permit	\$100
Tree Removal Permit (protected trees on non-residential site)***	\$50
Driveway Permit	\$53
911 Address – new (includes plaque)	\$30
911 Address plaque replacement	\$10
Change of Use – Non-Residential Site	\$100
Business/Home Business Permit (Initial)	\$100
Business/Home Business Permit (Renewal)	\$50
“Zoning”/Permitted Use Determination letter	\$25
Construction Plan Engineering Reviews	\$50 + Engineering Consultant fees
Ponds	no Jefferson County fee; requires proof of WMD Approval****

\* Non-Residential Site Plan Reviews requiring notice have additional fee(s) as required below.

\*\* Modification to a site plan may be classified as Minor Modification or Major Modification. Minor modification is approvable by the Planning Official as long as building size does not exceed 25,000 sq. ft. gross building area. Major modification requires approval by the Planning Commission through the Public Hearing Process.

\*\*\* Tree Removal Permit covers all trees requiring a permit (all species with 24” diameter or more at 4’ height above ground except Camphor, Pecan, & Pine) to be removed from a site as depicted on the approved site plan for non-residential or multi-family residential developments (apartment sites, condominiums, and similar facilities). No permit required for tree removal on single-family residential lot except for specimen trees (any protected species 36” or greater); however, trimming and/or removal of a specimen tree for public/private safety issues may be allowed through notification of the Planning Department.

\*\*\*\* Provide a copy of an approved permit from the appropriate water management district for all types of pond construction, including, but not limited to, farm ponds, aquaculture ponds, recreational ponds, etc., or proof of bona fide self-permit submittal. **Note:** 5 acres and less may only require a Simple Permit (no fee at time of this writing). Stormwater ponds associated with developments and other ponds over 5 acres require a WMD General Permit.

<b>REQUIRED NOTICES – MAIL &amp; NEWSPAPER</b>	
Certified Mail Notice - Property Owners within 500 feet of site perimeter boundary.	\$10.00 per letter
Newspaper Development legal ad fee	\$50
Newspaper Comprehensive Plan legal ad fee	\$100 + map preparation fee

## JEFFERSON COUNTY PLANNING DEPARTMENT

### Development Permit Fee Schedule

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In addition to the above-listed newspaper base legal advertisement fees, every applicant for any permit, approval, appeal, or amendment, for which any legal notice is required to be published, shall pay any additional cost of publishing such notice. The applicant shall be notified by the Planning Official of any additional newspaper notice cost and no application for any permit, approval, or amendment shall be considered for any final action thereon until such cost has been paid. From the time the applicant is notified of any additional cost, until such cost is paid, any applicable period of time in which final action is to be taken on the application shall be deemed to have been waived and suspended and tolled by the applicant.

#### **D. Certified Mail Notice**

When mail notice is required, the applicant shall obtain a map and certified list of all property owners within 500 feet of the site of the subject application from the Property Appraiser's Office and deliver a copy of the map and list to the Planning Department. The Planning Department shall prepare and send the required notice by certified mail to all property owners on the Property Appraiser's certified list. The above-listed mailing fee covers the cost of the envelope, its contents, and the certified mail postage.

#### **E. Posting of Signs**

When notice signs are required, applicants are responsible to purchase and post signs meeting the county code requirements at their own expense. If the signs are not posted by the required date to meet the posting requirement, the application process will be delayed until it can be considered at a later meeting. NOTE: Final Development Orders or Development Permits will not be issued until signs are removed and/or returned to the Planning Department.

#### **F. Other Review Fees**

For any Major Development; Development of Regional Impact; Florida Quality Development; any Amendment to a Transportation Utility Overlay District Boundary, and any other development the Planning Official determines requires consultant reviews, the applicant shall be notified that additional fees for consultant review time will be required. The applicant shall be obligated to pay the amount of any additional engineering or other review fees in the amount of \$165 per hour or as billed to the county. The applicant will be notified of the amount of additional fees required to be paid and no application for any permit, approval, or amendment shall be considered for any final action thereon until such additional fees have been paid. From the time the applicant is mailed or delivered notice of such additional fees, until such additional fees are paid, any applicable period of time in which final action is to be taken on the application shall be deemed to have been waived and suspended and tolled by the applicant.

#### **G. Extraordinary Review by Consultants**

Whenever, in the opinion of the Planning Official, an application and its supporting documentation cannot be fully and competently reviewed by Jefferson County employees, whether because of the complexity of the application and supporting materials, or because of a lack of expertise on staff, or because of the highly technical nature of the application materials, or because of the inclusion in the application of uses or activities involving toxic materials or other substances which are a potential threat to the natural environment, wildlife, other natural resources, ground water, surface water, or air quality in Jefferson County, or for any other reasonable grounds, the Planning Official may require that the applicant pay for the reasonable cost of outside consultants, retained by the county (which may include but is not limited to engineers, biologists, botanists, hydrologists, geologists, and attorneys), to review, analyze, critique, and report on the application and materials submitted with it. The Planning Official shall obtain an estimated cost for such consultant services and notify the applicant of the need for such services and the estimated cost thereof. The Planning Official's determination of the need for such outside consultant services shall be appealable by the applicant to the Planning Commission.

When the Planning Official notifies the applicant of the need for such consultant services and the estimated cost thereof, the applicant may withdraw the application or deposit with the Planning Official the estimated cost of such services and continue through the review process. Once the required deposit is made, the county shall contract for such services. If the actual cost of the consultant services exceeds the estimated amount deposited, the applicant shall pay the difference as additional review fees, and no application for any permit, approval, or amendment shall be considered for any final action thereon until such additional fees have been paid. Any applicable review period for the application shall be suspended during the time in which

**JEFFERSON COUNTY PLANNING DEPARTMENT**  
**Development Permit Fee Schedule**

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necessary consulting services are being retained by the County and are being performed. From the time the applicant is mailed or delivered notice of any additional fees due for such consultant services, until such additional fees are paid, any applicable period of time in which final action is to be taken on the application shall be deemed to have been further waived and suspended and tolled by the applicant.

An additional fee shall be assessed upon the determination of the Building or Planning Official that additional staff time for research and study is required in order to analyze the application as presented. This fee shall be a minimum of \$50.00 plus any additional staff review charges incurred at \$50.00 per hour. Should consulting services be required by the county for assistance, the estimated cost of services will be provided to the applicant as a courtesy prior to initiation of work.

**H. Churches and Non-profit groups**

Churches and Non-profit Organizations shall be assessed fees in accordance with this full adopted Fee Schedule as per non-residential or commercial schedule.

**I. General Notes:**

1. The fee schedule adopted hereby shall apply to every application of the types specified which is filled with Jefferson County after the date of this Resolution is adopted.
2. This resolution shall supersede all previous resolutions dealing with this subject.
3. It is the declared intent of the Board of County Commissioners that if any section, subsection, sentence, clause, phrase, or provision of this resolution is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining provisions of this resolution.
4. The effective date of this resolution shall be the date it is approved by the Jefferson County Board of County Commissioners and signed.

**DULY ADOPTED** in public meeting this \_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
 Benjamin Bishop  
 Chairman, Jefferson County  
 Board of County Commissioners

**ATTEST:**

\_\_\_\_\_  
 Kirk Reams  
 Clerk to the Jefferson County Board of County Commissioners



*Impact Fees*

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RESOLUTION
NO. 2005-0818-01
JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners of Jefferson County, Florida, did on July 1990, in conformity with the requirements of the Local Government Comprehensive Planning and Land Development Regulation Act, Sections 163.3161 et. Seq., Florida Statutes, and applicable laws of the State of Florida, adopt a Comprehensive Plan for Jefferson County: and

WHEREAS, the Board of County Commissioners of Jefferson County, Florida, did on December 13, 1990, in conformity with the requirements of Section 163.3203, Florida Statutes, and applicable laws of the State of Florida, adopt a Land Development Code for Jefferson County, the purposed of which is to serve as an instrument of implementation for the adopted Comprehensive Plan: and

WHEREAS, the Board of County Commissioners of Jefferson County, Florida, deems it necessary to adopt an amended schedule of fees for various applications made under and pursuant to the Land Development Code, so as to provide sufficient revenues to pay for the review and analysis of such applications by competent and qualified personnel, for the protection of the public health, welfare, and safety; and

WHEREAS, The Board of County Commissioners of Jefferson County, Florida, hereby finds that the amended schedule of application fees adopted herein includes no more than the reasonable costs of reviewing and analyzing each type of application:

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Florida, that.:

- I. The following schedule fees to be charged, for the consideration of the specified applications made under and pursuant to the Jefferson County Land Development Code, except for applications initiated by the Planning Commission or by the Board of County Commissioners, is hereby adopted, and all prior fee schedules are hereby repealed:

A. All fees shall double if work begins before the permit is issued. Fees are not refundable.

B. Application Fees (fees are not refundable):

Table with 2 columns: Description of application type and Fee amount. Includes items like Preliminary Plat review of Major Developments and Subdivisions of II lots or more, Preliminary Plat review of Minor Developments, site plan reviews, and Subdivisions of 10 lots or less, Construction Plan engineering reviews, Final Plat reviews with no improvements, and Final Plat reviews with improvements.

CERTIFIED TRUE AND CORRECT COPY
CARL D. BOATWRIGHT
CLERK OF CIRCUIT COURT
JEFFERSON COUNTY, FLORIDA
[Signature]
[Seal]



Development of Regional Impact (DRI) and Florida Quality Developments, (major development fee listed above + consultant Fees as determined by the Planning Official	\$1000 + \$50 per lot + consultant fees
Minor Replat	\$100
Plat Vacation	\$200
Variance	\$200
Special Exception	\$1500
Land Development Code Amendment	\$300
Appeals Planning Commission or Board of County Commissioners	\$100
Concurrency Review	\$100
Comprehensive Plan Amendment	\$1500
Mining	\$300
Small scale excavation	\$300
Ponds (over one acre and under ten acres)	\$300
Ponds (over ten acres)	\$500

**C. Development Permits Issuing Fees (not refundable)**

Site Improvement Permit (Physical improvements)  
Based on valuation of each specific improvement (See Building Permit section)

Home Additions of 600 sq. feet or less are exempt from Development permit fees.

<u>Construction Valuation</u>	<u>Fee</u>
\$501 - \$5,000	\$115
\$5,001 - \$15,000	\$205
\$15,001-\$25,000	\$295
\$25,001- \$50,000	\$545
Over \$50,000 up to 150,000 add \$2.25 per \$1,000.	
Over \$50,000 and the total is over \$150,000 add \$3.85 per \$1,000.	

Mobile Homes replacement	\$150
Mobile Homes new location	\$285
Temporary Use	\$100
Swimming Pools up to 400 sq. feet	\$100
Swimming Pools over 400 sq. feet	\$200
Tree Removal (protected trees) New	\$50
911 Address	\$100
Change Road Name	\$150

Home Occupation Permit (Initial) Home Occupation Permit (Renewal)	\$100 \$50
Business Permit (Initial) Business Permit (Renewal)	\$100 \$50
Zoning Determination letter	\$75
Flood Plain Determination letter	\$75

**D. Required Newspaper Public Notices**

Base Newspaper legal ad fee	\$200
Base Newspaper Comprehensive Plan legal ad fee	\$450

In addition to the above-listed newspaper base legal ad fees, every applicant for any permit approval, appeal, or amendment, for which any legal notice is required to be published, shall pay any additional cost of publishing such notice. The applicant shall be notified by the Planning Official of any additional newspaper notice cost, and no application for any permit, approval, or amendment shall be considered for any final action thereon until such cost has been paid. From the time the applicant is notified of any additional cost, until such cost is paid, any applicable period or time in which final action is to be taken on the application shall be deemed to have been waived and suspended and tolled by the applicant.

**E. Certified Mail Notice**

The applicant shall send by certified mail a notice to all property owners within 500 feet of the site of the subject application. The Planning Department shall provide such notice to the applicant and the applicant will mail the notice and provide certified receipts to the Department.

**F. Posting of Signs**

In addition to the newspaper notice fees the applicant is responsible to purchase and post signs meeting the county code requirements at his own expense. If the signs are not posted in the required time to meet the sign posting requirement, the application process will be delayed until it can be considered at a later meeting of the planning commission or county commission that meets the required sign posting notice time frames.

**G. Other Review Fees**

For any Major Development in the Transportation/Utility overlay district; any other Major Development or any Subdivision of 11 lots or more; any Development of Regional Impact; any Florida Quality Development; and any Amendment to the Transportation Utility Overlay District Boundary, and any other development that the Planning Official requires consultant reviews, the applicant shall be notified that additional fees for consultant review time will be required. The applicant shall be obligated to pay the amount or any additional engineering or other review fees in the amount of \$165 per hour or as billed to the county. The applicant will be notified of the amount of additional fees required to be paid and no application for any permit, approval, or amendment shall be considered for any final action thereon until such additional fees have been paid. From the time the applicant is mailed or delivered notice of such additional fees, until such additional fees are paid, any applicable period of time in which final action is to be taken on the application shall be deemed to have been waived and suspended and tolled by the applicant.

**H. Extraordinary Review by Consultants**

Whenever, in the opinion of the Planning Official, an application and its supporting documentation cannot be fully and competently reviewed by Jefferson County employees, whether because of the complexity of the application and supporting materials, or because of a lack of expertise on staff, or because of the highly technical nature of the application materials, or because of the inclusion in the application or uses or activities involving toxic materials or other substances which are a potential threat to the natural environment, wildlife, other natural resources, ground water, surface water, or air quality in Jefferson County, or for any other reasonable grounds, the Planning Official may require that the applicant pay for the reasonable cost of outside consultants, retained by the county (which may include but is not limited to engineers, biologists, botanists, hydrologists, geologists, and attorneys), to review, analyze, critique, and report on the application and materials submitted with it. The Planning Official shall obtain an estimated cost for such consultant services and notify the applicant of the need for such services and the estimated cost thereof. The Planning Official's determination of the need for such outside consultant services shall be appealable by the applicant to the planning commission.

When the Planning Official notifies the applicant of the need for such consultant services and the estimated cost thereof, the applicant may withdraw the application or deposit with the Planning Official the estimated cost of such services and continue through the review process. Once the required deposit is made, the county shall contract for such services. If the actual cost of the consultant services exceeds the estimated amount deposited, the applicant shall pay the difference as additional review fees, and no application for any permit, approval, or amendment shall be considered for any final action thereon until such additional fees have been paid. Any applicable review period for the application shall be suspended during the time in which necessary consulting services are being retained by the County and are being performed. From the time the applicant is mailed or delivered notice of any additional fees due for such consultant services, until such additional fees are paid, any applicable period of time in which final action is to be taken on the application shall be deemed to have been further waived and suspended and tolled by the applicant.

**I. SCHEDULE OF BUILDING PERMIT FEES**

A minimum charge of \$35.00 for any permit issued if applicable

Add \$5.00 to each permit for permit issuing fee, (Office Use)

Demolish Building (if applicable)	\$50
Move and/or set-up structure (Electrical, plumbing or mechanical fee not included)	\$150
Lighted Unlighted Ground signs, 11 15 Sq. Ft. and over are to be permitted, Re-inspection Fee,	\$55 \$35
Advertising Signs      Public	\$35
Swimming Pool Private	\$200
Swimming Pool (Enclosure Separate permit required)	\$145 \$55

<b>Mobile Home Set Up</b>	
Single Wide	\$150
Double Wide	\$225
Attachments or portions of a section add	\$50
Used Home add	\$100
Modular Building Setup	\$158
(Site built additions extra per regular permit schedule)	
<u>Set-up fee docs not include electrical, plumbing~ or a/c-ventilation permit fee.</u>	
Ship inspections for home sales	\$65

**New Construction Permit Structure**

An additional fee shall be assessed upon the determination of the Building Official or Development Administrator that additional staff time for research and study is required in order to analyze the application as presented. This fee shall be a minimum of \$50.00 plus any additional staff review charges incurred at \$50.00 per hour. Should consulting services be required by the county for assistance the estimated cost of services will be provided to the applicant as a courtesy prior to initiation of work.

**J. Setting Value**

Commercial space (Use contract amount for each trade utilizing the schedule of fees and evaluation chart )

Use \$70.00 per square foot for residential living space (heated).

Use \$23.00 per square foot for unheated living space (porches, work shop, garages, open porches, screen rooms, or any spaces with interior improvements including metal buildings as accessories to residential construction )(Used where there is a structural requirement)

Use \$15.00 per square foot for pole barns, car ports w/o floors or interior walls and metal buildings, barns with no interior improvements or floor system.

Minimum square footage requiring a permit will be based on design, use and upon the Building Officials discretion.

Official will determine permit by judgment of type, complexity, site and style of structure.

Use the value on a signed contract for total construction of a project if it includes all labor and materials.

Total value will include the value of the finished product, labor and all structures and components and service accessories added to/for the structure(s).

<u>Construction Valuation</u>	<u>Building Permit Fee</u>
\$501.00 -- \$6000.00	\$60.00
\$6001.00 -- \$10,000.00	\$90.00
\$10,001.00 -- \$15,000.00	\$140.00
\$15,001.00 -- \$20,000.00	\$270.00
\$20,001.00 ..\$40,000.00	\$370.00
\$40,001.00 -- \$50,000.00	\$430.00
over/after \$50,000	Add \$1.50 per \$1,000.00

**K. MECHANICAL**

Residential.

Fee for Heating, Ventilating, Duct, Air Conditioning and Refrigeration Systems shall be \$40.00. first ton. \$10.00 per each ton thereafter. Minimum of two ton requirement.

Repairs, alterations and addition to an existing system will be permitted with the same schedule of fees as new construction (above).

Commercial.

PRICE OF MECHANICAL PERMIT IS BASED ON CONTRACT PRICE OF JOB.

**L. SCHEDULE OF ELECTRICAL PERMIT FEES**

Applicable to base permit

No permits for electrical work as provided and required in this schedule shall be issued until after the following inspection fees have been paid to the county.

Concealed Work and Open Work. All switches, receptacles and light terminal outlets including outlets for wall switches and controls flush or surface type, or for pendant switches \$\$.50 (With new construction)

Fans. For each ceiling or bracket fan and including exhaust / supply air fans permanently or attached to circuit wire or receiving device. (with new construction) \$2.50

Motors. For each electrical motor of three-fourths horsepower or less operating at a potential of 600 volts or less \$300 (with new construction)

For each electrical motor of over three-fourths horsepower thru five horsepower operating at a potential of 600 volts or less \$5.00

For each electrical motor of over five thru twenty horsepower operating at any voltage \$35.00

For each electrical motor of twenty one thru one hundred horsepower \$45.00

For each electrical motor of over one hundred horsepower \$125.00

**Generators & Motor Generators.**

For each electrical generator 600 volts or less. less but not over 10K. W. with accessories \$35.00  
(with new construction)

For each electrical generator over 10 K.W. or higher in capacity at any voltage with accessories. \$70.00  
Inspection of transfer switch only (all) \$35.00

Transformers and rectifiers. For each transformer fee based upon Engineer/Architectural fee is applicable, or contractor price

Electrical Devices. For each electrical cooking and heating device consuming more than 600 watts of electrical energy \$4.00

Services. Temporary or construction service and permanent electric service (With New Construction of Home) (each) \$20.00

Replacement Service for Mobile Home, or other application. \$55.00

Radio Towers & Antenna etc. (Refer to Planning Dept.) (See Commercial Fee)

Tent shows, Carnivals, Circuses, etc. For each supply service if applicable \$55.00

**M. SCHEDULE OF PLUMBING PERMIT FEES**

For each plumbing fixture, floor drain or trap (including water and DWV piping) \$5.00

For each house sewer or septic connection \$20.00

For each house sewer or septic having to be replaced or repaired \$35.00

Solar hot water system with construction \$30.00

Hot water system in existing building \$35.00

Hot water system for swimming pool \$35.00

Commercial (See commercial permit schedule)

Vacuum Breakers or backflow devices (hose connections)

Installed subsequent to the equipment or piping installed

1/2 inch thru 1 inch \$4.00 each with base construction permit

1.25 inch thru 2 inch \$20.00 each with base construction permit

Greater than 2 inch (Refer to commercial permit schedule.)

Storage Tanks, Hot water / potable water etc. in any capacity over 1.1 gallon and/or any unit requiring use of a pressure relief valve. \$20.00

All additional tanks excluding toilets \$5.00 each

**N. Fire Safety Inspection Commercial** (Service's provided by Fire Department)

**O. Churches and Non-profit groups** (Full Fee Schedule as per commercial schedule)

2. The fee schedule adopted hereby shall apply to every application of the types specified which is filed with Jefferson County after the date of this Resolution is adopted.
3. This resolution shall supersede all previous resolutions dealing with this subject.
4. It is the declared intent of the Board of County Commissioners that, if any section, subsection, sentence, clause, phrase, or provision of this resolution is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining provisions of this resolution.
5. The effective date of this resolution shall be the date it is approved by the Jefferson County Board of County Commissioners and signed

3.

DULY ADOPTED in public meeting this 18 day of August 2005.



Felix "Skeet" Joyner Chairman.  
Jefferson County Board of County  
Commissioners

ATTEST:

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Carl D. Boatwright  
Clerk to the  
Jefferson County  
Board of County  
Commissioners

## **ITEM 5(d): CDBG HOUSING RECOMMENDATIONS**



## **CITIZEN'S ADVISORY TASK FORCE MEETING NOTICE**

Jefferson County's Citizen's Advisory Task Force will hold a public meeting on Thursday, May 28, 2015 at 10:00 a.m. The purpose of this meeting will be to discuss the ranking of Jefferson County's Community Development Block Grant (CDBG) Housing Rehabilitation applicants.

The Citizen's Advisory Task Force will hold the meeting at the Jefferson County Courthouse Annex, County Commission Chambers, located at 435 West Walnut Street, Monticello, Florida. The public is invited to attend. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop is asked to advise the County at least 48 hours-before the workshop by contacting: Parrish Barwick, County Coordinator, Jefferson County (850) 342-0287 or by e-mail at: pbarwick@jeffersoncountyfl.gov. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice).

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Date to Run: Friday, May 15, 2015

ONE TIME ONLY, BLOCK DISPLAY ADVERTISEMENT-(STANDARD SIZE)

Bill to: Jefferson County Housing  
450 West Walnut St.  
Monticello, Florida 32344

**PLEASE SEND AFFIDAVITS AS PROOF OF PUBLICATION ASAP TO:**

Fred Fox Enterprises, Inc.	&	Jefferson County Housing
P. O. Box 840338		450 West Walnut St.
St. Augustine, FL 32080		Monticello, FL 32344

Any questions regarding this ad, please contact David Fox at Fred Fox Enterprises, Inc. at (904) 669-9486.

JEFFERSON COUNTY  
PRELIMINARY CDBG HOUSING RANKING

Priority will be given to applicants in the following order:

1. Very low income (30% of Median income) homeowners will be given priority over low moderate income (50% of Median Income) homeowners.
2. Low to Moderate income (50% of Median income) homeowners will be given priority over low moderate income (80% of Median Income) homeowners.
3. Disabled and/or handicapped head of household.
4. Head of Household is over 62 years of age.
5. Households with large families (five or more).
6. Households with small families (four or less).

Name Address	VLI 0% - 30%	LMI 50% 31% - 50%	LMI 80% 51% - 80%	Handicapped Head of Household	Over 62 Head of Household	Large Family 5 or more people	Small Family 1-4 people
<b>Start of 30% of Area Median</b>							
1) Mary Miller 234 Parkway Pines Blvd Monticello, Fl	X			X			X
2) Lutrelle Ervin 1107 Nash Rd Lamont, Fl	X			X			X
3) Eulee Cuyler 86 Subdivision Dr Lloyd, Fl	X				X		X
4) Theola B. Scott 33 Curtis Mill Rd Monticello, Fl	X				X		X
5) Jacquelyn Seabrooks 1260 E Clark Ave Monticello, Fl	X				X		X
6) Jennifer Harris 85 Rosey Road Monticello, Fl	X						X
7) Linda D Ross 4255 St Augustine Rd Monticello, Fl	X						X

Name Address	VLI 0% - 30%	LMI 50% 31% - 50%	LMI 80% 51% - 80%	Handicapped Head of Household	Over 62 Head of Household	Large Family 5 or more people	Small Family 1-4 people
<b>Start of 50% of Area Median</b>							
8) Elizabeth May Jones 1070 Mays Rd, Monticello, Fl		X		X	X		X
9) Janie Lawrence 683 Watermill Rd Monticello, Fl		X		X	X		X
10) Mary Ulee 3691Thompson Valley Rd Monticello, Fl		X		X	X		X
11) Nellie Thomas Randall 128 Rains Rd Monticello, Fl		X		X	X		X
12) Florette Jones 185 Subdivision Rd Lloyd, Fl		X		X	X		X
13) Emma Lou Bell Johnson 1006 Barnes Rd. Monticello, Fl		X		X	X		X
14) Abe Swan Jr. 795 Piney Woods Rd Monticello, Fl		X			X		X
15) Georgianna Barker 120 Oliver Lane Monticello, Fl		X			X		X
16) Joseph & Martha Nelson 514 Piney Woods Rd Monticello, Fl		X			X		X
17) Mercedes Pleas 176 Subdivision Rd Lloyd, Fl		X					X
18) Mae Alice Howard 1427 Aucilla Rd Monticello, Fl		X					X
<b>Start of 80% of Area Median</b>							
19) Linda Branch 1128 Cook Rd Lamont, Fl			X	X	X		X
20) Herman Walker Sr 1370 Louisiana St Monticello, Fl			X	X	X		X
21) Earnestine P. Ford 6244 Aucilla Rd Monticello, Fl			X		X		X
22) Josephine Williams 1430 Florida Ave Monticello, Fl			X				X

Jefferson County  
CDBG Housing Applicant Update  
February 13, 2015

**Very Low Income (VLI) - 30% of Area Median:**

1. Mary Miller  
234 Parkway Pines Blvd, Monticello, FL 32344  
Built 1999  
VLI 30%, 1 person, disabled
  
2. Lutrelle Ervin  
1107 Nash Rd, Lamont, FL 32336  
Built 1990  
VLI 30% ), 3 people, disabled
  
3. Eulee M Cuyler  
86 Subdivision Dr, Lloyd, FL  
PO Box 53, Lloyd , FL 32337  
Built 1977  
VLI 30%, Over 62, 1 person,  
Submitted intake application twice 10/31/2014 & 11/26/14
  
4. Theola & Carlene B. Scott  
33 Curtis Mill Rd, Monticello, FL 32344  
Built 1990  
VLI 30%, Over 62, 4 people
  
5. Jacquelyn Seabrooks  
1260 E Clark Ave, Monticello, FL 32344  
Built 1950  
VLI 30%, 1 person, over 62
  
6. Jennifer Harris  
85 Rosey Road, Monticello, FL, 32344  
Built 1920  
VLI 30%, 4 people,
  
7. Linda D. Ross  
4255 St Augustine Rd., Monticello, FL 32344  
Built 1950  
VLI 30%, 1 person

***Low to Moderate Income (LMI) - 50% of Area Median:***

1. Elizabeth Mays Jones  
1070 Mays Rd, Monticello, Fl. 32344  
Built 1962  
LMI 50 %, 2 people, disabled, over 62
  
2. Janie Lawrence  
683 Watermill Road, Monticello, Fl 32344  
Built 1979  
LMI 50 %, 2 people, disabled, over 62
  
3. Mary Ulee  
3691 Thompson Valley Rd. Monticello, Fl 32344  
Built 2003  
LMI 50%, 1 person, disabled, over 62
  
4. Nellie Thomas Randall  
128 Rains Rd, Monticello, Fl 32344 (property appraiser shows 84 Rains Rd)  
Mailing address: 84 Rains Rd, Monticello, Fl 32344  
Built 1956  
LMI 50%, 1 person, handicapped, over 62
  
5. Florette Jones  
185 Subdivision Rd, Lloyd, Fl  
PO Box 202, Lloyd, Fl 32337  
Built 1978  
LMI 50%, 4 people, handicap, over 62
  
6. Emma Lou Bell Johnson  
1006 Barnes Rd, Monticello, Fl 32344  
Built in 1971  
LMI 50%, 2 people, Disabled, over 62
  
7. Abe Swan Jr.  
795 Piney Woods Rd, Monticello, Fl 32344  
Built 1944  
LMI 50%, 1 person, over 62

***Low to Moderate Income (LMI) - 50% of Area Median (cont.)***

8. Georgianna Barker  
120 Oliver Lane, Monticello, FL 32344  
Built 1964  
LMI 50%, 1 person, over 62
  
9. Joseph & Martha Nelson  
514 Piney Woods Rd, Monticello, FL 32344  
Built 1969  
LMI 50%, 2 people, over 62
  
10. Mercedes Pleas  
176 Subdivision Road, Lloyd, FL  
PO Box 161, Lloyd, FL 32337  
LMI 50%, 1 person
  
11. Mae (Mary) Alice Howard  
1427 Aucilla Rd, Monticello, FL 32344  
LMI 50%, 2 people

***Low to Moderate Income (LMI) - 80% of Area Median:***

1. Linda Branch  
1128 Cook Rd, Lamont, FL 32336  
Built 1940  
LMI 80 %, 2 people, disabled, over 62
  
2. Herman T Walker Sr  
1370 Louisiana Street, Monticello, FL 32344  
Built 1976  
LMI 80%, 2 people, disabled, over 62
  
3. Earnestine P Ford  
6244 Aucilla Rd, Monticello, FL 32344  
Built 1943  
LMI 80%, 2 people, over 62
  
4. Josephine Williams  
1430 Florida Ave, Monticello, FL 32344  
Built 1956  
LMI 80%, 1 person

***Applicants that do not qualify for Program – Home is located in the City Limits:***

1. Jerome and Nellie Akins  
1225 E Clark Ave, Monticello , FI  
House is located in Monticello *City Limits*
  
2. Janie Crumity  
860 Magnolia Street, Monticello, FI  
House is located in *Monticello City Limits*  
*Over Income*, 1 person, maximum allowed is \$ 35,950.00
  
3. Annette J Parker  
735 Key Street, Monticello, FI 32344 (850)997-0956 (850)212-2510  
LMI 50%, 2 People, Over 62  
*1993 Mobile Home in the City Limits of Monticello*
  
4. Clara Hagan  
1030 1<sup>st</sup> Street - AKA 1035 King St, Monticello, FI 32344- Mailing address is 1030 1<sup>st</sup> ST  
VLI 30%, 2 people, disabled, over 62  
Application has *mobile home*, property appraisers website shows property vacant land  
Is *in the City Limits* of Monticello
  
5. Reginal & Fazie Bennett  
275 Polar St, Monticello, FI 32344  
LMI 80%, 5 people  
Built 1952  
*In the City Limits* of Monticello and applicant does not occupy the home
  
6. Roger & Jacqueline Walker  
915 4<sup>th</sup> Street, Monticello, FI 32344  
LMI 50%, 2 people, disabled  
*1988 Mobile Home*  
In the *City Limits* of Monticello
  
7. Betty Russell & Kwame Akins  
750 S Hay St, Monticello, FI 32344  
Built in 1948  
VLI 30%, 2 people  
Home is in the *City Limits* of Monticello

***Applicants that do not qualify for Program – Home is located in the City Limits (cont):***

8. Teresa A. Thompson  
1040 First Street, Monticello, FL 32344  
PO Box 138, Monticello, FL 32345  
Built in 1954  
VLI 30%, 7 people  
Home is in the *City Limits* of Monticello
  
9. Susie Morris  
830 Branch St, Monticello, FL 32344  
Built in 1951  
VLI 30%, 1 person, disabled, over 62  
Home is in the *City Limits* of Monticello
  
10. Betty R. Conner  
585 Nealy St, Monticello, FL 32344  
Built in 1971  
LMI 80%, 3 people  
Home is in the *City Limits* of Monticello
  
11. Dorothy Benjamin  
245 Scott Dr, Monticello, FL 32344  
Built in 1969  
LMI 50%, over 62  
Home is in the *City Limits* of Monticello
  
12. Rhodie Mae Cuthbert  
760 Orange St, Monticello, FL 32344  
PO Box 402, Monticello, FL 32345  
Built in 1944  
LMI 50%, 1 person, Disabled, over 62  
Home is in the *City Limits* of Monticello
  
13. Princetta Shuler  
790 N Rhodes St, Monticello, FL 32344  
Built 1950  
VLI 30%, 5 people, disabled, over 62  
Home is in the *City Limits* of Monticello



**Applicants that do not qualify for Program – Home is located in the City Limits (cont):**

14. Hazel Baptiste  
520 S Marvin Street, Monticello, FL 32344  
Built in 1944  
VLI 30%, 6 people, disabled  
Home is in the *City Limits* of Monticello
  
15. Ranie Jones  
535 S Marvin St, Monticello, FL 32344  
1991 *Mobile Home*  
VLI 30%, 4 people, disabled, over 62  
*Mobile Home* is in the *City Limits* of Monticello
  
16. Issac Gilley Jr.  
1000, Mays St, Monticello, FL 32344  
Built in 1957  
VLI 30% (\$4,800.00), 1 person  
*Located in City Limits*

**Applicants that do not qualify for Program – Over Income:**

17. Thomas and Deborah McCoy  
147 Big Joe Rd, Monticello, FL  
Built 1980  
*Over Income* (2 people max \$41,050.00), 2 people, disabled head of household
  
18. Evander Bend  
3891 W Washington Hwy, Monticello, FL 32344  
Built 1996  
*Over Income* (3 people max \$ 46,200), over 62, maximum amount for

**Applicants that do not qualify for Program – Do not live in home/ home is vacant:**

19. Bobby J Williams  
5147 W Capp Hwy, Monticello, FL 32344  
Built 1991  
VLI 30%, 1 person, disabled, over 62  
Property is in Gail Blake's name.  
David Fox spoke to Bobby's daughter on 2-13-15 she said Gail Blake is Bobby's sister and home is located on her property. Sister will not transfer home in his name

***Applicants that do not qualify for Program – Do not live in home/ home is vacant (cont.)***

20. James Thompson

871 Piney Wood Road, Monticello, Fl 32344  
820 Reddick Lane C/O Annie Reddick, Tallahassee, Fl 32317  
Built 1948  
VLI 30%, 5 people, Handicap head of household, over 62  
*Does not occupy home* per intake application

21. Mattie Richardson

1275 Sage Street, Monticello, Fl 32344  
1920 NW 47<sup>th</sup> Ave, Lauderhill, Fl 33313  
Built in 1946  
LMI 80%, 1 person, over 62  
*Does not occupy home* per intake application

22. Edna M. Nelson

85 East Glenn  
100 Ben Rd, Monticello, Fl 32344  
Noted on intake application that *she does not live in home* and that house is in Henrietta Nelson's name.  
David Fox spoke to daughter and verified address and that the *home is vacant* 2-12-2015

***Applicants that do not qualify for Program – Home is not in the applicant's name:***

23. Bernice Hightower (In the Estate of David Blake)

43 Blake Dr, Monticello, Fl  
VLI 30%, 1 person, over 62  
Built 1965 Property is in *the Estate of David Blake* who is deceased.  
David Fox spoke with Bernice on 2-13-15 house is not in her name it is in a family estate.

24. Beatrice Norton (Property is in the names of Louie & Anthony Barrington)

5069 W Capps Hwy, Monticello, Fl 32344  
Built 1994  
VLI 30%, 1 person, disabled, over 62  
David Fox spoke with Beatrice Norton on 2/13/2015 and *verified home was not in her name*, she said that her relatives were not willing to put the home in her name

***Applicants that do not qualify for Program – Home is not in the applicant’s name (cont.):***

25. Jacob Bradley

5536 Fulford Rd, Monticello, FL 32344

Built in 1943

LMI 50%, 2 people, over 62

Noted on application *they do not own home* - heir property

26. Gloria Jean Monroe

2458 Old St Augustine Rd, Monticello, FL 32344

Built 1965

VLI 30%, 1 person, disabled, over 62

Property is *not in Gloria Monroe’s name* per intake application

27. Paulette Mathis

30 Blake Dr, Monticello, FL 32344

Built 1965

VLI 30%, 1 person

Not in applicants name, intake applications shows property in Thomas Glenn’s name.

***Applicants that do not qualify for Program – Mobile Home:***

28. Minnie Lee Stubbins

129 Clark, Rd, Monticello, FL

LMI 50%, 1 person, over 62

1995 *Mobile Home*

29. Ella Jones

5487 Old Lloyd Rd, Monticello, FL

PO Box 153 Lloyd, FL 32337

VLI 30%, 1 person

1997 *Mobile Home*

30. Queen Pride

192 Clinton Rd, Monticello, FL 32344

LMI 50%, 3 people, Handicap head of household, over 62

1988 *Mobile Home*

***Applicants that do not qualify for Program – Mobile Home (cont.):***

31. Irene S. Kyler

265 W. Notre Dame St., Lloyd FL 32337 (property is in the names of Mae & Cain Kyler)

PO Box 81, Lloyd, FL 32337

LMI 80%, 4 people

1994 *Mobile Home and it is not in applicants name*

32. Essie May Manley

Application says 24 Fitzgerald Rd, Lloyd, FL / Property appraiser shows 21 Fitzgerald Rd

PO Box 21, Lloyd, FL 32337

LMI 30%, 5 People, Over 62

*Mobile home 1979*

33. Calvin L. Evans

1290 First Street, Monticello, FL 32344

LMI 50%, 1 person, handicapped head of household, \$15,852.00 pr yr

1998 *Mobile Home*

34. Queen E. Moseley (property is in Margaret Higginbottom's name- Queen's sister)

1295 E Clark Ave, Monticello, FL 32344

VLI 30%, \$8,652.00, 1 person, disabled, over 62

1985 *Mobile Home* per application (property appraisers site shows vacant land)

35. Harry Parker (property is in Doris & Joshua Parker)

233 Beth Page Rd, Wacissa, FL

PO Box 814, Wacissa, FL 32361

LMI 50%, 2 people, disabled, over 62

1990 *Mobile Home*

36. Tommy Porter

891 S Salt Rd, Monticello, FL 32344

LMI 50%, 2 people, disabled

1988 *Mobile Home*

37. Henry Wilson

30 Oliver Lane

1275 West Lake Rd, Monticello, FL 32344

LMI 50%, 4 people,

1993 *Mobile Home*

***Applicants that do not qualify for Program – Mobile Home (cont.):***

38. Johnny Cook  
1389 Cook Rd, Lamont, FL 32336  
VLI 30%, 1 person, disabled, over 62  
*1970 Mobile Home*
  
39. Anthony Greene  
251 Rudolph Lane, Monticello, FL 32344  
LMI 50%, 2 people, handicapped, did not fill in age  
*1995 Mobile Home*
  
40. Lewis & Rosa Anderson  
6203 Aucilla Rd, Monticello, FL 32344  
LMI 50%, 3 people, Over 62  
*1972 Mobile Home*
  
41. Lucille Graham  
41 Honey Bee Lane, Monticello, FL 32344  
LMI 50%, 2 people, over 62  
*1990 Mobile Home*
  
42. Susie Mae Johnson (property is in Dess Sneed & Dess Vangate )  
780 Park St, Monticello, FL 32344  
VLI 30%, 5 people, disabled  
*Mobile Home*
  
43. Joseph L. Bellamy Sr (property is in Wilson Jeffrey estate)  
160 Doke Rd, Monticello, FL 32344  
VLI 30%, 4 people  
*Mobile Home*
  
44. Belle Parrish-Presley & Thomas Parish (Is in Lula Parrish's name)  
950 N Railroad St, Monticello, FL 32344  
LMI 50%, 1 person, handicapped  
*1980 Mobile Home*
  
45. Miner A. Brookins (Is in Jimmy & Miner Brookins)  
2925 Ashville Rd, Monticello, FL 32344  
LMI 50%, 1 person, over 62  
*1995 Mobile Home*

***Applicants that do not qualify for Program – Mobile Home (cont.):***

46. Jessica Graham (Is in Lucille Graham & Mary Geathers names under 13 Honey Bee Ln.)  
15 Honey Bee Lane, Monticello, Fl 32344  
VLI 30%, 3 people  
1968 *Mobile Home*