



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"
Bishop**

District 1, Vice-Chair

John Nelson, Sr.

District 2

Hines F. Boyd

District 3

Betsy Barfield

District 4, Chair

Stephen Walker

District 5

**Regular Session Agenda
April 15, 2014 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
 - a) Firefighter Certification/Equipment Presentation – Mike Long**
- 3. Consent Agenda**
 - a) Approval of Agenda**
 - b) Minutes of April 1st, 2014 General Session**
 - c) TDC Special Event Grant Recommendations**
 - d) Transportation Alternatives Resolution – Previously Approved Shoulder Paving Projects**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
 - a) Heritage/Canopy Roads Proposed Resolution – Troy Avera**
 - b) Revised Plan for Remaining Road Bond Funds – Commissioner Boyd**
- 6. County Coordinator**
 - a) Code Enforcement Ordinance Revisions – Parrish Barwick/Beth Letchworth**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

ITEM 3: CONSENT AGENDA MATERIALS

BOARD OF COUNTY COMMISSIONERS
MINUTE BOOK 23, PAGE _____

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
April 1, 2014

The Board met this date in regular session. Present were Chairperson Betsy Barfield, Commissioners Benjamin “Benny” Bishop, Hines Boyd, John Nelson and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 2: Public Announcements, Presentations & Awards

1. Commissioner Nelson requested a moment of silence to observe the passing of former Fire Chief Rogers.

ITEM 3: Consent Agenda

2. **On motion by Commissioner Boyd, seconded by Commissioner Nelson and unanimously carried, the consent agenda—consisting of the approval of the agenda and the Minutes of the March 18th Regular Session—was approved.**

ITEM 5a: Bid Tabulations & Recommendations for SHIP Program

3. County Coordinator Parrish Barwick presented this item to the Board. **A motion was made by Commissioner Nelson to approve the recommendations. Commissioner Walker seconded for discussion.** Commissioner Boyd stated his disappointment that no vendors were local but that he was okay moving forward. Chairperson Barfield wanted it on record that she requested the Building Inspector be extra diligent when working on these homes. Citizen Anne Holt inquired about the local preference language in the purchasing policy and asked why local vendors were not bidding on these projects. Chairperson Barfield stated her opinion that many of these projects were too low moneywise to attract local contractors. County Coordinator Barwick added that no one was precluded from bidding. **The above motion was unanimously carried.**

ITEM 5b: Citizens Advisory Task Force Membership Appointments

4. County Coordinator Barwick stated that a few people had requested to be taken off the committee. Chairperson Barfield stated that she would need to appoint a new Planning Commissioner as well and requested that this be advertised. Citizen Dick Bailar stated there were specific requirements for different positions/committees. County Coordinator Barwick stated he would make sure to spell out qualifications/requirements for the different committees.

ITEM 5c: Sidewalk Extension Along US 90 to Crooked Creek

5. Chairperson Barfield introduced this item. She stated that to make this happen, the item would need to be placed on the agenda and sent to CRTPA. She stated that another option would be to pave it and pay for it with county funds and then submit to FDOT for reimbursement. County Coordinator Barwick stated this item was placed on the agenda just in case there needed to be quick action. Citizen Paul Henry stated that FDOT had very stringent rules and regulations and might even have jurisdiction of this area since it was on Highway 90.

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MINUTE BOOK 23, PAGE _____

ITEM 6: County Coordinator

6. County Coordinator Parrish Barwick stated that grass cutting is usually an issue this time of year and that the crews will start in the near future. Commissioner Boyd requested that the crews not start too early, as the crimson clover and rye needed to “seed out” or mature. Commissioner Bishop concurred with the exception of safety issues that needed to be addressed via mowing as soon as possible.

ITEM 7: Commissioner Discussion Items

7. Clerk of Court Kirk Reams stated he spoke with a staff member from the Suwanee River Water Management District and that the spring protection had been awarded to the County. He further stated he had forwarded this information to the committee members, Commissioner Walker and County Engineer Alan Wise to review.
8. Commissioner Walker mentioned a possible conflict between the upcoming Florida Association of Counties conference and the Board’s second meeting in June. County Coordinator Barwick stated that the conference started the 17th, which was the same day as the Board meeting. He also stated if more than one Commissioner was going to be absent, it might be a good idea to move the meeting. Commissioner Walker stated it was just informational, as he would likely miss the Board’s June 17th meeting to attend the first day of the conference.
9. Commissioner Nelson stated there was an annual VFW event on Saturday at the Jefferson Middle High School and also provided a brief update on the Aucilla Regional Landfill.

ITEM 8: Adjournment

10. The warrant register was reviewed and bills ordered paid.
11. **On motion by Commissioner Boyd, seconded by Commissioner Bishop and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

Memorandum

To: Kirk Reams
CC: BOCC
From: Nancy Wideman, Jefferson County TDC
Date: 4/8/0214
Re: Grant requests to the TDC for cycle three

The following are four grants that have been approved by the TDC at their April, 7, 2014 meeting. They have been placed on the consent agenda for your approval.

**IX. Jefferson County Tourist Development Council
SPECIAL EVENT GRANT PROGRAM APPLICATION**

Please Print or Type:

1. Name of Event:

2. Date of Event:

Start time: End Time: Fee: \$

3. Description of Event:

4. Amount of Grant Request: \$

5. Host Organization:

6. Description of Organization (include date organization was created):

7. Contact Person:
(Name) (Title)

Address:

City: State: Zip:

Daytime Contact #: Email Address:

Public Information #: Website:

INFORMATION FOR TOURISM DEVELOPMENT PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

12. Anticipated # of out-of-town overnight visitors

13. How does this event contribute to the overall appeal of Jefferson County as a preferred visitor destination?
Appeals to the rural, country outdoors feel, A relaxing atmosphere.

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- 14. Good live music is are trademark and a mission, Live jazz soul and blues is a big part of what we do at Lloyd Pavilion.**
- 15 For advertizing this event outside and the surrounding area.**
- 16 Having great shows and a family setting, and what we promote comes to Lloyd FL Pavilion.**
- 17 We will advertize hotel and ticket packages for hotels in this area. Also monitor the event for any one that may have travel in to stay.**

INFORMATION FOR EVENT EVALUATION PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

- 14. How does the event support your organization’s mission?
- 15. Describe how grant funds would be used?
- 16. Describe how you evaluate the outcome of the event.
- 17. Describe how you plan to document overnight hotel stays.

GENERAL INFORMATION

- 18. Have you received a JCTDC grant in the past? Yes No

If yes, include amount, name of event and year received:

Amount	Name of Event	Year

CERTIFICATION AND COMPLIANCE STATEMENT

APPLICANT:

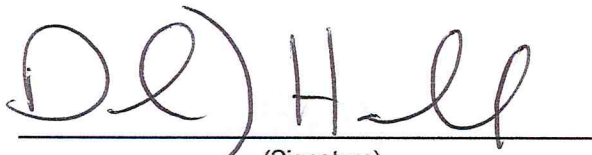
I hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Policies and Procedures of the Jefferson County Special Event Grants Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the Jefferson County Tourist Development Council. Signatures must be **original in ink**.

Name: DAVID J HALL

Please Print or Type

Organization: LLOYD FL PAVILION LLC

Please Print or Type


(Signature)

11 March 14
(Date)

Please return the original of the Application and the Certification & Compliance Page to:

Nancy Wideman, Coordinator
Jefferson County TDC
P.O. Box 275
Monticello, FL 32345
Nancyw1100@yahoo.com
850-997-0517

IX. Jefferson County Tourist Development Council SPECIAL EVENT GRANT PROGRAM APPLICATION

Please Print or Type:

1. Name of Event: MAYHAW BERRY FESTIVAL

2. Date of Event: MAY 10 & 11, 2014 SATURDAY & SUNDAY

Start time: 9 AM End Time: 4 PM Fee: \$ NONE

3. Description of Event:

SEE PARAGRAPH #3 ATTACHED

4. Amount of Grant Request: \$ 1,000⁰⁰

5. Host Organization: GOLDEN ACRES RANCH LLC

6. Description of Organization (include date organization was created):

SEE PARAGRAPH # 6 ATTACHED

7. Contact Person: BOBBIE GOLDEN, MANAGING PARTNER
(Name) (Title)

Address: 704 BARNES ROAD

City: MONTICELLO State: FL Zip: 32344-4438

Daytime Contact #: (850) 997-6599 Email Address: bobbie.golden@gmail.com

Public Information #: (850) 508-2607 Website: www.GOLDENACRESRANCHFLORIDA.COM

INFORMATION FOR TOURISM DEVELOPMENT PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

12. Anticipated # of out-of-town overnight visitors 12 TO 20

Anticipated # of attendees: 350-400 OVER TWO DAYS

SEE PARAGRAPH # 12 ATTACHED

13. How does this event contribute to the overall appeal of Jefferson County as a preferred visitor destination? SEE PARAGRAPH # 13 ATTACHED

INFORMATION FOR EVENT EVALUATION PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

- 14. How does the event support your organization's mission? *SEE ATTACHED #14*
- 15. Describe how grant funds would be used. *- SEE ATTACHED #15*
- 16. Describe how you evaluate the outcome of the event. *- SEE ATTACHED #16*
- 17. Describe how you plan to document overnight hotel stays. *- SEE ATTACHED #17*

GENERAL INFORMATION

- 18. Have you received a JCTDC grant in the past? Yes No

If yes, include amount, name of event and year received:

Amount	Name of Event	Year

CERTIFICATION AND COMPLIANCE STATEMENT

APPLICANT:

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Policies and Procedures of the Jefferson County Special Event Grants Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the Jefferson County Tourist Development Council. Signatures must be **original** in ink.

Name: BOBBIE GOLDEN
Please Print or Type

Organization: GOLDEN ACRES RANCH, LLC
Please Print or Type

Bobbie Golden
(Signature)

March 30, 2014
(Date)

Please return the original of the Application and the Certification & Compliance Page to:

Nancy Wideman, Coordinator
Jefferson County TDC
P.O. Box 275
Monticello, FL 32345
Nancyw1100@yahoo.com
850-997-0517

IX

3. The general public is invited to join us in conjunction with harvesting the annual crop. Local vendors participate and there are hay rides, farm tours, a petting zoo and a General Store. Public access to Mayhaw Berries has become limited in the last 10 years. The natural 50 year old stand on Golden Acres Ranch, LLC, is the only one open to the public in Jefferson County.

6. Locally owned and operated since 2001 by Fred and Bobbie Golden. It is a diverse Agritourism Operation featuring small ruminants (sheep & goats) poultry (chickens & guineas). In addition to the mayhaw crop there is now a blueberry crop being nurtured. Other specialty crops are being planned for the near future.

12. During 2013, guest from the RV camp came to tour the farm buying lamb and goat meat. A writer from Central Florida stayed at Avera-Clark B & B. In 2012, 3 guests staying locally for several days (don't know which facility) came both days to our event and attended the Farm-to-Table dinner.

13. Each year we bring a wider audience with attendees coming from South and Central Florida and from Jacksonville through the Panhandle, Alabama, South Carolina, Louisiana and Georgia. Our message reaches interested parties from Alaska, New York, California and places in between. The berries and jelly have been shipped across the US. The You-tube done several years ago has enjoyed an increase in hits in recent months going from 1,000 to 2,100 hits.

14. The Mayhaw Berry Festival is the mainstay of our Agritourism operation along with the New Leaf Market Tour every fall. Both are designed to keep the operation a viable business here in Jefferson County. We are always open for tours. Overnight guests are encouraged to come for a visit throughout the year to enjoy the rural ambiance of Jefferson County. Those not spending the night often ask about local restaurants and shops. We encourage visiting the Jefferson Art Gallery, Old Jail Museum, Wirick-Simmons House and checking out other historic sites including the Opera House.

15. Options for advertising to encourage overnight stays and participation in Agritourism activities.

1) Video - "Making Mayhaw Jelly" Part Two of the You Tube video displaying on the internet now.

2) Magazine - Display ad in the Farm Bureau monthly publication *FLORIDAGRICULTURE*.

3) Radio spots - NPR in areas outside 100 miles of Jefferson County.

4) Golden Acres Ranch Farm News -<http://www.goldenacresranchflorida.com/blog/>
The Blog goes out to 496 subscribers in Florida, Georgia, Alabama, Ohio, South Carolina, California and Alaska. The newsletter promotes the rural ambiance and local events of Jefferson County. Links will be added for the local overnight guest accommodations.

16. Dr. Jennifer Taylor of Florida A&M University staffs our registration table each year. She collects signatures, addresses and emails from guests. There will also be parking attendants to count the visitors to assist in the collection of information.

17. Out-of-town information will be compiled for completion of the Special Events Tracking Form.

**IX. Jefferson County Tourist Development Council
SPECIAL EVENT GRANT PROGRAM APPLICATION**

Please Print or Type:

1. Name of Event:

2. Date of Event:

Start time: End Time: Fee: \$

3. Description of Event:

The SMR has a Friday night concert event at the Opera House with 2 performers this year, Bill Sheffield and Conner Christian. The Saturday event is an all day festival with multiple musician stages and vendor booths through the downtown. Saturday night also concludes with an after party in the Opera House Garden area.

4. Amount of Grant Request: \$

5. Host Organization:

6. Description of Organization (include date organization was created):

The Foundation was formed in 2007. The group views music as an educational vehicle which transcends generations teaching us about our heritage. We want to preserve and promote historic American music and to establish a facility in which music can be collected and studied by people of all age and backgrounds.

7. Contact Person:
(Name) (Title)

Address:

City: State: Zip:

Daytime Contact #: Email Address:

Public Information #: Website:

INFORMATION FOR TOURISM DEVELOPMENT PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

12. Anticipated # of out-of-town overnight visitors

Anticipated # of attendees:

13. How does this event contribute to the overall appeal of Jefferson County as a preferred visitor destination? SMR helps to promote musical education with the youth in the region by hosting music program designed to educate and encourage our youth, provide funds to support local performers and school music programs, and support other non-profit entities such as the Monticello Opera House, the Jefferson County Historical Society, and Main Street Monticello. Our events bring visitors to the area and display the wonderful hometown community of Monticello and Jefferson County.

INFORMATION FOR EVENT EVALUATION PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

14. How does the event support your organization’s mission? The event supports our mission to promote historic American music.
15. Describe how grant funds would be used. The funds will be used for our advertising budget to be spent on television, newspaper, radio, and other communication outlets to attract visitors from the surrounding area.
16. Describe how you evaluate the outcome of the event. Our success is measured by the year to year repeat attendance of many of the visitors and musicians, our request by musical groups to be part of the event on repeat occasion, and the wonderful feedback received during the event from those in attendance.
17. Describe how you plan to document overnight hotel stays. We will ask that local hotels and bed and breakfast establishments to track weekend stays and report back to us on their results.

GENERAL INFORMATION

18. Have you received a JCTDC grant in the past? Yes No

If yes, include amount, name of event and year received:

Amount	Name of Event	Year
\$1,500	SMR Festival	2013

CERTIFICATION AND COMPLIANCE STATEMENT

APPLICANT:

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Policies and Procedures of the Jefferson County Special Event Grants Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the Jefferson County Tourist Development Council. Signatures must be **original in ink**.

Name: Beth Adams

Please Print or Type

Organization: The Foundation for the Preservation of Historic American Music, Inc.

Please Print or Type


(Signature)

3/18/14
(Date)

Please return the original of the Application and the Certification & Compliance Page to:

Nancy Wideman, Coordinator
Jefferson County TDC
P.O. Box 275
Monticello, FL 32345
Nancyw1100@yahoo.com
850-997-0517

Jefferson County Tourist Development Council SPECIAL EVENT GRANT PROGRAM APPLICATION

Please Print or Type:

1. Name of Event:

2. Date of Event:

Start time: End Time: Fee: \$

3. Description of Event:

The Jefferson County Watermelon Festival is an annual event and time honored tradition in its 64th year of bringing over 5000 visitors to Monticello and Jefferson County. It promotes commerce for local businesses, over night stays, & entertainment for all citizens of Jefferson County and visitors.

4. Amount of Grant Request: \$

5. Host Organization:

6. Description of Organization (include date organization was created):

The Chamber of Commerce was established in 1957 and has been a driving force in Jefferson County's economy for decades. We encourage and promote commercial, industrial, civic and general interests for the business and civic organizations who are members. We act as the local Visitor Center, fielding inquiries about local businesses, organizations and events to residents, newcomers and visitors.

7. Contact Person:
(Name) (Title)

Address:

City: State: Zip:

Daytime Contact #: Email Address:

Public Information #: Website:

INFORMATION FOR TOURISM DEVELOPMENT PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

12. Anticipated # of out-of-town overnight visitors

Anticipated # of attendees:

13. How does this event contribute to the overall appeal of Jefferson County as a preferred visitor destination? The Watermelon Festival draws visitors/shoppers from all over Jefferson, Leon, Taylor, Madison, and Suwannee Counties. We also have a number of visitors from Georgia. The vendors in the festival are from all over Florida, Georgia and South Carolina. Some camp in the campgrounds, some stay in motels. The Festival brings in monies over the two-day period to revive the local economy.

INFORMATION FOR EVENT EVALUATION PORTION OF COMMITTEE SCORING – 25 POINTS MAX.

14. How does the event support your organization’s mission? We hold the event to promote Jefferson County and Monticello. This event is one of the few events that is well publicized and well attended by outsiders and visitors.
15. Describe how grant funds would be used. The funds will be used for a TV commercial to increase awareness of the event and encourage overnight stays in Jefferson County.
16. Describe how you evaluate the outcome of the event. We allow all event chairs to provide a written statement; we evaluate festival income; and the Chamber has a follow up meeting with Board Members to discuss the future of the festival and start planning the next festival.
17. Describe how you plan to document overnight hotel stays. All lodging establishments will be emailed or called to see if they had any overnight visitors. We will poll our vendors to see how many stay overnight and use the motels, campgrounds and/or B&B’s.

GENERAL INFORMATION

18. Have you received a JCTDC grant in the past? Yes No

If yes, include amount, name of event and year received:

Amount	Name of Event	Year
\$1500	Watermelon Festival	2013

CERTIFICATION AND COMPLIANCE STATEMENT

APPLICANT:

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Policies and Procedures of the Jefferson County Special Event Grants Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the Jefferson County Tourist Development Council. Signatures must be **original in ink**.

Name: Melanie Mays

Please Print or Type

Organization: Monticello – Jefferson County Chamber of Commerce

Please Print or Type

Melanie Mays
(Signature)

2/27/14
(Date)

Please return the original of the Application and
the Certification & Compliance Page to:

Nancy Wideman, Coordinator
Jefferson County TDC
P.O. Box 275
Monticello, FL 32345
Nancyw1100@yahoo.com
850-997-0517

SAMPLE

RESOLUTION NO. 00-00

A RESOLUTION BY THE _____ (Local Government) _____,
FLORIDA, TO CONTINUE TO SUPPORT CONSTRUCTION OF
_____(Project)_____ WITH TRANSPORTATION
ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE
DATE.

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes -
Metropolitan Planning Organization – to serve the mobility needs of people while
minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for
fitness, transportation and fun; and

WHEREAS, MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L.
112-141), was signed into law by President Obama on July 6, 2012, to address growing
concerns about air quality, open space, and traffic congestion. The Transportation
Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects
of the Nation’s intermodal transportation system; and

WHEREAS, this support is consistent with the _____ Transportation Planning
Organization (TPO), FDOT, CDC, and MAP-21 policies supporting alternative means of
transportation.

**NOW, THEREFORE BE IT RESOLVED BY THE ___(LOCAL
GOVERNMENT)___ THAT:** they continue to support the construction of the
_____(Project Name)___ previously submitted by _____ (Local Government)_____ in
_____(application year)_____.

**PASSED AND DULY ADOPTED BY _____(Local Government)_____ on this _____
Day of _____, 20_____.**

Attest:

**Name of Chairperson, etc.
Title**

**Name of Clerk
Title**

**ITEM 5(a): HERITAGE/CANOPY ROADS
PROPOSED RESOLUTION**

RESOLUTION NO. 1-1000214-_____

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
TO SPECIFY AND RECOGNIZE ADDITIONAL
HERITAGE - CANOPY ROADS TO PRESERVE

WHEREAS the early settlers of Jefferson County established a road network for commerce and communication that was based on Native-American routes and the need to connect settlements;

WHEREAS many of these roads have historical and heritage value, remain attractive, are scenic assets to the County and demonstrate the history of the people, activities and events that have shaped our County;

WHEREAS Jefferson County possesses a valuable tourist road network, as well as historical and archeological interests; and

WHEREAS the Board of County Commissioners recognizes the value of preserving and maintaining a heritage road network of routes for the enjoyment of future generations and economic development of the County;

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA THAT:

1. The Board shall recognize and designated the following roads as canopy roads and include them under the canopy road classification in the County Land Development Code:
 - a. Old St. Augustine Rd. (Westward from Waukeenah to US-27).
 - b. Avalon Rd.
 - c. S. Barber Hill Rd. (Old St. Augustine Rd. and part of the Bellamy Rd (Federal Highway))
 - d. Gum Swamp Rd (Old Greenville-Quitman Rd.)
 - e. Bippus Rd (Old Lyndhurst Rd).
 - f. Brock Rd. (Part of Old Salt Rd.)
 - g. Groover Rd. (Part of Old Salt Rd.)
 - h. Cocroft Rd.
 - i. Georgia Forks Rd.
 - j. West Lake Road
 - k. US-90 Mahan Drive (Westward from Court House)
 - l. Oettinger Rd
 - m. Simpson Rd
 - n. N. Norias Rd
 - o. East Dogwood St (Avenue of The Oaks)

2. The Board shall cause to be developed Roadside Tree Protection Practices for the maintenance and preservation of Scenic, Heritage and Canopy Roads ("SCH") and shall include those Roadside Tree Protection Practices in the County Land Use Code. These Roadside Tree Protection Practices shall be binding upon county departments, county contractors and utility companies and their powerline maintenance contractors, and shall apply to all road and roadside activities within 75 feet of the centerline of such roads. The Road Tree Protection Practices shall be communicated to private property owners along said roads and shall be recommended and encouraged for use, but are not binding, for all road and roadside maintenance and construction activities with 75 feet of the centerline of such roads.

3. The Board shall recognize the Heritage Roads Program system of driving trails shown in Exhibit I of the Resolution. The Board shall cause these driving trails to be marked with appropriate distinctive signage and shall cause these roads to be maintained in good travel condition for passenger cars and off-road bicycles.

RESOLVED this ____ day of April 2014.
ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA

BY: _____
Kirk Reams, Clerk

BY: _____
Betsy Barfield, Chairman
(As approved by the Board on April ____ 2014)

EXHIBIT I

The Heritage Roads Program system of driving trails, initially consists of four driving trails as follows: 1) Miccosukee-Magnolia Trail; 2) Spanish Trace Trail; 3) Plantation Trail; 4) Flatwoods-Wilderness Trail. The roads making up these driving trails may be changed or substituted from time to time as conditions may require and the current routing of these driving trails are depicted on the Heritage Roads Program Web-site map.

The named driving trails consist of the parts or segments of the following roads that form the routes as depicted on the Heritage Roads program Map as follows:

1. The Miccosukee-Magnolia Trail consists of the following: US-19, West Lake, Lake, Cocroft, Georgia Forks, Simpson, Lake, and US-19 roads. Alternate Routes include Oetinger, Tucumseh and US-19 roads.
2. The Spanish Trace Trail consists of the following: US-90, SR-59, Old Lloyd, Lloyd Creek, Cherry Tree, US-27, St Augustine, US-27, CO-259, Beth Page, SR-59, Wacissa, SR-59, CO-257, Peter Brown, Walker Springs, Avalon, US-27, South Barber Hill, South ALT (CO-257), Aucilla (CO-158), US-19 roads.
3. The Plantation Trails consists of the following: US-19, East Pearl (CO-146), South Marvin, East Dogwood, CO-146, Bassett Dairy, CO-257, Blue Lake, US-90, Honey Lake, SR-221, Bippus, Gum Swamp, Brock, Groover, CO-149 and US-19 roads. Alternate routes include, North Whippoorwill and North White Dove roads.
4. The Flatwoods-Wilderness Trail consists of the following: US-19, Waukeenah (CO-259), Gamble (SR-59), Wacissa, Gamble (SR-59), US-98, Powell Hammock, Goose Pasture, Powell Hammock, Aucilla River (CO-14), South Salt (CO-257A), US-27, and US-19 roads.

Alternate Route 1 include of Fanlew, Natural Bridge, Old Plank, and US-98 roads. Alternate Route 2 include Oneal Tram, Walker Springs, and Avalon roads.

**ITEM 5(b): REVISED PLAN FOR REMAINING
BOND FUNDS**

PROPOSED ROAD IMPROVEMENTS BY DISTRICT

REVISED PLAN FOR REMAINING ROAD BOND FUNDS

TYP	DIST	ROAD	MILES	HS/MI	--SURFACE--			Hmstds	Est. People	Cost		
					CS-Rs	CS	LR/S			\$55,000	\$90,000	\$15,000
CIR	1	Goldberg/Rocky Branch	1.4	CR. CIRC	1.4		-					\$126,000
HRD	1	Nursery	0.2	20.0		0.2	4	12				\$3,000
HRD	1	Smith	0.5	14.0		0.5	7	21				\$7,500
HRD	1	Flatwoods	1.4	13.3		1.4	19	57				\$21,000
HRD	1	Tindell	0.6	11.9		0.6	7	21				\$9,000
HRD	1	Hartsfield	2.3	11.7		2.3	27	81				\$34,500
HRD	1	Lonnie	0.6	10.0		0.6	6	18				\$9,000
HRD	1	Kinsey	1.5	5.2		1.5	8	23				\$22,500
HRD	1	Hopson	1.3	4.8		1.3	6	18				\$19,500
OIL	1	Brock	3.3	2.5		3.3	8	25				\$49,500
OIL	1	Gov't Farms*	1.7	2.4		1.7	4	12				\$153,000
		TOTAL	14.8			0.0	1.4	11.7	96	289		\$454,500
RS	2	Texas Hill/N Nobles subdiv.	1.3	20.1	1.3		26	78				\$71,500
RS	2	Clark	0.3	20.0	0.3		6	18				\$16,500
HRD	2	W. T. Lewis	0.3	13.3		0.3	4	12				\$4,500
OIL	2	Oetinger*	1.1	1.9		1.1	2	6				\$99,000
		TOTAL	3.0			1.6	1.1	0.3	38	115		\$191,500
RS	2	Spring Hollow	0.5	30.0	0.5		15	45				\$27,500
HRD	3	Phelps	0.5	10.0		0.5	5	15				\$7,500
		TOTAL	1.0				20	60				\$35,000
HRD	4	Sundance	0.2	21.7		0.2	4	13				\$3,000
HRD	4	Christmas Acres Network	2.4	21.4		2.4	51	154				\$36,000
HRD	4	Linton Pl	0.3	16.7		0.3	5	15				\$4,500
HRD	4	Blue Jay (Llyd.Ac.)	0.8	15.0		0.8	12	36				\$12,000
HRD	4	Whippoorwill	1.0	15.0		1.0	15	45				\$15,000
HRD	4	Willie	1.0	15.0		1.0	15	45				\$15,000
HRD	4	Old Tung Grove	0.9	14.4		0.9	13	39				\$13,500
HRD	4	Mallard (Llyd. Ac.)	0.4	12.8		0.4	5	15				\$6,000
HRD	4	Heron (Llyd.Ac.)	0.4	10.3		0.4	4	12				\$6,000
HRD	4	Clinton	0.8	7.5		0.8	6	18				\$12,000
OIL	4	Springfield Ch.*	1.5	2.1		1.5	3	9				\$135,000
		TOTAL	9.7		0		8.2	134	402			\$258,000
HRD	5	Mays	1.1	10.0		1.1	11	33				\$16,500
HRD	5	Payton	0.3	26.7		0.3	8	24				\$4,500
HRD	5	Omega	0.2	28.3		0.2	6	17				\$3,000
HRD	5	East Tin Top	0.5	20.0		0.5	10	30				\$7,500
HRD	5	Chittling	0.4	18.0		0.4	7	22				\$6,000
HRD	5	W. A. Rogers	0.3	15.6		0.3	5	14				\$4,500
HRD	5	West Pinhook	0.3	13.3		0.3	4	12				\$4,500
HRD	5	Hawkins	1.5	10.3		1.5	15	46				\$22,500
HRD	5	Attatulga	1.0	5.0		1.0	5	15				\$15,000
		TOTAL	5.6		0		5.6	71	213			\$84,000
		TOTAL	34.1		1.6	2.5	25.8	359	1078			\$1,023,000

ROAD CONSTRUCTION FUNDS

**Where they came from. Where they were used.
What's left.**

SOURCES OF FUNDS

Original Bond Proceeds	\$4,527,656
Road Dept "Mine" Fund (approx.)	\$445,900
Total Sources	\$4,973,556

USES OF FUNDS

Construction Expenses Pd from Bond Fund	\$2,606,811
Construction Expenses Pd from Road Dept Funds (approx.)	\$445,900
Accounts Payable/Encumbered (from Bond Funds)	\$772,330
Other Expenses Pd from Bond Funds	
Bond Issue Costs	\$141,256
Engineering Services	\$81,811
Total Uses	\$4,048,108

Approx. Unencumbered Bond Proceeds	\$925,448
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ROAD COST: \$/ROAD

DIST	ROAD	MILES	SURFC	TOTAL \$
2	West Lake	3.0	HMA	\$518,096
5	Fanlew/Nat Br	3.4	CS	\$342,467
1	Blue Lake	2.6	CS	\$291,527
1	Clark	1.8	HMA	\$275,806
3	Casa Bianca	2.3	CS	\$249,691
3/5	Tyson	2.2	CS	\$243,299
4	Indian Hills	1.6	HMA	\$236,291
1	Barnes/Jeff Hts	1.2	HMA	\$234,217
4	Lloyd Ac - NRCS	2.3	HMA	\$214,707
2	New Monticello	1.3	HMA	\$203,869
4	Jefferson	1.1	HMA	\$189,320
5	Limestone	2.1	CS	\$189,000
5	Armstrong	1.7	CS	\$178,455
4	Quail Ln	1.4	CS	\$170,793
5	Paul Thompson	1.5	CS	\$141,490
3	Curtis Mill	1.2	CS	\$125,020
4	Wild Turkey	0.9	CS	\$109,790
3	Cook	0.9	CS	\$81,952
3	Pineview	0.7	CS	\$65,000
4	Montivilla	0.7	HMA	\$59,618
3	Alexander	0.5	CS	\$41,143
4	Extension Office	0.4	HMA	\$40,897
3	Martin	0.8	CS	\$40,619
		35.6		\$4,243,067

ROAD COST: \$/MILE

DIST	ROAD	MILES	SURFC	TOTAL \$	\$/MI.
1	Barnes/Jeff Hts	1.2	HMA	\$234,217	\$195,181
2	West Lake	3.0	HMA	\$518,096	\$172,699
4	Jefferson	1.1	HMA	\$189,320	\$172,109
2	New Monticello	1.3	HMA	\$203,869	\$156,822
1	Clark	1.8	HMA	\$275,806	\$153,226
4	Indian Hills	1.6	HMA	\$236,291	\$147,682
4	Quail Ln	1.4	CS	\$170,793	\$121,995
4	Wild Turkey	0.9	CS	\$109,790	\$121,989
1	Blue Lake	2.6	CS	\$291,527	\$112,126
3	Casa Bianca	2.3	CS	\$249,691	\$108,561
5	Armstrong	1.7	CS	\$178,455	\$104,974
3	Curtis Mill	1.2	CS	\$125,020	\$104,183
4	Extension Office	0.4	HMA	\$40,897	\$102,243
5	Fanlew/Nat Br	3.4	CS	\$342,467	\$100,726
3/5	Tyson	2.2	CS	\$243,299	\$98,310
5	Paul Thompson	1.5	CS	\$141,490	\$94,327
4	Lloyd Ac - NRCS	2.3	HMA	\$214,707	\$93,351
3	Pineview	0.7	CS	\$65,000	\$92,857
3	Cook	0.9	CS	\$81,952	\$91,058
5	Limestone	2.1	CS	\$189,000	\$90,000
4	Montivilla	0.7	HMA	\$59,618	\$85,169
3	Alexander	0.5	CS	\$41,143	\$82,286
3	Martin	0.8	CS	\$40,619	\$50,774
		35.6		\$4,243,067	\$119,187

ROAD COST: \$/HOME

DIST	ROAD	MILES	HOMES	SURFACE	TOTAL \$	\$/HOME
2	West Lake	3.0	7	HMA	\$518,096	\$74,014
1	Blue Lake	2.6	8	CS	\$291,527	\$36,441
5	Armstrong	1.7	8	CS	\$178,455	\$22,307
3/5	Tyson	2.2	10	CS	\$243,299	\$21,628
1	Barnes/Jeff Hts	1.2	11	HMA	\$234,217	\$21,292
5	Fanlew/Nat Br	3.4	17	CS	\$342,467	\$20,145
5	Limestone	2.1	14	CS	\$189,000	\$13,500
1	Clark	1.8	21	HMA	\$275,806	\$13,134
4	Indian Hills	1.6	18	HMA	\$236,291	\$13,127
4	Wild Turkey	0.9	11	CS	\$109,790	\$9,981
3	Curtis Mill	1.2	13	CS	\$125,020	\$9,617
3	Martin	0.8	5	CS	\$40,619	\$8,124
3	Casa Bianca	2.3	32	CS	\$249,691	\$7,803
3	Pineview	0.7	12	CS	\$65,000	\$5,417
3	Cook	0.9	17	CS	\$81,952	\$4,821
4	Quail Ln	1.4	36	CS	\$170,793	\$4,744
3	Alexander	0.5	9	CS	\$41,143	\$4,571
5	Paul Thompson	1.5	36	CS	\$141,490	\$3,930
4	Lloyd Ac - NRCS	2.3	69	HMA	\$214,707	\$3,112
4	Montivilla	0.7	33	HMA	\$59,618	\$1,807
2	New Monticello	1.3		HMA	\$203,869	N/A
4	Extension Office	0.4		HMA	\$40,897	N/A
4	Jefferson	1.1	0	HMA	\$189,320	N/A
		35.6	387		\$4,243,067	\$10,964

SUMMARY BY DISTRICT

DIST	MILES	HOMES	TOTAL \$	\$/MI.	\$/HOME
D1	5.6	40	\$801,550	\$143,134	\$20,039
D2	4.3	7	\$721,965	\$167,899	\$74,014
D3	6.4	88	\$603,425	\$94,285	\$6,857
D4	8.4	167	\$1,021,416	\$121,597	\$4,738
D5	10.9	85	\$1,094,711	\$100,432	\$12,879
TOTAL	35.6	387	\$4,243,067	\$119,187	\$10,964

SUMMARY BY SURFACE

TYPE	MILES	TOTAL \$	\$/MI.
HMA	12.3	\$1,872,306	\$152,220
HMA-Rs	1.1	\$100,515	\$91,377
CS	21.4	\$2,229,627	\$104,188
CS-Rs	0.8	\$40,616	\$50,774

ESTIMATED ROAD CREW COST: ROAD CONSTRUCTION

	70 Week Amount	% Factor	
		20%	
Equip Lease/Purchase	\$141,148	20.0%	\$28,230
Equip Repairs	\$87,470	20.0%	\$17,494
Equip Parts	\$79,090	20.0%	\$15,818
Supplies	\$33,016	20.0%	\$6,603
Fuel	\$247,493	20.0%	\$49,499
	\$588,217		\$117,643

EQUIPMENT COST Weeks= 70 \$/Week--> \$1,680.62

\$/Hour	\$13.53
Benefit Rate	49%
Total Salary Cost/Hr	\$20.16
Indiv. Salary Cost/Wk	\$806
Ave. Workers/Wk	3.5
Road Bldg Salaries/Wk (16.3%)	\$2,822

SALARY COST \$/Week \$2,822

COUNTY ROAD CREW COST (\$/Week) \$4,503

	Crew 1 (Wks)	Crew 2 (Wks)	Cost	Miles	\$/Mile
Tyson (10/7 - 11/8/12)	6		\$27,018	2.2	\$12,281
Casa Bianca (11/26 - 2/4)	9		\$40,527	2.3	\$17,620
Curtis Mill (2/17 - 4/18)	10		\$45,030	1.2	\$37,525
Alexander	2		\$9,006	0.5	\$18,012
Indian Hills (10/8 - 12/20/12)		11	\$49,533	1.6	\$30,958
Lloyd Ac - NRCS (12/26 - 2/14)		7	\$31,521	2.3	\$13,705
Clark (2/26 - 6/17)		15	\$67,545	1.8	\$37,525
Jefferson (6/18 - 8/28)		10	\$45,030	1.1	\$40,936
West Lake (9/14-10/21, 11/18-12/12)		11	\$49,533	3	\$16,511
Blue Lake (12/26 - 2/27)		9	\$40,527	2.6	\$15,587
TOTALS	27	63	\$405,268	18.6	\$21,789

ROAD IMPROVEMENT COST SUMMARY BY DISTRICT

DIST	ROAD	MILES	HOMES	SURFACE	CONSTR \$	CREW	TOTAL \$	A/P on 4/1
1	Barnes/Jeff Hts	1.2	11	HMA	\$234,217		\$234,217	
1	Clark	1.8	21	HMA	\$208,261	\$67,545	\$275,806	
1	Blue Lake	2.6	8	CS	\$251,000	\$40,527	\$291,527	\$143,000
		5.6	40		\$693,478		\$801,550	
UNFINISHED:								
1	Gov't Farms	1.9	4					
1	Brock	3.3	8					
		5.2	12					

2	New Monticello	1.3		HMA	\$203,869		\$203,869	N/A
2	West Lake	3.0	7	HMA	\$468,563	\$49,533	\$518,096	
		4.3	7		\$672,432		\$721,965	
UNFINISHED								
2	Oetinger	1.1	2					
		1.1	2					

3	Casa Bianca	2.3	32	CS	\$209,164	\$40,527	\$249,691	
3	Pineview (in progress)	0.7	12	CS	\$65,000		\$65,000	\$65,000
3	Cook	0.9	17	CS	\$72,946	\$9,006	\$81,952	
3	Curtis Mill S	0.4	12	CS	--			
3	Curtis Mill N	0.8	1	ST/LR	--			
	Curtis Mill N&S	1.2	13		\$79,990	\$45,030	\$125,020	
3	Alexander	0.5	9	CS	\$32,137	\$9,006	\$41,143	
3	Martin (Resurface)	0.8	5	CS	\$40,619		\$40,619	
	Martin (\$20K by TS Contr.)				(\$20,000)		-\$20,000	
3	ThmpVal/TrkySc Culverts				\$16,250	\$9,006	\$25,256	
		6.4	88		\$496,106		\$608,681	

4	Indian Hills	1.6	18	HMA	\$186,758	\$49,533	\$236,291	
4	Wild Turkey	0.9	11	CS	\$109,790		\$109,790	\$70,365
4	Quail Ln	1.4	36	CS	\$170,793		\$170,793	\$109,465
4	Lloyd Ac - NRCS Rds	2.3	69	HMA	\$183,186	\$31,521	\$214,707	
4	Extension Office Rd/Parking	0.4		HMA	\$40,897		\$40,897	N/A
4	Jefferson	1.1	0	HMA	\$144,290	\$45,030	\$189,320	N/A
4	Montivilla Network (Resurface)	0.7	33	HMA	\$59,618		\$59,618	
		8.4	167		\$895,332		\$1,021,416	
UNFINISHED:								
4	Springfield Ch.	1.5	3					
		1.5	3					

5	Armstrong	1.7	8	CS	\$178,455		\$178,455	
3/5	Tyson (3&5)	2.2	10	CS/HMA	\$216,281	\$27,018	\$243,299	
5	Limestone (in progress)	2.1	14	CS	\$189,000		\$189,000	\$189,000
5	Fanlew/Natural Bridge	3.4	17	CS	\$342,467		\$342,467	\$195,500
5	Paul Thompson	1.5	36	CS	\$141,490		\$141,490	
		10.9	85		\$1,067,693		\$1,094,711	

						* Estimated Final Cost		
FINISHED		35.6	387					
UNFINISHED		7.8	17					
TOTAL		43.4	404		\$3,825,041	\$423,282	\$4,248,323	\$772,330

**ITEM 6(a): CODE ENFORCEMENT
ORDINANCE REVISIONS**

**JEFFERSON COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

ORDINANCE NO. 2014-_____

AN ORDINANCE OF JEFFERSON COUNTY FLORIDA, RELATING TO CODE ENFORCEMENT; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; AMENDING CHAPTER 21 OF THE JEFFERSON COUNTY CODE OF ORDINANCES ENTITLED "CODE ENFORCEMENT"; AMENDING SEC. 21-1, GENERALLY; AMENDING AND RENAMING SEC. 21-2, DEFINITIONS; AMENDING SEC. 21-3, CREATION OF CODE ENFORCEMENT BOARD, COMPOSITION, TERMS AND REMOVAL OF MEMBERS, ORGANIZATION; AMENDING SEC. 21-4, LEGAL COUNSEL; CREATING A NEW SEC. 21-6, GENERAL ENFORCEMENT AUTHORITY; CREATING A NEW SEC. 21-7, COMPLAINT PROCEDURE; AMENDING AND RENUMBERING SEC. 21-6 AS 21-8, ENFORCEMENT PROCEDURE; REORGANIZING BY CREATING A NEW SUBJECT HEADING, SEC. 21-9, HEARING PROCEDURES, AND AMENDING EXISTING LANGUAGE; RENUMBERING SEC. 21-7 AS 21-10, APPEAL; AMENDING AND RENUMBERING SEC. 21-8 AS 21-11, NOTICES; CREATING SEC. 21-12, ABATEMENT BID PROCEDURE; CREATING SEC. 21-13, IMMUNITY; CREATING SEC. 21-14, COSTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1: FINDINGS OF FACT

WHEREAS, Article VII of the Constitution of Florida authorizes Counties to exercise broad home rule powers; and

WHEREAS, Section 125.01(1), Florida Statutes, provides that the legislative and governing body of a County shall have the power to carry on County government and that said power includes, but is not restricted to, the enumerated powers set forth in Section 125.01, Florida Statutes, so long as any powers exercised are not inconsistent with general law; and

WHEREAS, Section 125.01(1)(t), Florida Statutes, provides that a County may adopt ordinances

and resolutions necessary for the exercise of its powers and prescribe fines and penalties for the violation of ordinances in accordance with law; and

WHEREAS, Sections 125.01(3)(a) and (b), Florida Statutes, recognize that the enumeration of powers in Section 125.01(1), Florida Statutes, incorporates all implied powers necessary and incident to carry out those powers and that Section 125.01, Florida Statutes, shall be liberally construed in order to effectively carry out the purpose of the section and to secure for counties the broad exercise of home rule powers authorized by the State Constitution; and

WHEREAS, pursuant to Chapter 162, Florida Statutes, “The Local Code Enforcement Boards Act,” the Board of County Commissioners of Jefferson County Florida duly enacted Chapter 21 of the Code of Ordinances entitled “Code Enforcement”; and

WHEREAS, the Board of County Commissioners has determined that it is necessary to clarify and supplement certain provisions relating to code enforcement and to renumber and reorganize as necessary; and

WHEREAS, the Jefferson Board of County Commissioners has determined that this ordinance is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the Jefferson County Board of County Commissioners as follows:

SECTION 2: PURPOSE OF ORDINANCE

The purpose of this Ordinance is to clarify and supplement certain local County codes relating to code enforcement in Jefferson County Code of Ordinances Chapter 21.

SECTION 3: AMENDMENT TO CHAPTER 21 OF THE CODE OF ORDINANCES OF JEFFERSON COUNTY.

Chapter 21 of the Code of Ordinances of Jefferson County is hereby amended as follows:

NOTE: Underlined language is language to be added and ~~Struck Through~~ language is language to be deleted.

Chapter 21 CODE ENFORCEMENT

Sec. 21-1. - Generally.

~~The Jefferson County Code Enforcement Officer and Code Enforcement Board, pursuant to F.S. ch. 162, shall enforce this Code, the Land Development Code, County Building Code requirements, and those codes as to which jurisdiction is stated herein, according to the procedures set forth below.~~

This ordinance establishes code enforcement procedures and creates the Jefferson County Code Enforcement Board, pursuant to ch. 162, F.S.

Sec. 21-2. – Definitions. of code enforcement officer.

Code Enforcement is the prevention, detection, investigation and enforcement of violations of statutes or ordinances regulating public health, safety, and welfare, public works, business activities and consumer protection, building standards, land-use, or municipal affairs.

Code Enforcement Board (CEB) shall mean the county code enforcement board created pursuant to ch. 162, F.S.

Code Enforcement Inspector shall mean those authorized agents or employees of the county whose duty it is to assure code compliance.

~~For the purpose of this article, Code Enforcement Officer shall~~ means any authorized agent or employee of the county ~~whose duty it is to ensure compliance with the codes and ordinances of the county. The designated “code enforcement officer” may be one individual, or may be more than one person with particular areas of jurisdictional responsibility, as determined by the board of county commissioners who possesses specialized training in code enforcement by the Florida Association of Code Enforcement and is appointed by the Board of County Commissioners to carry out the function of Code Enforcement in Jefferson County.~~

Sec. 21-3. - Creation of code enforcement board; composition, terms and removal of members; organization.

(a) There is created a code enforcement board for the county, which shall consist of seven members appointed by the board of county commissioners. The board of county commissioners may appoint up to two alternate members to serve on the board in the absence of code enforcement board members. All members of the code enforcement board shall be residents of the county and shall serve without compensation.

(b) The membership of the code enforcement board shall, whenever possible, be made on the basis of experience or interest in the fields of zoning and building control ~~and other areas listed in section 21-5~~ and shall, whenever possible, include:

- (1) An architect;
- (2) A business person;
- (3) An engineer;
- (4) A general contractor;
- (5) A subcontractor;
- (6) A realtor; and
- (7) A citizen lay[man] appointee.

(c) The initial appointments to the code enforcement board shall be as follows:

- (1) Two members shall be appointed for a term of one year.
- (2) Three members shall be appointed for a term of two years.
- (3) Two members shall be appointed for a term of three years.
- (4) Alternate members, if appointed, shall be appointed for a term of one year.

Thereafter, each member shall be appointed by the board of county commissioners for a term of three years. A member may be reappointed. Appointments to fill any vacancy on the code enforcement board shall be for the remainder of the unexpired term of office.

(d) Any member of the board who fails to attend two out of three successive meetings during any calendar year shall automatically forfeit such appointment and the Board of County Commissioners shall promptly fill such vacancy.

~~If any member of the code enforcement board fails to attend two of three successive meetings without providing prior notice to the secretary of the code enforcement board, or if any member is absent from 33 percent of the regularly scheduled meetings in a given calendar year regardless of prior notice, then the county coordinator's office shall send a letter to the member so failing to attend and request to know their intentions with regard to the continued service on the code enforcement board. The response to the county coordinator's letter shall be relayed to the board of county commissioners for consideration of whether a vacancy should be declared; any vacancy so created shall be promptly filled by appointment of the board of county commissioners.~~

(e) Members of the code enforcement board may be suspended and removed from office by the board of county commissioners for cause after ten days' written notice and hearing before the board of county commissioners.

(f) At the first meeting of the code enforcement board, the members shall elect a chair and a vice-chair, who shall be voting members, from among the members of the code enforcement board. The persons so elected shall function as chair and vice-chair for a one-year term. The presence of four or more members, including alternate members, shall constitute a quorum of the code enforcement board necessary to take action. Special meetings of the code enforcement board may be convened by the chair upon giving 48 hours' written notice to each member of the board.

(g) Regular meetings of the board shall occur no less frequently than once per quarter, or as necessary.

(h) Minutes and mechanical recordings shall be maintained for all meetings and hearings held by the code enforcement board; and all meetings, hearings and proceedings shall be open to the public.

(i) The board of county commissioners shall provide ~~clerical~~ administrative support, including necessary supplies, to the code enforcement board as may be reasonably required for the proper performance of its duties.

Sec. 21-4. - Legal counsel.

(a) The county attorney is hereby designated by the board of county commissioners to attend meetings of the code enforcement board in order to assist and advise the code enforcement board

in the conduct of its hearings, including the application of the procedures for hearings as set forth herein.

(b) An attorney (other than the county attorney) ~~shall~~ may be appointed by the board of county commissioners to represent the county staff during such proceedings. The appointed attorney or a member of the administrative staff of the county shall present each case before the code enforcement board. The board may appoint the county planning commission attorney to function in this capacity.

(c) In no event may the county attorney serve in both capacities.

Sec. 21-5. - Jurisdiction.

(a) The code enforcement board shall have the jurisdiction to hear and decide alleged violations occurring within the unincorporated county and, if approved by interlocal agreement, within the municipal limits of the City of Monticello, of the following codes and ordinances that have been, or will in the future be, adopted by the county, or if applicable, by the city:

- (1) Florida Building Code, Building.
- (2) Florida Building Code, Residential.
- (3) Florida Building Code, Existing Building.
- (4) Florida Building Code, Plumbing.
- (5) Florida Building Code, Fuel Gas.
- (6) Florida Building Code, Mechanical.
- (7) Florida Building Code, Test Protocols.
- (8) Florida Building Code, Energy.
- (9) Florida Accessibility Code.
- (10) Florida Fire Prevention Code.
- (11) Florida Life Safety Code.
- (12) Land Development Code and Comprehensive Plan.
- (13) Subdivision codes.
- (14) Licensing codes, including business tax receipts and licensing.
- (15) Mobile Home Inspection Code.
- (16) Unsafe Building Abatement Code
- (17) Code of Ordinances.

(b) The jurisdiction of the code enforcement board shall not be exclusive. Any alleged violation of any of the codes and ordinances referred to in subsection (a) of this section may be pursued by appropriate remedy in court, or in any other manner, or using any procedure, provided by state statute or by any local code in effect, or which in the future may be in effect, at the option of the appropriate official whose responsibility it is to enforce that respective code or ordinance.

Sec. 21-6. General enforcement authority.

The Code Enforcement Inspector/officer shall have the authority and powers necessary to gain compliance with the codes and ordinances enumerated in Sec. 21-5 above, and shall **conduct an**

investigation upon receiving a complaint by a citizen.

Sec. 21-7. – Complaint procedure.

(a) A citizen of Jefferson County may make a complaint for investigation by the code enforcement officer.

(b) Complaints shall be made in writing on a form to be supplied by the code enforcement officer and shall contain the following:

(1) Date of offense and date of filing the complaint.

(2) General statement of facts of the offense including the location and owners name and contact information, if known.

(3) Name, signature, and contact information of the complainant.

Sec. 21-68. - Enforcement procedure.

(a) ~~When the code enforcement officer has reason to believe that the provisions of this code or any county building code requirements are being violated, it shall initiate enforcement proceedings via the process set forth in this section.~~ It shall be the duty of the code enforcement inspector to investigate complaints and initiate enforcement proceedings of the various codes and ordinances. No member of the code enforcement board may initiate enforcement proceedings. The Code Enforcement Inspector/officer may initiate enforcement proceedings according to the process set forth in this section when the inspector/officer has reason to believe that there is a violation of any the County codes and ordinances enumerated in Sec. 21-5 above.

(1) A notice of violation shall be served upon the owner, agent, custodian, lessee, or occupant to terminate and abate the violation in not less than 30 days ~~of~~ from the date such notice is received by certified mail, hand delivery, or advertised in a newspaper of general circulation in the county. Such notice of violation shall include:

- a. a sufficient description by address and/or legal description to identify the property upon which the violation exists;
- b. a description of the violation to be terminated and abated and any additional actions, authorizations or permits required to achieve compliance; and
- c. a statement that if the described violation is not terminated and abated within a specified period of time, which shall be not less than 30 days after notice as herein provided, the code enforcement board may order the code enforcement officer to cause the violation to be terminated and abated, and to impose a lien upon the property for the actual cost of such termination and abatement.

The code enforcement inspector/officer may provide additional time in which to cure a violation if, in the discretion of the code enforcement officer, such additional time is reasonably necessary in view of the actions required to achieve compliance.

(2) If such violation has not been terminated and abated within the time specified in the notice, a second notice shall be sent notifying the offender that a code enforcement hearing has been requested. Such notice of violation shall further state the date, time and place in which the violation will be called up for hearing before the code enforcement board. The second notice as referenced herein shall be sent to the violator not less than 30 days before the hearing before the code enforcement board.

(3) If a violation presents a serious threat to the public health, safety, and welfare, the code enforcement inspector/officer shall immediately take the case before the code enforcement board, even if the violator has not been notified.

(4) If a repeat violation is found, the code inspector shall notify the violator; but is not required to give the violator a reasonable time to correct the violation. The code enforcement inspector/officer, upon notifying the violator of a repeat violation, shall notify the code enforcement board and request a hearing. The code enforcement board, through its ~~clerical~~ administrative staff, shall schedule a hearing and shall provide notice pursuant to this chapter. The case may be presented to the code enforcement board even if the repeat violation has been corrected prior to the board hearing; and the notice shall so state.

Sec. 21-9. - Hearing procedure.

~~(5)~~ (a) All hearings before the code enforcement board pertaining to this article shall be public hearings and shall be noticed by publication as provided in the Land Development Code section 9.02.07A—C. ~~(in addition to the notices to the violator as provided elsewhere in this Chapter)~~ and shall be conducted in accordance with the procedures set forth in this Code.

~~(a)~~ (b) After a case is set for hearing, the secretary to the code enforcement board may issue subpoenas as requested by the code enforcement officer/inspector, ~~planning department~~ and the alleged violator. Subpoenas may be served by the Sheriff of Jefferson County. Subject to potential cost recovery in this chapter, subsection (d) below, the county shall initially pay all costs of issuing and serving up to and including four subpoenas requested by any party. Should a party request more than four subpoenas, that party shall pay all costs incurred in issuing and serving those in excess of four.

~~(b)~~ (c) Hearings before the code enforcement board shall be conducted as follows:

(1) The code enforcement officer/inspector shall read the statement of violations and request for hearing.

(2) The alleged violator shall be asked if he wishes to contest the charges.

(3) The county shall present its case and alleged violator shall present his case. The county's case shall be presented by an attorney representing the county or by a member of the administrative staff of the county. The alleged violator's case may be presented by an attorney, or other representative chosen by the alleged violator.

(4) Both parties may call witnesses and all witnesses shall be sworn. All testimony shall be under oath and shall be recorded.

(5) Formal rules of evidence shall not apply, but fundamental due process shall be observed.

(6) Both parties may cross-examine witnesses and present rebuttal evidence.

(7) The code enforcement board and its attorney may call or question any witness.

(8) After all evidence has been submitted, the chair shall close presentation of evidence.

(9) The code enforcement board shall immediately deliberate and make a decision in open session. If a decision cannot be reached in the initial meeting, the board shall adjourn and reconsider the matter as soon as possible at a time and date certain.

(10) A decision of the code enforcement board must be approved by simple majority, except that at least four (4) members of the board must vote. The decision shall contain findings of fact and conclusions of law and shall state the affirmative relief granted by the board.

(11) The decision shall be announced as an oral order of the code enforcement board and shall be reduced in writing within ten days and mailed to the parties.

(12) The code enforcement board may, at any hearing, order the reappearance of a party at a future hearing.

(13) Any case may be continued by the code enforcement board for good cause shown. If the code enforcement board's consideration of a case has already been publically noticed, the board's counsel may grant a continuance prior to the meeting at which a case is to be heard, provided that the request is unopposed by all parties. The continuances shall be announced during the publicly noticed hearing. There shall be no more than two continuances granted in any case.

~~(e)~~ (d) The code enforcement board may issue whatever orders are necessary to bring the violation into compliance, including an order which directs the code enforcement officer/inspector to cause the violation to be terminated and abated, and which further orders that a lien be placed on the property in an amount equal to the actual cost of terminating and abating the violation. No order of the code enforcement board shall cause a violation to be terminated and abated before the time has run out for appealing such order.

~~(d)~~ (e) The code enforcement board, upon finding a violation, shall issue an order to comply, setting a date certain for compliance and a fine to be levied if the deadline for compliance is not met. The fine shall not exceed \$250.00 per day for a first violation and shall not exceed \$500.00 per day for each repeat violation, such fines to accrue daily for each day the violation continues past the specified compliance date. In addition, in each instance in which the code enforcement board determines that a violation has occurred, the board shall include in its order or decision a requirement that the violator reimburse the county an amount equivalent to the reasonable costs of prosecuting the case before the board, said amount to be specifically stated in the order or decision. If the violator fails to remit such reimbursement to the county within 60 days following the violator's receipt of the order or decision of the code enforcement board, such funds shall be recoverable as provided in F.S. § 162.09(3).

~~(e)~~ (f) In determining the amount of the fine, if any, the code enforcement board shall consider the following factors:

- (1) The gravity of the violation.
- (2) The actions taken by the violator to correct the violation.
- (3) Any previous violations committed by the violator.
- (4) Whether imposition of the fine will constitute an undue hardship on the violator considering the financial resources of the violator.

~~(f)~~ (g) The code enforcement board may reduce a fine imposed pursuant to this section if mitigating circumstances shall be established and recorded in the minutes of the code enforcement board.

~~(g)~~ (h) After an order has been issued by the code enforcement board and a date for compliance has been set, the code enforcement officer/inspector or other designated county official shall make a reinspection to determine compliance or noncompliance with the order.

~~(h)~~ (i) The code enforcement officer/inspector or other designated county official shall file an affidavit of compliance or noncompliance with the secretary of the code enforcement board, and a copy shall be sent to the violator by certified mail, return receipt requested.

~~(i)~~ (j) If the code enforcement officer/inspector files an affidavit of compliance, the secretary of the code enforcement board shall close the file and so report to the board.

~~(j)~~ (k) If the code enforcement officer/inspector files an affidavit of noncompliance with the secretary of the code enforcement board, the board may order the violator to pay the fine as specified in the board's order.

~~(k)~~ (l) A copy of the order imposing the fine shall be mailed to the violator by certified mail, return receipt requested, or personally served upon the violator.

~~(l)~~ (m) If a fine remains unpaid for a period of 14 days, a certified copy of the order imposing the fine shall be recorded in the Official Records of Jefferson County, which shall thereafter constitute a lien against the land on which the violations exists, or ~~if the violator does not own land~~, upon any other real or personal property owned by the violator, and may be enforced in the

same manner as a court judgment by the sheriffs of this state, including levy against personal property. If the fine or costs incurred by the county remains unpaid for a period of one year following the date the lien was filed, the board may authorize the county attorney to foreclose on the lien, which shall be collected as provided in F.S. § 162.09(3).

~~(m)~~ (n) In addition to the penalties prescribed above, the code enforcement board shall:

(1) Direct the building, planning, or fire safety administrator not to issue any subsequent authorizations ~~development orders for the development~~ until the violation has been corrected.

(2) Inform the violator that no further work under an existing approval may proceed until the violation has been corrected.

~~(n)~~ (o) In any instance where the violation constitutes a serious threat to the public health, safety or welfare and has not been corrected within a reasonable period of time, the code enforcement board may notify the board of county commissioners, which authorize entry onto the property in order to make such repairs as are necessary, or take such other actions as law may allow to cure the violation and eliminate such threat, and the cost of such repairs or other actions shall constitute a lien as provided in F.S. § 162.09(1).

Sec. 21-~~710~~. - Appeal.

(a) An aggrieved party, including the board of county commissioners, may appeal a final administrative order of the code enforcement board to the circuit court. Any such appeal shall be filed within 30 days of the execution of the order to be appealed.

(b) The scope of review shall be limited to the record made before the code enforcement board and shall not be a trial de novo.

(c) The code enforcement board shall, by rule, establish reasonable charges for the preparation of the record to be paid by the appealing party if such is required by the Florida Rules of Appellate Procedure.

Sec. 21-~~811~~. - Notices.

(a) All notices required by this Chapter shall be provided to the alleged violator by certified mail, return receipt requested, by hand delivery by the sheriff or other law enforcement officer, code enforcement officer/inspector, or other person designated by the board of county commissioners; or by leaving the notice at the violator's usual place of residence with any person residing there who is above 15 years of age and informing such person of the contents of the notice.

(b) In addition to providing notice as set forth in subsection (a) of this section, at the option of the code enforcement board, notice may also be served by publication, as follows:

(1) Such notice shall be published once during each week for four consecutive weeks

(four publications being sufficient) in a newspaper of general circulation in the county. The newspaper shall meet such requirements as are prescribed under F.S. ch. 50, for legal and official advertisements.

(2) Proof of publication shall be made as provided in F.S. §§ 50.041 and 50.051.

(3) Notice by publication may run concurrently with, or may follow, an attempt or attempts to provide notice by hand delivery or by mail as required under subsection (a).

(c) In lieu of publication as described hereinabove, such notice may be posted at least ten days prior to the hearing, or prior to the expiration of any deadline contained in the notice, in at least two locations, one of which shall be the property upon which the violation is alleged to exist and the other of which shall be, in the case of the county, at the front door of the county courthouse, or, in the case of the City of Monticello, at city hall. Proof of posting shall be by affidavit of the person posting the notice, which affidavit shall include a copy of the notice posted and the date and places of its posting.

~~(d) Notice by publication or posting may run concurrently with, or may follow, an attempt to provide notice by hand delivery or by mail as required under subsection (a).~~

(~~d~~ e) Evidence that an attempt has been made to hand deliver or mail notice as provided in this section, together with proof of publication or posting, shall be sufficient to show that the notice requirements of this section have been met, without regard to whether or not the alleged violator actually received such notice.

Sec. 21-12. Abatement bid procedure.

The county shall obtain competitive bids pursuant to the county's normal bidding, purchasing and contracting requirements for services entailed in carrying out the abatement of nuisances under this Chapter. The successful bidder shall be required to provide insurance and bonding as the county deems advisable.

Sec. 21-13. Immunity.

Any code enforcement officer/inspector shall be immune from prosecution, civil or criminal, for reasonable, good faith entry upon real property while in the discharge of duties imposed by this section.

Sec. 21-14. Costs.

Cost of enforcement shall include but not be limited to: investigative fees, court costs, attorney's fees, administrative fines, travel expenses, clean-up expenses, restoration of property damaged or payment for damages, storage expenses, tipping fees that would have normally been paid if the violator had property disposed of or caused to be disposed any junk, debris, unserviceable vehicles, litter or abandoned property.

SECTION 4: SEVERABILITY

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to

be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

SECTION 5: CONFLICT

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.

SECTION 6: COPY ON FILE

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

SECTION 7: EFFECTIVE DATE

This Ordinance shall be filed with the Office of the Secretary of the State of Florida and shall immediately take effect upon receipt of official acknowledgment from the Department of State that the same has been filed.

SECTION 8: AUTHORITY

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 162, Florida Statutes.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County this ____ day of ____, 2014.

BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA

Betsy Barfield, Chair

ATTESTED BY:

Kirk Reams, Clerk of the Circuit Court

APPROVED as to FORM & SUBSTANCE:

Scott Shirley, County Land Use Attorney

This ordinance was submitted to the Secretary of State, State of Florida on the _____
day of _____, 2014.