



# BOARD OF COUNTY COMMISSIONERS

**THE KEYSTONE COUNTY-ESTABLISHED 1827**

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"  
Bishop**

District 1, Vice-Chair

**John Nelson, Sr.**

District 2

**Hines F. Boyd**

District 3

**Betsy Barfield**

District 4, Chair

**Stephen Walker**

District 5

**Regular Session Agenda  
April 1, 2014 at the Courthouse Annex  
435 W. Walnut St. Monticello, FL 32344**

- 1. 9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Consent Agenda**
  - a) Approval of Agenda**
  - b) Minutes of March 18th, 2014 General Session**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
  - a) Bid Tabulations & Recommendations for SHIP Program – Parrish Barwick**
  - b) Citizens Advisory Task Force Membership Appointments/Reappointments – Parrish Barwick**
  - c) Sidewalk Extension Along US 90 to Crooked Creek – Parrish Barwick**
- 6. County Coordinator**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Kirk Reams**  
Clerk of Courts

**Parrish Barwick**  
County Coordinator

**T. Buckingham Bird**  
County Attorney

## **ITEM 3: CONSENT AGENDA MATERIALS**

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
March 18, 2014

The Board met this date in regular session. Present were Chairperson Betsy Barfield, Commissioners Benjamin “Benny” Bishop, Hines Boyd, John Nelson and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

**ITEM 2: Public Announcements, Presentations & Awards**

1. Chairperson Barfield introduced Doug and Kathy Kirk. Mr. & Mrs. Kirk visit the community every year to bicycle and have offered to repair any donated bicycles free of charge.

**ITEM 3: Consent Agenda**

2. **On motion by Commissioner Walker, seconded by Commissioner Boyd and unanimously carried, the consent agenda—consisting of the approval of the agenda, the Minutes of the March 4<sup>th</sup> Regular Session, MADD Proclamation, SRWMD April Water Conservation Month Proclamation and Scope of Work & Payment Schedule Revision—was approved.**

**ITEM 4: Citizens Request & Input**

3. Citizen Paul Henry asked questions about the American Hunter loan. County Attorney Buck Bird stated that Economic Development Director Julie Conley would have more first-hand knowledge, but that to his knowledge no money has been put out for that project at this point. He stated that the County had a loan in place but it has not been finalized. Chairperson Barfield said she would follow up with staff and return with answers for Mr. Henry.
4. Citizen Benjamin Hudson stated he had questions about the road being paved on Seabrooks Road and said he had difficulty reaching Commissioner Bishop via phone to ask questions. Commissioner Bishop stated it was in the works to have Seabrooks Road stabilized and drainage issues fixed before they decided how to proceed with surfacing. Mr. Hudson asked if the road list that was voted on guaranteed his road would be paved, to which Commissioner Bishop stated it was a road improvement bond and he would guarantee improvement but not paving for all roads on the list.

**ITEM 5a: Heritage Roads Program Presentation/Proposed Resolution**

5. Commissioner Bishop stated some concerns about the best management practices listed in the resolution. Citizen Troy Avera gave a presentation on Heritage Roads including a route map of heritage roads. He stated the goal was to preserve the historic character of the roads and that other communities in the area had established or were establishing similar eco-tourism programs related to roads and trails. Heritage Road committee member Sam Hand stated that management practices/standards do not say what you can and can't do, but tell you how to do it safely. Commissioner Bishop said he had no issues designating the roads but he had problems placing roads under another set of standards in order to be worked on. He said he could not support it as written. Commissioner Nelson said he does not have a problem with designating the roads, but had some questions about some of the language in the resolution that made him uncomfortable. Commissioner

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Boyd disagreed with Commissioner Bishop and said guidelines would protect these roads. He gave Brock Road as an example. Citizen Phil Calandra stated he had some reservations about the wording of the resolution and gave his opinion on what would improve the resolution. Citizen Juanita Crumity stated she did not trust the heritage road committee and had questions about roads that were on road list for improvements. County Coordinator Parrish Barwick stated each road was improved/stabilized by staff before getting direction from the Board about the type of surface—if any. Commissioner Boyd stated the road list was for road improvement, not paving. **It was the consensus of the Board to not proceed with the resolution as worded.** Chairperson Barfield requested Mr. Avera bring the best management practices, land development code and revised resolution language to the Board in order for them to discuss at a workshop. Mr. Avera suggested striking the parts that are undesirable to the Board and moving forward with designating the canopy roads. Chairperson Barfield requested a cleaned up resolution before moving forward. Planning Attorney Scott Shirley recommended the Board not approve the resolution as currently worded. He also stated they are working on canopy road revisions in the updated land development code. Commissioner Boyd requested to workshop this issue either in conjunction with the already scheduled LDC workshop on April 10<sup>th</sup> or separately. A workshop on the heritage road resolution and best management practices was set for April 15<sup>th</sup> at 5 pm.

**ITEM 5b: Mamie Scott Dr. Sidewalk Extension Planning RFQ Requirements**

6. Clerk of Court Kirk Reams introduced this item. He stated this project has been advertised a total of three times and the county only received two applications: Preble-Rish and David Melvin. Mr. Reams stated that the applications were scored by the three committee members and based on the results, recommended Preble-Rish for this project. **On motion by Commissioner Bishop, seconded by Commissioner Nelson and unanimously carried, the Board approved the recommendation of Preble-Rish for this project.**

**ITEM 5c: SCRAP/SCOP/CIGP Recommendations**

7. County Engineer Alan Wise introduced this item. For SCRAP, Mr. Wise recommended Middle St. Augustine Road as the primary project, with Ebenezer/Hatchet loop as the secondary project. **On motion by Commissioner Nelson, seconded by Commissioner Walker and unanimously carried, the Board approved the recommendations for 2019 SCRAP.** For SCOP, Mr. Wise recommended Waukeena Highway as the primary and Big Joe Road as the secondary. **On motion by Commissioner Nelson, seconded by Commissioner Bishop and unanimously carried, the Board approved the recommendations for 2019 SCOP.** For CIGP, Mr. Wise recommended Pinhook Road. **On motion by Commissioner Nelson, seconded by Commissioner Walker and unanimously carried, the Board approved the recommendation for 2019 CIGP.**

**ITEM 5d: County Financial Policies Discussion/Approval**

8. Clerk of Court Kirk Reams introduced this item. Chairperson Barfield inquired about the differences between the old version of the purchasing policy compared to the new, to which Mr. Reams said staff could provide further clarification at a future meeting. Commissioner Boyd commented on the policy and stated some concerns with the length of the policy and some of the restrictive language. It was the consensus of the Board to have this issue brought back before the Board with more information on the differences between the old purchasing policy and the new.

**ITEM 5e: Lamont Recreation Park Property Transfer**

9. Commissioner Walker presented this item. In the past, the park was maintained by the County via prison labor but since the Board discontinued maintaining private land (such as cemeteries and, in particular, this park), the park has fallen into dilapidation. The current owners of the land have expressed a desire to deed the property over to the County for maintenance and possibly establishing some programs for the youth in the area. Mr. Reams stated that many of the children in that area are unable to participate in the Jefferson County Rec Park activities due to distance and costs. Chairperson Barfield recommended moving the discussion of this item until budget time. **Commissioner Boyd made a motion to accept this land transfer, to which Commissioner Walker seconded for discussion. The motion carried 3 to 2 (Barfield and Bishop opposed).** Clerk of Court Kirk Reams volunteered to mow the park with his equipment/gas until something else was figured out.

**ITEM 6: County Coordinator's Report**

10. County Coordinator Parrish Barwick stated that road work is not being performed at the same level due to the wet condition of the roads.

**ITEM 7: Commissioner Discussion Items**

11. Chairperson Barfield discussed Dixie Plantation/Tall Timbers and the Red Hills initiative. She also discussed the status of the transportation plan.

**ITEM 12: Adjournment**

12. The warrant register was reviewed and bills ordered paid.
13. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk

**ITEM 5(a): BID TABULATIONS AND  
RECOMMENDATIONS FOR SHIP PROGRAM**

**JEFFERSON COUNTY BID TAB: SHIP HOUSING REHAB PROJECT**

**March 14, 2014 at 2:00PM**

Contractor/Homeowners	Cecil Carpenter	Joretha Sloan	Lucretia Brown	Daisy Branham	Earrastine Keaton					
Construction Support Southeast, Inc.	NO BID									
C. B. Construction Inc.	30,888	30,189	27,820	22,461	35,563					
Florida Homes, Inc.	37,125	36,649	37,960	29,922	38,885					
Certified Roofing and Construction, Inc.	33,700	31,795	30,250	24,230	37,190					
Regions Contractors, Inc.	31,258	52,399.05		37,818.58	46,010.24					
Haggai Construction and Dev., Inc.	38,700	29,200	27,175	18,950	29,350					
Jerry Walters Construction, Inc.	No Bid									
Recommended Contractor	CB Const	Haggai	Haggai	Haggai	Haggai					

Bid Opening: **14-Mar-14**

Opened By: James Mossley  
Signature

Witnessed by: Kathy Lollar  
Signature

Kathy Lollar  
Print Kathy Lollar