



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"
Bishop**

District 1, Vice-Chair

John Nelson, Sr.

District 2

Hines F. Boyd

District 3

Betsy Barfield

District 4, Chair

Stephen Walker

District 5

**Regular Session Agenda
February 4, 2014 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

1. **9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
3. **Consent Agenda**
 - a) **Approval of Agenda**
 - b) **Minutes of January 21, 2014 General Session**
4. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
5. **General Business**
 - a) **Wacissa River Park Committee Report & Recommendations – Teresa Tinker**
 - b) **Malloy Landing Attorney Services RFP – Commissioner Walker/Coordinator Barwick**
6. **County Coordinator**
7. **Commissioner Discussion Items**
8. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

ITEM 3: CONSENT AGENDA MATERIALS

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
January 21, 2014

The Board met this date in regular session. Present were Chairperson Betsy Barfield, Commissioners Benjamin “Benny” Bishop, Hines Boyd, John Nelson and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Chief Deputy Clerk Tyler McNeill.

ITEM 3: Consent Agenda

1. **On motion by Commissioner Nelson, seconded by Commissioner Boyd and unanimously carried, the consent agenda—consisting of the approval of the agenda, the Minutes of the January 7th Regular Session, the FDOT Functional Classification Level Maps and the Jail Refinancing Paperwork/Resolution—was approved.** County Coordinator Parrish Barwick stated that County Engineer Alan Wise had requested that item 6(a), Change Order for JCFR Station, be pulled from the agenda. **On motion by Commissioner Nelson, seconded by Commissioner Walker and unanimously carried, the Board approved the removal of this item from the agenda.**

ITEM 4: Citizens Request & Input

2. Citizen Paul Henry discussed speed limits on certain county roads (specifically New Monticello Road) that could be studied for changes. County Coordinator Parrish Barwick stated that some roads were neighborhood/residential and others were just assigned speed limits based on other similar roads for consistency. Mr. Henry said the county could go to FDOT for guidance and a study would likely need to be performed before changes could be made. Chairperson Barfield requested County Coordinator Barwick research more and bring back before the Board.

ITEM 5a: Designation of Code Enforcement Officer

3. County Coordinator Parrish Barwick gave a brief summary of this issue. He stated that although this was created, the ordinances were not in place to have an active Code Enforcement Officer. He stated that Solid Waste Director and Code Enforcement Officer Beth Letchworth does the best that she can without having any real teeth. Commissioner Bishop stated that there were so many ordinances it would be tough to enforce all of them. Ms. Letchworth said the Board could direct the Code Enforcement Officer to enforce ordinances that they desired, such as abandoned mobile homes or nuisance properties. She also stated the advisory board would require 7 board members based on Jefferson County’s population. Citizen Paul Henry stated Code Enforcement and nuisance ordinances can easily get out of hand and urged the Board to give this item significant consideration before taking action. Commissioner Nelson stated that ordinances were in place and just needed to be amended to give it the necessary teeth. It was the consensus of the Board to have County Coordinator Parrish Barwick to get with Ms. Letchworth to draft ordinances to bring back before the Board for discussion.

ITEM 6: County Coordinator’s Report

4. County Coordinator Parrish Barwick stated he had a few housekeeping items to discuss. He stated the Board needed to approve the advisory committee for the CDBG program. It was the consensus of the Board to approve moving forward with the advisory committee.

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- 5. County Coordinator Barwick stated there were some Planning items that needed to be discussed at a future meeting. He also discussed the transportation plan and working with CRTPA as well as other entities such as City of Monticello and the School Board to come up with priorities and goals. Chairperson Barfield stated it was important to think of any and everything to be placed on a list to be sent to CRTPA. Commissioner Nelson stated there were some roads he wanted to be on the list and would send an email.

ITEM 7: Commissioner Discussion Items

- 6. County Attorney Buck Bird stated the Jail Refinancing was separate from American Hunter and that there was more work that needed to be done with regard to that issue.
- 7. Chairperson Barfield briefly discussed the workshop and wanted it on record that it was the consensus of the Board to work towards land use, planning and preservation moving forward.
- 8. Chairperson Barfield stated that the sidewalk project on US-19 was approved for both sides of the road and the construction is funded beginning in fiscal year 2015.

ITEM 12: Adjournment

- 9. The warrant register was reviewed and bills ordered paid.
- 10. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

**ITEM 5(a): WACISSA RIVER PARK
COMMITTEE REPORT &
RECOMMENDATIONS**

Wacissa River Committee

January 28, 2014

Madam Chair and Members of the Jefferson County Board of County Commissioners:

It is with pleasure that the Wacissa River Committee submits our initial recommendations for your consideration. We are particularly pleased that these recommendations were developed with a great deal of input and consensus from Jefferson County residents who participated in our three public meetings.

The committee agreed to initially focus on springs protection and restoration as well as some improvements to enhance safety and recreational opportunities for park visitors. Recommendations are presented in priority order and we have identified some issues that will require further discussion and deliberation from the committee. Priority 1 issues primarily relate to the immediate restoration of the springs and stabilization of the bank. Priority 2 issues will enhance safety by constructing a boardwalk designed to separate boaters from swimmers.

Further, the committee explored funding sources available to assist with implementation. After consultation with county staff and members and staff of the Suwannee River Water Management District, we believe priority 1 recommendations fall within the scope of the grant application recently submitted by the county to the Water Management District under the RIVER program. The committee recommends you authorize staff to revise the application to provide greater specificity and clarity consistent with this committee's priority 1 recommendations, and to determine the extent to which priority 2 items might also qualify for funding under that same or a similar grant program.

Individually and as a committee, we commend you on your commitment to protect the Wacissa River Springs. The committee will continue our efforts to explore ideas and reach consensus regarding future restoration and development actions.

Sincerely,



Teresa B. Tinker
Committee Chair

cc: Committee Members – Ms. Kim Gilmore, Ms. Nancy Wideman, Mr. Phil Calendra,
Honorable Kirk Reams

Wacissa River Springs and Headwaters Restoration and Protection Recommendations from the Wacissa River Committee January 28, 2014

Priority 1

A. Clean and restore springs

- Remove invasive exotic vegetation, silt and debris
- Clean and de-silt canal (boat launch area) from river to proposed hand launch location

B. Restore springs bank and designate access points for swimming

- Remove dive platform, concrete, repair bank, and install natural bank stabilization
- Construct timber post and rail fence to protect springs and limit access in areas other than the defined entry points
- Construct two defined points of entry into swimming area using metal steps with handrails

C. Improve picnic area

- Expand picnic area and use limestone boulders rather than the existing posts and cables to designate new boundaries

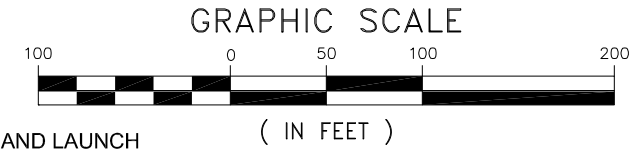
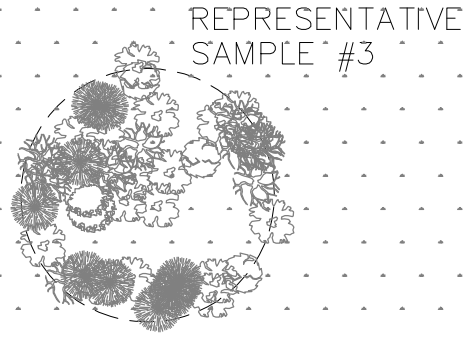
Priority 2

Improve swimmer and boater safety

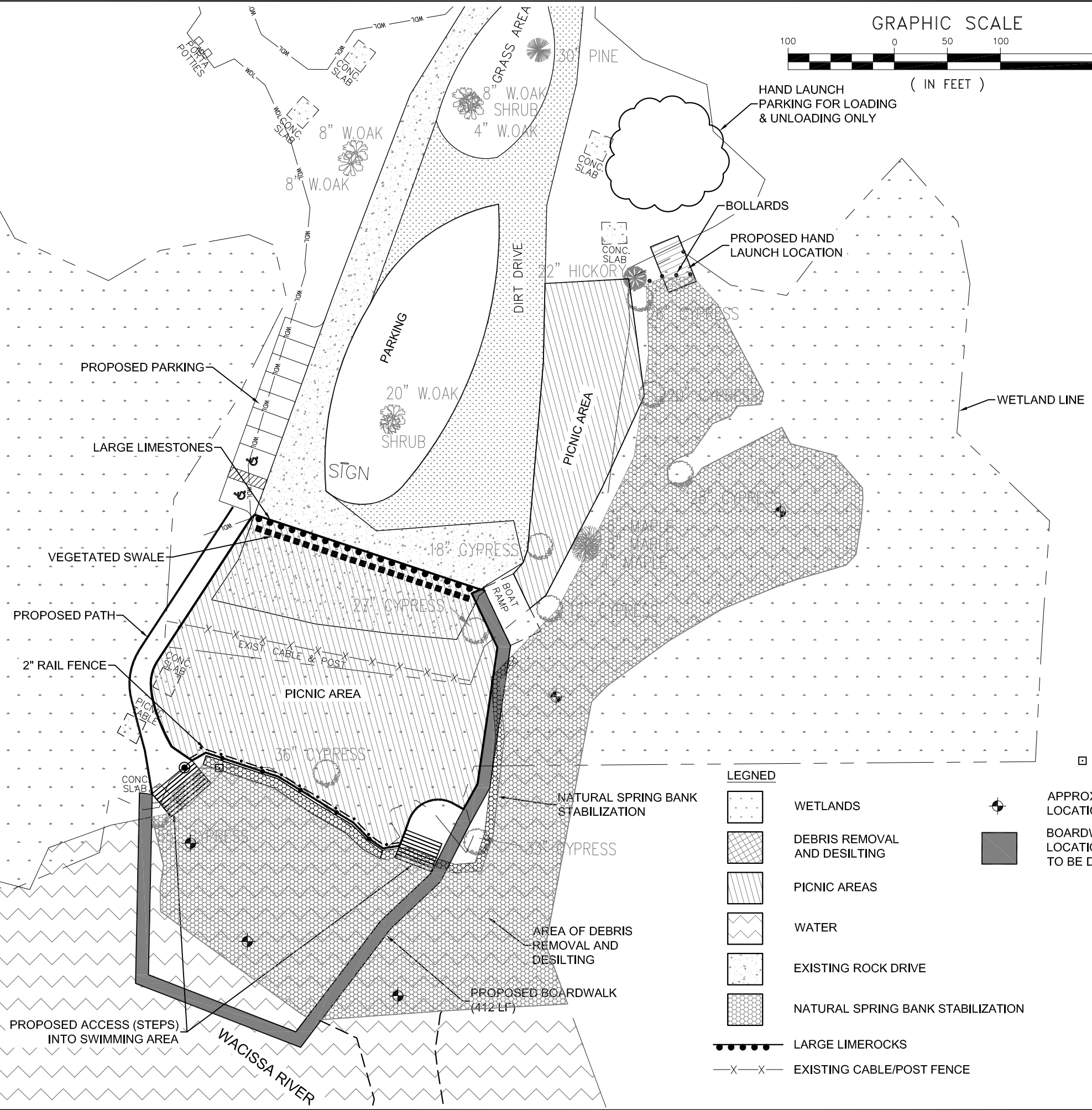
- Construct boardwalk encompassing all or most of the swimming area
- Install rubberized stabilization grid at the proposed hand launch location

Issues needing further discussion

- Road design and designated parking areas (cars, trucks, trailers)
- Loading and unloading at the picnic area and hand launch location
- Access for persons with disabilities
- Boardwalk location and design
- Park rules and signage



PREBLE-RISH, INC.



- LEGEND**
- WETLANDS
 - DEBRIS REMOVAL AND DESILTING
 - PICNIC AREAS
 - WATER
 - EXISTING ROCK DRIVE
 - NATURAL SPRING BANK STABILIZATION
 - LARGE LIMEROCKS
 - EXISTING CABLE/POST FENCE
 - APPROXIMATE LOCATION OF SPRING
 - BOARDWALK (ACTUAL LOCATION AND DESIGN TO BE DETERMINED)

PREBLE-RISH INC.
 CONSULTING ENGINEERS AND SURVEYORS
 CIVIL SURVEYING • SITE PLANNING

205 ABERDEEN PARKWAY • 5065 SCENIC HWY 30A, SUITE 104 • 10880 N.W. MAIN STREET
 S.W. MARINA DRIVE, SUITE 100 • PALM BEACH, FL 33411
 (850) 227-7200 • (850) 922-8444 • (850) 231-9802 • (850) 643-2771

SCALE: AS SHOWN DESIGNED: A.WISE DRAWN: B.Balshem CHECKED: A.WISE DATE: JAN 2014

PROPOSED IMPROVEMENTS
WACISSA RIVER LANDING
IMPROVEMENTS
 JEFFERSON COUNTY, FLORIDA

PROJECT NO.	SHEET
761019	C1

NO.	DATE	APPR.	REVISION
1	1/29/14	BDD	ADDED VEGETATED SWALE/REVISED DEBRIS REMOVAL
2			
3			
4			
5			
6			
7			

NOT APPROVED UNLESS SIGNED BY PROFESSIONAL SURVEYOR OR ENGINEER

LB 0007137
 EB 0006155
 DB 0000155