



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"
Bishop**
District 1

John Nelson, Sr.
District 2

Hines F. Boyd
District 3

Betsy Barfield
District 4

Stephen Walker
District 5

**Regular Session Agenda
August 6, 2013 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

1. **9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
3. **Consent Agenda**
 - a) **Approval of Agenda**
 - b) **Minutes of May 21, 2013 Regular Session**
 - c) **Minutes of June 4, 2013 Regular Session**
 - d) **Minutes of June 18, 2013 Regular Session**
 - e) **Minutes of July 2, 2013 Regular Session**
4. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit, No Commissioner Discussion)**
5. **General Business**
 - a) **Audit Presentation – Chris Johnson, CPA – Carr, Riggs, & Ingram**
 - b) **DEO Technical Assistance Grant - Selection Committee/Scoring Criteria – Julie Conley**
 - c) **Main Street Funding Request – Dr. Anne Holt**
 - d) **Ward's Creek Update/Discussion**
6. **County Coordinator's Report**
 - a) **Equipment Purchases – Graders/Rollers – Parrish Barwick**
 - b) **Heritage Roads Committee Report – Troy Avera/Jack Carswell**
7. **Citizen's Forum (3 Minute Limit, Commissioner Discussion Allowed)**
8. **Commissioner Discussion Items**
9. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

Bird & Sparkman, P.A.
County Attorney
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ITEM 3: CONSENT AGENDA ITEMS

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
May 21, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 3: Consent Agenda

1. Chairman Nelson asked if the Proclamation of Civility could be placed on the agenda. Commissioner Barfield requested that it be placed on the agenda for the next meeting in order for the Commissioners to have time to review the document.
2. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the consent agenda—consisting of the approval of the agenda, and the minutes of the March 21st Regular Session—was approved.**

ITEM 4: Citizen’s Request and Input on Non-Agenda Items

3. Citizen Troy Avera stated he would like to see the drainage issue at the Jefferson Arts Center addressed.

ITEM 5(a): Small Business Development Consulting Agreement

4. Citizen Fred Golden presented a volunteer report prepared by his wife Bobbie Golden on Dr. Garrett’s progress. Dr. Garrett thanked the Board for the opportunity to get this started, as he was averaging 10 new clients a month. Commissioner Boyd stated that Small Business Development has been a missing piece in the county’s economic development efforts and that the County has the best Small Business Development program in the entire nation. **Commissioner Boyd made a motion to approve the contract as presented, to which Commissioner Walker seconded for discussion.** Commissioner Bishop questioned the salary as compared to other department heads and wondered if the Board was paying for a duplication of efforts available through colleges. Citizen Paul Henry stated his opposition to government being involved in the free market. Citizens Troy Avera, Pat Inmon, Eddie Yon, Tameka Jackson and Anne Holt spoke in favor of the program. Citizen Phil Calandra stated that with the County paying the consultant, there needed to be verification of results, to which Citizen Tom Dunn agreed. Commissioner Barfield stated she needed a little more detail and oversight in order to be comfortable with the service the Board is receiving. Commissioner Bishop stated that there needed to be a limit to what government does and he would like to see this become a part-time position. **The above motion failed 2 to 3 (Nelson, Barfield and Bishop opposed). On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board extended Dr. Garrett’s contract for an additional month in efforts to address Board members’ issues/concerns.**

ITEM 5(b): SCRAP Recommendations

5. County Engineer Alan Wise recommended Freeman Road and North Barber Hill Road as the SCRAP submittals. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the recommendations.**

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ITEM 5(c): DEO Assistance Grant

6. Economic Development Director Julie Conley informed the Board that she would like to seek technical assistance through a grant that would help initiating many of the suggestions in the visioning work performed by FSU. Commissioner Barfield voiced concern over competing with two other county proposals. Mrs. Conley stated that DEO officials informed her that submittals would stand on their own merit and not compete with one another. It was the consensus of the Board for Mrs. Conley to submit a proposal.

ITEM 6(a): Surplus Vehicles

7. County Coordinator Parrish Barwick submitted a list of eight vehicles he recommended to surplus. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the list.** It was the consensus of the Board to advertise locally for the sale of the vehicles.

ITEM 6(b): Solid Waste Administration Building

8. County Engineer Alan Wise stated that he was able to negotiate a reduction of approximately \$30,000, for a total contract price of \$237,760. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the Board approved moving forward with the contract with RAM Construction.**

ITEM 7: PUBLIC HEARING: Tax Abatement Ordinance

9. Attorney Buck Bird presented the ordinance. Citizen Paul Henry stated he would like to see that if the County offers other benefits to a company—such as buying property or constructing buildings—that these companies not be allowed to benefit from the tax abatement. Attorney Bird confirmed Mrs. Conley’s reading of the statute that requires a minimum of 10 new jobs be created. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the ordinance was approved.**

ITEM 8: Commissioner Discussion Items

10. County Coordinator Parrish Barwick stated that Tractor Supply had sent their check into the county for the Martin Road repairs. He also recommended a re-districting workshop with the School Board to take place on June 24th at 6 pm.
11. Commissioner Walker stated that he was contacting Suwannee River Water Management District for the possibility of funding to help restore the springs at the Wacissa River. The consensus of the Board was to move forward with requesting funding.
12. Commissioner Walker inquired about private road maintenance. County Coordinator Parrish Barwick stated that to be maintained private roads needed to be brought up to county standards, to which Attorney Bird stated that citizens would have to commit adequate right of way and pay for bringing the road up to county standard. Commissioner Boyd stated he supported performing work if residents were willing to pay for it.
13. Commissioner Barfield stated it was time to develop a plan to analyze the railroad for inland port opportunities. She expressed appreciation to the city for participating in the US-19 Beautification Project. She also stated that it was time to conduct a performance evaluation on County Coordinator Parrish Barwick and look at his contract terms moving forward, as his one year anniversary was approaching.

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ITEM 9: Adjournment

- 14. The warrant register was reviewed and bills ordered paid.
- 15. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.**

Attest: _____
Clerk

Chairman

BOARD OF COUNTY COMMISSIONERS
MINUTE BOOK 23, PAGE _____JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
June 4, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 3: Consent Agenda

1. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the consent agenda—consisting of the approval of the agenda, the minutes of the April 4th Regular Session, the minutes of the April 16th Regular Session, the minutes of the May 7th Regular Session and the Civility Proclamation—was approved.**

ITEM 5(a): Small Business Development Consulting Agreement

2. Citizen Bobbie Golden stated that people needed assistance and asked the Board to find a way to continue the program. Citizen Paul Henry that those being assisted should fund the program instead of the taxpayers. Citizen Phil Calandra stated that the key question was how much service were we getting for tax dollars spent. Citizen Mike Willis stated that Dr. Garrett had helped his wife with her business. Commissioner Boyd stated he was against the idea of people being charged for the service and that it was the Board’s job to stimulate growth and economic development. Commissioner Walker stated the program seemed to be working really well and he was in favor of it continuing. Commissioner Bishop stated that part-time was all he could support. Commissioner Barfield agreed and stated that review and oversight of Dr. Garrett’s work was needed. Chairman Nelson stated that the program should be continued on a six-month basis. The Board decided to bring this item back for a vote at the next regular session.

ITEM 5(b): Main Street Funding Request

3. Program Director Dr. Anne Holt requested funding for Main Street in the amount of \$2500. Commissioner Boyd volunteered to work with the County Coordinator to develop a set of guidelines for distribution of funds.

ITEM 5(c): Main Street Historic Jail Renovation Project Resolution

4. Program Director Dr. Anne Holt requested the county show leadership by approving the resolution in support of this project. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, the Board approved the resolution.**

ITEM 6: PUBLIC HEARING – Ordinance on Commercial Outdoor Recreational Firing Ranges

5. Planning Attorney Scott Shirley recommended the ordinance as amended due to changes in state law. He also stated he had informal discussions with the Planning Commission and that firing ranges not within 1250 feet of a residence was the consensus distance. **On motion by Commissioner Boyd, seconded by Commissioner Bishop and unanimously carried, the ordinance was approved on first reading and scheduled for a second reading at the next regular session meeting.**

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ITEM 7: County Coordinator's Report

6. Fire Chief Mark Matthews requested a workshop to discuss some proposed changes in the Fire Assessment rates, as there have been no changes since 2007. Commissioner Boyd stated that there were reserves to handle equipment needs but they have all been used on a new facility. A workshop was set for 3 pm on June 18th.
7. County Coordinator Parrish Barwick gave an update on the road construction progress. Commissioner Boyd stated that bond money should be used on hauling and materials, not the surplus funds in the Road Department budget. Coordinator Barwick responded that the Board's direction for the mine was to produce rock for the improvement of roads and, in a sense, the mine budget had accomplished this. Chairman Nelson urged the Board to continue to move forward with the program. Commissioner Barfield stated that removing roads from the heavy maintenance list was the intent of this project and a better way of addressing roads that remained was needed. Coordinator Barwick recommended looking a future second phase that Chairman Nelson recommended the committee to pursue. Commissioner Boyd expressed concern about borrowing more money.

ITEM 8: Citizen's Forum

8. Citizen Paul Henry requested that the Board look at necessary functions of government and prioritize.

ITEM 9: Commissioner Discussion Items

9. Clerk of Court Kirk Reams stated that budget workshops needed to be scheduled at the next meeting and that budget amendments would be on the agenda for approval.
10. Attorney Buck Bird stated that tax abatement only applies to the unincorporated area of the county and that the city could pass its own ordinance if it so desired. He further stated that the county could amend the ordinance to also abate county taxes within the city. Commissioner Barfield asked the Economic Development Council to weigh in on applying the ordinance county-wide.

ITEM 10: Adjournment

11. The warrant register was reviewed and bills ordered paid.
12. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
June 18, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 3: Consent Agenda

1. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the consent agenda—consisting of the approval of the agenda—was approved.**

ITEM 5(a): County Emergency Action Plan

2. Emergency Management Director Carol Ellerbe presented the comprehensive emergency management plan to the Board, stating it met both federal and state guidelines.

ITEM 5(b): Small Business Development Program

3. Dr. Dallas Garrett presented an update report on his progress to date with the program. The following citizens spoke in favor of continuing the program: Mary Kay Gaffney, Bobbie Golden, Anne Holt, Bobby Floyd and Mike Willis. **On motion by Commissioner Boyd, seconded by Commissioner Walker and failed 2 to 3 (Barfield, Bishop and Nelson opposed), the motion to approve a one-year extension did not pass. On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the decision to continue Dr. Garrett’s contract on a part-time basis for one year in the amount of \$24,000 was approved.**

ITEM 5(c): Proposed Clean-Up Budget Amendments

4. Clerk of Court Kirk Reams introduced these items that were necessary to capture unanticipated revenues during the budget year. **On motion by Commissioner Boyd, seconded by Commissioner Bishop and unanimously carried, those amendments affecting the transportation fund were to be amended to increase the Fund 11 budget. On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, the remaining amendments will be placed in the appropriate fund as determined by the CFO.**

ITEM 5(d): Setting of Budget Workshop Dates for July

5. Clerk of Court Kirk Reams requested the following budget workshop dates for the month of July: July 8th, 15th, 29th and 30th, all to be held at 4:30 pm. By consensus of the Board, these dates were set for workshop.

ITEM 6: PUBLIC HEARING – Ordinance on Commercial Outdoor Recreational Firing Ranges

6. Planning Attorney Scott Shirley introduced the ordinance. **On motion by Commissioner Walker, seconded by Commissioner Bishop and unanimously carried, the ordinance was approved on second reading.**

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ITEM 5(e): NRCS Update

7. County Engineer Alan Wise gave an update on the NRCS projects and informed the Board that the 60 day extension for completion had been granted.

ITEM 5(f): CIGP Bid Award Recommendation

8. County Engineer Alan Wise recommended low bidder CW Roberts for the Old Lloyd Road CIGP project. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the recommendation was approved.**

ITEM 7(a): Section 8 Housing Payment Standards & Resolution

9. County Coordinator Parrish Barwick introduced this item. Commissioner Barfield voiced concern over high rent categories for this program in the county. County Coordinator Parrish Barwick offered to get more information from Esrone McDaniels with Meridian. The Board agreed by consensus that Mr. McDaniels appear at a future meeting and give an update on the Section 8 program.

ITEM 7(b): Redistricting Workshop Setting Discussion

10. County Coordinator Parrish Barwick stated that the School Board had a meeting on the same day as the proposed workshop. Commissioner Barfield urged the Board to move forward with the workshop date as scheduled, as the consultant would be informing the Board whether or not re-districting was needed. The meeting remained as scheduled on June 24th at 6 pm.

ITEM 7(c): RESTORE Act Committee Appointments

11. County Coordinator Parrish Barwick stated that the Board needed to get the committee process started in order to analyze the 50-60 projects submitted thus far.

ITEM 7(d): Construction/Project Update

12. County Coordinator Parrish Barwick gave an update on the status of the Industrial Park stormwater pond and the various road construction projects. He further stated that there was a need to replace dump trucks and that this item and the grader bids would be on the next agenda. Commissioner Boyd agreed that it was time to increase the hauling capabilities of the Road Department. Commissioner Bishop voiced concern with the cost of the dump truck proposal. Commissioner Barfield stated she would like to see the plan for these trucks before purchasing. County Coordinator Barwick stated that he would likely put this item out for bid.

ITEM 9: Commissioner Discussion Items

13. County Attorney Buck Bird stated he was working on an easement issue involving the Green Industries property that he would bring back before the Board at a future meeting.
14. Commissioner Barfield inquired about the lawsuit involving Tax Collector Lois Howell-Hunter and requested this item be on the next agenda.

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15. Commissioner Bishop stated that the mosquito control costs of operation had exceeded its budget due to lower state funding and higher demands for service. Citizen Jim Snyder stated he appreciated the level of service this program had provided for the county.

ITEM 10: Adjournment

16. The warrant register was reviewed and bills ordered paid.

17. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.**

Attest: _____
Clerk

Chairman

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
July 2, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Chief Deputy Clerk Tyler McNeill.

ITEM 3: Consent Agenda

1. **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, the consent agenda—consisting of the approval of the agenda—was approved.**

ITEM 5(a): Heritage Roads Resolution

2. Chairman Nelson relinquished the gavel to Commissioner Barfield and expressed concern that Commissioner Boyd went to other districts for this item. Chairman Nelson requested that Cocroft Road and West Lake Road be taken off this list. Commissioner Bishop stated he could not support this resolution at this time. Commissioner Boyd said he was not oblivious to the fact that this item would cause controversy, but that the Board needed to have a discussion about heritage roads before it was too late. Commissioner Bishop stated he did not object to roads being classified as heritage but did not think it was as simple as a resolution. Commissioner Walker stated his belief that designating roads as heritage roads was a good idea but he had a problem with how it was handled. Commissioner Boyd gave a presentation on roads. After the presentation, Commissioner Barfield said she has no problem with designating a road as a heritage road but would not support a “no-paving” resolution. Citizen Phil Calandra gave a brief presentation showing paved canopy roads that in his opinion maintained/preserved the look and feel of heritage roads. He also expressed concerns with the resolution. Citizen Jack Carswell said he was against the resolution and that the county should protect the heritage roads but a quick decision should not be made. He made the suggestion that the Board appoint a committee to bring back information and recommendations. Citizen Sonya Herring Vaughn stated that Groover Road was dangerous and sometimes not passable, which concerned her with regards to emergency vehicles. Citizen Dee Counts stated that paving, politics and personalities were getting in the way of protecting and preserving the roads. Citizen Paul Henry stated there was not enough representation. Commissioner Boyd stated that a committee as suggested by Mr. Carswell was a great idea. Citizen Troy Avera said the Board needed to balance the needs of preserving heritage and that there was a cost to preserve but also a cost of not preserving these roads. Citizen Milda Wilson said that West Lake Road needed attention, especially for the people that travel the road seven days a week, not just people on a “Sunday drive.” Citizen Rosa Seabrooks stated that something needed to be done about the condition of these roads. Commissioner Barfield recommended that Commissioner Boyd come back with a different resolution and possibly form a committee to address the roads on the list. Commissioner Boyd said he would not ask for a vote on the resolution. The gavel was restored to Chairman Nelson. Citizen Ruby Davis inquired as to whether Seabrooks Road was on the list, to which Chairman Nelson responded in the affirmative.

ITEM 5(b): Redistricting Discussion/Prison Population

3. Commissioner Barfield introduced this item and stated her desire was to take the prison population out of redistricting, but counsel had advised against this. She expressed her

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request to have 2 separate maps drawn: one with prison population divided between districts 1 & 3; the other with the prison population staying in district 3. Commissioner Walker expressed his desire to involve the Jefferson County School Board. Citizen C.P. Miller stated he was against splitting the population between two districts. Commissioner Barfield stated that it is possible to split the prison population and was legally defensible. Charles Boland of the School Board stated his desire for the School Board to be included. Citizen Troy Avera stated he was “nonplussed” at the idea of spending county money on re-districting and that he would like to see county-wide Commissioners. Citizen Ann Holt inquired as to why the Board was letting the prison affect re-districting if its closure was on the horizon. **On motion by Commissioner Barfield, seconded by Commissioner Walker and failed 2 to 3 (Bishop, Boyd and Nelson opposed), the Board did not elect to have two maps drawn.**

ITEM 5(c): Tax Collector Litigation Issue

4. County Attorney Buck Bird stated that the Tax Collector’s Attorney, Timothy Qualls, wanted to have a special meeting or workshop to discuss and resolve any issues. Commissioner Barfield expressed displeasure with “kicking the can down the road” and said there were two issues: who is paying for the legal fees and a possible ordinance for liability coverage for Constitutional Officers. She requested that a workshop be set up as soon as possible. Citizen C.P. Miller spoke of the character of the Tax Collector. Commissioner Barfield called for a point of order. Commissioner Boyd questioned the relevance to this discussion. It was the consensus of the Board to pull this item. Attorney Bird stated his intention to handle this item prior to the next regular session.

ITEM 6(a): FY 2013-2014 SHIP Allocation Certification

5. County Coordinator Parrish Barwick stated that SHIP housing funding was approved and that administration fee had been lowered from 10% to 3%. Esrone McDaniel, with Meridian, stated that \$350,000 had been appropriated for Jefferson County but there were more stringent time constraints than previously. He also stated that the 3% essentially meant there would only be \$10,500 to administer a two-year program. County Coordinator Barwick inquired as to whether the county needed to have an open bid since there was no contract. Mr. McDaniel responded that the county was at liberty to go out for bid, but had the option to renew the contract. County Coordinator Barwick stated he would love to renew with Meridian if it was legal. Chairman Nelson requested Attorney Bird to work with County Coordinator Barwick to see if it was legal and possible to remain with Meridian. Mr. McDaniel stated his intention was to have the BOCC accept the SHIP funds via the allocation certification. Citizen Paul Henry stated it was more expensive than meets the eye and that the lowest paid employee at Meridian was paid \$45/hour. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and carried 4 to 1 (Barfield opposed), the Board accepted the SHIP certification with the intent to have Meridian oversee the project (contingent on it being legal to renew the contract).**

ITEM 7: Citizen’s Forum

6. Citizen Sonya Redding Vaughn requested that the Board consider beautification of the town, particularly the motel on US-19 north towards Thomasville.
7. Citizen Paul Henry stated that public/private partnerships such as the deal with Meridian were ripe for corruption.

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8. Citizen C.P. Miller stated that the Board's job was to create policy and that the Tax Collect was a Constitutional Officer that answers to the Governor not the Board. He also stated his opinion that Commissioner Boyd be "reigned in."
9. Commissioner Boyd said that the only way to realize change and continue democracy is take a bold step.

ITEM 8: Commissioner Discussion Items

10. Commissioner Walker inquired as to whether there had been any change with regard to spraying for mosquitos, to which County Coordinator Barwick responded not that he was aware of.
11. Commissioner Barfield praised Commissioner Boyd for holding his tongue and also expressed disappointment with the re-districting decision to not have two maps. She also stated her desire to have the school board at the next workshop.
12. Commissioner Barfield congratulated County Coordinator Parrish Barwick on his one year anniversary and stated her desire to have the Board evaluate his performance/recognize the work done. Chairman Nelson stated that by the next meeting he would like to finalize when and how to perform the evaluation.
13. Chairman Nelson stated that Attorney Robert Morris had asked which Commissioners would be present for the 4th of July Fireworks at Tiger Stadium, as he was wanted to recognize the elected officials present.
14. Attorney Bird stated he was working with Attorney Bruce Leinbeck on paperwork to terminate sublease between NFCC and Green Industries.

ITEM 9: Adjournment

15. The warrant register was reviewed and bills ordered paid.
16. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.**

Attest: _____
Clerk

Chairman

**ITEM 5(b): DEO TECHNICAL ASSISTANCE
GRANT
SELECTION COMMITTEE & APPROVED
SCORING CRITERIA**

**ITEM 5(c): MAIN STREET FUNDING
REQUEST**

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

GRANT APPLICATION

TO QUALIFY FOR THE COUNTY GRANT YOU MUST PROVIDE THE FOLLOWING
INFORMATION

THE NAME OF YOUR ORGANIZATION OR GROUP

MAILING ADDRESS

COPY OF INCORPORATION CERTIFICATE

COPY OF TAX EXEMPT NUMBER

COPY OF FEIN NUMBER

COPY OF EMPLOYEE IDENTIFICATION NUMBER

AMOUNT OF YOUR REQUEST

EXPLAIN THE USE FOR THESE FUNDS

**ITEM 6(a): EQUIPMENT PURCHASES –
GRADERS/ROLLERS**

	Volvo G930B	John Deere 670G	John Deere 672G (AWD)
Total Cash Price	\$ 180,675.00	\$ 180,300.00	\$ 193,155.00
Payment/mo	\$ 1,142.60	\$ 1,278.00	\$ 1,330.55
Buyback	\$ 129,000.00	\$ 120,000.00	\$ 131,000.00

BID NOTICE

Notice is hereby given that the Board of County Commissioners of Jefferson County, Florida will be accepting sealed bids for the following: Two (2) New Current Model Tandem Drive Motor Graders, Heavy Duty Category; Known as Bid Number 2013-05.

Sealed bids may be submitted to the Board of County Commissioners by depositing same at the Board office located in the Jefferson County Coordinator's Office at 450 West Walnut Street-Monticello, Fl. 32344, **anytime prior to 3:00 PM on Thursday, June 13, 2013.** ANY BID RECEIVED AFTER SUCH DATE AND TIME WILL NOT BE OPENED OR CONSIDERED. Sealed bids must be clearly marked as a sealed bid and the bid number must be printed on the outside of the front of the envelope: **Two (2) New Tandem Drive Motor Graders, Bid Number 2013-05.** BID MUST CONTAIN A COPY OF THE VENDOR'S MADISON COUNTY OCCUPATIONAL LICENSE WHERE APPLICABLE, OR CERTIFIED STATE CONTRACTOR NUMBER TO BE CONSIDERED FOR AWARD.

Bid Specifications, as well as other pertinent documents, may be obtained from Jefferson County road Dept. Office at 1484 South Jefferson Street- Monticello, Fl. 32344. Copies of Specifications are available at the County Clerk's Office or the County Coordinator's Office during regular office hours.

Jefferson County reserves the right to waive any informality or to reject any or all bids.

Bids will be opened at 4:00 p.m. on Thursday, June 13, 2013 after which all bids will be available for public inspection. Bid Award by the Board of County Commissioners will be during their regularly scheduled meeting to be held on Tuesday, June 18, 2013. All vendors will be notified in writing of the successful bidder.

Dates of ad: May , 17, 22, 24, 29 & June 5, 7, 12 2013



FLAGLER Construction Equipment, LLC

2663 Roberts Street
Jacksonville, FL 32207

t: 904.737.6000
f: 904.737.1260
flaglerce.com

June 12, 2013

Board of County Commissioners
Jefferson County, Florida
1 Courthouse Circle
Monticello, Florida 32344

Dear Commissioners,

Thank you for allowing Flagler Construction Equipment Company the opportunity to demonstrate our Motor Grader and to bid the County's Construction Equipment needs. Per your bid requirements I would like to give you an overview of our machine and Product Support capabilities.

Flagler Construction Equipment Company is the Authorized Dealer for Florida and parts of South Georgia for Volvo Construction Equipment. I would like to offer some historical information concerning the Volvo Construction Line to give you confidence as to they are not an upstart Company in this Industry. **Volvo is the oldest Construction Equipment Manufacturer in the World**, designing and manufacturing its first Motor Grader, Farm Tractor, and Engines in 1832 in Eskilstuna, Sweden. Volvo also was the first to design and manufacture Rubber tire Wheel Loaders and Articulated Off-road Dump Trucks in 1950. As you can see, Volvo has been in the business a long time. Currently, approximately 75% of all Volvo Construction Products being manufactured for North America are assembled in our new Shippensburg, Pennsylvania facility. By the end of 2014 all North American machines will be coming from this plant with the exceptions being Articulated Dump Trucks and Large Wheel Loaders. **The New Volvo Motor Graders have been manufactured at the Shippensburg facility since mid-year 2012.**

TOTAL COST BID TABULATION

Machine Type MOTOR GRADER Brand & Model VOLVO G930B

- 1. Cash purchase price \$ 180,675.⁰⁰ PEL MACHINE
- 2. Guaranteed maximum total cost for repairs for 5,000 hours or 5 years \$ ϕ
- 3. Total cost with purchase price and repair guarantee. (items 1 & 2) \$ 180,675.⁰⁰
- 4. Guaranteed buy-back price (not trade-in value) at end of 5,000 hours or 5 years \$ 129,000.⁰⁰
- 5. Total cost with purchase price, repair guarantee, and buy-back guarantee \$ 51,675.⁰⁰ PEL MACHINE

Equipment to be delivered not later than 45 calendar days after award of bid.

Exceptions to bid specifications * CASH PURCHASE PRICE INCLUDES 5 YEAR/5000 HOUR PREMIER WARRANTY WITH TRAVEL TIME & MILEAGE INCLUDED


Specify each trade-in price:

Unit 1-ser#4XM01929 \$ 48,000.⁰⁰

Unit 2 ser#4XM02966 \$ 65,000.⁰⁰

Name, address, and phone number of Bidder: FLAGLER CONSTRUCTION EQUIPMENT
5391 SW ARROWHEAD TERRACE
LAKE CITY, FL 32024
(386) 758-7444

Company Representative Name: KEVIN T. GRAY

Company Representative Signature: 

Date of Bid: JUNE 13, 2013



Municipal Lease Options for Volvo G930B Motor Graders:

Option 1:

5 Year or 5000 Hour Municipal Lease

60 Monthly Payments of \$1,142.60 with an option to purchase at the end of 60 months for \$129,000.00 per machine.

OR

5 Annual Payments of \$13,846.43 with an option to purchase at the end of 5 years for \$129,000.00 per machine.

Note: This municipal lease includes a 5 year/5000 Hour Premier Warranty including Travel Time & Mileage to Jefferson County, FL. Pricing reflects cost per machine.

Option 2:

7 Year or 7000 Hour Municipal Lease

84 Monthly Payments of \$1,424.19 with an option to purchase at the end of 84 months for \$93,000.00 per machine.

OR

7 Annual Payments of \$17,270.72 with an option to purchase at the end of 7 years for \$93,000.00 per machine.

Note: This municipal lease includes a 7 year/7000 Hour Premier Warranty including Travel Time & Mileage to Jefferson County, FL. Pricing reflects costs per machine.

NOTE: Both municipal lease options contain a non-appropriation clause that allows for the return of the motor graders and termination of the lease with no penalty if funds are not allocated in future budgets.

BID NOTICE

Notice is hereby given that the Board of County Commissioners of Jefferson County, Florida will be accepting sealed bids for the following: Two (2) New Current Model Tandem Drive Motor Graders, Heavy Duty Category; Known as Bid Number 2013-05.

Sealed bids may be submitted to the Board of County Commissioners by depositing same at the Board office located in the Jefferson County Coordinator's Office at 450 West Walnut Street- Monticello, Fl. 32344, **anytime prior to 3:00 PM on Thursday, June 13, 2013.** ANY BID RECEIVED AFTER SUCH DATE AND TIME WILL NOT BE OPENED OR CONSIDERED. Sealed bids must be clearly marked as a sealed bid and the bid number must be printed on the outside of the front of the envelope: **Two (2) New Tandem Drive Motor Graders, Bid Number 2013-05.** BID MUST CONTAIN A COPY OF THE VENDOR'S MADISON COUNTY OCCUPATIONAL LICENSE WHERE APPLICABLE, OR CERTIFIED STATE CONTRACTOR NUMBER TO BE CONSIDERED FOR AWARD.

Bid Specifications, as well as other pertinent documents, may be obtained from Jefferson County road Dept. Office at 1484 South Jefferson Street- Monticello, Fl. 32344. Copies of Specifications are available at the County Clerk's Office or the County Coordinator's Office during regular office hours.

Jefferson County reserves the right to waive any informality or to reject any or all bids.

Bids will be opened at 4:00 p.m. on Thursday, June 13, 2013 after which all bids will be available for public inspection. Bid Award by the Board of County Commissioners will be during their regularly scheduled meeting to be held on Tuesday, June 18, 2013. All vendors will be notified in writing of the successful bidder.

Dates of ad: May , 17, 22, 24, 29 & June 5, 7, 12 2013

COPY

June 7, 2013

Jefferson County Road Department
1484 S. Jefferson Street
Monticello, FL 32344

Dear County,

Flint Equipment Company appreciates the opportunity to quote you on your equipment needs. Flint Equipment has 20 Stores located in North Florida, Georgia, South Alabama, and South Carolina. We have 8 John Deere Agricultural Stores located in South Georgia and we are the John Deere Engine Distributor for the South Eastern United States and the Caribbean. We have been in Business for 40 years.

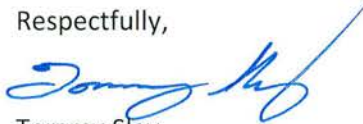
We have two locations, Perry and Tallahassee that can service your county at a moment's notice. We have Five Field Services trucks between these locations and can also pull from our other locations if a need arises. We provide 24 hour 7 day a week parts and service through our hot line number 1-877PARTSPM. We also have a parts drop box located in Jefferson County for overnight delivery free of charge. If for some reason we do not have the part you need in stock we receive overnight service from the John Deere Parts Depot in Atlanta, GA.

Some of the customers currently using John Deere Graders in our surrounding area:

Jefferson County, FL	Madison County, FL
Taylor County, FL	Thomas County, FL
Decatur County, GA	Grady County, GA
Lafayette County, FL	Wakulla County, FL
Liberty County, FL	Seminole County, GA
Baker County, GA	Colquitt County, GA
Lowndes County, GA	Cook County, GA
Coffee County, GA	Mitchell County, GA
Crisp County, GA	Brooks County, GA

Our bid is a Total Cost proposal for 5 years or 5000 hours. They county will not be charged any travel time or mileage for any repairs. The county will only be responsible for maintenance items. The DPF maintenance will be covered for 10,000 hours or 5 years by John Deere.

Respectfully,



Tommy Slay
Branch Manager

251.
0741

Branch Office:
7566 W. Tennessee Street
Tallahassee, Florida 32304
Office: 850-575-5600
Fax: 850-575-9972

Locations:
Albany, Georgia
Adairsville, Georgia
Atlanta, Georgia
Aynor, South Carolina
Braselton, Georgia
Brunswick, Georgia

Columbus, Georgia
Cuthbert, Georgia
Dothan, Alabama
Grovetown, Georgia
Ladson, South Carolina
Macon, Georgia
Perry, Florida

Savannah, Georgia
Simpsonville, South Carolina
Tallahassee, Florida
Troy, Alabama
Walterboro, South Carolina
West Columbia, South Carolina

www.flintequipco.com



JOHN DEERE
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A FlintCo Company

TOTAL COST BID TABULATION

Machine Type Grader Brand & Model Deere 670G

- 1. Cash purchase price \$ 180,300
- 2. Guaranteed maximum total cost for repairs for 5,000 hours or 5 years \$ 0
- 3. Total cost with purchase price and repair guarantee. (items 1 & 2) \$ 180,300
- 4. Guaranteed buy-back price (not trade-in value) at end of 5,000 hours or 5 years \$ 120,000
- 5. Total cost with purchase price, repair guarantee, and buy-back guarantee \$ 60,300

Equipment to be delivered not later than 60 calendar days after award of bid.

Exceptions to bid specifications

None

Specify each trade-in price:

Lease Rate 2.14%

Unit 1-ser#4XM01929 61,125

60 month lease payment on (2) units after trade without balloon \$4,067.03

Unit 2 ser#4XM02966 68,250

60 month lease payment on (2) units without trade with balloon \$2,556.00

(Flint to pay County for trades with check).

Name, address, and phone number of Bidder:

Flint Equipment Company

7566 West Tennessee Street

Tallahassee FL 32304

(850) 575-5600

Company Representative Name:

Tommy Slay

Company Representative Signature:



Date of Bid:

6/13/13

TOTAL COST BID TABULATION

Machine Type Grader Brand & Model Deere 672G (All Wheel Drive)

- 1. Cash purchase price \$ 193,155
- 2. Guaranteed maximum total cost for repairs for 5,000 hours or 5 years \$ 0
- 3. Total cost with purchase price and repair guarantee. (items 1 & 2) \$ 193,155
- 4. Guaranteed buy-back price (not trade-in value) at end of 5,000 hours or 5 years \$ 131,000
- 5. Total cost with purchase price, repair guarantee, and buy-back guarantee \$ 62,155

Equipment to be delivered not later than 60 calendar days after award of bid.

Exceptions to bid specifications

None

Specify each trade-in price:

Lease Rate 2.14%

Unit 1-ser#4XM01929 61,125

60 month lease payment on (2) units after trade without balloon \$4,519.25

Unit 2 ser#4XM02966 68,250

60 month lease payment on (2) units without trade with balloon \$2,661.10
(Flint to pay County for trades with check).

Name, address, and phone number of Bidder:

Flint Equipment Company

7566 West Tennessee Street

Tallahassee FL 32304

(850) 575-5600

Company Representative Name:

Tommy Slay

Company Representative Signature:



Date of Bid:

6/13/13

EVALUATION CRITERIA (Listed in Order of Importance): Each proposal will be evaluated for full compliance with the RFP instructions to the offeror and the mandatory terms and conditions set forth within the RFP document. The objective of the evaluation will be to recommend the firm who is most responsive to the herein described needs of the County. The proposal will be evaluated on the following criteria:

1. Suitability for intended use.
2. Price. Evaluation of the prices offered will include a full review of the estimated cost of owning/leasing the machine over the life of the machine. You are encouraged to provide information about any warranties, buyback programs or other special programs designed to reduce the monthly cost.
3. Availability of full service repair and parts facilities.
4. Quality of materials and workmanship.
5. Experience and references. (As requested and/or deemed appropriate by the County throughout the evaluation process)
6. Depth of resources available to provide parts and service especially during emergencies. (Product Support)

TRADE SECRETS / PROPRIETARY INFORMATION: Trade Secrets or Proprietary information submitted by an, offeror, or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Florida Freedom of Information Act; however, the, offeror or contractor must invoke the protections of this section prior to or upon submission of data or other materials to be protected and state the reasons why protection is necessary. *Price quotations in proposals submitted to the County are not "proprietary" or "confidential".* They are considered public information. Information leading to the decision to award, including prices and other factors, shall be made public.

Please mark one:

No, the submittal I have turned in does not contain any trade secrets and/or proprietary information.

Yes, the submittal I have turned in does contain trade secrets and/or proprietary information.

If **YES**, please list the *page numbers* and the *reasons* why the information is considered a trade secret and/or proprietary information. These pages shall be conspicuously labeled "PROPRIETARY INFORMATION" in red ink at the top and bottom center of each page. **Do Not Mark the Whole Proposal Proprietary.**

ANTI-COLLUSION CERTIFICATION: The offeror certifies that this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person

Addendum #1 to Bid Document 2013-05

The base bid is allowing an alternative to be open to an all wheel drive vehicle.

Thomas W. King 6/7/13



Ring Power Corporation
500 World Commerce Parkway
St. Augustine, Florida 32092
(850) 484-7484

June 12, 2013

Jefferson County Road Department
450 West Walnut Street
Monticello, Fl. 32344

Bid Proposal No. 2013-05

At this time Ring Power Corporation reluctantly enters a "No Bid "

Our thoughts and concerns are detailed in the attached letter.

We do not take this action lightly and we would hope that Jefferson County in the future would consider Caterpillar motor graders and the obvious owning and operating advantages they offer. Caterpillar M Series graders offer many advantages over their competition including ease of operation, less operator fatigue, reduced maintenance cost and superior residual value.

In closing, I would like to thank you for our past business relationship and let you know that Ring Power Corporation is committed to continuing and building on that relationship in the future.

Sincerely,

A handwritten signature in black ink that reads "Ted Gerrell".

Ted Gerrell

Vice President
Ring Power Corporation
Tallahassee / Perry
Office: 850-562-2121
Fax: 850-536-2380

Ring Power®



Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092
904.494.7464

June 4, 2013
Jefferson County Coordinator
Attn: Parish Barwick

Mr. Barwick:

At this time I would like to express our gratitude for the valued working relationship between Ring Power Corporation and Jefferson County we have had for many years. We are equally grateful for the opportunity to continue to earn the future business of Jefferson County.

I am writing to inform you of a situation that came to light on May 29th that has Ring Power Corporation very concerned as a vendor for the county in regards to the Motor Grader bid on June 13, 2013.

During the week of April 29, 2013 I had a conversation with Mr. David Harvey about our new M2 series Motor Graders and informed him that I would like to bring a unit to Jefferson County to demo for two weeks. He said that would be fine and we set a date for the Demo to start on May 20, 2013.

On May 20th we delivered the machine accompanied by Mr. Mike Oster, our certified operator trainer and performed the training. Only two operators were at the site to be trained. I spoke with Mr. Harvey on **May 29th** to check the progress of the demo and he stated, "The machine is parked, come and get it, even if that machine is low bid I am not going to buy that machine". Mr. Harvey stated that the operators wanted a machine with a steering wheel.

The M2 series grader was delivered to the road department on May 20th and it was only operated for 12 hours between May 20th and 29th. One would have to question if an operator can say they do not like how the machine operates if they have not had a chance to get the proper amount of time in the seat. In the 50 plus years that Ring Power Corporation has been a Caterpillar dealer it has been our experience that an operator needs a week minimum operating time to become familiar with new machines and new technology, this is why we scheduled the demo for two weeks.

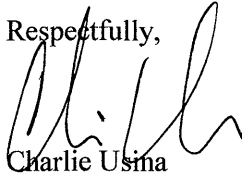
The county was unable to evaluate the features and benefits Caterpillar has to offer on the M2 series grader due to our demo time being reduced considerably. To date there have been over 16,000 Caterpillar M-Series motor graders sold with the joy stick configuration. These machines are owned and operated by County Road Departments, Municipalities and Private Contractors, with over 30,000,000 hours of operation. Ring Power Corporation alone has delivered a total of 54 M series graders to Private Contractor customers, in addition to 59 units to the municipal arena with many of the municipal customers purchasing for the 2nd and 3rd time. The Caterpillar Motor grader is the Number one Grader in the world .

It is very obvious to Ring Power Corporation that Mr. Harvey has made up his mind in regards to his recommendation to the board for the purchase of motor graders without properly evaluating the Caterpillar M2 series grader.

Our concern is that an employee of Mr. Harvey's position and obvious position of influence in county purchasing decisions, did not afford Ring Power the time needed for the county to properly evaluate the Caterpillar graders. Caterpillar has long been the standard of the industry when it comes to motor graders and enjoys a considerable advantage when it comes to market share over all other manufacturers. Eliminating vendors before the bids are even opened cannot be in the best interest of the tax payers of Jefferson County, and will result in higher cost to those same tax payers in the long run.

In closing, I would like to respectfully ask that in the future Jefferson County please consider Caterpillar graders for your county road maintenance needs.

Respectfully,



Charlie Usina

Heavy Equipment Sales
Tallahassee / Perry
Office: 850-562-2121
Fax: 850-536-2380
Cell: 850-509-4162