



# BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"  
Bishop**  
District 1

**John Nelson, Sr.**  
District 2

**Hines F. Boyd**  
District 3

**Betsy Barfield**  
District 4

**Stephen Walker**  
District 5

**Regular Session Agenda  
April 16, 2013 at the Courthouse Annex  
435 W. Walnut St. Monticello, FL 32344**

1. **6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
3. **Consent Agenda**
  - a) **Approval of Agenda**
  - b) **Minutes of February 7, 2013 Regular Session**
  - c) **Minutes of February 21, 2013 Regular Session**
4. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit, No Commissioner Discussion)**
5. **General Business**
  - a) **RESTORE ACT – Committee Discussion – Commissioner Barfield**
6. **County Coordinator's Report**
  - a) **Resolutions of Support - USDA Rural Dev. Grant/Industrial Park Warehouse – Julie Conley**
  - b) **NRCS Update – Alan Wise/Kirk Reams**
  - c) **SCOP Submittal Recommendations – Alan Wise/Kirk Reams**
  - d) **RESTORE ACT: Project Discussion/Review – Parrish Barwick**
7. **Citizen's Forum (3 Minute Limit, Commissioner Discussion Allowed)**
8. **Commissioner Discussion Items**
9. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Kirk Reams**  
Clerk of Courts

**Parrish Barwick**  
County Coordinator

**Bird & Sparkman, P.A.**  
County Attorney  
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## **ITEM 3: CONSENT AGENDA MATERIALS**

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REGULAR SESSION  
February 7, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorneys Buck Bird & Paula Sparkman and Clerk of Court Kirk Reams.

**ITEM 2: Public Announcements, Presentations & Awards**

1. Library Director Kitty Brooks announced the award of a Literacy Grant for \$10,000.

**ITEM 3: Consent Agenda**

2. County Coordinator Parrish requested that the inter-local cost sharing agreement for judicial software utilized by counties in the 2<sup>nd</sup> circuit be placed on the agenda. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the request was approved.** Chairman Nelson requested that Sunday alcohol sales issue be moved to the first item of business. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the Consent Agenda—consisting of the approval of the agenda as amended, the minutes of October 18<sup>th</sup> Regular Session, the minutes of November 1<sup>st</sup> Regular Session, the minutes of November 15<sup>th</sup> Regular Session, the minutes of the November 26<sup>th</sup> Special Session and the minutes of the December 6<sup>th</sup> Regular Session—was approved.**

**ITEM 5(i): Sunday Alcohol Sales Discussion**

3. Chairman Nelson recommended looking at surrounding counties before amending the ordinance. Citizens Jerry Sutphin and Paul Henry spoke in favor of Sunday alcohol sales. Citizen Kate Calvin requested that the Jefferson County Voice website be used for citizen input on the issue. **On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the Board approved using the website survey as an information source.** Citizens Troy Avera and Phil Calandra spoke in favor of Sunday alcohol sales. Citizen Bill Brumfield spoke against Sunday alcohol sales. Commissioner Barfield stated that the increased sales tax revenue would benefit the county, to which Commissioner Walker agreed. Commissioner Bishop stated he was not in favor of changing the current ordinance. Attorney Paula Sparkman stated that a draft would be prepared for the Board to review.

**ITEM 5(a): Cell Tower Appeal**

4. Planning Official Bill Tellefsen stated that the person filing the appeal asked that the hearing be moved to February 21<sup>st</sup>. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the hearing was moved to the February 21<sup>st</sup> meeting.**

**ITEM 5(b): Letter of Support for Re-Designation of RACEC**

5. Economic Development Director Julie Conley requested a letter of support for the 5 year re-designation of the Rural Area of Critical Economic Concern that Jefferson County is a part of as well as a support letter for a staff grant. **On motion by Commissioner Boyd,**

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**seconded by Commissioner Barfield and unanimously carried, these requests were approved.**

**ITEM 5(c): American Hunter Update**

6. Economic Development Director Julie Conley stated that the \$175,000 grant to finish the completion of the stormwater facility at the Industrial Park had been approved. She requested permission to apply for a Rural Business Enterprise grant to help offset some of the construction costs for the American Hunter facility. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the Board approved Mrs. Conley's request.**

**ITEM 5(d): Granny-Flat Tax Request**

7. Citizen Bill Brumfield requested that the Board consider implementing a Granny-Flat exemption. This is where tax payers who build additions or perform renovations to provide living quarters for a parent or grandparent get a tax exemption up to 20% of the homestead value. Property Appraiser Angela Gray stated this would be an estimated \$1800-\$11,000 impact to county revenue. She also stated that the county would need to notify other taxing authorities in the county that would be affected. Commissioner Walker stated that this was a good thing for the county residents taking care of loved ones. Chairman Nelson asked that Property Appraiser Angela Gray make this presentation to other taxing entities and also bring back information on expanding the low-income senior citizen homestead exemption.

**ITEM 5(e): RESTORE ACT Discussion**

8. Commissioner Barfield gave an update on the RESTORE ACT and stated that the county could be receiving between approximately \$2-\$10 million. She recommended sending out an RFP for consulting services prior to holding a workshop. Commissioner Boyd stated it was premature to issue an RFP because of the dynamic nature of the process. A workshop was set for March 5<sup>th</sup> at 4 pm to further discuss this issue.

**ITEM 5(f): Crepe Myrtle Maintenance Discussion**

9. Commissioner Barfield brought forth the matter of the poor maintenance of the crepe myrtles along US-90 and requested that a letter be sent to FDOT requesting maintenance. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the request to send a letter was approved.**

**ITEM 5(g): Tax Abatement Discussion**

10. Commissioner Barfield stated that she did not want to abate taxes unless there was a substantial benefit to the county. County Attorney Buck Bird presented a sample ordinance to the Board and this item was set for public hearing at the night meeting in March.

**ITEM 5(h): Naming Opportunities Guidelines**

11. Commissioner Barfield presented this item. Attorney Bird stated that to take effect, this item needed to be placed on a future agenda and adopted by a resolution. Commissioner Bishop stated that naming should be an honor for past achievements, not something that should be bought.

BOARD OF COUNTY COMMISSIONERS  
MINUTE BOOK 23, PAGE \_\_\_\_\_**ITEM 5(j): Re-Districting Discussion/Decision**

12. Attorney Bird asked the Board when it desired to set up meetings on this issue to decide whether changes needed to be made to districts. He also presented a proposal from Bryant, Miller & Olive. Attorney Bird stated that he recommended that the districts be the same as the School Board, but that they did not have to be the same and it would be up to the School Board to decide. Commissioner Barfield asked that Bryant, Miller & Olive look at the districts to decide if they needed to be changed and also requested that the prison population issue be addressed. Attorney Bird stated that Bryant, Miller & Olive needed to be contracted with in order to make any legal recommendations. Chairman Nelson stated it would be difficult to divide the prison into each district. Commissioner Barfield stated that she wanted equal representation and that this law firm understood the history of redistricting in the county and assured there would be public input. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and carried 4 to 1 (Nelson opposed), the Board accepted the proposal and decided to move forward with the re-districting process.** Citizen CP Miller expressed concern about the county not putting this out for bid. Attorney Bird stated that the Board could extend contractual agreements for professional services. Commissioner Boyd stated that the contract could be placed under two separate agreements with two separate companies to allow it to go under the \$10,000 threshold.

**ITEM 5(k): Road Inventory**

13. Citizen Phil Calandra presented a slideshow documenting the Board's decisions related to the Road Inventory list. He explained that this was the result of an objective and public process which could be used as an information tool on deciding what to do with the future of the county roads as a working and living document. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the Clerk as the Custodian of the Road Inventory list.**

**ITEM 5(l): Road Construction Bids**

14. County Coordinator Parrish Barwick introduced this item. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved Peavy and Sons as the low bidder for asphalt construction on roads that have been prepared by the county. On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved Littlefield Construction as the alternative surface supplier.** County Coordinator Parrish Barwick requested that staff negotiate with the low-bidders on three turnkey projects to get within an acceptable range of costs that the county could manage on its own. **On motion by Commissioner Barfield, seconded by Commissioner Walker and carried 4 to 1 (Boyd opposed), the request was approved.** Commissioner Boyd stated he would rather work on these issues in a workshop setting by developing a plan. Commissioner Barfield stated that constituents are telling her to move forward and that she believes in proceeding with the roads that have been stabilized. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the decisions to place asphalt on Indian Hills and to go with the recommendation from the County Coordinator on the Lloyd Acres project were approved. On motion by Commissioner Boyd, seconded by Commissioner Bishop and unanimously carried, the decision to place chip-seal surface on Tyson and Casa Bianca Roads was approved.** County Coordinator Parrish Barwick requested the ability to look at equipment for road construction in order to cut the cost of construction and hauling. **On motion by Commissioner Boyd, seconded by Commissioner Walker and unanimously carried, the request was granted.**

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**ITEM 8: Commissioner Discussion Items**

- 15. Commissioner Bishop informed the Board that FWC would be removing the dam at Sneeds Smokehouse in order to restore the area to its original condition.
- 16. Commissioner Barfield stated that the Board needed to officially move the US-19 project to Tier 1 status on the bicycle and pedestrian master plan.
- 17. Commissioner Walker stated that there was an unresolved issue related to the county obtaining a secondary boat ramp from the Boland family. He further stated that the county may have to revisit the Malloy landing issue if his negotiations with the Boland's were not productive.

**ITEM 11: Adjournment**

- 18. The warrant register was reviewed and bills ordered paid.
- 19. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
February 21, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

**ITEM 2: Public Announcements, Presentations & Awards**

1. Chairman Nelson presented a framed picture and expressed his appreciation for the Past Professional Educators and Staff of the old Howard Academy.
2. Economic Development Director Julie Conley announced the Barrel Racing event at the Horse Arena on March 23<sup>rd</sup>.

**ITEM 3: Consent Agenda**

3. Commissioner Boyd requested that items (g) and (h), Amended Redistricting Proposal and Recommendations and Requirements for Redistricting respectively, be removed from the agenda as they were placed after the deadline. Citizen Kate Calvin requested that the redistricting process be transparent. School Board member Shirley Washington expressed displeasure at the School Board not being consulted about re-districting. Citizen Charles Parrish stated that the county should be mindful of wasting money on the redistricting process. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, the Board approved the removal of these items. On motion by Commissioner Boyd, seconded by Commissioner Bishop and unanimously carried, the agenda as amended, was approved. On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the minutes of the December 20<sup>th</sup> Regular Session were approved.**

**ITEM 4: Citizens Request and Input on Non-Agenda Items**

4. Citizen Kate Calvin recommended that the county hire an expert mapper for redistricting and presented a work history of a mapper she recommended.

**ITEM 5(a): Tyson Road**

5. Citizen Jerry Sutphin stated that Tyson Road was one of the original roads to be paved under the road bond and that the road needed to be stabilized with pavement in order to access the landfill for debris disposal. Commissioner Walker stated that Tyson Road was a border road between districts 3 & 5 and that he was not sure if chip seal was adequate. Citizen Marvin Graham stated that in his experience chip seal roads did not last. This item was postponed until after the public hearing.

**ITEM 6: PUBLIC HEARING – Cell Tower Appeal**

6. Attorney Scott Shirley, representing county staff, explained that the cell tower decision of the planning commission related to the property located near Waukeelah was appealable to the Jefferson County Board of County Commissioners as a quasi-judicial public hearing. Mr. Shirley stated that the standard of review was substantial competent evidence showing a failure to comply with the land development code. Mr. Shirley asked the Board members if any of them had any ex parte communications. Commissioner

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Walker stated that he had contact with the appellants discussing facts not necessarily spoken of at the Planning Commissioner level. Commissioner Barfield stated she had a conversation with one of the attendees at the Planning Commission meeting and email contact with the appellant Mr. Fred Williams. Commissioners Boyd, Bishop and Nelson stated they had no ex parte communications about this matter. Appellant Fred Williams stated he was opposed to where this tower was proposed to be placed in relation to his property. He also stated that the easement being utilized was not allowed for commercial purposes. Attorney David Theriaque, representing the applicant Stephen Monroe, asked Mr. Williams if he was a certified appraiser or engineer, to which answered in the negative. Citizen Janice Plain attempted to introduce some notes into evidence, to which most were denied on basis of hearsay by the Board's attorney. Mrs. Plain also spoke of the easement issue. The following people spoke against the cell tower: Bridget Eades, Lyman Walker, Philip Burgess, Jim Snyder and Roger Walker. The following people spoke in favor of the cell tower: Charles Hubbard, John Finlayson, Richard Bray, Pam Hubbard, Stephen Monroe and Darrell Liford. Attorney David Theriaque stated that the burden was on the appellant to show something that the Planning Commission or Planner failed to apply. He presented the tower necessity report by Beacon. Mr. Theriaque asked Planning Official Bill Tellefsen if he had reviewed Beacon's application and whether or not they complied. Mr. Tellefsen responded in the affirmative and stated that he had recommended approval to the Planning Commission because it met all of the requirements. Mr. Theriaque introduced appraiser David Talby as an expert witness, who stated there was no factual data to show a diminution in value of surrounding properties due to the tower. Appellant Fred Williams stated that the environmental impacts needed to be considered. Attorney Theriaque stated that the closest wetland was over 500 feet away and that the evidence before the Board tonight supports upholding the unanimous Planning Commission vote on the issue as well as staff's recommendation. Attorney Scott Shirley stated that there were no issues regarding code requirements raised tonight and that this was the most thorough application the Planning Office had ever reviewed. His recommendation was to sustain the Planning Commission's decision. **On motion by Commissioner Bishop, seconded by Commissioner Boyd and unanimously carried, the Board accepted and upheld the Planning Commission's decision regarding the cell tower.**

**ITEM 5(a): Tyson Road (continued)**

7. Commissioner Boyd presented slides on chip seal versus asphalt and contended that by using chip seal, the road bond money could be stretched out and everyone would benefit. Commissioner Barfield stated that the Tyson Road divided two districts and that both Commissioners needed to weigh in on the issue. Citizen C.P. Miller stated that the Board should allow the County Coordinator to come back and tell the Board which roads would work best with chip seal based on his experience. Attorney Bird stated that the average life expectancy on work performed needed to be around 11 years and that professional advice was needed on the life expectancy of chip seal application. Chairman Nelson recommended moving forward and bringing this item back on a future agenda.

**ITEM 5(b): Lloyd Sidewalk Project**

8. Citizen Charles Parrish stated that the sidewalk should start on the west end of Old Lloyd Road where most of the people reside and the right of way is larger. Clerk of Court Kirk Reams stated that the project was presented at a County Commission meeting as starting at SR-59 moving westward as funds allowed. Commissioner Barfield stated she had asked the Board to pitch in more money for the project. Engineer Alan Wise stated that once the need has been identified by FDOT, it will be easier to obtain future funding.



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Commissioner Barfield stated there would be a public meeting on this issue in Lloyd on March 12<sup>th</sup> and that future funding would be pursued.

**ITEM 5(c): Sidewalk Prioritization Within Bicycle/Pedestrian Master Plan**

9. Commissioner Barfield explained that the US-19 sidewalk project could not be originally placed under the Tier 1 projects because it was omitted from the original plan. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the US-19 sidewalk project was moved from Tier 2 to Tier 1. On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Lloyd Sidewalk system was assured of Tier 1 status.**

**ITEM 5(d): Fire Assessment Study Presentation**

10. Consultant Jeff Rackley, with Government Services Group, presented a slideshow to the Board on the issues with the Fire Assessment study. Mr. Rackley informed the Board that with city residents not paying equally for fire services, there was a fair and equitable issue with the assessment based on the services the city was receiving. Mr. Rackley stated that, in his opinion, the best option was for the City Council to consent to having the fire assessment levied by the county; otherwise, the city could provide their own fire service. Clerk of Court Kirk Reams stated that he, Fire Rescue Chief Mark Matthews and Mr. Rackley were working with city staff on this matter. Chairman Nelson asked that this group continue working with the city to move this issue forward.

**ITEM 5(e): Sunday Alcohol Sales**

11. County Attorney Buck Bird stated that if the Board chose to move forward, the 1 am to 7 am restriction would be applied to Sunday as well. He informed the Board that the Sunday Alcohol sale resolution would only apply to the unincorporated areas of the county. Commissioner Walker stated that he would have Attorney Bird research whether he would have to recuse himself from a final vote on the issue. Citizen Kate Calvin demonstrated the survey on the Jefferson Voice website. **On motion by Commissioner Barfield, seconded by Commissioner Walker and carried 4 to 1 (Bishop opposed), the decision to advertise to for a public hearing on this matter was approved.**

**ITEM 5(f): Tax Abatement Draft Ordinance**

12. County Attorney Buck Bird presented a draft ordinance for tax abatement. He informed the Board that the language did not indicate a company requiring 10 new employees each year and that the Board did not have to give full, 100% tax breaks, but rather could graduate the tax breaks over time and per applicant. Commissioner Walker expressed concern with giving new businesses unfair advantages compared to existing businesses. Commissioner Barfield asked whether or not the City of Monticello could be included. Attorney Bird stated that the Board could not lower the city's taxes. **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, this item was set for public hearing on March 21<sup>st</sup>.**

**ITEM 5(i): Road Width Alternatives and Specifications**

13. Commissioner Boyd deferred this item to the next agenda.

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**ITEM 8: Citizen's Forum**

14. Citizen Paul Henry expressed appreciation to the Board for staying and listening throughout such a long meeting.
15. Citizen C.P. Miller expressed appreciation for the work being done on the county roads.

**ITEM 9: Commissioner Discussion Items**

16. Commissioner Barfield gave an update on the crepe myrtle maintenance on Highway 90.
17. Commissioner Boyd stated his desire to set up a workshop and go visit some chip seal roads in south Georgia.

**ITEM 11: Adjournment**

18. The warrant register was reviewed and bills ordered paid.
19. **On motion by Commissioner Bishop, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**


Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

**ITEM 6(a): Resolutions of Support - USDA Rural  
Dev. Grant/Industrial Park Warehouse**



## MEMORANDUM

TO: JEFFERSON COUNTY COMMISSIONERS  
FROM: JULIE CONLEY   
DATE: April 9, 2013  
RE: USDA RURAL DEVELOPMENT GRANT APPLICATION

As you know, we have submitted an application to the USDA Rural Development for funds to offset the costs of constructing the American Hunter warehouse in the Industrial Park. Chairman Nelson has already signed the majority of the forms and they have been forwarded to the District Office in Marianna for review. I was notified yesterday of the need to submit two additional resolutions in support of the project.

The document in your packet identified as "RD Instruction 1942-G" resolves not to allow a private business to use the facility if doing so will cause the transfer of jobs from another area, resulting in an increase in unemployment in that area. It also resolves not to allow the premises to be used for the production of goods or services for which there is insufficient demand. Thirdly, it requires approval from the Department of Labor, through Rural Development, of an agreement to allow a private business enterprise to occupy the premises. Obviously, they already know your plans for the building and, in fact, have a letter from Tom and Sarah Cooksey stating their intentions.

The other resolution is self-explanatory. However, please note in the last *WHEREAS*, where it states the County is prepared to contribute an estimated \$1,632,150 towards this project, this includes funds previously received from the Feasibility Study Grant, the Rural Infrastructure Grant, the City's in kind contributions, the architectural plans and drawings, the land value, improvements already made by the County and the loan from FMB. Basically, it's the difference between the total cost of the overall project and the amount of the grant request.

These resolutions are due in the District Office by April 17, so I am hopeful you will adopt them on the 16<sup>th</sup>. If you have any questions, please contact me prior to the meeting. I will be out of the office this Thursday and Friday, but available by cell phone. 850-519-7099.

RESOLUTION

Whereas the Board of County Commissioners of Jefferson County, Florida, (hereinafter called public body) desires to obtain financial assistance from the Rural Development, United States Department of Agriculture, pursuant to Section 310 B of the Consolidated Farm and Rural Development Act, for the purpose of providing a warehouse and office for lease to an Internet-based distribution company, which is a small and emerging business with less than \$1 million in annual gross income and less than 50 employees (herein referred to as the facility) and as a condition to and in consideration of receiving financial assistance from Rural Development, this resolution is being adopted.

Therefore, in consideration of the premises the public body agrees as follows:

1. No private business enterprises shall be allowed to use or occupy the facility if such use or occupancy would be calculated to, or is likely to, result in the transfer from one area to another of any employment or business activity provided by operations of the private business enterprises. This limitation shall not be construed to prohibit use and enjoyment of the facility by such private business entity through the establishment of a new branch, affiliate, or subsidiary if the establishment of such branch, affiliate, or subsidiary will not result in the increase in unemployment in the area of original location (or in any other area where such entity conducts business operations). The private business enterprise for which the facility is being provided is expanding its operations. This requires vacating the existing bases of operation and re-locating to a facility adequate to house all warehousing, shipping and office operations. Existing jobs will be retained and additional jobs created.
2. No private business enterprises shall be allowed to use or occupy the facilities if such use or occupancy would be calculated to, or is likely to, result in an increase in the production of goods, materials, or commodities, or the availability of services or facilities in the area, where there is not sufficient demand for such goods, materials, commodities, services or facilities to employ the sufficient capacity of existing competitive commercial or industrial enterprises, unless such financial or other assistance will not have an adverse affect upon existing competitive enterprises in the area.

RD Instruction 1942-G  
Guide 2  
Page 2

3. Prior to allowing the use or occupancy of the facilities by any private business enterprise, the public body shall clear such use or occupancy with the Manpower Administration, Department of Labor, Washington, DC, by submitting information required by the Department of Labor for certification under the Act. This information shall be submitted to Rural Development for transmittal to the Department of Labor. The public body agrees to make no final commitment with any private business enterprise regarding such use or occupancy if the Department of Labor issues a negative certification under the Act. The public body shall obtain prior clearance in this matter for a period of three years after the date of an affirmative certification by the Department of Labor on the application for financial assistance now pending before the Rural Development.

This resolution shall be in force and effect immediately.

The voting was yeas \_\_\_\_\_, nays \_\_\_\_\_, absent \_\_\_\_\_.

\_\_\_\_ Board of County Commissioners  
Jefferson County, Florida

\_\_\_\_\_  
John Nelson, Sr.  
Chairman\_\_\_\_\_

Certification

I, the undersigned, as Clerk of Court for Jefferson County, Florida, do hereby certify that the foregoing resolution was duly adopted at a meeting of the Jefferson County Commission, duly called and held on the 16<sup>th</sup> day of April, 2013, and that such resolution has not been rescinded or amended in any way. Dated this 16th day of April, 2013.

\_\_\_\_\_  
Kirk Reams  
Clerk of Court

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE COUNTY COMMISSION OF JEFFERSON COUNTY, FLORIDA, TO AUTHORIZE THE SUBMITTAL OF A RURAL BUSINESS ENTERPRISE GRANT (RBEG) APPLICATION IN AN AMOUNT NOT TO EXCEED \$199,999 TO THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT, AND TO ACCEPT THE RBEG UPON SAID GRANT BEING AWARDED TO JEFFERSON COUNTY FOR THE PURPOSE OF ASSISTING A SMALL AND EMERGING BUSINESS.

**WHEREAS**, the Jefferson County Commission desires to obtain financial assistance from the United States Department of Agriculture (USDA) Rural Development, pursuant to section 310 B of the Consolidated Farm and Rural Development Act, for the purpose of providing a warehouse and office for a small and emerging business with less than \$1 million in annual gross income and less than 50 employees, in the Jefferson County Industrial Park; and

**WHEREAS**, the Jefferson County Commission is aware that the RBEG grant application titled “Jefferson County Industrial Park – Warehouse Construction for American Hunter, Inc.” will help the County achieve its goal of diversifying the economy and creating jobs; and

**WHEREAS**, the Jefferson County Commission has consented to implement improvements to the property in the Jefferson County Industrial Park;

**WHEREAS**, the Jefferson County Commission recognizes that small business development will improve the local economy and provide job opportunities; and also recognizes the necessity and value of providing incentives for encouraging such development; and

**WHEREAS**, the Jefferson County Commission understands that certain documentation is required by all applicants obtaining financial assistance through USDA, and that if funds are used for construction purposes, that the County must adhere to specific criteria required by USDA; and

**WHEREAS**, the County’s FY12-13 budget is unable to support 100% of the project funding but is prepared to contribute an estimated \$1,632,150 towards the project, and requests funding from USDA, Rural Development for the remainder of the project cost.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF JEFFERSON COUNTY, FLORIDA THAT:**

**Section I.** The foregoing recitals are true and correct and are expressly incorporated herein by references and made part hereof.

**Section II** The County hereby expresses its desire to participate in the Rural Business Enterprise Grant Program through USDA Rural Development.

**Section III** The County hereby pledges its full and strong support to the efforts required for the submittal of the application and the implementation if awarded.

**Section IV** The Chairman of the Board of County Commissioners is hereby authorized to sign said application(s) and all related document(s).

***RESOVLED*** this 16th day of April, 2013, by the County Commission of Jefferson County, Florida.

BOARD OF COUNTY COMMISSIONERS  
JEFFERSON COUNTY, FLORIDA

BY:

\_\_\_\_\_  
John Nelson, Sr.  
Chairman

ATTEST:

\_\_\_\_\_  
Kirk Reams  
Clerk of Courts



## **ITEM 6(b): NRCS UPDATE**



**PREBLE-RISH INC**  
CONSULTING ENGINEERS & SURVEYORS

**Gulf County**

324 Marina Drive  
Port St. Joe, FL 32456

P 850.227.7200

F 850.227.7215

**Bay County**

203 Aberdeen Parkway  
Panama City, FL 32405

P 850.522.0644

F 850.522.1011

**Walton County**

877 CR 393 North  
Santa Rosa Beach, FL 32459

P 850.267.0759

F 866.557.0076

**Gadsden County**

20 East Washington Street  
Quincy, FL 32351

P 850.875.4751

**Calhoun County**

20684 Central Avenue East  
Blountstown, FL 32424

P 850.674.3300

**Wakulla County**

36 Jasper Thomas Road  
Crawfordville, FL 32327

P 850.528.0300

**Jefferson County**

Garden Square  
187 East Walnut Street  
Monticello, FL 32344

P 850.997.2175

**Dixie County**

23414 SE 349 Hwy  
P.O. Box 3  
Suwannee, FL 32692

P 352.542.2414

**Okaloosa County**

2110 Lewis Turner Boulevard  
Ft. Walton Beach, FL 32547

P 850.200.4783

April 10, 2013

Mr. Kirk Reams

Jefferson County Board of County Commissioners  
1 Courthouse Circle  
Monticello, FL 32344

Re: Jefferson County NRCS Drainage Projects

Mr. Reams,

The purpose of this memo is to provide an update on the status of the Jefferson County NRCS drainage projects. We have been in negotiations to revise the scope of the projects in an effort to get the projects within budget. Below are detailed status reports of each project.

**Cody Church Road** – The original bid for this project was under budget and approved at the March 7, 2013 Commission Meeting. Bonds were received and this work is scheduled to begin on Monday, April 15.

**Thompson Valley #1** – This project was approved at the March 7, 2013 Commission Meeting. The scope has been negotiated to get the project within budget. Bonds were received and this work is scheduled to begin on Monday, April 15.

**Thompson Valley #2** – This project was originally about \$30,000 over budget. We have been working with the contractor to reduce the cost of this project. We believe that we have performed as much reduction as possible and still meet the criteria of the NRCS program, but we are still \$2,000 over budget the original projected budget. If the County wishes to proceed with this project, the Board will need to agree to provide an additional \$2,000 match. **We are recommending that the County proceed with this project, and are requesting approval of the amended project budget.**

**Indian Hills Road** – This project was originally about \$45,000 over budget. We have been working with the contractor to reduce the cost of this project. We believe that we have performed as much reduction as possible and still meet the criteria of the NRCS program, but we are still \$5,000 over the original projected budget. If the County wishes to proceed with this project, the Board will need to agree to provide an additional \$5,000 match. **We are recommending that the County proceed with this project, and are requesting approval of the amended project budget.**

**Old Drifton Road** – This project was originally \$184,000 over budget, and we originally only received one bid on this project. We re-advertised to solicit more bidders and the results of that bid were still over budget by \$12,000. We have not been able to identify an area

where we would be able to provide additional savings. If the County wishes to proceed with this project, the Board will need to agree to provide an additional \$12,000 match. **We are recommending that the County proceed with this project, and are requesting approval of the amended project budget.**

**St. Augustine Road** – This project was originally \$45,000 over budget. We have been working with the Contractor to reduce the cost of this project. We believe that we have performed as much reduction as possible and still meet the criteria of the NRCS program, but we are still \$40,000 over budget the original projected budget. If the County wishes to proceed with this project, the Board will need to agree to provide an additional \$40,000 match. The County always has the option to NOT proceed with the project. **We are asking for direction on this project.**

**Turkey Scratch Road** – This project was originally \$303,000 over budget, and we originally only received one bid on this project. We re-advertised to solicit more bidders and the results of that bid were still over budget by \$100,000. We have identified an area that will provide a savings of \$10,000, but the project will still be over by \$90,000. If the County wishes to proceed with this project, the Board will need to agree to provide an additional \$90,000 match. The County always has the option to NOT proceed with the project. **We are asking for direction on this project.**

**CR 257 @ Aucilla Bridge** – This project was originally \$449,000 over budget, and we originally only received one bid on this project. We re-advertised to solicit more bidders and the results of that bid were still over budget by \$66,000. We have not been able to identify an area where we would be able to provide additional savings. If the County wishes to proceed with this project, the Board will need to agree to provide an additional \$66,000 match. The County always has the option to NOT proceed with the project. **We are asking for direction on this project.**

To re-iterate, I am asking for approval and/or direction on 6 of the projects above. If you or any of the commissioners need any additional information while this is being considered, please do not hesitate to contact me.

Thank you,  
**Preble-Rish, Inc.**



Alan Wise, P.E.  
Sr. Project Manager

**ITEM 6(c): SCOP SUBMITTAL  
RECOMMENDATIONS**



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**Okaloosa County**

2110 Lewis Turner Boulevard  
Ft. Walton Beach, FL 32547

P 850.200.4783

April 10, 2013

Via email and hand delivery

Mr. Kirk Reams  
Clerk of Court  
1 Courthouse Circle, Room 10  
Monticello, Florida 32344

**RE: 2018 SCOP Submittals**

Dear Mr. Reams,

In response to FDOT's solicitation for SCOP candidates, we have been reviewing many roads over the past few weeks. Based on the criteria set forth in FDOT's SCOP Program we recommend the following roads (in this order):

- 1) Big Joe Road
- 2) Barrington Road
- 3) Waukeenah Highway (from U.S. 19 to U.S 27)
- 4) Thompson Valley/Turkey Scratch Road (from U.S 19 to Aucilla Highway)

The solicitation from FDOT is for two candidate projects. I am requesting approval from the Board to submit candidates (1) and (2). If you or the Commissioners need any additional information while considering this request, please do not hesitate to let me know.

Sincerely,

**PREBLE-RISH, INC.**

**Alan Wise, P.E.**  
**Senior Project Manager**