



# BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

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**Benjamin "Benny"  
Bishop**  
District 1

**John Nelson, Sr.**  
District 2

**Hines F. Boyd**  
District 3

**Betsy Barfield**  
District 4

**Stephen Walker**  
District 5

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**Regular Session Agenda  
June 4, 2013 at the Courthouse Annex  
435 W. Walnut St. Monticello, FL 32344**

1. **9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
3. **Consent Agenda**
  - a) **Approval of Agenda**
  - b) **Minutes of April 4, 2013 Regular Session**
  - c) **Minutes of April 16, 2013 Regular Session**
  - d) **Minutes of May 7, 2013 Regular Session**
  - e) **Civility Proclamation**
4. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit, No Commissioner Discussion)**
5. **General Business**
  - a) **Small Business Development Program Consulting Agreement Discussion – Dallas Garrett/Comm. Boyd**
  - b) **Main Street Funding Request – Anne Holt**
  - c) **Main Street Historic Jail Renovation Project Resolution – Anne Holt**
6. **PUBLIC HEARING: ORDINANCE ON COMMERCIAL OUTDOOR RECREATIONAL FIRING RANGES**
7. **County Coordinator's Report**
8. **Citizen's Forum (3 Minute Limit, Commissioner Discussion Allowed)**
9. **Commissioner Discussion Items**
10. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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**Kirk Reams**  
Clerk of Courts

**Parrish Barwick**  
County Coordinator

**Bird & Sparkman, P.A.**  
County Attorney

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## **ITEM 3: CONSENT AGENDA ITEMS**

BOARD OF COUNTY COMMISSIONERS  
MINUTE BOOK 23, PAGE \_\_\_\_\_

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
April 04, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

**ITEM 3: Consent Agenda**

1. **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, the consent agenda—consisting of the approval of the agenda— was approved.**

**ITEM 5(a): Road Maintenance on Fishburn Lane**

2. Commissioner Walker introduced this item and stated that this road used to be maintained by the county. County Coordinator Parrish Barwick stated that the easement had changed and had not been maintained since. Chairman Nelson recommended going back and doing further research on the history of the road and bringing this information back to a future meeting.

**ITEM 5(b): Road Bond Budgeting**

3. Commissioner Boyd presented his proposed plan for Road Bond expenditures. **Commissioner Boyd made a motion to add his presented roads to the list. This motion died for lack of a second.** Commissioner Barfield stated that there was a unanimous vote to move forward with the list of roads already presented. Chairman Nelson stated that staff was given the task to move forward with a list of roads. Commissioner Boyd stated the Board had never voted on how the money was to be allocated, which he called irresponsible.

**ITEM 5(c): Board Meeting Time/Date**

4. Commissioner Barfield introduced this item and asked that the Board consider moving the date and time of the BOCC meetings to avoid numerous conflicts. **Commissioner Barfield made a motion to move the meetings to the first and third Tuesdays, both at 6 pm, to which Commissioner Walker seconded for discussion.** Commissioner Bishop stated that Commissioners were elected knowing that Thursdays were the meeting dates. Citizen Dick Bailar informed the Board that the City meets on the first Tuesday evening of the month. **Commissioner Barfield amended her original motion to keep the first meeting of the month at 9 am, to which Commissioner Walker seconded. The amendment passed 3 to 2 (Bishop, Nelson opposed). The motion as amended passed 3 to 2 (Bishop, Nelson opposed).** Citizen C.P. Miller stated that the Board was making a major change without a public hearing on the matter.

**ITEM 6(a): Proposed FLUM Amendments**

5. Planning Official Bill Tellefsen and Planning Attorney Scott Shirley introduced this item. The first group of amendments presented were parcels located near the city limits that were in need of a county land use designation that was mistakenly omitted. Attorney Shirley stated that state law required these parcels to have a designation. Mr. Tellefsen requested that he be allowed to move forward with the process of designating these

parcels as mixed use business residential. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, this request was approved.** The second group of amendments pertained to a recommended change of parcels in the Limestone Road area from AG-20 to AG-5. Commissioner Barfield expressed concern about potentially adding more homes in this area and stated that land owners needed to petition the Planning Commission if they desired this change. Commissioner Bishop agreed that if land owners came forward, there should be no problem. Chairman Nelson stated that the consensus of the Board was that this be a property owner-driven request.

**ITEM 6(b): Briefing on Proposed Firing Range Ordinance**

6. Attorney Shirley informed the Board that firing ranges were currently permitted as a special exception. He recommended removing this requirement and instead having any firing ranges go through a site plan review. He also recommended a minimum parcel size of 20 acres. Attorney Shirley stated he would bring this back to a future meeting for another briefing.

**ITEM 6(c): Fire Station Construction Budget**

7. County Coordinator Parrish Barwick stated that staff had brought back a proposal that would not require the county borrowing funds. Engineer Alan Wise stated he had worked with a contractor to reduce the cost of the project. Fire Rescue Chief Mark Matthews presented the construction budget to the Board. Commissioner Boyd voiced concerns about depleting the Fire Assessment fund and using fiscally constrained monies. Citizen Paul Henry commended staff for cutting \$414,000 from the original budget. Citizen Dick Bailar stated that fiscally constrained funds should be used to benefit the county for years to come. County Coordinator Barwick stated that the General Fund was required to participate in the funding of this facility, as it was not a “fire only” operation. **On motion by Commissioner Walker, seconded by Commissioner Bishop and carried 4 to 1 (Boyd opposed), the Board approved moving forward with the Fire Station construction.**

**ITEM 6(d): ARPC Hazardous Waste Management Practices**

8. County Coordinator Parrish Barwick presented this item and stated that the county was required to do this on an annual basis. He further added that ARPC has consistently performed this function for the county. Commissioner Barfield requested that this item be postponed until later in the meeting in order for her to review the documentation.

**ITEM 6(e): Martin Road Update**

9. County Engineer Alan Wise stated that he had been meeting with the Tractor Supply developers and they were amenable to performing the repairs on Martin Road. Commissioner Boyd requested to be included in the discussions and stated that the road could not be fixed by patching. Citizen Anne Phillips presented pictures of the damage and asked that it be resolved. Chairman Nelson recommended bringing a resolution to this matter back before the Board at a future meeting.

**ITEM 6(d) – cont’d: ARPC Hazardous Waste Management Practices**

10. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the agreement with ARPC.**

**ITEM 7: Citizen's Forum**

11. Citizen Henry Gohlke voiced concerns about the progress of the new concession stand at the Recreation Park. Commissioner Barfield stated that plans were being revised in order to keep costs down.

**ITEM 8: Commissioner Discussion Items**

12. Commissioner Walker stated he was working with Alan Wise on a grant to clean up the springs at the Wacissa River Park.
13. Commissioner Barfield requested that the Fire Assessment study proceed and also requested that the contract extension for Dr. Dallas Garrett be placed on the next agenda.
14. Clerk of Court Kirk Reams announced that Commissioner Walker had turned in the proper paperwork for his recusal at the last meeting.

**ITEM 9: Adjournment**

15. The warrant register was reviewed and bills ordered paid.
16. **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, the meeting was adjourned.**

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
April 16, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

**ITEM 3: Consent Agenda**

1. **Commissioner Boyd made a motion to add the extension of Dr. Dallas Garrett’s contract to the agenda, to which Commissioner Walker seconded for discussion.** Commissioner Barfield had requested that it not be on the agenda for this meeting in order to give Dr. Garrett time to compile information she had requested. Commissioner Boyd stated that the contract expired this week and therefore needed to be on the agenda for this meeting. Commissioner Barfield stated that she needed information to verify the results of Dr. Garrett’s efforts. Citizens Ann Holt, Matt Simpson, Eddie Yon, Tracey Jackson, Bobbie Golden, Marianne Arbulu, Vivian Royster and Jack Carswell spoke in favor of Dr. Garrett’s work. Citizen Mark Kessler stated Commissioners had a duty to verify their funds were being spent wisely. **The motion to have this item added to the general business agenda was carried 3 to 2 (Barfield and Nelson opposed). On motion by Commissioner Boyd, seconded by Commissioner Walker and unanimously carried, the consent agenda—consisting of the approval of the agenda and the minutes of the February 7<sup>th</sup> and February 21<sup>st</sup> regular sessions—was approved.**

**ITEM 5(a): RESTORE ACT Committee Discussion**

2. Commissioner Barfield introduced this item and presented a proposed committee structure for the RESTORE ACT. She requested that each Commissioner submit three names of people that would like to serve on subcommittee areas by the next Board meeting. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, a committee consisting of one appointee by each Board member and one representative from the City and School Board was approved.**

**ITEM 5(b): Dr. Dallas Garrett’s Small Business Development Contract Extension**

3. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the Board extended Dr. Garrett’s contract to the night meeting in May.**

**ITEM 6(a): Resolutions of Support for USDA Rural Development Grant/Industrial Park Warehouse**

4. Economic Development Director Julie Conley introduced this item and asked for a resolution of support for a grant of \$199,999 to help offset the cost of the American Hunter project. Commissioner Barfield asked if the resolution could be amended to include past grants and in-kind work to be listed in the application as already contributed. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the resolution of support as amended was approved.**
5. Citizen Paul Henry commented that this was government picking winners and losers.

6. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the resolution approving the application.**

**ITEM 6(b): NRCS Update**

7. Clerk of Court Kirk Reams and County Engineer Alan Wise introduced this item. Mr. Wise stated that Thompson Valley #2, Indian Hills and Old Drifton Road were \$2000, \$5000 and \$12,000 short respectively. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the Board voted to move forward with Thompson Valley #2 and Indian Hills at this time.**

**ITEM 6(c): SCOP Submittal Recommendations**

8. Clerk of Court Kirk Reams and County Engineer Alan Wise introduced this item. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the Board approved the SCOP recommendations of Big Joe Road and Barrington Road.**

**ITEM 6(d): RESTORE ACT Project Discussion/Review**

9. County Coordinator Parrish Barwick presented this item and stated that there were over 20 projects submitted thus far. He further stated that he was in favor of analyzing water crossings on dirt roads in the county for pavement in order to help with runoff issues.

**ITEM 7: Citizen's Forum**

10. Citizen Bobbie Golden volunteered to help Dr. Dallas Garrett with the process of compiling information to show the results of his work.

**ITEM 8: Commissioner Discussion Items**

11. Commissioner Barfield spoke on inland port opportunities along the railroad line in the county.
12. Chairman Nelson informed the Board that the School Board would like to use the Annex for an event in July. The consensus of the Board was to grant this request.

**ITEM 9: Adjournment**

13. The warrant register was reviewed and bills ordered paid.
14. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.**

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk

BOARD OF COUNTY COMMISSIONERS  
MINUTE BOOK 23, PAGE \_\_\_\_\_

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
May 07, 2013

The Board met this date in regular session. Present were Chairman John Nelson, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Stephen Walker. Also present were County Coordinator Parrish Barwick, County Attorney Buck Bird and Clerk of Court Kirk Reams.

**ITEM 3: Consent Agenda**

1. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the consent agenda—consisting of the approval of the agenda, the minutes of the March 7<sup>th</sup> Regular Session and the FAC/NACO Annual Conference Registration—was approved.**

**ITEM 4: Citizen’s Request and Input on Non-Agenda Items**

2. Citizen Troy Avera stated he would like to see the drainage issue at the Jefferson Arts Center addressed.

**ITEM 5(a): Jimmy Fulford Resolution**

3. Sheriff David Hobbs informed the Board that the Legislature did not act on the naming of any roads and that he would be bringing this resolution back next year prior to the legislative session.

**ITEM 5(b): NRCS Update**

4. County Engineer Alan Wise informed the Board that NRCS officials had contacted him about increased funding. Clerk of Court Kirk Reams stated that 7 of the 8 projects could be done for the original \$189,000 committed or all 8 could be done for an extra \$45,000. Commissioner Boyd stated he was not in favor of funding these projects out of fiscally constrained money. County Coordinator Parrish Barwick asked the Board not to look in-house as the Road Department was stretched thin. **Commissioner Boyd made a motion to pay for these projects out of the Road Bond funds, which died for lack of a second. On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved moving forward with all 8 projects with future discussions on how to pay for the 8<sup>th</sup> project.**

**ITEM 5(c): US-19 Beautification Grant**

5. County Engineer Alan Wise stated that the county would only be responsible for maintaining the areas planted with the grant. He also stated that there was a possibility of entering into an agreement with the city contingent on City Council approval. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the Board approved moving forward with accepting the project and working with the city.**

**ITEM 6(a): Martin Road Update/Proposal**

6. County Coordinator Parrish Barwick stated that developers of Tractor Supply were willing to put \$20,000 towards the cost of repairing Martin Road in exchange for a release of responsibility and a letter to the editor stating that they were good stewards of



the community. Citizen Anne Phillips stated she would like to see Martin Road restored to its original condition. Commissioner Boyd stated he would like to move forward with chip-sealing the road, given that the Littlefield road construction crew was currently working in the area. **On motion by Commissioner Boyd, seconded by Commissioner Walker and unanimously carried, the Board accepted the offer and terms from Tractor Supply. On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, the Board accepted the proposal of Littlefield Construction to repair Martin Road for the cost of \$40,000.**

**ITEM 6(b): Re-Districting Cost Information**

7. County Attorney Buck Bird stated that BMO legal fees would be \$2000 and KSA data analyzation costs would be \$4250 in order to determine whether re-districting was necessary to be performed. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the fee structure and moving forward.**

**ITEM 6(c): Firing Range Ordinance Discussion**

8. Planning Attorney Scott Shirley presented a draft ordinance to the Board. He stated that the minimum site size of 20 acres was increase to 40 acres. He asked for authorization to advertise and move forward with the public hearing process. The consent of the Board was to move forward.

**ITEM 6(d): Solid Waste Request for Purchase of Wood Chipper**

9. County Coordinator Parrish Barwick stated that Solid Waste Director Beth Letchworth had requested to the purchase of a wood chipper to cut down on the cost of debris transportation. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the low bid of \$39,845 from Environmental Products of Florida was approved.**

**ITEM 6(e): Solid Waste Request for Purchase of Inmate Transportation Vehicles**

10. County Coordinator Parrish Barwick stated that Solid Waste Director Beth Letchworth was in need of two vehicles for prison work crew transportation. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved purchasing the work trips off the state bid list for approximately \$26,500 each.**
11. Mr. Barwick asked for approval to go out for bid on two new road graders. By consensus, the Board granted this request.

**ITEM 6(f): Extension Request for Purchase of Outdoor Equipment**

12. County Extension Director John Lilly presented a bid list of equipment approved under his budget. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the low bidders on the equipment for a total of approximately \$24,800.**

**ITEM 7: Citizen's Forum**

13. Citizen Dick Bailar gave an update on the results of the legislative session.

14. Citizen Dan Hamedani voiced concerns over chip-seal being less quality than asphalt.

**ITEM 8: Commissioner Discussion Items**

15. Commissioner Walker requested permission to enter into discussions with the Boland family regarding the alternative landing issue and asked that Planning Attorney Shirley and Planning Official Bill Tellefsen be included in the discussions.
16. Commissioner Barfield requested that Board members submit names for RESTORE ACT committee members.
17. Commissioner Boyd requested that Curtis Mill Road be constructed at 12 feet wide and presented a petition signed by many of the residents. County Coordinator Parrish Barwick voiced concerns about liability issues and reducing standards on connectors. Commissioner Bishop stated that if there was right of way available, all roads needed to be at least 18 feet. Commissioners Barfield, Walker and Chairman Nelson concurred.

**ITEM 9: Adjournment**

18. The warrant register was reviewed and bills ordered paid.
19. **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, the meeting was adjourned.**

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

# PROCLAMATION

*Whereas*, the open exchange of public discourse is essential to the democratic system of government; and

*Whereas*, as a cornerstone of democracy Americans have observed certain rules of behavior generally known as civility;

*Whereas*, civility, derived from the Latin words “civitas” meaning city and “civis” meaning citizen, is behavior worthy of citizens living in a community or in common with others; and

*Whereas*, displays of anger, rudeness, ridicule, impatience, and a lack of respect and personal attacks detract from the open exchange of ideas, prevent fair discussion of the issues, and can discourage individuals from participation in government; and

*Whereas*, civility can assist in reaching consensus on diverse issues and allow for mutually respectful ongoing relationships; and

*Whereas*, civility can uplift our daily life and make it more pleasant to live in an organized society; and

*Whereas*, the City, County and Local Government Law Section of The Florida Bar urges the adoption of a pledge of civility by all citizens in the State of Florida.

*Now, therefore, be it resolved*, by the County Commission of the County of \_\_\_\_\_ that the month of May is proclaimed as Civility Month, and calls upon all citizens to exercise civility toward each other.

*Passed and adopted* this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

\_\_\_\_\_  
CLERK

**ITEM 5(a): SMALL BUSINESS  
DEVELOPMENT PROGRAM CONSULTING  
AGREEMENT DISCUSSION**

# **Consulting Agreement for Economic Activity Strategic Planning Services and Small Business Development Program Services**

This consulting agreement is between *Dallas Garrett* (Consultant) and the *Jefferson County Board of County Commissioners* (Board) for (1) the purpose of working on and providing support for county-wide economic strategic planning activities and to (2) simultaneously operate an interim small business development program to provide assistance to both new and existing local businesses.

The parties recognize that Dallas Garrett (Consultant) is not an employee of Jefferson County and is acting as an Independent Contractor.

## **STRATEGIC PLANNING SERVICES**

The Consultant will assist the Board, an ad hoc economic development committee approved by the Board, and other interested citizens and groups, including the EDC, with strategic planning services to enhance economic activity. The strategic economic planning will provide clear goals, well defined strategies and specific tasks with time lines, individuals responsible for actions and estimated costs for each action necessary to complete the planning or plan.

The Consultant will meet with the various planning committees and groups a minimum of two times per month to develop a comprehensive economic strategic plan for Jefferson County. The planning activities will include, but not be limited to the following areas of study:

- Identify critical community and cultural assets and collect local business and economic statistics
- Develop an infrastructure assessment and a plan for necessary infrastructure improvement
- Develop a comprehensive plan for medium and large business recruitment to the county
- Develop a comprehensive Small Business Development Program plan
- Perform a business incubator analysis and develop a potential business incubator plan
- Develop a county-wide workforce development plan with the appropriate partners
- Identify the various groups needed to successfully implement a community-wide plan and a means to coordinate activities between such groups.

## **SMALL BUSINESS DEVELOPMENT SERVICES**

The Consultant will provide consulting and mentoring services to local citizens who want to start or expand a small business. These services will include business feasibility analysis, business plan development, assistance in locating funding sources, advice on setting up and managing a successful small business, market planning, and developing a 3-year financial plan.

TERMS

The Consultant will work a minimum of 40 hours per week. The Board will provide the Consultant with an appropriate office space to work with potential small business clients, a laptop computer with business software and mobile internet connection, printer, projection equipment for presentations, binding equipment, cell phone and administrative assistant support of 8 hours per week to help with business plan printing and binding to send to potential funding sources.

The consultant will report the progress monthly to the Board, including the following:

- Number of potential clients that have come to the office for assistance.
- Number of existing businesses that have requested assistance
- Number of potential new businesses that have asked for assistance
- Business plans completed
- Business plans funded
- Verify funding received by clients with a letter from the source
- Number of job created for each business

The program goals for the first six months shall include:

- Recruit a minimum of 10 new clients per month
- Locate 1-2 new funding sources per month
- Fund 4-6 businesses
- Deliver presentations regarding the small business development program to a minimum of 500 people within the county

This consulting agreement is for a period of twelve months starting on May 22, 2013 and ending on April 21, 2014. The Board shall pay the Consultant a consulting fee of \$48,000 for the twelve month period, payable in twice monthly installments. The Board and the Consultant may renew this agreement by mutual consent. Either party can cancel this contract with a 30 day written notice.

The parties mutually covenants with each other to indemnify and hold harmless each other against any and all claims, demands, damages, or injuries arising from the activities from any work or thing whatsoever done in or about the matters arising from any act or negligence of the other, their agents, contractors, or employees, guests, or arising from any accident, injury or damage whatsoever, however caused, to any person or persons, or to the property of any person, persons, corporation or corporations, occurring during such term on, in, or about this agreement.

\_\_\_\_\_  
Dallas Garrett, Consultant

\_\_\_\_\_  
Chairman  
Jefferson County Board of County Commissioners

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Kirk Reams  
Clerk of Court

Date: \_\_\_\_\_

**ITEM 5(b): MAIN STREET FUNDING  
REQUEST**



## MAIN STREET MONTICELLO

Post Office Box 923

Monticello, Florida 32345

850-576-0721 - [ahholt@ahholt.com](mailto:ahholt@ahholt.com)

May 16, 2013

Parrish Barwick, County Coordinator  
Members of the Jefferson County Commission  
450 West Walnut Street  
Monticello, Florida 32344

Dear Coordinator Barwick and Commission Members:

Thank you for supporting Main Street Monticello's First Floridians First Americans Conference last fall. We need your support now for our operating expenses. We added events this year and with the help of several interested citizens obtained lots of publicity for our town and county. We obtained several grants to support important programs including our important county archaeology conference, and a Smithsonian Museum Exhibit that will attract people to Monticello and Jefferson County. Visitors attracted by our programs will spend money in businesses in Monticello and Jefferson County.

Main Street volunteers work hard to get publicity for city and county activities. Our local newspaper carries stories on Main Street's accomplishments and our partnership activities with other local non-profits. The Tallahassee Democrat and WFSU TV and Radio regularly cover our activities. Main Street recently arranged for coverage of the Aucilla Sinkholes and the Old Jail Museum by Mike Plummer, producer of the Dimensions program on WFSU Television. We gained publicity for renovating the interior of the Old Monticello High School Building on Washington Street by taking "This Place Matters" photographs and submitting a challenge grant proposal to the National Trust for Historic Preservation.

We present street fairs to celebrate Halloween and Christmas that attract many visitors to Monticello and Jefferson County. These events grow larger every year. With the help of our Tourist Development Council we obtained a grant to add business signage in Courthouse Circle. We led the effort to obtain the large brown "Historic Monticello" signs on Interstate 10 and are helping seek a matching sign for the town of Lloyd. Notice Main Street's "Little Free Libraries" around town. WFSU TV plans to do a program on them.

We are planning the "Monticello Jail Museum" as a visitor attraction and were awarded a 2012-13 Florida Historic Preservation grant of \$50,000 to continue renovation of the building. We have spent that \$50,000 in Jefferson County. Many volunteers work to improve the Old Jail building, cleaning, painting and replacing old electric wiring. Part of the Old Jail building will house an office for the Main Street Program Manager and her two FSU graduate student interns making it easy to keep the building open several days each week to attract tourists.

We are requesting your continued support. Please consider a \$2500 donation out of your 2012-2013 budget for Main Street to continue our efforts to revitalize Monticello and Jefferson County.

Thank you for your attention, I look forward to hearing from you.

Sincerely,

Anne H. Holt, Ph.D., Project Manager  
Main Street of Monticello Florida, Inc  
[www.mainstreetmonticellofl.org](http://www.mainstreetmonticellofl.org)



**ITEM 5(c): MAIN STREET HISTORIC JAIL  
RENOVATION PROJECT RESOLUTION**

**RESOLUTION NO.**

**RESOLUTION SUPPORTING MAIN STREET MONTICELLO'S GRANT APPLICATION  
FOR REFURBISHMENT OF OLD JAIL BUILDING**

WHEREAS, Main Street of Monticello, Inc. is pursuing a grant for assistance in completing the refurbishing of the Old Jail Facility at 380 West Dogwood Street, and

WHEREAS, improvements at the facility will enable development of a museum, tourist attraction and gathering place for local non-profits, and

WHEREAS, the Jefferson County Commission supports the project as one which will enhance county historic preservation and economic revitalization efforts, and

WHEREAS, the county's designation as a Rural Area of Economic Critical Concern warrants favorable consideration of the application by the Florida Division of Historical Resources,

**BE IT THEREFORE RESOLVED AS FOLLOWS:**

Jefferson County Commission hereby enthusiastically urges the Division of Historical Resources to approve the grant application of Main Street Monticello.

This Resolution presented and passed in open session this, 2013

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Kirk Reams, Clerk of Court

**ITEM 6: PUBLIC HEARING: ORDINANCE ON  
COMMERCIAL OUTDOOR RECREATIONAL  
FIRING RANGES**

**JEFFERSON COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

**ORDINANCE NO. 2013-006182013-01**

AN ORDINANCE OF JEFFERSON COUNTY FLORIDA,  
RELATING TO COMMERCIAL OUTDOOR RECREATIONAL  
SHOOTING AND FIRING RANGES; PROVIDING FOR  
FINDINGS OF FACT; PROVIDING FOR PURPOSE;  
AMENDING LAND DEVELOPMENT CODE SECTION  
2.02.01.03, OUTDOOR RECREATIONAL, TO CREATE NEW  
PROCEDURES AND CRITERIA FOR COMMERCIAL  
OUTDOOR RECREATIONAL SHOOTING AND FIRING  
RANGES; EFFECTING CONFORMING AMENDMENTS TO  
LAND DEVELOPMENT CODE SECTION 2.02.03;  
PROVIDING FOR SEVERABILITY; PROVIDING FOR  
CONFLICT; PROVIDING FOR AUTHORITY; AND  
PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Board of County Commissioners of Jefferson County, Florida, as follows:

**SECTION 1:            FINDINGS OF FACT**

**WHEREAS**, pursuant to the requirements of the Community Planning Act (formerly the Local Government Comprehensive Planning and Land Development Act of Chapter 163, Part II, Florida Statutes, and Chapter 9J-5, Florida Administrative Code), Jefferson County had adopted a Comprehensive Land Use Plan and Land Development Code; and

**WHEREAS**, pursuant to the requirements of the Community Planning Act, Jefferson County has adopted a Land Development Code which, among other things, establishes land uses allowed in the various areas of the County, as depicted on the Comprehensive Plan Future Land Use Map; and

**WHEREAS**, Land Development Code Section 2.02.01.03, Outdoor Recreational, specifies that a special exception is required for the establishment of commercial recreational shooting and firing ranges; and

**WHEREAS**, in 2011 the Florida Legislature adopted amendments to Section 790.33, Florida Statutes, which further strengthened and broadened the preemption of the regulation of the use of firearms to the State, and provided penalties to local officials for violation of such preemption; and

**WHEREAS**, in order to avoid intruding into an area of regulation preempted to the State, the Jefferson County Board of County Commissioners has determined that it is necessary to amend its procedures applicable to, and create new criteria for the zoning regulation of, commercial recreational shooting and firing ranges; and

**WHEREAS**, a public hearing has been conducted after due public notice by the Jefferson County Planning Commission which has recommended adoption of this ordinance by the Board of County Commissioners; and

**WHEREAS**, the Jefferson Board of County Commissioners has determined that this ordinance is consistent with the adopted Comprehensive Plan and is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

**NOW, THEREFORE, BE IT ORDAINED** by the Jefferson County Board of County Commissioners as follows:

**SECTION 2: PURPOSE OF ORDINANCE**

The purpose of this Ordinance is to amend the Jefferson County Land Development Code to modify the procedures applicable to, and create new criteria for the zoning regulation of, commercial recreational shooting and firing ranges.

**SECTION 3: AMENDMENT OF TO SECTION 2.02.01.03 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE**

Section 2.02.01.03 of the Jefferson County Land Development Code is hereby amended as follows:

**NOTE:** Underlined language is proposed language and ~~Struck Through~~ language is language proposed to be deleted.

**ARTICLE TWO LAND USE AND VEGETATION**

**2.02.00 USES ALLOWED IN LAND USE DISTRICTS**

This Section defines and prescribes the specific uses allowed within each land use district described in the Jefferson County Comprehensive Plan and this Code.

**2.02.01 TYPES OF USES BY CATEGORY:**

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### 2.02.01.03 Outdoor Recreational

1. These uses include areas for outdoor recreational activities such as picnicking, jogging, cycling, arboretums, licensed airstrips, hiking, golf courses, playgrounds, ball fields, outdoor ball courts, stables, rodeo arenas, outdoor swimming pools, and water-related or water-dependent uses such as boat ramps, fishing docks and piers, hunting, recreational shooting, firing ranges, marinas, miniature golf courses, race tracks, and similar recreational or quasi-recreational activities and all similar outdoor recreational uses, whether public or private, together with ordinary amenities and service normally associated with such uses. With the exception of outdoor recreational shooting and firing ranges, Commercial uses of these shall require a special exception permit.
  
2. Commercial Outdoor Shooting and Firing Ranges. Development order approval shall be required for commercial recreational outdoor shooting and firing ranges. A 40 acre minimum parcel size is required. Firing positions shall be separated a minimum of 300 feet from the boundary of the subject property with any adjacent parcel in separate ownership, and 1,250 feet from the nearest residence not located on the subject property and in existence at the time of initial review. Perimeter security fencing shall be provided and warning signs shall be posted along the perimeter fence and at the entry gate. Range design shall follow a professionally accepted source such as "The Range Source Book 2012" published by the National Rifle Association or "Range Design Criteria" published by the U.S. Department of Energy.

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### **SECTION 4: AMENDMENT OF TO SECTION 2.02.03 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE**

Section 2.02.03 of the Jefferson County Land Development Code is hereby amended as follows:

**NOTE:** Underlined language is proposed language and ~~Struck Through~~ language is language proposed to be deleted.

### **2.02.03 Allowable Uses Within Each Land Use District**

#### **A. *Agriculture 20***

The following types of uses are allowed in the Agriculture 20 land use district.

1. Agricultural.

2. Residential, subject to the density standards in Table 2.04.07
3. Institutional, excluding residential care facilities and nursing homes.
4. Outdoor Recreational.
5. Local Public Service Activities.
6. Roadside Produce Stands, Temporary or Permanent.
7. The following specific uses, subject to special exception approval pursuant to Sections 9.08.00, et seq., of this Code: commercial outdoor arenas, commercial livestock auction facilities, ~~commercial outdoor firing ranges~~, commercial race tracks, and marinas for more than three boats. Special events that occur only once a year or less and can comply with all other County requirements, may be issued a permit for the activity by the Planning Administrator, if the Administrator is satisfied that any negative impact on the county is not permanent.
8. Commercial Outdoor Firing Ranges in accordance with the requirements of Section 2.02.01.03 Outdoor Recreational, part 2.

***B. Agriculture 5***

The following types of uses are allowed in the Agriculture 5 land use district.

1. Agricultural.
2. Residential, subject to the density standards in Table 2.04.07.
3. Institutional.
4. Outdoor Recreational.
5. Local Public Service Activities.
6. Roadside Produce Stands, Temporary or Permanent.
7. The following specific uses, subject to special exception approval pursuant to Sections 9.08.00, et seq., of this Code: commercial outdoor arenas, commercial livestock auction facilities, ~~commercial outdoor firing ranges~~, commercial race tracks, and marinas for more than three boats. Special events that occur only once a year or less and can comply with all other County requirements, may be issued a permit for the activity by the Planning Administrator, if the Administrator is satisfied that any negative impact on the County is not permanent.

8. Commercial Outdoor Firing Ranges in accordance with the requirements of Section 2.02.01.03 Outdoor Recreational, part 2.

**C. *Agriculture 3***

The following types of uses are allowed in Agriculture III land use areas.

1. Agriculture
2. Residential, subject to the density standards in Table 2.04.07
3. Institutional.
4. Outdoor recreational.
5. Local Public service activities.
6. Roadside produce stands, temporary or permanent.
7. The following specific uses, subject to special exception approval pursuant to Sections 9.08.00, et seq., of this Code: Commercial outdoor arenas, commercial livestock auction facilities, ~~commercial outdoor firing ranges~~, commercial race track, and marinas for more than three boats. Special events that occur only once a year or less and can comply with all other County requirements, may be issued a permit for the activity by the Planning Administrator, if the Administrator is satisfied that any negative impact on the County is not permanent.

8. Commercial Outdoor Firing Ranges in accordance with the requirements of Section 2.02.01.03 Outdoor Recreational, part 2.

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**SECTION 5: SEVERABILITY**

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

**SECTION 6: CONFLICT**

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.



**SECTION 7:            COPY ON FILE**

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

**SECTION 8:            EFFECTIVE DATE**

This Ordinance shall be filed with the Office of the Secretary of the State of Florida and shall immediately take effect upon receipt of official acknowledgment from the Department of State that the same has been filed.

**SECTION 9:            AUTHORITY**

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 163.3161 through 163.3215, Florida Statutes.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County this \_\_\_\_\_ day of May, 2013.

**BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA**

\_\_\_\_\_  
John Nelson, Chairman

ATTESTED BY:

\_\_\_\_\_  
Kirk Reams, Clerk of the Circuit Court

APPROVED as to FORM & SUBSTANCE:

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Scott Shirley, County Land Use Attorney