

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
May 3, 2012

The Board met this date in regular session. Present were Chairman Hines Boyd, Commissioners Betsy Barfield, Stephen Fulford, Danny Monroe and John Nelson. Also present were County Coordinator Roy Schleicher, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 2: Public Announcements, Presentations and Awards

1. Commissioner Barfield presented a proclamation to Walker & Sons Farms in recognition of their award-winning dairy operations. The proclamation declared May 7th-13th as Milk Producers Week in Jefferson County.

ITEM 3: Consent Agenda

2. **On motion by Commissioner Monroe, seconded by Commissioner Nelson and unanimously carried, the Consent Agenda, consisting of the minutes from the April 5th, 2012 Regular Session, was approved.**

ITEM 5(a): CDBG Grant Closeout

3. County Coordinator Roy Schleicher presented closeout documentation for the CDBG grant. **On motion by Commissioner Monroe, seconded by Commissioner Nelson and unanimously carried, the Board approved the grant closeout.**

ITEM 5(b): Amendments to Unsafe Building Abatement Code

4. Planning Attorney Scott Shirley introduced this item and presented photo examples of unsafe structures. Commissioner Barfield expressed her desire to take out the exception regarding owner-occupied residences, as she felt this was unfair in singling out businesses. Commissioner Nelson asked about constitutional aspects related to this issue to which Attorney Shirley replied that his recommendation is not to exempt owner-occupied residences from the code. Commissioner Nelson stated he was in favor of leaving the language as is. Commissioner Monroe voiced concern over the potential for putting people out of their homes. Chairman Boyd explained that these concerns had been expressed to him about this very issue. Commissioner Fulford responded that he would like to leave the language in the code. **On motion by Commissioner Barfield, seconded by Commissioner Fulford and unanimously carried, the proposed amendments to the Unsafe Building Abatement Code were approved and Mr. Shirley stated he would prepare the changes for public hearing.**

ITEM 5(c): Naming Opportunities

5. Commissioner Barfield presented the finalized naming opportunities policy and stated that she would like to have it adopted by resolution at the next meeting. Hearing no objections from the Board, this matter was placed on the agenda for the next meeting.

ITEM 5(d): Tax Abatement Referendum

6. Commissioner Barfield presented this issue and asked for Board approval to have it placed on the General Election ballot. Attorney Bird stated that this would not involve abating taxes currently in force, but only on improvements to property, which would be

available for existing businesses and property owners. **On motion by Commissioner Barfield, seconded by Commissioner Nelson and unanimously carried, the Board approved taking the steps necessary to have this item placed on the ballot for referendum.**

ITEM 5(e): Commission Meeting Dates

7. Commissioner Barfield asked that the June 21st meeting be moved in order to allow Commissioners to attend the Florida Association of Counties conference. This meeting was rescheduled for Tuesday, June 26th. **Commissioner Barfield made a motion to permanently move all meetings to Tuesday, to which Commissioner Fulford seconded for discussion.** Commissioner Fulford stated that even with Tuesday meetings, there would be conflicts. Commissioner Monroe stated that the mindset of the public was that the Commission meets on Thursdays. Commissioner Nelson stated he was in favor of keeping the meetings on Thursday and addressing conflicts on a case-by-case basis. Citizen Corwin Padgett stated he would like to see the meetings on Tuesday. Commissioner Fulford responded that moving the meetings to Tuesday would not solve the problem. He further stated that this was a community changing decision and wanted the public to have more notice before a decision was made. **Commissioner Fulford withdrew his second.** Commissioner Barfield asked that this be placed on the next agenda.

ITEM 5(f): Coordinator Position Short-listing/ Setting Interviews

8. County Coordinator Roy Schleicher asked the Board to determine how many applicants to short-list for interviews. Assistant County Coordinator Henry Gohlke recommended taking the top five or six for each Commissioner and compiling the short-list from the total scores. The Commissioners gave a list of their respective top 5 to Mr. Gohlke and Engineer Alan Wise to be tabulated. The Board agreed to revisit this item as the last item of General Business.

ITEM 5(g): Appointment of County Medical Examiner

9. Chairman Boyd stated that the Board had been asked to affirm the selection made at the Governor's level. Commissioner Barfield stated she could not affirm without knowing more specifics. This item was tabled to the next meeting.

ITEM 5(h): Watermill Road Bid Award

10. **On motion by Commissioner Barfield, seconded by Commissioner Nelson and unanimously carried, Capital Asphalt was awarded the Watermill Road CIGP project for the amount of \$224,450.80.**

ITEM 6(a): County Coordinator's Report / Inter-departmental Sharing Policy

11. County Coordinator Roy Schleicher presented the final policy to the Board. Attorney Bird recommended approving the policy by resolution at the next meeting.

ITEM 6(b): County Coordinator's Report / Job Descriptions & Classifications

12. County Coordinator Roy Schleicher informed the Board that all Department Heads had signed off on job descriptions and classifications for their respective departments. Commissioner Nelson asked about qualitative performance standards and measurements,

to which Mr. Schleicher suggested that Department Heads perform evaluations and review job descriptions with employees in their respective departments.

ITEM 6(c): County Coordinator's Report / Code Enforcement Certificate

13. County Coordinator Roy Schleicher presented Code Enforcement Certification for Solid Waste Director Beth Letchworth. Chairman Boyd expressed his appreciation of Ms. Letchworth's initiative.
14. County Coordinator Roy Schleicher presented a proposal from Chief Matthews regarding the donation of leave time to Dexter Walker and stated that it had been cleared with HR. **On motion by Commissioner Nelson, seconded by Commissioner Monroe and unanimously carried, the donation of leave to Dexter Walker was approved.**

ITEM 6(d): County Coordinator's Report / Report on Small Business Development

15. Dr. Dallas Garrett gave an update on his progress with the Small Business Development Program and informed the Board that he had asked the FAMU group to participate in a workshop.

ITEM 5(f) - continued: Coordinator Position Short-listing/ Setting Interviews

16. County Coordinator Roy Schleicher presented the tabulated results of the Commissioners' rankings of candidates for the County Coordinator position. The Board accepted the rankings and decided to interview the following candidates: David Ward, Phil Calandra, Larry Jones, Parrish Barwick, David Wimberly, Peggy Matthews, Nick Flynt and Don Hart. Interviews were scheduled for Wednesday, May 9th at 1 pm and Friday, May 11th at 8 am.

ITEM 8: Commissioner Discussion Items

17. County Attorney Buck Bird stated he would bring back changes to the local preference language at a future meeting.
18. Commissioner Nelson announced that the Jefferson County Middle High School football team would be receiving state championship rings at 7 pm tonight at the auditorium. He also informed the Board that Ernest Snead would be receiving a Congressional Gold Medal this summer for being a surviving member of the Montford Point Marines.
19. Commissioner Barfield stated she would like to see the issue of moving meeting dates to Tuesdays on a future agenda. She also informed the Board that the decision of whether the county should join in the law suit related to HB 5301 and Medicaid needed to be addressed. She also inquired about the accident involving the Ford Ranger belonging to the Road Department. County Coordinator Roy Schleicher responded that a body shop in Tallahassee did the work for \$11,000 and there was some confusion about how much insurance would pay. Commissioner Barfield expressed displeasure with doing business in Leon County for the body work and said she was concerned about the county being on the hook for anything not covered by insurance. Commissioner Nelson expressed displeasure that the county did not get three estimates for the work. Commissioner Barfield stated that this was a major issue, along with the Road Superintendent renting equipment for the Horse Arena and the Recreation Park. Commissioner Barfield asked Mr. Schleicher to give a report regarding these items at the next meeting.

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20. Chairman Boyd urged people to assist Denise Grimsley in obtaining signatures for Senate campaign, as she was a major factor in helping the county save Jefferson Correctional Institute.

ITEM 9: Adjournment

21. The warrant register was reviewed and bills ordered paid.

22. On motion by Commissioner Monroe, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.

Attest: _____
Clerk

Chairman