

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
April 5, 2012

The Board met this date in regular session. Present were Chairman Hines Boyd, Commissioners Betsy Barfield, Stephen Fulford, Danny Monroe and John Nelson. Also present were County Coordinator Roy Schleicher, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 2: Public Announcements, Presentations and Awards

1. Paul Dawson, with Brown & Brown Public Risk Insurance Agency, gave a presentation to the Board about General Liability insurance coverage.

ITEM 3: Consent Agenda

2. Commissioner Barfield requested that item 3(c), CDBG Change Orders, be pulled from the consent agenda and discussed as the last item under General Business.
3. **On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, the Consent Agenda, consisting of the approval of the agenda as amended, the minutes from the March 15th, 2012 Regular Session and the April Water Conservation Month Proclamation, was approved.**

ITEM 4: Citizen's Request and Input on Non-Agenda Items

4. Citizen Phil Calandra presented notes from the previous Road Department workshop.
5. Citizen Gordon Dean announced Southern Music Rising Festival to be held the weekend of April 20th.

ITEM 5(a): EMS Grant Application

6. Chief Mark Matthews asked for consent for the Chairman to sign grants for a new ambulance and a remount. **On motion by Commissioner Fulford, seconded by Commissioner Monroe and unanimously carried, the Board approved the request.**

ITEM 5(b): Resolution Accepting Local Agency Program Agreement

7. Engineer Alan Wise presented the agreement and resolution for acceptance of the sidewalk project and the Mamie Scott/Texas Hill area. **On motion by Commissioner Fulford, seconded by Commissioner Monroe and unanimously carried, the agreement was approved. On motion by Commissioner Monroe, seconded by Commissioner Nelson and unanimously carried, the Resolution approving the acceptance of the agreement with recommended changes by Commissioner Barfield was approved.**

ITEM 5(c): CRTPA Inter-local Agreement

8. CRTPA Director Harry Reed introduced the agreement allowing Jefferson County to become a voting member for the CRTPA. Commissioner Barfield inquired as to the status of the City of Monticello, to which Mr. Reed responded that the Board is representing Monticello on the CRTPA as well. Commissioner Nelson recommended informing the City Council of this at one of their future meetings. **On motion by**

Commissioner Nelson, seconded by Commissioner Monroe and unanimously carried, the inter-local agreement was approved.

ITEM 5(d): Unsafe Building Abatement Procedures Draft Amendments

9. Planning Attorney Scott Shirley presented recommended changes to the Unsafe Building Abatement Procedures. Commissioner Barfield asked about the Code Enforcement Officer's role. Attorney Shirley responded that the presumption is that the county will have a Code Enforcement Officer in the future or the Board can appoint someone with Code Enforcement duties for specific purposes. Attorney Shirley also stated that the boarding up of any buildings would not extend beyond a one year time frame. Commissioner Barfield expressed concern that one year seemed to be a long time, especially for buildings that have been in a dilapidated state for a long period of time. Attorney Shirley responded that this could be an issue that Commissioners could discuss and decide at a future workshop or meeting. Attorney Shirley informed the Board that he would bring back revisions at a future meeting or workshop for further discussion.

ITEM 5(e): Small Business Development RFP

10. County Coordinator Roy Schleicher notified the Board that two responses had been received to the RFP for Small Business Development. A workshop with the two respondents was scheduled for April 17th at 9 am.

ITEM 5(f): College Park Horse Arena Update

11. Citizen John Black expressed concern over the safety of events at the Horse Arena and its effect on neighboring properties such as his. He stated that noise buffers and adequate fencing had not been provided per the original requirements. Commissioner Barfield asked Attorney Shirley to address these issues. Attorney Shirley recommended that the Board establish timelines for these measures to be put in place. Planning Official Bill Tellefsen stated that visual buffers were required and that a fence was in place that would need to be inspected. Attorney Shirley requested that Mr. Tellefsen be allowed to work on a proposal for buffers to bring back to the Board at a later date.

ITEM 5(g): SCOP Update

12. Engineer Alan Wise informed the Board that all bids for County Road 259 (CR-259) had come in over-budget and that the Board had the option of either reducing the scope of the project or providing matching dollars for the original scope. Mr. Wise stated that there was enough budget to perform resurfacing with 4-foot paved shoulders but that any lane widening would require matching funds from the county. Commissioner Monroe responded that lane widening was needed as a safety measure as the road was heavily used. Commissioner Barfield asked Harry Reed with CRTPA to check on additional funding sources for this project.

ITEM 5(h): Solid Waste Collection Sites Update

13. Solid Waste Director Beth Letchworth gave a Powerpoint presentation to the Board on upgrades she had performed on collection sites throughout the county. She informed the Board that she would be placing cameras and a gate-system at the Aucilla and Tyson sites as a test for performing at all unmanned sites.

ITEM 5(i): Local Preference Policy

14. Attorney Bird stated that local preference policy needed some fine-tuning and he would bring back proposed changes at a later meeting.

ITEM 5(j): Request for Additional Employee (Parks & Recreation)

15. Commissioner Fulford stated that the issue of adding an additional employee to oversee prison work crews had arisen at a Recreation Advisory Board Meeting. The Advisory Board had discussed the possibility of moving Dale Ellerbe from the Road Department to Parks & Recreation. Chairman Boyd responded that the Board needed to look at aligning current resources in place. He said that during the budget process, the Board needed to look at ways to utilize resources.

ITEM 5(k): Personnel Policy / Coordinator's Role

16. Commissioner Monroe stated his belief that the Board should make some changes on the Coordinator's role within the personnel policy. County Coordinator Roy Schleicher stated that there needed to be more sets of eyes looking at employment issues, with the Coordinator in concert with HR. Commissioner Monroe stated his intention was not to cut the Coordinator out of the process but that the Coordinator should not have the final decision. Commissioner Nelson stated that there should be input on hiring of employees from the Department Head, Coordinator and HR. A workshop on this issue was set for April 19th at 4 pm. Commissioner Barfield requested a Road Department workshop which was set for April 23rd at 8 am.

ITEM 5(l): CDBG Change Orders

17. Commissioner Barfield asked if the change orders for this project were a normal part of the process, to which County Coordinator Schleicher responded that the home site itself was a problem. He further stated that the well was inadequate and there was no access to the Jefferson Communities water system and that, even with the change orders, this project was still under budget. Citizen Paul Henry stated that there was a community of churches and citizens that could help rather than using government funds. Mr. Henry stated that there should be consideration given to placing these people in vacant homes throughout the county, to which citizen Dick Bailar stated that homes could not be purchased under the CDBG program. **On motion by Commissioner Nelson, seconded by Commissioner Monroe and unanimously carried, the change order was approved.**

ITEM 6(a): County Coordinator's Report / Park Rules – Overnight Camping

18. County Coordinator Roy Schleicher informed the Board that there was an issue with a group of people camping at the head of the Wacissa River for several days. He stated that he would bring back some revisions to the Park Rules at a later meeting.
19. County Coordinator Roy Schleicher presented Zandra Gilley as an applicant for the Code Enforcement Board and also presented a draft policy of Interdepartmental Sharing of Assets.

ITEM 8: Commissioner Discussion Items

20. Commissioner Barfield expressed desire to set priorities amongst the many upcoming future projects.

BOARD OF COUNTY COMMISSIONERS
MINUTE BOOK 23, PAGE _____

21. Commissioner Monroe stated that the dredging project at the Wacissa River was set to begin on April 16th.

ITEM 9: Adjournment

22. The warrant register was reviewed and bills ordered paid.

23. On motion by Commissioner Barfield, seconded by Commissioner Nelson and unanimously carried, the meeting was adjourned.

Attest: _____
Clerk

Chairman