



# BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827  
435 W. Walnut St., Monticello, Florida 32344

**Stephen G. Fulford**  
District 1

**John Nelson, Sr.**  
District 2

**Hines F. Boyd**  
District 3

**Betsy Barfield**  
District 4

**Danny Monroe**  
District 5

## Regular Session Agenda May 17, 2012 at the Courthouse Annex 435 W. Walnut St. Monticello, FL 32344

1. **6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
3. **Consent Agenda**
  - a) **Approval of Agenda**
  - b) **Minutes of April 19, 2012 Regular Session**
  - c) **Appointment of Dick Bailar to Original Florida Tourism Task Force**
4. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit, No Commissioner Discussion)**
5. **General Business**
  - a) **Redistricting Challenge – Attorney Bird**
  - b) **Economic Development Ad Hoc Preliminary Report– Julie Conley**
  - c) **Comprehensive Emergency Management Plan – Carole Ellerbe**
  - d) **Medicaid FAC lawsuit – Commissioner Barfield**
  - e) **Septic Tank Inspection Opt Out – Attorney Bird**
  - f) **Selection of New County Coordinator**
6. **County Coordinator's Report**
  - a) **Department Head Reports**
7. **Citizen's Forum (3 Minute Limit, Commissioner Discussion Allowed)**
8. **Commissioner Discussion Items**
9. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Kirk Reams**  
Clerk of Courts

**Roy M. Schleicher**  
County Coordinator

**Bird & Sparkman, P.A.**  
County Attorney





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**Kirk Reams**  
Clerk of Courts

**Roy M. Schleicher**  
County Coordinator

**Bird & Sparkman, P.A.**  
County Attorney

**ITEM 3: CONSENT AGENDA MATERIALS**

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
April 19, 2012

The Board met this date in regular session. Present were Chairman Hines Boyd, Commissioners Betsy Barfield, Stephen Fulford, Danny Monroe and John Nelson. Also present were County Coordinator Roy Schleicher, County Attorney Buck Bird and Clerk of Court Kirk Reams.

**ITEM 2: Public Announcements, Presentations and Awards**

1. Mine Consultant Randy Hatch informed the Board that there was a possibility of purchasing a dragline for the mine operations. Chairman Boyd stated that this could be further discussed at the workshop on Monday.
2. Citizen Jack Carswell announced the Southern Music Rising Festival would be held this upcoming weekend.
3. Citizen Anne Holt announced a benefit for Main Street at the Old County Jail on the evening of May 12<sup>th</sup>.

**ITEM 3: Consent Agenda**

4. **On motion by Commissioner Monroe, seconded by Commissioner Barfield and unanimously carried, the Consent Agenda, consisting of the approval of the agenda and the minutes from the March 23<sup>rd</sup>, 2012 Emergency Session, was approved.**

**ITEM 5(a): Discussion of Small Business Development RFP**

5. County Coordinator Roy Schleicher introduced the two responses to the RFP: one from Dr. Dallas Garrett for a six month term at \$24,000; the other from Metropolitan Design Consulting Group for a six month term at \$48,000. Citizen Cetta Barnhart presented a letter of support for MDCG and proposed allowing both groups to work together. Ms. Barnhart stated she wanted to make sure there was fair representation for the entire community. Commissioner Barfield stated that she wanted everyone in the community to be served equally and there should be a partnership and outreach formed with the FAMU Small Business Development. **Commissioner Barfield made a motion to approve Dr. Dallas Garrett with the above conditions, to which Commissioner Monroe seconded for discussion.** Chairman Boyd stated he was confident that everyone would be served and served well. Citizen C.P. Miller asked what the county would provide, to which Chairman Boyd responded that the county would provide office space and supplies. Chairman Boyd stated that this was an attempt to engender entrepreneurial community, not to attract industry. Commissioner Nelson stated his hesitance to move forward without knowing the demand for this kind of service. Citizen and business owner Margie Stern stated there was a need for this service and that Dr. Garrett had the background for it. Commissioner Fulford stated he was confident in the proactive ability of Dr. Garrett. Executive Chamber Director Melanie Mays stated that people at the Chamber were excited to have someone of Dr. Garrett's caliber. Commissioner Barfield asked where the funding would come from, to which Clerk of Court Kirk Reams responded that there was budget authority in the professional services line item. **The above motion passed 4 to 1 (Nelson opposed).**

**ITEM 5(b): Update on County Coordinator Hiring Process**

6. County Coordinator Roy Schleicher gave an update on the County Coordinator Hiring Process and stated that the deadline for applications was April 24<sup>th</sup> and the discussion was scheduled for the next regular session.

**ITEM 5(c): SCOP Update on CR-259**

7. Clerk of Court Kirk Reams introduced the item by stating that he had spoken to officials FDOT who stated there would be no more funds available on this project. CRTPA Director Harry Reed stated that he had confirmed this information before the meeting. Commissioner Monroe stated his desire to not take a chance on the availability of funds if FDOT stated there would be none. Commissioner Fulford stated that ten foot lane width was not adequate for agricultural and heavy truck traffic. Commissioner Monroe stated that the highway would be safer with eleven foot travel lanes and that FDOT would be more willing to help in the future if the county began to place funds with these projects. **On motion by Commissioner Monroe, seconded by Commissioner Fulford and carried 3 to 2 (Boyd and Barfield opposed), the Board approved eleven foot travel lanes with a two foot paved shoulder for County Road 259 with a \$90,000 contribution towards the project from fiscally constrained county funds.**

**ITEM 5(d): SCOP/SCRAP 2016-2017 Submittal Recommendations**

8. Clerk of Court Kirk Reams, on behalf of Engineer Alan Wise, introduced Big Joe Road and St. Augustine Road from US-27 to SR-59 as the recommended submissions for SCOP. He also recommended Piney Woods Road for as the submission for SCRAP. Commissioner Nelson stated his desire to support these recommendations as this process has been successful in the past. **On motion by Commissioner Nelson, seconded by Commissioner Fulford and unanimously carried, the Board approved the SCOP and SCRAP submittal recommendations.**

**ITEM 6(a): County Coordinator's Report / Department Head Reports**

9. County Coordinator Roy Schleicher presented the Department Head reports to the Board and informed them of Fire/EMS employees' desire to donate to Dexter Walker in light of the recent tragedy. The Board expressed no objection to this request.

**ITEM 6(b): County Coordinator's Report / Draft of Inter-Departmental Sharing**

10. County Coordinator Roy Schleicher presented a draft policy on inter-departmental sharing of assets. Commissioner Barfield expressed satisfaction with the draft. Chairman Boyd requested that it be brought back before the Board at the next meeting for approval.

**ITEM 8: Commissioner Discussion Items**

11. Attorney Buck Bird stated he would be bringing back some recommended amendments to the Local Business Preference language at a future meeting.
12. Commissioner Monroe stated that the county would be receiving a refund from the Regional Landfill. He also stated that the dredging project at the Wacissa River boat ramp was nearly complete.

BOARD OF COUNTY COMMISSIONERS  
MINUTE BOOK 23, PAGE \_\_\_\_\_

13. Commissioner Barfield expressed her desire to have the Board vote on whether it desired to have tax abatement on the referendum for voters. She also expressed a desire to discuss moving the night meeting in June due to a conflict with Florida Association of Counties' Commissioner Training classes and also to have a discussion about moving all Commission meetings from Thursdays to Tuesdays.

**ITEM 9: Adjournment**

14. The warrant register was reviewed and bills ordered paid.
15. **On motion by Commissioner Fulford, seconded by Commissioner Monroe and unanimously carried, the meeting was adjourned.**

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

May 17, 2012

To: Jefferson County Board of County Commissioners

From: Jefferson County Tourist Development Council

According the by-laws of the Original Florida Tourism Task Force, the Jefferson County Board of County Commissioners appoints members to the Task Force.

The TDC recommends the removal of the following member who wishes to resign:

Tim Peary

The TDC recommends the following person to replace Mr. Peary:

Dick Bailar

Respectfully Submitted,

Nancy Wideman, Coordinator  
Jefferson County Tourist Development Council



**ITEM 5(c): COMPREHENSIVE EMERGENCY  
MANAGEMENT PLAN**

*Jefferson County Sheriff's Office  
Division of Emergency Management*



169 Industrial Park  
Monticello, FL 32344  
(850) 342-0211  
"We're Caring & Preparing"



*David C. Hobbs, Sheriff*

*Carol Ellerbe, Director*

May 11, 2012

**REFERENCE: Adoption by Resolution Jefferson County Comprehensive Emergency Management Plan (CEMP)**  
**ATTACHMENTS: FDEM Compliance Letter**  
**Resolution for BOCC Signature**

Commissioners,

In accordance with the provisions of Rule Chapter 27P-6 Florida Administrative Code (FAC) at a minimum of every four (4) years Jefferson County has to submit to the State of Florida Division of Emergency Management their Comprehensive Emergency Management Plan (CEMP) for review. This review determines if our plan meets the CEMP compliance criteria. We had many discussions and comments with the review team, all county departments and other various agencies on updating the plan. The FDEM review team has determined that our plan meets the CEMP compliance criteria.

In accordance with Rule 27P-6.006(10) FAC the approved plan must now be adopted by resolution by you the Board of County Commissioners. Once the resolution has been adopted a copy along with an electronic copy of the adopted plan will be forward to Florida Division of Emergency Management (FDEM) to complete compliance.

Sincerely,

A handwritten signature in blue ink that reads "Carol A. Ellerbe".

Carol Ellerbe, Director  
Jefferson County Sheriff's Office,  
Division of Emergency Management



STATE OF FLORIDA  
**DIVISION OF EMERGENCY MANAGEMENT**

RICK SCOTT  
Governor

BRYAN W. KOON  
Director

April 23, 2012

Carol Ellerbe, Director  
Jefferson County Department of Emergency Management  
169 Industrial Park Blvd  
Monticello, Florida 32344

**CERTIFIED MAIL – RETURN RECEIPT REQUESTED**

Dear Director Ellerbe:

In accordance with the provisions of Rule Chapter 27P-6 Florida Administrative Code (FAC), the Florida Division of Emergency Management (FDEM) has completed its review of the Jefferson County Comprehensive Emergency Management Plan (CEMP). The review team has determined that your plan meets the CEMP compliance criteria. We hope that the comments and discussions the review team had with you and your staff during the review will assist you in future planning efforts and enhance the update of your CEMP.

**The approved plan must now be adopted by resolution by the Board of County Commissioners within 60 days in accordance with Rule 27P-6.006(10) FAC. You must forward a copy of the adoption resolution and an electronic copy of the adopted plan to FDEM to complete compliance. Failure to adopt the plan by resolution within 60 days will result in a letter of non-compliance unless an adoption extension is requested in accordance with Rule 27P-6.006(10) FAC.**

Ms. Ellerbe  
April 23, 2012  
Page Two

If you have any questions or need additional information regarding the plan's approval, please contact your review team leader, Erika Smith at (850) 413-9906 or by email: erika.smith@em.myflorida.com.

Sincerely,



*for* Linda McWhorter, Chief  
Bureau of Preparedness

LM/es

cc: Hines Boyd Chairperson of BOCC, Jefferson County  
Jim Roberts DEM – Regional Coordination Team Leader  
Bryan Lowe, DEM – Regional Coordinator  
Chris Rietow, RPC Representative  
Leo Lachet, DEM – Recovery  
Miles Anderson, DEM – Mitigation  
Erika Smith, DEM – County CEMP Coordinator

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**RESOLUTION # \_\_\_\_\_**

WHEREAS, Chapter 252, Florida Statutes, assigns to the Board of County Commissioners responsibility for emergency preparedness, response, recovery and mitigation; and

WHEREAS, being prepared for emergencies means being ready to respond promptly as danger threatens, to save life and protect property and to provide relief from suffering and privation; and

WHEREAS, local services may be overburdened or inadequate and local government will have to operate effectively in different ways than in normal times to provide timely relief and minimize hardships in the event of natural and technological emergencies in Jefferson County; and

WHEREAS, many areas and parts of communities may require evacuation, shelter and food until the emergency ends, services are restored and needed supplies and materials are available; and

WHEREAS, Rule Chapter 27P-6, Florida Administrative Code, requires each County to develop a Comprehensive Emergency Management Plan; and

WHEREAS, Rule Chapter 27P-6, Florida Administrative Code, furthermore, requires the governing body of Jefferson County to adopt by resolution, the Jefferson County Comprehensive Emergency Management Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE JEFERSON COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

The Jefferson County Comprehensive Emergency Management Plan 2012 is hereby adopted.

ADOPTED in Regular Session This \_\_\_\_\_ day of \_\_\_\_\_ 2012.

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Board of County Commissioners Chairperson

**ITEM 5(f): SELECTION OF NEW COUNTY  
COORDINATOR**

Jefferson County Board of County Commissioners  
County Coordinator's Office  
450 W. Walnut Street  
Monticello, Florida 32344

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The Keystone County - Established 1827

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Stephen G. Fulford  
District 1

John Nelson, Sr  
District 2

Hines F. Boyd  
District 3, Chair

Betsy Barfield  
District 4

Danny Monroe, III  
District 5

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For BOCC Meeting Agenda May, 17, 2012

**TO:** County Commissioners  
**FROM:** Roy Schleicher, County Coordinator  
**RE:** Selection of new County Coordinator

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Commissioners -

Interviews will have been held with the eight (8) applicants that were short listed at the BOCC meeting of May 3<sup>rd</sup>. Tonight the Commission will discuss the interviewed applicants and select the applicant to be the Jefferson County Coordinator.

Accordingly, the following are pertinent issues:

1. The job description for the coordinator's position calls for a minimum vote of four (4) of the five (5) commissioners to be hired. (NOTE: the coordinator can be terminated by three (3) votes.)
2. Appropriate public comments should be accepted at this meeting. The Chair should not permit inappropriate comments to be made by the public.
3. Following an applicant receiving the minimum of the required four votes or more, the Commission should appoint a negotiating team. The negotiating team, including the county attorney, will work with the chosen applicant to present a contract at the next BOCC regular meeting on Thursday, June 7<sup>th</sup>.
4. Following approval of the Coordinator's contract a start date should be established. An overlap of at least a week or two with the current Coordinator would be appropriate.

Thanks - Roy Schleicher

**ITEM 6(a): COUNTY COORDINATOR'S  
REPORT/DEPARTMENT HEAD REPORTS**



**JEFFERSON COUNTY/CITY OF MONTICELLO**  
**BUILDING INSPECTION AND CONTRACTOR LICENSING**  
 445 WEST PALMER MILL ROAD (\*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223  
 Fax: (850) 342-0225

MONTHLY REPORT			
<b>April 2012</b>		<b>April 2011</b>	
Building	17	Building	20
Electrical	15	Electrical	19
Plumbing	1	Plumbing	3
Mechanical	5	Mechanical	12
Mobile Homes	2	Mobile Homes	1
Relocate	0	Relocate	0
Demolish	0	Demolish	0
Miscellaneous	2	Miscellaneous	3
City Permit	8	City Permits	6
City Fees	\$863.08	City Fees	\$519.35
County Permits	34	County Permits	52
County Fees	\$5,435.12	County Fees	\$7,346.17
<b>Total</b>		<b>Total</b>	
City/County Permits	42	City/County Permits	58
City/County Fees	\$6,298.20	City/County Fees	\$7,865.52

<b>April 2012</b>		<b>April 2011</b>	
Radon Fee	\$233.58	Radon Fee	\$309.81
Building Permit Fee	\$5,584.62	Building Permit Fee	\$7,300.71
Mobile Home Permit Fee	\$480.00	Mobile Home Permit Fee	\$255.00
Home Inspections Fee	\$0.00	Home Inspections Fee	\$0.00
Contractor Licenses Fee	\$0.00	Contractor Licenses Fee	\$0.00
Business & Home Occup Fee	\$65.00	Business & Home Occup Fee	\$282.00
<b>Total</b>	<b>\$6,363.20</b>	<b>Total</b>	<b>\$8,147.52</b>

<b>April 2012</b>		<b>April 2011</b>	
New Construction Permits (Residential)	4	New Construction Permits (Residential)	3
Commercial Permits (Non-Residential)	0	Commercial Permits (Non-Residential)	3
Mobile Home Permits	2	Mobile Home Permits	1
Repair & Addition Permits	30	Repair & Addition Permits	48
Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	2	Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	3
<b>Total</b>	<b>42</b>	<b>Total</b>	<b>58</b>
<b>Valuation</b>		<b>Valuation</b>	
Valuation Home Permits	\$618,575	Valuation Home Permits	\$425,903
Valuation Commercial Permits	\$0	Valuation Commercial Permits	\$77,225
Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$346,485	Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$176,394

# JEFFERSON COUNTY PLANNING AND ZONING DEPARTMENT

445 WEST PALMER MILL ROAD (\*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223  
Fax: (850) 342-0225

<b>April 2012</b>		<b>April 2011</b>	
Zoning Verification Fee	\$0.00	Zoning Verification Fee	\$0.00
Simple Lot Split Fee	\$0.00	Simple Lot Split Fee	\$0.00
Variance Fee	\$0.00	Variance Fee	\$0.00
Family Subdivision Fee	\$0.00	Family Subdivision Fee	\$0.00
Minor Development Fee	\$0.00	Minor Development Fee	\$0.00
Major Development Fee	\$0.00	Major Development Fee	\$1,200.00
Minor Re-plat Fee	\$200.00	Minor Re-plat Fee	\$0.00
Comp Plan Amendment Fee	\$0.00	Comp Plan Amendment Fee	\$0.00
Development Permits Fee (Mobile Homes)	\$285.00	Development Permits Fee (Mobile Homes)	\$0.00
Development Permits Fee (Residential)	\$3,483.67	Development Permits Fee (Residential)	\$2,472.46
Development Permits Fee (Commercial)	Waived	Development Permits Fee (Commercial)	\$606.20
Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use )	\$405.00	Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use )	\$1,450.00
<b>Total</b>	<b>\$4,373.67</b>	<b>Total</b>	<b>\$5,728.66</b>

<b>April 2012</b>		<b>April 2011</b>	
Simple Lot Splits (No. Lots Created _____)	0	Simple Lot Splits (No. Lots Created _____)	0
Family Subdivisions (No. Lots Created _____)	0	Family Subdivisions (No. Lots Created _____)	0
Variances	0	Variances	0
Minor Development (No. Lots Created _____)	0	Minor Development (No. Lots Created _____)	0
Major Development (No. Lots Created _____)	0	Major Development (No. Lots Created _____)	1
Minor Replats	2	Minor Replats	0
Comp. Plan Amendments	0	Comp. Plan Amendments	0
Development Permits (Mobile Homes)	1	Development Permits (Mobile Homes)	0
Development Permits (Residential)	4	Development Permits (Residential)	3
Development Permits (Commercial)	1	Development Permits (Commercial)	3
Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	2	Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	10
<b>Total</b>	<b>10</b>	<b>Total</b>	<b>17</b>

<b>April 2012</b>		<b>April 2011</b>	
Emergency Medical Impact Fee	\$309.30	Emergency Medical Impact Fee	\$123.72
Fire/Rescue Impact Fee	\$240.80	Fire/Rescue Impact Fee	\$96.32
Transportation Impact Fee	\$0.00	Transportation Impact Fee	\$0.00
Law Enforcement Impact Fee	\$0.00	Law Enforcement Impact Fee	\$0.00
911 Address Fee	\$500.00	911 Address Fee	\$300.00
Driveway Permit Fee	\$265.00	Driveway Permit Fee	\$212.00
<b>Total</b>	<b>\$1,315.10</b>	<b>Total</b>	<b>\$732.04</b>

**Jefferson County Cooperative Extension Office  
Monthly Report – Board of County Commissioners  
April, 2012 (submitted to County Coordinator, May 6)**

**4-H Youth Activities**

- JGL - Newsletter prepared and sent
- JGL - 4-Hers preparing speeches and demonstrations for County & District Events
- JGL – 4-H County Council Meeting – April 2
- JGL - Boyz-2-Men Male Lock-in de-briefing- April 3
- JGL - Pretty Girl Talk (PGT) Planning- April 3
- JGL – 4-H Tropicana Public Speaking – IST – April 4
- JGL – Meeting With Crazy Quilters – April 4
- JGL - 4<sup>th</sup> Grade 4-H Club Meeting – April 16
- JGL - Pretty Girl Talk (PGT) Planning- April 17
- JGL - 5<sup>th</sup> Grade 4-H Club Meeting – April 18
- JGL - 4<sup>th</sup> Grade 4-H Club Meeting – April 20
- JGL - County Events – April 21
- JGL- Pretty Girl Talk (PGT) Planning- April 26
- JGL – Wildlife Camp Planning Meeting – April 26
- JGL- Pretty Girl Talk (PGT) - April 27
- KDJ- Boyz-2-Men Male Lock-in de-briefing- April 3
- KDJ- Pretty Girl Talk (PGT) Planning- April 3
- KDJ- Financial Literacy JMHS- April 9-13
- KDJ- PGT Planning- April 12
- KDJ- PGT Planning-April 17
- KDJ- 3<sup>rd</sup> Grade 4H-April 17
- KDJ-5<sup>th</sup> Grade 4H-April 18
- KDJ- 4H Camp Planning- April 19
- KDJ- PGT Planning- April 24
- KDJ- PGT Planning- April 26
- KDJ- PGT - April 27
- KDJ-4H Camps Meeting-April 30

**Family & Consumer Sciences**

- KDJ-Taxes- April 2
- KDJ-Taxes- April 3
- KDJ- Easter Egg Safety- April 3
- KDJ-Taxes- April 4
- KDJ- Wordpress Article: Easter Egg Coloring 101-April 5
- KDJ- Wordpress Article: An Eggperiment-April 5
- KDJ- Tobacco Free Partnership Planning Meeting- April 9
- KDJ- HCE to Butterfly Garden( Butterflies as Pollinators)- April 10
- KDJ- Wordpress Article: Cocoon vs Chrysalis-April 10
- KDJ- Couponing 101- April 10
- KDJ-Taxes- April 11
- KDJ-Taxes- April 12
- KDJ-Taxes- April 16
- KDJ-Article Tallahassee Democrat : Smoothies-April 16
- KDJ-Taxes- April 17
- KDJ- Hosted Webinar on Risky Credit Card Behavior- April 19
- KDJ- Shared Services- April 24<sup>th</sup>

**Agriculture and Natural Resources Activities**

- JED- Spring Faculty Meeting- Marianna- April 5
- JED- FL-GA Wildlife Habitat Field Day- Fishpond Management- Beau Turner Youth Conservation Center APR11
- JED- Jefferson County Soil and Water District Meeting April 12
- JED- Area A 4-H Horse Show -Marianna April 13-14
- JED- Pasture Management Presentation- Florida Meat Sheep Alliance Meeting-Golden Acres Apria 21
- JED- On Site Planning Meeting for Wild Turkey Field Day and Extravaganza Osceola Plantation Thomas County - Apria 23
- JED- Wild Turkey Field Day Planning Meeting Polycom - April 23
- JED- State Ag Response Team Meeting – April 24
- JED- Jubilee Wildlife Camp Planning Meeting – April 26
- JED – Toxic Plant Presentation, Healthy Horse Conference, UF College of Veterinary Medicine April 28

#### **FAMU, Horticulture, Small Farm, & 4H Agent – Jefferson County**

- CW – Jefferson County Extension Staff Meeting – April 2
- CW – Met with farm family on irrigation/row crop set-up – April 3
- CW – Conducted master gardener planning meeting – April 4
- CW – Attended District faculty meeting (Marianna) – April 5
- CW – FACAA polycom – April 10
- CW – Taught Junior Master Gardener(JMG) class (JCES) – April 12
- CW – Taught Ag class at JCMHS – April 12
- CW – Conducted master gardener planning meeting – April 18
- CW – Attended 4H planning meeting – April 19
- CW – Taught Ag class at JCMHS – April 19
- CW – Taught JMG class (JCES) – April 19
- CW – Conducted Master Gardeners work/planting day – April 20
- CW – Monitored cooking session for county events – April 21
- CW – Taught at Organic Growers Certification workshop (Green Industries) – April 23
- CW – Started embryology project with elementary class - April 25
- CW – Camp Jubilee planning meeting - April 26
- CW – Taught Junior Master Gardener(JMG) class (JCES) – April 26
- CW – Taught Ag class at JCMHS – April 26
- CW – 4H planning meeting – April 30

#### **Administrative and Other Activities, Faculty and Staff**

- JGL – Office Staff Meeting – April 2
- JGL - 4-H Staff Meeting – April 3
- JGL - Dept. Heads Meeting, April 24
- JGL – District Administrative Faculty Meeting
- JGL- 4-H District III Agents Meeting – April 18
- JGL – 4-H Program Implementation Team Meeting
- JGL – 4-H Staff Meeting
- JGL – Meeting with Commissioner Nelson – April 24
- JGL - Meeting with Commissioner Barfield – April 30
- JGL – Meeting with principal at ACA – April 30



- KDJ- Staff Meeting- April 2
- KDJ- Financial Focus Team Meeting- April 3
- KDJ- NW District Faculty Meeting- April 5
- KDJ- IRS Conference Call Re: Tax Prep

Jefferson County Fire Rescue  
Monthly Department Report

---

TO: Mr. Roy Schleicher  
County Coordinator

DATE: May 07, 2012

SUBJECT: Department Directors Report

FROM: Mark Matthews, Chief  
Jefferson County Fire Rescue

REFERENCE: April 2012 Report  
ATTACHMENTS: 0

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**JCFR CALLS FOR SERVICE – ALL CALLS**-----

2012	April	YEAR to DATE
FIRE	45	189
EMS	217	808

**TOTAL: 262      TOTAL: 997**

**JCFR FIRE CALLS WITH MONTICELLO** --

2012	April	JULY '11 to DATE
JCFR Response in City	8	67
MVFD Response in County	0	8

**11/12 FISCAL YEAR EMS COLLECTIONS**-----

2012	April	11/12 F/Y to DATE
	\$40,565.90	\$383,097.17

**BAD DEBT COLLECTIONS DUE TO THE EFFORTS OF NCS Plus**

2012	April	JULY '11 to DATE
	\$0	\$4,863.84

**NEW STATION UPDATES** Station and site plans have been submitted for architectural and civil engineering.

**BUDGET UPDATE** There have been no unexpected expenditures from either the Fire or EMS budgets.

**VOLUNTEER TRAINING** 8 hour classroom portion of EVOC and training on new hose tester.

**COURTESY BLOOD PRESSUER and GLUCOSE CHECKS** We had 16 people come to the station for either blood pressure or blood sugar checks in April.

**SPECIAL EVENT REQUEST FOR SERVICE** We employed an extra ambulance and crew for the Southern Music Rising Festival for emergency medical calls at the festival.

We also provided an on duty ambulance and fire engine for a health fair at the New Bethel AME Church where we performed blood pressure and blood sugar checks and provided fire safety information.

**Jefferson County Parks Department**   Mike Holm- Parks Director

**SPORTS-**

Base Ball – games 4 afternoon per week, Sporting events continue to grow with the number of participants and additional teams.

**UPCOMING DATES:**

**NOTE: Electrical work (field lighting) is underway.  
Fill dirt is being brought in for the ball field leveling.**

**Recreation Park Improvements Needed:**

The concession stand is in need of replacement as the current building is a safety concern. **UPDATE: Waiting for information from Mr. Alan Wise on building specifications. Will be presented at the May Meeting.**

**Note: A full time employee is needed at the park, will ask for funding for that position.**

**JEFFERSON  
COUNTY ROAD  
DEPARTMENT**

# Memo

To: **Jefferson County Board of County Commissioners**

From: **David R. Harvey, Road Superintendent**

Date: **May 7, 2012**

Re: **Informational Item – Road Department Summary of Monthly Activities for April 2012**

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## **General Roadway and Drainage Maintenance**

- A) Limited road surface grading, stabilization and ditch maintenance activities were conducted on 126 County Roads. Work on many roads was conducted up to 2 times during the month.
- B) Right-of-way brushing and trimming on 0 Road. Mowing on 15 roads.
- C) Patching also occurred on 6 roadways.

## **Driveway Connections**

A total of 4 driveways were inspected.

## **Roadway and Drainage Repairs**

**On Hold, only hauled 17 loads of Road Base**

**No Roadway work cut off from hauling road base**

**Awaiting Waukeelah Hwy**

**Weed Spray, mowing @ College Park**

**Building ball field and parking lot @ Mamie Scott Parks**

**When can we get road base for our roads?**

## Memorandum

**Date:** May 7, 2012

**To:** Roy Schleicher/County Coordinator  
County Commissioners

**From:** Beth Letchworth

**Subject:** Monthly Report for April

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Manned Site Tonnage from:	Aucilla Site	17.56
	Bassett Site	23.62
	Fulford Site	6.12
	Lamont Site	26.36
	Lloyd Site	69.09
	Nash Site	42.38
	New Monticello Site	72.18
	Main Office Site	11.99
	Pinckney Hill Site	14.83
	Recreation Park Site	32.21
	Wacissa Site	58.31
	Waste Tires	18.03
	County Commercial	223.55
	City of Monticello	<u>299.00</u>
	<b>Total</b>	<b>914.11</b>

### City of Monticello

Rear Load Garbage Truck	20 Loads to Landfill	158.83 tons
Grapple Truck	38 Loads to Landfill	144.88 tons

### County

Front Load Garbage Truck	15 Loads to Landfill	167.29 tons
Grapple Trucks	51 Loads to Landfill	174.13 tons
Roll-off Trucks	18 Compactor pulls	173.78 tons
	11 Construction Container pulls	55.14 tons
	19 Collection Site Container pulls	51.58 tons