



**BOARD OF COUNTY
COMMISSIONERS**
THE KEYSTONE COUNTY-ESTABLISHED 1827
435 W. Walnut St., Monticello, Florida 32344

Stephen G. Fulford
District 1

John Nelson, Sr.
District 2

Hines F. Boyd
District 3

Betsy Barfield
District 4

Danny Monroe
District 5

Regular Session Agenda
September 15, 2011 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344

1. **6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
 - a) **Fireworks Program** – Buddy Westbrook-VFW/American Legion
3. **Consent Agenda**
 - a) **Approval of Agenda**
 - b) **Minutes of August 18, 2011 Regular Session**
 - c) **Minutes of September 1, 2011 Regular Session**
4. **Citizens Request & Input on Non-Agenda Items**
(3 Minute Limit, No Commissioner Discussion.)
5. **General Business**
 - a) **TDC Presentation & Request** – Nancy Wideman
 - b) **Health Department Contract/Fee Schedule** – Kim Barnhill
 - c) **Proposed Solid Waste Assessment Reduction Resolution** – Commissioner Boyd
 - d) **Update on Mine Contract w/ Randy Hatch** – Roy Schleicher
 - e) **Interlocal Agreement Affirming Region 6 Workforce Consortium** – Roy Schleicher
 - f) **Legislative Priorities** – Dick Bailar
 - g) **Grants Building Surplus/Sale Discussion/Decision** – Roy Schleicher
 - h) **Malloy Landing Closure/Alternative Boat Ramp Issue** – Stephen Walker
6. **PUBLIC HEARINGS (7 PM)**
 - a) **EAR COMP PLAN AMENDMENTS & FLUM AMENDMENTS**
 - b) **AQUIFER PROTECTION ORDINANCE**
7. **County Coordinator's Report**
 - a) **Department Head Reports**
 - b) **Wacissa River Boat Ramp**
8. **Citizen's Forum**
(3 Minute Limit, Discussion Allowed.)
9. **Commissioner Discussion Items**
10. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Roy M. Schleicher
County Coordinator

Bird & Sparkman, P.A.
County Attorney

**ITEM 3(b): MINUTES OF THE AUGUST 18,
2011 REGULAR SESSION**

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
August 18, 2011

The Board met this date in regular session. Present were Chairman Stephen Fulford, Commissioners Betsy Barfield, Hines Boyd, Danny Monroe and John Nelson. Also present were County Coordinator Roy Schleicher, County Attorney Paula Sparkman and Clerk of Court Kirk Reams.

ITEM 2(a): Public Announcements, Presentations and Awards

1. Citizen Paul Henry presented a PowerPoint presentation for Floridians Against Real ID. Mr. Henry asked for a Resolution at a later meeting and stated he was working on sponsors for a bill.

ITEM 3: Consent Agenda

2. Commissioner Barfield requested pulling item 3(c) from the Consent Agenda, the minutes of the August 4th, 2011 regular session, due to the fact that the minutes were not available for review the previous Friday. **On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, item 3(c) was removed. Commissioner Barfield made a motion to pull the approval of the agenda, which died for lack of a second. Commissioner Boyd made a motion to approve the agenda and to approve the minutes of the July 21st, 2011 Regular Session which died for lack of a second. On motion by Commissioner Barfield, seconded by Commissioner Monroe and unanimously carried, the approval of the agenda was moved from the Consent Agenda to be voted on separately. On motion by Commissioner Barfield, seconded by Commissioner Monroe and unanimously carried, the Consent Agenda was accepted with item (b) only, the minutes of the July 21st, 2011 Regular Session. Commissioner Barfield made a motion to pull item 5(a), Proposed Solid Waste Resolution, in order to address this issue at the next budget workshop. Commissioner Nelson seconded the motion for discussion. Commissioner Boyd commented that the Board was going down a slippery slope by removing items from the agenda that a Commissioner had requested. He asked the Board to respect the process and allow the discussion to take place tonight. Chairman Fulford responded that the entire Board needed to be at a consensus to hear items on the agenda and there was no need to have the approval of the agenda if this were not the case. Chairman Fulford further commented that the rest of the Board had asked for time to review and consult with the Solid Waste Director before drafting policy affecting that department's budget. Commissioner Boyd stated his desire for the discussion to be held in a public setting. **The motion passed 4 to 1 (Boyd opposed).** Commissioner Barfield requested item 5(g), Wacissa River Property Easement Perimeter Fencing, be pulled from the agenda due to improper notice. **On motion by Commissioner Barfield, seconded by Commissioner Monroe and carried 4 to 1 (Boyd opposed), item 5(g) was pulled from the agenda. Commissioner Barfield made a motion to pull the Public Hearing to vacate Cantey Road from the agenda due to improper notice. The motion died for lack of a second. On motion by Commissioner Nelson, seconded by Commissioner Monroe and carried 4 to 1 (Barfield opposed), the Board approved the remainder of the agenda.****

ITEM 4: Citizens' Request and Input on Non-Agenda Items

3. Citizen Robin Smith commented that the old Grants Building was in good condition and that demolition of the building was unacceptable.
4. Citizen Pam Granger inquired about the contract for the county attorney. Attorney Bird responded that the contract was a continuing one on a year-to-year basis and suggested that it come up each year as a regular agenda item. Mrs. Granger also stated that people were getting skeptical with the delays on the Aquifer Protection Ordinance.
5. Citizen Stephen Walker commented that the landowner was supposed to give a replacement boat launch in exchange for the closure of the Malloy Landing boat ramp, which had not been done.

ITEM 5(b): CDBG Program

6. Citizen Tanya Johnson-Bellamy informed the Board of her poor living conditions at her Turkey Scratch home. She informed the Board she was told she would receive help but she to date she had not received any. County Coordinator Roy Schleicher stated that he, Jay Mosley and Sonora Walker, both with Meridian, had met with Mrs. Johnson-Bellamy and that proper paperwork related to flood zones had been sent to FEMA for approval. Chairman Fulford told Mrs. Johnson-Bellamy that it sounded like help was on its way. Jay Mosley stated that funds could not be committed if proper documentation was not kept and the proper state and federal rules followed. Chairman Fulford responded that nothing in government moved fast and she understood the frustration Mrs. Johnson-Bellamy had with government procedures.

ITEM 6: PUBLIC HEARING: Petition to Vacate Cantey Road

7. Planning Official Bill Tellefsen introduced the petition by Jewel Cattle Company to vacate Cantey Road. Commissioner Boyd commented that this was basically a private road through private land that would come off the list of maintained roads. Commissioner Barfield said she had a difficult time making a decision because of the lack of documentation associated with this item. **On motion by Commissioner Boyd, seconded by Commissioner Nelson and carried 4 to 1 (Barfield opposed), the decision to vacate Cantey Road was approved.**

ITEM 5(c): Value Adjustment Board Appointments

8. Clerk of Court Kirk Reams asked for the appointment of Commissioners Nelson and Monroe to serve on the Value Adjustment Board. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, the Board approved Commissioners Nelson and Monroe to serve on the Value Adjustment Board.** Clerk of Court Kirk Reams asked for approval to advertise for a citizen appointee for the Value Adjustment Board. **On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the Board approved Mr. Reams' request.** Citizen Dick Bailar thanked the Board for the privilege of being a past citizen appointee and stated his intention to resign from serving.

ITEM 5(d): Volunteer Policy/Application

9. Attorney Scott Shirley introduced this item. Chairman Fulford stated that the Construction Licensing Board should be included in the prohibition against dual membership. Citizen Charles Parrish asked how positions would be approved. Chairman Fulford responded that if a County Commissioner appointed a member, then the entire Board had to approve this appointee. Commissioner Nelson stated that he had made the point at a previous meeting that the Board could potentially block another Commissioner's selection. Chairman Fulford stated that presently it took the full vote of the Board to approve an appointment of a citizen from outside of the appointing Commissioner's district. Chairman Fulford stated that the Planning Commission was the only committee that had been divided into membership according to Commission Districts. Attorney Shirley stated that term limit language had been taken out and that the resign-to-run law did not apply. Commissioner Barfield clarified that the County Commission would make the ultimate decision over whether a Planning Commission member was removed. She also requested a written report annually on attendance for all committees/volunteer boards. Chairman Fulford stated that a person could fill as much of the volunteer application as they deemed necessary and that this process just gave people an avenue to volunteer.

ITEM 5(e): Redistricting Issues

10. Citizen Charles Parrish asked if census information was available. Chairman Fulford responded that information was available and soon after the budget process, redistricting would be addressed. Chairman Fulford also stated that he had spoken with School Board Chairperson Shirley Washington and that the School Board would be included in future workshops. Attorney Bird stated that the process had to be begun in an odd year and that the Attorney General's opinion stated that prison populations were required to be included. Commissioner Barfield responded that five counties did not count prisoners towards redistricting and voiced concern that the public did not have equal representation.

ITEM 5(f): Request to Review Road Department Organization/Service Delivery

11. Chairman Fulford requested a committee be appointed to evaluate the Road Department's organization structure and delivery of service to the public in order to help facilitate a discussion on these issues. Citizen Phil Calandra said this was a good time to take a look at other ways of providing service to the citizens of Jefferson County. He requested that a committee consisting of Clerk of Court Kirk Reams, County Engineer Alan Wise, Assistant County Coordinator John McHugh and himself be formed to undertake the above mentioned task. Chairman Fulford stated that Road Superintendent David Harvey was agreeable to working with this group. Commissioner Monroe voiced concern that this sounded like an investigation and that Mr. Harvey had been micromanaged in the past. Mr. Calandra responded that this had nothing to do with past performance. Commissioner Barfield asked if looking for opportunities to outsource some services in order to deliver these services more efficiently and cost-effectively would be involved. Mr. Calandra said outsourcing was only one option in the process. Commissioner Nelson stated a total management review was needed and noting that the Road Department was the most visible department of the county, it needed to be a top-notch unit. County Coordinator Roy Schleicher stated that he had asked Mr. Harvey not to hire the supervisor position until the study was done and also to hold off on any reorganization.

Commissioner Boyd stated that Mr. Harvey needed to bring on people to get the job done. He also voiced concern about moving towards privatization of the Road Department due to losing independence. Chairman Fulford stated it was the Board's responsibility to set policy and direction for the Road Department. Clerk of Court Kirk Reams stated that the county owed it to the citizens to deliver the best service in the most cost-efficient manner possible. **On motion by Commissioner Barfield, seconded by Commissioner Nelson and unanimously carried, the committee was approved.**

ITEM 7(a): County Coordinator's Report / Department Head Reports

12. County Coordinator Roy Schleicher presented department head reports to the Board. Chairman Fulford responded that the City of Monticello was interested in looking into a solution for fire response issues.

ITEM 7(b): County Coordinator's Report / Agreement to Market Surplus Boulders

13. **On motion by Commissioner Monroe, seconded by Commissioner Nelson and unanimously carried, the agreement to market surplus boulders with Randy Hatch was approved.**

ITEM 7(c): County Coordinator's Report / Roadway Mapping Process

14. County Coordinator Roy Schleicher informed the Board that staff would like to get started on the process of mapping roadways in the county. He assured Commissioner Boyd that prior work would not be duplicated. He also stated that the process would be followed for selection and determining the cost of the mapping prior to Board approval. County Engineer Alan Wise stated that the budget number for this project would be approximately \$3500 per mile.

ITEM 8: Citizens' Forum

15. Citizen Paul Henry thanked the elected officials for the work that they did.
16. Citizen Jeff Granger stated that the county had given too much to James Boland and that there was no fencing done on the opposite side of the Wacissa River. He also stated that the boulders could have been used on the dam on the Wacissa River.
17. Citizen Stephen Walker stated that the county was supposed to get another landing in lieu of the closure of Malloy Landing Road. Commissioner Boyd stated that Brumbley Landing had been proposed but there was resistance. Commissioner Monroe stated that Brumbley Landing was not adequate. Mr. Walker asked why Malloy Landing could not be opened until a replacement landing was identified. Commissioner Monroe stated that the Comp Plan stated that the county had to provide comparable access. Commissioner Boyd stated that the heart of the issue was that Malloy Landing was a private landing and that the private landowner had the right to decide whether they want the road opened for access any further. Commissioner Boyd offered to work with Mr. Walker on a solution for what was possible.
18. Attorney Scott Shirley stated that the North Florida Water Management District and DEP were reviewing the Aquifer Protection Ordinance. He stated that DEP recommended taking out consumptive use of water language. Chairman Fulford responded that this

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gave the county the ability to consider infrastructure issues associated with large-scale withdrawals of water.

19. Citizen David Hall expressed concern with the spraying issue on the last agenda and stated he would desire notice if spraying was done.

ITEM 9: Commissioner Discussion Items

20. Clerk of Court Kirk Reams announced that all projects submitted to FDOT under SCRAP, SCOP and CIGP had been tentatively approved.
21. Commissioner Boyd stated that the Grants Building could be repaired for less than the cost it would take to tear it down.
22. Commissioner Nelson stated his appreciation for work done on West Lake Road and gave the Board an update on the Howard Academy Renovation Project.
23. Commissioner Barfield stated her desire to have agenda items properly noticed.
24. Chairman Fulford stated a desire to re-establish the volunteer fire department in Lamont due to homeowner's insurance rates in the Bishop Farms area. Fire/EMS Chief Mark Matthews responded that there was a building already in Lamont, but volunteers were needed.
25. Chairman Fulford gave an update on the North Florida Broadband Authority. He expressed frustration due to bureaucratic slowdowns and possible retaliatory actions towards the group due to pointing out the cause of delays. He stated that other engineering firms had already been interviewed and contracted with for emergency usage.
26. The warrant register was reviewed and bills ordered paid.

ITEM 10: Adjournment

27. **On motion by Commissioner Nelson, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.**

Attest: _____
Clerk

Chairman

**ITEM 3(c): MINUTES OF THE SEPTEMBER 1,
2011 REGULAR SESSION**

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
September 1, 2011

The Board met this date in regular session. Present were Chairman Stephen Fulford, Commissioners Betsy Barfield, Hines Boyd, Danny Monroe and John Nelson. Also present were County Coordinator Roy Schleicher, County Attorney Buck Bird and Clerk of Court Kirk Reams.

ITEM 2(a): Public Announcements, Presentations and Awards

1. Dorothy Inman-Johnson with the Capital Area Community Action Agency addressed the Board regarding the cuts in federal funding and the effect it would have on services to Jefferson County residents. She urged the Board to consider adopting a resolution at a future meeting addressing Congress on the impact of such cuts.
2. Sheryl Rehberg, Executive Director of the North Florida Workforce Development, gave an update on the services provided to Jefferson County by her agency and asked for a proclamation declaring September to be Workforce Development month.
3. Brenda Cook, representing the 1971 Graduating Class of Jefferson County High School, asked for a proclamation from the Board recognizing the 40th Class Reunion.

ITEM 3: Consent Agenda

4. Commissioner Barfield asked to pull the Approval of the Agenda for a short discussion. She asked that the Board follow proper procedures by respecting the resolution passed by the Board that required all materials to be available the Friday before the meeting. Chairman Fulford responded that he agreed with the concept but did not want to be too rigid in allowing the public to bring items before the Board. **On motion by Commissioner Nelson, seconded by Commissioner Monroe and unanimously carried, the Agenda was approved.**

ITEM 4: Citizens' Request and Input on Non-Agenda Items

5. Citizen David Hall recommended referring to the website for supporting documentation.
6. Citizen Paul Henry announced that his proposed Citizens Against Real ID bill had found sponsorship in the Florida House.
7. Citizen Phil Calandra gave an update on the Road Department Committee's work and requested a future workshop to discuss the issues, possible to be held in October.
8. Citizen Bernard Peters asked the Board why his low-bid on a trailer was not accepted.

ITEM 5(a): Legislative Priorities

9. Dick Bailar, representing the Legislative Committee, presented the Legislative Priorities for the Board's consideration. Commissioner Barfield asked for permission to assist on the Agricultural Center request. **On motion by Commissioner Boyd, seconded by Commissioner Nelson and unanimously carried, Commissioner Monroe was**

appointed to continue in his capacity as the Board's representative on the Legislative Committee.

ITEM 5(b): CDBG Program Administration Services Contract

10. County Coordinator Roy Schleicher presented the renewal of the contract with Meridian Community Services. Commissioner Nelson voiced his concern over the lack of local contractors used on approved projects. Discussion of this item was suspended until after the Public Hearing.

ITEM 6: PUBLIC HEARING – Ordinance No. 2011-072111-01
Code Enforcement – Second Reading

11. Attorney Scott Shirley introduced the ordinance by reading the title and introduction. Citizen David Hall urged the Board to approve the ordinance and move forward. Commissioners Nelson and Monroe voiced concern over the fear of putting people out of their homes. Commissioner Monroe expressed concern over hiring a Code Enforcement Officer during tough economic times. Chairman Fulford stated there was a need to officially designate someone and also to make sure this person is trained. Citizen Donald Ohmes stated that, in the past, county personnel had gone onto private property. Attorney Shirley stated that the ordinance did not authorize anyone to enter private property without permission from the owner. Chairman Fulford responded that the ordinance did not change what was already in place but provided due process for the public. Attorney Shirley stated that the setting of Code Enforcement priorities would be done at the Board of County Commissioners level. Commissioner Boyd stated there was a lot of discretion in the process with the Board setting policy and that no one wanted to see onerous code enforcement, but the intent was rather to add protections for the public. **On motion by Commissioner Nelson, seconded by Commissioner Boyd and unanimously carried, the ordinance was approved.**

ITEM 5(b): CDBG Program Administration Services Contract (continued)

12. Citizen Paul Henry commented that these fees seemed on the high side. County Coordinator Roy Schleicher responded that hourly rates reflected the total cost of the service. **On motion by Commissioner Monroe, seconded by Commissioner Nelson and unanimously carried, the contract with Meridian was approved.**

ITEM 5(c) and (d): EMS Grant Fund Distribution and Resolution

13. Fire/EMS Chief Mark Matthews requested a resolution for the EMS county grant and authorization to proceed with using grant funding to purchase a used ambulance. **On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the Board approved Chief Matthews' resolution request.**

ITEM 5(e) and (f): Resolution on Volunteer Board Appointments and Volunteer Application Approval

14. Attorney Scott Shirley presented a revision for the Board to consider that allowed existing Committee Members to submit letters of intent instead of an application to re-apply. Commissioner Nelson stated this was appropriate because current members took re-applying as an offense. Commissioner Monroe concurred. Citizen Dick Bailar stated

that the Board was establishing a baseline policy and that this decision needed to be reconsidered. Commissioner Barfield agreed with Mr. Bailar and stated there was a need for basic information for the Board to have on members serving. She stated this information would ensure a good cross-section of representation and that it was not an unreasonable request to have applicants, including current committee members, fill out the application. Citizen David Hall stated the intent was to re-start the membership process and information and applications needed to be updated. Chairman Fulford stated that the public needed to know the qualifications of people serving them. **On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried, the Board the resolution was approved without Attorney Shirley's revision, with the caveat of flexibility allowed in regards to an applicant's submittal of information.**

ITEM 5(g): Assessments Presentation

15. Jeff Rackley, with Government Services Group, addressed the Board concerning updating assessments for Fire and Solid Waste by having a professional study performed. Commissioner Boyd inquired as to whether there could be a Fire/EMS assessment. Mr. Rackley responded that the Florida Supreme had ruled that EMS assessments did not benefit property. Commissioner Nelson asked if GSG performed studies to justify the validity of assessments. Mr. Rackley responded that GSG assisted entities in developing and implementing special assessment programs. Mr. Rackley further commented that square footage was not a good indicator of usage for commercial entities. Clerk of Court Kirk Reams asked whether the cost of studies done could be taken from the assessment monies, to which Mr. Rackley responded in the affirmative. Commissioner Nelson asked whether GSG assisted in the planning of future levels of service, to which Mr. Rackley responded that GSG had partnered with other consulting firms to perform this type of work in the past, but that it was an expensive endeavor. Commissioner Nelson stated his desire to move forward with the study. Commissioner Boyd stated it was unusual to have such a high reserve in the Solid Waste Assessment Fund and that at the next meeting, he desired to review a resolution to adjust the Solid Waste assessments. Commissioner Nelson stated he was uncomfortable making decisions on assessments without justifiable data from a study. Commissioner Boyd disagreed. Commissioner Barfield stated that capital expenditures for Solid Waste were presented and approved and she did not feel comfortable rushing a decision on assessments. Citizen Phil Calandra stated that assessments have covered operating costs and any excess was due to the existence of past grant revenues that would not be reoccurring at that level in the future. Mr. Rackley stated that the excess fund balance was a separate issue and one that could be used in an attempt to lower future rates. Chairman Fulford stated there was a need to evaluate how the county is assessing commercial property. Commissioner Boyd said he fully supported a proposal to evaluate the assessments but the Solid Waste assessment situation needed to be addressed immediately in order to send a message to the public. Clerk of Court Kirk Reams expressed his opinion that the county needed to move forward with a study because he had seen no record of one done since 1989. He recommended either sole-sourcing with GSG because of previous work or piggy-backing onto Madison County's contract. Solid Waste Director Beth Letchworth stated that the fund balance would not be so high if she had been allowed access to utilize it over the years. She further stated that Madison County had a reserve of approximately 1.5 million a few years ago and had used monies on capital expenditures/improvements. County Coordinator Roy Schleicher stated the money in the fund should be used to address problems that should have been addressed over the past few years. Clerk of Court Kirk Reams stated that as a citizen he would be more upset that monies had not been used to provide an ideal level of service

throughout the years. Commissioner Boyd stated it was obvious the county had collected more than it needed throughout the years and that he took grants funding out of his future projections. Commissioner Monroe said he would feel more comfortable if the Board waited on the study. Commissioner Nelson concurred and stated he did not want to rush a decision and that he felt getting the study done would give the public confidence by obtaining sound information. Commissioner Boyd stated his intention to present a resolution to reduce the Solid Waste Assessment at the next meeting.

ITEM 5(h): Update on old Grants Building

16. County Coordinator Roy Schleicher stated an evaluation had been done of the old Grants Building by construction managers LLT and Riley Palmer and also structural engineer Michael Schweir. They informed Mr. Schleicher that the center section would need to be removed. Mr. Schleicher presented the Board with two recommended alternatives: 1) have an evaluation done by a building inspector/engineer to determine the “unknowns”; or 2) have the building demolished with a new facility erected on site. Commissioner Boyd stated he had spoken with several local contractors and all stated it would cost more to have the building demolished than to perform the repairs. Chairman Fulford voiced concern with possible mold issues. Commissioner Nelson stated that the interior design of the building would need to be altered in order to adapt to office needs. Commissioner Boyd stated that a structural engineer would say the building did not meet code. He further stated that he did not believe the building needed to be used as an office. Assistant County Coordinator John McHugh stated the building’s function needed to be determined before proceeding. Commissioner Barfield stated this was another example of a Commissioner going against the Board’s wishes. Commissioner Monroe stated that if the building was not suitable for office space then it needed to be torn down and a new building constructed on site. Citizen C.P. Miller stated he wanted to see quality facilities and better service but with money spent wisely. Commissioner Barfield expressed her opinion that the county should build something the citizens would be proud of. **On motion by Commissioner Nelson, seconded by Commissioner Monroe and failed 2 to 3 (Fulford, Monroe and Barfield opposed), the decision to go with recommendation #1 was not approved. Commissioner Boyd made a motion to place the building on the market to sell, which died for lack of a second. On motion by Commissioner Monroe, seconded by Commissioner Barfield and carried 4 to 1 (Boyd opposed), the Board approved recommendation #2.**

ITEM 5(i): Wacissa Easement Perimeter Fencing

17. Commissioner Monroe requested that the perimeter of the thirty foot easement around the ten-acre property at the head of the Wacissa River be fenced in order to keep trespassers off a concerned citizen’s private property. Citizen Dick Bailar stated there was a need to develop a plan for the park first before making unilateral decisions. Commissioner Barfield agreed that an overall plan for a park was needed before moving forward with this issue and that this was setting bad precedent. She also stated that she had a problem with one Commissioner making a decision to spend money on behalf of the entire Board. **On motion by Commissioner Monroe, seconded by Commissioner Boyd and carried 4 to 1 (Barfield opposed), the decision to fence the perimeter of the easement was approved. On motion by Commissioner Monroe, seconded by Commissioner Nelson and carried 4 to 1 (Barfield opposed), the process for fencing the perimeter using the purchasing policy procedures was approved.**

ITEM 5(j): NRCS Easement Issue

18. Commissioner Monroe stated that a property owner was demanding \$1000 in exchange for a maintenance easement involving an NRCS project on Doke Road. Attorney Bird stated that the county had performed 15-20 similar projects in the past few years and this was the first time this had been asked. Attorney Bird continued that due to the rare nature of the request that this was not setting a precedent. Commissioner Monroe stated he would work harder in the future to get these agreements executed prior to work being done. Commissioner Barfield stated that these are the problems that arise when items are rushed through the agenda and that a precedent was being set. Chairman Fulford responded that it was a difficult balancing act between NRCS, contractors and landowners. Commissioner Barfield asked if there was any document to be used to insure a signature on a later easement. Attorney Bird responded that a letter of intent could be used in the future. **On motion by Commissioner Monroe, seconded by Commissioner Nelson and carried 4 to 1 (Barfield opposed), the decision to spend \$1000 for the maintenance easement on Doke Road was approved.**

ITEM 7(a): County Coordinator's Report / Road Department Mower Bids

19. County Coordinator Roy Schleicher presented the bids for a batwing mower. **On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the low bid was approved.**

ITEM 7(a): County Coordinator's Report / Road Department Operational Management Analysis

20. Assistant County Coordinator John McHugh stated he was working on identifying deficiencies and coming up with solutions at the Road Department. He recommended purchasing a tracking program to identify the cost of providing services. **On motion by Commissioner Nelson, seconded by Commissioner Boyd and unanimously carried, the Board approved going out for bids on cost tracking software.**

ITEM 8: Citizens' Forum

21. Citizen Bernard Peters inquired as to why his low bid was not approved. Chairman Fulford stated that staff would follow up and address this issue.

ITEM 9: Commissioner Discussion Items

22. Clerk of Court Kirk Reams informed the Board that a citizen had requested the Board to reconsider the Malloy Landing closure. Commissioner Barfield asked to have the citizen come before the Board at the next meeting to clarify the issue.
23. Commissioner Barfield expressed concern over the new boat landing placed at the head waters of the Wacissa River. She stated this was an example of a Commissioner directing a Department Head and bypassing the County Coordinator to spend resources without the proper permitting or consensus of the Board. Commissioner Monroe responded that he had received calls from citizens about deficiencies of the existing boat ramp and stated he would take complete blame due to erring on the side of the public. County Coordinator Roy Schleicher stated he did not understand that a new boat ramp was being constructed until after the fact and that it needed proper permits needed to be obtained. Mr.

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Schleicher stated that DEP had requested that the new boat ramp be removed. Road Superintendent David Harvey stated that he did not do anything wrong and that a gravel pad was the industry standard to be put in place. Commissioner Barfield responded that a permit was not obtained and that there was not permission from the entire Board to proceed. She asked how much this was costing the county, to which Mr. Harvey responded \$1200-\$1500 dollars for the construction and about the same price for removal. Mr. Schleicher stated he had sent Mr. Harvey a written reprimand to be placed in his personnel file.

24. Commissioner Barfield stated her desire to work as a team and also announced that Representative Steve Southerland would be in the county on September 19th.
25. Commissioner Nelson announced that the Jefferson County Middle/High School would be hosting a 9-11 Program on Friday, September 9th at 9 am. He also announced that September 16th was POW/MIA Day.
26. Commissioner Boyd commended Mr. Harvey for trying to solve a difficult problem and stated the he did not want a county with employees that did not do anything out of fear for making mistakes.
27. Chairman Fulford gave an update on the North Florida Broadband Authority and the corrective action plan.
28. **On motion by Commissioner Boyd, seconded by Commissioner Nelson and carried 4 to 1 (Barfield opposed), the Board approved the 40th Reunion Proclamation for the Jefferson County High School Class of 1971.**
29. **On motion by Commissioner Boyd, seconded by Commissioner Nelson and carried 4 to 1 (Barfield opposed), the Board approved a proclamation declaring September as Workforce Development Month.** Commissioner Barfield explained that it would mean more to her to approve the previous two proclamations if she had been given the opportunity to read them beforehand. Chairman Fulford responded that some flexibility was needed in regards to the public adhering to the time constraints.
30. **On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the Board approved a letter of support for NFDEP's pursuit of a grant.**
31. The warrant register was reviewed and bills ordered paid.

ITEM 10: Adjournment

32. **On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

ITEM 5(a): TDC PRESENTATION & REQUEST

Jefferson County Tourist Development Council

180 South Cherry Street

Monticello, FL 32344

September 8, 2011

Jefferson County Board of County Commissioners

1 Courthouse Circle

Monticello, FL 32344

Dear Commissioners:

Attached is the proposed 2011-2012 Budget for the Jefferson County Tourist Development Council. The TDC was formed in 2007 after the 2% bed tax was passed in 2006. In April of 2008 I was hired to work 10 hours a week to coordinate the efforts of the TDC. The TDC consists of 9 members. According to Florida Statue one member must represent the BOCC, two members must represent the city, three members must represent lodging establishments and three members must represent the tourist industry in some way. They must all be residents of Jefferson County. I have attached a list of the TDC members. We will need the approval of the BOCC to replace Jim Dulock with David Ward on the TDC.

I have also attached a list of the activities the TDC has been involved in the past year and will be present at the September 15th BOCC meeting to answer any questions you may have.

Sincerely,

Nancy Wideman

Jefferson County TDC, Coordinator

Nancyw1100@yahoo.com

997-0517

			TDC BUDGET SUMMARY	
	2010-2011	2011-2012	THIS YEAR	PROJECTED
	BUDGET	BUDGET	TO DATE	THROUGH 9/30/2012
2010-2011				
REVENUE				
Tax Receipts	26,000	24,500		
Additional income	2,500 VF grant	0		
From Reserve		0		
TOTAL REVENUE	28,500	24,500		
EXPENSES				
Contract Labor	10,000	10,000		
Supplies	200	200		
Bridal Trade Shows	1,000	1,000		
Travel	1,500	1,000		
Associations	3,000	2,500		
Print Ads	1,000	500		
Web Services	1,500	1,000		
Grants	5,000	7,500		
VF Grants	2,500	0		
FAM's	0	200		
OF lunch	0	250		
Legal notice	0	50		
Miscellaneous	800	300		
TOTAL EXPENSES	26,500	24,500		

Accomplishments of the TDC – 2010-2011

- Awarded 3 Visit Florida matching grants worth \$2,500
 1. Purchased display materials
 2. Produced a new Historic Walking Driving Tour brochure that included 4 African-American sites and the Lloyd Historic District
 3. Rural Tourism Marketing grant for assistance in promoting JC to take place 9-16-11
- Attended wedding expos in Thomasville and Tallahassee – produced a give away card promoting JC wedding services
- Attended travel shows at the Villages where brochures and information about visiting JC was distributed
- Awarded \$7,545 to local events for advertising
 1. Southern Music Rising
 2. Oklahoma!
 3. Sound of Music
 4. 4th of July Celebrate America
 5. Watermelon Festival
- Provided brochures at the Visit Florida Welcome Center and Visit Tallahassee
- Distribute information and brochures to the area motels, campgrounds and B&Bs
- Keep a list of events current on www.VisitJeffersonCountyFlorida.com and www.VisitNaturalNorthFlorida.com
- Oversee web site www.VisitJeffersonCountyFlorida.com
- Helped to organize and sponsor booth for Jefferson County Artisans and Growers at the Watermelon Festival
- Helped to sponsored One Heart Music Hour and the New Leaf Farm Tour
- Produced map of Monticello with shops, restaurants, etc. for motels and visitors

- Spoke to Earl Hoover's FSU OLLI class at Green Industries extolling the virtues of visiting JC
- Directed a FAM tour with Original Florida for writers to see and experience food grown on our local small farms
- Hosted a Farm to Table dinner for three writers that included food from Golden Acres, Heavenly Homestead, Barnhart Farms, Tupelo's, Carrie Ann and Co. and Monticello Vineyard and Winery
- Took writers to see Green Meadows Blueberry Farm, Golden Acres Ranch, Full Moon Apiary, Monticello Vineyard and Winery and the Barnhart Farm
- Attend monthly meetings of Original Florida and serve on the Marketing Committee

Jefferson County Tourist Development Council Members

Government Representation - County

Danny Monroe
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997-5406 (h)
545-8026 ©
monroe_hill@juno.com

Government Representation – City

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342-0292 (w)
510-3110 ©
eanderson@mymonticello.net

John Jones
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445-0076 ©

Lodging/Accommodations

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Coordinator

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Other Interested Persons

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322-6600 ©
akkundra@gmail.com

Tushar Patel – Days Inn
44 Woodworth Drive
Lamont, FL 32336
997-0736
tpatel15@yahoo.com

September 8, 2011

To: Jefferson County Board of County Commissioners

From: Jefferson County Tourist Development Council

According the by-laws of the Jefferson County TDC, the Jefferson County Board of County Commissioners shall appoint or remove members from the TDC. “Just cause for removal includes the absence of a member from four consecutive called meetings of the TDC.”

The TDC recommends the removal of the following member for having been absent from four consecutive called meetings:

Jim Dulock

The TDC recommends the following people to replace these members:

David Ward

Respectfully Submitted,

Nancy Wideman
Coordinator, Jefferson County Tourist Development Council

**ITEM 5(b): HEALTH DEPARTMENT
CONTRACT/FEE SCHEDULE**

**CONTRACT BETWEEN
JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF
THE JEFFERSON COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2011-2012**

This agreement ("Agreement") is made and entered into between the State of Florida, Department of Health ("State") and the Jefferson County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2011.

RECITALS

A. Pursuant to Chapter 154, F.S., the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Jefferson County Health Department ("CHD") is one of the County Health Departments created throughout Florida. It is necessary for the parties hereto to enter into this Agreement in order to assure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this Agreement shall be effective from October 1, 2011, through September 30, 2012, or until a written agreement replacing this Agreement is entered into between the parties, whichever is later, unless this Agreement is otherwise terminated pursuant to the termination provisions set forth in paragraph 8, below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to Section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local

funds and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. **FUNDING.** The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources are set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$943,968 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$41,000 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this Agreement in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this Agreement during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Bureau of Budget Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Bureau of Budget Management.

e. The name and address of the official payee to who payments shall be made is:

County Health Department Trust Fund
Jefferson County
1255 W Washington Street
Monticello, FL 32344

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy State Health Officer. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall insure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan. A report detailing the status of public health as measured by outcome measures and similar indicators will be sent by the CHD director/administrator to the parties no later than October 1 of each year (*This is the standard quality assurance "County Health Profile" report located on the Office of Planning, Evaluation & Data Analysis Intranet site*).

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of county purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of county purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all county-purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall

be maintained by the CHD in accordance with the terms of this Agreement. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with those promulgated by the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraph 6.i., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting System Information Resource (FLAIR).
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Jefferson County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the state or county, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by state and county based on the ratio of planned expenditures in the core contract and funding from all sources is credited to the program accounts by state and county. The equity share of any surplus/deficit funds accruing to the state and county is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of

surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy State Health Officer has approved the transfer. The Deputy State Health Officer shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this Agreement. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by county government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures, dated April 2005, as amended, the terms of which are incorporated herein by reference. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using county procedures pursuant to paragraph 6.b. hereof.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The

CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this Agreement.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the county that shall include at least the following:

i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;

ii. A written explanation to the county of service variances reflected in the DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Bureau of Budget Management.

p. The dates for the submission of quarterly reports to the county shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2012 for the report period October 1, 2011 through December 31, 2011;
- ii. June 1, 2012 for the report period October 1, 2011 through March 31, 2012;
- iii. September 1, 2012 for the report period October 1, 2011 through June 30, 2012; and
- iv. December 1, 2012 for the report period October 1, 2011 through September 30, 2012.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the county shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The county shall assure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as county vehicles. The county shall assure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This Agreement may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this Agreement become unavailable, either party may terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This Agreement may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an

obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this Agreement, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2012, it is agreed that the performance and payment under this Agreement are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this Agreement are as follows:

For the State:

For the County:

Colleen Harmon
Name

Kirk Reams
Name

Operations & Management
Consultant Manager
Title

Clerk of Court
Title

1255 W Washington St.

1 Court House Circle

Monticello, FL 32344
Address

Monticello, FL 32344
Address

850-342-0170, Ext. 202
Telephone

850-342-0218, Ext. 232
Telephone

If different contract managers are designated after execution of this Agreement, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this Agreement.

c. Captions. The captions and headings contained in this Agreement are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 24 page agreement to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2011.

**BOARD OF COUNTY COMMISSIONERS
FOR JEFFERSON COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

NAME: Stephen Fulford

TITLE: Chairman

DATE: _____

ATTESTED TO:

SIGNED BY: _____

NAME: Kirk Reams

TITLE: Clerk of Court

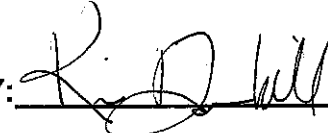
DATE: _____

SIGNED BY: _____

NAME: H. Frank Farmer, Jr., MD, PhD, FACP

TITLE: State Surgeon General

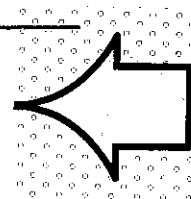
DATE: _____

SIGNED BY:  _____

NAME: Kim Barnhill

TITLE: CHD Director/Administrator

DATE: 9/8/11



ATTACHMENT I

JEFFERSON COUNTY HEALTH DEPARTMENT

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	<u>Service</u>	<u>Requirement</u>
1.	Sexually Transmitted Disease Program	Requirements as specified in FAC 64D-3, F.S. 381 and F.S. 384 and the CHD Guidebook.
2.	Dental Health	Monthly reporting on DH Form 1008*. Additional reporting requirements, under development, will be required. The additional reporting requirements will be communicated upon finalization.
3.	Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5.	Family Planning	Periodic financial and programmatic reports as specified by the program office and in the CHD Guidebook, Internal Operating Policy FAMPLAN 14*
6.	Immunization	Periodic reports as specified by the department regarding the surveillance/investigation of reportable vaccine preventable diseases, vaccine usage accountability as documented in Florida SHOTS, the assessment of various immunization levels as documented in Florida SHOTS and forms reporting adverse events following immunization.
7.	Chronic Disease Program	Requirements as specified in the Healthy Communities, Healthy People Guidebook.
8.	Environmental Health	Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
9.	HIV/AIDS Program	Requirements as specified in F.S. 384.25 and 64D-3.016 and 3.017 F.A.C. and the CHD Guidebook. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140. Socio-

ATTACHMENT I (Continued)

demographic data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 or Post-Test Counseling DH Form 1628C. These reports are to be sent to the Headquarters HIV/AIDS office within 5 days of the initial post-test counseling appointment or within 90 days of the missed post-test counseling appointment.

10. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (April 2007).
11. Tuberculosis Tuberculosis Program Requirements as specified in FAC 64D-3, F.S. *Specific Authority* 381.0011(13), 381.003(2), 381.0031(6), 384.33, 392.53(2), 392.66 FS Law Implemented 381.0011(4), 381.003(1), 381.0031(1), (2), (6), 383.06, 384.23, 384.25, 385.202, 392.53 FS.381 and CHD Guidebook.
12. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in the CHD Guide to Surveillance and Investigations.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

JEFFERSON COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/11	85,369	133,527	218,896
2. Drawdown for Contract Year October 1, 2011 to September 30, 2012	(59,574)	-	(59,574)
3. Special Capital Project use for Contract Year October 1, 2011 to September 30, 2012	59,574	-	59,574
4. Balance Reserved for Contingency Fund October 1, 2011 to September 30, 2012	85,369	133,527	218,896

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II.

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2012

		State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE						
015040	AIDS PREVENTION	0	0	0	0	0
015040	AIDS SURVEILLANCE	0	0	0	0	0
015040	ALG/CESSPOOL IDENTIFICATION AND ELIMINATION	0	0	0	0	0
015040	ALG/CONTR TO CHDS-AIDS PATIENT CARE	0	0	0	0	0
015040	ALG/CONTR TO CHDS-AIDS PATIENT CARE NETWORK	0	0	0	0	0
015040	ALG/CONTR. TO CHDS-SOVEREIGN IMMUNITY	0	0	0	0	0
015040	ALG/IPO HEALTHY START/IPO	0	0	0	0	0
015040	ALG/PRIMARY CARE	41,346	0	41,346	0	41,346
015040	ALPHA ONE PROGRAM - MIAMI-DADE	0	0	0	0	0
015040	CHILD HEALTH MEDICAL SERVICES	0	0	0	0	0
015040	CLOSING THE GAP PROGRAM	0	0	0	0	0
015040	COMMUNITY SMILES - MIAMI-DADE	0	0	0	0	0
015040	COMMUNITY TB PROGRAM	6,593	0	6,593	0	6,593
015040	COUNTY SPECIFIC DENTAL PROJECTS - ESCAMBIA	0	0	0	0	0
015040	DENTAL SPECIAL INITIATIVES	6,540	0	6,540	0	6,540
015040	DUVAL TEEN PREGNANCY PREVENTION	0	0	0	0	0
015040	FAMILY PLANNING GENERAL REVENUE	22,129	0	22,129	0	22,129
015040	FL CLPPP SCREENING & CASE MANAGEMENT	0	0	0	0	0
015040	FL HEPATITIS & LIVER FAILURE PREVENTION/CONTROL	0	0	0	0	0
015040	HEALTHY START MED WAIVER - SOBRA	0	0	0	0	0
015040	HEALTHY START MED-WAIVER - CLIENT SERVICES	0	0	0	0	0
015040	JESSIE TRICE CANCER CTR/HEALTH CHOICE - MIAMI-DADE	0	0	0	0	0
015040	LA LIGA-LEAGUE AGAINST CANCER - MIAMI-DADE	0	0	0	0	0
015040	MANATEE COUNTY RURAL HEALTH SERVICES	0	0	0	0	0
015040	METRO ORLANDO URBAN LEAGUE TEENAGE PREG PREV	0	0	0	0	0
015040	MIGRANT LABOR CAMP SANITATION	0	0	0	0	0
015040	MINORITY OUTREACH-PENALVER CLINIC - MIAMI-DADE	0	0	0	0	0
015040	SCHOOL HEALTH GENERAL REVENUE	56,751	0	56,751	0	56,751
015040	SPECIAL NEEDS SHELTER PROGRAM	0	0	0	0	0
015040	STATEWIDE DENTISTRY NETWORK - ESCAMBIA	0	0	0	0	0
015040	STD GENERAL REVENUE	0	0	0	0	0
015050	NON-CATEGORICAL GENERAL REVENUE	301,562	0	301,562	0	301,562
GENERAL REVENUE TOTAL		434,921	0	434,921	0	434,921
2. NON GENERAL REVENUE - STATE						
015010	ALG/CONTR. TO CHDS-BIOMEDICAL WASTE	1,541	0	1,541	0	1,541
015010	STATE UNDERGROUND PETROLEUM RESPONSE ACT (Super Act)	1,500	0	1,500	0	1,500
015010	ALG/PRIMARY CARE	0	0	0	0	0
015010	CHD PROGRAM SUPPORT	0	0	0	0	0
015010	FOOD AND WATERBORNE DISEASE PROGRAM ADM TF/DACS	0	0	0	0	0
015010	PUBLIC SWIMMING POOL PROGRAM	0	0	0	0	0
015010	SCHOOL HEALTH TOBACCO TF	12,655	0	12,655	0	12,655
015010	TOBACCO ADMINISTRATION & MANAGEMENT	0	0	0	0	0
015010	TOBACCO ADMINISTRATIVE SUPPORT	30,000	0	30,000	0	30,000
015010	TOBACCO COMMUNITY INTERVENTION	108,000	0	108,000	0	108,000
015020	TRANSFER FROM ANOTHER STATE AGENCY	0	0	0	0	0
015020	TRANSFER FROM ANOTHER STATE AGENCY	0	0	0	0	0
015020	TRANSFER FROM ANOTHER STATE AGENCY	0	0	0	0	0

ATTACHMENT II

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II: Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2012

	State CHD Trust Fund (doll)	County Fund (doll)	Local CHD Trust Fund (doll)	Other Contributions	Total
2. NON GENERAL REVENUE - STATE					
015060 NON-CATEGORICAL TOBACCO REBASING	3,429	0	3,429	0	3,429
NON GENERAL REVENUE TOTAL	157,125	0	157,125	0	157,125
3. FEDERAL FUNDS - State					
007000 AIDS PREVENTION	0	0	0	0	0
007000 AIDS SURVEILLANCE	0	0	0	0	0
007000 BIOTERRORISM HOSPITAL PREPAREDNESS	0	0	0	0	0
007000 COASTAL BEACH MONITORING PROGRAM	0	0	0	0	0
007000 COLORECTAL CANCER SCREENING 2009-10	0	0	0	0	0
007000 ENHANCE COMPREHENSIVE PREVENTION PLANNING AND IMPL	0	0	0	0	0
007000 EXPANDED TESTING INITIATIVE (ETI)	0	0	0	0	0
007000 FGTF/AIDS MORBIDITY	0	0	0	0	0
007000 FGTF/BREAST & CERVICAL CANCER-ADMIN/CASE MAN	0	0	0	0	0
007000 FGTF/FAMILY PLANNING TITLE X SPECIAL INITIATIVES	0	0	0	0	0
007000 FGTF/FAMILY PLANNING-TITLE X	49,205	0	49,205	0	49,205
007000 HEALTH PROGRAM FOR REFUGEES	0	0	0	0	0
007000 HEALTHY PEOPLE HEALTHY COMMUNITIES	47,888	0	47,888	0	47,888
007000 HIV HOUSING FOR PEOPLE LIVING WITH AIDS	0	0	0	0	0
007000 HIV INCIDENCE SURVEILLANCE	0	0	0	0	0
007000 IMMUNIZATION FEDERAL GRANT ACTIVITY SUPPORT	1,878	0	1,878	0	1,878
007000 IMMUNIZATION FIELD STAFF EXPENSE	0	0	0	0	0
007000 IMMUNIZATION WIC-LINKAGES	0	0	0	0	0
007000 IMMUNIZATION-WIC LINKAGES	0	0	0	0	0
007000 MCH BGTF-GADSDEN SCHOOL CLINIC	0	0	0	0	0
007000 MCH BGTF-HEALTHY START COALITIONS	0	0	0	0	0
007000 ORAL HEALTH WORKFORCE ACTIVITIES	0	0	0	0	0
007000 PHP - CITIES READINESS INITIATIVE	0	0	0	0	0
007000 PUBLIC HEALTH PREPAREDNESS BASE	51,752	0	51,752	0	51,752
007000 RAPE PREVENTION & EDUCATION GRANT	0	0	0	0	0
007000 RYAN WHITE	0	0	0	0	0
007000 RYAN WHITE - EMERGING COMMUNITIES	0	0	0	0	0
007000 RYAN WHITE-AIDS DRUG ASSIST PROG-ADMIN	0	0	0	0	0
007000 RYAN WHITE-CONSORTIA	0	0	0	0	0
007000 STATE INDOOR RADON GRANT	0	0	0	0	0
007000 STD FEDERAL GRANT - CSPS	25,276	0	25,276	0	25,276
007000 STD PROGRAM INFERTILITY PREVENTION PROJECT (IPP)	0	0	0	0	0
007000 SYPHILIS ELIMINATION	0	0	0	0	0
007000 TEENAGE PREGNANCY PREVENTION REPLICATION 2010-11	0	0	0	0	0
007000 TEENAGE PREGNANCY PREVENTION REPLICATION 2011-12	0	0	0	0	0
007000 TITLE X HIV/AIDS PROJECT	0	0	0	0	0
007000 TITLE X MALE PROJECT	0	0	0	0	0
007000 TOBACCO FAITH BASED PROJECT	25,000	0	25,000	0	25,000
007000 TUBERCULOSIS CONTROL - FEDERAL GRANT	0	0	0	0	0
007000 WIC ADMINISTRATION	0	0	0	0	0
007000 MCH BLOCK GRANT SPECIAL PROJECTS	44,381	0	44,381	0	44,381
015009 MEDIPASS WAIVER-HLTHY STRT CLIENT SERVICES	0	0	0	0	0
015009 MEDIPASS WAIVER-SOBRA	0	0	0	0	0
007055 ARRA Federal Grant - Schedule C	0	0	0	0	0

ATTACHMENT II

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2012

	State CHD Fund Fund	County CHD	Total CHD Fund Fund	Other Contributions	Total	
	Amount	Fund Fund	Amount	Contributions	Amount	
3. FEDERAL FUNDS - State						
015075	ON SITE SEWAGE TREATMENT & DISPOSAL SYSTEM	0	0	0	0	
015075	SCHOOL HEALTH TITLE XXI	106,542	0	106,542	0	106,542
015075	Inspections of Summer Feeding Programs	0	0	0	0	
015075	TRANSFER OF FEDERAL GRANT FROM OTHER AGENCY	0	0	0	0	
FEDERAL FUNDS TOTAL		351,922	0	351,922	0	351,922
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE						
001020	TANNING FACILITIES	0	0	0	0	
001020	BODY PIERCING	0	0	0	0	
001020	MIGRANT HOUSING PERMIT	0	0	0	0	
001020	MOBILE HOME AND PARKS	1,800	0	1,800	0	1,800
001020	FOOD HYGIENE PERMIT	2,641	0	2,641	0	2,641
001020	BIOHAZARD WASTE PERMIT	765	0	765	0	765
001020	PRIVATE WATER CONSTR PERMIT	0	0	0	0	0
001020	PUBLIC WATER ANNUAL OPER PERMIT	0	0	0	0	0
001020	PUBLIC WATER CONSTR PERMIT	0	0	0	0	0
001020	NON-SDWA SYSTEM PERMIT	0	0	0	0	0
001020	LIMITED-USE WATER SYSTEMS	4,016	0	4,016	0	4,016
001020	SWIMMING POOLS	900	0	900	0	900
001092	OSDS PERMIT FEE	0	0	0	0	0
001092	I & M ZONED OPERATING PERMIT	0	0	0	0	0
001092	AEROBIC OPERATING PERMIT	0	0	0	0	0
001092	SEPTIC TANK SITE EVALUATION	0	0	0	0	0
001092	NON SDWA LAB SAMPLE	0	0	0	0	0
001092	OSDS VARIANCE FEE	0	0	0	0	0
001092	ENVIRONMENTAL HEALTH FEES	21,894	0	21,894	0	21,894
001092	OSDS REPAIR PERMIT	0	0	0	0	0
001170	LAB FEE CHEMICAL ANALYSIS	0	0	0	0	0
001170	WATER ANALYSIS-POTABLE	0	0	0	0	0
001170	NONPOTABLE WATER ANALYSIS	0	0	0	0	0
010304	MQA INSPECTION FEE	0	0	0	0	0
001206	Central Office Surcharge	2,738	0	2,738	0	2,738
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL		34,754	0	34,754	0	34,754
5. OTHER CASH CONTRIBUTIONS - STATE						
010304	STATIONARY POLLUTANT STORAGE TANKS	29,443	0	29,443	0	29,443
090001	DRAW DOWN FROM PUBLIC HEALTH UNIT	-37,697	0	-37,697	0	-37,697
OTHER CASH CONTRIBUTIONS TOTAL		-8,254	0	-8,254	0	-8,254
6. MEDICAID - STATE/COUNTY						
001056	MEDICAID PHARMACY	0	0	0	0	0
001076	MEDICAID TB	0	0	0	0	0
001078	MEDICAID ADMINISTRATION OF VACCINE	390	390	780	0	780
001079	MEDICAID CASE MANAGEMENT	0	0	0	0	0
001081	MEDICAID CHILD HEALTH CHECK UP	0	0	0	0	0
001082	MEDICAID DENTAL	188,797	239,703	428,500	0	428,500
001083	MEDICAID FAMILY PLANNING	1,480	13,320	14,800	0	14,800

ATTACHMENT II

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2011

		State & HEP Trust Funds (trnd)	County Trust Funds (trnd)	Total CHHD Trust Funds (trnd)	Other Contributions	TOTAL
6. MEDICAID - STATE/COUNTY						
001087	MEDICAID STD	485	615	1,100	0	1,100
001089	MEDICAID AIDS	0	0	0	0	0
001147	Medicaid HMO Capitation	0	0	0	0	0
001191	MEDICAID MATERNITY	17,932	22,768	40,700	0	40,700
001192	MEDICAID COMPREHENSIVE CHILD	1,586	2,014	3,600	0	3,600
001193	MEDICAID COMPREHENSIVE ADULT	4,296	5,454	9,750	0	9,750
001194	MEDICAID LABORATORY	0	0	0	0	0
001208	MEDIPASS \$3.00 ADM. FEE	300	300	600	0	600
001059	Medicaid Low Income Pool	88,120	111,880	200,000	0	200,000
001051	Emergency Medicaid	0	0	0	0	0
001058	Medicaid - Behavioral Health	0	0	0	0	0
001071	Medicaid - Orthopedic	0	0	0	0	0
001072	Medicaid - Dermatology	0	0	0	0	0
001075	Medicaid - School Health Certified Match	0	0	0	0	0
001069	Medicaid - Refugee Health	0	0	0	0	0
001055	Medicaid - Hospital	0	0	0	0	0
001148	Medicaid HMO Non-Capitation	32,604	41,396	74,000	0	74,000
001074	Medicaid - Newborn Screening	0	0	0	0	0
MEDICAID TOTAL		335,991	437,839	773,830	0	773,830
7. ALLOCABLE REVENUE - STATE						
018000	REFUNDS	0	0	0	0	0
037000	PRIOR YEAR WARRANT	0	0	0	0	0
038000	12 MONTH OLD WARRANT	0	0	0	0	0
ALLOCABLE REVENUE TOTAL		0	0	0	0	0
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE						
	PHARMACY SERVICES	0	0	0	14,969	14,969
	LABORATORY SERVICES	0	0	0	5,311	5,311
	TB SERVICES	0	0	0	0	0
	IMMUNIZATION SERVICES	0	0	0	44,833	44,833
	STD SERVICES	0	0	0	0	0
	CONSTRUCTION/RENOVATION	0	0	0	0	0
	WIC FOOD	0	0	0	279,643	279,643
	ADAP	0	0	0	0	0
	DENTAL SERVICES	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
OTHER STATE CONTRIBUTIONS TOTAL		0	0	0	344,756	344,756
9. DIRECT LOCAL CONTRIBUTIONS - COUNTY						
008030	Contribution from Health Care Tax	0	0	0	0	0
008034	BCC Contribution from General Fund	0	41,000	41,000	0	41,000
DIRECT COUNTY CONTRIBUTION TOTAL		0	41,000	41,000	0	41,000
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY						

ATTACHMENT II

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2012

	State CHD Fund Fees	County CHD Fund Fees	Local CHD Fund Fees	Other Contributions	Total
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001060 CHD SUPPORT POSITION	0	0	0	0	0
001077 RABIES VACCINE	0	0	0	0	0
001077 CHILD CAR SEAT PROG	0	0	0	0	0
001077 PERSONAL HEALTH FEES	0	69,300	69,300	0	69,300
001077 AIDS CO-PAYS	0	0	0	0	0
001094 ADULT ENTER. PERMIT FEES	0	0	0	0	0
001094 LOCAL ORDINANCE FEES	0	6,500	6,500	0	6,500
001114 NEW BIRTH CERTIFICATES	0	9,000	9,000	0	9,000
001115 Vital Statistics - Death Certificate	0	9,000	9,000	0	9,000
001117 VITAL STATS-ADM. FEE 50 CENTS	0	500	500	0	500
001073 Co-Pay for the AIDS Care Program	0	0	0	0	0
001025 Client Revenue from GRC	0	0	0	0	0
001040 Cell Phone Administrative Fee	0	0	0	0	0
FEES AUTHORIZED BY COUNTY TOTAL	0	94,300	94,300	0	94,300
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001009 RETURNED CHECK ITEM	0	0	0	0	0
001029 THIRD PARTY REIMBURSEMENT	0	750	750	0	750
001029 HEALTH MAINTENANCE ORGAN. (HMO)	0	0	0	0	0
001054 MEDICARE PART D	0	0	0	0	0
001077 RYAN WHITE TITLE II	0	0	0	0	0
001090 MEDICARE PART B	0	1,500	1,500	0	1,500
001190 Health Maintenance Organization	0	0	0	0	0
005040 INTEREST EARNED	0	0	0	0	0
005041 INTEREST EARNED-STATE INVESTMENT ACCOUNT	0	0	0	0	0
007010 U.S. GRANTS DIRECT	0	0	0	0	0
008010 Contribution from City Government	0	0	0	0	0
008020 Contribution from Health Care Tax not thru BCC	0	0	0	0	0
008050 School Board Contribution	0	0	0	0	0
008060 Special Project Contribution	0	0	0	0	0
010300 SALE OF GOODS AND SERVICES TO STATE AGENCIES	0	314,000	314,000	0	314,000
010301 EXP WITNESS FEE CONSULTNT CHARGES	0	0	0	0	0
010405 SALE OF PHARMACEUTICALS	0	0	0	0	0
010409 SALE OF GOODS OUTSIDE STATE GOVERNMENT	0	0	0	0	0
011001 HEALTHY START COALITION CONTRIBUTIONS	0	104,159	104,159	0	104,159
011007 CASH DONATIONS PRIVATE	0	0	0	0	0
012020 FINES AND FORFEITURES	0	0	0	0	0
012021 RETURN CHECK CHARGE	0	0	0	0	0
028020 INSURANCE RECOVERIES-OTHER	0	0	0	0	0
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-124	-124	0	-124
011000 GRANT DIRECT-NOVA UNIVERSITY CHD TRAINING	0	0	0	0	0
011000 GRANT-DIRECT	0	0	0	0	0
011000 GRANT DIRECT-COUNTY HEALTH DEPARTMENT DIRECT SERVICES	0	0	0	0	0
011000 DIRECT-ARROW	0	0	0	0	0
011000 Mosquito Control Services	0	18,000	18,000	0	18,000
011000 GRANT-DIRECT	0	0	0	0	0
011000 GRANT DIRECT-QUANTUM DENTAL	0	0	0	0	0
011000 GRANT DIRECT-HEALTH CARE DISTRICT PAHOKEE	0	0	0	0	0

ATTACHMENT II

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2012

		Source of Funds Trust Funds	County Trust Funds	Total C.F.F.D. Trust Funds	Other Contributions	Total
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY						
011000	GRANT-DIRECT	0	0	0	0	0
011000	GRANT-DIRECT	0	0	0	0	0
011000	GRANT-DIRECT	0	0	0	0	0
011000	GRANT-DIRECT	0	0	0	0	0
011000	GRANT-DIRECT	0	0	0	0	0
011000	GRANT DIRECT-ARROW	0	0	0	0	0
010402	Recycled Material Sales	0	0	0	0	0
010303	FDLE Fingerprinting	0	0	0	0	0
007050	ARRA Federal Grant	0	0	0	0	0
001010	Recovery of Bad Checks	0	0	0	0	0
008065	FCO Contribution	0	0	0	0	0
011006	Restricted Cash Donation	0	0	0	0	0
028000	Insurance Recoveries	0	0	0	0	0
001033	CMS Management Fee - PMPMPC	0	0	0	0	0
010400	Sale of Goods Outside State Government	0	0	0	0	0
010500	Refugee Health	0	0	0	0	0
005045	Interest Earned-Third Party Provider	0	0	0	0	0
005043	Interest Earned-Contract/Grant	0	0	0	0	0
010306	DOH/DOC Interagency Agreement	0	0	0	0	0
008040	BCC Grant/Contract	0	0	0	0	0
011002	ARRA Federal Grant - Sub-Recipient	0	0	0	0	0
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL		0	438,285	438,285	0	438,285
12. ALLOCABLE REVENUE - COUNTY						
018000	REFUNDS	0	250	250	0	250
037000	PRIOR YEAR WARRANT	0	0	0	0	0
038000	12 MONTH OLD WARRANT	0	0	0	0	0
COUNTY ALLOCABLE REVENUE TOTAL		0	250	250	0	250
13. BUILDINGS - COUNTY						
	ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
	GROUNDS MAINTENANCE	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
	INSURANCE	0	0	0	0	0
	UTILITIES	0	0	0	0	0
	OTHER (SPECIFY)	0	0	0	0	0
	BUILDING MAINTENANCE	0	0	0	0	0
BUILDINGS TOTAL		0	0	0	0	0
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY						
	EQUIPMENT/VEHICLE PURCHASES	0	0	0	0	0
	VEHICLE INSURANCE	0	0	0	0	0
	VEHICLE MAINTENANCE	0	0	0	0	0
	OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
	OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL		0	0	0	0	0

ATTACHMENT II

**JEFFERSON COUNTY HEALTH DEPARTMENT
Part II. Sources of Contributions to County Health Department**

October 1, 2011 to September 30, 2012

	State CHD Trans Fund Fund	County CHD Trans Fund	Total CHD Trans Fund Fund	Total Contributions	Total Fund
GRAND TOTAL CHD PROGRAM	1,395,459	991,674	2,387,133	349,756	2,736,889

**ATTACHMENT II
JEFFERSON COUNTY HEALTH DEPARTMENT**

Part III. Planned Staffing, Clinical Services, and Expenditures By Program Service Area Within Each Level of Service

October 1, 2011 to September 30, 2012

Program Service	Quantity				Quantity Expenditure Plan				Total	
	FTE's (FTEs)	Days	Visits	Per	2011	2012	2013	2014		
					(\$ each column only)					
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.72	600	1,200	11,699	8,634	8,180	10,589	20,843	18,259	39,102
STD (102)	1.88	150	500	36,014	30,869	36,014	30,869	37,868	95,898	133,766
HIV/AIDS PREVENTION (03A1)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	1.86	600	2,400	58,886	50,473	58,886	50,473	0	218,718	218,718
ADAP (03A4)	0.00	0	0	0	0	0	0	0	0	0
TB CONTROL SERVICES (104)	0.12	70	140	1,856	1,591	1,856	1,590	6,093	800	6,893
COMM. DISEASE SURV. (106)	0.03	0	0	540	463	540	464	2,007	0	2,007
HEPATITIS PREVENTION (109)	0.00	20	26	30	26	30	27	113	0	113
PUBLIC HEALTH PREP AND RESP (116)	1.24	0	0	19,733	16,914	19,733	16,915	73,295	0	73,295
VITAL STATISTICS (180)	0.26	840	1,005	5,405	4,633	5,405	4,633	1,576	18,500	20,076
COMMUNICABLE DISEASE SUBTOTAL	6.11	2,280	5,271	134,163	113,603	130,644	115,560	141,795	352,175	493,970
B. PRIMARY CARE:										
CHRONIC DISEASE SERVICES (210)	0.15	0	0	11,491	9,849	11,491	9,850	42,681	0	42,681
TOBACCO PREVENTION (212)	2.91	0	0	49,190	42,163	49,190	42,164	182,707	0	182,707
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	2.31	450	1,300	43,809	37,550	43,809	37,550	119,428	43,290	162,718
IMPROVED PREGNANCY OUTCOME (225)	0.89	80	800	14,630	12,540	14,630	12,540	17,765	36,575	54,340
HEALTHY START PRENATAL (227)	1.47	130	825	22,148	18,984	22,148	18,984	18,069	64,195	82,264
COMPREHENSIVE CHILD HEALTH (229)	0.70	150	245	10,108	8,664	10,108	8,665	33,381	4,164	37,545
HEALTHY START INFANT (231)	0.92	120	430	14,408	12,350	14,408	12,350	13,552	39,964	53,516
SCHOOL HEALTH (234)	3.74	0	20,000	71,018	63,389	39,683	31,521	205,611	0	205,611
COMPREHENSIVE ADULT HEALTH (237)	5.37	800	3,000	99,492	85,278	99,492	85,278	238,556	130,984	369,540
COMMUNITY HEALTH DEVELOPMENT (238)	0.15	0	0	6,155	5,276	6,155	5,275	22,861	0	22,861
DENTAL HEALTH (240)	7.79	1,540	3,750	121,425	104,078	121,425	104,079	166,179	284,828	451,007
PRIMARY CARE SUBTOTAL	26.40	3,270	30,350	463,874	400,121	432,539	368,256	1,060,790	604,000	1,664,790
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COASTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.21	16	52	3,255	3,255	4,881	4,882	4,016	12,257	16,273
PUBLIC WATER SYSTEM (358)	0.02	0	2	227	227	341	342	0	1,137	1,137
PRIVATE WATER SYSTEM (359)	0.03	10	15	396	396	594	593	0	1,979	1,979
INDIVIDUAL SEWAGE DISP. (361)	0.76	92	276	10,210	10,210	15,314	15,313	39,261	11,786	51,047
Group Total	1.02	118	345	14,088	14,088	21,130	21,130	43,277	27,159	70,436
Facility Programs										
FOOD HYGIENE (348)	0.13	15	54	2,092	2,092	3,133	3,141	10,458	0	10,458
BODY ART (349)	0.00	0	0	0	0	0	0	0	0	0
GROUP CARE FACILITY (351)	0.06	13	18	814	814	1,221	1,221	2,970	1,100	4,070
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING,PUBLIC BLDG SAFETY,SANITATION (353)	0.00	0	0	0	0	0	0	0	0	0

**ATTACHMENT II
JEFFERSON COUNTY HEALTH DEPARTMENT**

Part III: Planned Staffing, Clients, Services, and Expenditures By Program Service Area Within Each Level Of Service

October 1, 2011 to September 30, 2012

	FTE's	Clients		Quantity				Population		County	Total
		State	Missouri	Est.	Actual	2011	2012	State	County		
C. ENVIRONMENTAL HEALTH:											
Facility Programs											
MOBILE HOME AND PARKS SERVICES (354)	0.06	16	45	873	873	1,308	1,311	3,831	534	4,365	
SWIMMING POOLS/BATHING (360)	0.05	5	18	741	741	1,112	1,112	900	2,806	3,706	
BIOMEDICAL WASTE SERVICES (364)	0.03	12	15	455	455	682	682	2,274	0	2,274	
TANNING FACILITY SERVICES (369)	0.00	0	0	0	0	0	0	0	0	0	
Group Total	0.33	61	150	4,975	4,975	7,456	7,467	20,433	4,440	24,873	
Groundwater Contamination											
STORAGE TANK COMPLIANCE (355)	0.53	54	75	7,179	7,179	10,768	10,768	35,894	0	35,894	
SUPER ACT SERVICE (356)	0.12	20	60	1,614	1,610	2,421	2,423	1,500	6,568	8,068	
Group Total	0.65	74	135	8,793	8,789	13,189	13,191	37,394	6,568	43,962	
Community Hygiene											
OCCUPATIONAL HEALTH (344)	0.00	0	0	0	0	0	0	0	0	0	
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0	
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0	
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0	
PUBLIC SEWAGE (362)	0.01	2	2	132	132	198	198	0	660	660	
SOLID WASTE DISPOSAL (363)	0.00	0	0	0	0	0	0	0	0	0	
SANITARY NUISANCE (365)	0.03	5	8	396	396	594	593	32	1,947	1,979	
RABIES SURVEILLANCE/CONTROL SERVICES (366)	0.04	24	24	570	570	855	856	0	2,851	2,851	
ARBOVIRUS SURVEILLANCE (367)	0.01	0	0	132	132	198	198	0	660	660	
RODENT/ARTHROPOD CONTROL (368)	0.18	0	3	2,243	2,243	3,364	3,364	0	11,214	11,214	
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0	
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0	
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0	
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0	
Group Total	0.27	31	37	3,473	3,473	5,209	5,209	32	17,332	17,364	
ENVIRONMENTAL HEALTH SUBTOTAL	2.27	284	667	31,329	31,325	46,984	46,997	101,136	55,499	156,635	
D. NON-OPERATIONAL COSTS:											
Non-Operational Costs (599)	0.00	0	0	0	0	0	0	0	0	0	
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	737	632	737	632	2,738	0	2,738	
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	737	632	737	632	2,738	0	2,738	
TOTAL CONTRACT	34.78	5,834	36,288	630,103	545,681	610,904	531,445	1,306,459	1,011,674	2,318,133	

ATTACHMENT III

JEFFERSON COUNTY HEALTH DEPARTMENT

CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT IV
JEFFERSON COUNTY HEALTH DEPARTMENT
FACILITIES UTILIZED BY THE COUNTY HEALTH DEPARTMENT

<u>Facility Description</u>	<u>Location</u>	<u>Owned By</u>
Jefferson County Health Department	1255 W Washington St. Monticello, FL 32344	Jefferson County BOCC
Jefferson County Health Department Annex	1175 W Washington St. Monticello, FL 32344	Jefferson County BOCC

ATTACHMENT V
JEFFERSON COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

IDENTIFY THE AMOUNT OF CASH THAT IS ANTICIPATED TO BE SET ASIDE ANNUALLY FOR THE PROJECT.

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2009-2010	\$ _____	\$ _____	\$ _____ -
2010-2011	\$ _____	\$ _____	\$ _____ -
2011-2012	\$ _____	\$ _____	\$ _____ -
2012-2013	\$ _____	\$ _____	\$ _____ -
2013-2014	\$ _____	\$ _____	\$ _____ -
PROJECT TOTAL	\$ _____ -	\$ _____ -	\$ _____ -

SPECIAL PROJECT CONSTRUCTION/RENOVATION PLAN

PROJECT NAME: _____

LOCATION/ ADDRESS: _____

PROJECT TYPE: NEW BUILDING _____ ROOFING _____
 RENOVATION _____ PLANNING STUDY _____
 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: _____

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

ESTIMATED PROJECT INFORMATION:

START DATE *(initial expenditure of funds)*: _____

COMPLETION DATE: _____

DESIGN FEES: \$ _____

CONSTRUCTION COSTS: \$ _____

FURNITURE/EQUIPMENT \$ _____

TOTAL PROJECT COST: \$ _____ -

COST PER SQ FOOT: \$ _____ #DIV/0!

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.



Rick Scott
Governor

H. Frank Farmer, Jr., M.D., Ph.D.
State Surgeon General

TO: Members of the Board of County Commissioners
DATE: September 8, 2011
SUBJECT: Resolution to Establish the Jefferson CHD 2011/2012 Fee Schedule
FROM: Kim Barnhill, Administrator
Jefferson County Health Department

DESCRIPTIONS & CONDITIONS

The Jefferson County Health Department is submitting the attached Proposed Fee Schedule for approval by the Board of Commissioners. The Jefferson County Health Department requests that these fees be effective October 1, 2011. Pursuant to Florida Statutes, Section 154.06 (1), the Board of Commissioners must establish the fee schedule by resolution. As such, a copy of this Resolution shall be signed by the Chairman of the Board, attested by the Clerk of the Board, and recorded in Public Records of Jefferson County Florida.

ATTACHMENTS

2011/2012 Proposed Fee Schedule

Resolution No.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, ESTABLISHING A FEE SCHEDULE, FOR FEES TO BE CHARGED AND COLLECTED BY THE JEFFERSON COUNTY HEALTH UNIT.

WHEREAS, the Board of County Commissioners of Jefferson County, Florida Cooperation and participation with the Department of Health as per Chapter 154.06 and 402.33, Florida Statutes, has authorized the Jefferson County Health Department to Collect and deposit fees to the Jefferson County Health Unit Trust Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Florida, in regular session this ___ day of September, 2011 as follows:

1. The fees listed in Exhibit "A" attached hereto and made a part hereof by reference, shall be instituted and imposed by the Jefferson County Health Department.
2. This Resolution shall repeal all prior Resolutions inconsistent or in conflict herewith.
3. A copy of this Resolution shall be signed by the Chairman of the Board, Attested by the Clerk of the Board, and placed in the Public Records of Jefferson County, Florida.
4. After placement in the public records, the clerk of the Board is hereby directed to forward a Copy of this Resolution to the Jefferson County Health Department and the Florida Department of Health.

ATTEST

BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA

Kirk Reams, CLERK

BY: _____
Stephen Fulford, CHAIRMAN

APPROVED AS TO FORM FOR THE
RELIANCE OF JEFFERSON COUNTY ONLY.

**JEFFERSON COUNTY HEALTH DEPARTMENT
SLIDING FEE SCHEDULE
Effective October 1, 2011
MEDICAL FEES**

Charges for Primary Care and Family Planning, are provided on a sliding fee scale based on the household's income.

Sliding fee rates are based on Health & Human Services Poverty Guidelines published annually in the Federal Register (Attachment B).

FAMILY PLANNING SERVICES WILL NOT BE REFUSED IF CLIENT IS UNABLE TO PAY.

**OFFICE VISIT CHARGE INCLUDES STATE AND STATE CONTRACTED LAB SERVICES
N-CONTRACTED LABS WILL HAVE AN ADDITIONAL FEE AND ARE NOT ON SLIDING FEE**

CHD PRIMARY CARE PATIENT SERVICES

NEW PATIENT

OFFICE VISIT - PROBLEM FOCUS (10 min)	99201	\$	65.00
OFFICE VISIT - EXPANDED HISTOI (20 min)	99202	\$	65.00
OFFICE VISIT - DETAILED VISIT (30 min)	99203	\$	65.00
OFFICE VISIT - HIGH HISTORY (45 min)	99204	\$	65.00
OFFICE VISIT - WELL CHILD 0-1	99381	\$	65.00
OFFICE VISIT - WELL CHILD 1-4	99382	\$	65.00
OFFICE VISIT - WELL CHILD 5-11	99383	\$	65.00
OFFICE VISIT - WELL CHILD 12-17	99384	\$	65.00
OFFICE VISIT - WELL CHILD 18-20	99385 EP	\$	65.00
OFFICE VISIT - ADULT HEALTH SCR 21-39	99385	\$	65.00
OFFICE VISIT - ADULT HEALTH SCR 40-64	99386	\$	65.00
OFFICE VISIT - ADULT HEALTH SCR 65 > YR	99387	\$	65.00

ESTABLISHED PATIENT

OFFICE VISIT - PROBLEM FOCUS (10 min)	99211	\$	65.00
OFFICE VISIT - EXPANDED HISTOI (20 min)	99212	\$	65.00
OFFICE VISIT - DETAILED VISIT (30 min)	99213	\$	65.00
OFFICE VISIT - HIGH HISTORY (45 min)	99214	\$	65.00
OFFICE VISIT - WELL CHILD 0-1	99391	\$	65.00
OFFICE VISIT - WELL CHILD 1-4	99392	\$	65.00
OFFICE VISIT - WELL CHILD 5-11	99393	\$	65.00
OFFICE VISIT - WELL CHILD 12-17	99394	\$	65.00
OFFICE VISIT - WELL CHILD 18-20	99395 EP	\$	65.00
OFFICE VISIT - ADULT HEALTH SCR 21-39	99395	\$	65.00
OFFICE VISIT - ADULT HEALTH SCR 40-64	99396	\$	65.00
OFFICE VISIT - ADULT HEALTH SCR 65 > YR	99397	\$	65.00

JEFFERSON COUNTY HEALTH DEPARTMENT
 SLIDING FEE SCHEDULE
 Effective October 1, 2011
 MEDICAL FEES (Continued)

CHD FAMILY PLANNING PATIENT SERVICES

All Family Planning Services includes Labs

FAMILY PLANNING INITIAL EXAM	5-11	99383 FP	\$	125.00
FAMILY PLANNING INITIAL EXAM	12-17	99384 FP	\$	125.00
FAMILY PLANNING INITIAL EXAM	18-39	99385 FP	\$	125.00
FAMILY PLANNING INITIAL EXAM	40-64	99386 FP	\$	125.00
FAMILY PLANNING ANNUAL EXAM	5-11	99393 FP	\$	100.00
FAMILY PLANNING ANNUAL EXAM	12-17	99394 FP	\$	100.00
FAMILY PLANNING ANNUAL EXAM	18-39	99395 FP	\$	100.00
FAMILY PLANNING ANNUAL EXAM	40-64	99396 FP	\$	100.00
FAMILY PLANNING REPEAT PAP ONLY		99403 FP	\$	55.00
FAMILY PLANNING BREAST EXAM ONLY		99212	\$	50.00
COUNSELING / PROBLEM VISIT		99403 FP	\$	60.00
SUPPLY VISIT		99211 FP	\$	60.00
IUD INSERTION		58300	\$	125.00
IUD REMOVAL		58301	\$	60.00
IMPLANT INSERTION		11975	\$	125.00
IMPLANT REMOVAL		11976	\$	125.00

INSULIN PROGRAM

INSULIN (WITH PHYSICIANS PRESCRIPTION) \$14.00

JEFFERSON COUNTY HEALTH DEPARTMENT
SET FEE SCHEDULE
EFFECTIVE OCTOBER 1, 2011

FEE DUE AT TIME SERVICES RENDERED

ADULT IMMUNIZATIONS:

All adult immunizations will be charged an administration fee of \$15.00

HEP A Vaccine	Pharmacy Charge +	\$	15.00
HEP B Vaccine	Pharmacy Charge +	\$	15.00
HEP A/B Twinrix	Pharmacy Charge +	\$	15.00
INFLUENZA		\$	20.00
MMR	Pharmacy Charge +	\$	15.00
Pneumococcal	Pharmacy Charge +	\$	15.00
RABIES (PRE & POST)	Pharmacy Charge +	\$	15.00
TB Skin Test & Reading		\$	10.00
TB Skin Test - Read Only		\$	5.00
TETANUS - TD	Pharmacy Charge +	\$	15.00
TDaP - Adult	Pharmacy Charge +	\$	15.00
MENACTRA/Menemune	Pharmacy Charge +	\$	15.00
ZOSTAVAX (Shingles Vaccine)	Pharmacy Charge +	\$	15.00
GARDASIL (HPV - Adult)	Pharmacy Charge +	\$	15.00

OTHER SERVICES:

SCHOOL/SPORTS PHYSICALS		\$	30.00
FEMALE HEALTH SCREEN (exam & pap)		\$	40.00
EMPLOYMENT / WORK PHYSICALS	EKG EXTRA CHARGE	\$	50.00
EKG		\$	50.00
WOUND INCISION & DRAINAGE		\$	25.00
SUTURE REMOVAL		\$	15.00
MOLE REMOVAL	OUTSIDE LAB BILL TO PT.	\$	25.00
BIOPSY	OUTSIDE LAB BILL TO PT.	\$	25.00
COLPOSCOPY	OUTSIDE LAB BILL TO PT.	\$	125.00
LEAD TESTING WITH HEMOGLOBIN	IN HOUSE ONLY	\$	20.00
VENIPUNCTURE FEE		\$	10.00
FINGER STICK	BLOOD TESTING	\$	5.00
PRESCRIPTION ASSISTANCE PROGRAM - (per prescription)		\$	10.00
A1C HEMOGLOBIN (IN HOUSE ONLY)	Current Market Cost	\$	8.50
HEMOCULT CARDS	Current Market Cost	\$	5.00
GLUCOSE STRIPS (per box)	Current Market Cost	\$	14.50
INJECTIONS	WITH PT. MEDICATION	\$	15.00
HEP B titer 006395	Current Lab Charge +	\$	10.00
MMR IMMUNITY PROFILE 058495	Current Lab Charge +	\$	10.00
VARICELLA TITER 096206	Current Lab Charge +	\$	10.00
RUBELLA TITER 096537	Current Lab Charge +	\$	10.00
CAR SEAT (per seat) with 1 hour class		\$	10.00
INFANT CRIBS (per crib) with 1 hour class		\$	10.00
COPY FEE		\$	0.20
RETURN CHECK FEE (pending amount of check)		\$25/\$35/\$50	

CHD OB PATIENT SERVICES:

PRENATAL VISIT (plus lab fees)	\$	100.00
POSTPARTUM VISIT (plus lab fees)	\$	100.00

JEFFERSON COUNTY HEALTH DEPARTMENT
SET FEE SCHEDULE
EFFECTIVE OCTOBER 1, 2011

FEE DUE AT TIME SERVICES RENDERED

VITAL STATISTICS:

FLORIDA BIRTH CERTIFICATE

FLORIDA BIRTH CERTIFICATE	\$	12.00
ADDITIONAL BIRTH CERTIFICATE	\$	12.00
DEATH CERTIFICATES (Death occurred in County)	\$	12.00
EACH ADDITIONAL	\$	12.00

ENVIRONMENTAL HEALTH SERVICES:

SEPTIC TANK - New application, repair, existing, modification	\$	50.00
SHIPPING FEE TO LAB	\$	10.00
WATER SAMPLE TEST - (Self collected) each sample	\$	20.00
GROUP CARE FACILITY ANNUAL FEE	\$	75.00
PUBLIC & PRIVATE SCHOOL < 100 STUDENTS ANNUAL FEE	\$	100.00
PUBLIC & PRIVATE SCHOOL > 100 STUDENTS ANNUAL FEE	\$	200.00
REINSPECTION FEE (2ND VISIT AND ANY ADDITIONAL)	\$	50.00

FREE SERVICES:

CHILDHOOD IMMUNIZATIONS (AGES 0 - 18)	\$	-
BLOOD PRESSURE screening	\$	-
HIV ANTIBODY SCREENING	\$	-
TB - CASE CONTACT TESTING	\$	-
STD CASE CONTACT/HIGH-RISK TESTING	\$	-

Jefferson County Health Department
Dental Sliding Fee Schedule
Effective October 1, 2011

INCOME GUIDELINES	100%	50%
<u>Diagnostics</u>		
D0120 Periodic Exam (INCLUDING NECESSARY XRAYS)	\$60.00	\$30.00
D0140 Limited/Emergency Exam (INCLUDING NECESSARY XRAYS)	\$70.00	\$35.00
D0145 Cursory Oral Exam (under 3yrs old) - includes fluoride varnish	\$30.00	\$15.00
D0150 Comprehensive Exam (INCLUDING NECESSARY XRAYS)	\$90.00	No Slide
D0180 Periodontal Evaluation (no x-rays)	\$50.00	No Slide
D9230 Analgesia, Anxiolysis, Inhalation of Nitrous Oxide	\$60.00	\$30.00
<u>Radiographs</u>		
D0210 FMX (14 PA, 4BW)	\$80.00	\$40.00
D0220 PA, first film	\$20.00	\$10.00
D0230 PA additional films	\$16.00	\$8.00
D0240 Occlusal film	\$20.00	\$10.00
D0270 Bitewing x-ray, single film	\$20.00	\$10.00
D0272 Bitewing x-ray, two films	\$30.00	\$15.00
D0274 Bitewing x-ray, four films	\$40.00	\$20.00
D0330 Panoramic film (includes additional x-rays as needed)	\$80.00	\$40.00
D0350 Oral/Facial Photographic Images	\$14.00	\$7.00
Duplicate x-ray	\$5.00	No slide
<u>Preventive</u>		
D1110 Adult prophy	\$50.00	No Slide
D1120 Child Prophy - Oral Health Instruction & Fluoride	\$40.00	No Slide
D1203 Child topical application of fluoride	\$22.00	\$11.00
D1204 Adult Topical Application of Fluoride	\$22.00	\$11.00
D1206 Topical Fluoride Varnish	\$22.00	\$11.00
D1330 Oral Hygiene Instruction (when administered by itself)	\$12.00	No Slide
D1351 Sealant, per quadrant	\$30.00	\$15.00
D1510 Space Maintainer, uni-lateral, fixed	\$150.00	\$75.00
D1515 Space Maintainer, bi-lateral, fixed	\$240.00	\$120.00
D1550 Re-cement Space Maintainer \$40 - \$80	\$36.00	\$18.00
<u>Restorative</u>		
D2140 Amalgam-1 surface, permanent	\$70.00	\$35.00
D2150 Amalgam-2 surfaces, permanent	\$86.00	\$43.00
D2160 Amalgam-3 surfaces, permanent	\$110.00	\$55.00
D2161 Amalgam-4 or more surfaces, permanent	\$130.00	\$65.00
D2330 Resin-1 surface, anterior	\$80.00	\$40.00
D2331 Resin-2 surfaces, anterior	\$100.00	\$50.00
D2332 Resin-3 surfaces, anterior	\$120.00	\$60.00
D2335 Resin, 4 + surfaces, anterior	\$144.00	\$72.00
D2390 Resin-based composite crown, anterior (perm. Teeth)	\$248.00	\$124.00
D2390 Resin strip crown, primary	\$100.00	\$50.00
D2391 Resin, 1 surface, posterior	\$90.00	\$45.00
D2392 Resin, 2 surface, posterior	\$100.00	\$50.00
D2393 Resin, 3 surface, posterior	\$120.00	\$60.00
D2394 Resin, 4+ surfaces, posterior	\$240.00	\$120.00

Jefferson County Health Department
Dental Sliding Fee Schedule (Continued)
Effective October 1, 2011

Other Restorative Services

D2920	Re-cement crown	\$69.00	\$34.50
D2930	Stainless steel crown	\$150.00	\$75.00
D2940	Sedative filling	\$60.00	\$30.00
D2951	Pin retention	\$16.00	\$8.00

Endodontic Procedures

D3110	Direct pulp cap	\$30.00	\$15.00
D3120	Indirect pulp cap	\$30.00	\$15.00
D3220	Pulpotomy	\$100.00	\$50.00

Periodontics

D4210	<u>Gingivectomy or gingivoplasty (per quadrant)</u>	\$120.00	\$60.00
D4211	<u>Gingivectomy or gingivoplasty (2-3 teeth)</u>	\$100.00	\$50.00
D4341	Scaling and root planning, per quadrant	\$120.00	\$60.00
D4342	Scaling and root planning, 1-3 per quadrant	\$90.00	\$45.00
D4355	Gross Debridement	\$60.00	No Slide
D4910	Supportive periodontal therapy	\$60.00	\$30.00

Removeable Prosthodontic Procedures

D5110	Complete maxillary denture - 5th Visit	\$650.00	No Slide
D5120	Complete mandibular denture - Denture 5th Visit	\$650.00	No Slide
D5211	Maxillary resin based partial - Denture 5th Visit	\$650.00	No Slide
D5212	Mandibular resin based partial - Denture 5th Visit	\$650.00	No Slide
D5410	Adjust maxillary complete denture	\$50.00	No Slide
D5411	Adjust mandibular complete denture	\$50.00	No Slide
D5421	Adjust maxillary partial denture	\$50.00	No Slide
D5422	Adjust mandibular partial denture	\$50.00	No Slide
D5899	Dentures In Progress - Visits 2, 3, & 4. Includes final impression, wax rims & try-in		

Other Fixed Partial Denture Services

D6930	Re-cement fixed partial denture	\$80.00	No Slide
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Oral Surgery

D7111	Extraction, coronal remnants - deciduous tooth	\$54.00	\$27.00
D7140	Extraction, erupted tooth or exposed root	\$70.00	\$35.00
D7210	Extraction, surgical removal of erupted tooth	\$150.00	\$75.00
D7250	Surgical Removal of Residual Tooth Roots	\$110.00	\$55.00
D7280	Surgical access of an unerupted tooth	\$100.00	\$50.00
D7286	Soft Tissue Biopsy	\$100.00	No Slide
D7510	Incise & Drainage of Abscess-intraoral soft tissue	\$94.00	\$47.00
D7520	Incise & Drainage of Abscess-extraoral soft tissue	\$134.00	\$67.00
D7970	Excision hyperplastic tissue	\$100.00	\$50.00
D7971	Operculectomy	\$100.00	\$50.00

Adjunctive General Services

D9110	Palliative (Emergency) Treatment of Dental Pain-minor pro	\$40.00	\$20.00
D9940	Bite Guard	\$275.00	No Slide

Note: All fees due at time of service.

Sandra L. Kusumoto,

Director, Bureau of Certification and Licensing.

[FR Doc. 2011-1174 Filed 1-19-11; 8:45 am]

BILLING CODE 6730-01-P

FEDERAL RESERVE SYSTEM

Change in Bank Control Notices; Acquisitions of Shares of a Bank or Bank Holding Company

The notificants listed below have applied under the Change in Bank Control Act (12 U.S.C. 1817(j)) and § 225.41 of the Board's Regulation Y (12 CFR 225.41) to acquire shares of a bank or bank holding company. The factors that are considered in acting on the notices are set forth in paragraph 7 of the Act (12 U.S.C. 1817(j)(7)).

The notices are available for immediate inspection at the Federal Reserve Bank indicated. The notices also will be available for inspection at the offices of the Board of Governors. Interested persons may express their views in writing to the Reserve Bank indicated for that notice or to the offices of the Board of Governors. Comments must be received not later than February 3, 2011.

A. Federal Reserve Bank of Minneapolis (Jacqueline G. King, Community Affairs Officer) 90 Hennepin Avenue, Minneapolis, Minnesota 55480-0291:

1. *Gregory R. Raymo*, Worthington, Minnesota, individually and as a proposed Co-Trustee of the First State Bank Southwest 2010 Amended and Restated KSOP Plan and trust; to acquire voting shares of First Rushmore Bancorporation, Inc., Worthington, Minnesota, and thereby indirectly acquire voting share of First State Bank Southwest, Pipestone, Minnesota.

Board of Governors of the Federal Reserve System, January 14, 2011.

Robert deV. Frierson,

Deputy Secretary of the Board.

[FR Doc. 2011-1120 Filed 1-19-11; 8:45 am]

BILLING CODE 6210-01-P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Secretary

Annual Update of the HHS Poverty Guidelines

AGENCY: Department of Health and Human Services.

ACTION: Notice.

SUMMARY: This notice provides an update of the Department of Health and Human Services (HHS) poverty guidelines to account for last calendar year's increase in prices as measured by the Consumer Price Index.

DATES: *Effective Date:* Date of publication, unless an office administering a program using the guidelines specifies a different effective date for that particular program.

ADDRESSES: Office of the Assistant Secretary for Planning and Evaluation, Room 404E, Humphrey Building, Department of Health and Human Services, Washington, DC 20201.

FOR FURTHER INFORMATION CONTACT: For information about how the guidelines are used or how income is defined in a particular program, contact the Federal, State, or local office that is responsible for that program. For information about poverty figures for immigration forms, the Hill-Burton Uncompensated Services Program, and the number of people in poverty, use the specific telephone numbers and addresses given below.

For general questions about the poverty guidelines themselves, contact Gordon Fisher, Office of the Assistant Secretary for Planning and Evaluation, Room 404E, Humphrey Building, Department of Health and Human Services, Washington, DC 20201—telephone: (202) 690-7507—or visit <http://aspe.hhs.gov/poverty/>.

For information about the percentage multiple of the poverty guidelines to be used on immigration forms such as USCIS Form I-864, Affidavit of Support, contact U.S. Citizenship and Immigration Services at 1-800-375-5283.

For information about the Hill-Burton Uncompensated Services Program (free or reduced-fee health care services at certain hospitals and other facilities for persons meeting eligibility criteria involving the poverty guidelines), contact the Office of the Director, Division of Facilities Compliance and Recovery, Health Resources and Services Administration, HHS, Room 10-105, Parklawn Building, 5600 Fishers Lane, Rockville, Maryland 20857. To speak to a staff member, please call (301) 443-5656. To receive a Hill-Burton information package, call 1-800-638-0742 (for callers outside Maryland) or 1-800-492-0359 (for callers in Maryland). You also may visit <http://www.hrsa.gov/getthehealthcare/affordable/hillburton/>.

For information about the number of people in poverty, visit the Poverty section of the Census Bureau's Web site at <http://www.census.gov/hhes/www/>

[poverty/poverty.html](http://www.census.gov/hhes/www/poverty/poverty.html) or contact the Census Bureau's Customer Service Center at 1-800-923-8282 (toll-free) or visit <http://ask.census.gov> for further information.

SUPPLEMENTARY INFORMATION:

Background

Section 673(2) of the Omnibus Budget Reconciliation Act (OBRA) of 1981 (42 U.S.C. 9902(2)) requires the Secretary of the Department of Health and Human Services to update the poverty guidelines at least annually, adjusting them on the basis of the Consumer Price Index for All Urban Consumers (CPI-U). The poverty guidelines are used as an eligibility criterion by the Community Services Block Grant program and a number of other Federal programs. The *poverty guidelines* issued here are a simplified version of the *poverty thresholds* that the Census Bureau uses to prepare its estimates of the number of individuals and families in poverty.

As required by law, this update is accomplished by increasing the latest published Census Bureau poverty thresholds by the relevant percentage change in the Consumer Price Index for All Urban Consumers (CPI-U). The guidelines in this 2011 notice reflect the 1.6 percent price increase between calendar years 2009 and 2010. After this inflation adjustment, the guidelines are rounded and adjusted to standardize the differences between family sizes. The same calculation procedure was used this year as in previous years (except for 2010, as discussed below).

Last year's poverty guidelines—the 2010 guidelines—were issued at an atypical time (August 3, 2010, rather than late January 2010) because legislation enacted in late 2009 (Pub. L. 111-118) and early 2010 (Pub. L. 111-144 and 111-157) ultimately prohibited publication of 2010 poverty guidelines before May 31, 2010. The details of the calculation of the 2010 guidelines were adjusted to take into account the period for which their publication was delayed, as described at 75 FR 45628. However, the level of the 2011 poverty guidelines presented here is not affected by the way in which the 2010 poverty guidelines were calculated because, in following the usual process for updating the poverty guidelines, the starting point for calculating the 2011 poverty guidelines is the 2009 Census Bureau poverty thresholds, and not the 2010 poverty guidelines.

The following guideline figures represent annual income.

2011 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

Persons in family	Poverty guideline
1	\$10,890
2	14,710
3	18,530
4	22,350
5	26,170
6	29,990
7	33,810
8	37,630

For families with more than 8 persons, add \$3,820 for each additional person.

2011 POVERTY GUIDELINES FOR ALASKA

Persons in family	Poverty guideline
1	\$13,600
2	18,380
3	23,160
4	27,940
5	32,720
6	37,500
7	42,280
8	47,060

For families with more than 8 persons, add \$4,780 for each additional person.

2011 POVERTY GUIDELINES FOR HAWAII

Persons in family	Poverty guideline
1	\$12,540
2	16,930
3	21,320
4	25,710
5	30,100
6	34,490
7	38,880
8	43,270

For families with more than 8 persons, add \$4,390 for each additional person.

Separate poverty guideline figures for Alaska and Hawaii reflect Office of Economic Opportunity administrative practice beginning in the 1966–1970 period. (Note that the Census Bureau poverty thresholds—the version of the poverty measure used for statistical purposes—have never had separate figures for Alaska and Hawaii.) The poverty guidelines are not defined for Puerto Rico or other outlying jurisdictions. In cases in which a Federal program using the poverty guidelines serves any of those jurisdictions, the Federal office that

administers the program is generally responsible for deciding whether to use the contiguous-States-and-DC guidelines for those jurisdictions or to follow some other procedure.

Due to confusing legislative language dating back to 1972, the poverty guidelines sometimes have been mistakenly referred to as the “OMB” (Office of Management and Budget) poverty guidelines or poverty line. In fact, OMB has never issued the guidelines; the guidelines are issued each year by the Department of Health and Human Services. The poverty guidelines may be formally referenced as “the poverty guidelines updated periodically in the *Federal Register* by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2).”

Some Federal programs use a percentage multiple of the guidelines (for example, 125 percent or 185 percent of the guidelines), as noted in relevant authorizing legislation or program regulations. Non-Federal organizations that use the poverty guidelines under their own authority in non-Federally-funded activities may also choose to use a percentage multiple of the guidelines.

The poverty guidelines do not make a distinction between farm and non-farm families, or between aged and non-aged units. (Only the Census Bureau poverty thresholds have separate figures for aged and non-aged one-person and two-person units.)

Note that this notice does not provide definitions of such terms as “income” or “family,” because there is considerable variation in defining these terms among the different programs that use the guidelines. These variations are traceable to the different laws and regulations that govern the various programs. Therefore, questions about how a particular program applies the poverty guidelines (for example, Is income counted before or after taxes? Should a particular type of income be counted? Should a particular person be counted in the family or household unit?) should be directed to the entity that administers or funds the program; that entity has the responsibility for defining such terms as “income” or “family,” to the extent that these terms are not already defined for the program in legislation or regulations.

Dated: January 14, 2011.

Kathleen Sebelius,
Secretary of Health and Human Services.
[FR Doc. 2011–1237 Filed 1–18–11; 4:15 pm]

BILLING CODE 4151–05–P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Nominations Requested for the 2011 Healthy Living Innovation Awards

AGENCY: Office of the Assistant Secretary for Planning and Evaluation, HHS.

ACTION: Notice.

SUMMARY: The Department of Health and Human Services (HHS) seeks nominations of public and private sector organizations to receive the 2011 Healthy Living Innovation Awards. The Awards are a part of Secretary Sebelius’ Healthy Weight Initiative and HHS’ continuing focus on highlighting preventive health and recognizing organizations that implement innovative approaches to address chronic diseases and promote healthier lifestyles. The statutory authority for this health promotion activity is Section 1703[42 U.S.C. 300u-2] from Title XVII of the Public Health Service Act. The Healthy Living Innovation Awards will identify and acknowledge innovative health promotion projects that demonstrated a significant impact on the health status of a community. Eligible organizations must have an innovative project in at least one of three health promotion areas:

- (1) Healthy weight;
- (2) Physical activity; and
- (3) Nutrition.

The Department intends that these awards will provide an opportunity to increase public awareness of creative approaches to develop and expand innovative health programs and encourage duplication of successful strategies. Awards will be given in the following categories:

- Faith-Based and/or Community Initiatives
- Health Care Delivery
- Healthy Workplace
 - Large Employer > 500 employees
 - Small Employer < 500 employees
- Non-Profit
- Public Sector
- Schools (K–12)
- *Let’s Move!* Cities and Towns

The following criteria will be taken into consideration upon review:

- Creativity and Innovation
- Leadership
- Sustainability
- Replicability
- Results/Outcomes

DATES: Nominations must be received by 11:59 p.m. EDT on March 1, 2011.

Nominations: NORC at the University of Chicago, a 501(c) (3) organization focused on health research, is coordinating the nomination process for

**ITEM 5(c): PROPOSED SOLID WASTE
ASSESSMENT REDUCTION RESOLUTION**

RESOLUTION NO. 1-091511-01

RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS ESTABLISHING A TRUST
FUND FOR REDUCTION OF SOLID WASTE
ASSESSMENT FEES

WHEREAS the Board has accumulated a surplus in the Solid Waste Trust Fund,

WHEREAS the surplus exceeds the monies required to fund reasonable long term capital expenditures, landfill closure costs, and other needs of the Solid Waste Department, and

WHEREAS much of the surplus in this fund has been accumulated using Solid Waste Assessment fees, grant funds, and other sources of revenue,

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA THAT:

1. The Board shall establish a Solid Waste Fee Reduction Trust Fund.
2. Pending the results of an independent study, the Board shall cause to be transferred \$1,000,000 from the Solid Waste Trust Fund to the Solid Waste Fee Reduction Trust Fund (Fee Reduction Fund) to be used primarily for the purpose of reducing Solid Waste Assessment fees, except as provided in Item 3 below.
3. Unless exigent circumstances dictate otherwise, no more than \$200,000 per year shall be withdrawn or transferred from the Fee Reduction Fund. Otherwise, the Fee Reduction Fund shall be used to subsidize the Solid Waste Trust Fund solely for the purpose of reducing Solid Waste Assessment fees until the Fee Reduction Fund is depleted in approximately seven years from the date of this resolution.
4. For Fiscal Year 2011 -2012, the Solid Waste Assessment fees shall be reduced by \$30 per household for residential property and from \$0.057 to \$0.050 per square foot for commercial properties, except that the minimum fees for commercial properties shall be reduced by at least \$30 per business.
5. During the budget process, but no later than September 15, preceding each fiscal year, the Board shall review the Solid Waste Assessment fees and may make adjustments to meet the intent of this resolution.

RESOLVED this 15th day of September 2011.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA

BY: _____
Kirk Reams, Clerk

BY: _____
Stephen Fulford, Chairman
(As approved by the Board on September 15, 2011)

SOLID WASTE ACTUAL REVENUES & EXPENSES (2005-2011) AND PROJECTED 5-YEAR BUDGET

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	"Best Guess" Projected 5 Yr Budget
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECT	BUDGET	
REVENUES								
REFUSE HAULING RECEIPTS				65	68,538	77,308	70,000	80,000
ROLLOFF DUMPSTER & OTHER RENTALS					7,075	9,784	5,000	12,000
LANDFILL ASSESSMENT (& FEES)	1,042,458	1,289,083	1,306,584	1,455,353	1,493,163	1,390,931	1,444,832	1,525,000
RECYCLE SALES	51,165	64,291	69,728	23,022	36,160	31,609	30,000	50,000
SMALL COUNTY GRANT	88,765	240,097	262,637	195,923	36,987	35,654	70,588	0
HAZARDOUS WASTE GRANT	18,634	20,000	41,797	46,633	38,173	35,387	41,500	40,000
TRANSFER FROM SW TRUST								
TRANSFER FROM GEN FUND	125,494	223,391						
LANDFILL MISC INCOME			165,964		500	114		
LANDFILL ESCROW INTEREST	4,359	5,980	3,563	1,085	336	327		1,000
RESERVE FOR CLOSURE							"113767"	
TOTAL REVENUES	1,330,875	1,842,842	1,850,272	1,722,080	1,680,931	1,581,116	1,661,920	1,708,000
EXPENSES								
SOLID WASTE - SALARIES	278,036	289,317	287,151	298,581	299,462	311,959	353,452	
OVERTIME	16,511	20,399	18,152	19,801	17,519	19,574	18,000	
FICA	21,162	22,429	22,030	23,041	22,893	24,222	28,416	
RETIREMENT	24,522	30,555	30,125	31,415	32,146	33,874	18,238	
EMPLOYEE HEALTH INSURANCE	27,427	29,007	28,817	50,835	61,021	66,427	80,652 ?	
WORKERS COMPENSATION INS	55,088	57,937	57,067	59,589	61,087	66,427	66,030	
TOTAL EMPLOYEE COSTS	422,747	449,645	443,341	483,261	494,128	522,483	564,788	570,000
CLOSURE COSTS	166,705	197,450	199,635	213,277	206,593	64,784	95,595	70,000
TIPPING FEES	515,084	566,293	474,663	447,121	364,978	389,715	525,000	500,000
TRAVEL	515						1,000	500
COMMUNICATIONS	9,268	8,823	9,084	7,838	8,113	9,004	10,000	9,500
POSTAGE				20	158	85	1,000	200
UTILITIES	15,314	15,342	17,227	17,385	26,833	17,932	16,500	18,000
RENTS & LEASES					7,683	7,947	8,200	8,000
EQUIPMENT LEASES						1,468	1,500	1,500
BUILDING MAINTENANCE					17,224	9,766	12,500	10,000
OFFICE EQUIPMENT MAINT					2,254	639	500	1,000
MAINTENANCE OF VEHICLES	40,534	24,287	28,689	31,928	50,970	62,557	50,000	50,000
EQUIPMENT MAINT/PARTS					17,438	35,474	48,368	40,000
ADVERTISING					227	2,815	3,600	3,600
MISCELLANEOUS EXPENDITURE						428	100	500
OFFICE SUPPLIES	1,773	1,914	1,512	2,505	1,947	539	900	1,000
OPERATING SUPPLIES	9,667	5,031	3,990	864	22,800	29,129	19,400	25,000
GAS, DIESEL & OIL	86,143	87,595	75,515	35,013	51,270	92,408	84,000	90,000
TOOLS & SUPPLIES	491	793	267	1,058		2,137	2,000	2,000
EXP PD FROM SMALL CO GRANT	193,978	190,107	280,458	298,566	94,901	63,889	70,588	
EXP PD FROM WASTE TIRE GRANT	576	2,940	7,998	7,999				
EXP PD FROM HAZ WASTE GRANT	18,863	45,118	28,007	28,578	44,843	25,413	41,500	40,000
EDUCATION & TRAINING						300	500	500
EQUIPMENT (& CAPITAL EXPENSES)	131,377	227,707			78,430	33,480	21,381	175,000
CONTINGENCY : LANDFILL EMERGENCIES							"83000"	
RESERVE FOR CLOSURE							"113767"	
TOTALS EXPENDITURES	1,613,034	1,823,046	1,570,386	1,575,414	1,490,790	1,372,391	1,578,920	1,616,300
BUDGETED EXPENDITURES	1,623,570	1,900,477	1,878,153	1,883,536	1,725,017			
FUND BALANCE, BEGIN YEAR	319,417	224,091	451,982	929,407	1,219,337	1,430,386	1,639,110	
REVENUE OVER (UNDER) EXPENSES	(282,159)	19,796	279,886	146,666	190,141	208,724	83,000	91,700
OTHER ADJUST TO FUND BAL AT YR END(??)	186,832	208,095	197,539	143,264	20,908	??		
FUND BALANCE, END OF YEAR	224,091	451,982	929,407	1,219,337	1,430,386	1,639,110	0	1,722,110

Major Assumptions for "Best Guess" Projected 5-Year Annual Budget

- (1) Landfill Assessment fees will increase slightly with adjustments in commercial charges.
- (2) There is some opportunity to increase dumpster rentals and recycle sales.
- (3) Small County Grants may not be available after the next budget year. (None are included in revenues.)
- (4) Operating expenses for the last two years are a good basis for projecting near-term future operating expenses.
- (5) Solid Waste will need an AVERAGE of \$175,000 annually for equipment replacement and other capital expenditures.
- (6) Over time, inflation will have the same effect on revenues as on expenses (i.e. they will grow or decline together)

CONCLUSION: The current Landfill Assessment fees are more than adequate to support future operating AND capital expense needs WITHOUT spending the current "Fund Balance" surplus. Therefore, a significant portion of the current "Fund Balance" can be used to "buy down" Landfill Assessment fees for the next 5 to 10 years.

**ITEM 5(e): INTERLOCAL AGREEMENT
AFFIRMING REGION 6 WORKFORCE
CONSORTIUM**

For SCBOC approval

INTERLOCAL AGREEMENT

Affirming the Region 6 Workforce Consortium

Region 6

THIS AGREEMENT entered into by and between the following parties: Hamilton County, Jefferson County, Lafayette County, Madison County, Suwannee County and Taylor County, political subdivisions of the State of Florida; and the North Florida Workforce Development Board, Inc. for the Local Workforce Investment Area comprised of the Hamilton, Jefferson, Lafayette, Madison, Suwannee and Taylor counties pursuant to Federal Public Law 105-220 (Workforce Investment Act of 1998 – Title I) and the State of Florida Workforce Act of 1996, as amended.

WITNESSETH that:

WHEREAS, Federal Public Law 105-220 (Workforce Investment Act of 1998 – Title I) enacted by the Congress of the United States and signed into Law by the President of the United States and the State of Florida Workforce Act of 1996, as amended, has developed a unified training system that will increase the employment, retention and earnings by participants, and as a result improve the quality of the workforce, reduce welfare dependency, and enhance productivity and competitiveness; and

WHEREAS, Workforce Investment Act of 1998 (WIA) requires the Governor to designate Local Workforce Investment Act to promote the effective delivery of job training services and further provides that a consortium of general purpose local governments may constitute such an area; and

WHEREAS, the Board of County Commissioners of each of the parties to this agreement desires that its county be included in a regional economic development and job training program to avail its citizens of the benefits of WIA; and

WHEREAS, the Governor has designated the parties to this Agreement as a Workforce Region (WR) for the purposes of the WIA; and

WHEREAS, the WIA requires the establishment of a Regional Workforce Board (RWB) to provide policy guidance for, and exercise oversight with respect to, activities under the job training program for its workforce development region in partnership with the general purpose local governments (County Commissions) within its WR; and

WHEREAS, the Board of County Commissioners of each of the parties to this Agreement desires that the RWB created hereby be known as the North Florida Workforce Development Board (NFWDB); and

WHEREAS, it is the responsibility of the Board of County Commissioners of each county in the WR to appoint members to the NFWDB in partnership with local business associations and economic development organizations in accordance with the WIA and an Agreement entered by the Board of County Commissioners of each county; and

WHEREAS, it is the responsibility of the NFWDB, in accordance with an agreement with the Board of County Commissioners of each county in the WR, to determine procedures and policies so as to develop a WIA plan, and select a grant recipient, fiscal agent, administrative entity, and designate a One-Stop Operator.

WHEREAS, the Five Year WIA Plan must be approved and submitted jointly by the NFWDB and the Region 6 Workforce Consortium (Hamilton, Jefferson, Lafayette, Madison, Suwannee and Taylor County Commissions).

NOW, THEREFORE, The parties agree as follows:

1. Establishment of Region 6 Workforce Consortium

There is hereby established a multi-jurisdictional arrangement (hereinafter called the "Region 6 Workforce Consortium") among all the parties hereto for the express purpose of collectively carrying out the individual responsibilities of each party to this Agreement under the WIA. The Region 6 Workforce Consortium shall consist of the Boards of County Commissions from the six member counties, each voting as an individual entity.

2. Identification of Parties to this Agreement

Each of the parties to this Agreement is a county of the State of Florida, and as such are for general purposes political subdivisions which has the power to levy taxes and spend funds, as well as general corporate and police powers. This governing body of each of the parties to this Agreement is its Board of County Commissioners and each party to this Agreement is identified as follows:

**Board of County Commissioners
Hamilton County, Florida**

**Board of County Commissioners
Jefferson County, Florida**

**Board of County Commissioners
Lafayette County, Florida**

**Board of County Commissioners
Madison County, Florida**



**Board of County Commissioners
Suwannee County, Florida**

**Board of County Commissioners
Taylor County, Florida**

3. Geographical Area to be Served by this Agreement

The geographical areas which will be served by this agreement is 4,125 square miles, and includes all of the six (6) member counties, which are legally described in Florida Statutes.

4. Size of the Population to be Served

The population of the six (6) county area to be served by this Agreement is 113,764 based upon 2005 data; prepared by Florida Research & Economic Database, Tallahassee, Florida.

5. Agreement Not Prohibited by Law

State or local law does not prohibit this Agreement.

6. Responsibilities of Region 6 Workforce Consortium

The parties to this Agreement hereby authorize the Region 6 Workforce Consortium to exercise all decision-making powers, delegated to the Board of County Commissioners of each county pursuant to the WIA. **More specifically:**

A. To appoint the members of the NFWDB, in accordance with Section 117 of Title I of the WIA and Section 7 of this Agreement, which will serve the functions described Section 117(d) of Title I of the WIA;

B. Enter into an agreement with the NFWDB to designate it the grant recipient, an entity to administer the WIA, a fiscal agent, and a One-Stop operator as described

in Section 117(d) of Title I of the WIA and the State of Florida Workforce Act of 1996, as amended.

- C. To review and approve all plans prepared under Section 177(d) of Title I of the WIA and jointly submit, along with the NFWDB, said plans to the Governor; and
- D. To perform any other appropriate duties necessary for the accomplishment of and consistent with the purposes of this Agreement and the WIA and the State of Florida Workforce Act of 1996, as amended.

7. Affirmation, Composition, and Appointment of the Region Workforce Board (RWB)

The NFWDB is constituted in accordance with the requirements of Section 117 of the WIA and the State of Florida Workforce Act of 1996. The minimum NFWDB membership shall number nineteen (19). Thereafter, the number of members of the RWB shall be determined by the NFWDB, but must remain compliant with the WIA and the State of Florida Workforce Act of 1996, as amended.

A. Members shall be appointed for fixed terms and may serve until their successors are appointed. An exception is made for the county school district superintendents or their designees who share on a two-year rotational basis. Any vacancy in the membership of the NFWDB shall be filled in the same manner as the original appointment.

Any member of the NFWDB may be removed for cause in accordance with procedures established by the NFWDB.

B. A majority of the NFWDB shall be representative of the private sector, who shall be owners of business concerns, chief executives, or chief operating officers of

non-governmental employers, or other private sector executives who have substantial management or policy responsibility. The chairman of the NFWDB shall be a representative of the private sector and shall be selected by the membership of the NFWDB.

C. The private sector representatives on the NFWDB shall number no less than 51% of the total membership and shall be selected in the following manner:

1. Nominations for the private sector seats shall be submitted to the respective County Commissions by local business organizations including local chambers of commerce, downtown merchants associations, area business associations, economic development organizations, etc., but must be compliant with the WIA and State of Florida Workforce Act of 1996.
2. Such persons nominated by the County Commissions and appointed by the consortium for the NFWDB shall be representative of the business community. In addition, the number of private sector seats appointed by the respective county commissions shall be as follows:

- (a) Hamilton County Commission (2)
- (b) Jefferson County Commission (2)
- (c) Lafayette County Commission (2)
- (d) Madison County Commission (3)
- (e) Suwannee County Commission (3)
- (f) Taylor County Commission (3)

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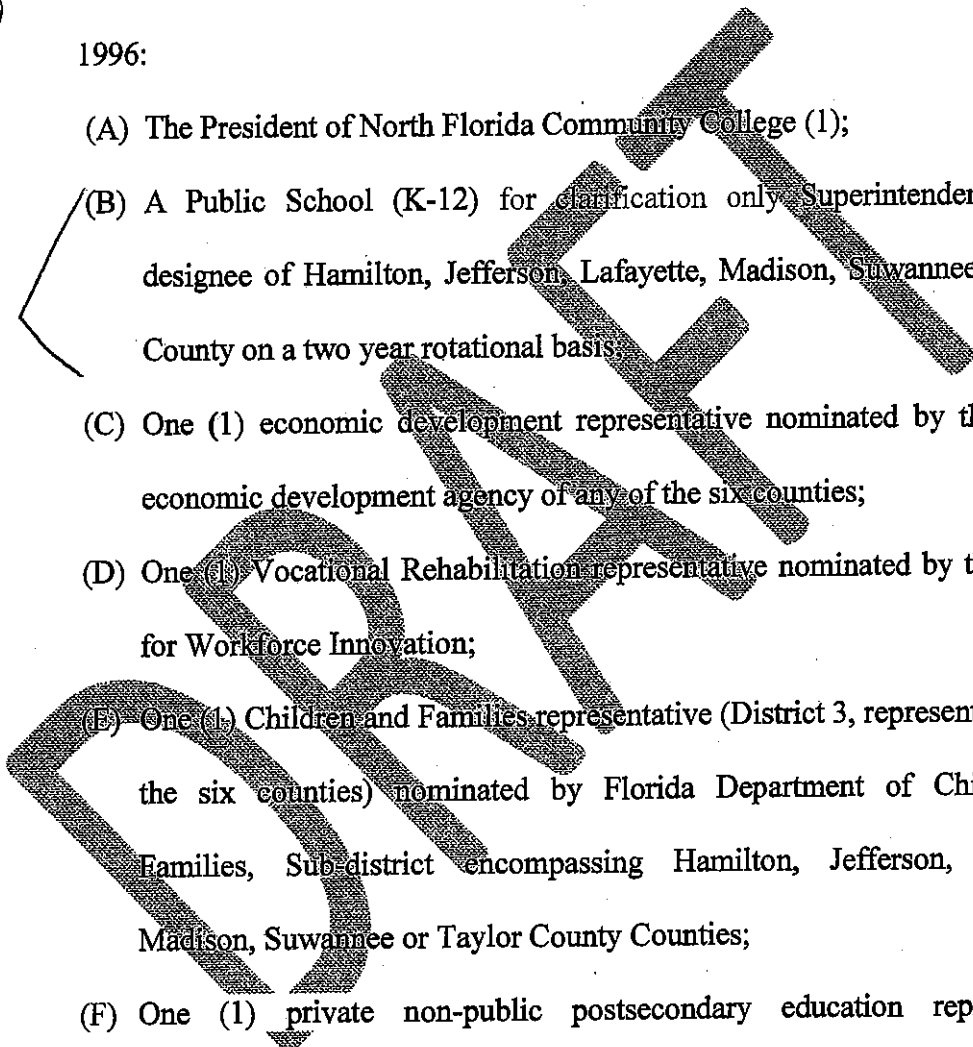
D. Nine (9) board memberships are specified in the State of Florida Workforce Act of 1996 and subsequent rulings in SB 2156 of 2011 Florida Statutes, Government Reorganization.

1. The following members are not nominated by the County Commissions or their designee, but are seated as specified in the State of Florida Workforce Act of 1996:

- (A) The President of North Florida Community College (1);
- (B) A Public School (K-12) for clarification only Superintendent or their designee of Hamilton, Jefferson, Lafayette, Madison, Suwannee or Taylor County on a two year rotational basis;
- (C) One (1) economic development representative nominated by the primary economic development agency of any of the six counties;
- (D) One (1) Vocational Rehabilitation representative nominated by the Agency for Workforce Innovation;
- (E) One (1) Children and Families representative (District 3, representing five of the six counties) nominated by Florida Department of Children and Families, Sub-district encompassing Hamilton, Jefferson, Lafayette, Madison, Suwannee or Taylor County Counties;
- (F) One (1) private non-public postsecondary education representative nominated by the inter-state or local private, post-secondary organization as outlined in State of Florida Workforce Act of 1996 (N/A); no longer a requirement

*School Defined Public
as K-12 -*

*no longer
required*



7

No Change required

(G) One (1) representative nominated by the Agency for Workforce Innovation;

not a requirement per latest guidance

(H) One (1) representative nominated by the Senior Community Service Employment Program;

(I) Three (3) organized labor union representatives; now reduced to 2

Have 2 on Regional list

(J) One (1) community based organization representative.

8. Local Workforce Investment Area designation

Pursuant to the designation by the Governor, the six (6) counties constituting the RWB shall be a Local Workforce Investment Area (LWIA) as provided for in Section 116 of Title I of the WIA for the geographical area covered by this Agreement.

9. No Local Funds Required of Counties

No funds will be provided from the treasuries of any of the parties to this Agreement for implementation of the WIA, it being the intent, hereof, that all funding of the WIA shall be accomplished entirely by grants pursuant to the WIA and any other available State or Federal grants.

10. Termination/ Duration of Agreement

This Agreement becomes effective upon acceptance by all parties and shall have the duration equal to the period that the RWB designation remains in effect for the geographical areas covered by this Agreement. Any party to this Agreement may withdraw from, thereby terminating this Agreement by passing a resolution to such effect and giving proper written notice to all parties.

11. Effective Date

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This Agreement and any amendments hereto shall be effective between and among each county adopting this Agreement and any amendments hereto upon filing this Agreement and any amendments thereto with the Clerk of the Circuit Court in their respective county.

12. Amendment(s)

It is agreed that no modification, amendment or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

13. Notice

Whenever a party desires to give notice unto the other, notice must be given in writing sent by registered United States mail with Return Receipt Requested, addressed to the party for whom it is intended and the place last specified for giving such notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective place or giving notice, to with:

**Hamilton County
Chairman, Hamilton County Commission
207 N. E. 1st. St., Rm 106
Jasper, Florida 32052**

**Jefferson County
Chairman, Jefferson County Board of County Commissioners
Courthouse, Rm 10
Monticello, Florida 32344**

**Lafayette County
Chairman, Lafayette County Board of County Commissioners
PO Box 88
Mayo, Florida 32066**

Madison County
Chairman, Madison County Board of County Commissioners
PO Box 539
Madison, Florida 32341

Suwannee County
Chairman, Suwannee County Board of County Commissioners
224 Pine Avenue
Live Oak, Florida 32064

Taylor County
Chairman, Taylor County Board of County Commissioners
PO Box 620
Perry, Florida 32348

North Florida Workforce Development Board
Chairman
309 South West Range Avenue change of address: 705 E. Base St.
Madison, Florida 32340

address change
↑

14. Performance

The performance of Hamilton, Jefferson, Lafayette, Madison, Suwannee, and Taylor counties of any of their obligations under this Agreement shall be subject to and contingent upon the availability of funds.

15. Survivability

If one section, subsection or part of this Agreement is found to be invalid in its compliance with the enabling Florida Statute, or is contested and successfully challenged in a court of law or other legal forum, then in any said event only that section, subsection or part that has been affected by such proceedings shall be changed or deleted and the remainder of this Agreement shall maintain its full force and effect and shall remain legally binding on all parties hereto.

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PROCLAMATION
WORKFORCE DEVELOPMENT MONTH

WHEREAS, meaningful employment is fundamental to maintaining a healthy and vibrant economy as well as to providing Floridians with a sense of self-worth and contribution to their families and communities; and

WHEREAS, the people of our county are our greatest asset and vital to our ability to expand economic opportunities and firmly establish the Sunshine State as a global leader in the 21st Century; and

WHEREAS, the dedicated men and women who support the workforce talent needs through our regional workforce development system are committed to assisting us by providing exemplary career training and employment assistance; and

WHEREAS, EmployFlorida.com, known as the Employ Florida Marketplace, serves as the state's powerful online job matching and labor market information exchange tool, is available at no charge 24 hours a day to assist people seeking new jobs and employers seeking new talent, and serves as an essential resource of the state workforce system and a gateway to additional services for enhancing Florida's workforce talent; and

WHEREAS, during the 11 years since Florida's workforce development system was created with the groundbreaking enactment of the Workforce Innovation Act of 2000, the people who make up our regional system includes 28 Certified Workforce Professionals on staff, have served more than 34,000 customer visits, logged over 20,000 miles in mobile job services, filled over 1,500 job vacancies and served 634 employers in the past year; and

WHEREAS, Florida's workforce system continues to serve as a national model for Innovation and has been recognized with honors such as the recent number-one ranking for workforce in CNBC's fourth annual America's Top States for Business ranking; and

WHEREAS, the volunteer leaders and dedicated professionals who serve on the Regional Workforce Board remain firmly committed to the top priorities of helping our unemployed citizens get back to work and assisting those who are employed to advance within their professions while maintaining the system's demand-driven, business-led focus and strengthening our state's talent supply chain to secure a sustainable and vibrant economic future for our state;

NOW, THEREFORE, we, the Board of County Commissioners of Hamilton County, do hereby extend greetings and best wishes to all observing September 2011 as Workforce Development Month.

Chairman, Board of County Commissioners

Date

SIGNATORY PAGE-JEFFERSON COUNTY

INTERLOCAL AGREEMENT

BETWEEN THE

SUWANNEE COUNTY BOARD OF COUNTY COMMISSIONERS

AND THE

NORTH FLORIDA WORKFORCE DEVELOPMENT BOARD, INC.

THIS INTERLOCAL AGREEMENT made and entered into pursuant to the authority of Section 163.01, Florida Statutes, by the passing of a resolution to effect the contents of this agreement, and to the betterment of the citizens of Suwannee County, of the State of Florida, and

AS APPROVED in regular session of the Commission, do hereby agree and acknowledge this _____ day of _____, 2011.

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

By _____

ATTEST: _____

DATE: _____

SEAL



WORKFORCE

Solutions for North Florida's Economy

EMPLOYERS

We are your "human resource" connection. North Florida Workforce Development Board will provide support for recruiting, training and retaining workers at any of our convenient locations or give us a call. We are here to assist you with all your employment needs.

News & Events

EMPLOYER RESOURCE CENTER
 705 E. Base St.
 Madison, FL 32340
 (850) 973-4291

JOBSEEKERS

If you are seeking employment, career counseling, training or education assistance - North Florida Workforce Development Board can help!

Our certified and friendly staff can help you find the workforce services to meet your individual needs.

News & Events

SATELLITE OFFICE CAREER CENTER
 815 N. Ohio Avenue 705 E. Base St.
 Live Oak, FL 32060 Madison, FL 32340
 (386) 362-7000 (850) 973-WORK
 (850) 973-9675

BOARD OF DIRECTORS

North Florida Workforce Development Board is a private non-profit organization, bringing together the private and public sectors of the community to address the workforce needs of business in Jefferson, Madison, Hamilton, Lafayette, Taylor and Suwannee Counties.

News & Events

ADMINISTRATION
 705 E. Base St.
 Madison, FL 32340
 (850) 973-2672

Staff



An Equal Opportunity Program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this website may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

Los Enlaces de Empleos es su centro Único de soluciones para satisfacer sus necesidades de empleo. En este sitio usted puede convenientemente entrar en la sección de idiomas y programas de traducción disponibles para traducir el español diseños de páginas en el Internet y documentos. Para averiguar cómo podemos ayudarle a encontrar empleo, llame al teléfono (888) 212-9618.

BYLAWS
OF THE
NORTH FLORIDA WORKFORCE DEVELOPMENT BOARD, INC.
August 2010

ARTICLE I

CREATION AND AUTHORITY

Section 1.1 In accordance with the provisions of the Workforce Investment Act of 1996 and the WAGES Bill of 1996, the North Florida Workforce Development Board, Inc. was created in accordance with the Interlocal Agreement creating the North Florida Workforce Development Consortium and the North Florida Workforce Development Board adopted by the counties of Hamilton, Jefferson, Lafayette, Madison, Suwannee, and Taylor in April, 1996, and renewed in September, 2005.

Section 1.2 The North Florida Workforce Development Board, Inc. shall have the authority to perform any and all duties necessary for the accomplishment of and consistent with the purpose of the Workforce Investment Act, Welfare Transition Program, all priorities of Board Committees and Board, and the Interlocal Agreement creating the North Florida Workforce Development Consortium and the North Florida Workforce Development Board, Inc.

ARTICLE II

DEFINITIONS

Section 2.1 "Board" shall mean the North Florida Workforce Development Board.

Section 2.2 "Consortium" shall mean the North Florida Workforce Development Consortium, made up of elected official representatives from the Boards of County Commissioners from Hamilton, Jefferson, Madison, Lafayette, Suwannee and Taylor Counties.

ARTICLE III

PURPOSES

Section 3.1 To promote the establishment of programs designed to prepare youth and unskilled adults for entry into the labor force and to support state and federal intent under the Workforce Investment Act for Youth and Adults.

Section 3.2 To promote job training for economically disadvantaged individuals and other individuals facing serious barriers to employment.

Section 3.3 To provide policy guidance in the development of the local Workforce Investment Plan, the Welfare Transition Plan, and plans of stakeholders and partners of the region.

Section 3.4 To provide policy guidance and oversight for client services, Board Committees and other initiatives mandated by state and federal statutes.

Section 3.5 To support job retention and creation efforts of local economic development organizations through such programs as Employed Worker Training, and utilize state level programs such as the Incumbent Worker Training Program and Quick Response Training Program.

ARTICLE IV

GEOGRAPHIC AREA

Section 4.1 The geographic region to be served by the Board, consists of Hamilton, Jefferson, Lafayette, Madison, Suwannee, and Taylor counties.

ARTICLE V

MEMBERSHIP

Section 5.1 Composition of the Board

5.1.1 The composition of the Board shall meet the requirements set forth in state and federal law.

5.1.2 The Board shall consist of the number of members necessary to meet the federal and state requirements for membership and which is in the best interest of the Board. At no time shall Board membership consist of less than thirteen (13) members. No less than fifty-one (51%) percent of the membership shall be representatives of the private sector.

Section 5.2 Membership Nominations and Appointments: Membership nominations of private sector representatives shall be the responsibility of economic development organizations or chambers of commerce within the region. Appointments shall be the responsibility of the

authorized locally elected officials of the Consortium in accordance with the provisions of the Interlocal Agreement creating the Consortium and the Board. All appointments shall be subject to final certification by the Governor.

Section 5.3 Any vacancy in the membership of the Board shall be filled in the same manner as the original appointment. Terms shall be for three years, with consideration for staggered terms to provide for continuity of leadership. Terms shall begin on July 1st and may be filled mid-year as needed for vacancies.

Section 5.4 Termination

5.4.1 Membership of an individual shall be automatically terminated for failure to attend fifty percent (50%) of board meetings in a year, or by tendering a resignation. For members filling mandated seats on the board who fail to attend, a request will be made for replacement by the member's representative entity. In the event of extenuating circumstances, the Executive Committee may review an individual case and may grant excused absences.

5.4.2 Membership shall be automatically terminated for refusal of a member to comply with the financial disclosure requirements of Chapter 112, Part III, Florida Statutes.

Section 5.5 Financial Disclosure and Personal Interests: All voting members of the Board shall comply with the provisions of Chapter 112, Part III, Florida Statutes, relating to Standards of Conduct for Public Officials and Employees, particularly those portions requiring Disclosure of Private Interests for Public Officials and Employees, and those portions requiring that no official use his/her position to secure special privilege or exemption for himself/herself and others.

ARTICLE VI

OFFICERS, COMMITTEES AND STAFF

Section 6.1 Officers

6.1.1 The officers of the Board shall consist of a Chairperson, Vice-Chairperson, and Secretary/Treasurer. Officer selection shall, when possible, be a natural progression from Secretary/Treasurer to Vice Chairperson, then to Chairperson of the Board.

6.1.2 The Chairperson shall be a private sector member of the Board. The Chairperson shall perform all duties incident to the office of Chairperson, inclusive of signing of all appropriate Board documents, representing the Board at state and regional meetings as appropriate, and presiding at Board meetings.

6.1.3 The Vice-Chairperson shall act for the Chairperson in the absence of or at the direction of the Chairperson.

6.1.4 The Secretary/Treasurer, in conjunction with a designated staff member shall keep, or cause to be kept, appropriate Board and committee meeting minutes, and review financial documents to advise board and staff regarding financial issues. The Secretary/Treasurer shall also serve as Chair of the Finance/Audit Committee.

Section 6.2 Executive Committee

6.2.1 The Executive Committee shall consist of at least nine (9) but not more than twelve (12) members, including one (1) representative from each of the counties along with the local elected official board (CONSORTIUM) representative and the immediate past Chairperson. The Chairperson, Vice Chairperson, and Secretary/Treasurer shall serve.

6.2.2 The Chairperson of the Board shall serve as the Chairperson of the Executive Committee.

6.2.3 The Executive Committee shall be empowered to act, in emergency situations, on behalf of the full membership of the Board, provided that any such action taken by the Executive Committee pursuant to this authority shall be placed on the Board's agenda to be voted on at the next full Board meeting.

6.2.4 The Executive Committee may act on behalf of the Board upon specific authorization from the Board.

6.2.5 A quorum for any meeting of the Executive Committee shall consist of forty percent (40%) of the current voting membership. Any vacant position on the committee shall not be included as part of the total number of the current voting membership for the purpose of determining a quorum.

Section 6.3 Terms of Office for Officers and Executive Committee Members at Large

6.3.1 Officers and Executive Committee Members shall be elected by a majority

of the members of the Board present. These positions will be for a two (2) year term, and may serve until their successors are elected.

6.3.2 Officers and Executive Committee Members at Large may not serve more than two (2) terms in any given elected position during the same Board membership term.

6.3.3 The terms of office shall commence on the first day of July of each year.

Section 6.4 Vacancies: In the event that the Chairperson, Vice-Chairperson, or Secretary/Treasurer or an Executive Committee Member at Large resigns or for any reason cannot complete his/her term of office, a new officer or Executive Committee Member at Large shall be elected at the next Board meeting to fill his/her unexpired term of office.

Section 6.5 Standing Committees: There shall be three (3) standing councils and two (2) standing committees of the Board:

6.5.1 Business Council, to address business and industry workforce needs, and advise on allocation of resources among competing priorities to advance the regional economy. This council is tasked with oversight of targeted business services, quick response training, and interfacing with economic development organizations.

6.5.2 Career Council, to address the needs of job seekers including all targeted populations. The scope of this council's work includes operations of the Employment Connections career centers, incumbent worker training, welfare reform initiatives and the Employ Florida Marketplace job matching system.

6.5.3 Youth Development Council, to address coordination of youth activities designed to help youth successfully enter the workforce. The work of this council includes outreach to in-school and out-of-school youth, and strengthening youth partnerships.

6.5.4 Executive Committee, as outlined in Section 6.2.

6.5.5 Finance/Audit Committee, to monitor budgets and expenditures and assure compliance with federal, state and local policy guidelines for expenditure of grant and/or local funds, and to monitor efficiency of local internal fiscal controls.

6.4.6 Other committees or task groups may be appointed by the Chairperson as needed.

6.5.7 All board members shall serve on a council or committee. The board chairperson shall have authority to make appointments of members for service. Non-board members of the community may be appointed to serve on councils or committees, upon approval by the board.

Section 6.6 Administrative Entity Staff

6.6.1 **Executive Director:** The Executive Director shall be hired by the Board upon a two-thirds (2/3) vote of the members present, and serve at the pleasure of the Board. A two thirds (2/3) vote of the members present shall be required to dismiss the Executive Director.

6.6.3 **Administration:** All Board employees shall be governed by rules and regulations adopted by the Board and promulgated in the Personnel Policy Manual.

ARTICLE VII

RULES OF PROCEDURE

MEETINGS, VOTING RIGHTS, AND QUORUM

Section 7.1 Meeting Procedures

7.1.1 Regular Board meetings shall be held at least once each quarter.

7.1.2 Executive Committee meetings may be held at the call of the Chair. Committee meetings may be held by telephone conference as needed for members who are unable to be present.

7.1.3 Written notice of any Board or committee meeting shall be provided by U.S. Mail, email or facsimile to each member at least seven (7) days prior to the meeting. The notice shall specify the time, date, location, teleconference number if applicable, and agenda for the meeting. Emergency meetings shall require a notice of twenty-four (24) hours.

7.1.4 Minutes shall be kept of all meetings, shall be available to the public, and shall be reviewed and approved at the next Board or appropriate committee meeting.

7.1.5 All meetings shall be publicly announced and open and accessible to the general public, in compliance with Chapter 286.011, Florida Statutes, and in accordance

with any other applicable Florida Statutes.

7.1.6 All meetings shall be conducted according to a written agenda distributed to each member prior to the meeting. Additional items may be added to the agenda after consideration of public input and majority vote of the members present at the beginning of a meeting.

7.1.7 When parliamentary procedures are not covered by these Bylaws, Robert's Rules of Order, as Revised, shall prevail.

7.1.8 Participation in Board meetings shall be limited to members of the Board and its staff with the following exceptions: (1) regularly scheduled agenda items that call for reports or participation by non-members; (2) comments or other participation by the public deemed to be relevant and material to a matter under consideration by the Board. Public comments, which are not relevant to matters under consideration by the Board, shall be directed to New Business.

7.1.9 Special meetings of the Board shall be called by the Chairperson or at the request of a minimum of five (5) Board members. Special meetings shall be held at a time and place to be determined by the Chairperson and with due public notice.

Section 7.2 Voting

7.2.1 Each member of the Board, including officers, shall have one (1) vote on all matters under consideration by the Board.

7.2.2 Each member of the Executive Committee or any other committee created by the Board shall have one (1) vote on all matters under consideration by the committee.

7.2.3 Unless otherwise specified in the Bylaws, a motion shall be passed or defeated by a majority of those members voting at a meeting where a quorum has been established.

7.2.4 Members electing to abstain from any vote shall state the reason for abstaining and file Form 8B (Memorandum of voting conflict) within fifteen (15) days of the meeting, to be made a part of the meeting record.

7.2.5 In the event of a tie, the vote of the Chairperson of the Board or Committee Chairperson shall serve as the tie breaker.

7.2.6 Proxy or absentia votes shall not be accepted.

7.2.7 Ex officio members of the Board shall have the right to participate in discussions before the Board but have no vote on any matters before the Board.

7.2.8 A quorum for any meeting of the Board shall consist of forty percent (40%) of the current voting membership inclusive of the Chairperson. Any vacant position on the Board shall not be included as part of the total number of the current voting membership for the purpose of determining a quorum.

7.2.9 **Conflict of Interest** - A Board member shall not cast a vote on, nor participate in any decision-making capacity on the provision of services by such member (or any organization which that member directly represents), nor on any matter which would provide any direct financial benefit to that member. The officers, employees, or agents of the agency making the award will neither solicit nor accept gratuities or anything of monetary value from contractors, potential contractors or parties to sub-agreements.

ARTICLE VIII

COMPENSATION AND EXPENSES OF MEMBERS

Section 8.1 Members shall receive no compensation for their services, but shall be reimbursed for traveling expenses while engaged in specific authorized activities on behalf of the Board. Such reimbursement shall be made in accordance with the NFWDB standard rates in effect at the time of travel.

ARTICLE IX

RESOLUTION OF DISAGREEMENTS WITH THE NORTH FLORIDA WORKFORCE DEVELOPMENT CONSORTIUM

Section 9.1 In the event of a disagreement between the Board and the Consortium, the Chairperson and Vice-Chairperson shall be empowered to negotiate the matter on behalf of the full membership of the Board to the mutual satisfaction of both parties, provided that any such resolution shall not be effective until approved by the full membership of the Board.

ARTICLE X

LEGAL STATUS

Section 10.1 Nothing in these Bylaws shall be construed to take precedence over federal, state or local laws or regulations, or to limit or constrain the rights and obligations of the units of local government party to the Interlocal Agreement creating the Consortium and the Board.

Section 10.2 All matters not specifically designated or delegated herein shall be subject to the action of the Board.

ARTICLE XI

AMENDMENTS


Section 11.1 These Bylaws may be amended or repealed by an affirmative vote of two-thirds (2/3) of the membership present and voting thereon, after notice, which shall specify or summarize the changes proposed to be made. Such notice shall be mailed to Board members prior to the meeting at which such amendment or repeal is acted upon. Maintenance and interpretation of these Bylaws shall be vested in the Board attorney.

ARTICLE XII

ENACTMENT PROVISION

Section 12.1 These Bylaws shall become effective upon approval by the Board. Such approval shall require two-thirds (2/3) vote of the membership present and voting thereon at a meeting of the Board, after notice of the meeting and purpose thereof has been mailed to the membership.

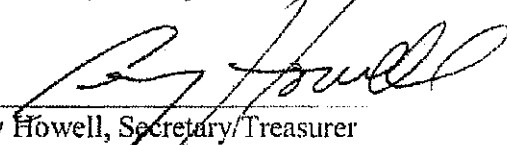
APPROVED AND ADOPTED by the BOARD on this 20th day of August, 2010.



Evelyn Day, Chairperson

8/26/10

Date



Coy Howell, Secretary/Treasurer

8/26/10

Date

**Overview of the North Florida Workforce Region
August 19, 2011**

- The unemployment rate in the North Florida Workforce region (Hamilton, Jefferson, Lafayette, Madison, Suwannee, and Taylor counties) was 10.6 percent in July 2011. This was a decrease of 0.4 percentage points from the region's year ago rate. In July 2011, the region's unemployment rate was 0.4 percentage points below the state rate of 11 percent. Out of a labor force of 48,745 there were 5,150 unemployed region residents.
- Employment by industry in the North Florida Workforce Development region totaled 29,838 in December 2010 (the latest available data). Industry employment increased by 1.7 percent over the year, compared to 0.8 percent for the state.
- The North Florida region gained 498 jobs in December 2010 over the year. Among industries, government added 420 jobs, and other services added 113 jobs. Manufacturing (+96 jobs); trade, transportation, and utilities (+48 jobs); education and health services (+24 jobs); natural resources and mining (+17 jobs); information (+14 jobs); and construction (+5 jobs) also added jobs. Job losses were posted by financial activities (-147 jobs); professional and business services (-70 jobs); and leisure and hospitality (-17 jobs).
- Information (+8.1 percent), government (+5.0 percent), manufacturing (+2.3 percent), natural resources and mining (+0.8 percent), and construction (+0.4 percent) had positive job growth in the area but declined in the state. Financial activities (-20.9 percent), professional and business services (-5.0 percent), leisure and hospitality (-0.9 percent) grew in the state, but declined in the region.

Unemployment Rates (%) (not seasonally adjusted)			
	Jul-11	Jun-11	Jul-10
North Florida Workforce Region	10.6	10.3	11.0
Hamilton County	12.8	12.0	12.8
Jefferson County	9.2	8.8	9.3
Lafayette County	7.9	7.7	8.2
Madison County	12.5	12.2	12.4
Suwannee County	10.1	10.0	10.5
Taylor County	10.8	10.5	12.1
Florida	11.0	11.1	11.9
United States	9.3	9.3	9.7

Employment by Industry Covered by Unemployment Compensation (not seasonally adjusted)	North Florida Workforce Development Region				Florida			
	Dec-10	Dec-09	change	percent change	Dec-10	Dec-09	change	percent change
Total Employment	29,838	29,340	498	1.7	7,261,816	7,204,150	57,666	0.8
Natural Resources and Mining	2,158	2,141	17	0.8	102,760	110,127	-7,367	-6.7
Construction	1,166	1,161	5	0.4	337,755	363,621	-25,866	-7.1
Manufacturing	4,337	4,241	96	2.3	307,045	312,062	-5,017	-1.6
Trade, Transportation, and Utilities	5,157	5,109	48	0.9	1,517,303	1,491,059	26,244	1.8
Wholesale Trade	618	659	-41	-6.2	311,400	314,119	-2,719	-0.9
Retail Trade	3,664	3,620	44	1.2	977,637	950,695	26,942	2.8
Transportation, Warehousing, and Utilities	875	830	45	5.4	228,266	226,245	2,021	0.9
Information	186	172	14	8.1	135,280	138,990	-3,710	-2.7
Financial Activities	555	702	-147	-20.9	471,878	471,740	138	0.0
Professional and Business Services	1,332	1,402	-70	-5.0	1,073,126	1,048,480	24,646	2.4
Education and Health Services	3,454	3,430	24	0.7	1,066,557	1,049,081	17,476	1.7
Leisure and Hospitality	1,979	1,996	-17	-0.9	929,504	896,138	33,366	3.7
Other Services	646	533	113	21.2	233,628	231,412	2,216	1.0
Government	8,868	8,448	420	5.0	1,086,088	1,091,143	-5,055	-0.5

Population	2010	2009	change	percent change
North Florida Workforce Region	121,910	121,370	540	0.4
Hamilton County	14,692	14,783	-91	-0.6
Jefferson County	14,663	14,677	-14	-0.1
Lafayette County	8,612	8,183	429	5.2
Madison County	19,944	20,333	-389	-1.9
Suwannee County	40,885	40,230	655	1.6
Taylor County	23,114	23,164	-50	-0.2
Florida	18,772,352	18,750,483	21,869	0.1

Average Annual Wage	2010	2009	change	percent change
North Florida Workforce Region	\$31,320	\$31,167	\$153	0.5
Hamilton County	\$39,124	\$41,643	-\$2,519	-6.0
Jefferson County	\$28,646	\$29,696	-\$1,050	-3.5
Lafayette County	\$28,134	\$28,135	-\$1	0.0
Madison County	\$29,119	\$28,694	\$425	1.5
Suwannee County	\$28,152	\$27,639	\$513	1.9
Taylor County	\$35,625	\$33,702	\$1,923	5.7
Florida	\$41,570	\$40,991	\$579	1.4

Note: All data are subject to revision.

Source: Florida Agency for Workforce Innovation, Labor Market Statistics Center

Answers

Over \$155K investment in training
\$76K in Employed Worker Training, \$23K in OJT,
\$56K for other vocational training

6-County Infrastructure
49 Worksites, 123 OSHA-CPR Certifications,
23 Florida Ready to Work Credentials
\$171,396 Direct payments to youth (investment in

Intensive and Training Services
34,000 Visits to our offices
410 Jobs posted (1,655 positions)
1,500 Hires recorded



WORKFORCE

Making a Splash in North Florida

Intensive and Training Services
Consistently 65 jobseekers enrolled. 56 placements, 76 enrolled in training services.
Average wage @ placement \$14.23/hr.

2010-11 Statistics
www.NEWorkforce.org

6-County Infrastructure
2 Offices, 2 Mobile Career Labs
75 Jobseeker workstations
20,000 Miles logged
20 Certified Workforce Professionals on staff

The People of Economic Development
Active partners with North Florida Economic Development Partnership, Florida-8, MCDC, JCDC, TCDA, North Florida Broadband Authority, Chambers of Commerce, North Florida Rural Health Care Workforce Development Network

CHOICES Career Decision and Education Consequences Seminar
530 Students region-wide received a drop-out prevention message from 21 business and

A Region Ready to Work
145 Certified Ready to Work jobseekers throughout the region. (www.FloridaReadyToWork.com)

AGENDA

Region 6 Workforce Consortium

Thursday, September 1st, 2011

North Florida Workforce Development Board

Administration Offices

Madison, FL

Change will email Ray
& get the Interlocal
Agreement on our
Agenda
Approved
Unanimously

Ray - Chair

- I.** Interlocal Agreement Revisions – based on recent legislation that relaxes the required membership makeup, plus a couple of clarifications
 - a. Report on Workforce Services for the last year
 - b. Commissioner’s meetings to be attended

- II.** Regional Workforce Investment Act Plan, the 2-year plan required by Workforce Florida, Inc. in compliance with Federal rules

- III.** Any other items of discussion

↓
to be submitted
on 9/30/11 - Motion made
& approved for chair to
approve & sign.

ITEM 5(f): LEGISLATIVE PRIORITIES

BOARD OF COUNTY COMMISSIONERS

2012 Legislative Priorities

The BOCC directs the Legislative Committee to pursue specific priorities during the 2012 Florida Legislative Session which begins January 10, 2012. Listed below are the 2011 Priorities, some of which may well be repeated for the 2012 Session. The DOR indicates at present that there may be a 1.2 billion increase of revenue over projected income. However, I have heard nothing about any chances for CBIR or FRDAP funding. In the past, we have operated on the principle of "Maintaining our base," and if you don't ask for it, you won't get it.

The BOCC also needs to appoint a Commissioner to serve a one-year term on the Legislative Committee. Commissioner Monroe is the present appointee.

Secure full funding for Fiscally Constrained Counties	Done Full funding
Secure PILOT for tax revenue lost from Amendment 1	Done Full funding
Secure PILOT for tax revenue lost from Amendment 4	Done Full funding
Restore full funding of Small County Solid Waste Grant	Did not restore full funding but did get same funding as 2 previous years
Seek re-funding of SHIP Affordable Housing Grant	Done Secured \$350K
Seek refunding of the SCRAP program	Done Limited funds
Seek refunding of SCOP program for unpaved roads	Done Limited funds
Seek funding to complete Industrial Park infrastructure	No Session Funds available, but EDC and PRI secured a grant
Seek funding for a new Fire / EMS facility	Seeking alternative Funding
Seek funding for Solid Waste/recycling building	Seeking alternative Funding
Seek funding for an Agricultural Center	No funding available, but project is top priority for Commissioner Putnam
Monitor the implications of Florida Septic Tank Code	Bill Cancelled
Continue to pursue Interchange Initiative Grant from FSU	Done contract signed
Put JCI Work Camp back on DOC radar	OK with Warden who is since gone, and DOC chief has resigned. I suggest we let this rest for a while
Lobbied for library funding on urgent basis when it was cut off	Done almost 100%

**ITEM 5(g): GRANTS BUILDING
SURPLUS/SALE DISCUSSION & DECISION**



Jefferson County Property Appraiser

Angela Gray CFA - Monticello, Florida 32344 | 850-997-3356

PARCEL: -

Name: 2011 Preliminary Certified Values
 Site: Land
 Mail: Bldg
 Sales: Assd
 Info: NONE Exmpt
 Taxbl

NOTES:



This information updated: 8/30/2011, was derived from data which was compiled by the Jefferson County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, it's use or it's interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

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GrizzlyLogic.com

- (3) Approximate location and size of open spaces and landscaped areas or buffering elements.
- (4) Total acreage of the site and the calculated intensity for the project, either by density for residential uses, or square footage of gross floor area for nonresidential uses.
- (5) Drawings indicating the general architectural themes, appearance and representative building types.
- (6) Definitive covenants, grants, easements, dedications and restrictions to be imposed on the land, buildings and structures.
- (7) Any other commitments of development specifications, limitations, constraints, standards, or proposed physical features not specifically included within subsections (1) through (6) above.

(e) *Subsequent rezoning.* Any property so zoned under these provisions may not be rezoned for a period of five years from the date of LUD zoning.

(Ord. No. 90-13, § 03.06, 8-7-1990; Ord. No. 2001-06, § 2(03.06), 11-6-2001)

Secs. 54-128--54-150. Reserved.

DIVISION 2. SCHEDULE OF DISTRICT REGULATIONS

Sec. 54-151. Generally.

District regulations shall be as set forth in the following schedule of district regulations.

(Ord. No. 90-13, § 03.05, 8-7-1990; Ord. No. 2001-06, § 2(03.05), 11-6-2001)

Sec. 54-152. R-1 residential, single-family district.

(a) *Purpose and intent.* The purpose of the R-1 district is to delineate those areas defined by the Future Land Use Element of the city's comprehensive plan as suitable for low density development consisting of single-family units.

(b) *Permitted uses.* The following uses shall be permitted principal uses in the R-1 district:

- (1) Single-family dwelling.
- (2) Public park.
- (3) Church.
- (4) Library.
- (5) Museum.
- (6) Schools, nurseries, day cares, elementary and training schools, schools for the developmentally disabled.
- (7) Essential services.

(8) Fish ponds.

(c) *Special exception uses.*

(1) Bed and breakfast home, subject to the following requirements:

- a. On premises parking for guests;
- b. No more than six guestrooms or 18 guests at one time;
- c. Owner/operator must reside on premises of the bed and breakfast home;
- d. Applicant must meet the requirements for licensing by the state department of business and professional regulation as per F.S. § 509.013.
- e. For a bed and breakfast inn otherwise permitted, such inn may operate a restaurant for use by the general public, and may advertise the same, if all of the following criteria are met; provided, however, that such use shall have the approval and appropriate licensing of the state and/or other governmental agencies:
 1. *Restaurant scale/size.* The restaurant dining area does not exceed eight seats per guest room.
 2. *Days and hours of operation.* Days and hours of operation for dining are Monday through Saturday between 11:00 a.m. and 5:30 p.m., except as provided below.
 3. *Extended hours of operation.* A bed and breakfast may serve meals to the general public after 5:30 p.m., provided the last seating is no later than 10:00 p.m. and the following standards are met:
 - i. Such inn shall have main access via an arterial roadway, or collector roadway where such inn fronts on a nonresidential use.
 - ii. Such inn shall maintain enough on-site parking spaces to accommodate the general public, based on the city parking standards.

(2) Professional and business offices, subject to the following requirements in the R-1 zoning district:

- a. Limited to professional and business offices, excluding veterinarian offices, fronting on U.S. Highway 19 and U.S. Highway 90 in areas designated as mixed-use office/residential on the future land use map of the comprehensive plan.
- b. On premises parking for clients/customers.
- c. Utilization of existing driveways for ingress and egress, or prior written approval from the city superintendent for a new driveway accessing the property from a city street.
- d. Screening or buffering must be provided pursuant to the provisions of section 54-194 for all uncomplementary land uses.
- e. Except as provided in subsection g. below, professional and business offices may utilize only structures in existence on March 3, 1998.
- f. Such nonresidential uses shall be compatible with the historic resources in the neighborhood.

g. New structures intended specifically for the nonresidential uses authorized herein shall be no larger than 5,000 square feet, and may not be placed on the site of a residential structure which existed on March 3, 1998.

h. New structures intended specifically for such nonresidential uses shall be limited to an impervious surface ratio of 0.50.

(d) *Accessory uses.*

(1) Detached garage.

(2) Swimming pool.

(3) Home occupation.

(4) Accessory apartments to meet the needs of elderly persons may be allowed provided:

a. No more than one accessory apartment shall be permitted on any residential lot;

b. An accessory apartment may be located within the principal structure or within a structure having a detached garage;

c. An accessory apartment shall not exceed 25 percent of the gross floor area of the principal structure or 50 percent of the gross floor area of a structure having a detached garage;

d. The accessory apartment shall be located and designed so as not to interfere with the appearance of the principal structure as a one-family dwelling unit;

e. No variations, adjustments, or waivers to the requirements of this chapter shall be allowed in order to accommodate an accessory apartment.

(5) Other accessory uses customarily incidental to a principal use.

(e) *Property development requirements.* The property development regulations addressing minimum lot requirements, minimum floor area, required yards, maximum lot coverage, and maximum height are presented in tabular form in section 54-160.

(f) *Other development requirements.* Other applicable lot and use regulations are set forth in article IV of this chapter, Supplementary Regulations.

(Ord. No. 90-13, § 03.05.01, 8-7-1990; Ord. No. 95-7, 10-9-1995; Ord. No. 2000-07, § 1, 9-5-2000; Ord. No. 2001-06, § 2(03.05.01), 11-6-2001)

Sec. 54-153. R-1A residential, single-family/mobile home district.

(a) *Purpose and intent.* The purpose of the R-1A district is to delineate those areas defined by the Future Land Use Element of the comprehensive plan as suitable for low density development and to provide for a recognized need for low cost housing. Individual lots may be utilized for either single-family dwellings or mobile homes within this district.

(b) *Permitted uses.* The following uses shall be permitted principal uses in the R-1A district:

(1) Single-family dwelling.

(2) Mobile home dwelling.

(3) Public park.

(14) Essential services.

(c) *Special exception uses.* None.

(d) *Accessory uses.* Permitted accessory uses shall include those uses customarily incidental to a permitted use.

(e) *Property development requirements.* The minimum lot area for single-family dwellings shall be 7,500 square feet, with a minimum lot width of 75 feet. The minimum lot area for multifamily dwellings shall be 8,500 square feet, with a minimum lot width of 100 feet. The minimum lot area for nonresidential uses shall be 10,000 square feet, with a minimum lot width of 100 feet. New structures intended specifically for nonresidential uses shall be no larger than 7,500 square feet. Nonresidential uses shall be limited to an impervious surface ratio of 0.75. Minimum yard requirements shall be those applicable to R-1 single-family in section 54-160. The minimum floor area of single-family dwellings shall be 900 square feet. The maximum height of any structure shall be 30 feet.

(f) *Other development requirements.* Nonresidential uses require site plan review, pursuant to article II, division 2 of this chapter. The distribution of the mix of uses shall be within the range of 40 to 60 percent residential/40 to 60 percent nonresidential. For undeveloped parcels greater than 25 acres in size not currently included in this category on the June 1999 comprehensive plan future land use map, the nonresidential use component shall include a mix of commercial and recreational uses. Other applicable lot and use regulations are set forth in article IV of this chapter, Supplementary Regulations.

(Ord. No. 2001-03, 7-3-2001; Ord. No. 2001-06, § 2(03.05.08), 11-6-2001)

Sec. 54-160. Schedule of dimensional regulations.

(a) *Table A: Minimum lot area and minimum yard requirements.*

TABLE INSET:

District	Minimum Lot Area	Minimum Lot Width	Minimum Yard Requirements				Minimum Floor Area	Maximum Lot Coverage
			Front	Side	Rear	Corner		
R-1 Single-family	7,500 sq. ft.	75'	25'	10'	20'	25'	900 sq. ft.	50%
R-1A Single-family/Mobile Home	5,000 sq. ft.	75'	18'	10'	10'	25'	*Note 1	50%
R-2 Multifamily	8,500 sq. ft.	100'	18'	10'	10'	25'	Section 54-161	50%
Mobile Home Park	2.5 acres	100'	18'	10'	10'	25'	N/A	45%
Mobile Home Space w/in MH park	5,000 sq. ft.	50'	18'	7'	10'	10'	400 sq. ft.	45%
B-1 Central Business	None	None	See	Table	B	Below	N/A	100%

**ITEM 5(h): MALLOY LANDING
CLOSURE/ALTERNATIVE BOAT RAMP
ISSUE**

Re: Malloys Landing Closure / Abandonment

To: Commissioner Boyd

Thanks for your reply letter. After reading the reply a few statements caught my attention and need accurate verification.

The first thing you mentioned was land (trade) as if the headwaters deal had any bearing on the road closure. In all PUBLIC meetings the two were separate deals and in no way hinged on each other. This was verified by County Attorney Buck Bird, Commissioner Monroe and even questioned at a BOCC's meeting for positive verification by Commissioner Hall. I'm curious as to when any meeting took place that linked the two deals together (as you stated) in any way as I can assure you all public information I have definitely separates the two. I was personally not at the original meeting but do recall attendees stating it appeared as if a private meeting had taken place beforehand. Also I recall hearing several attendees specifically recall a supporter for closing the road being agitated and saying the specifics were previously worked out and was questioning what was taking so long for the decision. If there were a meeting or meetings linking the land (trade) together can you please supply me with names of attendees and negotiators other than yourself also including dates and times they occurred and any documentation linking the two as this may possibly settle our disagreement?

Secondly, you mentioned private property rights. All current landowners on Malloys Landing Rd. were fully aware this was a public access to the river and documented with the prior owner as such. This road has been maintained by the Jefferson County Rd. Dept. at taxpayers' expense decades before any current landowners existed. This issue was previously addressed June 7, 2001 where The Jefferson County Board Of County Commissioners declared Malloys Landing Road to be public access and directed County Attorney Buck Bird to write a letter to that effect to Mr. Floyd. The reason Dale Brumbleys' landing is different is that HE personally made all improvements himself and not using taxpayer money. Had the Jefferson County Rd. Dept. improved his property and landing as well as maintained the easement for decades I would consider it to be public accessible as well.

Through research it was learned the courts have upheld public access to waterways across private property whether or not the government built and maintained the access on numerous occasions. The most publicized ruling known to date is from The Florida Supreme Court in the Fisheating Creek Case. The Florida Supreme Court ruled landowners could not deny access to public waterways even though Fisheating Creek is not always navigable and access is completely enclosed by private land. To date it still remains public access through their private property. Also I asked an attorney their opinion on whether or not the JCLDC 9.06.03 applies to private property. Their reply was "most certainly" and more than likely it was put in specifically for private property. They also suggested it's the BOCC's obligation to insure it's abided by. If interested in legal actions past and present I have included the following information with hopes of circumventing additional misrepresentation dealing with waterway access easements whether they are on public or private property.

Again as always thanks for your time and please read additional supporting information,
Stephen Walker

The Public Trust Doctrine And Florida's Navigable Lakes And Rivers

Executive Summary

One of the greatest gifts received by modern-day Floridians has been the bountiful rivers and lakes which make the state unique. These rivers and lakes have been enjoyed by generations of Floridians and visitors alike, in large measure because the Public Trust Doctrine has preserved these resources for public use.

Recently however, the public's ownership of Florida's navigable rivers and lakes has come under attack by those who would prefer to see them converted to private use for the benefit of the few. These attacks, however, fly in the face of a century of Florida Supreme Court decisions which have clearly established the public's right of ownership.

Among the facts supporting the conclusion that navigable lakes and rivers remain public are the following:

- The Florida Constitution mandates that navigable waters shall be held in trust for the people of Florida.
- Public ownership of navigable waters originated in their use as the primary public highways of the 1800s. During this period, the customary modes of water transport ranged from 16-foot cypress skiffs up to 100-foot long steam vessels.
- Although federal public land surveyors were assigned the task of delineating navigable lakes and streams during the mid-19th century, the inconsistency of their performance has led courts to reject the use of these surveys as a valid inventory of navigable waters.
- Grantees of swamp deeds - which often encompassed over one million acres - knew that navigable waters were not conveyed by those deeds.
- Throughout this century, the Florida Supreme Court has held that grantees of swamp deeds have no moral or legal claim to navigable lakes and rivers encompassed in those deeds.
- The boundary between publicly owned navigable waters and privately owned uplands is the "ordinary high water" boundary line. Century-old Florida Supreme Court decisions established that public ownership extends to the ordinary reach of high water and includes marshes and aquatic forests on the low, flat vegetated shores of Florida's lakes and rivers.
- During the late 1980s, the Attorney General successfully defended this long-standing water boundary law against attempts by a small number of major

landowners who sought to convert major portions of public navigable waters into private ownership.

- Since 1986, only five lawsuits have been filed where a private landowner sought to exclude the public from part of a navigable lake or river. Four of those have been won in court by the public or settled on terms favorable to the public, while one is in early stages of litigation.

Decades of history establish that navigable lakes and rivers, up to the ordinary high water boundary, belong to the people of Florida. Any attempt to now reach a contrary conclusion would require an amendment to the Florida Constitution to abandon the Public Trust Doctrine, the foundation of public ownership of navigable waters.

Introduction

For the past twelve years, the Attorney General's Office, on behalf of the public, has litigated cases which involve the public's ownership and use of Florida's navigable waters. Recently, a pamphlet written by an economics professor has been widely distributed which addresses a number of issues raised in these cases.(1) Because the pamphlet contains legal and factual errors, this booklet has been produced to explain the constitutional protections afforded navigable waters in Florida and the historical basis for these protections. This booklet also details how Florida courts, for over a century, have consistently protected the public status of navigable waters despite concerted challenges aimed at converting this public resource into private ownership.

The Public Trust Doctrine: Protection of Navigable Waters

The Public Trust Doctrine is set out in Article X, section 11 of the Florida Constitution. This constitutional provision codified the existing common law, which said title to navigable lakes and streams was held by the state in trust for use by the people. It is an ancient rule and derives from the historical fact that for most of the history of civilization, goods and people moved mainly by water. Navigable waters were public highways, and their inherent public character was recognized and protected by the law of Spain, England and even ancient Rome.

As applied in Florida, the Public Trust Doctrine protects water bodies that were navigable in fact at the time of statehood in 1845. In 1909, the Florida Supreme Court defined the term "navigable in fact" as meaning "navigable for useful purposes common to the public in the locality where the waterbody is located."(2)

The term "navigable for useful purposes" must be understood in the context of the transportation system that actually existed at the time of statehood. In 1845, the only railroad in the state ran from Tallahassee to St. Marks, and operated on wooden rails with carts pulled by mules. Engines didn't arrive until eleven years later. The status of land transportation routes is evidenced by two provisions in an early act of the territorial legislature. The first provision declared that a public road was in satisfactory condition

so long as the tree stumps left in the road were less than 12 inches high. The second provision declared that bridges and causeways used in connection with these roads could remain out of repair for as long as 15 days unless repair was "hindered by extremely bad weather," in which case the bridges could be out for even longer.(3) As a result, lakes and streams were by far the most reliable public highways for moving goods and people. An early congressional act recognized the public status of these highways when it declared that all the "navigable rivers and waters in the districts of East and West Florida shall be, and forever remain, public highways."(4)

Disputes over navigability turn on the question of whether the water body was or could have been used for trade and travel by customary means at the time of statehood. Customary modes of waterborne trade and travel in the mid-1800s included steamboats, barges, flat-bottom boats, dugout canoes, and home-made skiffs, all of which were used to transport passengers, products of the country, and produce from local farms. Evidence of navigability includes documented historical use for trade and travel as well as more recent recreational use if conducted in vessels similar to those in use in 1845. For example, in the recent lawsuit over a landowner's attempts to close Fisheating Creek to the public, the Attorney General's Office produced documentary evidence of an 1842 naval expedition in 30-foot dug-out canoes, evidence of early 20th century navigation to trading posts on the Creek, and evidence that Lykes operated a commercial canoe trail on a major portion of the Creek for many years. Based on this evidence, the jury quickly returned a verdict that the Creek was indeed navigable at statehood in 1845. Photographs and documents illustrating early water transportation in Florida are included as attachments 1 through 8 at the end of this booklet. Attachments 9 and 10 are photographs taken as part of the Fisheating Creek lawsuit. Historical information on all of the attachments is provided in the Descriptive Index to Attachments located behind the divider.

Under the Public Trust Doctrine, Florida became the title-holder of all water bodies "navigable in fact" within its boundaries when the territory attained its sovereign status as a state in 1845. Title vested in the new state by operation of law, *without the necessity of any deed, inventory, patent, or survey*. As explained by the Florida Supreme Court 90 years ago, these navigable waters "passed to the state in its sovereign capacity to be held by it in trust for the people thereof."(5) Because of the inherently public character of navigable waters, the essential feature of the trust is that navigable waters are *not* held for purposes of sale into private ownership, but instead must be held by the state for the use and enjoyment of the public.(6)

To: Jefferson County Commissioners

Re: Malloy's Landing Closure / Abandonment

The concerns we have with the Malloy's Landing closure and no acceptable replacement to date are as follows:

- (1) The closing itself goes against The Jefferson County Land Development Code which is referenced below.**
- (2) An undue burden has been placed upon County residents and other users of the river by placing all boating traffic at one area which has caused crowding and accessibility issues.**
- (3) It has eliminated safe access for children and pedestrians of the Tin Top, Linton and Wacissa area by forcing them to now have to walk along a state highway to access the river.**

Jefferson County Land Development Code

The Land Development Code is divided into the 9 chapters as shown below. The links are to pdf files to read with your browser, save to your computer, or print on your printer. NOTE: These files are updated when there are changes to the Land Development Code as a whole or in part, with the most current update for each chapter shown.

Article 1 Updated: 10/20/05 General Provisions	Article 2 Updated: 10/19/07 Land Use & Vegetation	Article 3 Updated: 10/20/05 Concurrency	Article 4 Updated: 10/20/05 Resource Protection	Article 5 Updated: 7/19/07 Development Design & Improvement Standards
Article 6 Updated: 3/01 Signs	Article 7 Updated: 10/20/05 Hardship Relief	Article 8 Updated: 10/20/05 Boards & Agencies	Article 9 Updated: 10/19/07 Administration & Enforcement	

9.06.03 Access to Water

No right-of-way, road, street, or public access way giving access to any publicly accessible waters in the County, shall be closed, vacated or abandoned except in those instances wherein the petitioner(s) offers to trade or give to the County comparable land or lands for a right-of-way, road, street or public access way to give access to the same body of water, such access to be of such condition as not to work a hardship to the users thereof, the reasonableness of the distance and comparable land being left to the discretion of the Board of County Commissioners.

We would appreciate your consideration in revisiting this issue. This would make the most sense for county residents and be consistent with the specifications on article 9.06.03. of the JCLDC that was most recently updated 10/19/07.

Kind Regards,

Stephen Walker

Re: Malloy's Landing Closure

To: Jefferson County Commissioners

First I would like to thank you for considering my concerns with issues surrounding the Wacissa River as I think I speak for the majority of local users of the river. Our concern is with accessibility and use of the river 24/7 with all types of watercraft whether it be airboats, outboards, canoes, kayaks or whatever means an individual selects.

The last time Malloys Landing was debated there were over 100 signed petitions and numerous speakers against abandonment. The BOCC ultimately voted 3 to 2 to work with the petitioners in favor of abandonment as it was stated they had an alternative operational landing that was to be exchanged for Malloys Landing.

Not at all surprisingly soon after abandonment new information has led us to believe the petitioners for closing Malloys Landing were misleading and did not negotiate in good faith as they did not possess and have not produced an acceptable replacement boat landing as it clearly states in the JCLDC (Article 9.06.03). This burden strictly lies with the petitioners as the JCLDC clearly states.

Here we are almost a year later and there seems to be no progress in making the misleading petitioners accountable for their actions and it has been expressed by the BOCC that no new landing is in the works and no future replacement landing is being discussed.

The closing of Malloy's Landing was more than just closing a public road and boat ramp as it accounts for 50% of public access to the river in the Wacissa area with only one remaining. With talks of creating a headwaters park and seeing what was recommended by the committee we feel as if we will not have accessibility to the river other than when the park is open and that would be a burden on us as we use the river at night, early morning, weekends and holidays.

The talk of substituting Brumbley Landing for Malloy's Landing creates problems as well. First we are not sure which Brumbley Landing you are talking about as two exist and neither is suitable for public use. If its Brumbley Landing on Horsehead Road, this is a private landing (not taxpayer built or maintained) owned by Dale Brumbley. If it's the Brumbley Landing on Pinhook Road this landing is not suitable for a landing because of all the obstacles and low water levels. If you had a four lane easement to this landing it wouldn't be any more suitable.

It has been nearly a year since closing the landing and it has made citizens more suspicious and less trusting of local government as we think we were misled. As a user of the river and resident of Jefferson County I believe a suitable resolution would be to open Malloys Landing as it was until an acceptable landing in accordance with the JCLDC is presented.

Again thank you for your time and I can be reached through email or cell# 728-2214 if you care to discuss this more.

Sincerely,

Stephen Walker

**ITEM 6(a): PUBLIC HEARING/ EAR COMP
PLAN AMENDMENTS & FLUM
AMENDMENTS**

**JEFFERSON COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

ORDINANCE NO. 2011-091511-01

AN ORDINANCE OF JEFFERSON COUNTY FLORIDA, RELATING TO THE JEFFERSON COUNTY COMPREHENSIVE PLAN; ADOPTING EVALUATION AND APPRAISAL REPORT AMENDMENTS TO THE JEFFERSON COUNTY COMPREHENSIVE PLAN; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; AMENDING THE COMPREHENSIVE PLAN TITLE PAGE AND TABLE OF CONTENTS; AMENDING CHAPTER 1: FUTURE LAND USE ELEMENT; AMENDING CHAPTER 2: TRAFFIC CIRCULATION ELEMENT; AMENDING CHAPTER 3: HOUSING ELEMENT; AMENDING CHAPTER 4: UTILITIES (SANITARY SEWER, SOLID WASTE, DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER AQUIFER RECHARGE) ELEMENT; AMENDING CHAPTER 5: CONSERVATION ELEMENT; AMENDING CHAPTER 6: COASTAL MANAGEMENT ELEMENT; AMENDING CHAPTER 7: RECREATION AND OPEN SPACE ELEMENT; AMENDING CHAPTER 8: INTERGOVERNMENTAL COORDINATION ELEMENT; AMENDING CHAPTER 9: CAPITAL IMPROVEMENTS ELEMENT; ADOPTING EVALUATION AND APPRAISAL REPORT BASED AMANEMDNTS TO THE COMPREHENSIVE PLAN FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR COPY ON FILE; PROVIDING FOR INCORPORATION INTO THE COMPREHENSIVE PLAN; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1: FINDINGS OF FACT

WHEREAS, pursuant to the requirements of the Community Planning Act, Chapter 2011-139, Laws of Florida, amending Chapter 163, Part II, Florida Statutes, (formerly the Local

Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter "Community Planning Act") Jefferson County has adopted and has in effect a Comprehensive Land Use Plan; and

WHEREAS, pursuant to the requirements of the Community Planning Act, Jefferson County is required to periodically review its Comprehensive Land Use Plan by preparing an Evaluation and Appraisal Report; and

WHEREAS, in a regular meeting held on August 19, 2010, the Jefferson County Board of County Commissioners adopted the Jefferson County 2010 Final Evaluation and Appraisal Report (hereinafter "EAR"), after careful consideration, deliberation and public input; and

WHEREAS, the EAR as adopted was transmitted to, and was reviewed by, the State of Florida Department of Community Affairs, the former State Land Planning Agency, and the EAR was determined to be sufficient; and

WHEREAS, contemporaneous with preparation of, and in order to implement, the EAR, Jefferson County has prepared certain amendments to the Jefferson County Comprehensive Plan, which amendments are entitled "Comprehensive Plan 2025 Jefferson County Florida" (hereinafter "Plan Amendments"), which include certain Future Land Use Map Amendments; and

WHEREAS, a public hearing has been conducted after due public notice by the Jefferson County Planning Commission which has recommended adoption of the Plan Amendments by the Board of County Commissioners; and

WHEREAS, a public hearing has been conducted after due public notice by the Jefferson County Board of County Commissioners authorizing the submission of the Proposed Amendments to the State Land Planning Agency as a Proposed State Coordinated Review Amendment; and

WHEREAS, the State Land Planning Agency has prepared and completed an Objections Recommendations and Comments Report (hereinafter "ORC") as to such Plan Amendments according to the requirements for State Coordinated Review and submitted such report to Jefferson County; and

WHEREAS, a second public hearing has been conducted after due public notice by the Jefferson County Board of County Commissioners adopting revised Plan Amendments in accord with the ORC and authorizing transmittal of same to the State Land Planning Agency as a Final State Coordinated Review Amendment; and

WHEREAS, the Jefferson Board of County Commissioners has determined that this ordinance is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the Jefferson County Board of County Commissioners as follows:

SECTION 2: PURPOSE OF ORDINANCE

The purpose of this Ordinance is to adopt the EAR based amendments to the Jefferson County Comprehensive Plan as the Comprehensive Plan 2025 Jefferson County Florida and to adopt certain EAR based Future Land Use Map amendments.

SECTION 3: ADOPTION OF AMENDMENTS TO COMPREHENSIVE PLAN AS COMPREHENSIVE PLAN 2025 JEFFERSON COUNTY FLORIDA.

The following amendments to the Jefferson County Comprehensive Plan are hereby adopted:

Title Page and Table of Contents, as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 1, Future Land Use Element (FLU), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 2, Traffic Circulation Element (TCU), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 3, Housing Element (H), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 4, Utilities (Sanity Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Recharge) Element (U), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 5, Conservation Element (C), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 6, Coastal Management Element (CME), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 7, Recreation and Open Space Element (R), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 8, Intergovernmental Coordination Element (ICE), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

Chapter 9, Capital Improvements Element (CIE), as reflected in “Attachment A” attached hereto and incorporated herein by reference.

SECTION 4: AMENDMENT TO COMPREHENSIVE PLAN FUTURE LAND USE MAP.

The Jefferson County Comprehensive Plan Future Land Use Map is hereby amended as reflected in “Attachment B” attached hereto and incorporated herein by reference. The parcels indicated on Attachment B as being amended shall have the future land use designations as indicated and shall enjoy those uses and limitations described by the corresponding land use categories in the Comprehensive Plan.

SECTION 5: SEVERABILITY

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

SECTION 6: CONFLICT

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.

SECTION 7: COPY ON FILE

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

SECTION 8: INCORPORATION INTO COMPREHENSIVE PLAN

This ordinance shall be incorporated into Jefferson County’s Comprehensive Plan and any Section or Paragraph number or letter and any heading may be changed or modified as necessary to effectuate the foregoing.

SECTION 9: EFFECTIVE DATE

This Ordinance shall be filed with the Office of the Secretary of the State of Florida. The effective date of the plan amendment adopted by this Ordinance, if the amendment is not timely challenged, shall be the date the state land planning agency posts a notice of intent determining that this amendment is in compliance. If timely challenged, or if the state land planning agency issues a notice of intent determining that this amendment is not in compliance, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to

the State Land Planning Agency.

SECTION 10: AUTHORITY

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 163.3161 through 163.3215, Florida Statutes.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County this ____ day of ____, 2011.

BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA

Proposed – do not sign
Stephen Fulford, Chairman

ATTESTED BY:

Kirk Reams, Clerk of the Circuit Court

APPROVED as to FORM & SUBSTANCE:

Scott Shirley, County Planning Commission Attorney

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1 **COMPREHENSIVE PLAN**
2 **2025**
3 **JEFFERSON COUNTY**
4 **FLORIDA**

5
6 Original adopted July 19, 1990

7
8 This Amended Plan is in compliance with the
9 2008 Evaluation and Appraisal Report

10
11 *Jefferson County Planning Commission Public Hearing June 10, 2010*
12 *Recommended for Approval by the Jefferson Co. Board of County Commissioners*

13
14 Adopted in public hearing before the
15 Jefferson County Board of County Commissioners

16
17 SEPTEMBER 15, 2011

18
19 This draft copy contains the following formatting:
20 ~~Strikethrough text~~ indicates language suggested for removal.
21 Underlined text indicates language suggested to be added.

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31 Prepared by:

32
33 Jefferson County Planning Department
34 &
35 Jefferson County Planning Commission

36 With assistance from Tony Arrant, AICP – Institute of Government, Florida State
37 University and Florida Counties Foundation, Small County Technical Assistance
38 Services (Facilitator and Planning Consultant)

39
40 Last Update: August 23, 2011

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1 **CHAPTER 1: FUTURE LAND USE ELEMENT (FLU)**

2 **GOALS, OBJECTIVES, AND POLICIES**

3 **GOAL:**

4 Efficiently manage and regulate land-use types, locations, and densities ~~in compatibility~~
5 with recognizing the value of natural and man-made resources so as to provide the
6 residents of Jefferson County with an aesthetically pleasing, economically beneficial,
7 and socially adequate environment.

8 **OBJECTIVE FLU-1:**

9 Future growth and development shall continue to be managed using the land
10 development regulations set forth in the Jefferson Ceounty Land Development Code
11 (hereinafter referred to as LDC). Revisions to the land development regulations shall
12 address those issues identified in 163.3202, F.S., as well as compatibility, and
13 incentives to upgrade infrastructure.

14 **Policy FLU-1-1:**

15 Existing regulations in the Jefferson Ceounty Land Development Code (LDC) will
16 continue to be continued as follows enforced to ensure the following:

- 17 1. The orderly subdivision of land at densities and intensities set forth in the land
18 use categories within this Comprehensive Plan;
- 19 2. Standards for the mitigation of the effects of new development to maximize
20 compatibility with existing adjacent land uses;
- 21 3. The preservation and management of public and/or private open space areas;
- 22 4. Flood-prone area protection;
- 23 5. Signage;
- 24 6. Traffic circulation;
- 25 7. Basic standards for all types of developments including, but not limited to:
 - 26 a. lot size requirements;
 - 27 b. building types, sizes, heights, and placement;
 - 28 c. types and sizes of required setbacks and/or easements;
 - 29 d. stormwater drainage requirements;
 - 30 e. preservation of environmentally-sensitive features such as, but not limited
31 to, floodplains, floodways, wetlands, wildlife habitat (particularly
32 endangered or threatened species), and aquifer intrusion;
 - 33 f. parking and site plan requirements.

34
35 These regulations will be reviewed and revised as necessary for compliance with
36 163.3202, F.S., 9J-24, F.A.C., and the objectives and policies of the comprehensive
37 plan.

38 **Policy FLU-1-2:**

39 The categories on the Future Land Use Map are defined as follows:

1 **FUTURE LAND USE CATEGORIES**

2 **AGRICULTURE AREAS GENERALLY:**

- 3
- 4 1. Farming is the basic intent of these Agricultural land use areas. Residential use
5 is allowed but is secondary in nature and must accept all characteristic farm
6 activities of: noise, smells, dust, spray odors, timber clearing, etc. ~~This protection~~
7 ~~does not necessarily extend to dog and other pet raising, training, boarding or~~
8 ~~other activities.~~
- 9
- 10 2. Traditional communities are allowed to continue to infill on lots of record as of
11 July, 1990. Traditional communities are defined as those historical communities
12 depicted on the map of Traditional Communities in this element.
- 13
- 14 3. Family Member Subdivisions: Regardless of the densities established for
15 Agricultural Areas and subject to additional restrictions stated herein, a property
16 owner may subdivide a one parcel that was ~~his or her homestead~~ a lot of record
17 on or before December 13, 1990 for transfer by deed to a member or members
18 of the owner's immediate family (immediate family is defined as grandparents,
19 parents, brothers and sisters, children and grandchildren). A subdivision for
20 family members must be consistent with all other applicable provisions of the
21 Comprehensive Plan and Land Development Code and may occur one time only
22 not to exceed a gross density of two dwellings per acre. This provision may not
23 be utilized to further subdivide a parcel in a platted subdivision.
- 24

25 **AGRICULTURE 20 (AG20):**

26 Properties in this Land Use Category are aAreas now used and appropriate for
27 continued use primarily in very large scale agricultural activities. Included are the
28 plantations and timber-producing lands. Agricultural uses may include, but are not
29 limited to, livestock and/or crop production, pasture lands, silviculture, orchards and
30 groves, forestry, agricultural related activities, outdoor recreation, bed and breakfast
31 inns, and hunting lodges and clubs. Surface mining as defined below is allowed in this
32 category as a permitted use only on a parcel-specific basis when approved by the
33 Board of County Commissioners for inclusion on the mining overlay district zoning map.
34 Mining activities must be conducted strictly in accordance with the requirements of the
35 Land Development Code. Dwellings and associated accessory farm buildings are
36 allowable. New residential development is allowable, not to exceed one unit per 20
37 acres and actual units should be clustered subject to the requirements set forth in the
38 objectives and policies of the comprehensive plan and standards in the Land
39 Development Code so long as the gross density is not exceeded. A density bonus as
40 provided below (see Conservation Subdivisions) may be granted where the
41 development is a conservation subdivision ~~providing open space and~~ approved
42 pursuant adopted requirements for conservation subdivisions.

1
2 **AGRICULTURE 5 (AG5):**

3 This includes areas appropriate for a variety of agricultural uses, including but not
4 limited to, crop land, pasture land, orchards and groves, forestry, agricultural related
5 activities, outdoor recreation, bed and breakfast inns, and hunting lodges and clubs.
6 Dwellings and associated accessory farm buildings are allowable. Density for
7 residential use shall not exceed one unit per five acres, actual units should be clustered,
8 subject to the requirements set forth in the objectives and policies of ~~the~~ this
9 comprehensive plan and the Land Development Code so long as the gross density is
10 does not exceed one unit per 5 acres. A density bonus as provided below (see
11 Conservation Subdivisions) may be granted where the development is a conservation
12 subdivision approved pursuant to adopted requirements for conservation subdivisions.
13 Very limited, neighborhood commercial may be allowed, subject to appropriate land
14 development regulations to ensure compatibility and harmony of scale and character.
15 No more than 5% of the development area may be used for neighborhood commercial
16 development in new subdivisions. Intensity of neighborhood commercial development
17 shall not exceed 65% impervious lot coverage.

18
19 **AGRICULTURE 3 (AG3):**

20 This includes areas appropriate for a variety of agricultural and residential agricultural
21 uses, including but not limited to, crop land, pasture land, orchards and groves, forestry
22 agricultural related activities, outdoor recreation, bed and breakfast inns, and hunting
23 lodges and clubs. Dwellings and associated accessory farm buildings are allowable.
24 Density for residential use shall not exceed one unit per three acres; actual units should
25 be clustered, subject to the requirements set forth in the objectives and policies of this
26 comprehensive plan and the Land Development Code so long as the gross density is
27 not exceeded. A density bonus as provided below (see Conservation Subdivisions)
28 may be granted where the development is a conservation subdivision approved
29 pursuant to adopted requirements for conservation subdivisions. Very limited,
30 neighborhood commercial may be allowed, subject to appropriate land development
31 regulations to ensure compatibility and harmony of scale and character. No more than
32 5% of the development area may be used for neighborhood commercial development in
33 new subdivisions. Intensity of neighborhood commercial development shall not exceed
34 65% impervious lot coverage.

35 **RESIDENTIAL I 1 (R1):**

36 These are a Areas devoted primarily to platted lands partially developed for residential
37 purposes where public water and sewer systems were not available at the time of
38 development and are not expected to become available in the near future, and are
39 expected to continue to develop according to the subdivision plat. In new subdivisions,
40 Gross density shall not exceed one unit per acre, although clustering may be allowed.
41 Very limited, neighborhood commercial may be allowed, subject to appropriate land
42 development regulations to ensure compatibility and harmony of scale and character.
43 No more than ~~one acre~~ 5% of the development area may be used for neighborhood
44 commercial development is allowed for in new subdivisions of 100 or more lots.

1 Intensity of neighborhood commercial development shall not exceed 65% impervious lot
2 coverage.

3 **RESIDENTIAL # 2 (R2):**

4 These are aAreas devoted primarily to platted lands partially developed for residential
5 purposes where public water and sewer systems were not available at the time of
6 development and are not expected to become available in the near future, and but
7 which are expected to continue to develop according to the subdivision plat. Gross
8 density shall not exceed two units per acre, although clustering may be allowed. Very
9 limited, neighborhood commercial may be allowed, subject to appropriate land
10 development regulations to ensure compatibility and harmony of scale and character.
11 No more than one acre 5% of the development area may be used for neighborhood
12 commercial development is allowed for in new subdivisions of 100 or more lots.
13 Intensity of neighborhood commercial development shall not exceed 65% impervious
14 area.

15 **RESIDENTIAL 204 (R204)**

16 This land use category is limited to two specific parcels totaling 377 acres which were
17 re-designated to R1 in Ordinance No. 06-04 and specifically further limited by such
18 ordinance. In conformity with Ordinance No. 06-04, Residential 204 shall be limited to a
19 maximum of 204 single family residential units (residential density of 1.848 units per
20 acre). Development in this category shall comply with all conditions, restrictions and
21 limitations imposed in Ordinance No. 06-04, which is not superseded by this category.
22 No additional lands shall be added to this category.
23

24 **CONSERVATION (CON):**

25 These are aAreas with extremely limited development potential due to environmental
26 sensitivity, publicly owned natural reservations, or other lands identified for such
27 protective treatment. Development is limited to water dependent structures and
28 facilities necessary to provide access to the water, including but not limited to, docks
29 and boat ramps. Limited use for passive recreation is also appropriate, only as may be
30 consistent with protection of the area; existing silviculture is also allowable subject to
31 Best Management Practices. Transmission lines shall be allowed to cross if necessary
32 and disturbance shall be strictly limited to that area required for construction and
33 maintenance of the facility. Residential density is zero, however, an owner of a tract of
34 record as of July 19, 1990, which is designated Conservation in its entirety may
35 construct a personal residence on the tract.

36 **PRISON (PR):**

37 Land currently devoted to the Jefferson Correctional Institution and future prison facility
38 sites (public or private) approved by FLUM amendment adoption.

1 **INDUSTRIAL (IN):**

2 Areas devoted exclusively to industrial development, allowing a mix of light and/or
3 heavy manufacturing, storage, distribution, or other typical industrial uses. Hazardous
4 waste disposal or medical waste disposal facilities are prohibited. Intensity of
5 development, as measured by land coverage, should not exceed 90 percent. A
6 Dwellings as an accessory use (directly related to the primary) to the principle principal
7 structure is are allowable.

8 **DESCRIPTION**

9 ~~Three types of mixed use areas are shown on the Future Land Use Map and are~~
10 ~~defined below. For all mixed use areas, land development regulations will be designed~~
11 ~~to ensure the following: protection of environmental resources consistent with the~~
12 ~~Conservation Element; adherence to concurrence requirement; harmonious and~~
13 ~~functional site design with minimum standards established for access, circulation,~~
14 ~~parking, landscaping, drainage, tree protection, land coverage, and building placement.~~
15 ~~Where residential development is one or more units per net acre, Central water and~~
16 ~~central sewer are required, consistent with Florida DHRS requirements. Development~~
17 ~~standards will also provide for buffering, building orientation, or other measures to~~
18 ~~ensure compatibility and proper function of the entire area as well as individual sites.~~

19 **MIXED USE SUBURBAN RESIDENTIAL (MUSR):**

20 A This mixed use category is comprised of areas where suburban or exurban residential
21 is the predominant type of use and includes many traditional communities. Infill
22 development is particularly desirable and encouraged in these areas, particularly when
23 community utilities become available.

24
25 ~~All housing types will be allowed at a variety of densities from as low as one unit per two~~
26 ~~acres, but not exceeding four units per acre with a maximum density of 4 units per acre~~
27 ~~utilizing individual septic tanks if on a community water system and up to 8 units per~~
28 ~~acre with community water and sanitary sewer. (Parcels 18-2N-5E-0000-0080-0000~~
29 ~~and 13-2N-4E-0000-0060-0000, where this designation applies, are limited to two~~
30 ~~dwellings per acre). While single-family will be the predominant residential use,~~
31 ~~attached or multi-family housing is allowed, along with community or neighborhood~~
32 ~~scale businesses, public uses such as churches or schools, so long as the non-~~
33 ~~residential uses are at a scale both in harmony with and compatible with the suburban~~
34 ~~residential scale and character of the area. Parks and recreation uses are also~~
35 ~~appropriate. Non-residential use should not exceed 20 percent of the total area;~~
36 ~~intensity of such development, as measured by land coverage, should not exceed 65~~
37 ~~percent impervious surface area.~~

38 **MIXED USE BUSINESS/RESIDENTIAL (MUBR):**

39 A mixed use category which provides for a variety of business types, including offices,
40 retail, lodging, restaurants, services, commerce parks, shopping centers, or other
41 similar business activities. Other uses may be allowed, consistent with the more intense
42 development characteristics of this mixed use category, such as multi-family residential

1 not to exceed 10 units per acre, medical facilities such as clinics, hospitals, nursing
2 homes, public or private schools, churches or other similar uses, parks and recreation.
3 The mix would allow for approximately a 60-40 split between business (60%) and
4 residential (40%) uses for the entire within each mapped MUBR area. Intensity of
5 business use, as measured by land coverage, should not exceed 65 80 percent
6 impervious surface area. These MUBR areas will be required to be served by
7 community utilities, therefore, new Residential development shall not be less than one
8 dwelling unit per acre. Residential development shall set aside include 5% of the
9 contiguous land for open space.

10
11 **MIXED USE-INTERCHANGE BUSINESS:**

12 A mixed use category located at an interchange of I-10, with a variety of primarily
13 commercial businesses. Appropriate commercial uses include: (1) tourist-oriented
14 facilities such as restaurants, automotive service stations, motels, campgrounds, and
15 the like; (2) region-serving retail complexes or office centers; (3) commerce parks; (4)
16 facilities for the storage and distribution of foods and products including wholesale
17 activity; (5) light manufacture of goods for distribution to other locations; and (6) truck
18 stops. Intensity of use, as measured by impervious surface, shall not exceed 80
19 percent. Because there are but three such interchanges in Jefferson County, the
20 amount of land is necessarily limited. Uses in the category are, therefore, limited to
21 those activities requiring locations with high vehicular traffic and easy access to I-10.

22
23 **SPECIAL EXCEPTION DEVELOPMENTS:**

24 Appropriate uses include: (1) tourist oriented facilities, such as restaurants,
25 automotive service stations, motels, campgrounds, and the like; (2) region
26 serving retail complexes or office centers; (3) commerce parks; (4) facilities for
27 the storage and distribution of foods and products including wholesale activity;
28 (5) light manufacture of goods for distribution to other locations; and (6) truck
29 stops. Intensity of use, as measured by impervious surface shall not exceed 80
30 percent.

31
32 More intense truck transport and highway-oriented activities, and regional
33 distribution centers may also be allowable, subject to special exception approval
34 by the Board of County Commissioners in order to ensure the closest possible
35 scrutiny of such uses. Activities subject to such special exception approval
36 include:

- 37 1. uses exceeding 50,000 square feet impervious land coverage;
- 38 2. uses with a total land area of five or more acres;
- 39 3. uses which have storage capacity for more than 500,000 gallons of
- 40 petroleum product; or
- 41 4. uses on environmentally sensitive lands as defined in the Conservation
- 42 Element.

43
44 Performance standards shall be included in the land development regulations for
45 special exceptions to ensure that on-site and off-site impacts are adequately

1 planned for and monitored. Impacts include trip generation, transportation
2 access, drainage, water quality, visual appearance, avoidance of environmentally
3 sensitive lands and mitigation of impacts, noise, signage, and air quality.
4 Information to support the application shall be provided by the applicant at the
5 applicant's expense.
6

7 Activities subject to special exception in this district shall only be required to
8 obtain special exception approval for the plan land use changes, and shall not be
9 required at the time of application or receipt of a building permit. Only dwellings
10 as an accessory use to the principal structure are allowed.

11 **MINING:**

12 Any area on the Future Land Use Map intended primarily for surface mining or for use
13 as a borrow pit. Mining is also allowed as an overlay district on certain properties in the
14 Agriculture 20 Land Use Category as stated above, in accordance with provisions in the
15 Land Development Code. Surface mining is defined as the extraction of mineral
16 resources from the earth by any process that involves the removal of overburden
17 materials to provide access from the surface to a mineral deposit. Borrow pit is defined
18 as subsurface excavation of earth materials such as sand, clay or lime rock for use as a
19 fill material in any type of construction activity, but not including excavation primarily for
20 the purpose of creating a water body with a surface area of one acre or less regardless
21 of how the fill material is utilized. No surface mining or borrow pit activity may be
22 conducted unless located in a designated mining area hereunder. Prior to the
23 commencement of any mining activity a Development Permit must be obtained from the
24 County and the applicant must demonstrate that all required Federal, State and
25 Regional permits have been obtained. The County shall adopt in the Land
26 Development Code standards relating to mining activities to protect the public health,
27 safety and welfare, conserve and protect the natural environment, ensure the orderly
28 development of mineral resources in a manner consistent with the public interest, and
29 assure the proper reclamation of mined out lands so as to rehabilitate them for future
30 beneficial use.

31 **NOTE: THE FOLLOWING ARE NOT LAND USE CATEGORIES; HOWEVER, THEY**
32 **ARE DEVELOPMENT PATTERNS FOR USE IN THE AGRICULTURAL,**
33 **RESIDENTIAL, AND MIXED USE LAND USE DISTRICTS.**

34 **CLUSTER SUBDIVISIONS:**

35 The purpose of clustering is to allow a developer to use the total density on a parcel
36 and at the same time set aside the maximum amount of land for agriculture,
37 recreation, esthetics, and or to protect sensitive lands. The developed area shall
38 consist of the streets and relatively small lots with the actual number of residential
39 units not exceeding the gross density of the underlying land use category. The
40 undeveloped area allows the developer to preserve the rural character of the County
41 while providing open space or Common Areas for stormwater management,
42 preservation of environmental resources, and areas for the residents to use for

1 community activities. The Land Development Code shall provide standards for all
2 types of cluster developments including those developments where the total lands in
3 open space areas do not meet the requirement criteria for Conservation
4 Subdivisions as described below and set forth in the Land Development Code.

5 **CONSERVATION SUBDIVISIONS:**

6 A form of clustering residential development in the County's agricultural land use
7 categories that concentrates buildings or lots on part of the site to allow the
8 remaining land to be used for common open space, recreation, and preservation of
9 environmentally sensitive features in perpetual Conservation Easements. The
10 concentration of lots is facilitated by reduction in lot size. A conservation subdivision
11 will consist of one or more cluster groups surrounded by common open space in
12 Conservation Easements. The parcel on which a conservation subdivision is
13 proposed must be 80 or more acres in size to ensure that the preserved open space
14 be environmentally viable. Density bonuses for conservation subdivisions as
15 provided above shall be 10% for every 15% of additional open space up to a
16 maximum density bonus of 40% for a minimum of 70% open space meeting the
17 requirements for conservation subdivisions in the Land Development Code. The
18 primary requirement regarding the condition of the Open Space shall be that 50% of
19 the Open Space area shall be otherwise developable lands with no environmental
20 constraints. The County's requirements for conservation subdivisions shall be
21 consistent with the following purposes:

- 22
- 23 A. Encourage development that permanently conserves natural resources
24 such as wetlands, floodplains, streams, groundwater; old-growth forests;
25 steep slopes; wildlife habitat – particularly for endangered species; scenic
26 views; and archaeological sites;
- 27 B. Allow for greater flexibility and creativity in the design of residential
28 developments;
- 29 C. Encourage compact, efficient development practices that consume less
30 land and provide for the efficient use of infrastructure;
- 31 D. Provide for a greater range of development types in the community;
- 32 E. Further community goals for protecting open space;
- 33 F. Provide opportunities for compatible agricultural activities adjacent to
34 residential uses;
- 35 G. Encourage interaction in the community by clustering houses, providing
36 public gathering places and encouraging the use of parks, open spaces,
37 and community facilities as focal points in the neighborhood;
- 38 H. Encourage preservation of important archaeological sites;
- 39 I. Permit clustering of houses and structures on less environmentally
40 sensitive sites which will reduce the amount of infrastructure, including
41 paved surfaces and utility easements, necessary for residential
42 development;
- 43 J. Reduce erosion and sedimentation by minimizing land disturbance and
44 removal of vegetation in residential development;

- 1 K. Promote interconnected greenways and corridors throughout the
- 2 community, especially providing viable wildlife corridors;
- 3 L. Promote contiguous green space with adjacent jurisdictions;
- 4 M. Promote construction of convenient landscaped walking trails and bike
- 5 paths both within the subdivision and connected to neighboring
- 6 communities, businesses, and facilities to reduce reliance on automobiles;
- 7 and
- 8 N. Protect prime agricultural land and preserve farming as an economic
- 9 activity.

10 **Policy FLU-1-3:**

11 It shall be the Policy of the county to encourage but not require clustering of residential
12 units permitted in new subdivisions in these categories. The County shall adopt a
13 system of incentives in the Land Development Code which promotes and encourages
14 clustering of residential units. In addition, the Land Development Code shall also include
15 provisions to ensure that clustering of residential uses will be compatible with adjacent
16 residential uses of a lower density and to reduce potential incompatibility that adjacent
17 agricultural uses may present.

18 **Policy FLU-1-4:**

19 Development orders and permits will not be issued which will cause a reduction in the
20 level of service standards for facilities as adopted in this Comprehensive Plan.

21 **Policy FLU-1-5:**

22 The County's land development regulations shall ensure protection of environmentally
23 sensitive lands. Environmentally sensitive lands include areas designated as
24 Conservation on the Future Land Use Map and may include other isolated areas
25 identified on a site-by-site basis, based on the presence of poor soils, wetlands, flood
26 prone areas, and habitat for threatened and endangered wildlife. All development is
27 subject to site plan review which is the primary means of ensuring protection. This
28 process will include a review of the FIRM and Archaeological Sites Maps and for any
29 major development a survey showing any critical areas on the site. Also refer to specific
30 objectives and policies of the Conservation Element.

31 **Policy FLU-1-6:**

32 ~~The LDR's shall require protection of all future potable water well fields developed in the~~
33 ~~county with a design capacity of 100,000 GPD or greater through development of~~
34 ~~locational criteria which include a minimum 200 ft. prohibited development zone around~~
35 ~~the wells perimeter and consideration of distance from hazardous waste storage or~~
36 ~~generation (including petroleum storage tanks). (This is the same as the G-1 rule from~~
37 ~~DEP.)~~

38
39 The County shall protect community and public water wells and water well cones of
40 influence by creating wellhead protection areas and wellhead zones of exclusion.
41 Zones of exclusion shall consist of all land within a two hundred (200) foot radius of the

1 wellhead wherein no development shall be permitted. Well head protection areas shall
2 extend for an additional radius of three hundred (300) feet from the well head, creating a
3 minimum 500 foot radius protection zone. Within these areas, the following will be
4 prohibited: 1) landfills; 2) facilities for the bulk storage, handling, or processing of
5 material on the Florida Substance List; 3) Activities that require the storage, use
6 production, or transportation of restricted substances, agricultural chemicals, petroleum
7 products, hazardous toxic waste, medical waste, and like; 4) feedlots or other
8 commercial animal facilities; 5) wastewater treatment plants, percolation ponds, and
9 similar facilities; 6) excavation of waterways or drainage facilities which intersect the
10 water table. All development adjacent to well heads shall be consistent with provisions
11 of Chapter 48-3.504, F.A.C., regarding the regulation of wells.

12 **Policy FLU-1-7:**

13 Jefferson County shall continue to enforce the County Land Development Regulations
14 requiring buffering and open space.

15 **Policy FLU-1-8:**

16 Churches will be allowed in all land use categories, except Conservation.

17 **Policy FLU-1-9:**

18 Adult care facilities, day care facilities (young or old), and nursing homes, will be
19 allowed in any land use category allowing residential.

20 **Policy FLU-1-10:**

21 Public facilities needed to serve all land use categories will be allowed in all land use
22 categories except that in the Conservation land use category, public facilities shall be
23 limited to water dependent structures and those providing access to the water.

24 **Policy FLU-1-11:**

25 One single family dwelling shall be allowed on all lots of record prior to July 19, 1990,
26 regardless of land use category classification.

27 **OBJECTIVE FLU-2:**

28 Analysis has shown that some instances of substandard structures (blight) exist
29 throughout the county; however, no specific instances, of incompatible land uses are
30 identified. Beginning with adoption of the Comprehensive Plan, and continuing
31 throughout the planning period, it is the intent of the county to reduce instances of blight
32 through active solicitation of grant funds for rehabilitation, where feasible, and
33 relocation, where needed. Further, through review of all site plans and subdivision
34 plats, the county will ensure that proposed development conform to the Future Land
35 Use Map and land development regulations designed to ensure compatibility of future
36 development. Finally, existing development which is inconsistent with the Future Land
37 Use Map will be addressed through control on expansion, replacement or improvement.

1 **Policy FLU-2-1:**

2 Expansion or replacement of existing land uses inconsistent with the Future Land Use
3 Map will be prohibited.

4 **OBJECTIVE FLU-3:**

5 Throughout the planning period, the county shall require that the natural and historic
6 resources of the county be protected from the negative impacts of development
7 activities, and shall require that future land uses are coordinated with the appropriate
8 topography and soil conditions.

9 **Policy FLU-3-1:**

10 Encourage development and allow growth only in areas with suitable soil conditions.

11 **Policy FLU-3-2:**

12 Drainage improvement plans will be submitted as part of the site plan and/or subdivision
13 review process. Standards will be included in the land development regulations for
14 drainage improvements during development.

15 **Policy FLU-3-3:**

16 Existing regulations in the Jefferson County Development Code shall be continued;
17 these regulations are designed to ensure protection from flood damage, protection of
18 springs, protection of the aquifer, protection of both historical and archaeological sites,
19 and protection of lands adjacent to lakes, streams, and within wetlands as shown on the
20 FIRM. Regulations will be revised for consistency with the objectives and policies of the
21 Jefferson County Comprehensive Plan.

22 **Policy FLU-3-4:**

23 Jefferson County shall ensure the protection of historic or archaeological resources
24 identified from the Florida Master Site File, and shown on a map maintained in the office
25 of the Jefferson County Building Official. Prior to the issuance of any development
26 approval, preliminary or final, this map shall be consulted to determine whether historic
27 or archaeological resources exist on the site proposed for development, and known by
28 the County Planning Department. The Planning Department will check for any known
29 site.

30 **Policy FLU-3-5:**

31 Jefferson County shall work with the Department of Environmental Protection (DEP),
32 the Northwest Florida Water Management District (NWFWMD), the Suwannee River
33 Water Management District (SRWMD), and other groups to improve and enhance the
34 County's stormwater management system. Particular emphasis will be placed on the
35 "Saint Marks Watershed" areas that are stream to sink watersheds.

36 **OBJECTIVE FLU-4:**

37 Throughout the planning period, the county shall make available suitable land for the
38 building and expansion of service facilities, and shall require that future land uses be

1 assured of adequate infrastructure and services. The county shall conduct an ongoing
2 review and analysis of the infrastructure and services to meet the needs of future land
3 uses adopted in this Comprehensive Plan. Developments shall be required to provide
4 such lands by dedication, where appropriate.

5 **Policy FLU-4-1:**

6 The County shall develop and implement a concurrency management system
7 consistent with 9J-5, F.A.C., which includes monitoring of facilities and services to
8 ensure maintenance of adopted levels of service.

9 **Policy FLU-4-2:**

10 Throughout the planning period, the county shall require that infrastructure and services
11 ~~be~~ are available concurrent with the impacts of the development requests by requiring
12 that developers provide needed infrastructure and services at the time of their proposals
13 and then dedicate them, as requested, to the county.

14 **Policy FLU-4-3:**

15 Development orders and permits shall not be issued unless infrastructure and services
16 are or will be available to meet the needs of the proposed development. Determination
17 of availability shall be consistent with the standards set forth in 9J-5, F.A.C., and as
18 further described in the concurrency management system outlined in the Capitol
19 Improvements Element policies.

20 **OBJECTIVE FLU-5:**

21 ~~The County shall continue to research the effects of innovative Land Development~~
22 ~~Regulations such as Planned Unit Developments, Cluster Housing Developments, and~~
23 ~~Mixed Land Uses, and if the results of such research determine the need for these~~
24 ~~regulations, the county shall incorporate these by ordinance into its Land Development~~
25 ~~Regulations.~~ Throughout the planning period, the eCounty shall, through enforcement
26 of the adopted Comprehensive Plan, and the land development regulations Code,
27 provide for an orderly well-planned community with compatible land uses.

28 **Policy FLU-5-1:**

29 The compatibility matrix in the existing Land Development Code will include the land
30 uses shown on the Future Land Use Map.

31 **Policy FLU-5-2:**

32 Continue active code enforcement to alleviate FLUM violations.

33 **Policy FLU-5-3:**

34 ~~Where appropriate, Planned Unit Developments, Cluster Housing, Mixed Land Uses~~
35 Developments, and other innovative Land Development Regulations shall be permitted
36 and encouraged in all new development applications.

1 **Policy FLU-5-4:**

2 The land development regulations shall be revised to include standards on access
3 management, and other site design standards which will provide an incentive for larger
4 commercial centers within mixed use areas, and which will serve as a disincentive to
5 poorly functioning strip development. Standards may include requirements for frontage
6 or service roads, interconnected parking lots, shared driveways, or other appropriate
7 site design standards which directly relate to the function of strip development, and
8 which are primarily concerned with preserving the integrity of the road system, as well
9 as preserving the working landscape of rural areas.

10 **Policy FLU-5-5:**

11 In addition to standards on access management, the ~~Land d~~Development regulations
12 Code shall include standards for on-site circulation and parking, and where appropriate
13 (such as mixed use areas), pedestrian and bicycle access and the needs, types and
14 locations of interconnections between residential and commercial areas. Standards
15 ~~include the interconnection of residential and commercial areas.~~

16 **Policy FLU-5-6:**

17 ~~Require 25' setbacks off major roads.~~ Include land development regulations to provide
18 setbacks for new building structures in new developments and redevelopments along
19 major roads that are of adequate distance to allow the possible future expansion of right
20 of way widths while allowing moveable or removable improvements such as parking
21 lots, signage, etc., to have lesser setbacks.

22 **Policy FLU-5-7:**

23 The County will actively cooperate with civic groups on highway beautification efforts
24 and projects initiated and/or supported by such groups.

25 **Policy FLU-5-8:**

26 The County shall include one or more land development regulations relating to the
27 location of new and expanded public and private linear utilities, including, but not limited
28 to, electrical, transmission lines, natural gas pipelines, and gasoline pipelines. ~~Such~~
29 ~~land development regulations shall implement the requirements of Future Land Use~~
30 ~~Objective 7, and the policies thereunder.~~

31 **OBJECTIVE FLU-6:**

32 It is the intent of the county, as reflected on the Future Land Use Map, to encourage
33 new development to occur primarily in a variety of mixed use concentrations, located in
34 historic settlements as small nodes of development to support the surrounding rural and
35 agricultural development, adjacent to and integrated with the City of Monticello, at major
36 roadway intersections, or at interstate interchanges, specifically to serve the traveling
37 public.

1 **Policy FLU-6-1:**

2 The County shall continue to revise the Land Development Code to include regulations
3 consistent with the objectives and policies of the Comprehensive Plan, and designed to
4 ~~ensure both~~ encourage concentrated development patterns in areas with appropriate
5 existing or new infrastructure, continue to provide areas for low density rural
6 development, and provide for agricultural retention, as reflected on the Future Land Use
7 Map.

8 **Policy FLU-6-2:**

9 Through the development review and approval process in the standards and regulations
10 of the Land Development Code, the county shall limit density and intensity of
11 ~~development consistent with the availability of appropriate infrastructure,~~ to ensure that
12 appropriate facilities and services are available to serve the impacts of development.

13 **Policy FLU-6-3:**

14 Through the standards and regulations in the Land Development Code, the county shall
15 preserve working landscapes outside areas of mixed use and/or concentrated
16 development identified on the Future Land Use Map. Such regulations shall consider
17 and use one or more of a variety of techniques, such as: clustering of development;
18 circulation of intensity and density for the gross site (often referred to as area-based
19 allocations); combinations of large setback, landscape, and buffering requirements
20 which preserve the aesthetics of the working landscapes; where appropriate, transfer of
21 development rights combined with conservation easements; large lot "zoning"; sign and
22 architectural controls for compatibility of structures; use of performance standards; and
23 planned unit development standards.

24 **Policy FLU-6-4:**

25 In order to provide additional protection to the Lloyd Historic District and the settlement
26 of Lloyd, the county shall adopt additional regulations to be implemented through an
27 overlay zone with the following provisions:

- 28 a. The overlay zone shall include the area shown as Mixed Use-Suburban
29 Residential.
- 30 b. Regulations will ensure adequate buffering at the edges (boundaries) of the
31 Lloyd District to provide for the visual and aesthetic character of Lloyd.
- 32 c. Regulations shall include a Class C buffer ~~in the Mixed Use Interchange~~
33 Business area along the common boundary of any non-single family
34 development property if it is within 100' of an historically significant site or a
35 preexisting residence in the Historical District.
- 36 d. Height limitations and Floor Area Ratio (F.A.R.) limitations in the Historical
37 District shall be consistent with the scale of the Historic District.
- 38 e. Regulations will specifically address any unique needs for access management
39 in the area.

1 **Policy FLU-6-5:**

2 ~~Should requests for major development approval within the defined mixed use area of~~
3 ~~Lloyd and/or the interchange business area of I 10 and SR 59, indicate an increase in~~
4 ~~growth beyond that reflected in this plan, the county shall require the developer to~~
5 ~~prepare a special study of the areas to determine specific land uses, capital needs,~~
6 ~~environmental sensitive concerns, and other planning needs of the area.~~

7 **Policy ~~6-6~~ FLU-6-5:**

8 The County shall maintain criteria in the land development regulations regarding
9 applications for amendments to the Future Land Use Map, in order to ensure continued
10 implementation of the objectives and the policies of the Jefferson County
11 Comprehensive Plan.

12 **Policy ~~6-7~~ FLU-6-6:**

13 Land development regulations within mixed use areas shall allow only residential uses
14 on interior residential subdivision and local streets (local, pursuant to functional
15 classification), in order to ensure protection of residential development.

16 **Policy ~~6-8~~ FLU-6-7:**

17 Land development regulations in mixed use areas will establish minimum lot areas for
18 specified uses to ensure harmony in scale of development.

19 **OBJECTIVE 8 FLU-7:**

20 The County shall insure that linear communication facilities which are sited within
21 County rights-of-way are located so as to avoid conflict with existing and planned
22 primary and secondary uses if these areas in those rights of way. The County shall
23 further insure that all such facilities proposed to be located within Jefferson County do
24 not unreasonably impair future growth or the use of adjacent and nearby properties.
25 The County shall charge a fee for the use of its rights of way by all non-County owned
26 utilities.

27 **Policy ~~8.1~~ FLU-7.1:**

28 A development order ~~for a minor development~~ shall be required for the location of a
29 linear communication facility in Jefferson County in accordance with the standards for
30 such uses in the Land Development Code. A linear communication facility is defined as
31 any above or below ground cable which is sited, constructed, operated and maintained
32 primarily for the purpose of the transmission of electrical or optical signals associated
33 with an organized communications or data network, but excluding cable intended
34 primarily for the local distribution of telephone, cable television or other data
35 transmission directly to consumers in Jefferson County.

36 **Policy ~~8.2~~ FLU-7.2:**

37 Applicants seeking to locate a linear communication facility within a County right-of-way
38 shall establish that the facility can be located so as to avoid impairing the County's use
39 of the corridor for its originally intended purpose. Location of the facility shall be

1 consistent with all County plans for upgrades or expansions to the County owned
2 facilities either currently or projected to be located within the right of way. Further, the
3 applicant shall establish that it will not unreasonably impair use of the corridor by other
4 utilities and non-utility users of the right-of-way.

5 **Policy 8.3-FLU-7.3:**

6 The County shall may require that applicants for all linear communication facilities
7 establish that use of the corridor is not incompatible with adjacent land uses and will not
8 impede the future beneficial uses of adjacent and nearby properties as consistent with
9 the Future Land Use Map and other relevant provisions of this Comprehensive Plan.

10 **Policy 8.4-FLU-7.4:**

11 The County shall may charge a reasonable fee for the granting of a right-of-use of any
12 County owned right-of-way by all non-County owned public and private utilities. ~~Such~~
13 ~~fee shall be established in the Land Development Code and shall be based on a~~
14 ~~percentage of the revenues generated by the utility to which the right of use is granted.~~

15 **OBJECTIVE FLU-8:**

16 Provide for location of new schools

17 **Policy FLU-8-1:**

18 Encourage schools to locate near population centers where water and sewer services
19 are available.

20 **Policy FLU-8-2:**

21 Set up a school siting board that would act as the final authority in locating a new
22 school, in the event there is a conflict in the siting process. This board would be
23 composed of an equal number of school board members and county commissioners.
24 The decision of the siting board would be binding on both boards.

25 **Policy FLU-8-3:**

26 Schools shall be allowed to locate in all land use categories except Conservation,
27 Industrial, Mining, and Prison, and Interchange/Business. Agriculture areas are
28 acceptable as long as the site is adjacent to an existing center of development. To avoid
29 school location as a factor that further fractures agriculture areas, schools shall be
30 located as close to residential areas as practicable. Public Schools are to be located in
31 agriculture areas only when no feasible site exists in non-agriculture areas, due to land
32 costs or lack of available sites.

33 **Policy FLU-8-4:**

34 Schools shall not be located in flood prone areas.

35 **Policy FLU-8-5:**

36 Storm water treatment for new schools will be handled by the school board during the
37 construction process.

1 **Policy FLU-8-6:**

2 Site selection for new schools will include enough land to act as a buffer for the school
3 and its neighbors. It will include ample space for a branch library and a public park. The
4 park area set aside shall be sized to meet the requirements in table 5, Recreation and
5 Open Space element of this plan, for 5,000 population.

DRAFT

1 **CHAPTER 2: TRAFFIC CIRCULATION ELEMENT (T)**

2 **GOALS, OBJECTIVES, AND POLICIES**

3 **GOAL:**

4 A safe and efficient motorized transportation system shall be available for all residents
5 and visitors to Jefferson County.

6 **OBJECTIVE T-1:**

7 Roadway facilities and levels of service shall be maintained, and improved when
8 necessary, to ~~at least~~ maintain the minimum level of service (LOS).

9 **Policy T-1-1:**

10 Jefferson County hereby adopts the following peak hour LOS standards for each
11 roadway type:

- | | | |
|---------|-------------------------|-------------------------|
| 12 a. | Local paved roads: | LOS Standards <u>BC</u> |
| 13 b. | Local dirt roads: | LOS Standards <u>BC</u> |
| 14 c. | County Collector: | LOS Standards <u>D</u> |
| 15 d. | County Arterial: | LOS Standards <u>D</u> |
| 16 e. | Two-lane State roads: | LOS Standards <u>C</u> |
| 17 f. | Multi-lane State roads: | LOS Standards <u>C</u> |
| 18 g. | Freeways: | LOS Standards <u>B</u> |

19 **Policy T-1-2:**

20 Access to principal and major arterials, freeways, and to a lesser extent, collectors, shall
21 be limited in the following manner by the County and the FDOT, in order to ensure
22 traffic carrying capacity and safety:

- 23 a. The functional classification of each roadway segment shall be used as a basis
24 for determining the number of access points allowed to maintain the capacity.
- 25 b. The issuance of access and connection permits to the roadway network shall be
26 limited to the minimum number necessary to provide safe and reasonable
27 access.
- 28 c. Deceleration lanes shall be required ~~at all access points~~ on collectors, principal
29 and minor arterials, and freeways as necessary in accordance with approval of
30 an FDOT driveway/roadway connection permit and when required by standards
31 in the Land Development Code.
- 32 d. Shared access ~~points~~ shall be used wherever possible ~~in order~~ to minimize the
33 necessity of ~~one or more~~ number of access points to ~~adjacent small businesses~~
34 all types of roadways in accordance with the requirements and provisions in the
35 Land Development Code.
- 36 e. Access points to parcels with frontage along two or more roadways shall be
37 located on the roadway of lower classification in accordance with the
38 requirements and provisions in the Land Development Code.

- 1 f. Drive entrances for developments of high intensity or high density shall be limited
2 to the fewest possible. Safety, environmental, possible future development, and
3 efficient flow of traffic will be considered when allowing entrances in accordance
4 with the requirements and provisions in the Land Development Code

5 **OBJECTIVE T-2:**

6 If infrastructure is not in place, the development shall bear the burden of the cost of
7 roadway improvements necessitated by its future impacts to the roadway network
8 caused by traffic generated by said development through the adopted site approval
9 process.

10 **Policy T-2-1:**

11 The principle of equitable cost participation shall be used in the following manner as a
12 guide in development approval decisions, including allocation of costs among private
13 parties benefiting from or creating the need for transportation improvements:

- 14 a. New development shall be required to pay its fair share as a condition for
15 development approval based on impact fees, special assessments or other local
16 exaction methods. ~~Ordinances shall be enacted to implement this in the Land~~
17 ~~Development Code.~~ Implementation ordinances may be adopted separately or as
18 part of the Land Development Code.
- 19
- 20 b. Existing land uses and activities which benefit from ~~better~~ access improvements
21 shall be required to participate in the cost of the roadway improvement in the
22 form of user fees or special assessments. New construction ~~which is~~ located on
23 lands improved with better ~~which have been enhanced by~~ offsite access
24 improvements may be required to pay a pro-rata share of the cost of those
25 access improvements.
- 26 c. Provisions shall be made in development orders to include the mitigation of
27 adverse impacts on adjacent or connecting local roads as well as the state
28 highway system.
- 29 d. Proposed development on roads that would increase traffic to a level beyond the
30 set limits will have to upgrade the road to a LOS standard adequate to meet the
31 impact of their development.

32 **OBJECTIVE T-3:**

33 Right-of-way for future roadway improvements which are necessary for adequate traffic
34 flow and arterial spacing shall be actively pursued.

35 **Policy T-3-1:**

36 Dedication of rights-of-way and easements for required improvements to support
37 development traffic and to maintain adequate levels of service on the roadway network
38 shall be required from private sector developers through the adopted site approval
39 process, in the following manner:

- 40 a. Development-related improvements shall be at the expense of those who benefit,
41 to include donation or dedication of right-of-way to the extent legally permissible;

- 1 b. The value of the land taken (if the transfer of property is to be compensated by
2 the entity building the roadway), shall be assessed at a rate which does not
3 consider an inflated value due to the improved or new roadway, but be based on
4 the value of the land in its condition and use prior to the roadway improvements.

5 **Policy T-3-2:**

6 Rights-of-way shall be pursued or reserved as far in the future as possible for planned
7 roadway projects so as to minimize excessive costs for land purchases, and so that the
8 locations and width of these roads can be considered in ongoing transportation system
9 planning and design activities.

10 **Policy T-3-3:**

11 Building setbacks shall be maintained at an adequate distance from roadways to allow
12 the future widening as determined by federal, state and local transportation guidelines
13 and County ordinances which set forth required setbacks. The following minimum
14 criteria/procedure shall be adhered to in the implementation of this Policy:

- 15 a. Dedication of right-of-way necessary for roadway improvements identified in an
16 officially recognized long-range plan shall be initiated at the earliest feasible time.
17 b. Setback requirements for building structures for roadways shall be adequate for
18 eventual widening of the roadway as well as the minimization or mitigation of
19 potentially adverse impacts such as noise, narrow pedestrian walkways, and the
20 close proximity of vehicular traffic to habitable structures. The determination of
21 appropriate setback distances should be a coordinative procedure involving input
22 from FDOT. These setbacks will be set and implemented in the Land
23 Development Code.
24 ~~c. Setback requirements shall be reviewed every three years to consider the need
25 to revise.~~

26 **OBJECTIVE T-4:**

27 Provisions shall be adopted in the Land Development Code which ensure safe and
28 adequate movement of pedestrians and bicyclists.

29 **Policy T-4-1:**

30 Adequate pedestrian circulation and safety shall be ensured as a component of highway
31 system management, with accomplishment through traffic analysis and roadway
32 improvements.

- 33 a. Pedestrian movement and safety studies shall be conducted to determine high
34 travel patterns and areas;
35 b. Remedial actions shall be taken by the County to mitigate safety problems where
36 conditions have been determined to be unacceptable;
37 c. Sidewalks shall be provided where feasible and appropriate along all roadways.

38 **Policy T-4-2:**

39 Bicycle facilities, pedestrian walkways, horse riding paths, and associated facilities shall
40 be included as integral components of roadways, with priority of implementation being

1 oriented to the establishment of networks along roadways between residential centers
2 and schools, employment and retail commercial areas, and recreation and other public
3 facilities as possible.

4 **Policy T-4-3:**

5 The County will consider the feasibility of a Countywide local bikeway/horse riding path
6 plan to be developed and established in coordination with other applicable agencies.

7 **Policy T-4-4:**

8 The County shall review all proposed development for its accommodation of
9 bicycle/horse riding and pedestrian traffic needs.

10 **OBJECTIVE T-5:**

11 The County's transportation system will emphasize safety and aesthetics through the
12 enforcement of the design criteria to be set forth in the Land Development Regulations.
13 ~~adopted by the statutory deadline.~~

14 **Policy T-5-1:**

15 The County shall, ~~in the LDC, adopt~~ implement design criteria for landscaping and signs
16 along new roadways ~~as set forth in the Land Development Regulations.~~

17 **OBJECTIVE T-6:**

18 Traffic circulation planning shall be coordinated with the future land uses shown on the
19 County Future Land Use Map of this Plan, and the FDOT 5-year Transportation Plan, ~~in~~
20 ~~order to update the element, if necessary.~~

21 **Policy T-6-1:**

22 ~~The County shall review for compatibility with this element, the traffic circulation~~
23 ~~programs of unincorporated areas of the County, and the City of Monticello as they may~~
24 ~~be amended in the future.~~

25 Future amendments to the traffic circulation programs for unincorporated areas of the
26 county and within the City of Monticello shall be reviewed by the County for compatibility
27 with this element.

28 **Policy 6-2:**

29 ~~All proposed amendments to the Traffic Circulation Element shall include a statement of~~
30 ~~findings supporting such proposals.~~

31 **OBJECTIVE T-7:**

32 Throughout the planning period, the County shall review the traffic impacts associated
33 with proposed development within and adjacent to its jurisdiction to ensure that
34 adequate roadway capacity is or will be available to serve the development at the time
35 of impact and that safe and efficient movement conditions will exist on-site.

1 **Policy I-7-1:**

2 The County shall review all proposed multi-family residential, office, commercial and
3 industrial development within and adjacent to its jurisdiction to ascertain the impact on
4 roadway capacity and adopted level of service standards.

5 **Policy I-7-2:**

6 The site plan review applicable to all development will ensure that adequate and safe
7 on-site traffic flow and parking conditions will exist for pedestrians and motorized and
8 non-motorized vehicles.

9 **Policy 7-3:**

10 ~~Site plan data and analysis methodologies and related criteria for consideration will be~~
11 ~~set forth in the Land Development Regulations.~~

12 **OBJECTIVE 8:**

13 ~~Throughout the planning period, the County shall communicate verbally and in writing~~
14 ~~with FDOT, other affected counties and the City of Monticello to ensure coordination~~
15 ~~between all entities and to keep informed of pertinent issues and changes in the land~~
16 ~~use and the associated impacts.~~

1 **CHAPTER 3: HOUSING ELEMENT (H)**

2 **GOALS, OBJECTIVES AND POLICIES**

3 **GOAL H-1: AFFORDABLE HOUSING- GOAL A: AFFORDABLE HOUSING**

4 ~~Ensure the availability of affordable housing by working with non-profit and/or profit~~
5 ~~organizations that possess the ability to purchase or to rent housing units to very low,~~
6 ~~low, and moderate income households in Jefferson County.~~

7 Ensure the availability in Jefferson County of affordable housing units for very low, low,
8 and moderate income households for purchase or to rent by working with non-profit
9 and/or for-profit organizations that possess the ability to provide such housing units.

10 **OBJECTIVE H-1.1 ~~OBJECTIVE A1 [H]:~~**

11 Develop a workable program of cooperation between private and public entities to
12 create and to maintain affordable housing units that will be in operation within a five
13 year period.

14 **Policy H-1.1-1 ~~Policy A1-1 [H]:~~**

15 Recognize that housing activities in this County are best accomplished through the
16 entrepreneurial initiatives. The County shall continue to investigate and strengthen the
17 delivery system for those who supply affordable housing units when the need arises.

18 **Policy H-1.1-2 ~~Policy A1-2 [H]:~~**

19 ~~Develop~~ Continue to investigate and implement incentives as inducements to construct
20 ~~for very low, low, and moderate-income households affordable housing units, by utilizing~~
21 ~~the following techniques:~~

- 22 1. ~~Maintain the existing short review period (three to four days that include two to~~
23 ~~three days for septic tank and one day for building) for obtaining permits to build~~
24 ~~affordable housing units.~~
- 25 2. ~~Allow the construction of affordable housing units by clustering units on smaller~~
26 ~~lots than that provided by the respective classifications of land use when done by~~
27 ~~agreement with the Planning Commission and County Commission. Such~~
28 ~~agreements must demonstrate that the decrease in lot size shall not negatively~~
29 ~~impact the environment and shall, in general, be consistent with the overall~~
30 ~~provisions, densities, and intent of the Future Land Use Element.~~
- 31 3. ~~Reduce rules and regulations that add unnecessary costs but, on the other hand,~~
32 ~~will not abridge the health, safety, and welfare of the occupants once they occupy~~
33 ~~in such units.~~

34 **Policy H-1.1-3 ~~Policy A1-3 [H]:~~**

35 The County will ~~investigate~~ encourage the inclusion of affordable housing in mixed used
36 categories. This regulation, if approved, will include affordable housing units in certain
37 ~~commercial areas where appropriate and where consistent with environmental~~
38 ~~constraints.~~

1 **Policy H-1.1-4 ~~Policy A1-4~~ [H]:**

2 Provide information and technical assistance by the staff of the Planning Department to
3 developers and other interested parties to further their interest in building affordable
4 housing units.

5 **Policy H-1.1-5 ~~Policy A1-5~~ [H]:**

6 Establish involvement between public and private sectors by seeking opportunities to
7 work cooperatively together in obtaining grants for constructing or rehabilitating
8 deteriorating units that could be ~~reversed~~ and used for affordable houses.

9 **Policy H-1.1-6 ~~Policy A1-6~~ [H]:**

10 Monitor the permitting process by documenting the following:

- 11 • Permit type being issued,
- 12 • Fee paid, and
- 13 • Location of proposed construction.

14 Such information shall be used to ascertain the relevance of each phase of inspecting
15 activities, for increasing efficiency, and utilizing new managerial techniques found to be
16 effective in speeding up the review process.

17 **Policy H-1.1-7 ~~Policy A1-7~~ [H]:**

18 The Director of the Planning Department shall report annually to the County
19 Commission on the progress being made toward achieving the housing goals of this
20 Element.

21 **Policy H-1.1-8 ~~Policy A1-8~~ [H]:**

22 The Planning Department shall coordinate and act as clearinghouse for all agencies
23 and entities involved in the provision of affordable housing within the County.

24 **Policy H-1.1-9 ~~Policy A1-9~~ [H]:**

25 The planning staff shall ~~review the following:~~

- 26 a. ~~Rules and regulations, including land use policies, to determine whether or not~~
27 ~~such rules, regulations, and policies have an unwarranted adverse impact in~~
28 ~~providing low cost housing. Ensure that existing rules, regulations, and policies~~
29 ~~have no adverse impacts to providing low cost housing.~~
- 30 b. Eliminate excessive site development standards by using the principles of
31 ecological design.

32 **SPECIAL NEEDS**

33 **GOAL B:**

34 **GOAL H-2: SPECIAL NEEDS**

35 Ensure that the housing market provides housing opportunities for those citizens of
36 Jefferson County that require special needs in housing.

1 **OBJECTIVE H-2.1** ~~**OBJECTIVE B1:**~~

2 ~~The County Commission with the help of its staff, along with public hearings and~~
3 ~~debates, shall investigate ways and means of providing adequate sites for group~~
4 ~~housing.~~

5 **Policy H-2.1-1** ~~**Policy B1-1 [H]:**~~

6 ~~The County Commission, with its Land Development Regulations, shall ensure the~~
7 ~~appropriate supply of group, foster care, and special need housing by whatever means~~
8 ~~that are feasible for the resources available to them, within this County, or that are~~
9 ~~possible through successful grants obtained. In addition, these units shall be~~
10 ~~appropriately located throughout the County that affords the availability of community~~
11 ~~services and employment opportunities.~~

12 Ensure provisions in the Land Development Code allow for the availability of group,
13 foster care, and special needs housing in appropriate locations throughout the county.

14 **Policy H-2.1-2** ~~**Policy B1-2 [H]:**~~

15 ~~New land development regulations shall contain regulations which allow for the location~~
16 ~~of mobile homes, mobile home parks, group homes, foster care, and other special need~~
17 ~~housing facilities in built-up areas. This will facilitate their location near employment~~
18 ~~centers, transportation, and other community services.~~

19 The Land Development Code shall contain provisions to allow group homes, foster
20 care, and other special-need housing facilities near employment centers, transportation
21 facilities, and other community services.

22 **Policy H-2.1-3** ~~**Policy B1-3 [H]:**~~

23 ~~Ensure that special needs housing facilities are equitably integrated into the community~~
24 ~~to prevent isolation or concentration of individuals living in these units to be located~~
25 ~~facilities in one area of the county. See Policy 2.1.1 for distancing.~~

26 **Policy H-2.1-4** ~~**Policy B1-4 [H]:**~~

27 ~~Establish Implement nondiscriminatory standards and criteria that shall address the~~
28 ~~location of group homes, foster care facilities, and other special need facilities.~~

29 **Policy H-2.1-5** ~~**Policy B1-5 [H]:**~~

30 ~~Group homes shall be permitted in all zoning districts, which allow for residential land~~
31 ~~uses. Location criteria shall be established in the Land Development Code.~~

32 The Land Development Code shall contain location criteria for special needs housing in
33 all Land Use Categories that allow residential land use.

34 **GOAL H-3: CONSERVE, REHABILITATE OR DEMOLISH** ~~**GOAL C: CONSERVE,**~~
35 ~~**REHABILITATE OR DEMOLISH**~~

36 ~~Ensure the protection of historically significant houses, buildings, and sites; improve the~~
37 ~~structural and aesthetic qualities of existing houses; and, if necessary, demolish~~
38 ~~structures housing units to protect the health, safety, and welfare of the public their~~
39 ~~occupants.~~

1 **OBJECTIVE H-3.1: OBJECTIVE C1 [H]:**
2 Identify, catalog, and disseminate information, ~~when time and available staff permit,~~
3 concerning historically significant houses, buildings, and sites.

4 **Policy H3.1-1 Policy C1-1 [H]:**
5 Develop over the time frame of this Plan, a GIS file of properties with historically
6 significant ~~houses, buildings and sites. governmental entities.~~

7 **Policy H3.1-2 Policy C1-2 [H]:**
8 Establish and maintain a cooperative working relationship with historically oriented
9 organizations to further the conservation and rehabilitation of historically significant
10 ~~houses, buildings, and sites.~~

11 **Policy H3.1-3 Policy C1-3 [H]:**
12 ~~Develop~~ Continue an economic program to utilize historic structures as a magnet for
13 tourists and locals and identify how that role can be strengthened.

14 **Policy H3.1-4 Policy C1-4 [H]:**
15 Integrate historic preservation review criteria and data into the local planning and
16 development review process for historical districts in the County.

17 **Policy H3.1-5 Policy C1-5 [H]:**
18 All public planning studies related to subdivisions, transportation, drainage, stormwater,
19 and utilities will identify the presence of historic resources, if applicable, and the impact
20 of any proposal on these resources.

21 **Policy H3.1-6 Policy C1-6 [H]:**
22 The existence and significance of historic resources and mitigation requirements the
23 ~~mitigation of the impact will~~ shall be factors considered by the Planning Commission
24 and the Building Inspector when reviewing a project for subdivision any new
25 development activities.

26 **Policy H3.1-7 Policy C1-7 [H]:**
27 ~~Establish~~ Continue to implement guidelines and ~~develop~~ incentives to ensure
28 compatible design for new buildings ~~to be built~~ proposed for construction near historic
29 structures in historical districts.

30 **Policy H3.1-8 Policy C1-8 [H]:**
31 Develop a land conservation program that is in agreement with the owner to protect
32 historic, natural, and scenic resources.

33 **Policy H3.1-9 Policy C1-9 [H]:**
34 ~~Establish~~ Continue a program that will protect significant archaeological resources
35 known by the County.

1 **Policy H3.1-10 ~~Policy C1-10~~ [H]:**

2 Promote and enhance community awareness and appreciation of the County's historic
3 and archeological resources.

4 **Policy H3.1-11 ~~Policy C1-11~~ [H]:**

5 On an on-going basis, support local projects involving walking, bicycling, and driving
6 tours to historic and archeological sites.

7 **Policy H3.1-12 ~~Policy C1-12~~ [H]:**

8 Utilize volunteers in the development and implementation of historic preservation
9 programs for the conservation and rehabilitation of historically significant houses,
10 buildings, and sites.

11 **OBJECTIVE H-3.2 ~~OBJECTIVE C2~~**

12 Utilize ~~the~~ resources such as the local library, professional individuals, the County's
13 Grants Office, and the Building Official to obtain the applicable information necessary to
14 restore or repair damaged sites, non-historic structures, and historic structures to
15 ~~achieve a physical appearance that will delight the viewers as well as add beauty to the~~
16 ~~County's natural and man-made makeup.~~

17 **Policy H3.2-1 ~~Policy C2-1~~ [H]:**

18 Minimize the disturbance or reconfiguration of the site's topography while maintaining
19 the viability of the local ecosystem. ~~—knowing that nature left alone adds immeasurably~~
20 ~~to the appearance of the project and by doing so costs the developer nothing.~~

21 **Policy H3.2-1 ~~Policy C2-2~~ [H]:**

22 Permit the use of innovative construction techniques that are consistent with the
23 protection of the public health, safety, and welfare ~~concerns which~~ that have the
24 potential of lowering the cost while maintaining quality. ~~Discuss with the Building~~
25 ~~Official the concept before proceeding with drawings for obtaining the building permit.~~

26 **OBJECTIVE H-3.3 ~~OBJECTIVE C3~~ [H]:**

27 Lower the percentage of substandard housing stock within the County from the present
28 level by assisting owners with potential sources of loans and/or information as to how
29 rehabilitation construction can be accomplished.

30 **Policy H3.3-1 ~~Policy C3-1~~ [H]:**

31 ~~Major funding sources or programs which shall be emphasized to accomplish the~~
32 ~~prescribed level is as follows:~~

33 Pursue the following major funding sources:

- 34 1) Monies set aside from the Federal Community Development Block Grant
35 Program, and
- 36 2) Public-private partnerships emphasizing self-help community support type
37 programs.

1 **Policy H3.3-2 ~~Policy C3-2~~ [H]:**

2 Define substandard housing by the following criteria:

- 3 1. Noticeably sagging floor and roof levels,
- 4 2. Missing structural columns or posts,
- 5 3. Missing windows and doors,
- 6 4. Lacking visible clues of electrical services,
- 7 5. Holes in roofs, and
- 8 6. Build-up of trash and debris scattered across the yard adjacent to the house.
- 9 7. Signs of lack of proper sanitation.

10 **Policy H3.3-3 ~~Policy C3-3~~ [H]:**

11 ~~Institute procedures enabling the rehabilitation of substandard housing structure such~~
12 ~~as monitoring and monitor~~ a list of substandard units which shall include the date found
13 to be substandard and the subsequent date that the structure is removed or repaired.
14 ~~from the list.~~

15 **Policy H3.3-4 ~~Policy C3-4~~ [H]:**

16 Establish and implement a code enforcement program that requires, at a minimum, a
17 unit to provide a basic living shelter. A basic living shelter is structurally sound and
18 includes indoor plumbing, a functional heat source, and provides protection from the
19 elements in accordance with the standard housing code.

20 **Policy H3.3-5 ~~Policy C3-5~~ [H]:**

21 Require all landlords to provide at a minimum a basic living shelter in accordance with
22 the standard housing code.

23 **Policy C3-6 [H]:**

24 ~~Work with the County's Sheriff Department and join his staff to inspect housing units~~
25 ~~whenever illegal activities are being investigated.~~

26 **Policy H3.3-6 ~~Policy C3-7~~ [H]:**

27 The County shall support efforts to conserve, protect, and rehabilitate housing units in
28 the annual capital budget by programming affordable housing rehabilitation and
29 infrastructure improvements in areas where there is a concentration of substandard
30 housing units and where infrastructure improvements are needed. In order to counteract
31 the decline of sound neighborhoods and improve unincorporated areas of the County,
32 which have concentrations of deteriorated housing units, the County shall ~~in preparation~~
33 ~~of its annual capital budget~~ give high priority to roadway and other capital improvements
34 in neighborhoods that have a high incidence of substandard dwelling units. Given grants
35 or private funding sources, dilapidated units will be replaced and residents relocated
36 pursuant to the provisions of the County's relocation policy.

1 **CHAPTER 4: UTILITIES (SANITARY SEWER, SOLID WASTE,**
2 **DRAINAGE, POTABLE WATER AND NATURAL GROUNDWATER**
3 **AQUIFER RECHARGE) ELEMENT (U)**

4 **GOALS, OBJECTIVES, AND POLICIES**

5 **GOAL U-1:**

6 Jefferson County shall provide needed public facilities in a manner that ensures
7 protection of investments in existing facilities, and which promotes orderly growth.
8

9 **OBJECTIVE U-1.1:**

10 The County shall continue implementation of procedures in the land development
11 regulations, adopted by the statutory deadline, insuring that, a development or building
12 permit is not issued unless adequate facility capacity is available at the adopted level of
13 service standards concurrent with the impacts of development.

14 **Policy U-1.1-1:**

15 The following level of service standards are hereby adopted by the County and shall be
16 used for determining the availability of service capacity:
17

- 18 1. Sanitary Sewer:
 - 19 o Public or private community collection systems: _____ collect and treat a
20 minimum of 100 gallons per capita per day
 - 21 o Individual septic tank systems: _____ The requirements set by the Florida
22 Department of Health and Rehabilitative Services, Chapter 10D-6, F.A.C.
- 23 2. Solid Waste: _____ 4.5 pounds per capita per day (Jefferson, Dixie, Madison,
24 and Taylor Counties formed the Aucilla Area Solid Waste Administration
25 (AASWA) and constructed a regional landfill facility located in Greenville. The
26 facility has been improved to serve the four counties at the adopted LOS for solid
27 waste services until 2075.
- 28 3. Drainage: _____ All new developments shall meet the standards and
29 regulations of the appropriate Water Management District regarding the quantity
30 and quality of stormwater runoff.
- 31 4. Potable Water:
 - 32 o Public or private community water systems: _____ 100 gallons per
33 capita per day
 - 34 o Individual wells: _____ The requirements set by the Florida
35 Department of Health and Rehabilitative Services, Chapter 10D-6, F.A.C.

36
37 Existing Sanitary Sewer Facilities _____ LOS

38
39 Central Facilities:

40
41 _____ Monticello _____ 155

1		
2	Package Plants:	
3		
4	—— I-10 Mid-Continent	75 gpcpd
5		
6	—— Tallahassee East	100 gpcpd
7	—— KOA CR 259 and I-10	
8		
9	—— Rest Area at I-10	10 gpcpd
10	—— and CR 257	
11		
12	Private on-site disposal	Shall meet or exceed all
13	systems	the requirements set by the Florida Department
14	of Health and Rehabilitative Services, Chapter 10D-6, F.A.C.	
15	New central facilities	
16		
17	residential uses	100 gpcpd
18	nonresidential uses	Minimum service shall be consistent with Table
19	II, Chapter 10D-6, F.A.C. (see appendix)	
20		
21	Potable Water facilities	
22		
23	—— Existing Water facilities	gpcpd
24		
25	Jefferson Nursing Center	101
26	City of Monticello	189
27	Nellie's Nursing Home	68
28	Watkin's Health Care	54
29	Capri Motel	13
30	Jefferson County Kennel Club	4
31	Tallahassee East KOA	100 per trailer space
32	Jefferson Mobile Home Park	100
33	Big Bend Truck Plaza	20
34	Walker's Convenience Store	10
35	Lloyd Water System	189
36	DOT I-10 rest area	132
37	Aucilla Christian Academy	2.8
38		
39	—— Future facilities	
40		
41	residential uses	100 gpcpd
42	nonresidential uses	Minimum service shall be consistent
43	with Table II, Chapter 10D-6, F.A.C. (see appendix)	
44		

1 Facility _____ LOS

2
3 Solid Waste _____ 4.5 lbs./day/capita

4

5 **DRAINAGE:**

6 **Water Quantity Standards:**

7 ~~Conveyance systems:~~

- 8 1. ~~All drainage swales and ditches shall be designed to convey the runoff generated~~
9 ~~from a 10-year, 24-hour storm event.~~
- 10 2. ~~For local (not classified as County roads) roadways, culverts and cross drains~~
11 ~~shall convey the runoff from a 10-year, 24-hour storm event; for county~~
12 ~~roadways, culverts and cross drains shall convey the runoff from a 25-year, 24-~~
13 ~~hour storm event.~~
- 14 3. ~~For areas within the Suwannee River Water Management District, all stormwater~~
15 ~~facilities shall meet the design and performance standards they have~~
16 ~~established.~~

17

18 **Water Quality Standards:**

19 All new development shall conform to the following level of service standards:

- 20 I. ~~For those areas within the Suwannee River Water Management District~~
21 ~~(see Figure C-5) shall meet the standards of the SRWMD.~~
- 22 II. ~~For the remaining area of the County: Shall meet the Northwest Florida~~
23 ~~Water Management District and DEP standards.~~

24

25 **Policy U-1.1-2:**

26 The County Building Inspector shall not issue a building permit unless proof of any
27 existing facilities meet the design criteria of state and local standards for the existing
28 facilities.

29 **Policy U-1.1-3:**

30 All improvements for replacement, expansion, or increase in capacity of facilities shall
31 be compatible with the adopted level of service standard for the facilities.

32 **Policy U-1.1-4:**

33 The County shall continue encouraging solid waste recycling and will implement actions
34 to achieve any new State goals reducing the volume of solid waste.

35 **Policy U-1.1-5:**

36 The County will ensure a proportionate capacity of the landfill for its residents' needs by
37 continued support and cooperation in its Regional landfill.

1 **Policy U-1.1-6:**

2 The County will remain responsible for providing collection of solid waste in the
3 unincorporated area for disposal to the regional landfill.

4 **OBJECTIVE U-1.2:**

5 The County shall maintain a five-year schedule of capital improvements for public
6 facilities to be updated annually.

7 **Policy U-1.2-1:**

8 Proposed capital improvement projects for this element will be evaluated and ranked in
9 the following manner:

- 10 Level 1: To protect public health and safety, to fulfill the County's commitment to
11 provide facilities, or to preserve full use of existing facilities.
12 Level 2: To increase efficiency and reduce operation costs and maintenance.
13 Level 3: To extend facilities within service areas.

14 **OBJECTIVE U-1.3:**

15 Throughout the planning period, the County shall require County residents to conserve
16 water.

17 **Policy U-1.3-1:**

18 During periods of water shortage or drought, the County shall initiate procedures to
19 restrict potable water usage in keeping with The Water Shortage Restrictions contained
20 in the Northwest Florida and Suwannee River Water Management Districts' Water
21 Shortage Plans. Such procedures shall be advertised through public notice.

22 **Policy U-1.3-2:**

23 The County shall continue to require that all new construction activities and additions to
24 existing structures utilize fixtures conforming to the state schedule of maximum water
25 use.

26 **Policy U- 1.3-3:**

27 The County shall promote and encourage owners of agricultural land, through public
28 awareness programs, to incorporate the water conserving methods of farming
29 recommended in the Soil Conservation Service, Watershed Protection Plan and other
30 Soil Conservation Service approved Best Management Practices.

31 **Policy U-1.3-4:**

32 Future water demand for non-potable water uses should be met through the use of
33 water of the lowest acceptable quality or the purpose intended. To this end, the County
34 may require that developers requiring large amounts of water for use other than drinking
35 water utilize reclaimed water from stormwater systems and treated wastewater.

1 **GOAL U-2:**

2 The County shall provide sanitary sewer, solid waste, drainage, and potable water
3 facilities when possible to meet existing and projected demands identified in this plan.

4 **OBJECTIVE U-2.1:**

5 Existing deficiencies will be corrected by:

- 6 a. Cleaning and maintaining existing drainage canals.
- 7 b. Assisting residents in the proper disposal of hazardous wastes, through amnesty
8 day and other programs.

9 **Policy U-2.1-1:**

10 Projects shall be undertaken in accordance with the schedule provided in the Capital
11 Improvements Element of this Plan.

12 **Policy U-2.1-2:**

13 No permits shall be issued for new development which would result in an increase in
14 demand on facilities operating below accepted Level of Service (LOS) Standards.

15 **OBJECTIVE U-2.2:**

16 The County shall work in concert with The County Health Department and The State
17 Department of Environmental Regulation to ensure that mandatory requirements for
18 installation, inspection, operation, and maintenance of on-site wastewater treatment
19 systems are implemented.

20 **Policy U-2.2-1:**

21 Use of on-site wastewater treatment systems shall be limited to the following conditions:
22

- 23 a. Existing septic tank and package treatment plants in compliance may remain in
24 service.
- 25 b. For areas not characterized by severely rated soils, use of septic tank systems
26 for new development shall be limited to areas where central service or package
27 plants are not available in accordance with FDHRS septic tank rules, and shall
28 only be permitted subsequent to the receipt of all applicable FDHRS and DEP
29 permits.
- 30 c. Use of package treatment plants shall be limited to areas where central sewer
31 systems are not available, and septic tanks are prohibited due to severely rated
32 soils, land uses proposing generation or processing of hazardous waste or high
33 density or intensity use (based upon FDHRS and FDEP rules). The installation
34 of such facilities should only be permitted by the County subject to the receipt of
35 all applicable FDHRS and FDEP permits.
- 36 d. For areas characterized by severely rated soils, the County shall require that
37 alternative types of septic tanks, including aerobic systems and alternative
38 drainfields, be required for development proposing densities of greater than one
39 dwelling unit per acre (unless central facilities are required by FDHRS).

- 1 e. Septic tanks which are proposed for nonresidential uses shall not exceed the
2 sewage flow limitations of the Florida Department of Health and Rehabilitative
3 Services and the Department of Environmental Protection.
- 4 f. Any change of use for an existing dwelling from residential to nonresidential use
5 shall certify that the proposed use will not result in the disposal of any hazardous
6 wastes, consistent with Chapter 381.272, Florida Statutes.

7 **GOAL U-3:**

8 Adequate stormwater drainage will be provided to afford reasonable protection from
9 flooding, and to prevent degradation of quality of receiving waters.

10 **OBJECTIVE U-3.1:**

11 The County will ~~alleviate the one existing drainage deficiency by 1998, and continue to~~
12 ~~enforce land development regulations for protection of natural drainage features and to~~
13 ~~ensure that future developments provide adequate stormwater drainage facilities. The~~
14 ~~deficiency to be corrected is: Limerock (entrance) Road in Lloyd Acres.~~

15 **Policy 3.1-1:**

16 ~~The County shall prepare a stormwater Drainage Plan after completion of the County~~
17 ~~Jail and the capital projects in the CIE. A specific date shall be established during the~~
18 ~~annual monitoring, evaluation, and update of the CIE, as soon as funds can be made~~
19 ~~available. The Stormwater Drainage Plan, when prepared, shall include:~~

- 20 a. ~~An inventory of stormwater quality and quantity management deficiencies within~~
21 ~~the Lake Miccosukee Drainage Basin and the Aucilla River north of US 19/27,~~
22 ~~and recommendations for improvements.~~
- 23 b. ~~Analysis of whether adopted level of service standards in these areas are~~
24 ~~appropriate, and recommendations for alternative standards, if the study~~
25 ~~indicates.~~
- 26 c. ~~Evaluation of all farms adjacent to the river, in coordination with the Water~~
27 ~~Management Districts and Soil Conservation Service, for erosion and sediment~~
28 ~~controls, and other best management practices, to be used by agricultural lands~~
29 ~~to eliminate sedimentation into these water bodies. Recommendations shall~~
30 ~~evaluate the need for, and implementation mechanism for, such areas to have an~~
31 ~~approved US Soil Conservation Service Conservation plan (there is no cost to~~
32 ~~the farmer to have this plan completed, and the plan provides recommendations~~
33 ~~for additional best management practices to be followed.)~~

34 **Policy 3.1-2:**

35 ~~The County will amend the comprehensive plan to include the recommendations of the~~
36 ~~Study, upon its completion.~~

37 **Policy U-3.1-31:**

38 The County shall require that appropriate ~~DEP or Suwannee River Water Management~~
39 ~~District permits are applied for prior to approval of development orders.~~

1 **Policy U-3.1-42**

2 The County shall continue to enforce the existing floodplain ordinance restricting
3 development in flood prone areas. The ordinance shall continue to prohibit the following
4 within the Floodway: fill; most structures (other than as allowed below on stilts);
5 common water supplies or sewage treatment facilities; and roads, except at ~~infrequent~~
6 ~~intervals~~ as necessary to provide access to private or public property or serve as a
7 public roadway. Septic tanks, to serve residential structures, are permitted if they can
8 meet all Federal, State and local requirements and if the lot does not contain sufficient
9 area outside the floodplain to accommodate the system. Permitted uses in the 100 year
10 floodplain shall include: agriculture; silviculture; residential structures on existing lots of
11 record where the lot does not contain sufficient buildable area outside the floodplain and
12 farm structures, where the first floor elevation of the residential or farm structure is at
13 least ~~one foot~~ two feet above the 100 year flood elevation, and only at very low
14 densities; recreational uses that are consistent with conservation and protection of the
15 natural functions of the floodplain and are permitted by the applicable water
16 management district (such as hiking trails); native vegetation and, wildlife habitat. The
17 ordinance shall continue to protect the functions of flood prone areas through its
18 requirement that flood areas are to be treated as positive visual open space, wildlife
19 habitat, and as water recharge and discharge resources. See also Chapter 5, Policies
20 1.3.1, 1.3.2 and 1.2.3.

21 **Policy U-3.1-53:**

22 The County shall require that adopted levels of service for stormwater management
23 provided for all new development, at the developer's expense. The developer's engineer
24 shall be required to ~~prove~~ certify that the standards of the Comprehensive Plan and
25 Land Development Code are being met for the all new developments, ~~by sealing the~~
26 ~~plans~~.

27 **Policy 3.1-6:**

28 ~~In the land development regulations, the County shall develop minimum specifications~~
29 ~~for construction of new collector roads. These specifications shall require paving and~~
30 ~~stormwater management structures (consistent with level of service standards) for all~~
31 ~~development which creates roads (excluding silviculture).~~

32 **Policy U-3.1-74:**

33 Silviculture and agricultural uses shall be required to use best management practices to
34 prevent drainage and pollution problems. ~~All roads created under these land uses shall~~
35 ~~use culverts to ensure natural drainage features are not destroyed.~~ No activities shall
36 alter the hydrologic function of floodplain areas.

37 **Policy 3.1-8:**

38 ~~The county shall commit adequate monies in the Capital Improvements Element to~~
39 ~~alleviate the drainage deficiency on the access road to Lloyd Acres.~~

1 **GOAL U-4:**

2 ~~The~~ Jefferson County shall continue to conserve and preserve the values and functions
3 of the County's natural groundwater aquifer recharge areas.

4 **OBJECTIVE U-4.1:**

5 The County shall conserve and protect the values and functions of natural groundwater
6 aquifer recharge areas from adverse impacts through adoption of land development
7 regulations by the statutory deadline and coordination with federal, state and local
8 agencies throughout the planning period.

9 **Policy U-4.1-1:**

10 The County shall seek assistance from the Northwest Florida and Suwannee River
11 Water Management Districts in the management of prime aquifer recharge areas, once
12 such information is made available. The comprehensive plan shall be amended at that
13 time as necessary to protect prime aquifer recharge areas.

14 **Policy U-4.1-2:**

15 The land development regulations shall limit impervious surface ratios for new
16 development, and shall require management of stormwater to ensure post-development
17 runoff does not exceed predevelopment runoff rates.

18 **Policy U-4.1-3:**

19 The County shall allow the re-use of treated effluent and stormwater for irrigation and
20 shall encourage such re-use during the site plan review process.

1 **CHAPTER 5: CONSERVATION ELEMENT (C)**

2 **GOALS, OBJECTIVES, AND POLICIES**

3 **GOAL**

4 Preserve, protect, and conserve the natural resources and the ecological integrity now
5 existing in Jefferson County.

6 **OBJECTIVE C-1.1**

7 Comply with air quality standards set forth by the State and Federal agencies
8 throughout the planning period of this Comprehensive Plan.

9
10 **Policy 1.1.1 [C]:**

11 ~~In cooperation with the City of Monticello and its revised land development regulations,~~
12 ~~all industrial land uses in the County shall be located within the Industrial Park located~~
13 ~~approximately five miles South of the City adjacent to U.S. Highway 19.~~

14 **Policy C-1.1.21 [C]**

15 Jefferson County shall promote programs on the health benefits derived from using
16 bicycles and walking by encouraging citizens to use public pathways and at the same
17 time reduce polluted emissions attendant with the use of their automobiles.

18 **Policy C-1.1.32 [C]**

19 Jefferson County shall develop programs and brochures showing the advantages of
20 maintaining existing trees as well as planting new trees, both of which are effective in
21 removing ~~pollutes~~ pollutants from the air.

22 **Policy C-1.1.3**

23 Jefferson County shall encourage mixed use development patterns that promote the
24 mixture of residential and workplaces to encourage pedestrian or bicycle use and/or
25 transportation alternatives to automobiles.

26 **OBJECTIVE 1.2 [G]:**

27 Conserve and protect the quality and quantity of the current water sources by the
28 following methods:

- 29 1. Implement and enforce the County's land development code, which requires a
30 site plan review process for all development.
31 2. Correct major drainage deficiencies throughout this planning period.

32 **Policy C-1.2.1 [C]**

33 Protect water quality in the following areas:

- 34 1. Natural groundwater recharge areas;
35 2. Wellhead protection areas; and

1 3. Areas zoned as conservation
2 by restricting types of land uses in the protective shed of the above mentioned area
3 types.

4 **Policy C-1.2.2 [C]**

5 Jefferson County shall require all new developments to provide a stormwater
6 management system so designed in accordance with the applicable Water
7 Management District standards requiring that post development rates of runoff shall not
8 exceed pre-development rates consistent with the adopted LOS standards in this plan.
9 ~~In addition, the designed system for stormwater shall include its treatment prior to its~~
10 ~~discharge into the public waterway system that meets the requirements of Ch. 17-25~~
11 ~~F.A.C. Permits for the stormwater system design shall be obtained from the applicable~~
12 ~~water management district, which are the Suwannee River Water Management District~~
13 ~~and the Northwest Florida Water Management District.~~

14 **Policy C-1.2.3 [C]**

15 ~~County shall require, where appropriate, on-site stormwater management system to be~~
16 ~~functioning prior to the beginning of constructing the infrastructures or buildings.~~
17 In all new developments, all on-site stormwater management facilities shall be
18 constructed and functional prior to the construction of all other infrastructure and
19 buildings.

20 **Policy C-1.2.4 [C]**

21 ~~County, during this planning period, shall review existing code requirements for~~
22 ~~impervious areas for parking and set minimum and maximum standards that are more~~
23 ~~conducive than existing standards in order to reduce the size of impervious surfaces.~~
24 Land Development Code standards shall be revised as necessary to reflect new
25 technologies or practices that can reduce the impacts of development as they become
26 available, particularly regarding impervious surface areas.

27 **Policy 1.2.5 [C]**

28 ~~The land development regulations shall limit impervious surfaces as well as require on-~~
29 ~~site detention of stormwater runoff within the County.~~

30 **Policy C-1.2.56 [C]**

31 Jefferson County shall cooperate with the Bureau of Waste Cleanup of the Florida
32 Department of Environmental Protection (FDEP) to ensure that leaking underground
33 tanks are remediated expeditiously by the owners of those tanks, if those owners are
34 found to have caused the polluting problem.

35 **Policy 1.2.7 [C]**

36 ~~Prior to any approval for development requiring water withdrawal within 1,000 feet of the~~
37 ~~Gulf State Chemical Company site and the Wacissa underground storage tank leaking~~
38 ~~site, the County shall consult with FDEP and the appropriate water management district~~

1 to ensure that approval of the proposed plan will not increase groundwater
2 contamination.

3 **Policy C-1.2.69 [C]**

4 The County shall coordinate and cooperate with the Suwannee River and Northwest
5 Florida Water Management Districts in the protection of significant recharge areas, after
6 such areas have been designated by the respective water management district.

7 **OBJECTIVE C-1.3 [C]**

8 Protect all areas that fall within the 100-year floodplain as shown on the Flood
9 Insurance Rate Map.

10 **Policy C-1.3.1 [C]**

11 The County shall enforce the existing floodplain ordinance restricting development of
12 flood prone areas. Permitted uses in the 100-year floodplain shall be limited to the
13 following: agricultural, silvicultural, residential structures on existing lots of record where
14 the lot does not contain sufficient buildable area outside the floodplain and farm
15 structures, and recreational uses that are consistent with conservation and protection of
16 the natural functions of the floodplain and are permitted by the applicable water
17 management district.

18 **Policy C-1.3.2**

19 Development on sites which include the 100-year floodplain shall be required to be
20 located outside the floodplain whenever possible.

21 **Policy C-1.3.3**

22 New subdivisions shall be required to include at least one-half acre of buildable area
23 outside the 100-year floodplain within each lot or parcel whenever possible.

24 **Policy C-1.3.4**

25 Any development or use within the 100 year floodplain must also satisfy the
26 requirements of Chapter 4, Policy 3.1-4.
27

28 **OBJECTIVE C-1.4 [C]**

29 Develop guidelines in the use of water.

30 **Policy C-1.4.1 [C]**

31 The County shall adhere to any emergency water conservation measures imposed by
32 the Northwest Florida and Suwannee River Water Management Districts.

33 **Policy C-1.4.2 [C]**

34 The County shall require that all new construction and all remodeling activities be
35 installed with fixtures conforming to the schedule of maximum water usage that is

1 consistent with the State's Water Conservation Act in order to conserve potable water
2 resources.

3 **Policy C-1.4.3 [C]**

4 The County shall enact regulations that allow septic tanks only in areas where public
5 sewer is unavailable and only upon issuance of a Jefferson County Health Department
6 permit.

7 **Policy C-1.4.4 [C]**

8 The County shall promote and illustrate to owners of agricultural land by means of
9 public awareness programs how to incorporate the water conserving methods of
10 farming as recommended by the Soil Conservation Service, Watershed Protection Plan
11 and other methods that have been developed by other soil conservation organizations.

12 **Policy C-1.4.5 [C]**

13 Future water demand for non-potable water uses shall make use of water that is
14 suitable for the purpose required. To this end, the County shall require that developers
15 requiring large amounts of such water for use other than drinking water shall use
16 reclaimed water from stormwater systems and treated wastewater.

17 **OBJECTIVE C-1.5:**

18 Conserve and protect soils, native vegetative communities, wildlife, and wildlife habitats
19 from adverse effects with an emphasis on threatened, endangered, and species of
20 special concern. Conserve, protect, and appropriately use mineral sources.

21 **Policy 1.5.1 [C]**

22 ~~The County shall use its land development regulations for the preservation and~~
23 ~~conservation of those areas which are known habitats for threatened and endangered~~
24 ~~species as well as species of special concern. In addition, the land development~~
25 ~~regulations shall include and govern those areas characterized by wetlands.~~

26 **Policy 1.5.2 [C]**

27 ~~The land development regulations, adopted by the statutory deadline of this plan, shall~~
28 ~~require an assessment of the potential adverse effects of proposed development on~~
29 ~~threatened and endangered species as well as species of special concern.~~

30 **Policy C-1.5.13 [C]**

31 ~~The Land Development Code regulations, adopted by the statutory deadline, shall~~
32 ~~require that when one or more threatened or endangered species or species of special~~
33 ~~concern are found on a site to be developed, such development shall be halted. Halting~~
34 ~~the development will remain in effect until a management plan is prepared sufficiently~~
35 ~~effective to avoid adverse effect on the species. If adverse impact cannot be avoided~~
36 ~~through site redesign or other means, the applicant shall be required to develop a~~
37 ~~mitigation plan that will allow no net loss of species, population in accordance with~~

1 ~~regulations of the Florida Game and Freshwater Fish Commission (Florida Fish &~~
2 ~~Wildlife Conservation Commission or Department, effective name change July 1, 1999).~~

3 **Policy C-1.5.24 [C]:**

4 ~~To ensure future mining activities are environmentally sound, the following criteria, to be~~
5 ~~included in the Land Development Regulations, shall be used to examine the applicant's~~
6 ~~plan:~~

7 The Land Development Code shall include the following criteria to ensure future mining
8 activities are environmentally sound:

9 ~~The area proposed for mining activity must be designated for mining on the~~
10 ~~Future Land Use Map.~~

- 11 a. ~~All required State, Federal and Regional permits have been issued prior to any~~
12 ~~disturbance of the property.~~
- 13 b. ~~The applicant must document that the proposed activity will not cause significant~~
14 ~~damage to potable water supplies as well as surface water; to endangered or~~
15 ~~threatened species or those within the special concern; and to adjacent~~
16 ~~properties.~~

17 The applicant must document that the proposed activity will not cause significant
18 damage to the following:

- 19 1. potable water supplies
- 20 2. surface waters;
- 21 3. endangered, threatened, or species of special concern;
- 22 4. adjacent properties.
- 23 c. ~~The applicant shall provide a reclamation plan in order to replace or restore lost~~
24 ~~or damaged environmental resources and to insure that the land is returned to a~~
25 ~~form which may be beneficially used, as provided for in the Land Development~~
26 ~~Regulations Code.~~
- 27 d. ~~No regionally significant wetlands shall be adversely affected. Any non-~~
28 ~~regionally significant wetlands in the area to be mined shall be avoided, if~~
29 ~~practicable, and if such wetlands are adversely affected, adequate mitigation~~
30 ~~shall be required, or if applicable, wetlands destroyed shall be replaced on a acre~~
31 ~~for acre basis with a wetland of similar size, type of vegetation, water flow, and~~
32 ~~topographical farmland with similar functions as the destroyed wetland; and in a~~
33 ~~location approved by the County's Planning Official Board of County~~
34 ~~Commissioners during approval of an application to allow surface mining.~~
- 35 e. ~~Naturally occurring surface water basin flows and boundaries shall be~~
36 ~~maintained.~~
- 37 f. ~~The Florida Game and Fresh Water Fish and Wildlife Conservation Commission~~
38 ~~(FWC or FWCC) shall be notified prior to the approval of the reclamation plan to~~
39 ~~assess the mitigation stated in the plan to ensure that protection for endangered,~~
40 ~~or threatened, or species of special concern is achievable.~~
- 41 g. ~~If the proposed mining activity is located adjacent to residential development, the~~
42 ~~applicant shall provide adequate vegetative and other natural or construction~~
43 ~~buffers to minimize air and noise pollution being dispersed by the wind.~~

- 1 h. The applicant shall demonstrate financial responsibility for any damage to public
2 or private property, human, animal or plant life, or any mineral or water bearing
3 geologic formation incurred due to mining operations or failure to properly reclaim
4 mined-out lands through the posting of a sufficient bond according to standards
5 to be established in the Land Development Regulations Code.

6 **Policy 1.5.5 [C]**

7 ~~In order to carry out Policy 1.5.1, the County shall abide by the following:~~

- 8 ~~1. To consult and coordinate with the U.S. Fish and Wildlife Service and the Florida~~
9 ~~Game and~~
10 ~~2. To include proven techniques within the land development regulations for~~
11 ~~preservation of areas such as:~~
12 ~~a. designate and regulate selected conservation areas identified as sensitive;~~
13 ~~b. use the site plan review process to assure compliance with land~~
14 ~~development regulations; allow on-site density transfers for clustering~~
15 ~~allowable units on other portions of the site in order to protect the site's~~
16 ~~environmentally sensitive areas; and~~
17 ~~c. implement overlay zoning to allow density calculations and developable~~
18 ~~land expectations area to be based on net developable acreage after~~
19 ~~excluding the environmentally sensitive portions of the project site.~~

20 **Policy 1.5.6 [C]**

21 ~~The County shall continue to designate and protect sensitive environmentally areas and~~
22 ~~shall cooperate with other governmental units that have delineated natural reservation~~
23 ~~areas within the County. They include the following:~~

- 24 ~~a. the Federal government regarding St. Marks National Wildlife Refuge and the~~
25 ~~Aucilla Wildlife Management Area,~~
26 ~~b. the State's CARL program, and~~
27 ~~c. the Water Management District's Save Our Rivers and SWIM programs.~~

28 ~~These areas shall be designated Conservation on the Future Land Use Map.~~

29 **Policy ~~C~~-1.5.37 [C]**

30 ~~On approval of Policy 1.5.5, Ithe County will cooperate with the City of Monticello and~~
31 ~~adjacent counties to coordinate protection for the natural areas that cross over multi-~~
32 ~~jurisdictional districts.~~

33 **Policy ~~C~~-1.5.48 [C]**

34 Wetlands, water bodies, springs, sinkholes, caves and habitat of endangered,
35 threatened and species of special concern are designated as environmentally sensitive
36 lands. These lands, when threatened by urban development, shall be protected by land
37 development regulations. In addition, protection shall also be extended to vegetative
38 and wildlife habitats that are critical for designated species. The regulations shall
39 establish performance standards for development in such environmentally sensitive
40 areas. All environmentally sensitive lands designated for silviculture shall require the

1 owner or operator to use the U.S. Forest Service's best management practices, ~~as well~~
2 ~~as abide by the requirements of POLICY 1.5.11.~~

3 **OBJECTIVE C-1.6 [C]:**

4 The County shall conserve, appropriately use, and protect the following specific areas:

- 5 1. Fisheries
- 6 2. Wildlife
- 7 3. Wildlife habitat
- 8 4. Marine habitat

9 **Policy C-1.6.1 [C]:**

10 ~~County shall permit for areas of In those areas of the county containing fisheries,~~
11 ~~wildlife, wildlife habitat, and marine habitat, the County shall allow only low density~~
12 ~~number of structures that are essential for supporting appropriate activities; that are~~
13 ~~essential for recreational activities such as hiking; and that are essential for~~
14 ~~conservation plus maintenance of native vegetation and wildlife habitat. The essential~~
15 ~~intent of this Policy is to treat such defined areas as positive visual open spaces in~~
16 ~~which the on-going ecological processes can continue uninterrupted.~~

17 The essential intent of this Objective is to treat such defined areas as positive visual
18 open spaces in which the on-going ecological processes can continue uninterrupted.

19 **Policy C-1.6.2 [C]:**

20 The floodplain ordinance shall protect the water quality, the wildlife habitat, the
21 shorelines, and the riparian areas of rivers with the establishment of a contiguous
22 vegetative buffer along the Wacissa and Aucilla Rivers. The minimum width shall be
23 twenty five (25) feet as measured from the wetlands jurisdictional line. In these areas,
24 permanent structures shall be prohibited and clearing of native vegetation other than
25 that required for silviculture operations will be limited to reasonable access to shorelines
26 based upon an ecosystem analysis. This shoreline buffer will also apply to Lake
27 Miccosukee.

28 **Policy C-1.6.3 [C]:**

29 ~~No lands along the coastline are privately owned as the Federal government owns all of~~
30 ~~it. The Federal Government owns all property along the coastline of the Gulf of Mexico~~
31 ~~and Jefferson County's staff, through its intergovernmental coordination efforts, has and~~
32 ~~will continue to cooperate with the appropriate Federal personnel at the St. Marks~~
33 ~~Refuge to ensure that fisheries and marine habitats are protected.~~

34 **Policy C-1.6.4 [C]:**

35 ~~As stated in POLICY 1.3.1.,~~ I the County shall regulate development within the 100 year
36 floodplain to ensure that no negative pollutants will travel downstream to the fisheries
37 and marine habitats along the coast.

1 **Policy C-1.6.5 [C]:**

2 The County shall continue its efforts to reduce erosion in coordination with the Soil
3 Conservation Service. To do so, the County shall notify the farmers of the opportunities
4 that are available for reducing erosion under the Aucilla River Water Management Plan.
5 In addition, farmers shall be directed to the local Soil Conservation District to receive
6 technical and other assistance on the subject of erosion control.

7 **Policy C-1.6.6 [C]:**

8 The County, ~~with its land development regulations, and~~ in cooperation with the U.S.
9 Forest Service, shall ensure that all silviculture lands are so managed to reduce and, if
10 possible, prevent erosion and sedimentation of soils into wetlands and water bodies.

11 **Policy C-1.6.7 [C]:**

12 Farmers who desire financial assistance in the use of best management practices to
13 prevent soil erosion shall be directed by the County to one or the other following
14 agencies:

- 15 a. For State funds to the Florida Association of Conservation Districts, and
- 16 b. For federal funds to the Jefferson Soil and Water Conservation District, ~~the or to~~
17 Agricultural Stabilization and Conservation Service, or to Farmers Home
18 Administration.

19 **OBJECTIVE C-1.7 [C]:**

20 Prohibit the disposal of hazardous wastes into the public sewer system, canals and
21 ditches, wetlands, stormwater facilities, unlined landfills and other areas prone to
22 convey such wastes.

23 **Policy C-1.7.1 [C]:**

24 The County shall urge developers to minimize the production of hazardous wastes and
25 to develop procedures to handle hazardous wastes, if produced, on their projects.

26 **Policy C-1.7.2 [C]:**

27 ~~The County will list the prohibited hazardous wastes in the County's revised land
28 development regulations. To be included in these regulations will be the proper handling
29 and storing of hazardous wastes at the project site and their transportation to disposal
30 centers. These requirements will be addressed to the applicant during the site plan
31 review process.~~

32 The Land Development Code shall contain regulations concerning hazardous wastes
33 including, but not limited to:

- 34 1. A list of prohibited hazardous wastes;
- 35 2. Standards for proper handling and storing of hazardous wastes at the project
36 site; and
- 37 3. Standards regarding the transportation of hazardous wastes to disposal centers.

1 **Policy C-1.7.3 [C]:**

2 Through the intergovernmental coordination and public education efforts, the County,
3 shall continue to encourage citizens of the County and the City of Monticello to use the
4 hazardous waste transfer sites.

5 **Policy 1.7.4 [C]:**

6 ~~To protect the natural assets of the County and the health of its citizens, the County~~
7 ~~shall include in its land development regulations the following:~~

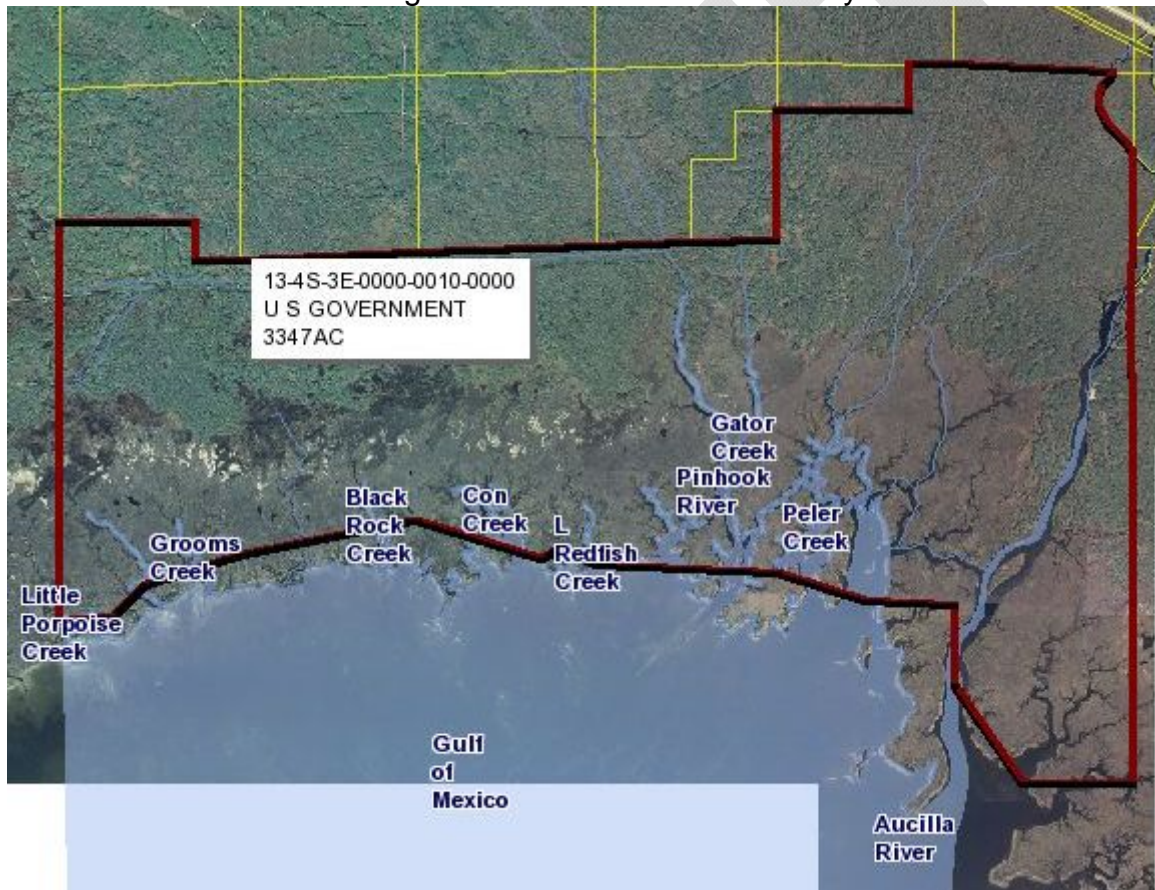
- 8 ~~a. prohibit disposal of hazardous waste in public waterways (canals, ditches,~~
9 ~~wetlands, stormwater facilities, unlined landfills, and other areas),~~
- 10 ~~b. continue to support the Emergency Management Department of the County,~~
- 11 ~~c. ensure that FDEP standards for transfer and storage of hazardous waste are~~
12 ~~implemented, and~~
- 13 ~~d. ensure that activities on the site of development will not degrade the quality of~~
14 ~~ground or surface water or other natural attributes.~~

1 **CHAPTER 6: COASTAL MANAGEMENT ELEMENT (CME)**

2 **GOALS, OBJECTIVES AND POLICIES**

3 **PREFACE**

4 Jefferson County is unique in that it has ~~no access to its coast~~ the coastal shoreline and
5 adjacent lands are owned by the Unites States Government and cannot be developed.
6 Further, its coastal zone consists of St. Mark's National Wildlife Refuge, which is
7 uninhabited, and the Aucilla Wildlife Management Area, which is also uninhabited. This
8 section of the Coastal Management Element will necessarily consider this situation.



9
10 **GOAL CME-1:**

11 Protect, preserve, and enhance the natural resources of the coastal area.

12 **OBJECTIVE CME-1.1**

13 Protect native vegetation, archaeological sites, and historical resources by prohibiting
14 development in the Coastal High Hazard Area using the land development regulations.

1 **Policy CME-1.1.1:**

2 Coastal areas containing endangered species and unique areas shall not be developed
3 for any use that would create loss of such a community or habitat.

4 **Policy CME-1.1.2:**

5 If an ~~known or unknown~~ archaeological site is located in close proximity to any
6 proposed activity which may be permitted within the Coastal High Hazard Area (such as
7 recreational sites, coastal access, or transmission facility), no work may be begun until
8 the applicant consults with the Division of Historic Resources in developing a
9 preservation plan for that ~~discovered~~ resource. The map of known resources shall be
10 maintained at the County Building Department and must be reviewed during the
11 approval process of the project.

12 **Policy CME-1.1.3:**

13 The ~~Land d~~Development ~~regulation~~ Code shall require that all development (regardless
14 of location) maintain a minimum buffer of 25-feet from known archaeological or
15 historical sites. The regulations shall also include provisions for the protection,
16 preservation, or sensitive re-use of historical structures.

17 **Policy CME-1.1.4:**

18 The County will coordinate with the Division of Historic Resources to establish historic
19 preserves or parks at sites of known historical or archaeological sites of significance.

20 **Policy CME-1.1.5:**

21 The land development regulations shall prohibit all dredge and fill activities in wetlands
22 within the Coastal High Hazard Area, except where conclusive demonstration shows the
23 necessity of the proposal in the public interest, and where the applicant has
24 demonstrated that such activity will not negatively impact water quality or endanger
25 species habitat.

26 **Objective CME-1.2:**

27 ~~Eliminate existing and p~~ Prevent new discharge of untreated stormwater from all
28 sources into the County's receiving waters through the use of land development
29 regulations that prohibit discharge of untreated stormwater into any surface water.

30 **Policy CME-1.2.1:**

31 Use the land development regulations, to regulate land uses that could discharge
32 untreated stormwater or other effluents into sea grass beds or their marine nursery
33 areas.

34 **Policy CME-1.2.2:**

35 Use the land development regulations, to specify the following:

- 36 a. use appropriate erosion control measure to eliminate offsite migration of soil
37 particles during and after all construction activities , and which originate from dirt
38 roads, and

1 b. use of SCS or U.S. Forestry's Best Management Practices during agricultural
2 and silviculture activities.

3 **Policy CME-1.2.3:**

4 The County shall require that any new sewage treatment plants, or industries, or other
5 facilities which discharge waste products to dispose effluents by way of spreading, or
6 spray irrigation, or recycling, or by other means approved by the County's Public Health
7 Department. Whatever system is chosen all direct discharge into receiving waters shall
8 be avoided.

9 **OBJECTIVE CME-1.3:**

10 Where necessary, the County shall coordinate with the Federal government and other
11 appropriate State agencies to promote natural resources by means of conservation and
12 protection techniques. .

13 **Policy CME-1.3.1:**

14 The County shall continue to cooperate with all appropriate agencies to protect areas
15 that have been set aside as conservation or recreation areas as shown on the Future
16 Land Use Map.

17 **Policy CME-1.3.2:**

18 In order to protect the Aucilla River Estuary, the County shall develop coordinate
19 mechanisms with Suwannee River Water Management District regarding estuarine
20 pollution, surface water runoff, protection of living marine resources, reduction of
21 exposure to natural hazards, and ensuring safe public access. Coordination
22 mechanisms shall include consideration of an informal agreement between all entities
23 that each will notify the other jurisdictions upon receipt of development proposals along
24 the estuary which may affect the above issues. Further, all entities should notify each
25 other upon receipt of proposals for plan amendments affecting these issues.

26 **OBJECTIVE CME-1.4:**

27 Ensure that provision for public access to the Gulf of Mexico through other counties
28 adjacent to Jefferson County shall be coordinated between them and other agencies,
29 such as Federal, State, and Regional; and shall be accomplished in a consistent
30 manner in keeping with the public need; and that both efforts, coordination and
31 accomplishment, will be enforced throughout the time frame of this plan.

32 **Policy CME-1.4.1:**

33 Coordinate with the Federal and State governments, ~~State,~~ and Wakulla and Taylor
34 counties to ensure that the citizens of Jefferson County will have public access when
35 needs are being provided for during any upgrading of existing access points or
36 development of new access points to the County's coastal area from adjacent counties.

37 **GOAL CME-2:**

38 Reduce vulnerability to hurricane and protect human life from such natural disasters.

1 **OBJECTICE CME-2.1:**

2 Protect the population from the effects of hurricane storms and also delays in
3 evacuating storm areas by prohibiting future settlements from being built within the
4 Coastal High Hazard Area as shown on the Future Land Use Map.

5 **Policy CME-2.1.1:**

6 The County shall continue to implement the hurricane evacuation timetable in the
7 Federal Emergency Management 1993 Hurricane Evacuation Study.

8 **Policy CME-2.1.2:**

9 Every two years, or earlier, if new plans should become available, the County shall
10 review hurricane evacuation plans with the Federal Emergency Management Agency
11 and other relevant agencies to be prepared for most eventualities.

12 **Policy CME-2.1.3:**

13 The County shall require that impacts on the transportation system relative to hurricane
14 evacuation be evaluated and mitigated as part of the development approval process.

15 **Policy CME-2.1.4:**

16 The recommendations of any interagency hazard mitigation report, which addresses
17 future flood losses and in response to a Presidential Disaster Declaration shall be
18 incorporated into the County's Disaster Plan.

1 **CHAPTER 7: RECREATION AND OPEN SPACE ELEMENT (R)**

2 **GOALS, OBJECTIVES, AND POLICIES**

3 **GOAL:**

4 Provide adequate recreation facilities, active and passive, and open space to sufficiently
5 meet the needs of the present and future population of Jefferson County.

6 **OBJECTIVE R-1:**

7 Provide public access to all future County-maintained recreation facilities within the
8 County.

9 **Policy R-1-1:**

10 The County will provide parking areas and bicycle racks for recreation sites.

11 **Policy R-1-2:**

12 Bike paths and pedestrian walkways shall be built to provide access to recreation areas
13 in accordance with site specific design features and the intended use of a particular site.

14 **OBJECTIVE R-2:**

15 Throughout the planning period, the County shall coordinate with other local
16 governments and the private sector to ensure that future recreation needs of the County
17 are met.

18 **Policy R-2-1:**

19 Seek formal or informal agreements with the Jefferson County School Board for use of
20 school playfields and facilities. These agreements should specifically address the
21 provision of area/facilities suitable for walking and jogging.

22 **Policy R-2-2:**

23 Require of developers/subdividers the dedication of public or private land for recreation
24 and/or open space, ~~or a fee in lieu of land for~~ all future residential developments as
25 required by the designated level of service.

26 **OBJECTIVE R-3:**

27 Ensure the recreation needs for the projected population, as determined by the needs
28 identified within the analysis section of this Element, are met by the year ~~2010~~ 2030.

29 **Policy R-3-1:**

30 The County hereby adopts the following recreation levels of service:

- 31 1. New residential development of 50 or more units shall dedicate parkland at the
32 rate of 5 acres/1000 population with a minimum parkland site of two (2) acres to
33 provide local facilities.

1 2. The County-wide LOS is 20 acres/1000 population for activity-based recreation.

2 **Policy R-3-2:**

3 The County shall acquire the adequate number of acres of land for new park and
4 recreation facilities.

5 **Policy R-3-3:**

6 The County shall continue to maintain and improve existing public park sites and
7 recreation facilities.

8 **Policy R-3-4:**

9 The County shall ~~apply for~~ take advantage of Federal and/or State grants ~~necessary~~
10 when available to fund the additional recreation sites.

11 **Policy R-3-45:**

12 All future recreation facilities shall provide usability and access to all segments of the
13 population, including the very young, the handicapped, and the elderly.

14 **OBJECTIVE R-4:**

15 ~~Throughout the planning period, the County and the Private sector shall coordinate in a~~
16 ~~continuing and professional effort to provide adequate open space within the County.~~
17 ~~This objective shall be accomplished using the subdivision review process, which shall~~
18 ~~require the provision of open space.~~

19 **Policy R-4-1:**

20 The County will ~~use its land development regulations in order to regulate signage and~~
21 ~~require green areas and appropriate~~ landscape buffers in all new developments zones
22 ~~as well as to meet all additional requirements of 9J-24.003 (1) F.A.C.~~

23 **Policy R-4-2:**

24 The County shall ~~include a definition of~~ define common open space ~~in its Land~~
25 ~~Development Regulations and shall include recommendations~~ regulations concerning
26 the preservation of natural vegetation in new developments in the Land Development
27 Code.

1 they will be brought to the Planning Commission for discussion and recommendation to
2 the Board of County Commission for future action.

3 **Policy ICE-1.2.1:**

4 Impacts from planned development in adjacent counties must be addressed if a
5 lowering of adopted services in Jefferson County appears probable. Issues must be
6 defined and formally ~~addressed through~~ stated in writing to the adjacent local
7 government and developer ~~if applicable~~.

8 **Policy ICE-1.2.2:**

9 The Informal Mediation Process of the Apalachee Regional Planning Council shall be
10 utilized when conflicts arise between the County and the adjacent local government or
11 several governments concerning coordination of planned development.

12 **Policy 1.2.3 [ICE]:**

13 ~~Proposed development to impact existing development in adjacent jurisdictions shall~~
14 ~~require coordination between local governments. Such coordination shall include the~~
15 ~~following:~~

16 ~~Review of project plan, Identification of issues, and Written communication.~~

17 **OBJECTIVE ICE-1.3**

18 Standards for level of service (LOS) related to public facilities shall continue to be
19 established in cooperation with State, regional or local entity having operational and
20 maintenance responsibilities.

21 **Policy ICE-1.3.1:**

22 Sharing operations and maintenance responsibilities between Jefferson County and
23 another legal entity shall be based upon a level of service that has been agreed upon
24 and acceptable to both parties. Negotiations for such an agreement shall be
25 documented.

26 **Policy ICE-1.3.2:**

27 ~~The County now and in the future does not intend to provide centralized water and~~
28 ~~sewer services. As a result, developments adjacent to the City of Monticello, which~~
29 ~~does provide such services, may desire to be annexed into the City to avail themselves~~
30 ~~of these services. The Chairman of the Board of County Commission and the Mayor of~~
31 ~~the City of Monticello shall maintain communication to accomplish the following:~~

32 ~~5. To discuss issues related to the potential development or developments.~~

33 ~~6. To discuss problems related to potential annexation of the development or~~
34 ~~developments,~~

35 ~~7. To ensure coordinated services between both governments within the expanded~~
36 ~~area, and~~

37 ~~8. To discourage urban sprawl that would be inconsistent with the adopted~~
38 ~~Comprehensive Plans of both local governments.~~

39 The appropriate staff of Jefferson County and the City of Monticello shall maintain

- 1 communication to coordinate the provision of services to developments during
- 2 annexation into the City of Monticello.

DRAFT

1 **CHAPTER 9: CAPITAL IMPROVEMENTS ELEMENT (CIE)**

2 **INTRODUCTION**

3 The following goal, objectives and policies provide strategic planning for the future
4 location, maintenance, and enhancement of public facilities in order to uphold the Level
5 of Service (LOS) standards for public facilities within Jefferson County.

6
7 The Capital Improvements Element (CIE) is not to be considered the same as the
8 Capital Improvement Program for Jefferson County. Furthermore, this element only
9 considers public facilities derived from this Comprehensive Plan as required by the
10 State of Florida.

11 **GOALS, OBJECTIVES & POLICIES**

12 **GOAL:**

13 ~~Jefferson County will ensure the provision of adequate public facilities to all residents~~
14 ~~within its jurisdiction in a timely and efficient manner.~~

15 In the pursuit of timely and efficient provision of adequate public facilities, Jefferson
16 County shall develop, adopt, and implement a Capital Improvements Program (CIP) that
17 includes a prioritization of the needed provisions described in the other sections of this
18 Comprehensive Plan.

19 **OBJECTIVE CIE-1:**

20 ~~The Capital Improvements Element will establish adopted levels of service for public~~
21 ~~facilities and capital improvement projects which the County will undertake. The Five-~~
22 ~~Year Schedule of Improvements shall identify projects which,~~

- 23 ~~a. meet existing deficiencies;~~
24 ~~b. provide repair or replacement of existing facilities;~~
25 ~~c. accommodate desired future growth.~~

26 Jefferson County shall ensure all necessary capital improvements:

- 27 A. Address any existing public facility deficiencies identified in the Comprehensive
28 Plan,
29 B. Maintain the adopted LOS Standards, and
30 C. Direct future infrastructure resources and schedules that support the growth
31 pattern(s) depicted on the Future land Use Map.

32 **Policy 1-1:**

33 ~~The following levels of service (LOS) standards are hereby adopted and will be~~
34 ~~maintained as growth occurs in the County:~~

35
36 ~~**LOS STANDARDS FOR JEFFERSON COUNTY PUBLIC FACILITIES** shall be those~~
37 ~~in the Sanitary Sewer, Solid waste, Drainage, Potable Water, and Natural Groundwater~~
38 ~~Element and the Transportation Element of this Plan.~~

1 **Policy CIE-1-1:**

2 Capital Improvement projects will be prioritized according to the following set of criteria
3 and a fiscal impact review, as part of the annual budgeting process. The assigned
4 priority will be designated on the Five-Year Schedule of Capital Improvements.
5

6 **CRITERIA FOR JEFFERSON COUNTY CAPITAL IMPROVEMENT PROJECTS**

- 7
- 8 A. Make annual assessments of the level of service status of public facilities;
- 9 B. Prioritize capital improvement projects that both meet the goals, objectives, and
10 policies of this Comprehensive Plan and possess financial feasibility;
- 11 C. Identify the needs of existing or projected public facilities which have not or will
12 not meet designated level of service standards;
 - 13 1. Give first order of priority to capital improvement projects that will maintain or
14 enhance public health and safety as well as those projects required by the
15 County’s legal commitment to provide facilities based on state and federal law
16 requirements and water management district regulations;
 - 17 2. Give second order of priority to capital improvement projects that maintain
18 operational levels of existing facilities, or improve facilities with current or
19 projected deficiencies that may cause an inability to meet the adopted level of
20 service standards, or capital improvement projects which through these efforts
21 may reduce future costs for facility maintenance;
 - 22 3. Give third order of priority to capital improvement projects which address public
23 facilities with the greatest deficiencies or the greatest need for improvement
24 using the adopted level of service standard as the basis for comparison;
 - 25 4. Give fourth order of priority to capital improvement projects that are needed for
26 areas that have already been approved for development prior to the adoption of
27 this Comprehensive Plan and that are lacking public facilities that meet level of
28 service standards;
 - 29 5. Give fifth order of priority to any other capital improvement projects warranted by
30 this Comprehensive Plan that do not meet the previous criteria.

31 **Policy 1-3:**

32 Capital Improvement projects will be prioritized according to the following set of criteria
33 and a fiscal impact review, as part of the annual budgeting process. The assigned
34 priority will be designated on the Five-Year Schedule of Capital Improvements.

35 **CRITERIA FOR NUMERICAL RANKING OF CAPITAL IMPROVEMENTS PROJECTS**

	SCORE		
PRIORITY I	WEIGHT	Yes (1) No (0)	N/A (1) WEIGHT X
SCORE			
1. <u>The project is needed to and safety.</u>	3		<u>protect</u>
<u>public health</u>			

- 1 2. The project fulfills the County's legal 3
- 2 commitment to provide facilities and services.
- 3
- 4 3. The project corrects an existing facility 3
- 5 deficiency or provides for needed replacement
- 6 of facility components, in order to preserve or
- 7 achieve full use of existing facilities.
- 8 _____
- 9 4. The project is required in order to comply 3
- 10 with state law, water management district
- 11 regulations, or federal law.
- 12 _____
- 13 5. The project is financially feasible. 3
- 14 _____
- 15 6. The project maintains adopted LOS 3
- 16 standards.

17 **PRIORITY II**

- 19
- 20 1. The project increases efficient use of 2
- 21 existing facilities.
- 22 _____
- 23 2. The project prevents or reduces future 2
- 24 improvement costs.
- 25 _____
- 26 3. The project provides service to developed 2
- 27 areas currently lacking full service.
- 28 _____
- 29 4. The project promotes in-fill development 2
- 30 and discourages urban sprawl.
- 31 _____
- 32 5. The project supports the GOP's of the FLUE. 2
- 33 _____

34 **PRIORITY III**

- 35
- 36 1. The project represents logical 1
- 37 extension of facilities and services within a
- 38 designated service area.
- 39 _____
- 40 2. The project promotes economic 1
- 41 development within the County and/or
- 42 redevelopment of blighted areas.
- 43 _____

44 _____ **TOTAL SCORE**

45 **Total Possible Score = 30**

1 **Policy 1-4:**

2 The County will, whenever cost-effective and in the County's best interest, assign a
3 higher priority to those projects which correct existing facility deficiencies or
4 repair/replacement needs, as identified in Plan Elements. This priority will be included in
5 the adopted Five Year Schedule of Capital Improvements.

6 **Policy 1-5:**

7 **Policy CIE-1-2:**

8 The County will continue to seek funding outside the current budget for capital
9 improvement projects not otherwise available in an annual budget that it cannot fund
10 from its general fund. These projects are not specifically required to maintain LOS
11 Standards; however, they are projects that have been pursued to enhance and increase
12 overall infrastructure capacity. These projects are:

- 13 A. Support the continued expansion of the water system for Aucilla, Lamont, Lloyd,
14 Wacissa, and Waukeelah areas of the County
 - 15 B. Continue resurfacing (including widening, where appropriate) of County roads
16 once owned by the State of Florida;
 - 17 C. Continue expansion of facilities at County parks;
 - 18 D. Provide a sanitary sewer system for the Lloyd vicinity, with special emphasis on
19 the interchange;
 - 20 E. Continue to provide advanced mapping facilities, capabilities, and equipment for
21 the Property Appraiser's Office to facilitate better appraisals in case of a disaster
22 such as a hurricane, tornado, flooding, as well as to provide GIS mapping
23 support to assist other departments such as Planning, Road, Solid Waste,
24 Fire/Rescue, and Sherriff, etc., for planning, maintenance, etc.
 - 25 F. Coordinate with the School District in restoration of the old high school "A"
26 building to create economic development.
- 27 1. ~~Water system for Aucilla, Lamont, Lloyd, Wacissa, and Waukeelah areas of the~~
28 ~~County.~~
 - 29 2. ~~Road resurfacing of roads once owned by the state and now maintained by the~~
30 ~~County.~~
 - 31 3. ~~Expansion of the Recreation Park for regulation baseball fields, additional~~
32 ~~restrooms, tennis courts, and trails for bicycles, nature and walking.~~
 - 33 4. ~~Sewer system for the Lloyd vicinity with special emphasis on the interchange.~~
 - 34 5. ~~Advanced mapping facilities and equipment for the Property Appraiser's Office to~~
35 ~~facilitate better appraisals in case of a disaster such as a hurricane, tornado,~~
36 ~~flooding etc. The intent is to improve citizen warning, damage assessment,~~
37 ~~damage analysis, debris management and community, neighborhood outreach.~~
 - 38 6. ~~Restoration of old high school building (A building) to create economic~~
39 ~~development.~~

40 **Policy CIE-1-3:**

41 Jefferson County shall coordinate with the appropriate Water Management District
42 before undertaking capital improvement projects to create or enhance drainage facilities

1 that have fallen below the established level of service standards described within this
2 Comprehensive Plan.

3 **OBJECTIVE CIE-2:**

4 ~~The Review mechanism will ensure that all land use decisions which impact the Capital~~
5 ~~Improvements Element and/or the Future Land Use Element are coordinated.~~
6 Jefferson County shall ensure that all land use decisions are properly coordinated and
7 are consistent with all level of service requirements before approval.

8 **Policy CIE-2-1:**

9 The Planning Commission will recommend to the County Commission for approval only
10 those land use decisions which are consistent with the Goals, Objectives, and Policies
11 of the Future Land Use Element (FLUE), the this Capital Improvements Element and
12 the overall intent of the Comprehensive Plan.

13 **Policy CIE-2-2:**

14 ~~Service areas for public facilities, as defined in Plan Elements and the FLUE in~~
15 ~~particular, will be utilized to guide the availability of public facilities for future~~
16 ~~development. In this regard, the County will coordinate with the City of Monticello to~~
17 ~~ensure that the City's Urban Service Area and that future provisions of public services~~
18 ~~are provided in concert with the County's development patterns.~~
19 The following level of service (LOS) standards are hereby adopted and will be
20 maintained as growth occurs in the County:

TABLE OF LEVEL OF SERVICE STANDARDS	
TRAFFIC CIRCULATION LEVEL OF SERVICE STANDARDS	
These Service Standards should be established as described below at peak hour for the following roadway types within the county as required by the Florida Department of Transportation and Jefferson County.	
<u>TYPE OF ROAD</u>	<u>LEVEL OF SERVICE STANDARD</u>
A Local Paved Roads:	LOS Standard C
B Local Dirt Roads:	LOS Standard C
C County Collector:	LOS Standard D
D County Arterial:	LOS Standard D
E Two-Lane State Roads:	LOS Standard C
F Multi-Lane State Roads:	LOS Standard C
G Freeways:	LOS Standard B
SANITARY SEWER LEVEL OF SERVICE STANDARDS	
<u>FACILITY TYPE</u>	<u>LEVEL OF SERVICE STANDARD</u>
Individual Septic Tanks	Level of Service Standards as specified in the current Chapter 64E-6, of the Florida Administrative Code.
Central Facilities	
City of Monticello	155 gallons per capita per day
SOLID WASTE DISPOSAL LEVEL OF SERVICE STANDARDS	
<u>FACILITY TYPE</u>	<u>LEVEL OF SERVICE STANDARD</u>
Regional Solid Waste Landfill	0.8 tons per capita per year
DRAINAGE LEVEL OF SERVICE STANDARD	
The County hereby establishes the following level of service standard for drainage facilities: Jefferson County lies within the jurisdiction of both the Northwest Florida Water Management District and the Suwannee River Water Management District; therefore, properties must adhere to the requirements of the appropriate water management district governing the location of the development.	
POTABLE WATER LEVEL OF SERVICE STANDARDS	
<u>FACILITY TYPE</u>	<u>LEVEL OF SERVICE STANDARD</u>
Private Individual Water Wells	100 gallons per capita per day
City of Monticello	189 gallons per capita per day
RESOURCE-BASED RECREATION ACTIVITY/FACILITY LEVEL OF SERVICE STANDARDS	
<u>FACILITY TYPE</u>	<u>LEVEL OF SERVICE STANDARD</u>
Swimming (non-pool)	No less than 1 access point at a natural water body
Fishing (non-boat)	No less than 1 access point
Fishing (boat)	No less than 1 boat ramp
Camping (Recreation Vehicle and tent)	No less than 1 acre of campground within a 25 mile radius of the County
Picnicking	No less than 1 picnic table
Hiking	No less than 1 mile of available hiking trail within a 25 mile radius of the County
Nature Study	No less than 7 acres of wildlife management area within a 25 mile radius of the County
ACTIVITY-BASED RECREATION ACTIVITY/FACILITY LEVEL OF SERVICE STANDARDS	
<u>ACTIVITY</u>	<u>LEVEL OF SERVICE STANDARD</u>
Football/Soccer	No less than 1 multi-purpose playing field
Baseball/Softball	No less than 1 baseball/softball field
Tennis	No less than 1 tennis court

1 **Policy 2-3:**

2 "~~Development order~~" shall include a zoning change, subdivision platting, building permit,
3 ~~site development plan, and other land use applications as determined by the County.~~

4 **Policy 2-4:**

5 ~~Development orders shall only be issued when the County has determined that the~~
6 ~~conditions specified by Policies 5-1, 5-2, 5-3 are met in accordance with the County's~~
7 ~~Concurrency Management System.~~

8 **Policy 2-5:**

9 **Policy CIE-2-3:**

10 The County shall ensure that, at the time a development permit is issued, adequate
11 facility capacity is available or will be available when needed to serve the development.

12 **Policy CIE-2-4:**

13 Proposed Future Land Use Map (FLUM) amendments, and requests for new
14 development or redevelopment shall be evaluated to determine that adequate public
15 facilities will be available.

16 **OBJECTIVE CIE-3:**

17 Annual review of the Capital Improvements Element will be included in the County's
18 budget process. As part of this review, the Board of Commissioners shall be
19 responsible for:

- 20 A. addressing the fiscal impact of capital improvement projects on revenue and
- 21 expenditures, and
- 22 B. updating the fiscal assessment section of the Capital Improvements Element.

23 **Policy CIE-3-1:**

24 The fiscal assessment review and update will include, at minimum, the following:

- 25 ~~a. forecasted summary of revenues and expenditures for a five year~~
- 26 ~~period;~~
- 27 ~~b. projected debt service capacity including,~~
- 28 ~~projected revenue bond debt service as a percentage of Total~~
- 29 ~~debt:~~
- 30 ~~- ratio of total debt to total revenue;~~
- 31 ~~- projection of operating cost considerations.~~
- 32 ~~c. management of debt including,~~
- 33 ~~- a ratio of outstanding capital indebtedness to property tax base~~
- 34 ~~not to exceed 1:100,000.~~

- 35 A. Forecasted summary of revenues and expenditures for a five year period, as
- 36 labeled in the Five Year Schedule of Improvements section of this element.
- 37 B. Projection of the debt service capacity including projected revenue bond debt
- 38 service as a percentage of total debt, ratio of total debt to total revenue, and
- 39 projection of operating cost considerations.

1 C. Management of debt including a ratio of outstanding capital indebtedness to
2 property tax base not to exceed 1:100,000.

3 **Policy 3-2:**

4 ~~The County shall prepare a capital improvement program and capital budget to be~~
5 ~~revised and adopted yearly as part of the County's budgeting process.~~

6 **Policy CIE-3-23:**

7 The County will adopt a Capital Improvement Budget as part of the annual budgeting
8 process. The Capital Improvement Budget will be coordinated with the annual review of
9 the Capital Improvements Element, and will be integrated ~~in to~~ into the County's overall
10 Five Year Capital Improvements Plan.

11 **Policy CIE-3-34:**

12 To the maximum extent possible, the County will utilize "user pays" financing strategies
13 including, but not limited to user charges, special assessments, and contributions in lieu
14 of payment.

15 **Policy CIE-3-45:**

16 The Capital Projects Fund, with revenues from; fine and forfeiture revenue, grant
17 revenue, transportation trust revenue, local option sales tax, fire tax, criminal justice
18 revenue, and solid waste revenue, shall be the primary source of revenue for capital
19 improvements for projects as determined by the Finance Department, the Capital
20 Improvements Review Team, and approved in the annual budgeting process.

21 **Policy 3-6:**

22 ~~The County will ensure the provision of needed capital improvements for previously~~
23 ~~issued development orders and for future development are met.~~

24 **Policy CIE-3-57:**

25 Efforts shall be made to secure grants or private funds whenever available to finance
26 the provision of capital improvements.

27 **OBJECTIVE CIE-4:**

28 ~~Future development will bear a proportionate cost of facility improvements necessitated~~
29 ~~by the development in order to maintain adopted LOS standards.~~

30 The Jefferson County Land Development Code standards shall require the developer to
31 provide necessary construction of, or upgrades to, capital improvements to support the
32 impact of new developments.

33 **Policy CIE-4-1:**

34 ~~The County shall implement a program for mandatory dedications or fees in lieu of as a~~
35 ~~condition of plat approval for the provision of recreation and open space.~~

36 Future development shall bear a proportionate cost of facility improvements (including
37 roads) necessitated by the development in order to maintain adopted LOS standards.

1 **Policy CIE-4-2**

2 The County shall implement a program for the provision of recreation and open space in
3 new residential developments. Developers submitting subdivision plats for approval may
4 be required by the Board of County Commissioners to provide mandatory dedication of
5 lands, or pay fees in lieu of such dedications, as conditions of approval of the
6 subdivision plat.

7 **Policy CIE-4-3:**

8 The County shall investigate the potential for utilizing special assessments as the
9 funding source needed to facilitate implementation of the recommendations of the
10 Comprehensive Stormwater Management Plan once completed.

11 **Policy CIE-4-4:**

12 Jefferson County will not issue development orders or permits for developments unless
13 they meet the following standards:

- 14 A. Necessary facilities and services are in place consistent with the adopted LOS
15 standards of this Comprehensive Plan and the appropriate Sections of Florida
16 Administrative Code.
17 B. Prior to issuance of development orders or permits, conditions are established
18 that prevent a certificate of occupancy from being granted unless necessary
19 facilities which meet LOS standards are in place to service the development.
20 C. Prior to issuance of a development order or permit a binding executed contract
21 for the construction of facilities which provides for the commencement of
22 construction within one year of the issuance of the development order or permit
23 has been agreed upon.
24 D. In regards to Transportation and Recreation facilities, necessary facilities and
25 services are guaranteed in an enforceable development agreement, including but
26 not limited to development agreements pursuant to Chapter 163.3220 or Section
27 380, Florida Statutes, which guarantees that the necessary facilities and services
28 will be in place when the impacts of the development occur.
29

30 **OBJECTIVE 5:**

31 The County will not issue development orders where the project requires public facility
32 improvements that exceed the County's ability to provide these in accordance with the
33 adopted LOS standards (Policy 1-1) and subject to the provisions of the following. As
34 an alternative, however, facilities and services may be provided by the developer,
35 consistent with the following policies:

36 **Policy 5-1:**

37 Prior to the issuance of certificate of occupancy, the County shall verify that all facilities
38 are available to serve development . Development orders for future development shall
39 not be issued unless the following is demonstrated: (1) Compliance with the adopted
40 Level-of-Service standards in the Comprehensive Plan and (2) one or a combination of
41 the following conditions exist: (a) necessary facilities and services are in place at the

1 time that a development order or permit, consistent with Section 9J-5.055(2)(e), Florida
2 Administrative Code is issued; (b) a development order or permit is issued subject to the
3 condition that a certificate of occupancy shall not be issued unless necessary facilities
4 and services are in place; (c) necessary facilities are under construction at the time a
5 development order or permit is issued; (d) for recreation or transportation facilities only,
6 necessary facilities are the subject of a binding executed contract for the construction of
7 the facilities at the time a development order or permit is issued which provides for the
8 commencement of construction within one year of the issuance of the development
9 order or permit and/or (e) necessary facilities and services are guaranteed in an
10 enforceable development agreement, including but not limited to development
11 agreements pursuant to Section 163.3220 or Chapter 380, Florida Statutes, which
12 guarantees that the necessary facilities and services will be in place when the impacts
13 of the development occur.

14 **Policy 5-2:**

15 The County Concurrency Management provisions in the Land Development Code LDRs
16 shall ensure that, at the time a development order or permit is issued, adequate facility
17 capacity is available, consistent with the criteria established in Policy 5.1 and based
18 upon the application of the Jefferson County Level-of-Service Standards to the
19 proposed development. Development orders approved prior to the actual authorization
20 for the commencement of construction or physical activity on the land shall be
21 conditioned to provide that actual authorization of the final development permit which
22 shall authorize the commencement of construction or physical activity on the land shall
23 be contingent upon the availability of public facilities and services necessary to serve
24 the proposed development consistent with the criteria established in Policy 5.1. In all
25 cases, a test for concurrency will occur prior to the approval of an application for a
26 development order or permit which contains a specific plan for development, including
27 densities and intensities of use.

28 **Policy 5.3:**

29 Proposed Comprehensive Plan amendments and requests for new development or
30 redevelopment shall be evaluated to determine whether the proposed action would:
31 conform with future land uses as shown on the Future Land Use Map of the FUTURE
32 LAND USE element, and public facility availability as described in the SANITARY
33 SEWER, SOLID WASTE, DRAINAGE, AND NATURAL GROUNDWATER RECHARGE
34 element.

35 **OBJECTIVE 6:**

36 ~~The County will participate in intergovernmental meetings which address the provision~~
37 ~~of public facilities in order to monitor the progression of services in surrounding counties~~
38 ~~and to facilitate documentable coordination between involved governments.~~

39 **OBJECTIVE CIE-6:**

40 The County will participate in intergovernmental meetings which address the provision
41 of public facilities in order to monitor the progression of services in not only Jefferson

1 County but surrounding counties as well, and to facilitate documentation of coordination
2 between involved governments.

3 **Policy CIE-6-1:**

4 The County will appoint representatives as needed to participate in all
5 intergovernmental activities pertaining to local government public facility issues such as
6 transportation committees responsible for coordinating road construction and/or
7 maintenance.

8 **Policy CIE-6-2:**

9 All departments and the Board of County Commissioners shall work together to address
10 issues concerning the funding of public services.

11 **Policy CIE-6-3:**

12 Service areas for public facilities, as defined in Plan Elements and the FLUE in
13 particular, will be utilized to guide the availability of public facilities for future
14 development. In this regard, the County will coordinate with the City of Monticello to
15 ensure that the City's Urban Service Area and future provisions of public services are
16 coordinated with the County's development patterns.

17 **Policy CIE-6-4:**

18 All proposed Capital Projects will be discussed in writing with any applicable state
19 agencies before being placed in the Capital budget.

20 **Policy 6-1:**

21 ~~The County will appoint representatives as needed to participate in all~~
22 ~~intergovernmental activities pertaining to local government public facility issues such as~~
23 ~~transportation committees responsible for coordinating road construction and/or~~
24 ~~maintenance.~~

25 **Policy 6-2:**

26 ~~The Planning/Building Inspection, Finance, and Public Works Departments, and the~~
27 ~~County Commissioners shall work closely to address issues concerning the funding of~~
28 ~~public services.~~

29 **Policy 6-3:**

30 ~~All proposed Capital Projects will be discussed in writing with any applicable state~~
31 ~~agencies before being placed in the Capital budget.~~

32 **OBJECTIVE 7:**

33 ~~Public expenditure for infrastructure in high hazard coastal areas will be limited to~~
34 ~~improvements for water dependent facilities in order to provide public access to water~~
35 ~~areas.~~

1 **IMPLEMENTATION**

2
3 **FIVE YEAR SCHEDULE OF IMPROVEMENTS**

4
5 The five year schedule of improvements of the Capital Improvements Element displayed
6 in Table-A is to be utilized as the implementation mechanism of Capital Improvement
7 Projects. The five year schedule of improvements is designed to describe the projects
8 description, timing, location, projected expenses, and revenue sources of any capital
9 improvement needs identified throughout the corresponding elements of this
10 Comprehensive Plan. The following five year schedule of improvements documents the
11 financial feasibility of Jefferson County's Comprehensive Plan. The basis of the five
12 year schedule of improvements is Jefferson County's Data and Analysis Report which
13 despite being separate of this Comprehensive Plan acts as the County's foundation for
14 determining financial feasibility for any projects listed below.

15 **TABLE-A**

16
17 **FIVE YEAR SCHEDULE OF IMPROVEMENT**

PROJECT DESCRIPTION	CONSTRUCTION SCHEDULE - YEAR(S)	GENERAL LOCATION	PROJECTED EXPENSE	REVENUE SOURCE	CONSISTENCY WITH OTHER ELEMENTS
	2010-2011				
	2011-2012				
	2012-2013				
	2013-2014				
	2014-2015				

1 **JEFFERSON COUNTY, FLORIDA**

2 **FUTURE PUBLIC FACILITY NEEDS**

3 **DRAFT MAY 2009**

4
5 Jefferson County, Florida, is a small rural County in the northwestern panhandle of the
6 State. Based upon the population counts and future projections, the County has
7 experienced a slow, relatively steady increase in population through the last several
8 decades, and is projected to continue this growth pattern. In the last few years prior to
9 the overall economic downturn the rate of residential building permit activity had been
10 increasing.

11
12 Jefferson County does not currently own or operate any central potable water and
13 sewer systems. There are water systems that are not owned or operated by the County
14 including the Jefferson Community Water System, the City of Monticello Water System,
15 and several smaller private water systems. If any of these systems ever serve the
16 unincorporated areas, the County has adopted LOS Standards for them.

17
18 **Sanitary Sewer:**

19 Jefferson County does not operate any sanitary sewer systems. The City of Monticello
20 has lines that provide limited sanitary sewer service along U.S. Highway 19 from
21 approximately 1-¼ miles south of the U.S. 19/I-10 interchange to the Jefferson County
22 Kennel Club on U.S. 19 North. Individual septic tanks are utilized for residences and
23 most outlying small commercial establishments in the county. There are several private
24 package treatment plants in the county.

25
26 **Central Potable Water System:**

27 Jefferson County does not operate any central water systems. The Jefferson
28 Community Water System is a private system with three well/tank sites (Lloyd, Lamont,
29 and near the Jefferson Correctional Institution) serving the communities of Lloyd,
30 Wacissa, Waukeenah, Lamont and Aucilla communities and their surrounding areas,
31 mostly south of Monticello and U.S. Highway 90. The City of Monticello has potable
32 water lines that provide service along the U.S. Highway 19 corridor from south of the
33 U.S. 19 South/I-10 interchange to the Jefferson County Kennel Club on U.S. 19 North
34 and to some surrounding areas adjacent to, but outside, the city limits.

35
36 **Solid Waste Collection and Disposal:**

37 On June 1, 1991, Jefferson County entered into an interlocal agreement with Dixie,
38 Madison, and Taylor Counties to form the Aucilla Area Solid Waste Administration
39 (AASWA) and constructed a regional landfill facility located in Greeneville. The facility
40 has been constructed and improved to serve the four counties at adopted LOS for solid
41 waste services until 2075, thereby insuring capacity at the adopted LOS of 4.5 pounds
42 per capita per day for Jefferson County throughout the current planning period.

1 Therefore, no solid waste system capital improvements will be needed for the planning
2 period to ensure the adopted LOS standards.

3
4 **Traffic Circulation:**

5 The Apalachee Regional Planning Council provides Jefferson County with an annual
6 report on LOS levels on all State Roads within the county. These annual reports include
7 AADT reports for the past 10 years and include projections at five years and ten years
8 in the future as well as PH/PD analysis of the past three years. Most of the state
9 roadways within the County are broken into segments allowing analysis of growth area
10 patterns. Based of the latest available report (2007), all state roads are currently
11 operating at LOS A or B with the exception of the small piece of US 90 West at the
12 northwestern corner of the county west of SR 59 indicating LOS C and remaining at
13 LOS C through projections to 2017. The study indicates an approximate 5% decrease
14 in traffic counts from the Leon County line to the City of Monticello, indicating that
15 difference in the number of vehicles west of SR 59 is caused by vehicles utilizing SR 59
16 between US 90 and I-10 and not continuing east on US 90. The projections for all
17 roadways indicate continued operation at current LOS with the exception of the SR 59
18 segment between US 90 and I-10 increasing to approximately 50% of the level C range
19 by 2017 and a projection of an increase to approximately 70% of the range of LOS C for
20 that segment of US 90 from Leon County to the City of Monticello. The Adopted LOS is
21 currently B for both segments of Interstate 10 (east and west of US 19) and LOS C for
22 all arterial and collector roadways. Projections indicate increased traffic on I-10 west of
23 US 90 will reach LOS C in 2012. Therefore, no traffic system capital improvements are
24 needed to maintain the adopted LOS standards for the planning period.

25
26 **Stormwater Facilities:**

27 There are no identified drainage facilities improvements identified which are required to
28 maintain the adopted LOS standard. Maintenance of the existing ditches and swales is
29 adequate to ensure drainage for existing development and all future development and
30 redevelopment must be consistent with the adopted LOS standards.

31
32 **Recreation and Open Space:**

33 The County currently has more than 200 acres of parks and over 10,000 acres of open
34 space recreational lands. The County owns and maintains an approximate 30 acre park
35 which provides facility-based recreation for the entire County, plus multiple parks that
36 are private, or church owned, and/or part of school system facilities that are open to the
37 public. The National Forest Wildlife Refuge contains more than 8,000 acres with
38 hundreds of other acreages open to the public for open space recreation. The adopted
39 LOS standard is 5 acres per 1000 population for facility based parks and 20 acres per
40 1000 population for natural resource based recreation. The current population is only
41 approximately 14,000 and is projected in 2025 to be only 15,800. Therefore, there are
42 more than enough recreational lands for the planning period and no recreational facility
43 capital improvements are needed for the planning period.

1 **MONITORING AND EVALUATION**

2
3 **This Monitoring and Evaluation process**
4 **defines the annual review of the Capital**
5 **Facilities Elements and the 5- year Capital**
6 **Improvements Schedule.**
7

8 The annual review and update of the Capital Improvements Element, as required by law, is the
9 opportune time to readjust and make corrections in the County revenues and expenditures.
10 This is extremely necessary because of the changes that can take place in the economy, the
11 market place, and with regard to government fiscal decisions.
12

13 The County Commission should carry out the annual review of the Capital Improvements
14 Element in coordination with the review and preparation of the annual budget.
15

16 The following factors will be addressed and evaluated, as a minimum, in the County's annual
17 review of the Capital Facilities Element:
18

19 Corrections, updates and modifications relative to costs; revenue sources, acceptance of
20 facilities pursuant to dedications which are consistent with the Capital Improvements
21 Elements; or the date of construction of any facility enumerated to the CIE.
22

23 The consistency of the Capital Improvement Element (CIE) with the other elements of
24 the Comprehensive Plan in support of the Future Land Use Element.
25

26 The priority assignment of any existing public facility deficiencies.
27

28 The County's progress in meeting any needs determined to be existing deficiencies.
29

30 The County's criteria for evaluating capital improvement projects, so as to insure that
31 projects are being ranked in the appropriate level of priority.
32

33 The efforts for exploring and/or implementing new revenue/funding sources.
34

35 The efforts of State agencies to fund needed improvements so as not to lower the LOS
36 Standards and not to unduly delay the approval of development requiring improved
37 public facilities or services.
38

39 The use of unexpended funds/carryover funds for use in providing needed Capital
40 Improvements.
41

42 Capital Improvements needs for the next 5-year period, for inclusion in the 5-year
43 Schedule of Capital Improvements

Concurrency Management System

This process defines the ongoing review of all development orders to ensure Concurrency and to support Capital Facilities Elements and the 5- year Capital Improvements Schedule.

Jefferson County is a rural county with no public water or sanitary sewer systems serving the majority of the unincorporated area. A private community water system serves a fairly large portion of the south/central unincorporated area. The City of Monticello water and sewer systems serve county properties along the US 19 corridor from just south of Interstate 10 to approximately 3 miles north of the city limits. The County has adopted LOS standards for water and sewer systems should they become available in unincorporated areas.

The Concurrency Management System currently does not track water or sewer capacities since there are no County-operated facilities and connection to the private community water system is not mandatory for most areas of the county. The Jefferson County Comprehensive Plan provides for on-site septic systems and private wells, both of which must be permitted by the appropriate state and/or regional agencies, before final development orders are issued. The County also requires the design standard LOS requirements for stormwater drainage to be in place before a final development order is issued.

Therefore, the only development impacts that the County Concurrency Management System tracks are traffic and recreation and open space. The following is a summary of how the Jefferson County Concurrency Management System tracks impacts from new development.

When any new development application is submitted to the County, the County requires proof of permitting for the on-site septic system(s) and private wells, and requires a certified civil engineer to design the stormwater system and certify that the development will meet or exceed the adopted LOS standards. For traffic analysis the County uses the Institute of Transportation Engineers Trip Generation, trip generation rates. For Recreation and Open Space impacts the County employs the Comprehensive Plan LOS of 5 acres per 1000 new residents for facilities-based and 20 acres per 1,000 for natural-resource open space recreation lands either dedicated to the public or private within the development creating the impact.

When the County adopts School Concurrency, the Concurrency Management System will be amended and the impacts of development will be tracked regarding this LOS standard as well.

The following calculations show how the County tracks the impacts for a submitted residential subdivision, utilizing a new 50 lot subdivision as an example.

1
2 **Traffic Impact Analysis:**
3

4 Using the Institute of Transportation Engineers Trip Generation, the development would
5 generate approximately 10 trips per day per new unit. Therefore:
6

7 50 new residential single family units x 10 trips per day = 500 new traffic trips.
8

9 The traffic trips would split directionally and be allocated to any and all of the different roadway
10 segments that could be potentially impacted
11

12 The total number of new trips, based upon the directional split was added to the existing most
13 recent traffic counts provided by FDOT or to the current total traffic count for each segment, to get
14 the new traffic volume.
15

16 Then, the new volume would be subtracted from the existing Roadway segment adopted LOS
17 maximum trip capacity to determine the remaining capacity. If there had been any previously
18 permitted developments, which required reserved capacity, then that reserved capacity would
19 have been subtracted from the maximum capacity as well.
20

21 If a development concurrency analysis reveals that the proposed development would
22 cause any roadway segment to drop below the adopted LOS, the development order
23 would be denied, unless the developer provided for the needed capacity.
24

25 **Recreation and Open Space Impact Analysis:**
26

27 Using the BEBR average person per household (2.53 persons/HH) for Jefferson County
28 and applying the adopted Recreation and Open Space LOS of 5Ac/1000 population, the
29 new 50 lot subdivision would create a new recreational demand of:
30

31 50 new units x 2.53 persons/HH = 126.5, or 127 new residents
32

33 127 new residents x the LOS (5 ac/1000 pop.) = 0.635 acres of new demand
34 (note 5ac/1000 = 0.005 ac./resident, so 127 residents x .005ac./resident = 0.635 acres)
35

36 If the current 2008 population is assumed to be exactly 14,000 x LOS (5 ac./1000 pop) = 70 acres
37 of current demand.
38 (14,000 x 0.005 = 70.0)
39

40 The existing recreational land total of 200 acres – the current demand (70 acres) plus the new
41 development demand (0.635 acre) = 129.365 acres of remaining capacity for future recreation
42 demand (200 - 70.635 = 129.365).
43

44 Based upon this example there are no concurrency and/or capacity concerns related to
45 this development.
46

47 This simple Concurrency Management System can be easily maintained used a
48 database spreadsheet and it can be continuously updated and can produce specific
49 periodic reports for each facility.

1 **APPENDIX A: DEFINITIONS/ACRONYMS**

- 2
- 3 • 100-Year Flood Zone or Area: Those areas that have a land elevation less
- 4 than the Official 100-Year Flood Elevations.
- 5
- 6 • Abandoned Structure(s): Buildings and/or Property that have no apparent signs
- 7 of current residence due to its unused or derelict condition.
- 8
- 9 • Abut: To physically touch or border upon; or to share a common property line.
- 10
- 11 • AICP: American Institute of Certified Planners
- 12
- 13 • Amendment: Any action of a local government which has the effect of amending,
- 14 adding to, deleting from or changing an adopted comprehensive plan element or
- 15 map or map series.
- 16
- 17 • Availability: At a minimum, the facilities and services will be provided in
- 18 accordance with the standards set forth in Rule 9J-5.0055(2), F.A.C.
- 19
- 20 • BEBR: Bureau of Economic and Business Research - Founded in 1929, The
- 21 Bureau of Economic and Business Research (BEBR) is an applied research
- 22 center in the Warrington College of Business Administration at the University of
- 23 Florida. BEBR's mission is to collect, analyze and generate economic and
- 24 demographic data on Florida and its local areas; conduct economic and
- 25 demographic research that will inform public policy and business decision
- 26 making; and to distribute data and research findings throughout the state and the
- 27 nation.
- 28
- 29 • Buffer: A strip of land, including any specified type and amount of planting
- 30 which may be required to protect one type of land use activity from another, or
- 31 minimize or eliminate conflicts between them; or protect natural or historic
- 32 resources.
- 33
- 34 • Building Placement: A measure, such as a setback, intended to control the
- 35 location of structures within a development site.
- 36
- 37 • Canopy Road: A road where the branches of the trees from both sides of
- 38 the road come together above the driving surface for at least 300 continuous
- 39 lineal feet in one or more locations. A public right-of-way which, because of its
- 40 natural, aesthetic, scenic, recreational or historic association and importance, is
- 41 protected by the Land Development Code.
- 42
- 43 • CIE: Capital Improvements Element
- 44

- 1 • CIP: Capital Improvements Program
- 2
- 3 • Cluster Development: A residential subdivision designed to decrease the
- 4 impacts of development while maintaining the allowed density. The homes are
- 5 grouped together on smaller lots while a substantial portion of the overall
- 6 development site remains in a natural condition and is placed in common
- 7 ownership of the homeowners. The overall design should reduce both the
- 8 amount of required infrastructure and the area of disturbance of natural features
- 9 normally caused by development.
- 10
- 11 • Commercially Developed Parcel: A parcel of property on which there is at least
- 12 one walled and roofed structure used, or designed to be used, for other than
- 13 residential or agricultural purposes.
- 14
- 15 • Compatibility: A condition in which land uses or conditions can coexist in
- 16 relative proximity to each other in a stable fashion over time such that no use or
- 17 condition is unduly negatively impacted directly or indirectly by another use or
- 18 condition.
- 19
- 20 • Concurrency: The necessary public facilities and services to maintain the
- 21 adopted level of service standards are available when the impacts of
- 22 development occur.
- 23
- 24 • Concurrency Management System: The procedures and/or process that
- 25 Jefferson County uses to assure that development orders and permits are not
- 26 issued unless the necessary facilities and services are available concurrent with
- 27 the impacts of development.
- 28
- 29 • DCA: Florida Department of Community Affairs
- 30
- 31 • DEP: Florida Department of Environmental Protection
- 32
- 33 • Density, Gross: A measure of the concentration of development applied to
- 34 residential land uses and expressed in terms of dwelling units per gross acre.
- 35 The total number of dwelling units divided by the total site area, including public
- 36 right-of-way.
- 37
- 38 • Development or Development Activity: Includes all actions and activities as
- 39 described in the Jefferson County Land Development Code.
- 40
- 41 • Developer: Any person, corporation, or other legal entity, including a
- 42 governmental agency, undertaking any development activity as defined in
- 43 Chapter 380.04 Florida Statutes and/or the Jefferson County Land Development
- 44 Code, either as the owner or as the agent of an owner of property.
- 45

- 1 • DRI (Development of Regional Impact): Any development which,
2 because of its character, magnitude, or location, would have a substantial effect
3 upon the health, safety, or welfare of citizens of more than one county as defined
4 in Chapter 380.06 Florida Statutes.
5
- 6 • Dwelling Unit or Unit: A single housing unit providing complete, independent
7 living facilities for one housekeeping unit, including permanent provisions for
8 living, sleeping, eating, cooking and sanitation.
9
- 10 • Environmentally sensitive lands: Areas of land or water which are determined
11 necessary by the local government, based on locally determined criteria, to
12 conserve or protect natural habitats and ecological systems (Rule 9-J-5 FAC).
13
- 14 • FAC: Florida Administrative Code
- 15
- 16 • FDEP: Florida Department of Environmental Protection
- 17
- 18 • FDOT: Florida Department of Transportation
- 19
- 20 • FHBA: Florida Homebuilders Association
- 21
- 22 • FLUE: Future Land Use Element
- 23
- 24 • FLUM: Future Land Use Map
- 25
- 26 • F.S. (FS): Florida Statutes
- 27
- 28 • Fill: Any material deposited for the purpose of raising the level of the natural
29 land surface.
30
- 31 • Floor Area Ratio (FAR): A measure of the intensity of development on a site
32 calculated by adding together all floor areas of all floors and dividing this total by
33 the gross site area.
34
- 35 • Floor Area, Gross: The sum of the gross horizontal areas of the several floors of
36 a building measured from the exterior face of the walls, or from the centerline of a
37 wall separating two (2) buildings, including outdoor areas dedicated to primary
38 use but excluding; exterior stairwells, balconies, uncovered porches and patios,
39 interior parking spaces, loading space for motor vehicles, or any space where the
40 floor-to-ceiling height is less than six (6) feet.
41
- 42 • Gpd: gallons per day
- 43
- 44 • Hazardous Waste: A material identified by the Department of Environmental
45 Regulations as a hazardous waste. These may include but are not limited to a

1 substance defined by the Environmental Protection Agency based on the 1976
2 Resource Recovery and Reclamation Act, as amended, as:

- 3 1. being ignitable, corrosive, toxic, or reactive;
- 4 2. fatal to humans in low doses or dangerous to animals based on studies in
5 the absence of human data;
- 6 3. listed in Appendix 8 of the Resource Recovery and Reclamation Act as
7 being toxic and potentially hazardous to the environment.

- 8
- 9 • Impervious Surface: A surface that has been compacted or covered with a
10 layer of material so that it is highly resistant to infiltration by water. It includes, but
11 is not limited to, semi-impervious surfaces such as compacted clay, as well as
12 most conventionally surfaced streets, roofs, sidewalks, parking lots and other
13 similar structures.
- 14
- 15 • Impervious Surface Ratio: A proportion of the impervious surface (in square feet)
16 of the total development site to the total development site (in square feet)
17 expressed as a percentage, where an impervious surface is one which has been
18 compacted or covered with a layer of material so that it is highly resistant to
19 infiltration by water. Impervious surfaces include compacted clay, surfaced
20 streets, roofs, sidewalks, parking lots and other similar structures.
- 21
- 22 • Improvement: Any man-made, immovable item, which becomes part of, is
23 placed upon, or is affixed to real estate.
- 24
- 25 • Intensity: A measure of the concentration of development applied generally
26 to non-residential uses and expressed as an impervious surface area and/or a
27 ratio of allowable land uses within mixed use areas.
- 28
- 29 • LDC: The Jefferson County Land Development Code
- 30
- 31 • LOS: Level of Service
- 32
- 33 • NFWFMD: Northwest Florida Water Management District
- 34
- 35 • Official 100-Year Flood Elevation: The most recent and reliable flood
36 elevations established by the Federal Emergency Management Agency (FEMA)
37 or, determination of 100-year flood elevations certified by a Florida Registered
38 Engineer, based on field studies, are acceptable.
- 39
- 40 • Open Space: That portion of a total development site which shall be open,
41 unoccupied and unobstructed by any structure. Open space shall not be
42 deemed to include driveways, parking lots, or other surfaces designed or
43 intended for vehicular travel
- 44

- 1 • **Overlay District:** A district legislatively established by the Board of County
2 Commissioners as an overlay regulation to provide for particular uses or types of
3 uses, or to provide development regulations for particular uses or types of uses,
4 or to provide development regulations for uses in particular areas, so as to
5 accommodate development of those types of uses and areas while still providing
6 for the protection of public health, welfare, and safety concerns which, because
7 of the nature of the use or area, cannot reasonably be addressed by generalized
8 development criteria or by general inclusion in designated land use districts. The
9 Board of County Commissioners retains the legislative discretion to establish,
10 extend, restrict, or otherwise modify the placement of such overlay district
11 boundaries so as to weigh and balance all apparent public health, welfare, and
12 safety concerns and so as to adequately preserve and protect such concerns.
13 Overlay districts may be applied to any existing Land Use Districts, but inclusion
14 of land in an overlay district does not change the underlying Land Use District for
15 such land other than the additional overlay requirements.
16
- 17 • **Owner:** A person who, or entity which, alone, jointly or severally with others,
18 or in a representative capacity (including without limitation, an authorized agent,
19 attorney, executor, personal representative or trustee) has legal or equitable title
20 to any property in question, or a tenant, if the tenancy is chargeable under his
21 lease for the maintenance of the property.
22
- 23 • **Parcel:** A unit of land within legally established property lines. If, however,
24 the property lines are such as to defeat the purposes of this Code or lead to
25 absurd results, a "parcel" may be as designated for a particular site by the
26 Planning Official
27
- 28 • **Planning Official:** the official designated by the local governing body of
29 Jefferson County for the administration and enforcement of the Jefferson County
30 Land Development Code.
31
- 32 • **Potable Water:** Water that is intended for drinking, culinary or domestic
33 purposes, subject to compliance with County, State or Federal drinking water
34 standards.
35
- 36 • **Public Facilities and Services:** Those items covered by the Jefferson County
37 Comprehensive Plan, required by Section 163.3177, F.S., and for which level of
38 service standards must be adopted under 9J-5, F.A.C. These include: roads;
39 sanitary sewer; solid waste; drainage; potable water; parks and recreation, and
40 schools.
41
- 42 • **RPC:** Regional Planning Council (ARPC) Apalachee Regional Planning Council
43
- 44 • **S.F./sf/sq.ft/sqft:** square feet
45

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- SRWMD: Suwanee River Water Management District
 - Subdivision: The platting or division of real property into two or more lots, parcels, tracts, tiers, blocks, sites, units, or any other division of land, and includes establishment of new streets and alleys, additions, and resubdivisions and, when appropriate to the context, relates to the process of subdividing or to the lands or area subdivided.
 - Street: A public or private right of way for vehicular traffic, including highways, thoroughfares, lanes, roads, ways, and boulevards.
 - Uninhabitable Structure(s): Property that cannot meet federal, state or local housing standards for building and/or health codes due to its wrecked, partially dismantled, and/or unsafe conditions and is deemed to be a public nuisance by proper authorities.
 - Unit: That part of a multiple occupancy complex housing one occupant.
 - Traditional Communities: Those communities, as of July 19, 1990, identified in the Plan as Traditional Communities. The boundaries of the communities are defined by the map of Traditional Communities in the Plan. Other historical communities established before July 19, 1990, and not included on the current list, may be added as deemed appropriate.

1 **APPENDIX B - Proposed Changes Jefferson County Future Land Use**
2 **Map (FLUM)**

3
4 **Map Amendment 2011-01 - ASHVILLE**

5 **Map Amendment 2011-02 - U.S. 19 NORTH**

6 **Map Amendment 2011-03 - LAKE MICCOSUKEE**

7 **Map Amendment 2011-04 - LLOYD**

8 **Map Amendment 2011-05 - WACISSA**

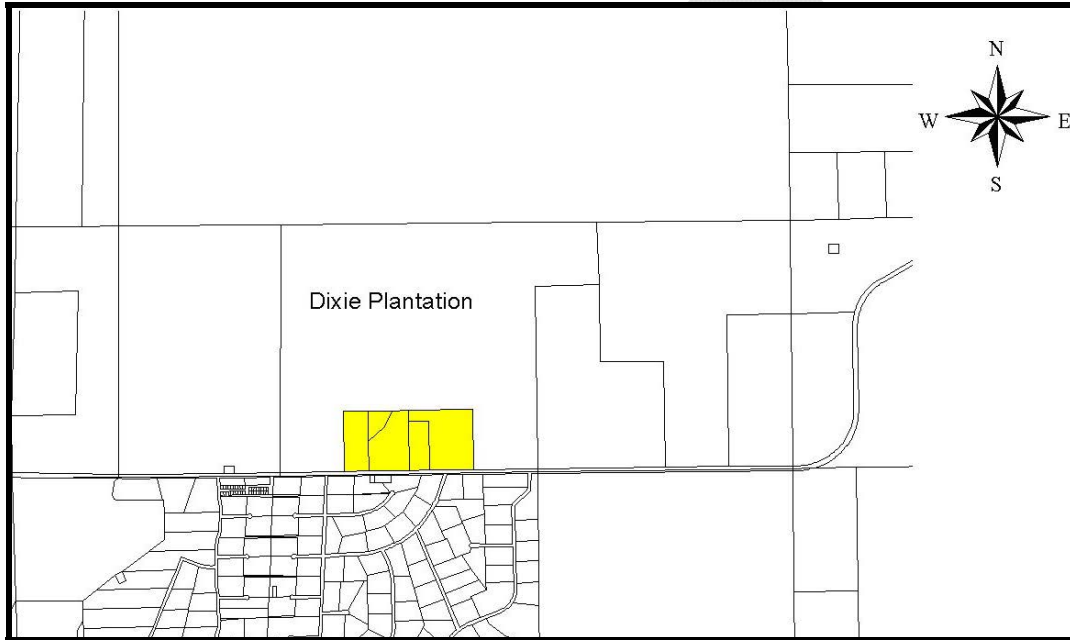
9 **Map Amendment 2011-06 - FWCC LANDS SOUTH OF WACISSA**

DRAFT

1 **Map Amendment 2011-01**

2
3 **ASHVILLE**

4
5 These parcels on the north side of the Ashville Highway probably should not have been included
6 with the surrounding properties which are all parts of Dixie Plantation when they were originally
7 placed in the AG20 Land Use Category. These changes are intended to reflect the existing as
8 well as the proposed future uses.
9



10
11
12 **79.1 Acres – Change from AG20 to AG5**

13 Tax Parcel Nos.:

- 14 02-2N-6E-0000-0020-0000 BARFIELD GENE & ARMINDA
- 15 02-2N-6E-0000-0011-0000 BARFIELD GENE & ARMINDA
- 16 02-2N-6E-0000-0013-0000 COUNTS WILLIAM G JR & PATRICIA R
- 17 02-2N-6E-0000-0014-0000 MADDEN JAMES R & CATHOLINE W
- 18 02-2N-6E-0000-0010-0000 MADDEN JAMES R & CATHOLINE W
- 19 02-2N-6E-0000-0012-0000 WILLIAMS RONALD D & YVONNE D

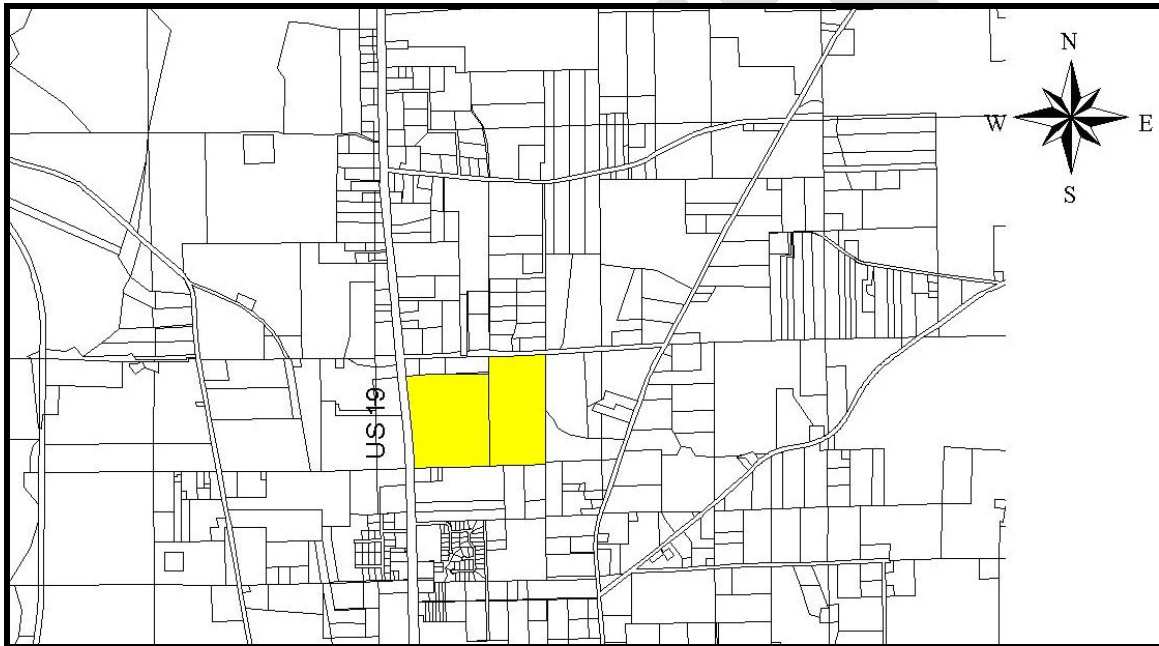
20
21 Surrounding properties current Land Use Categories:

- 22 North: AG20 (Dixie Plantation)
- 23 East: AG20 (Dixie Plantation)
- 24 South: (south of CR149 Ashville Hwy.) AG5 (Subdivisions: Aucilla Shores, Jefferson
- 25 Landing, etc.), R1 (two lots), small area of MUBR
- 26 West: AG20 (Dixie Plantation)
- 27

Map Amendment 2011-02

U.S. 19 NORTH

These parcels were included in larger areas that were considered for change to MUBR in order to encourage growth in areas where public utilities are currently available; however, the majority of owners of properties proposed for change were opposed to increase the potential of development activities allowed under the proposed mixed use category. These two proposed changes were recommended by the Planning Commission for approval based upon the owners' requests to be changed to MUBR and the lack of opposition to either parcel being changed.



North of Monticello: 170.63 acres - Change from AG 5 to MUBR

Tax Parcel # 07-2N-5E-0000-0200-0000 ROWELL RANDALL H & LAURA L

Tax Parcel # 07-2N-5E-0000-0201-0000 ROWELL RANDALL H & LAURA L

Surrounding properties current Land Use Categories:

North: AG5

East: AG5

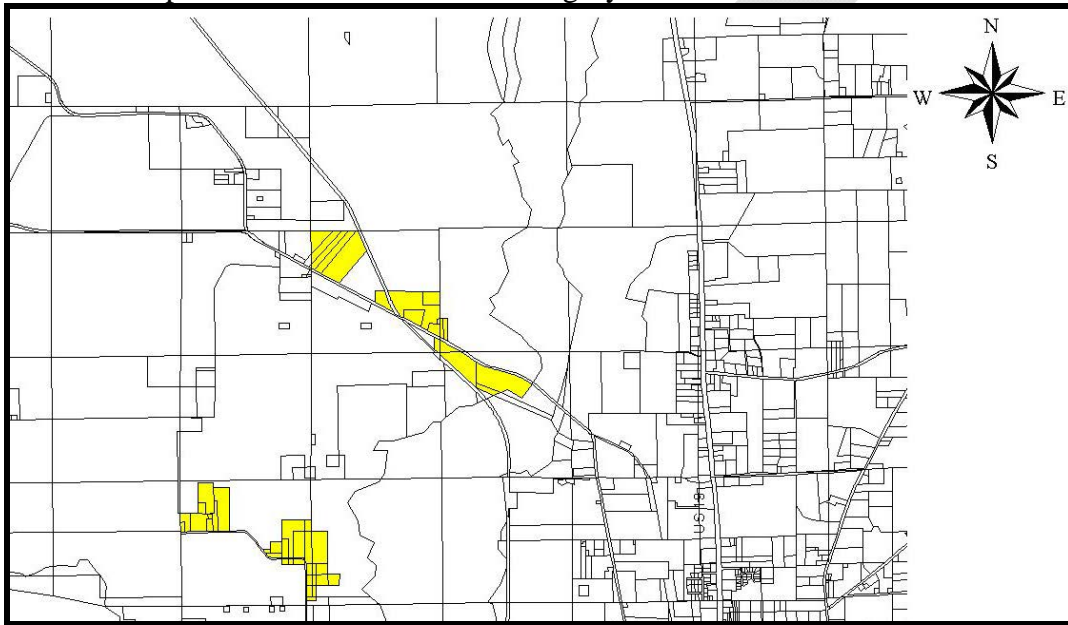
South: MUBR (west 850± feet) & AG5

West: (west of US19) MUBR (JCKC)

Map Amendment 2011-03

LAKE MICCOSUKEE

The parcels in these areas are generally smaller parcels not part of the surrounding plantation properties that were classified as AG20 in the initial 1990 FLUM. As presently categorized, most are non-conforming lots due to size. Changing these parcels to AG5 will bring most of the properties into compliance with their land use category.



Lake Road: 242.5 acres - Change from AG20 to AG 5

Tax Parcel Nos.:

- 34-3N-4E-0000-0020-0000 EDWARDS LIZZIE LEE
- 34-3N-4E-0000-0031-0000 JOHNSON JACK & DORETHA
- 34-3N-4E-0000-0030-0000 JOHNSON WINCHESTER
- 34-3N-4E-0000-0032-0000 JOHNSON ROBERT
- 34-3N-4E-0000-0040-0000 MCGRADY GARY & LYNN
- 34-3N-4E-0000-0090-0000 DAVIS JANE K
- 34-3N-4E-0000-0091-0000 KING ROY IRVING
- 34-3N-4E-0000-0080-0000 COBB BENJAMIN & ELIZABETH ET AL
- 34-3N-4E-0000-0092-0000 COBB BENJAMIN
- 35-3N-4E-0000-0021-0000 COBB BENJAMIN & ELIZABETH ETAL
- 35-3N-4E-0000-0020-0000 MURRY ANNIE BELL, JOE L ET AL
- 34-3N-4E-0000-0070-0000 BULLOCK WALLACE O & DIANA
- 35-3N-4E-0000-0030-0000 BULLOCK WALLACE & DIANA
- 02-2N-4E-0000-0030-0000 BULLOCK BETTY J
- 02-2N-4E-0000-0051-0000 BULLOCK BETTY J (Note: That portion in AG20 only. The portion in Conservation is to remain in conservation)

1 Surrounding properties current Land Use Categories:
2 North: AG20 - East: AG20 - South: AG20 - West: AG20

3
4

5 **Mays Pond Out-Parcels (W Lake Road): 181.3 acres - Change from AG 20 to AG 5**

6
7 Tax Parcel Nos.:

- 8 09-2N-4E-0000-0041-0000 BRINSON LEWIS AS GUARDIAN FOR FRANKIE LEE BRINSON
- 9 09-2N-4E-0000-0040-0000 BRINSON WILLIAM ET AL
- 10 09-2N-4E-0000-0051-0000 TR OF JUNIUS HILL MISSIONARY BAPTIST CHURCH
- 11 09-2N-4E-0000-0052-0000 CONWAY LEILA MAE ET AL
- 12 09-2N-4E-0000-0053-0000 BRINSON LEWIS
- 13 09-2N-4E-0000-0023-0000 ROBERTS JOHN P JR & ROBIN A
- 14 09-2N-4E-0000-0020-0000 ROBERTS JOHN P JR & ROBIN A
- 15 09-2N-4E-0000-0021-0000 THE LYNCH FAMILT TRUST c/o GEOFFREY B LYNCH JR
- 16 09-2N-4E-0000-0024-0000 LYNCH ALISA & SIBYL JTWROS
- 17 09-2N-4E-0000-0140-0000 DREW JOE HENRY ET AL
- 18 09-2N-4E-0000-0130-0000 ORVIS SERVICES INC
- 19 09-2N-4E-0000-0123-0000 BYRD FLOSSIE M TR
- 20 09-2N-4E-0000-0121-0000 BYRD JOHN TR (JOHN BYRD FAMILY CEMETERY)
- 21 09-2N-4E-0000-0122-0000 JOHNSON DONALD C
- 22 09-2N-4E-0000-0110-0000 MITCHELL DESSIE HRS
- 23 09-2N-4E-0000-0123-0000 BYRD FLOSSIE M TR
- 24 09-2N-4E-0000-0120-0000 BYRD SMYTHE L & BYRD M RUBIA (LIFE ESTATE)
- 25 09-2N-4E-0000-0150-0000 ANDERSON ISHAM L ET AL
- 26 09-2N-4E-0000-0011-0000 PERKINS MARY B
- 27 10-2N-4E-0000-0020-0000 MITCHELL DESSIE HRS
- 28 09-2N-4E-0000-0100-0000 BRINSON MACK EST
- 29 09-2N-4E-0000-0090-0000 ISOM JAMES
- 30 09-2N-4E-0000-0080-0000 WADDELL GLORIA
- 31 10-2N-4E-0000-0070-0000 HENRY RUFUS, MATTIE & GLORIA H BYRD
- 32 10-2N-4E-0000-0060-0000 WADDELL GLORIA
- 33 10-2N-4E-0000-0040-0000 ISOM JAMES
- 34 10-2N-4E-0000-0050-0000 ISOM BURL J

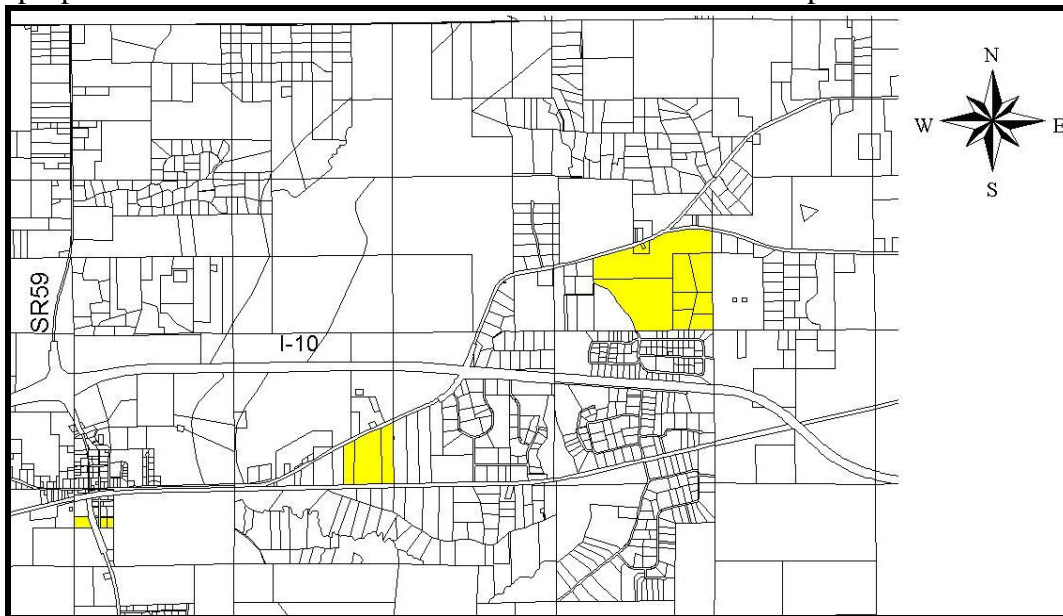
35

36 Surrounding properties current Land Use Categories:
37 North: AG20 (Mays Pond Plantation)
38 East: AG20 (Mays Pond Plantation)
39 South: AG20 (Mays Pond Plantation)
40 West: AG20 (Mays Pond Plantation)

Map Amendment 2011-04

LLOYD

These areas are proposed for change to land use categories more appropriate to their existing use and the proposed future use. Each of the three areas will be further explained below.



North of I-10: 249.5 acres East of Taylor Road - Change from R1 to AG 5

Current R1 Land Use Category consists of properties with little potential of being developed to the density permitted by the present land use category. Many of the properties are over 10 acres and purchased with deed restrictions limiting any further subdivision to 1 unit per 5 acres. One parcel containing 0.5 acre will remain a legal non-conforming lot of record (home built in 1945).

Tax Parcel Nos.:

- 07-1N-4E-0000-005A-0000 LARSEN ROBERT & MIRIETTE D
- 07-1N-4E-0000-0058-0000 LAUGHLIN TODD & COLLEEN E
- 07-1N-4E-0000-0052-0000 SINGLETON THOMAS L & BRIDGETT
- 07-1N-4E-0000-0062-0000 SINGLETON THOMAS L & BRIDGETT
- 07-1N-4E-0000-0051-0000 ROBERTS DAVID L
- 07-1N-4E-0000-005B-0000 SELLARS PRESTON H
- 07-1N-4E-0000-005C-0000 GRAY CHARLES & DELORES
- 07-1N-4E-0000-0060-0000 FRAZIER ELIJAH (4 acres, currently vacant, becomes legal non-conforming lot of record)
- 07-1N-4E-0000-0061-0000 ROBERTS NELLIE MAE (0.5 acre, legal non-conforming lot of record)
- 07-1N-4E-0000-005J-0000 DARDEN ERIC & VIRGINIA
- 07-1N-4E-0000-005F-0000 KNOPF ALLEGRA & JAMES KODILLA
- 07-1N-4E-0000-005E-0000 ROHRBACHER ROBERT P
- 07-1N-4E-0000-005G-0000 COX JOSEPH B & PATTY H
- 07-1N-4E-0000-0056-0000 WAINRIGHT CYNTHIA
- 07-1N-4E-0000-0057-0000 WAINRIGHT CYNTHIA

1 07-1N-4E-0000-0054-0000 WAINRIGHT CYNTHIA WILLIAMS
2 07-1N-4E-0000-0059-0000 BURNS MARY E & GREGORY P
3 07-1N-4E-0000-005H-0000 PFOST RUSSELL L
4 07-1N-4E-0000-0074-0000 HODGE RUFUS & SUE E
5 07-1N-4E-0000-0073-0000 HODGE RUFUS & SUE
6 07-1N-4E-0000-0075-0000 HODGE RUFUS & SUE
7 07-1N-4E-0000-0072-0000 HODGE RUFUS & SUE
8 07-1N-4E-0000-0076-0000 HODGE RUFUS & SUE
9 07-1N-4E-0000-0071-0000 HODGE RUFUS & SUE

10
11 Surrounding properties current Land Use Categories:

12 North: AG5

13 East: AG5

14 South: R1

15 West: R1

16

17 **North of Railroad: 67.3 acres - Change from AG 5 to R1**

18

19 This proposal involves 6 properties currently AG5 south side Old Lloyd Road. Properties to the
20 east are R1 and to the west are two MUBR properties, including the old Gulf States Chemical
21 site. These parcels probably should have been a part of the original R1 east when it was created.

22

23 Tax Parcel Nos.:

24 14-1N-3E-0000-0024-0000 PETERS DONALD & EDNA

25 14-1N-3E-0000-0027-0000 CAPLE CINDY

26 14-1N-3E-0000-0025-0000 SNEDDON GLENN E & BEVERLY D

27 14-1N-3E-0000-0026-0000 PETERS SUZANNE & PAUL ASCHEBROCK – JTWROS

28 14-1N-3E-0000-0020-0000 HILL RUSSELL S & ELIZABETH

29 14-1N-3E-0000-0023-0000 BRANTLEY KENNETH O & PAMELA J

30

31 Surrounding properties current Land Use Categories:

32 North:AG5 - East: R1 - South: AG5 - West: MUBR

33

34 **South of Railroad: 8.5 acres - Change from AG 20 to MUSR**

35

36 These are properties that are actually lots in the old Village of Lloyd recorded in OR Book 66,
37 Page 686 that should have been mapped as part of the MUSR.

38

39 Tax Parcel Nos.:

40 22-1N-3E-0010-0000-0410 MIDDLEBROOKS HARRY M JR

41 22-1N-3E-0010-0000-0610 BURKE SUSAN K

42 22-1N-3E-0010-0000-0620 BOND WILLIAM H ET AL

43

44 Surrounding properties current Land Use Categories:

45 North: MUSR

46 East: AG20

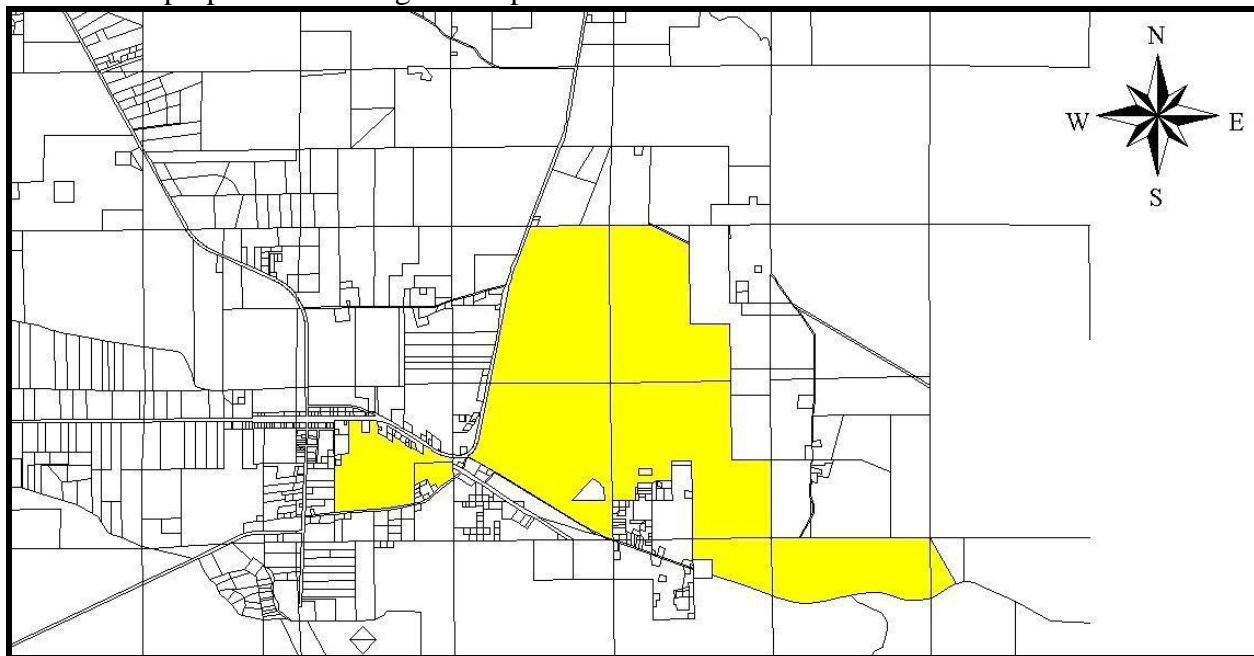
- 1 South: AG20
- 2 West: MUSR

DRAFT

Map Amendment 2011-05

WACISSA

These areas proposed for change are explained below.



Area East of SR59 & South of Waukeelah Highway: 177.29 acres - Change from AG 20 to R1

An owner inquired whether his property could be considered for a land use change from AG20 to AG5. During the evaluation of FLUM category locations, it was determined that his and other AG20 properties in the immediate Wacissa area would be more appropriate to be either residential or mixed-use since they were surrounded by properties of much higher density.

Tax Parcel Nos.:

36-1S-3E-0000-0412-0000 TR OF THE WACISSA UNITED METHODIST CHURCH (1.0 ac)

36-1S-3E-0000-0153-0000 WILLIAMS FRED M JR (145.33 ac)

36-1S-3E-0000-0241-0000 NADEAU VAUGHN & NANCE (30.87 ac)

Surrounding properties current Land Use Categories:

North: MUSR - East: R1 - South: R1, AG20 - West: R2

Area East of Waukeelah Highway: 1971.5 acres - Change from AG 20 to AG 5

The Walker family requested the Planning Commission to change the properties they purchased from St. Joe Paper Co. in 2001 to be changed to the same land use category as the rest of the properties in their family ownership, which includes all of the AG5 properties west of Avalon Plantation except for one 25-acre parcel in section 19, T1S, R4E with frontage on SR59.

Tax Parcel Nos.:

30-1S-4E-0000-0010-0000 WALKER TB JR & JOHN FLOYD

29-1S-4E-0000-0020-0000 EMILY CHANCY WALKER TRUSTEE

31-1S-4E-0000-0011-0000 WALKER TB JR & JOHN FLOYD

32-1S-4E-0000-0020-0000 WALKER TB JR & JOHN FLOYD

05-2S-4E-0000-0011-0000 WALKER TB JR & JOHN FLOYD

04-2S-4E-0000-0011-0000 WALKER TB JR & JOHN FLOYD

Surrounding properties current Land Use Categories:

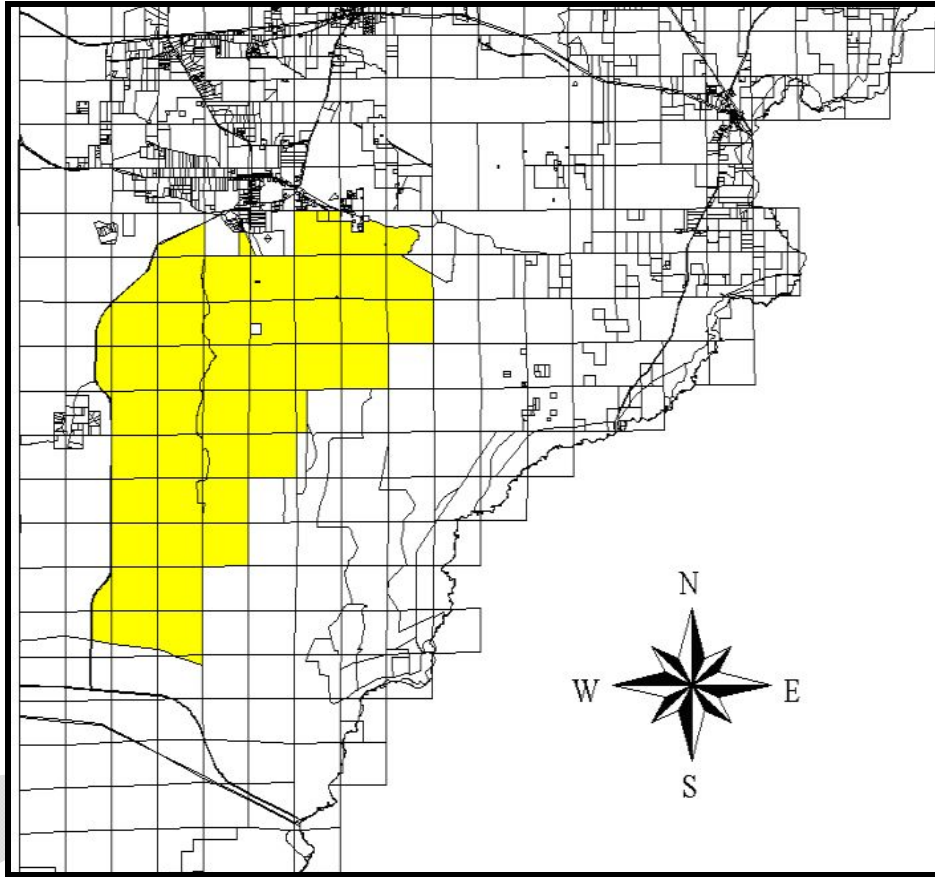
North: AG5 - East: AG5 & AG20 - South: R1 & AG20 - West: AG5 (west of CR259)

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Map Amendment 2011-06

FWCC LANDS SOUTH OF WACISSA

These properties were purchased by the State of Florida from St. Joe Paper Company and deed to the State on April 1, 2003.



TIITF/FWC Lands: 26,427.2 acres – Change from AG 20 to CONSERVATION

These properties removal from the AG20 FLU category represent a countywide transfer of 1,321 potential units to the existing MUSR land use categories.

TIITF/FWCC - WACISSA-AUCILLA SINKS - C/O DEP-3900 COMMONWEALTH BLVD - TALLAHASSEE, FL 32399-3000

03-2S-3E-0000-0011-0000; 06-2S-4E-0000-0030-0000; 05-2S-4E-0000-0010-0000; 04-2S-4E-0000-0010-0000; 09-2S-4E-0000-0011-0000; 08-2S-4E-0000-0010-0000; 07-2S-4E-0000-0010-0000; 12-2S-3E-0000-0010-0000; 11-2S-3E-0000-0010-0000; 11-2S-3E-0000-0011-0000; 10-2S-3E-0000-0010-0000; 10-2S-3E-0000-0011-0000; 09-2S-3E-0000-0011-0000; 17-2S-3E-0000-0011-0000; 16-2S-3E-0000-0011-0000; 15-2S-3E-0000-0010-0000; 15-2S-3E-0000-0011-0000; 14-2S-3E-0000-0010-0000; 13-2S-3E-0000-0010-0000; 18-2S-4E-0000-0010-0000; 17-2S-4E-0000-0010-0000; 16-2S-4E-0000-0011-0000; 20-2S-4E-0000-0010-0000; 19-2S-4E-0000-0010-0000; 24-2S-3E-0000-0010-0000; 23-2S-3E-0000-0011-0000; 23-2S-3E-0000-0010-0000; 22-2S-3E-0000-0011-0000; 22-2S-3E-0000-0010-0000; 21-2S-3E-0000-0010-0000; 20-2S-3E-0000-0012-0000; 29-2S-3E-0000-0010-0000; 28-2S-3E-0000-0010-0000; 27-2S-3E-0000-0010-0000; 26-2S-3E-0000-0011-0000; 26-2S-3E-0000-0010-0000; 25-2S-3E-0000-0010-0000; 30-2S-4E-0000-0020-0000; 36-2S-3E-0000-0010-0000; 35-2S-3E-0000-0011-0000; 35-2S-3E-0000-0010-0000; 34-2S-3E-0000-0011-0000; 34-2S-3E-0000-0010-0000; 33-2S-3E-0000-0010-0000; 04-3S-3E-0000-0010-0000; 03-3S-3E-0000-0010-0000; 03-3S-3E-0000-0011-0000; 02-3S-3E-0000-0011-0000; 11-3S-3E-0000-0010-0000; 10-3S-3E-0000-0010-0000; 09-3S-3E-0000-0010-0000; 10-3S-3E-0000-0010-0000; 11-3S-3E-0000-0010-0000; 17-3S-3E-0000-0011-0000; 16-3S-3E-0000-0010-0000; 15-3S-3E-0000-0010-0000; 16-3S-3E-0000-0010-0000; 17-3S-3E-0000-0011-0000; 20-3S-3E-0000-0011-0000; 21-3S-3E-0000-0010-0000; 22-3S-3E-0000-0010-0000; 27-3S-3E-0000-0011-0000

Surrounding properties current Land Use Categories:

North: AG20 - East: AG20 & Conservation - South: Conservation - West: AG20 (West of SR 59)

!!2011_FINAL_CP-FLUM_AMEND-Rev-08-23-11.doc

**ITEM 6(b): PUBLIC HEARING/ AQUIFER
PROTECTION ORDINANCE**

**JEFFERSON COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

ORDINANCE NO. 2011-072111-02

AN ORDINANCE OF JEFFERSON COUNTY FLORIDA, RELATING TO AQUIFER PROTECTION; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; AMENDING LAND DEVELOPMENT CODE SECTION 1.05.02 TO ADD AQUIFER PROTECTION MEASURES TO REGULATED ACTIVITIES ENUMERATED; AMENDING LAND DEVELOPMENT CODE SECTION 2.02.02G3, TO CLARIFY THE DEFINITION OF LOCAL PUBLIC SERVICE FACILITY; AMENDING LAND DEVELOPMENT CODE SECTION 4.02.02, TO ADD AQUIFER PROTECTION MEASURES; AMENDING LAND DEVELOPMENT CODE SECTION 9.02.02, DEFINITION OF MAJOR DEVELOPMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1: FINDINGS OF FACT

WHEREAS, pursuant to the requirements of the Local Government Comprehensive Planning and Land Development Act of Chapter 163, Part II, Florida Statutes, and Chapter 9J-5, Florida Administrative Code, Jefferson County had adopted a Comprehensive Land Use Plan; and

WHEREAS, pursuant to the requirements of Section 163, Part II, Florida Statutes, and Chapter 9J-5, Florida Administrative Code, Jefferson County has adopted a Land Development Code which implements the Comprehensive Plan and regulates the use of land in Jefferson County; and

WHEREAS, abundant and pure potable groundwater water resources are essential to the current and future residents of Jefferson County; and

WHEREAS, it is important for Jefferson County to regulate development activity which may pose a threat to the quality of groundwater from aquifers that constitute sources of potable water; and

WHEREAS, installation of development infrastructure of the type usually associated with large

scale groundwater withdrawals, and/or of the type associated the production of bottled water, involve activities which might be incompatible with surrounding land uses requiring that such development proposals be further restricted and subject to additional review and scrutiny; and

WHEREAS, there exist in Jefferson County several spring/stream systems, the most notable of which are the Aucilla River sinks and rise, and the Wacissa Springs Group, which feed the Aucilla and Wacissa Rivers and wetlands, as well as regionally significant natural areas associated with these river systems (hereinafter Aucilla/Wacissa River Ecosystem); and

WHEREAS residents and visitors of Jefferson County have historically visited and utilized the Aucilla/Wacissa River Ecosystem for such traditional and economically important recreational activities as boating, fishing, swimming, canoeing and kayaking, bird watching, and hunting; and

WHEREAS, the health of the Aucilla/Wacissa River Ecosystem is dependent, in part, upon protection of water resources flowing from the Aucilla River rise and the Wacissa Springs Group.

WHEREAS, there exist in Jefferson County a number of stream-to-sink systems where riverine or lake surface water flow into sinkholes with no surface water outlet and thereby introducing surface water directly into the groundwater aquifer; stream-to-sink systems present an increased risk of contamination of potable groundwater and spring water resources from land based activities.

WHEREAS, the Board of County Commissioners has determined that additional protection of groundwater quality in Jefferson County is necessary in order to preserve and protect essential potable groundwater resources and to preserve and protect the Aucilla/Wacissa River Ecosystem;

WHEREAS, the Jefferson Board of County Commissioners has determined that this ordinance is consistent with the adopted Comprehensive Plan and is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the Jefferson County Board of County Commissioners as follows:

SECTION 2: PURPOSE OF ORDINANCE

The purpose of this Ordinance is to adopt an amendment to the Jefferson County Land Development Code providing additional protection for groundwater quality, generally, and more specifically, protecting potable groundwater resources; protecting the health and biodiversity of the Aucilla/Wacissa River Ecosystem; protecting water resources in springs and stream to sink systems; and for the protection of other existing and future land uses that are be located in areas where infrastructure and activities associated with water bottling could be proposed.

SECTION 3: AMENDMENT TO SECTION 1.05.02 OF THE JEFFERSON COUNTY

LAND DEVELOPMENT CODE

Section 1.05.02 of the Jefferson County Land Development Code, Regulated Activities Enumerated, is hereby amended as follows:

NOTE: Underlined language is proposed language and ~~Struck Through~~ language is language proposed to be deleted.

Subsections A - P, no change.

Q. Development and/or land use which may reduce the quality of groundwater in aquifers constituting potable water resources or flowing to springs.

SECTION 4: AMENDMENT TO SECTION 2.02.02 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE

Section 2.02.02 of the Jefferson County Land Development Code, Types of Uses, Local Public Service Activities, is hereby amended as follows:

NOTE: Underlined language is proposed language and ~~Struck Through~~ language is language proposed to be deleted.

2.02.00 USES ALLOWED IN LAND USE DISTRICTS

2.02.02 Types of Uses

Subsections A - F, no change.

G. Local Public Service Activities

This group of activities includes those land uses which generally provide essential or important public services directly to the consumer or are small scale facilities, and which may have characteristics of potential nuisance to adjacent properties due to noise, light and glare, or appearance. Government offices or government agency offices specifically are not included in this group of uses. Uses include the following, and substantially similar activities, based upon similarity of characteristics:

Subsections 1 and 2, no change.

3. Utility facilities, such as water and wastewater pumping stations, and utility linear distribution/collection facilities' corridors/easements/right-of-way which contain water or wastewater lines as part of a consumer distribution or collection system, but excluding water pumping stations and other facilities associated with, or used for, the production of bottled water.

Subsections 4 – 7, no change.

SECTION 5: AMENDMENT TO SECTION 4.02.02 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE

Section 4.02.02 of the Jefferson County Land Development Code, Location Criteria and Other Restrictions, is hereby amended as follows:

NOTE: Underlined language is proposed language and ~~Struck Through~~ language is language proposed to be deleted.

Subsections A and B, no change.

C. Development infrastructure in all land use districts shall be limited to that infrastructure necessary to serve uses of land which are otherwise allowable designated land uses in the district where such infrastructure is proposed to be located.

D. The use of landscaping best management practices as stated in the Florida Friendly Best Management Practices for Protection of Water Resources by the Green Industries (Florida Department of Environmental Protection, 2008) is encouraged.

E. All new golf course siting, design, construction, and management shall implement the prevention, management, and monitoring practices, detailed in the golf course siting, design, and management chapter of the Protecting Florida's Springs Manual – Land Use Planning Strategies and Best Management Practices (Florida Department of Community Affairs and the Florida Department of Environmental Protection, 2002).

F. The County shall encourage the use of water management conservation measures which will assure the retention of groundwater to protect the coastal bays and springsheds, and assure emergency water conservation in the case of groundwater contamination.

SECTION 6: AMENDMENT TO SECTION 9.02.02 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE

Section 9.02.02 of the Jefferson County Land Development Code, Designation of Plans as Minor or Major Developments, is hereby amended as follows:

NOTE: Underlined language is proposed language and ~~Struck Through~~ language is language proposed to be deleted.

Subsections A and B, no change.

C. Major Development. A plan shall be designated as a major development requiring final development approval by the Planning Commission and the Board of County Commissioners if

it is:

Subsections C 1 – C 6, no change.

7. Any development associated with, or related to, the production of bottled water, which must also be approved by supermajority (defined as a minimum of 4 votes in favor) vote of the Board of County Commissioners.

8. Any development involving the installation of infrastructure to support, or to be served by, large scale withdrawals of groundwater (greater than 100,000 gallons per day as a thirty (30) day rolling average) for purposes other than agriculture, irrigation, recreation, public or private utility, or construction dewatering.

SECTION 7: SEVERABILITY

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

SECTION 8: CONFLICT

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.

SECTION 9: COPY ON FILE

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

SECTION 10: EFFECTIVE DATE

This Ordinance shall be filed with the Office of the Secretary of the State of Florida and shall immediately take effect upon receipt of official acknowledgment from the Department of State that the same has been filed.

SECTION 11: AUTHORITY

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 163.3161 through 163.3215, Florida Statutes. No part of this ordinance shall be construed in a manner that conflicts with the exclusive authority of the Florida Department of Environmental Protection and the water management districts to regulate the consumptive use of water under Chapter 373, Part II, Florida Statutes.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County this _____ day of _____, 2011.

BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA

Stephen Fulford, Chairman

ATTESTED BY:

Kirk Reams, Clerk of the Circuit Court

APPROVED as to FORM & SUBSTANCE:

Scott Shirley, County Land Use Attorney

This ordinance was submitted to the Secretary of State, State of Florida on the _____ day of _____, 2011.

S:\SS\Ordinances\Jeff Co LDC Aquifer Protection Ordinance 1.doc

**ITEM 7(a): COUNTY COORDINATOR'S
REPORT/ DEPARTMENT HEAD REPORTS**

Jefferson County Cooperative Extension Office
Monthly Report – Board of County Commissioners
August 2011 (submitted to County Coordinator, September 6)

4-H Youth Activities

- JGL - 4-H Newsletter prepared and sent
- JGL - Meeting with Guy Copper, new JCMHS Principal - Aug. 15
- JGL - Ag. Adventure Planning Meeting - Aug. 16
- JGL - Boyz-2-Men Lock-In Planning Meeting, Perry, FL - Aug. 16
- JGL - Pre-NFF Meeting, Aug 18
- JGL - 4-H District III Agent's Meeting, Aug. 18
- JGL - Epsilon Sigma Phi Board Meeting , Aug. 23 JGL - Epsilon Sigma Phi Board Membership Meeting, August 31
- JGL - Meeting North West Regional 4-H Specialist, Aug 24
- JGL - Meeting with FCS Agent to complete grant, Aug 25
- JGL - Ag Adventure Planning Meeting, August 25
- JGL - Extension Professional Association of Florida Board Mgt, Aug. 26
- JGL - Meeting with Agents to review 4-H Abstract for Extension Professional Association of Florida Conference.
- JGL - Extension Professional Association of Florida Conference, Orlando, FL Aug. 29 - Sept. 1
- JED - Planning for North Florida Fair Junior Beef Show
- KDJ - SWAT-Health Dept. Annex –Aug. 9
- KDJ - Boys to Men Planning-Taylor- Aug. 16
- KDJ - 4H Planning Meeting-JECO- Aug.24

Family & Consumer Sciences

- KDJ - Parent University-JMHS-Aug. 2
- KDJ - Parent University-JMHS- Aug. 4
- KDJ - NFCC Community Day-Court House Annex- Aug. 9th
- KDJ - Best Financial Project- United Way-Aug. 2
- KDJ - Economic Security Mtg- Capital City Bank- Aug. 9
- KDJ - Live United- United Way-Aug.11
- KDJ - VITA Meeting-United Way-Aug. 15
- KDJ - HEC Planning Mtg- JECO- Aug. 16
- KDJ - FCS Advisory Meeting-JECO- Aug. 22

Agriculture and Natural Resources Activities

- JED - GA-FL-AL regional Row Crop and Climate change meeting Marianna – Aug. 4
- JED - International Equestrian Association Team Organizational Meeting Cavallo Farms - Aug. 8
- JED - National Bobwhite Conservation Technical Committee Meeting and Tours Tallahassee/Tall Timbers - Aug. 9-12
- JED - Extension Staff Meeting - Aug. 17
- JED - NW District Agricultural Innovator Luncheon Introduction of Fred and Bobbie Golden Marianna - Aug. 19
- JED - Coordinator and Chair for Pecan Field Day and Florida Pecan Growers' Association Meeting Monticello – Aug. 25
- JED - Extension Professional Association of Florida Annual Meeting Orlando Aug. 29-31
- JED - Presentations
NW District Ag Innovator Banquet; Pecan Field Day; Extension Professional Association of Florida Annual Meeting

FAMU, 4-H & Ag Agent – Jefferson County

- CW – CESTA Strategic Planning Workshop(Destin) – Aug. 4-5
- CW – Green Industries Best Management Practices training Certification (Blountstown) – Aug.11
- CW – Jefferson County Extension Staff Meeting (Extension office) – Aug.17
- CW – Meeting with NFCC Green Industries Institute Personnel (Extension office) – Aug. 17
- CW – Meeting with Guy Cooper (JCMHS) – Aug. 17
- CW – North Florida Fair meeting (Tallahassee) – Aug. 18
- CW – Food Safety training (Escambia County Extension office) – Aug. 23
- CW – Master Gardener mentoring (Suwannee County Extension Office) – Aug. 24
- CW – Pecan Field Day (Jefferson County Country Club) – Aug. 25
- CW – ROA/POW Evaluation with District Director (Extension office) – Aug. 26
- CW – Extension Professionals Association of Florida Orlando – Aug. 29 – Sept. 1

Administrative and Other Activities, Faculty and Staff

- JGL - 4-H Staff Meeting, Aug. 24
- JGL - POW/ROA Meeting, (Covey & Kristin)Aug. 17
- JGL - POW/ROA Meeting, (Covey), Aug. 19
- JGL - Family & Consumer Science Advisory Committee Meeting – Aug. 22
- JGL - Office Staff Meeting, Aug. 17
- JGL - Dept. Heads Meeting, Aug. 23
- JGL - Meeting Extension District Director to discuss Agents POW/ROA – Aug. 26
- JGL - Award- Extension Professional Association of Florida Annual Meeting, Orlando, 2011 Professional Enhancement Award, Alto Straughn 4-H Award – Aug. 31
- JGL - Award- Extension Professional Association of Florida Annual Meeting, Orlando, 2011 Epsilon Sigma Phi, 25 Year of Extension Service Award – Aug. 31
- KDJ - Meeting RE: ROA/POW- Wakulla- August 16
- KDJ - Meeting RE: ROA/POW- JECO- August 24
- KDJ - Staff Meeting- JECO- August 17
- KDJ - Meeting with JMHS Principle- JMHS- August 17
- KDJ - Pre-fair Meeting- LCEO- August 18th
- KDJ - Visit Jefferson County Schools- August 22
- KDJ - 4-H Taxes- JECO-August 24
- KDJ - Captain Planet Grant Writing- JCECO- August 25
- KDJ - ELC- Volunteer Orientation-ELC- August 25
- KDJ - Meeting with Dr. Vergot- JECO- August 26
- KDJ - EPAF-Orlando, FL- August 29-August 31

**JEFFERSON
COUNTY ROAD
DEPARTMENT**

Memo

To: **Jefferson County Board of County Commissioners**

From: **David R. Harvey, Road Superintendent**

Date: **September 6, 2011**

Re: **Informational Item – Road Department Summary of Monthly Activities for July 2011**

General Roadway and Drainage Maintenance

- A) Limited road surface grading, stabilization and ditch maintenance activities were conducted on 125 County Roads. Work on many roads was conducted up to 2 times during the month.
- B) Right-of-way brushing and trimming on 8 Road. Mowing on 42 roads.
- C) Patching also occurred on 1 roadway.

Driveway Connections

A total of 8 driveways were inspected.

Roadway and Drainage Reconstruction

Working on advertising open positions.

Continuing Management Training with John McHugh.

Jefferson County Fire Rescue
Monthly Department Report

TO: Mr. Roy Schleicher
County Coordinator

DATE: September 2, 2011

SUBJECT: Department Directors Report

FROM: Mark Matthews, Chief
Jefferson County Fire Rescue

REFERENCE: August 2011 Report
ATTACHMENTS: 0

JCFR CALLS FOR SERVICE – ALL CALLS---

2011	AUGUST	Y.T.D.
FIRE	32	369
EMS	179	1,548

TOTAL: 211 TOTAL: 1,917

JCFR FIRE CALLS WITH MONTICELLO -----

2011	AUGUST	JULY to DATE
JCFR Response in City	6	12
MVFD Response in County	2	3

AUGUST 2011 EMS COLLECTIONS - \$69,879.70

FISCAL YEAR EMS COLLECTIONS TOTAL - \$653,363.24

BAD DEBT COLLECTIONS DUE TO THE EFFORTS OF NCS-Plus ----

2011	AUGUST	JULY to DATE
	\$567.75	\$2,767.75

NEW STATION UPDATE The site was selected and we are moving forward with developing a building design with Preble/Rish.

BUDGET UPDATE There have been no unexpected expenditures from either the Fire or EMS budgets.

VOLUNTEER TRAINING Scene Safety training was held at the EOC.

BUREAU of EMS INSPECTION The bureau of EMS conducted an inspection of our EMS service this month. This inspection is conducted every two years and is extensive. They look at our employees to be sure that all required certifications and licensees are current. They examine our ambulances to be sure that they meet all mechanical and safety requirements and are stocked with the required medical supplies and equipment. They review our medical and trauma transport protocols for compliance with our Medical Director and State requirements. We were 100% compliant in all areas with no deficiencies. This excellent evaluation is due to the conscientious effort of all JCFR personnel.

JEFFERSON COUNTY/CITY OF MONTICELLO
BUILDING INSPECTION AND CONTRACTOR LICENSING
 445 WEST PALMER MILL ROAD (*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223
 Fax: (850) 342-0225

MONTHLY REPORT			
August 2011		August 2010	
Building	18	Building	22
Electrical	18	Electrical	13
Plumbing	2	Plumbing	1
Mechanical	15	Mechanical	7
Mobile Homes	3	Mobile Homes	1
Relocate	0	Relocate	0
Demolish	1	Demolish	0
Miscellaneous	1	Miscellaneous	3
City Permit	17	City Permits	10
City Fees	\$1,833.25	City Fees	\$1,108.49
County Permits	41	County Permits	37
County Fees	\$4,031.59	County Fees	\$5,045.36
Total		Total	
City/County Permits	58	City/County Permits	47
City/County Fees	\$5,864.84	City/County Fees	\$6,153.85

August 2011		August 2010	
Radon Fee	\$242.41	Radon Fee	\$432.58
Building Permit Fee	\$4,792.43	Building Permit Fee	\$5,491.27
Mobile Home Permit Fee	\$830.00	Mobile Home Permit Fee	\$230.00
Home Inspections Fee	\$0.00	Home Inspections Fee	\$0.00
Contractor Licenses Fee	\$240.00	Contractor Licenses Fee	\$180.00
Business & Home Occup Fee	\$100.00	Business & Home Occup Fee	\$440.00
Total	\$6,204.84	Total	\$6,773.85

August 2011		August 2010	
New Construction Permits (Residential)	0	New Construction Permits (Residential)	0
Commercial Permits (Non-Residential)	2	Commercial Permits (Non-Residential)	3
Mobile Home Permits	3	Mobile Home Permits	1
Repair & Addition Permits	52	Repair & Addition Permits	40
Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	1	Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	3
Total	58	Total	47
Valuation		Valuation	
Valuation Home Permits	\$0	Valuation Home Permits	\$0
Valuation Commercial Permits	\$53,653	Valuation Commercial Permits	\$85,000
Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$170,103	Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$282,334

JEFFERSON COUNTY PLANNING AND ZONING DEPARTMENT

445 WEST PALMER MILL ROAD (*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223
Fax: (850) 342-0225

August 2011		August 2010	
Zoning Verification Fee	\$0.00	Zoning Verification Fee	\$0.00
Simple Lot Split Fee	\$500.00	Simple Lot Split Fee	\$0.00
Family Subdivision Fee	\$0.00	Family Subdivision Fee	\$0.00
Minor Development Fee	\$100.00	Minor Development Fee	\$0.00
Major Development Fee	\$0.00	Major Development Fee	\$0.00
Variance Fee	\$0.00	Variance Fee	\$0.00
Minor Re-plat Fee	\$0.00	Minor Re-plat Fee	\$100.00
Comp Plan Amendment Fee	\$0.00	Comp Plan Amendment Fee	\$0.00
Development Permits Fee (Mobile Homes)	\$1,005.00	Development Permits Fee (Mobile Homes)	\$150.00
Development Permits Fee (Residential)	\$0.00	Development Permits Fee (Residential)	\$0.00
Development Permits Fee (Commercial)	\$0.00	Development Permits Fee (Commercial)	\$727.50
Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$115.00	Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$1,260.00
Total	\$1,720.00	Total	\$2,237.50

August 2011		August 2010	
Simple Lot Splits (No. Lots Created _____)	5	Simple Lot Splits (No. Lots Created _____)	0
Family Subdivisions (No. Lots Created _____)	0	Family Subdivisions (No. Lots Created _____)	0
Minor Development (No. Lots Created _____)	1	Minor Development (No. Lots Created _____)	0
Major Development (No. Lots Created _____)	0	Major Development (No. Lots Created _____)	0
Variance	0	Variance	0
Minor Replats	0	Minor Replats	1
Comp. Plan Amendments	0	Comp. Plan Amendments	0
Development Permits (Mobile Homes)	4	Development Permits (Mobile Homes)	1
Development Permits (Residential)	0	Development Permits (Residential)	0
Development Permits (Commercial)	0	Development Permits (Commercial)	2
Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	1	Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	8
Total	11	Total	12

August 2011		August 2010	
Emergency Medical Impact Fee	\$123.72	Emergency Medical Impact Fee	\$30.00
Fire/Rescue Impact Fee	\$96.32	Fire/Rescue Impact Fee	\$85.20
Transportation Impact Fee	\$0.00	Transportation Impact Fee	\$0.00
Law Enforcement Impact Fee	\$0.00	Law Enforcement Impact Fee	\$0.00
911 Address Fee	\$426.00	911 Address Fee	\$200.00
Driveway Permit Fee	\$159.00	Driveway Permit Fee	\$53.00
Total	\$805.04	Total	\$368.20