

Board of County Commissioners

Jefferson County, Florida

Stephen G. Fulford District 1	Eugene C. Hall District 2	Hines F. Boyd District 3	Felix "Skeet" Joyner District 4	Danny Monroe, III District 5
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Regular Session Agenda (Revised)

September 3, 2009 at the Courthouse Annex

445 W. Walnut St. Monticello, FL 32344

- 1. 9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Consent Agenda**
 - a) Minutes – August 20, 2009 Regular Session
- 3. Citizens Request & Input on Non-Agenda Items**
(3 Minute Limit, No Commissioner Discussion)
- 4. General Business**
 - a) Water Street Park Presentation – Winston Lee
 - b) Flu Season Update – Mark Hooks – Jefferson County Health Dept.
 - c) Suwannee River Water Management District Update – Steve Minnis
 - d) NRCS Projects/ Water Mill Road CIGP Project – Frank Darabi
 - e) Discussion of Closed Landfill – Commissioner Boyd
 - f) Emergency Management – Reorganization under Sheriff's Office
 - g) Parks & Road Department – Reorganization-Public Works
 - h) Discussion of Restructuring of County Coordinator's Office
- 5. County Coordinator's Report**
- 6. Citizens Forum**
(3 Minute Limit, Discussion Allowed)
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 38:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
August 20, 2009

The Board met this date in Regular Session. Present were Chairman Eugene Hall, Commissioners Hines Boyd, Stephen Fulford, Felix "Skeet" Joyner and Danny Monroe III, County Coordinator Roy Schleicher, Clerk of Court Kirk Reams, and County Attorney Buck Bird.

1. Chairman Eugene Hall and Parks Director Henry Gohlke presented the Jefferson County Baseball All-Star Team with a individual plaques of recognition.
2. On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, the consent agenda consisting of the minutes from the August 6, 2009 regular session was approved.
3. Citizen Chuck Sarkisian commented on the deplorable condition of the Jefferson County Courthouse roof.
4. County Engineer Frank Darabi presented the low bidders for NRCS Projects, subject to NRCS approval, and asked the commissioners to waive any irregularities in the bidding process. On motion by Commissioner Monroe, seconded by Commissioner Boyd, and unanimously carried the Board approved the NRCS low bids.
5. On motion by Commissioner Joyner, seconded by Commissioner Monroe and unanimously carried, the appointment of Commissioners Boyd and Fulford to serve on the Value Adjustment Board was approved.
6. On motion by Commissioner Monroe, seconded by Commissioner Joyner and unanimously carried, the renewal of the Value Adjustment Board Attorney Contract with Suzanne Van Wyk was approved.
7. On motion by Commissioner Monroe, seconded by Commissioner Boyd and unanimously carried, the decision to run an advertisement for the Board's citizen nominee for the Value Adjustment Board was approved.
8. Citizen Dick Bailar presented an update on the Wacissa River Park project. On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, the Board approved the initiation of an interim management plan.
9. On motion by Commissioner Joyner, seconded by Commissioner Monroe and unanimously carried, the mosquito control budget presented by Mosquito Control Director Mark Positano was approved.
10. County Coordinator Roy Schleicher presented his report to the Board, consisting of Department Head reports, surplus equipment and milling material.
11. On motion by Commissioner Joyner, seconded by Commissioner Fulford and unanimously carried, the decision to surplus fire department equipment including the vehicle from Solid Waste, was approved.
12. Commissioner Fulford inquired about the status of implementing code enforcement for the county. It was the consensus of the Board to direct County Attorney Buck Bird to analyze what other counties were doing in this area. Commissioner Fulford requested the item be placed on the first meeting in November. Commissioner Fulford also requested a discussion on the Board's administrative structure at the Thursday Budget Workshop scheduled for August 27th, 2009.

BOARD OF COUNTY COMMISSIONERS
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13. Chairman Hall requested the matter of the Emergency Management Department being placed under the Sheriff's Office for the next regular session Board meeting.
14. The warrant register was reviewed and bills ordered paid.
15. On motion by Commissioner Joyner, seconded by Commissioner Monroe, and unanimously carried, the meeting was adjourned.

Chairman

Attest: _____
Clerk

Minutes of the June 22, 2009 meeting of the Water Street Park Committee

The meeting of the Water Street Park Committee was convened at 6:00 PM at the County Extension Conference room.

Members of the committee present: Hon. Idella Scott, Chair
David Ward, Recording Secretary
Hon. Gene Hall
John Lilly
Rev. Carl Hanks
Mary Ann Clarke
Kim Barnhill
Elizabeth Barron

The meeting was convened by the Chair at 6:00 PM and a prayer offered by Hon. Gene Hall.

The Chair presented the following Mission Statement:

The mission of the Monticello Park Committee is to enhance personal health and well-being, to improve the quality of life, and to further develop a sense of community with the citizens of Monticello. We hope to create a park that focuses on preserving the ecological and cultural integrity of the land while providing appropriate recreational and educational opportunities.

There was discussion of the proposed mission statement. The consensus among the committee was that it was appropriate and fulfilled the mission as understood by the committee members.

The Chair reported that the closing on the property should take place this week. In her discussions with Atty. Bruce Leinback representing the City of Monticello and Atty. Buck Bird representing the School Board, the Chair has determined that the property closing is in the final stages.

The Chair also reported that the boundary survey is completed and the topographical survey is very close to completion. The survey of the property is being conducted by Delta Surveyors of Monticello.

Further discussion concerning the Mission Statement was brought out with thoughts about grant writing. The consensus was that if a change in the Mission Statement was necessary to enhance the grant writing process then that change could be made at a later time.

There was discussion of planning the Park and the overall theme. There was general agreement about a nature trail/ecological study center theme as the initial focus. A bike path was discussed as well as an interactive water park.

Elizabeth Barron reported that the deadline for grant submission is September 1, 2009. Ms. Barron is working with Tall Timbers Research Center and is offering her services for the grant writing again (she wrote the original land acquisition grant) but her involvement will conclude in mid-August since she will leave to go to law school at that time.

There was discussion of the necessity for properly advertised meetings of the Monticello Park Committee. Sunshine Laws need to be followed and proper notice of the meetings along with the documentation of the advertisement is required for the grant submission.

There will be a July 1, 2009 meeting of the Monticello City Council. At that meeting the Monticello Park Committee Chair, Idella Scott will report to the City Council about the progress of this committee. The next scheduled meeting of this committee will be on July 21, 2009 either at City Hall or at Howard Middle School cafeteria. The Chair will notify the committee about the specifics of the next meeting and work with the City Clerk to ensure proper advertisement of the next meeting.

By the next meeting Kim Barnhill and Elizabeth Barron will work on the grant writing and have a presentation and options available for the rest of the committee.

By the next meeting, Johnnie Abron- GIS mapper for the Jefferson County Property Appraiser should have a proper presentation aerial photograph of the subject property as defined by the boundary survey. The topographical contours should also be included for proper planning purposes.

By the next meeting, David Ward and Joe Davis should have a tree and plant inventory of the subject property completed and available to present to the committee.

The Chair adjourned the meeting.

Submitted 6/23/2009 by David Ward, Recording Secretary



4140 NW 37th Place Suite A
Gainesville, FL 32606

Phone: 352.376.6533
Fax: 352.692.5390

August 24, 2009

Mr. Elwyn Cooper
USDA- NRCS
2614 NW 43rd St.
Gainesville, FL 32606

RE: Jefferson County Projects

Dear Mr. Cooper

As scheduled on August 21, 2009, we opened the bids for the NRCS sponsored projects in Jefferson County. The results of the bid and bid tabulations are attached for your review. We had to reject bids submitted by City Concrete of Tallahassee as being non responsive. They were not on the approved bidders list did not attend any of the meetings and were not eligible to bid on this project. They went to the Dodge Room and viewed the plans and submitted a bid.

We recommend awarding of the bids based on the attached list. Upon receiving your concurrence we will prepare the contract documents and proceed with project.

Please feel free to call upon me, should you have any question or concerns.

Sincerely,

Frank Darabi, P.E.
President

CC: Mr. Roy Schleicher
Mr. Kirk Reams
Mr. David Harvey
County Commissioners

NRCS
 Bid Opening
 8/20/2009

Projects	Bibs Received	Dixie Paving	Anderson / Columbia
Cooksey Creek-CR 259	4		\$66,155.00
Barrington Road	4	\$104,446.00	\$131,374.00
Rabon Road	4		\$54,475.00
Old Lloyd Road	4		\$99,025.00
Lake Road	5		\$89,850.00
Watermill Road	5		\$83,754.00
Quail Lane	5		\$33,924.00
Armstrong Road	5		\$33,710.00
 Total		 \$104,446.00	 \$592,267.00
 Bid to be Awarded		 \$104,446.00	 \$460,893.00
 Total to be Awarded			 \$565,339.00

Jefferson County
NRCS Erosion Repairs
CR 259/Cooksey Creek
Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$200,680.00
Anderson Columbia	\$66,155.00
Solomon Brothers	\$89,000.00
Curt's Construction	No Bid

**Jefferson County
NRCS Erosion Repairs
Barrington Road**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$104,446.00
Anderson Columbia	\$131,374.00
Solomon Brothers	\$135,980.00
Curt's Construction	No Bid

**Jefferson County
NRCS Erosion Repairs
Rabon Road**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$66,455.00
Anderson Columbia	\$54,475.00
Solomon Brothers	\$76,000.00
Curt's Construction	\$53,981.00

**Jefferson County
NRCS Erosion Repairs
Old Lloyd Road**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$109,845.00
Anderson Columbia	\$99,025.00
Solomon Brothers	\$119,500.00
Curt's Construction	No Bid

**Jefferson County
NRCS Erosion Repairs
Lake Road**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$97,915.00
Anderson Columbia	\$89,850.00
Solomon Brothers	\$92,500.00
Curt's Construction	\$180,930.00

**Jefferson County
NRCS Erosion Repairs
Watermill Road**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$114,425.00
Anderson Columbia	\$83,754.00
Solomon Brothers	\$100,680.00
Curt's Construction	\$194,075.00

**Jefferson County
NRCS Erosion Repairs
Quail Lane**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$40,744.00
Anderson Columbia	\$33,924.00
Solomon Brothers	\$54,690.00
Curt's Construction	\$82,670.00

**Jefferson County
NRCS Erosion Repairs
Armstrong Road**

Bids Received: August 20, 2009 @ 2:00 p.m.

Contractor	Lump Sum Base Bid
Dixie Paving	\$41,320.00
Anderson Columbia	\$33,710.00
Solomon Brothers	\$62,000.00
Curt's Concrete	\$71,680.00

4140 NW 37th Place Suite A
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Phone: 352.376.6533
Fax: 352.692.5390

August 24, 2009

Ms. Patricia M. Clore, Owner
City Concrete, Inc.
165 Norman Dr.
Tallahassee, FL 32315

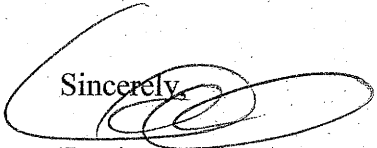
RE: Jefferson County NRCS Erosion repairs
Contract identification Number: 0-113303

Dear Ms. Clore,

As discussed with your project manager Mr. Gene Smith on August 21, 2009, I am herby returning your company's Bid proposal and documents. Your company was not on the engineer's Plan holders list and was not eligible to bid on this project (See Section 00100 Advertisement for Bid). It is not in the best interest of the Owner or the contractor to bid based on copies of documents at plan rooms. In the future, please request official bid documents and so that your company is placed on the engineer's plan holders list.

We trust your company will participate in our future projects and will look forward to your bids.

Sincerely,



Frank Darabi, P. E.
President

CC: Mr. Elwyn Cooper, NRCS
Mr. Kirk Reams
Mr. David Harvey
Mr. Roy Schleicher
County Commissioners