

Board of County Commissioners

Jefferson County, Florida

Stephen G. Fulford District 1	Eugene C. Hall District 2	Hines F. Boyd District 3	Felix "Skeet" Joyner District 4	Danny Monroe, III District 5
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Regular Session Agenda

October 15, 2009 at the Courthouse Annex
445 W. Walnut St. Monticello, FL 32344

- 1. 6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Proclamation – Mr. Steve Andris**
- 3. Consent Agenda**
 - a) Minutes – October 1, 2009 Regular Session
- 4. Citizens Request & Input on Non-Agenda Items**
(3 Minute Limit, No Commissioner Discussion)
- 5. General Business**
 - a) Selection of County Extension Director
 - b) Mosquito Control Request – Mark Positano
- 6. County Coordinator's Report**
 - a) Department Head Reports
- 7. PUBLIC HEARING - ORDINANCE NO. 2009- 10-15-09- 01**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF
JEFFERSON COUNTY, FLORIDA, AMENDING ORDINANCE NO. 2004-02,
SEC. 12-7 OF THE CODE OF ORDINANCES OF JEFFERSON COUNTY,
PROVIDING FOR A SURCHARGE TO BE ASSESSED IN NON-CRIMINAL
TRAFFIC CASES; PROVIDING FOR CONFLICTS; PROVIDING FOR
SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

- 8. Citizens Forum**
(3 Minute Limit, Discussion Allowed)
- 9. Commissioner Discussion Items**
- 10. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
October 1, 2009

The Board met this date in Regular Session. Present were Chairman Eugene Hall, Commissioners Hines Boyd, Stephen Fulford, Felix "Skeet" Joyner and Danny Monroe III, County Coordinator Roy Schleicher, Clerk of Court Kirk Reams, and County Attorney Buck Bird.

1. On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, the consent agenda consisting of the minutes from the September 17, 2009 regular session was approved.
2. Riley Palmer and Clerk of Court Kirk Reams presented a proposal to bid for a construction project manager to handle county projects. On motion by Commissioner Boyd, seconded by Commissioner Fulford and unanimously carried, the Board approved the RFP for construction project management services.
3. Property Appraiser Angela Gray asked for clarification on the Board's policies and intent behind the special assessment ordinances. Commissioner Boyd recommended the issue be discussed at a workshop. A workshop was set for October 22nd, 2009 at 9:00 a.m.
4. Citizen Phil Calandra gave a presentation to the Board on the merits of the Road Department moving to a four-day work week. Commissioner Joyner expressed concern with overtime issues. On motion by Commissioner Boyd, seconded by Commissioner Fulford and carried 4-1 (Joyner opposed), the Board approved the four-day work week (with progress reports at 2 month intervals) for the Road Department.
5. Planning Commissioner Nick Prine gave a presentation on the EAR process, involving changes to the Land Development Code.
6. Solid Waste Director Beth Thorne requested a committee be formed consisting of John McHugh, Commissioner Monroe and herself to review the closed landfill contract. Commissioner Boyd expressed desire to issue an RFP for the closed landfill and an RFQ for engineering services. Commissioner Joyner expressed desire for the committee to meet with County Engineer Frank Darabi and try to re-negotiate the contract. On motion by Commissioner Boyd, seconded by Commissioner Fulford and carried 3-2 (Monroe, Joyner opposed), Commissioner Boyd's request was approved. The committee, consisting of Beth Thorne, John McHugh, Danny Monroe and Roy Schleicher, was formed.
7. County Coordinator Roy Schleicher informed the Board that an employee grievance procedure involving the county library needed to be scheduled for the Board to hear in its quasi-judicial capacity. Clerk of Court Kirk Reams informed the Board he would handle the scheduling.
8. Mark Matthews, Command Chief of Jefferson Fire/EMS, presented the Board with an administrative structure proposal for the Fire/EMS department. On motion by Commissioner Joyner, seconded by Commissioner Monroe and unanimously carried, Mark Matthews was appointed Interim Chief until the Board could clarify what position it would be advertising for.
9. On motion by Commissioner Boyd, seconded by Commissioner Monroe, and unanimously carried, the Board elected to extend the meeting up to 30 minutes.

BOARD OF COUNTY COMMISSIONERS
MINUTE BOOK 23, PAGE _____

10. On motion by Commissioner Joyner, seconded by Commissioner Boyd and carried 4-1 (Fulford opposed), Dick Bailer was chosen as the Value Adjustment Board citizen member.
11. The warrant register was reviewed and bills ordered paid.
12. On motion by Commissioner Joyner, seconded by Commissioner Monroe, and unanimously carried, the meeting was adjourned.

Chairman

Attest: _____
Clerk

Board of County Commissioners
Jefferson County, Florida
Room 10, County Courthouse, Monticello, Florida 32344

The Keystone County - Established 1827

Stephen G. Fulford District 1	Gene C. Hall District 2, Chair	Hines F. Boyd District 3	Felix "Skeet" Joyner District 4	Danny Monroe, III District 5
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DATE: For October 15, 2009 BOCC Meeting Agenda

TO: Commissioner Gene Hall, Chair
County Commissioners

CC: Mr. Buck Bird, County Attorney
Ms. Paula Sparkman, Assistant County Attorney

FROM: Roy Schleicher

RE: Hiring process - County Extension Director

Commissioners -

I forwarded to you today, October 8, 2009, the information from Dr. Pete Vergot, the Northwest District Extension Director, regarding the candidates for the Jefferson County Extension Director's position. As indicated in Dr. Vergot's e-mail, two (2) applicants were sent to us and either candidate selected will be acceptable to UF IFAS.

My e-mail today included both candidate's resumes and application forms.

At the Board's October 15 meeting a decision can be made on the candidates or interviews can be scheduled by the Commission.

Kirk Reams
Clerk of Courts 850/342-0218

Roy Schleicher
County Coordinator 850/342-0287



STATE OF FLORIDA
Department of Agriculture and Consumer Services
Division of Agricultural Environmental Service
 Section 388, F.S., Rule 5E-13.027, F.A.C.
 (850) 922-7011/SunCom 292-7011. Fax (850) 413-7044

Bureau of Entomology and Pest Control
 1203 Governors Square Boulevard
 Suite 300
 Tallahassee, Florida 32301

CHARLES H. BRONSON

ARTHROPOD CONTROL BUDGET AMENDMENT

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. (1) Certified Fiscal Year: 2009-2010 Date: 10/15/2009

Amending: Local Funds () **State Funds (X)** (Check appropriate fund account to be amended. Use a separate form for each fund).

The Board of Commissioners for JEFFERSON District hereby submits to the Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 27,300.00		\$ 27,300.00	\$ 23,412.04	\$ -	\$ 50,712.04

NAME SOURCE OF INCREASE:

BUDGETED RECEIPTS					
Acct #	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ 27,300.00	\$ -	\$ -	\$ 27,300.00
382	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
381	Interest Earnings	\$ -	\$ -	\$ -	\$ -
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
389	Misc/Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 27,300.00	\$ -	\$ -	\$ 27,300.00
Beginning Fund Balance		\$ -	\$ 23,412.04	\$ -	\$ 23,412.04
Total Budgetary Receipts & Balances		\$ 27,300.00	\$ 23,412.04	\$ -	\$ 50,712.04

BUDGETED EXPENDITURES					T
Acct #	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
20	Per Serv Benefits	\$ 3,800.00	\$ -	\$ -	\$ 3,800.00
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
41	Communication Serv	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maint	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ 500.00	\$ -	\$ 500.00
49	Other Charges	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
51	Office Supplies	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 6,600.00	\$ -	\$ -	\$ 6,600.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ 13,412.04	\$ -	\$ 13,412.04
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHANGES		\$ 27,300.00	\$ 23,412.04	\$ -	\$ 50,712.04
0.001	Reserves: Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves: Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves: Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves: Sick and Annual Leave Trans Out	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES AND BALANCES		\$ 27,300.00	\$ 23,412.04	\$ -	\$ 50,712.04
TOTAL FUTURE ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: _____ DATE: _____

Chairman of the Board, or Clerk of Circuit Court

APPROVED: _____ DATE: _____

Bureau of Entomology and Pest Control



STATE OF FLORIDA
Department of Agriculture and Consumer Services
Division of Agricultural Environmental Service
 Section 388, F.S., Rule 5E-13.027, F.A.C.
 (850) 922-7011/SunCom 292-7011. Fax (850) 413-7044

Bureau of Entomology and Pest Control
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CHARLES H. BRONSON

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Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 27,300.00	\$ -	\$ 27,300.00	\$ 15,074.82	\$ -	\$ 42,374.82

NAME SOURCE OF INCREASE:

BUDGETED RECEIPTS					
Acct #	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
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334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
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361	Interest Earnings	\$ -	\$ -	\$ -	\$ -
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369	Misc/Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 27,300.00	\$ -	\$ -	\$ 27,300.00
Beginning Fund Balance:		\$ -	\$ 15,074.82	\$ -	\$ 15,074.82
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40	Travel & Per Diem	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	
41	Communication Serv	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	
42	Freight Services	\$ -	\$ -	\$ -	\$ -	
43	Utility Service	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	
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47	Printing and Binding	\$ -	\$ -	\$ -	\$ -	
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52.1	Gasoline/Oil/Lube	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	
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0.003	Reserves: Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -	
0.004	Reserves: Sick and Annual Leave/Trans Out	\$ -	\$ -	\$ -	\$ -	
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -	
TOTAL BUDGETARY EXPENDITURES & BALANCES		\$ 27,300.00	\$ 15,074.82	\$ -	\$ 42,374.82	
TOTAL FUTURE ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -	

APPROVED: _____ DATE: _____

Chairman of the Board, or Clerk of Circuit Court

APPROVED: _____ DATE: _____

Bureau of Entomology and Pest Control

NOTICE OF INTENTION TO ADOPT ORDINANCE

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Jefferson County, Florida, on October 15, 2009 at 6:00 P.M., or soon thereafter, in the Jefferson County Courthouse Annex, 435 West Walnut St., Monticello, Florida 32344, will consider adopting an ordinance the title and substance of said proposed ordinance being:

ORDINANCE NO. 2009- 10-15-09- 01

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AMENDING ORDINANCE NO. 2004-02, SEC. 12-7 OF THE CODE OF ORDINANCES OF JEFFERSON COUNTY, PROVIDING FOR A SURCHARGE TO BE ASSESSED IN NON-CRIMINAL TRAFFIC CASES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The proposed ordinance may be inspected by the public at the Office of the Clerk to the Board of County Commissioners located in the Jefferson County Courthouse during regular business hours.

All persons wishing to speak upon the adoption of this ordinance are invited to attend the meeting and they shall be heard.

Should any person decide to appeal any decision made by the Board at this meeting, such person will need a record of the proceeding and may need to ensure that a verbatim record of these proceedings is made.

DATED THIS 25th day of September, 2009

Kirk Reams, Clerk of the Circuit Court

Gene Hall, Chairman, JBOCC

ORDINANCE # 2009- 101509-01

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AMENDING ORDINANCE NO. 2004-02, PROVIDING FOR A SURCHARGE TO BE ASSESSED IN NON-CRIMINAL TRAFFIC CASES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners desires to enact an ordinance amending Ordinance No. 2004-02, relating to Surcharge in Non-Criminal Traffic Cases.

WHEREAS, on June 19, 2009, the State Legislature amended Section 318.18(13), Florida Statutes, increasing the surcharge for non-criminal traffic infractions able to be imposed by the County from \$15 to \$30; and

WHEREAS, the Legislature permitting this increase in the surcharge requires that the Board of County Commissioners enact local legislation incorporating this change; and

WHEREAS, these additional funds are necessary to offset the significant difference between revenues and expenditures in order for the courts in Jefferson County to maintain their high level of service to the Jefferson County Community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA THAT:

Section 1. Ordinance Number 2004-02 is hereby amended to read as follows:

Surcharge in Non-criminal Traffic Cases.

- (a) Pursuant to Section 318.18(13)(a), Florida Statutes, every person who pays a fine or civil penalty for any violation of a non-criminal traffic infraction pursuant to Chapter 318 and every person who pleads guilty or nolo contendere or who is convicted, regardless of adjudication, of a

violation of a non-criminal traffic infraction or criminal violation listed in Section 318.17, shall be assessed a surcharge in the amount of ~~(\$15)~~ \$30.00. A non-criminal traffic infraction shall have the same definition as found in Section 318.14(1), Florida Statutes.

- (b) The court shall order payment of this additional surcharge in all matters subject to this Ordinance and the Clerk of the Court shall add this surcharge to all payments and fines or civil penalties for any violation of a non-criminal traffic infraction or a criminal violation of Section 318.17. The Clerk of the Court shall collect and remit such surcharge to JEFFERSON County.
- (c) The funds collected pursuant to this Ordinance shall be used to fund State court facilities. Funds collected pursuant to this Ordinance shall be expended as provided for by the Board of County Commissioners.

Section 2. Conflicts. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 3. Severability. If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective Date. This ordinance shall have effect upon becoming law.

Attest:
Kirk B. Reams, Clerk of Circuit Court

JEFFERSON COUNTY, FLORIDA

By: _____
Clerk

By: _____
Eugene Hall
Board of County Commissioners

**Jefferson County Board of County Commissioners
Monthly Status Report**



Jefferson County Courthouse

Program Administration for SHIP and Housing Choice Voucher (Section 8) programs

Grants Department

August 2009

**Prepared by:
Meridian Community Services Group, Inc.**

The monthly status report applies to SHIP and Section 8 programs for Jefferson County and is intended as a summary of activities. To date the following activities have been completed:

SHIP DOWN PAYMENT & NEW CONSTRUCTION
(\$300,000)

Scope: Down Payment, Rehabilitation and New Construction assistance.

Status: One closing. Two pending closing

Issues: *Jefferson County has been allocated SHIP funds for the Florida Homebuyer Opportunity Program a newly created program designed to assist first-time homebuyers whose maximum adjusted gross income does not exceed \$75,000 for single taxpayer households or \$150,000 for joint-filing taxpayer households. The Florida Homebuyer Opportunity Program was created during the 2009 legislative session to supplement provisions of The American Recovery and Reinvestment Act of 2009 by providing subordinate down payment assistance loans to first time homebuyers who are eligible to receive the federal first-time homebuyer tax credit under the American Recovery and Reinvestment Act of 2009.*

Activities:

Couple of calls received regarding the Florida Homebuyer Opportunity Program	08/09
Waiting on asset verifications on five rehabilitation applications	In process
Review of the SHIP budget	Ongoing
Preparing for Annual Report submittal. Due September 15 th	In process
Scheduled Rehabilitation Inspections	08/09

Section 8 Program HAP (\$599, 988):

Scope: Section 8 is a Tenant Based Voucher program design to increase affordable rental housing choices for very low income families.

Status: Currently the County has 102 voucher holders.

Issues: *Project on schedule.*

Activities:

Processed 14 recertifications	Aug 2009
In house audit of tenant files	08/23/09
Conducted 3 inspections	08/03, 08/28
Updating Admin Plan	Ongoing
HUD rating for Jefferson County Housing Authority 100%	
Currently have 14 potential participants on the waiting list	

**Jefferson County Board of County Commissioners
Monthly Status Report**



Jefferson County Courthouse

Program Administration for SHIP and Housing Choice Voucher (Section 8) programs

Grants Department

September 2009

**Prepared by:
Meridian Community Services Group, Inc.**

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Activities:

One call received regarding the Florida Homebuyer Opportunity Program	09/09/09
Review of the SHIP budget	Ongoing
Submitted Annual Report	9/15/09
Rehabilitation Inspections	09/24/09

Section 8 Program HAP (\$599, 988):

Scope: Section 8 is a Tenant Based Voucher program design to increase affordable rental housing choices for very low income families.

Status: Currently the County has 102 voucher holders.

Issues: *Project on schedule.*

Activities:

Processed 22 recertifications	Aug 2009
Conducted 16 inspections	09/10, 9/14
Updating Admin Plan	Ongoing
HUD rating for Jefferson County Housing Authority 100%	
Currently have 14 potential participants on the waiting list	
Audited Financial Statement submitted to HUD	9/30/09

Memorandum

Date: October 9, 2009

**To: Roy Schleicher/County Coordinator
County Commissioners**

From: Beth Thorne

Subject: Monthly Report for September

Revenue from:	Recyclables	\$ 4,411.20
	Refuse Receipts	<u>\$ 5,785.00</u>
Total Month Revenues:		\$10,196.20

Manned Site Tonnage from:	Aucilla Site	36.35
	Bassett Site	21.26
	Fulford Site	17.58
	Lamont Site	28.65
	Lloyd Site	55.47
	Nash Site	58.61
	New Monticello Site	53.12
	Pinckney Hill Site	15.80
	Recreation Park Site	77.10
	Tyson Road Site	19.26
	Wacissa Site	57.57
	Waste Tires	6.66

Landfill Budgeted Amount:	\$1,658,644.00
Current Month Expenditures:	\$ 74,433.24
Year-to-date Expenditures:	<u>\$1,309,784.48</u>
Remaining Balance:	\$ 348,859.52

Refuse Budgeted Amount:	\$248,892.00
Current Month Expenditures:	\$ 54,066.47
Year-to-date Expenditures:	<u>\$246,423.71</u>
Remaining Balance:	\$ 2,468.29

Animal Control Budgeted Amount:	\$17,000.00
Year-to-date Expenditures:	\$16,857.89
Year-to-date Revenues:	<u>\$ 2,450.00</u>
Remaining Balance:	\$ 2,592.11

**Jefferson County Veteran Affairs Office
445 West Palmer Mill Street
Monticello, Florida 32344
850-342-0196 / 850-464-1191 cell phone
e-mail - oliverbradley@embarqmail.com
Oliver Bradley, CVSO**

Wednesday, September 23, 2009

Re: Monthly Census Report - August 2009

During the month of August, the veterans' and their dependents were served in the following area's.

- **Seven (7) applications were filed for DD 214's and personnel records**
- **Twenty - Two (22) general questions concerning VA Benefits**
- **Three (3) new claims filed for Service-Connected Disability**
- **Two (2) new claims were filed for New Improved Non- S/C Pension**
- **Four (4) referral were made to the VA Medical Center (form 10-10 EZ)**
- **Eleven (11) inquiries were made tracking previous claims filed**
- **One (1) monthly award letter requested**
- **One (1) Meds By Mail application submitted**
- **One (1) VA Insurance application Submitted**
- **One (1) VA Home Loan application requested (form 26-1880)**
- **Four (4) trips were made to the VA OPC in Tallahassee**


Oliver Bradley, CVSO

**Jefferson County Cooperative Extension Office
Monthly Report – Board of County Commissioners
Sept, 2009 (submitted to County Coordinator, Oct 6)**

4-H Youth Activities

- JGL - Extension Professional Association of Florida Conference - Sept. 3
- JGL - 4-H County Council Meeting - Sept. 8
- JGL - Post Camp Wildlife Day Camp Meeting - Sept. 10
- JGL - Water Street Park Planning Meeting - Sept. 10
- JGL - Soil & Water District Conservation Meeting - Sept. 10
- JGL - Report of Accomplishment & Plan of work In-service Training - Sept 11
- JGL - 4-H County Council Meeting - Sept. 8
- JGL - School Board Mgt. - Sept 14
- JGL - 3rd Grade 4-H Club Meeting - Sept. 15
- JGL - 5th Grade 4-H Club Meeting - Sept. 16
- JGL - 4th Grade 4-H Club Meeting - Sept. 18
- JGL - 4-H Awards Ceremony – Sept. 19
- JGL - Explorers 4-H Club Meeting – Sept. 21
- JGL - 4-H Staff Mtg. - Sept. 21
- JGL - Meeting with the Amaryllis Garden Club – Sept. 24
- JGL - Meeting with FAMU Administrators – Sept 25
- JGL - Jefferson Legislative Committee – Sept. 28
- JGL - Tour Water Street Park – Sept 29
- JGL - Ag Adventure Day – 30

Family & Consumer Sciences

- **Position Pending**

Agriculture and Natural Resources Activities

- JED - Extension Professional Association of Florida; Orlando - September 1-3
- JED - Jefferson Soil and Water Conservation Board - September 10
- JED - Small Farms Marketing Polycom- September 10
- JED - Fla-Ga Wildlife Update Series; Fishpond Management; Thomasville - September 11
- JED - Jefferson County Budget Hearings - September 11
- JED - Wildlife Food Plot Field Day Live Oak "Native plants for deer - September 12
- JED - Northwest District Equine Polycom Series - September 14
- JED - Annual Equine Institute; Ocala - September 17
- JED - Jefferson County Farm Bureau Annual Meeting; Presentation of Farm Family of the Year - September 22
- JED - Ga-Fla Wildlife Update- Deer Management; Myrtlewood Plantation Thomas County GA – September 25
- JED - Northwest District Equine Polycom Series - September 28

Administrative and Other Activities, Faculty and Staff

- JGL - County Extension Director Meeting - Sept. 9
- JGL - BCC Budget Hearing - Sept. 11
- JGL - Dept Heads Meeting, Sept - 18

JEFFERSON COUNTY/CITY OF MONTICELLO

BUILDING INSPECTION AND CONTRACTOR LICENSING

445 WEST PALMER MILL ROAD (*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223

Fax: (850) 342-0225

MONTHLY REPORT			
September 2009		September 2008	
Building	10	Building	22
Electrical	14	Electrical	6
Plumbing	2	Plumbing	2
Mechanical	13	Mechanical	1
Mobile Homes	3	Mobile Homes	1
Relocate	0	Relocate	0
Demolish	1	Demolish	0
Miscellaneous	0	Miscellaneous	0
City Permit	13	City Permits	11
City Fees	\$962.14	City Fees	\$2,310.00
County Permits	30	County Permits	21
County Fees	\$4,195.72	County Fees	\$6,095.77
Total		Total	
City/County Permits	43	City/County Permits	32
City/County Fees	\$5,157.86	City/County Fees	\$8,405.77

September 2009		September 2008	
Radon Fee	\$321.59	Radon Fee	\$125.65
Building Permit Fee	\$4,121.27	Building Permit Fee	\$7,950.12
Mobile Home Permit Fee	\$715.00	Mobile Home Permit Fee	\$330.00
Home Inspections Fee	\$0.00	Home Inspections Fee	\$0.00
Contractor Licenses Fee	\$60.00	Contractor Licenses Fee	\$480.00
Business & Home Occup Fee	\$4,750.00	Business & Home Occup Fee	\$200.00
Total	\$9,967.86	Total	\$9,085.77

September 2009		September 2008	
New Construction Permits (Residential)	2	New Construction Permits (Residential)	3
Commercial Permits (Non-Residential)	0	Commercial Permits (Non-Residential)	4
Mobile Home Permits	3	Mobile Home Permits	1
Repair & Addition Permits	38	Repair & Addition Permits	24
Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	0	Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	0
Total	43	Total	32
Valuation		Valuation	
Valuation Home Permits	\$403,842	Valuation Home Permits	\$390,966
Valuation Commercial Permits	\$0	Valuation Commercial Permits	\$343,160
Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$102,967	Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$282,220

JEFFERSON COUNTY PLANNING AND ZONING DEPARTMENT

445 WEST PALMER MILL ROAD (*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223
Fax: (850) 342-0225

September 2009		September 2008	
Zoning Verification Fee	\$0.00	Zoning Verification Fee	\$0.00
Simple Lot Split Fee	\$0.00	Simple Lot Split Fee	\$0.00
Family Subdivision Fee	\$0.00	Family Subdivision Fee	\$0.00
Minor Development Fee	\$0.00	Minor Development Fee	\$0.00
Major Development Fee	\$0.00	Major Development Fee	\$0.00
Variance Fee	\$0.00	Variance Fee	\$0.00
Minor Re-plat Fee	\$0.00	Minor Re-plat Fee	\$0.00
Comp Plan Amendment Fee	\$0.00	Comp Plan Amendment Fee	\$0.00
Development Permits Fee (Mobile Homes)	\$720.00	Development Permits Fee (Mobile Homes)	\$285.00
Development Permits Fee (Residential)	\$2,464.79	Development Permits Fee (Residential)	\$2,286.87
Development Permits Fee (Commercial)	\$0.00	Development Permits Fee (Commercial)	\$1,783.00
Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$300.00	Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$300.00
Total	\$3,484.79	Total	\$4,654.87

September 2009		September 2008	
Simple Lot Splits (No. Lots Created _____)	0	Simple Lot Splits (No. Lots Created _____)	0
Family Subdivisions (No. Lots Created _____)	0	Family Subdivisions (No. Lots Created _____)	0
Minor Development (No. Lots Created _____)	0	Minor Development (No. Lots Created _____)	0
Major Development (No. Lots Created _____)	0	Major Development (No. Lots Created _____)	0
Variance	0	Variance	0
Minor Replats	0	Minor Replats	0
Comp. Plan Amendments	0	Comp. Plan Amendments	0
Development Permits (Mobile Homes)	3	Development Permits (Mobile Homes)	1
Development Permits (Residential)	2	Development Permits (Residential)	5
Development Permits (Commercial)	0	Development Permits (Commercial)	2
Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	3	Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	3
Total	8	Total	11

September 2009		September 2008	
Emergency Medical Impact Fee	\$247.44	Emergency Medical Impact Fee	\$1,303.44
Fire/Rescue Impact Fee	\$192.64	Fire/Rescue Impact Fee	\$3,191.68
Transportation Impact Fee	\$0.00	Transportation Impact Fee	\$4,930.00
Law Enforcement Impact Fee	\$0.00	Law Enforcement Impact Fee	\$962.50
911 Address Fee	\$600.00	911 Address Fee	\$300.00
Driveway Permit Fee	\$371.00	Driveway Permit Fee	\$371.00
Total	\$1,411.08	Total	\$11,058.62



Jefferson County Parks and Recreation Department "Where EveryBODY"

**Recreation Park- 1380 Mamie Scott Drive -850-342 0240 Mike Holm Park Manager
Monthly Report**

Sept 2009

Recreation Park

In the month of September we had flag football and cheerleading sign-ups. We had 33 boys ages 7-12 sign-up and 16 girls for cheerleading. We started playing games on Monday Sept. 28 We have 3 teams with 11 players on each team. 1 team will play a doubleheader every Monday against each of the other two teams.

David Harvey sent a crew out here in sept. with a bushhog, a high lift mower and some weedeaters . They mowed around the walking track ,cutting back the limbs with the high lift mower and boshhogging around the baberuth field. They did some weedeating around the parking area.They did a good job.

**Mike Holm
Park Manager**

**JEFFERSON
COUNTY ROAD
DEPARTMENT**

Memo

To: Jefferson County Board of County Commissioners

From: David R. Harvey, Road Superintendent

Date: October 7, 2009

Re: Informational Item – Road Department Summary of Monthly Activities for September 2009

General Roadway and Drainage Maintenance

- A) Routine road surface grading, stabilization and ditch maintenance activities were conducted on 133 County Roads. Work on many roads was conducted up to 2 times during the month.
- B) Right-of-way brushing and trimming on 14 Roads. Mowing on 1 roads.
- C) Patching also occurred on 2 roadways.

Driveway Connections

A total of 5 driveways were inspected.

Roadway and Drainage Reconstruction

Started 4-10hour work week off Friday

Tropical Storm Fay road work on Limestone Rd, Avalon Rd, Payton Rd and Hawkins Rd, Indian Hills Rd is on hold.

Other Activities

Two (2) inmate crew from the Jefferson Correctional Institute did bridge work, put out silk fence, mowed election office, extension office, courthouse, cemeteries and Lloyd Park, cleaned ditches, patched roads, cleaned office, cleaned out pipes, replaced a mailbox, cut trees, cut around curves, guard rails, pipes and signs, picked up trash.

