

Board of County Commissioners

Jefferson County, Florida

Stephen G. Fulford District 1	Eugene C. Hall District 2	Hines F. Boyd District 3	Feilix "Skeet" Joyner District 4	Danny Monroe, III District 5
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Regular Session Agenda

**November 5, 2009 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Consent Agenda**
 - a) Minutes – October 15, 2009 Regular Session
- 3. Citizens Request & Input on Non-Agenda Items**
(3 Minute Limit, No Commissioner Discussion)
- 4. General Business**
 - a) Amended Memorandum of Agreement w/ N. Fla. Economic Dev. Partnership
 - b) Legislative Priorities – Dick Bailar/Legislative Committee
 - c) Selection of County Extension Director
 - d) Consideration/Adoption of Resolution No. 2009-110509-01/Homestead Exmp.
 - e) Consideration/Adoption of Resolution No. 2009-110509-02/ Agriculture Class.
 - f) Public Input at BOCC Meetings – Citizen C.P. Miller
 - g) Library Update
- 5. County Coordinator's Report**
 - a) Request to Purchase Utility Vehicle(Mule) for the Road Department
 - b) Request to Evaluate Donation of Book Mobile from Clay County
 - c) Updates – Heritage Hills and Sanctuary Subdivisions
 - d) Upcoming Activities for 2010 U.S. Census
 - e) Bids/Requests for Proposals:
 - Air Methods Site Work – Due Nov 18th
 - NRCS Projects – Due Nov 18th
 - RFQ-Tyson Landfill – Due Nov 25th
 - f) Meeting w/ Leon BOCC – Nov 11, 2009 at 4 PM
- 6. Citizens Forum**
(3 Minute Limit, Discussion Allowed)
- 7. Commissioner Discussion Items**
 - a) Clerk of Court Request to Address School Board Lease
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
October 15, 2009

The Board met this date in Regular Session. Present were Chairman Eugene Hall, Commissioners Hines Boyd, Stephen Fulford, Felix "Skeet" Joyner and Danny Monroe III, County Coordinator Roy Schleicher, Clerk of Court Kirk Reams, and County Attorney Buck Bird.

1. On motion by Commissioner Monroe, seconded by Commissioner Boyd and unanimously carried, the consent agenda consisting of the minutes from the October 1, 2009 regular session was approved with corrections.
2. Citizen Ron Cichon came before the Board speaking on behalf of John Lilly for the position of County Extension Director. Citizen Jack Carswell also spoke in favor of John Lilly. Citizen Bill Brown took issue with a letter signed by Gene Hall as Chairman that appeared in the *Monticello News*. Citizens Carl Hanks, Albert Thomas and Chuck Sarkisian all spoke on behalf of John Lilly for County Extension Director.
3. Commissioner Joyner expressed his desire to be fair and to interview both candidates for the County Extension Director position. Interviews were scheduled at 11:00 a.m. and 11:30 a.m. on October 22nd, 2009 at the Courthouse Annex.
4. On motion by Commissioner Fulford, seconded by Commissioner Monroe and unanimously carried, the Mosquito Control budget amendment request was approved.
5. On motion by Commissioner Boyd, seconded by Commissioner Fulford and carried 3 – 2 (Monroe, Joyner opposed), the RFP and RFQ for environmental monitoring services at the closed landfill and RFQ for general county engineering services was approved. On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, the environmental monitoring services RFP/RFQ committee consisting of County Coordinator Roy Schleicher, Assistant County Coordinator John McHugh, Solid Waste Director Beth Thorne, Citizen Chuck Sarkisian and Clerk of Court Kirk Reams and the engineering services committee consisting of Roy Schleicher, John McHugh, Road Superintendent David Harvey, Citizen Phil Calandra and Kirk Reams was approved.
6. Interim Fire Chief Mark Matthews discussed his proposed administrative structure for the Fire/EMS Department. Commissioner Boyd suggested a management oversight committee. Commissioner Joyner asked Mark Matthews if he would be in charge of that department at all times under the proposal, to which Mr. Matthews responded "Yes." It was the consensus of the Board that Mark Matthews move from Interim status to Full-time Chief.

7. PUBLIC HEARING – ORDINANCE NO. 2009-10-15-09-01

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AMENDING ORDINANCE NO. 2004-02, SEC. 12-7 OF THE CODE OF ORDINANCES OF JEFFERSON COUNTY, PROVIDING FOR A SURCHARGE TO BE ASSESSED IN NON-CRIMINAL TRAFFIC CASES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

8. Clerk of Court Kirk Reams introduced the proposed ordinance and explained that the additional \$15 surcharge was approved in the 2009 Legislative session and that these monies can be used towards Courthouse improvements/renovations. On motion by Commissioner Fulford, seconded by Commissioner Boyd and unanimously carried, the ordinance was approved.

BOARD OF COUNTY COMMISSIONERS
MINUTE BOOK 23, PAGE _____

9. County Attorney Buck Bird asked the Board to utilize alternative dispute resolutions for the county employee grievance at the library before having a quasi-judicial proceeding. On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, Mr. Bird's request was granted.
10. Commissioner Boyd requested that the first meeting in December be moved to December 1st at 9:00 a.m. due to Florida Association of Counties' Conference and Training for he and Mr. Fulford. On motion by Commissioner Boyd, seconded by Commissioner Fulford and unanimously carried, the meeting was moved.
11. The warrant register was reviewed and bills ordered paid.
12. On motion by Commissioner Joyner, seconded by Commissioner Fulford, and unanimously carried, the meeting was adjourned.

Chairman

Attest: _____
Clerk

JEFFERSON COUNTY LEGISLATIVE COMMITTEE

2009 – 10 Legislative Session Priorities

The following is a list of previously prioritized needs:

SEEK FULL FUNDING FOR:

1. FISCALLY CONSTRAINED COUNTIES
2. PILOT FOR IMPACT OF AMENDMENT 1
3. PILOT FOR IMPACT OF AMENDMENT 4
4. SMALL COUNTY SOLID WASTE GRANT
5. SHIP Affordable Housing Funding

CONTINUE SMALL COUNTY ROAD ASSISTANCE PROGRAM

ADD ROADS TO THE SMALL COUNTY OUTREACH PROGRAM
(NEED A PRIORITIZED LIST OF UNPAVED ROADS)

FUNDING FOR INDUSTRIAL PARK INFRASTRUCTURE

FUNDING FOR FIRE / EMS STATION

This was lobbied in Session, Stimulus Pkg and earmarks with Rep. Boyd

FUNDING FOR SOLID WASTE / RECYCLING BUILDING

This was lobbied in Session, Stimulus Pkg and earmarks with Rep Boyd

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ISSUES:

Appropriate payment for FIRE / EMS witnesses

Restoration of license fees Rep Bembry

Others???

Resolution No. 2009-110509-01

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, WAIVING THE ANNUAL APPLICATION REQUIREMENTS OF SECTION 196.011, ANNUAL APPLICATION FOR AD VALOREM TAX EXEMPTIONS OF PROPERTY LOCATED IN JEFFERSON COUNTY, FLORIDA.

WHEREAS, Chapter 196.011(9)(a), Florida Statutes 2009 provides that the Board of County Commissioners of Jefferson County, may at the request of the County Property Appraiser and by majority vote of the Board of County Commissioners waive the requirement that an annual application be made for an exemption of property located within the County after an initial application is made and the exemption granted, and such a request has been made; and

WHEREAS, in its deliberations on whether to waive the requirement that an annual application be made for an exemption, the Board of County Commissioners of Jefferson County has considered the possibility of fraudulent exemption claims which may occur due to the waiver of the annual application requirement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AS FOLLOWS:

Pursuant to Section 196.011(9)(a) Florida Statutes 2009 the requirement for an annual application for an exemption of property located within the County after an initial application and exemption granted is hereby waived.

This waiver shall apply to all exemptions under Chapter 196, Florida Statutes 2009 except for the economic development ad valorem tax exemption provided and set forth in Section 196.1995 Florida Statutes (2009).

This Resolution shall take effect immediately upon approval by the Board of Commissioners of Jefferson County, Florida.

PASSED and ADOPTED in regular session by the Board of County Commissioners of
Jefferson County, Florida, on this _____ day of _____, 2009.

BOARD OF COUNTY COMMISSIONERS
JEFFERSON COUNTY, FLORIDA
BY:

EUGENE HALL, Chairperson

ATTEST: _____
KIRK B. REAMS

Resolution No: 2009-110509-02

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, WAIVING THE ANNUAL APPLICATION REQUIREMENTS OF SECTION 193.461, ANNUAL APPLICATION FOR AGRICULTURAL CLASSIFICATION OF PROPERTY LOCATED IN JEFFERSON COUNTY, FLORIDA.

WHEREAS, Section 193.461(3)(a), Fla. Stat., provides that “a county may, at the request of the property appraiser and by a majority vote of its governing body, waive the requirement that an annual application or statement be made for classification of property within the county after an initial application is made and the classification granted by the property appraiser,” and such a request has been made.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AS FOLLOWS:

Pursuant to Section 193.461(3)(a) Florida Statutes (2009) the requirement that an annual application be made for an agricultural classification of property located within the County, after an initial application has been made and the classification granted by the Property Appraiser is waived.

This waiver shall apply to the exemption provided in Section 193.461, Fla. Stat., for an agricultural classification of property located within Jefferson County, Florida.

This Resolution shall take effect immediately upon approval by the Board of Commissioners of Jefferson County, Florida.

PASSED and ADOPTED in regular session by the Board of County Commissioners of Jefferson County, Florida, on this _____ day of _____, 2009.

BOARD OF COUNTY COMMISSIONERS
JEFFERSON COUNTY, FLORIDA
BY:

EUGENE HALL, Chairperson

ATTEST: _____
KIRK B. REAMS

The Clay County Library System is no longer providing bookmobile service, as of October 1, 2009. Since the bookmobile was purchased with federal grant funding, the State Library and Archives of Florida is giving libraries an opportunity to obtain the vehicle to provide library services. The bookmobile may be used as a stationary branch, if desired.

Year: 1994

Mileage: a little over 105,000.

Make: Ford Grumman – built by Ohio Bus Sales

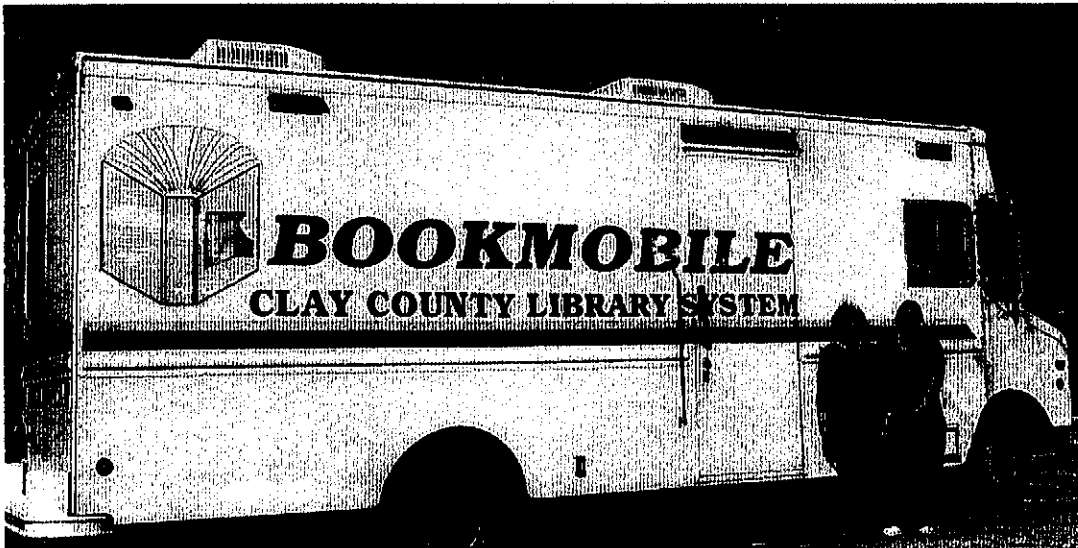
Size: about 26' long

Capacity: 2000 items

Layout: Side entry for public and staff with shelving along both sides and the rear. The check-out counter stretches across the vehicle with a hinged top that opens to admit staff. It is immediately behind the drivers seat and that seat rotates. The cab also has a passenger seat.

Additional items: Electrical cable hook up with a single phase receptacle 125v/250v 50AMP 4-wire/ 4-pronged plug. It also has a gas generator to operate without electric hookup.

If you are interested in the bookmobile, please contact the State Library. You may reach Dorothy Frank at 850.245.6631 or dafrank@dos.state.fl.us; or Marian Deeney at 850.245.6643 or mdeeney@dos.state.fl.us.



VISIT AID — Two Challenges — 260 all's

Jefferson County Public Library

375 South Water Street * Monticello, Florida 32344

Phone (850) 342-0205 * Fax (850) 342-0207

Dorothy A. Frank
Library Program Specialist/ Community Development
State Library and Archives of Florida
Tallahassee, FL 32399

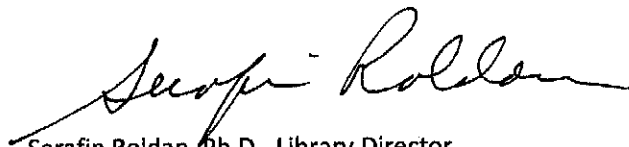
Dear Ms. Frank,

It was so nice to meet you and the rest of the Staff at the State Library this week. You are a wonderful group of highly skilled workers, and all public librarians should be grateful for this.

We are indeed happy to know that Clay County is donating its Bookmobile to an interested party. When I began as the Director of Jefferson County Public Library one of my goals was to establish one or two branch libraries in Jefferson County. After having worked for six months, I realize that what the County really needs—since it is a rural county—is a highly active bookmobile service. My objective for the library is to use the bookmobile five days a week and spread out public library service throughout the county.

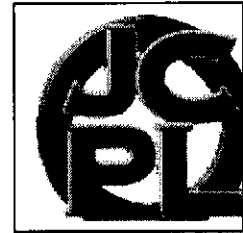
Please let me know what process or documentation I need to submit to obtain the vehicle for our Public Library. Indeed, we have a transportation and roads departments and the maintenance issues would be solved. Our county commissioners would also be extremely happy with such an acquisition and will no doubt give us the needed funds for manpower.

Please let me know as soon as you can. Thank you.



Serafin Roldan, Ph.D., Library Director
Jefferson County Public Library

Jefferson County Public Library Bookmobile



The Bookmobile will be functional a maximum of 4 hours each day, Monday to Friday every week, four weeks a month. Salary for library assistant/driver will be as noted below. Cost for gasoline and minor maintenance has also been estimated. Major maintenance will be done by the Road Department. The total cost for this unit (salary and gasoline) will be **\$15,350 dollars** a year for the Jefferson Public Library.

The Bookmobile should be totally functional in 3-4 months, doing a minimum of 16-20 County stops for library services during the month. During the first three months we will do trial runs. There will be laptop computers available to patrons and circulation services. There might also be adult literacy and ESL outreach with our literacy staff and volunteers.

Hrs per Week	Visits per Week	Cost per Month Salary	Cost per Month Gas
16-20 hrs	4-5 visits	\$800.00	\$480.00
64-80 hrs	16-20 visits	\$9,600	\$5,750
Hrs per Month	Visits per Month	Cost per Year Salary	Cost per Year Maintenance

BACKGROUND INFORMATION

Wilderness Coast Issues:

JCPL has contributed in the past the amount of \$6,500 each year to their bookmobile. Visits to the County, on the other hand, were only limited to 2 days each month. We have opted to provide our community with at least 20 days of service for only a slightly higher amount. We are not contributing at the present to the WC bookmobile.

Staffing the Bookmobile

A library assistant will be hired who also has the required driver license certification. The person will work part-time, 20 hours each week. Please see the attached document.

Service locations and parking

The County's road department will take care of the parking and bookmobile maintenance. At least seven (7) locations have been identified in the County where the bookmobile will offer services.

Funds for inspection, maintenance, repainting, lettering

Funds for these items will be provided by the Jefferson County Board of Commissioners. There would be additional budget amendments. A budget line item will be included in the JCPL approved budget for salary, maintenance, insurance vehicle registration, gas.

Prior inspection of vehicle, its service and maintenance records and final acceptance.

The County's road department will inspect the vehicle and service records and will report this to the Library. The Library with the Jefferson County BOCC approval will accept the transfer of the bookmobile from Clay County and its expense.