

# Board of County Commissioners

## Jefferson County, Florida

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Stephen G. Fulford District 1	Eugene C. Hall District 2	Hines F. Boyd District 3	Felix "Skeet" Joyner District 4	Danny Monroe, III District 5
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**Regular Session Agenda (Revised)**  
**August 20, 2009 at the Courthouse Annex**  
**445 W. Walnut St. Monticello, FL 32344**

- 1. 6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Awards and Presentations – Jefferson County All Star Baseball Team**  
**(Award given by Chairman Hall/Henry Gohlke)**
- 3. Consent Agenda**
  - a) Minutes – August 6, 2009 Regular Session
- 4. Citizens Request & Input on Non-Agenda Items**  
(3 Minute Limit, No Commissioner Discussion)
- 5. General Business**
  - a) Renewal of VAB Attorney Contract – Suzanne Van Wyk
  - b) Update on Wacissa River – Dick Bailar
  - c) Mark Positano – Mosquito Control Budget
- 6. County Coordinator's Report**
  - a) Department Head Reports
  - b) Surplus Equipment
  - c) Mill Material
- 6. Citizens Forum**  
(3 Minute Limit, Discussion Allowed)
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
August 6, 2009

The Board met this date in Regular Session. Present were Chairman Eugene Hall, Commissioners Hines Boyd, Stephen Fulford, Felix "Skeet" Joyner and Danny Monroe III, County Coordinator Roy Schleicher, Clerk of Court Kirk Reams, and County Attorneys Buck Bird and Paula Sparkman.

1. On motion by Commissioner Monroe, seconded by Commissioner Fulford and unanimously carried, the consent agenda consisting of the minutes from the July 16, 2009 regular session was approved.
2. County Coordinator Roy Schleicher presented the Florida Homebuyer's Resolution to the Board. Commissioner Boyd expressed concerns about the program and asked Mr. Schleicher to look into his concerns. On motion by Commissioner Boyd, seconded by Commissioner Fulford and unanimously carried, Florida Homebuyer's Resolution Number 09-080609-01 was approved.
3. Parks Director Henry Gohlke presented his proposed Park Regulations to the Board. On motion by Commissioner Monroe, seconded by Commissioner Boyd and unanimously carried, the Park Regulations with insurance requirements of \$1 million liability were approved.
4. Keith McCarron with the Apalachee Regional Planning Council presented the FDOT 5 Year Transportation Plan to the Board.
5. Jeff Hendry with the North Florida Economic Development Partnership presented the Broadband Resolution and Interlocal Agreement after an introduction from Commissioner Fulford. Mr. Hendry explained that there was no financial risk involved and asked for a volunteer from the Board to serve on the committee. Commissioner Fulford volunteered to serve with the County Coordinator position as alternate. On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the Broadband Resolution Number 09-080609-02 and Interlocal Agreement was approved.
6. Citizen David Hall reported to the Board on the temporary use permits situation affecting property on Gamble Road. He explained that he has been told there is no mechanism to enforce violations on that property. Attorney Paula Sparkman recommended updating the ordinance and moving forward with an enforcement plan across the board. Commissioner Joyner stated it was similar to the animal control issue and that the Board needed to get the ball going and figure out the technical issues. He also stated he would only support a complaint driven program. Citizen Jerry Sutphin stated his pleasure with the issue being brought before the Board again and his desire to see a current county employee be made the code enforcement officer.
7. County Coordinator Roy Schleicher presented the Air Methods lease for land at the Industrial Park. On motion by Commissioner Boyd, seconded by Commissioner Fulford and unanimously carried, the lease was approved.
8. Commissioner Fulford presented the FDOT CIGP project submission. Commissioner Fulford brought 5 projects to the table that he, Road Superintendent David Harvey, County Engineer Frank Darabi and Clerk of Court Kirk Reams have been working on for submission. The projects discussed were Watermill Road, Tyson Road, Springfield Road, Brock/Groover Road, and Limestone Road. Commissioner Fulford asked for a pledge of up to \$500,000 of in-kind services and monetary commitment from fiscally constrained funds. Commissioner Joyner stated his desire for a Fire Station at the Industrial Park. Road Superintendent David Harvey recommended submitting all five projects to DOT for them to choose any priority. On motion by Commissioner Fulford,

BOARD OF COUNTY COMMISSIONERS  
MINUTE BOOK 23, PAGE \_\_\_\_\_

seconded by Commissioner Boyd and carried 4 to 1 (Joyner opposed), the submissions were approved.

9. On motion by Commissioner Boyd, seconded by Commissioner Fulford, the meeting was extended to 12:15 p.m.
10. Clerk of Court Kirk Reams announced Open Enrollment for County Employees to be held on August 7<sup>th</sup> beginning at 8:30 a.m. at the Jefferson County Courthouse Annex.
11. The warrant register was reviewed and bills ordered paid.
12. On motion by Commissioner Monroe, seconded by Commissioner Boyd, and unanimously carried, the meeting was adjourned.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk



Jefferson County  
Emergency Management Office  
169 Industrial Park  
Monticello Fl. 32345  
(850) 342-0211

"We help prepare, because we care"

Carol A. Ellerbe  
Director

August 13, 2009

Jefferson County Board of County Commissioners  
1 Courthouse Circle, Rm. 10  
Monticello, FL 32344

**Reference: August 20, 2009 Meeting Monthly Report**

### Emergency Management

Good Evening,

**During the month of July our office was busy with the following:**

- July 1<sup>st</sup> - Our office had Dish Network installed Comcast cable does not run out to industrial park. This is used to watch the weather channel for tracking storms, drought, heat, etc.
- July 3<sup>rd</sup> – Holiday! Volunteer Jefferson County Ham Radio members (Gordon McCleery, Roberta Maddox, Mary Saunders, Terry Webb) installed a looped antenna. This was accomplished by City Of Monticello allowing us to use their bucket truck. Our office also had a gentleman there that had installed the kitchen cabinets re-gluing the covering back on them.
- June 9<sup>th</sup> – Sonitrol installed fire and security system in the new EOC. This is the same company that already does work on county property.
- July 15<sup>th</sup> – EOC training was held. Very well attended by various agencies. **"Thank You to Them"**
- July 22<sup>nd</sup> – Carol attended Local Emergency Planning Council (LEPC) quarterly meeting.
- July 24<sup>th</sup> – We had a small ice machine installed that will be greatly appreciated during storms when other agencies have no power or water.
- July 28<sup>th</sup> thru 31<sup>st</sup> – Carol attended the Annual Florida Emergency Association Mid-year Conference that was held in Daytona Beach.

If any of you have any questions for me please either come see me or give me a call at 342-0211 (office) or 545-5098 (cell).

Thank You,  
Carol A. Ellerbe

Jefferson County, Florida  
Fire / Rescue Department  
INTER-OFFICE MEMORANDUM

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TO: Mr. Roy Schleicher  
County Coordinator

DATE: 17 August 2009

FILE:

SUBJECT: Department Directors Report

FROM: James R. Billberry  
Chief  
Fire / Rescue Department

REFERENCE: JULY 09

ATTACHMENTS:

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**JCFR CALLS FOR SERVICE THIS MONTH**

2009	JULY	Y.T.D.
FIRE	38	306
EMS	181	1329

**USAA INSURANCE ADJUSTER SENDS P-1 TO SHOP FOR REPAIR ESTIMATE**

The Adjuster for the insurance company of the driver that struck P-1 on I-10 has sent our truck to Townsend, GA for an estimate on the cost to repair it. He stated to me in our last conversation that their intent was to pay to repair it if it can be repaired. The truck is on loan to us from the DOF and they also agreed to fix the truck, if possible.

**WRECKED AMBULANCE IN REPAIR SHOP** The Adjuster for our insurance company sent our wrecked ambulance to Ocala, FL for repair.

**AMBULANCE BREAKS DOWN ENROUTE TO HOSPITAL** One of our ambulances broke down enroute to TMH with a patient on board. The engine shut down four blocks from the emergency room. To avoid a delay in the patient's medical care while waiting for a wrecker or a backup ambulance, the medics wheeled the patient on foot the four blocks on the stretcher.

**Jefferson County Cooperative Extension Office  
Monthly Report – Board of County Commissioners  
July, 2009 (submitted to County Coordinator, August 12)**

**4-H Youth Activities**

- JGL - 4-H Camp Parent Orientation, July 2
- JGL – Camp Counselor Training, July 2
- JGL – 4-H Camp, July 6-10
- JGL - Health Disparities Meeting, July 16
- JGL - Water Park Meeting, July 16
- JGL - Dept Heads Meeting, July 17
- JGL - 5-7 Year Old Day Camp, July 20-23
- JGL - Water Park Town Hall Meeting, July 21
- JGL - Congress Parent Orientation Meeting, July 23
- JGL - Extension Staff Meeting, July 24
- JGL - Safe and Nurturing Environment Committee Meeting, July 28
- JGL - BCC Budget Hearing, July 30
- JGL - Dept. Heads Meeting, July 31

**Family & Consumer Sciences**

- **POSITION IS CURRENTLY BEING ADVERTISED**

**Agriculture and Natural Resources Activities**

- JED - Midnight Sun show planning meeting Dixie Plantation, July 1
- JED - Cherry Lake Transportation, July 6 & 10
- JED - Jefferson County Soil and Water Conservation Meeting – Cogon Grass ID, July 9
- JED - Florida Museum of History Cattleman's Exhibit with JN Tuten and TB Walker, July 11
- JED - Big Bend Horsemen's Association Meeting, July 13
- JED - Wildlife Habitat Planning Pinckney Hill Plantation, July 17
- JED - Livestock Judging Team Coach's Training UF Gainesville, July 20 & 21
- JED - July 31-Aug 2 FL Small Farms and Alternative Enterprise Meeting; Kissimmee

Ongoing- Plant pest identification; soil test interpretation; forage field visits;

Planning- Leon-Jefferson Equine Series AUG27; NW district Equine Series (Polycom) SEP-OCT; GA-FL Wildlife Habitat Update series SEP-NOV; Florida Pecan Growers' Annual Meeting AUG 27 Monticello

**Administrative and Other Activities, Faculty and Staff**

- Extension Staff Meeting - July 24
- JGL - Dept Heads Meeting, July 17 & 31
- BCC Budget Hearing, July 30

**JEFFERSON  
COUNTY ROAD  
DEPARTMENT**

# Memo

**To:** Jefferson County Board of County Commissioners

**From:** David R. Harvey, Road Superintendent

**Date:** August 11, 2009

**Re:** Informational Item – Road Department Summary of Monthly Activities for July 2009

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## General Roadway and Drainage Maintenance

- A) Routine road surface grading, stabilization and ditch maintenance activities were conducted on 106 County Roads. Work on many roads was conducted up to 2 times during the month.
- B) Right-of-way brushing and trimming on 6 Roads. Mowing on 38 roads.
- C) Patching also occurred on 8 roadways.

## Driveway Connections

A total of 5 driveways were inspected.

## Roadway and Drainage Reconstruction

Tropical Storm Fay road work continues on Murmuring Creek, Meadowlark and Wood Duck about 1 mile paved.

Sprayed 10 bridges/guardrails, horse arena and the ball fields.

## Other Activities

One (1) inmate crew from the Jefferson Correctional Institute was utilized on a continuing basis. Mowing dept heads and cemeteries.

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## Memorandum

**Date: July 31, 2009**

**To: Roy Schleicher/County Coordinator  
County Commissioners**

**From: Beth Thorne**

**Subject: Monthly Report for July**

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Revenue from:	Recyclables	\$ 1,838.75
	Roll-off Rentals	\$ 500.00
	Refuse Billing	<u>\$ 5,664.00</u>
Total Month Revenues:		\$ 8,002.75
Manned Site Tonnage from:	Aucilla Site	35.88
	Bassett Site	19.22
	Fulford Site	14.11
	Lamont Site	14.11
	Lloyd Site	46.99
	Nash Site	71.92
	New Monticello Site	65.79
	Main Office Site	18.79
	Pinckney Hill Site	13.84
	Recreation Park Site	65.63
	Tyson Road Site	25.87
	Wacissa Site	59.15
	Waste Tires	6.22
Landfill Budgeted Amount:		\$1,658,644.00
Current Month Expenditures:		\$ 65,035.04
Year-to-date Expenditures:		<u>\$1,102,774.11</u>
Remaining Balance:		\$ 557,632.48
Refuse Budgeted Amount:		\$248,892.00
Current Month Expenditures:		\$ 22,130.66
Year-to-date Expenditures:		<u>\$167,248.97</u>
Remaining Balance:		\$ 81,643.03
Animal Control Budgeted Amount:		\$17,000.00
Year-to-date Expenditures:		\$14,288.79
Year-to-date Revenues:		<u>\$ 1,905.00</u>
Remaining Balance:		\$ 4,616.21



# Jefferson County Parks and Recreation Department

"Where EveryBODY Plays"

Recreation Park- 1380 Mamie Scott Drive -850-342 0240 Mike Holm Park Manager

College Park – 2726 West Washington Street- no phone or manager at this time.

River Park – no phone or manager at this time (planning stage)

Monthly Report

July 2009

## Recreational Park

I ( Henry Gohlke ) have had donated from a out of town business 100 t-shirts which I plan on selling to raise money for the parks. Cost of the t-shirts will be \$12.00 ( 100% of the sales are going directly to the Park).

Flag Football will be taking place in August at the Rec Park.

Church Softball league will be taking place in August at the Rec Park.

I obtained priced to have the 3 parks mowed the annual cost is 75,000.00 per year. Much needed repairs are still needed at the park including restroom doors, gates, electrical work and some finish work in the office and Babe Ruth concession stand.

## College Park

The Article in the newspaper was wrong stating the amount it would cost to lease the arena, the amount in the fee doc. states it is "to be announced" there was never a mention of \$250.00 per day at any time. Mr. Wade Smith from the horsemen association when he gave his presentation to the commission stated a fee of \$ 250.00 Where he got that from I do not know..

**The County Commission needs to review and redo the lease with North Florida Community College in order to take possession of more of the property along the North side. The Health Department would like to put in a Frisbee park. I suggest that we redo the lease and let the college use the approx 10 acres or less which they may need and the parks department use the rest of the property to set up a road side park for the use of the residents of the community. It is a shame for all that property at College Park not to be utilized by the Park Department for the residents of Jefferson County. We will not be able to apply for nor obtain any FRDAP grants on the property without possession of the property. The county should not give up this prime property for the residents, just so that Green Industries/ NFCC can obtain the \$ 200,000.00 from the State of Florida and approx. \$ 247,000.00 from the Federal Government. PLEASE REDO THE LEASE! We need to have this property in our name before we can apply for any FRDAP grants for College Park.**

**We are turning away \$200,000.00 per year in FRDAP Grants that can be used to develop the Park into an area that can be used by the residents of the community.**

## River Park

The facility is inspected on a weekly basis to insure the area is maintained and kept clean by the Parks and Recreational Department.

Damaged picnic tables were removed by the solid waste department and I will be cutting the grass in the near future once a trailer can be borrowed to transport a mower to the river.

The Parks Department is selling also selling advertisement signs to businesses for \$ 250.00 in order to raise money for the parks system,

Submitted by,

*Henry G. Gohlke*

8/10/09

# JEFFERSON COUNTY/CITY OF MONTICELLO

## BUILDING INSPECTION AND CONTRACTOR LICENSING

445 WEST PALMER MILL ROAD (\*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223

Fax: (850) 342-0225

MONTHLY REPORT			
July 2009		July 2008	
Building	18	Building	18
Electrical	17	Electrical	12
Plumbing	5	Plumbing	0
Mechanical	12	Mechanical	1
Mobile Homes	3	Mobile Homes	5
Relocate	0	Relocate	0
Demolish	2	Demolish	1
Miscellaneous	3	Miscellaneous	3
City Permit	12	City Permits	9
City Fees	\$1,191.62	City Fees	\$1,750.00
County Permits	48	County Permits	31
County Fees	\$6,833.08	County Fees	\$9,518.27
<b>Total</b>		<b>Total</b>	
City/County Permits	60	City/County Permits	40
City/County Fees	\$8,024.70	City/County Fees	\$11,268.27

<b>July 2009</b>		<b>July 2008</b>	
Radon Fee	\$440.08	Radon Fee	\$316.62
Building Permit Fee	\$6,794.62	Building Permit Fee	\$9,731.65
Mobile Home Permit Fee	\$790.00	Mobile Home Permit Fee	\$1,220.00
Home Inspections Fee	\$0.00	Home Inspections Fee	\$0.00
Contractor Licenses Fee	\$1,915.00	Contractor Licenses Fee	\$1,205.00
Business & Home Occup Fee	\$400.00	Business & Home Occup Fee	\$750.00
<b>Total</b>	<b>\$10,339.70</b>	<b>Total</b>	<b>\$13,223.27</b>

<b>July 2009</b>		<b>July 2008</b>	
New Construction Permits (Residential)	2	New Construction Permits (Residential)	5
Commercial Permits (Non-Residential)	0	Commercial Permits (Non-Residential)	3
Mobile Home Permits	3	Mobile Home Permits	5
Repair & Addition Permits	52	Repair & Addition Permits	24
Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	3	Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	3
<b>Total</b>	<b>60</b>	<b>Total</b>	<b>40</b>
<b>Valuation</b>		<b>Valuation</b>	
Valuation Home Permits	\$336,407	Valuation Home Permits	\$872,773
Valuation Commercial Permits	\$0	Valuation Commercial Permits	\$1,205,000
Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$315,902	Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$287,189

# JEFFERSON COUNTY PLANNING AND ZONING DEPARTMENT

445 WEST PALMER MILL ROAD (\*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223  
Fax: (850) 342-0225

July 2009		July 2008	
Zoning Verification Fee	\$0.00	Zoning Verification Fee	\$0.00
Simple Lot Split Fee	\$100.00	Simple Lot Split Fee	\$0.00
Family Subdivision Fee	\$0.00	Family Subdivision Fee	\$100.00
Minor Development Fee	\$0.00	Minor Development Fee	\$450.00
Major Development Fee	\$0.00	Major Development Fee	\$1,103.25
Variance Fee	\$0.00	Variance Fee	\$0.00
Minor Re-plat Fee	\$200.00	Minor Re-plat Fee	\$200.00
Comp Plan Amendment Fee	\$0.00	Comp Plan Amendment Fee	\$0.00
Development Permits Fee (Mobile Homes)	\$585.00	Development Permits Fee (Mobile Homes)	\$1,290.00
Development Permits Fee (Residential)	\$2,009.67	Development Permits Fee (Residential)	\$3,887.35
Development Permits Fee (Commercial)	\$115.00	Development Permits Fee (Commercial)	\$1,738.73
Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use )	\$1,694.00	Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$705.00
<b>Total</b>	<b>\$4,703.67</b>	<b>Total</b>	<b>\$9,474.33</b>

<b>July 2009</b>		<b>July 2008</b>	
Simple Lot Splits (No. Lots Created _____)	1	Simple Lot Splits (No. Lots Created _____)	0
Family Subdivisions (No. Lots Created _____)	0	Family Subdivisions (No. Lots Created _____)	1
Minor Development (No. Lots Created _____)	0	Minor Development (No. Lots Created _____)	1
Major Development (No. Lots Created _____)	0	Major Development (No. Lots Created _____)	1
Variance	0	Variance	0
Minor Replats	2	Minor Replats	2
Comp. Plan Amendments	0	Comp. Plan Amendments	0
Development Permits (Mobile Homes)	3	Development Permits (Mobile Homes)	5
Development Permits (Residential)	4	Development Permits (Residential)	5
Development Permits (Commercial)	1	Development Permits (Commercial)	3
Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	8	Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	7
<b>Total</b>	<b>19</b>	<b>Total</b>	<b>25</b>

<b>July 2009</b>		<b>July 2008</b>	
Emergency Medical Impact Fee	\$247.44	Emergency Medical Impact Fee	\$4,739.76
Fire/Rescue Impact Fee	\$192.64	Fire/Rescue Impact Fee	\$1,820.56
Transportation Impact Fee	\$0.00	Transportation Impact Fee	\$9,860.00
Law Enforcement Impact Fee	\$0.00	Law Enforcement Impact Fee	\$1,925.00
911 Address Fee	\$500.00	911 Address Fee	\$1,000.00
Driveway Permit Fee	\$212.00	Driveway Permit Fee	\$689.00
<b>Total</b>	<b>\$1,152.08</b>	<b>Total</b>	<b>\$20,034.32</b>





Jefferson County Public Library  
Monticello, FL

MONTHLY REPORT  
July 1-31, 2009  
Serafin Roldan, Director

**Presentation.**

Please refer to the monthly report of June, 2009 for overlapping information. The present report concerns the period of July 1 - 31, 2009. During the month of July, I was involved in County budget meetings and workshops. Library visits by the community increased vigorously as will be noted below. Opening in the evenings has been a success as was thought. I have synthesized the information from these reports and have summarized briefly below.

**Director's Note.**

- The Director of the Library with the help of Angela Scott and Kitty Brooks has started meetings for the planning and structuring of the Library's website. I have looked at various public library website and have obtained ideas which we can adopt. I will continue to use the former website, but will be engaged in the construction of the new website. The website should be complete in three months.
- 2009 Summer Reading program came to a close with a veritable feast for kids on August 4, 2009. The program was a success as Ms. Brooks noted below.
- JCPL Newsletter will be formally printed on August 8, 2009. It will be a monthly publication beginning in August.
- Library policies continue to be revised. The first draft was completed during the month of July. Final drafts should appear sometime in September.
- The Weekly Library Column continues to be published twice a week. The Library Director now writes the weekly Friday article, while the library staff deals with the Wednesday issue. .
- A vigorous purchase was made in July for CD-Audio books (MP3) and DVDs totaling some \$1,000. Other books were purchased during the month (bestsellers).
- Library Amnesty will be provided during the month of August and September to library patrons that still owe books from years ago.
- The Director met with the Library Advisory Board and with the Friends of the Library during the month. Projections were made for future library improvements.
- The Director attended various BOCC meetings during the month and presented the Library budget for the upcoming year.
- A cleaning person was hired (janitorial work) part-time (15 hours a week). A total of \$6,000 were saved.
- Meetings were held with one of the State Librarians in Tallahassee.

**Jefferson County Public Library  
Monticello, FL**

<b><u>Quantitative Report/Statistics</u></b>	
Items Borrowed	pending
Use of Computers	2,758
Information Questions	126
Purchase of Books & Materials	129
Dollar Purchase of Books, etc.	\$2,700
Interlibrary Loans	73
Library Visits	10,786
Faxes sent	65
Petty Cash	\$300
Friends of the Library	\$25
New Library Cards	127
Swapping Books In/Out	239/352
Donated Books and Materials	496

<b><u>Cataloguing Statistics</u></b>	
Cataloguing of materials (SIRSI)	510
Deleted materials (SIRSI)	44
OCLC Items Added	370
OCLC Items Deleted	0
Gift Items	459
OCLC searches performed	450

**Learning Center, Computer Room, and CWEP** (Angela Scott)

- Worked with Florida Virtual School, Florida Division of Blind Services, and made contact with various foundations for people with disabilities and impairments.
- Continued work with CSW (Community Service Workers) and SA (Services Agencies) providing workers for the library for a total of 152.00 hours during the month of July. (See Scott's report)
- Technology training: coordinated five (5) classes totaling 12 hours of training scheduled by WILD.
- Worked on various issues of software/hardware problems in the library, e.g., Centurion Guard; Southeast Digital for scanner problems; SIRSI configuration issues.

**Children and Youth Services** (Kitty Brooks)

- Completion of the final half of the youth summer programming.
- Visited the Jefferson Arms apartments on the bookmobile.
- Met on July 28 for the home school book club.
- Continue to supervise three teen volunteers.
- Assisted in collection development for children and youth resources
- Total attendance for storytimes and outreach was 630; number of programs was 20. In addition, there were 2 volunteers logging 8 hours of work.
- Will attend various back to school PTA meetings/open houses as possible, i.e., Jefferson Elementary/Middle/High, Aucilla, Monticello Christian Academy and Care Charter School.

**Jefferson County Public Library  
Monticello, FL**

**Adult Literacy Program (Marsha Jopling)**

- Implementation of new ESL curriculum program reward based for students.
- Steady numbers of students and volunteer teachers.
- Offered 34 hours of class time for ARISE READING PROGRAM w/ 32 volunteer hours.
- Offered 8 hours of class time for ARISE/ESL w/ 8 volunteer hours.
- Recruitment for both programs continues to be a priority.
- Community outreach: 28 youth and chaperones from Chattanooga did community work, repairing a house for an elderly women; many repairs were done, inside and outside.

**Synopsis and Projections**

Again, we stress the importance of maintaining the doors of the Library open during the evening hours for all patrons. The Library continues to be open from Monday to Thursday until the evening at 7:30 p.m., except on Fridays, closing at 6:00 p.m., and on Saturday closing at 3:00 p.m. The most important aspect or feature that the Library has is its manpower or human resources. It thus represents the most important priority since the staff orients the public to information resources and its access. The staff also offers instructions on databases and internet searching, and it aids in the filling of government forms and applications which are now available electronically. Staff in the library also create and develop various programming for the general public. The acquisition of information resources are also of major importance and should not be stifled or underrated.

Thank you.

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Serafin Roldan, Ph.D., Director  
Jefferson County Public Library  
Monticello, FL 32344

Jefferson County, Florida  
Fire / Rescue Department  
INTER-OFFICE MEMORANDUM

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TO: Mr. Kirk Reams  
Clerk of the Court

DATE: 17 August 2009

FILE: Equip

SUBJECT: Surplus Equipment

FROM: James R. Billberry  
Director  
Fire / Rescue Department

REFERENCE: Request for disposal

ATTACHMENTS:

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The following equipment is either inoperative or obsolete. I wish to declare the property surplus and remove it from the County's inventory. I also wish to dispose of it in the following manner.

1998 Ford Crown Victoria VIN 2FAFP71W2WX186805. This vehicle is out of service due to major mechanical problems that cost more than the value of the car.

It is our intent to use this vehicle as a training aid to practice victim extraction which will result in the destruction of the car. The car will then be delivered to the Solid Waste Department to be recycled.

The following VHF radios are not compatible with our current UHF radio system, obsolete and / or they are incompatible with FCC regulations

Motorola

9 - HT1250

10 - P1225

4 - HT1000

1 - HT 600

2 - MT - 1000

6 - MCS 2000

Virtex

1 - Standard

Icom

15 - ICF420S-10

6 - ICF21

Kenwood

1 - TK-270G

I would like permission from the BOCC to dispose of this surplus property by trading them with another public safety agency for UHF radios of comparable value, which are compatible with our system.

I respectfully request that this item be placed on the next BOCC agenda for a motion to approve the above action.

CC:

BOCC Chairman Gene Hall

Honorable Skeet Joyner

Honorable Danny Monroe

Honorable Stephen Fulford

Honorable Hines Boyd

8/7/09

TO: Gabriella Molina-Corbin, P.E.  
FDOT Midway Operations Engineer

FROM: Roy Schleicher, Jefferson County Coordinator

RE: Request for 5000 Tons of Mill Material

Good morning - I hope that you are having a good summer, although a bit hot and humid. All is well in Jefferson County. Now if we all can get through the hurricane season!

Mr. David Harvey, our Road Superintendent, has asked that I request 5000 tons of mill material for use on our county roads. We understand and will abide by all conditions in the existing Memorandum of Agreement (MOA) regarding the use of the mill material.

Thank you for your assistance. We appreciate all of the help we receive from your department.

Roy M. Schleicher, County Coordinator  
Jefferson County, Fl  
450 W. Walnut St.  
Monticello, FL 32344  
850/342-0287