

Board of County Commissioners

Jefferson County, Florida

Stephen G. Fulford District 1	Eugene C. Hall District 2	Hines F. Boyd District 3	Felix "Skeet" Joyner District 4	Danny Monroe, III District 5, Chair
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Regular Session Agenda
July 15, 2010 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344

- 1. 6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Citizens Request & Input on Non-Agenda Items**
(3 Minute Limit, No Commissioner Discussion.)
- 4. General Business**
 - a) **Resolution Naming Sam Perry Road**
 - b) **American Probation and Parole Officer Week Proclamation** – Glenn Alston
 - c) **Workshop Request** – Kate Calvin
 - d) **Legislative Update** – State Representative Leonard Bembry
 - e) **Quarter Mill Referendum** – School Superintendent Bill Brumfield
 - f) **Resolution Supporting Statewide Vote on Oil Drilling in FL Waters** – Pat Pearson
 - g) **Heritage Hills Subdivision – Acceptance of Subdivision Improvements & Approval of Maintenance Agreement**
 - h) **Heritage Hills Subdivision – Acceptance of Installation of final lift of pavement & Release of Bond Proceeds**
- 5. PUBLIC HEARING – SMALL CITIES CDBG GRANT**
- 6. County Coordinator's Report**
 - a) **Department Head Reports**
 - b) **Proposed Mission Statements**
 - c) **Proposed 7 Acre Parcel Donated to County**
 - d) **Request to Approve Letter to USDA Rural Development**
 - e) **Letter of Support – Grant for Industrial Park**
 - f) **Inmate Work Squad**
 - g) **FY 2010-2011 FRDAP**
 - h) **Florida SafeRider – Lease Agreement**
 - i) **EMS Grant**
 - j) **Personnel Policies – Update**
- 7. Budget Update & Request for Budget Workshop** – Clerk of Court Kirk Reams
- 8. Citizen's Forum**
(3 Minute Limit, Discussion Allowed.)
- 9. Commissioner Discussion Items**
Gene Hall – Local Purchasing Preference
- 10. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

RESOLUTION

NO. _____

RESOLUTION OF THE JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR THE NAMING OF SAM PERRY ROAD

WHERE AS, the Board of County commissioners of Jefferson County, Florida, did establish a uniform street naming and property numbering system to facilitate E-911; and

WHERE AS, the Jefferson County Building and Planning Department has finished the process of assigning numbers to structures; and

WHERE AS, in the process of assigning numbers for structures and names on new roads, the citizens have requested changes of names on some roads; and

WHERE AS, the residents on roads seeking a name change have agreed on a proposed name; and

WHERE AS, there is a resolution process to change a name on roads in the future; and

WHERE AS, it is in the best interest of the citizens of Jefferson County to have an official road map;

NOW THEREFORE, BE IT RESOLVED by the Board of County commissioners of Jefferson County, Florida, that:

I. All the owners on the road "Perry Road" have agreed to change the name to "Sam Perry Road". In keeping with the County Ordinance, the County by this document officially changes the road name to Sam Perry Road.

II. The effective date of this resolution shall be the date it is approved by the Board of county commissioners of Jefferson County, Florida, in regular session.

DULY ADOPTED in public meeting this _____ day of _____ 2010.

Chairman, Jefferson County Board
of County Commissioners

ATTEST:

Clerk to the Board of County Commissioners



kirk reams <kirkbradleyreams@gmail.com>

**FW: American Probation and Parole Association Week
July 18 - 24, 2010**2 messages

Alston, Glenn <alston.glenn@mail.dc.state.fl.us>**Wed, Jul 7, 2010 at 12:05 PM**

To: Kreams@jeffersonclerk.com

Cc: "Alston, Glenn" <alston.glenn@mail.dc.state.fl.us>

Good afternoon, Mr. Reams could you please confirm that the below request has been placed on the agenda and also provide the time and address of the meeting.

Thank you and have a great day.

From: Alston, Glenn**Sent:** Monday, June 14, 2010 3:02 PM**To:** [Kreams@jeffersonclerk.com](mailto:kreams@jeffersonclerk.com)**Cc:** Walkup, John; Sanchez, Diane N.; Alston, Glenn**Subject:** American Probation and Parole Association Week July 18 - 24, 2010

Mr. Reams, on June 8, 2010 I spoke with Commissioner Joyner requesting that the week of July 18-24, 2010 be declared Probation and Parole Officer Week and ask if the Jefferson County Commission would be willing to do a proclamation during your next meeting. He advised that he would be willing to do this and advised that the next meeting would be held on July 15, 2010. Per his instructions could you place this on the Commission's agenda for the July 15 meeting?

Thank you for handling this request and if you have any questions please call me @ 342-0272.

Have a great day.

kirk reams <kirkbradleyreams@gmail.com>**Wed, Jul 7, 2010 at 2:41 PM**

To: "Alston, Glenn" <alston.glenn@mail.dc.state.fl.us>

Yes sir it will be placed on the agenda for the night meeting of July 15, 2010 at 6PM

The meeting will take place at the Annex located at 435 South Walnut Street which is directly behind the old high school.

Thanks

Kirk

On Wed, Jul 7, 2010 at 12:05 PM, Alston, Glenn <alston.glenn@mail.dc.state.fl.us> wrote:

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Subject: American Probation and Parole Association Week July 18 - 24, 2010

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Thank you for handling this request and if you have any questions please call me @ 342-0272.

Have a great day.

Kirk Reams, Clerk of the Circuit Court, Jefferson County, Florida

NOTICE: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



kirk reams <kirkbradleyreams@gmail.com>

next week's Commission meeting

1 message

Calvin <ikivon@nettally.com>

Fri, Jul 9, 2010 at 6:02 AM

To: kirk reams <kirkbradleyreams@gmail.com>

Cc: rschleicher1@aol.com

Hi Kirk,

Please put me on the agenda under general business for the upcoming meeting. I will ask the Board to schedule a workshop to discuss guidelines for the use of hand held signs during County Commission meetings. In February they stated they would have a workshop on the issue.

Thanks and have a great weekend!

Kate



kirk reams <kirkbradleyreams@gmail.com>

Request to be placed on agenda

1 message

Patricia Pearson <ppearson@embarqmail.com>

Fri, Jul 9, 2010 at 4:02 PM

To: kirk reams <kirkbradleyreams@gmail.com>

Cc: rschleicher1@aol.com, Danny MonroeCoComm <monroe_hill@juno.com>, Danny CoComm Monroe <D.Monroe@co.jefferson.fl.us>, Skeet Joyner <joynerstravel@embarqmail.com>, Gene Hall-CoComm <ghallboard@yahoo.com>, "Stephen G. Fulford" <S.Fulford@co.jefferson.fl.us>, Stephen BOCC Fulford <sgfulford@centurylink.net>, Hines CoComm Boyd <H.Boyd@co.jefferson.fl.us>, Hines Boyd <hinesboyd@gmail.com>, Buck Bird <birdleinback@nettally.com>, Buck Bird <tbbird@nettally.com>

Dear Kirk,

This is a request for me to be placed on the Jefferson County Board of County Commissioner Meeting Agenda on the evening of July 15, 2010.

I would like to ask the Commissioners for their support for the Florida Legislature's placing of a question on the November 2010 statewide ballot to either allow or deny a Constitutional Amendment banning oil exploration and drilling in Florida's territorial waters.

There will be a special session of the Florida Legislature to discuss this question on July 20-23. Therefore, if the Jefferson County Commission chooses to support allowing Florida citizens to vote on this issue, it must be done at the July 15th meeting.

I have copied a sample resolution below, and have attached it as a separate document. As you will see, it differs somewhat from the petition I presented to the Commission for consideration several weeks ago, since the circumstances have changed with the announcement of the special session. Please note that there is no reference to drilling of any kind in any waters other than Florida State waters, and no reference to pregnant pigs. I think it can be a very short piece of business to get through if we don't discuss those things. The question has solely to do with the opportunity of allowing the citizens of Florida to vote directly on a question that concerns them. It requires only a yes or no vote from the Commissioners, and a signature from the Chair if required. I will be glad to expedite transmission of this to the appropriate person in Tallahassee.

I am copying each Commissioner, Mr. Schleicher, and Mr. Buck Bird, Esq. with this e-mail so that they will be apprised early of the coming request, and am asking that both you and they reply to this e-mail as soon as possible so that I know it was received.

Please let me know if and where on the agenda I will be scheduled to make this request.

Thank you so much.

Patricia Pearson
Lloyd

**RESOLUTION SUPPORTING A STATEWIDE VOTE ON OIL DRILLING IN
FLORIDA WATERS**

WHEREAS, the British Petroleum Deepwater Horizon oil catastrophe is the largest man-made disaster in our nation's history, and

WHEREAS, the environmental consequences of this catastrophe are far-reaching and will disrupt all natural ecosystems in the Gulf of Mexico for the foreseeable future, and

WHEREAS, the economy of the State of Florida is dependent both upon employment in the fisheries of the Gulf of Mexico and upon tourism to our precious coastlines, and

WHEREAS, the economy of Florida has, to date, sustained a major economic downturn due to the Deepwater Horizon event and will likely continue to suffer economically for many years to come, and

WHEREAS, Florida's marine waters extend some three miles into the Atlantic Ocean and 10 miles into the Gulf of Mexico, and

WHEREAS, both Republican and Democratic Governors and Legislators have opposed the opening of Florida's marine waters to oil exploration for many years, and

WHEREAS, an oil leak or spill of any size in Florida's marine waters would present a danger to our economy and ecology such as the Deepwater Horizon event, and

WHEREAS, such a spill or leak in Florida's marine waters would have a harmful impact on the economy of all Floridians, no matter political affiliation, and

WHEREAS, the citizens of Florida should have the opportunity to vote upon the protection of our coasts, which are the very essence of what Florida represents,

THEREFORE, BE IT RESOLVED that we the undersigned respectfully call upon all members of the Florida House of Representatives and all Florida Senators, regardless of party affiliation, to pass a Joint Resolution and place before the voters of this state a constitutional amendment which would prohibit oil drilling in Florida's marine waters, which vote would take place in November 2010.

Date: _____

CDBG Grant Application

Part II – Application Profile and General Scoring Criteria

**Application Profile
Form G-1**

Local Government Contact Information:

Local Government Name Jefferson County		
Street Address Jefferson County Courthouse Circle, Room 10		
City Monticello	Zip Code 32344	County Jefferson
Main Telephone 850-342-0287		Main Facsimile 850-342-0225

Chief Elected Official Danny Monroe	
Telephone 850-342-0218	Title Chairman
Email Address	Facsimile

Financial Officer (Local Government) Mark Reams	
Telephone 850-342-0218	Title Clerk of Courts
Email Address klrbrad@rams@gmail.com	Facsimile 852-342-0225

Project Contact (Local Government) Roy Schleicher	
Telephone 850-342-0287	Title County Coordinator
Email Address Rschleicher1@aol.com	Facsimile 850-342-0225
Street Address 445 West Palmer Mill Road	
City Monticello	State Florida
Local Government's Grant Consultant (if applicable) N/A	Name and Address of Firm N/A
Telephone Number N/A	

**Application Profile
Form G-1 (Continued)**

Application Preparer Information			
Preparer's Name Meridian Community Services Group, Inc		Organization Preparing Application: <input checked="" type="checkbox"/> Private <input type="checkbox"/> RPC <input type="checkbox"/> Local Government	
Attn: Sonora Walker			
Street Address 1500 Mahan Dr, Ste. 150			
City Tallahassee	State Florida	Zip Code 32308	
Telephone 850-877-1908	Facsimile	Email Address swalker@meridiansv.com	
<p>Application Type: Indicate the type(s) of funding requested. A completed application must include the appropriate sections as provided below. A Planning and Design Specifications grant will not be offered unless the appropriate Planning and Design Specifications Grant box(es) are checked. (These grants are not a separate category but may be offered to an applicant in Neighborhood Revitalization or Commercial Revitalization with an application score below the fundable range for a full grant and which does not have completed construction plans and specifications.)</p>			
<input type="checkbox"/> Commercial Revitalization (Part IV) <input checked="" type="checkbox"/> Housing (Part VI)		<input type="checkbox"/> Economic Development (Part V) <input type="checkbox"/> Neighborhood Revitalization (Part VII)	
<input type="checkbox"/> Planning and Design Specifications Grant - Neighborhood Revitalization <input type="checkbox"/> Planning and Design Specifications Grant - Commercial Revitalization			
If you will accept a Planning and Design Specifications Grant, indicate amount being requested for:			
Basic Engineering \$		Administration \$	
<p>Funding Preference: The applicant may submit a Commercial Revitalization and a Housing application, or a Commercial Revitalization and a Neighborhood Revitalization application, but not a Housing and a Neighborhood application. Applicants will not be considered for an additional Commercial Revitalization, Housing or Neighborhood Revitalization grant until all previously awarded Planning and Design Specifications grants have been administratively closed by the Department.</p>			
Did you submit more than one application? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If so, what category of funding do you prefer?			
Dates of Public Hearings on the Application:		Neighborhood Revitalization	
First Public Hearing June 17, 2010		Commercial Revitalization	
Second Public Hearing July 15, 2010			
Dates of Advertisement of Public Hearings:		Neighborhood Revitalization	
First Public Hearing June 09, 2010		Commercial Revitalization	
Second Public Hearing July 07, 2010			

**Application Profile
Form G-1 (Continued)**

Demographics	
U.S. Congressional District Number 2nd & 4th	
Florida Senate District Number 3rd & 6th	Florida House District Number 9th & 10th
Census Place 99999	Census Tract 980100 & 980200
Census Block Group(s) 1,2,3,5,6,7,1,2,3	
Grant Request: Maximum grant requests are based on the jurisdiction's LMI population as determined by HUD. Please see the table below.	
LMI Population	Maximum Grant Request
1 - 499	\$500,000.00
500 - 1,249	\$650,000.00
1,250 - 3,999	\$700,000.00
4,000 - and above	\$750,000.00
Local Government's LMI Population 4,896	Grant Request \$750,000.00
Answer the following questions by circling the correct response.	
Historic Preservation Will the project impact a building, public improvement or planned open space more than 50 years old? (See instructions.)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Interlocal Agreement Will project activities require an interlocal agreement? If yes, the interlocal agreement must be provided in the Supporting Documentation Section. (See instructions.)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
State of Financial Emergency Has the local government been declared to be in a state of financial emergency pursuant to Section 218.50 - 218.504, F.S., at any time during the two years prior to submission of the application?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Grant Preparation Costs The applicant may request grant funds for the cost of grant application preparation. See instructions if funds are requested. Does the applicant wish to request grant funds for the cost of grant application preparation?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Amount \$	If yes, grant preparation cost documentation must be included in the Supporting Documentation Section.
National Flood Insurance Program - Indicate whether or not the local government is a current participant in the NFIP.	
	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**Project Narrative
Form G-2**

Describe the proposed project using the guidelines in the instructions. Use additional pages as needed. Please see the Instructions on the following page relating to applications for Economic Development loans. Specific directions for Commercial Revitalization and Economic Development application narratives can be found in the instructions provided for each respective category.

Jefferson County intends to use \$750,000.00 in CDBG funding to assist residents throughout the unincorporated areas of the County with necessary housing repairs. At a minimum, 10 LMI housing units will be rehabilitated consistent with the adopted housing code. Assistance to housing units will be provided through construction repairs and temporary relocation of residents, as may be required. A relocation allowance will be provided to residents that must be relocated. Necessary repairs may be provided in the form of renovation of existing housing units or new construction of a portion or the entire housing unit. Currently, the grant application is budgeting \$632,700.00 for housing rehabilitation/replacement, \$4,800.00 for temporary relocation and \$112,500.00 administration costs.

**General Scoring Criteria
Form G-3**

1. Enter the Local Government's Community-Wide Needs Score This document is posted to the Department's website at: http://www.floridacommunitydevelopment.org/cdbg/index.cfm		Score: 157.84
2. Special Designation Score Check all applicable designations and enter a score of 20 if all activities, are within any of the boundaries of the following designated areas.		Score: 20
___ Empowerment Zone, Enterprise Community, or Champion Community, pursuant to the Economic Empowerment Act of 1993	<input checked="" type="checkbox"/> Rural Area of Critical Economic Concern designated by the Governor or ___ Rural Economic Development Initiative (REDI) community	
___ Area of Critical State Concern pursuant to Chapter 380.05, F.S.	___ Florida Enterprise Zone pursuant to Chapter 290.0065, F.S.	
___ HUD-designated Renewal Community	___ Front Porch Community	
3. Grant History Score If the applicant has not had an open CDBG contract in the NR, CR, or HR categories within five years of application deadline, claim 100 points.		Score: 0
4. Outstanding Performance in Equal Employment Opportunity (EEO) The applicant may claim up to 25 points for achievement in M/WBE contracting in the most recent CDBG grant administratively closed out not more than four years before application deadline date. Review the M/WBE reports submitted to DCA for that grant and enter a score based on the achievement reported.		

Grant Number: _____

$$\frac{\text{Amount Awarded to M/WBE firms}}{\text{Total Prime Contracts Amount}} \times 100 = \text{M/WBE \%}$$

M/WBE %	Points
5.0 - 9.99%	5
10.0 - 14.99%	10
15.0 - 19.99%	20
20%+	25

If the applicant has not administratively closed out a CDBG grant within four years of the application deadline date, score 5 points.

Score: 0 (Maximum 25 points)

Jefferson County Fire Rescue
Monthly Department Report

TO: Mr. Roy Schleicher
County Coordinator

DATE: 12 July 2010

SUBJECT: Department Directors Report

FROM: Mark Matthews, Chief
Jefferson County Fire Rescue

REFERENCE: June 2010 Report
ATTACHMENTS: 0

JCFR CALLS FOR SERVICE THIS MONTH

2010	JUNE	Y.T.D.
FIRE	37	287
EMS	197	1199

JUNE 2010 EMS COLLECTIONS - \$56,549.63

F/Y 2010 EMS COLLECTIONS TO DATE - \$457,904.98

FIRE SAFETY INSPECTIONS Two day cares were inspected by request for their re-licensesure and we have started inspecting the School Board buildings as requested by the School Board.

AMBULANCE GRANT We have been awarded a 25% matching grant from the State Bureau of EMS for the purchase of a new ambulance. The amount we will receive from the State is \$93,750.00. Our match that we will add to this is \$31,250.00. We plan on purchasing this ambulance the same as the last one using the State bid list.

Jefferson County Public Library Monthly Report for June, 2010

Statistics of interest

- Door count 12,758
- Materials checked out 3,827
- Computer usage 2,759
- Materials catalogued 150
- Materials purchased 24

Community Room Usage

- Healthy Start
- JC Educational Foundation
- Quilters
- Weight Watchers
- North Florida Workforce
- Census Bureau
- Students Working Against Tobacco
- Elder Care
- Catholic Services
- Summer Reading Kickoff party 6/10; storyteller 6/17, puppeteer 6/24

Projects

- Completed huge audiotape weeding project
- Outreach to Little Angels in Training, Experience Works
- Library beautification campaign in full swing
- Worked with LSTA trainer to finalize Aug/Sept training schedule

Other

New summer intern on staff until 8/13 through North Florida Workforce, Wayne Falla
Employee Natalie Binder attended American Library Association annual meeting; tapped to chair a committee at next meeting

Friends of the Library had Saturday book sale, made \$600 (changed to donation only)

Won "Spirit Award" for Library entry in Watermelon Festival parade

Wilderness Coast Board Meeting held in Community Room

Systems Librarian Paul Clark resigned; relocating to Clay County

Held classes in basic computer skills, Word, Genealogy

Director previewed possible new circulation software at Thomasville, GA main library

JEFFERSON COUNTY ROAD DEPARTMENT

Memo

To: Jefferson County Board of County Commissioners

From: David R. Harvey, Road Superintendent

Date: July 6, 2010

Re: Informational Item – Road Department Summary of Monthly Activities for June- 2010

General Roadway and Drainage Maintenance

- A) Limited road surface grading, stabilization and ditch maintenance activities were conducted on 167 County Roads. Work on many roads was conducted up to 2 times during the month.
- B) Right-of-way brushing and trimming on 11 Roads. Mowing on 34 roads.
- C) Patching also occurred on 2 roadways.

Driveway Connections

A total of 0 driveways were inspected.

Roadway and Drainage Reconstruction

Pulling Ditches Making Crowns On All Roads

Installation of the gas pipe has started

NRCS projects on going, extra work approved for flash flood 1.5 million plus.

Rock Quarry Producing reduced to 3 persons.

Jefferson County Institute will no longer provide an inmate guard.

Roadside mowing started May 3, 2010 continues until frost.

Brush cutting started 6-1-10 continues until frost.

**Jefferson County Cooperative Extension Office
Monthly Report – Board of County Commissioners
June, 2010 (submitted to County Coordinator, July 6)**

4-H Youth Activities

- JGL - 4-H Newsletter prepared and sent
- JGL - Ag Day Planning Meeting, June 1
- JGL - Safe and Nurturing Environment Committee Meeting, June 1
- JGL - State 4-H Advisory Committee Meeting, June 3
- JGL - Ag Day Event, June 5
- JGL - Ag Day Post Meeting , June 8
- JGL - Whole Child Coalition Meeting – June 8
- JGL - Soil and Water Conservation District Meeting – June 10
- JGL - County Council End-of –Year Field Trip, June 11
- JGL - 5-7 Year Old Day, June 14-17
- JGL - 4-H Counselor Training - Jubilee Day Camp, June 18
- JGL - Jubilee Wildlife Camp Day, June 21-25
- JGL - 8-9 Year Old Day Camp June 29-July 2

Family & Consumer Sciences

- Position being Advertised

Agriculture and Natural Resources Activities

- JED - Jefferson County AG Day Planning Meeting, June 1
- JED - Florida Pecan Growers' Association Program Planning Meeting, June 2
- JED - Ag Day- A Taste of Rural Living Green Industries Institute Monticello, June 5
- JED - District Alternative Farm Program Grazing Presentation Quincy, June 5
- JED - Jefferson County Soil and Water Conservation Board meeting, June 10
- JED - Big Bend Horsemen's Association Meeting, June 14
- JED - Daily Transportation for Work Force Development Youth NFCC, June 14 -18
- JED - UGA Extension Agronomic Crops Training Tifton, GA, June 24
- JED - County Alliance for Responsible Environmental Stewardship Awards Dinner, Live Oak, June 29
- JED - Tallahassee Area Sustainability Council meeting, Tallahassee, June 30

Ongoing:

Deer fly trap demonstrations; Ag Day, Soil and Water Board Meeting, Big Bend Horsemen's Association, and in office. Article published in Tallahassee Democrat and on the NFREC web site <http://nfrec.ifas.ufl.edu/news/2010/flytrap.pdf>

Soil and forage test interpretation; field and pond visits; Plant and insect ID;

Administrative and Other Activities, Faculty and Staff

- JGL – Staff Meeting, June 7
- JGL – CED meeting, Polycom, June 10
- JGL – Interview Candidate for FCS Position, June 16

Memorandum

Date: July 7, 2010

To: Roy Schleicher/County Coordinator
County Commissioners

From: Beth Thorne

Subject: Monthly Report for June

Revenue from:	Recyclables	\$ 5,500.05
	Roll-off Rentals	\$ 418.00
	Refuse Billing	<u>\$ 995.00</u>
Total Month Revenues:		\$ 6,913.05

Manned Site Tonnage from:	Aucilla Site	18.835
	Bassett Site	21.886
	Fulford Site	13.02
	Lamont Site	22.48
	Lloyd Site	48.76
	Nash Site	48.25
	New Monticello Site	56.60
	Main Office Site	20.37
	Pinckney Hill Site	12.86
	Recreation Park Site	37.93
	Tyson Road Site	5.329
	Wacissa Site	22.089
	Waste Tires	10.369
	City of Monticello	62.928
	Commercial	16.85

Landfill Budgeted Amount:	\$1,615,250.00
Current Month Expenditures:	\$ 74,782.87
Year-to-date Expenditures:	<u>\$1,081,938.88</u>
Remaining Balance:	\$ 533,311.12

Animal Control Budgeted Amount:	\$17,000.00
Year-to-date Expenditures:	\$10,075.55
Year-to-date Revenues:	<u>\$ 920.00</u>
Remaining Balance:	\$ 7,844.45

*Note: Pinckney Hill Collection site compactor is to be delivered and set up July 8th. We will have the site manned after the set up is completed.

JEFFERSON COUNTY/CITY OF MONTICELLO

BUILDING INSPECTION AND CONTRACTOR LICENSING

445 WEST PALMER MILL ROAD (*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223

Fax: (850) 342-0225

MONTHLY REPORT

June 2010		June 2009	
Building	24	Building	12
Electrical	15	Electrical	16
Plumbing	4	Plumbing	3
Mechanical	8	Mechanical	9
Mobile Homes	1	Mobile Homes	2
Relocate	0	Relocate	0
Demolish	0	Demolish	2
Miscellaneous	1	Miscellaneous	6
City Permit	14	City Permits	11
City Fees	\$1,337.82	City Fees	\$970.00
County Permits	39	County Permits	39
County Fees	\$5,733.70	County Fees	\$5,009.89
Total		Total	
City/County Permits	53	City/County Permits	50
City/County Fees	\$7,071.52	City/County Fees	\$5,979.89

June 2010		June 2009	
Radon Fee	\$508.52	Radon Fee	\$65.10
Building Permit Fee	\$6,333.00	Building Permit Fee	\$5,394.89
Mobile Home Permit Fee	\$230.00	Mobile Home Permit Fee	\$585.00
Home Inspections Fee	\$0.00	Home Inspections Fee	\$0.00
Contractor Licenses Fee	\$3,460.00	Contractor Licenses Fee	\$3,195.00
Business & Home Occup Fee	\$300.00	Business & Home Occup Fee	\$900.00
Total	\$10,831.52	Total	\$10,139.99

June 2010		June 2009	
New Construction Permits (Residential)	1	New Construction Permits (Residential)	1
Commercial Permits (Non-Residential)	1	Commercial Permits (Non-Residential)	0
Mobile Home Permits	1	Mobile Home Permits	2
Repair & Addition Permits	49	Repair & Addition Permits	41
Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	1	Miscellaneous Permits (Sheds, Workshop, Signs, Barns, Pools)	6
Total	53	Total	50
Valuation		Valuation	
Valuation Home Permits	\$236,520	Valuation Home Permits	\$182,589
Valuation Commercial Permits	\$45,000	Valuation Commercial Permits	\$0
Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$449,539	Valuation Other Permits (Including Additions, Re-roof, & Non-Residential Structures)	\$261,417

JEFFERSON COUNTY PLANNING AND ZONING DEPARTMENT

445 WEST PALMER MILL ROAD (*) MONTICELLO, FLORIDA 32344

Phone: (850) 342-0223
Fax: (850) 342-0225

June 2010		June 2009	
Zoning Verification Fee	\$0.00	Zoning Verification Fee	\$75.00
Simple Lot Split Fee	\$0.00	Simple Lot Split Fee	\$0.00
Family Subdivision Fee	\$0.00	Family Subdivision Fee	\$0.00
Minor Development Fee	\$0.00	Minor Development Fee	\$0.00
Major Development Fee	\$0.00	Major Development Fee	\$2,400.00
Variance Fee	\$0.00	Variance Fee	\$0.00
Minor Re-plat Fee	\$0.00	Minor Re-plat Fee	\$100.00
Comp Plan Amendment Fee	\$0.00	Comp Plan Amendment Fee	\$0.00
Development Permits Fee (Mobile Homes)	\$150.00	Development Permits Fee (Mobile Homes)	\$435.00
Development Permits Fee (Residential)	\$1,263.10	Development Permits Fee (Residential)	\$1,078.52
Development Permits Fee (Commercial)	\$0.00	Development Permits Fee (Commercial)	\$0.00
Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$745.00	Development Permits Fee (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	\$705.00
Total	\$2,158.10	Total	\$4,793.52

June 2010		June 2009	
Simple Lot Splits (No. Lots Created _____)	0	Simple Lot Splits (No. Lots Created _____)	0
Family Subdivisions (No. Lots Created _____)	0	Family Subdivisions (No. Lots Created _____)	0
Minor Development (No. Lots Created _____)	0	Minor Development (No. Lots Created _____)	0
Major Development (No. Lots Created _____)	0	Major Development (No. Lots Created _____)	1
Variance	0	Variance	0
Minor Replats	0	Minor Replats	1
Comp. Plan Amendments	0	Comp. Plan Amendments	0
Development Permits (Mobile Homes)	1	Development Permits (Mobile Homes)	2
Development Permits (Residential)	1	Development Permits (Residential)	1
Development Permits (Commercial)	0	Development Permits (Commercial)	0
Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	3	Development Permits (Misc: Sheds, Workshop, Signs, Barns, Pools, Septic, Temp RV, Temp Use)	5
Total	5	Total	10

June 2010		June 2009	
Emergency Medical Impact Fee	\$61.86	Emergency Medical Impact Fee	\$123.72
Fire/Rescue Impact Fee	\$48.16	Fire/Rescue Impact Fee	\$96.32
Transportation Impact Fee	\$0.00	Transportation Impact Fee	\$0.00
Law Enforcement Impact Fee	\$0.00	Law Enforcement Impact Fee	\$0.00
911 Address Fee	\$200.00	911 Address Fee	\$300.00
Driveway Permit Fee	\$0.00	Driveway Permit Fee	\$212.00
Total	\$310.02	Total	\$732.04

Board of County Commissioners
Jefferson County, Florida
Room 10, County Courthouse, Monticello, Florida 32344

The Keystone County - Established 1827

Stephen G. Fulford District 1	Gene C. Hall District 2	Hines F. Boyd District 3	Felix "Skeet" Joyner District 4	Danny Monroe, III District 5, Chair
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DATE: For BOCC meeting of April 15, 2010
TO: County Commissioners
FROM: Roy Schleicher
RE: Proposed Mission Statements

At the March 18th meeting Commissioner Hall suggested a County Mission Statement be drafted and ultimately adopted.

Below are 3 suggestions of a proposed Mission Statement for the purpose of Commission discussion.

Draft #1

Mission Statement
Jefferson County, Florida

Jefferson County Government exists to provide vital services to our residents and guests. These services are not likely to be provided by others but are necessary for our community's ongoing success. Jefferson County Government is committed to developing and providing necessary, quality services at an affordable cost to all citizens.

Draft #2

Mission Statement
Jefferson County, Florida

Jefferson County's mission is to make a positive difference in the county without undue intrusion into the resident's personal and business lives. Residents will expect the county government to achieve the best results without unnecessary expense. Residents will expect actions of the County Government to be taken without conflict or personal gain.

Draft #3

Mission Statement
Jefferson County, Florida

Jefferson County's Mission is to provide for the health, safety and welfare of our residents in the most efficient manner possible. County government will prepare cost effective systems to provide the necessary services when needed by our residents and visitors, always doing so in a reasonable priority and time frame.

**Jefferson County Board of County Commissioners
County Coordinator's Office
450 W. Walnut Street
Monticello, Florida 32344**

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For July 15, 2010 BOCC Meeting

TO: Board of County Commissioners

FROM: Roy Schleicher

**RE: Request to approve letter to USDA, Rural
Development - Fire/EMS Station**

Attached is a letter for your consideration. It is addressed to Ms. Mary Gavin, USDA, Rural Development. The letter expresses the County Commission's support of the Community Facility Program grant for a new Fire/EMS Station. The Pre-Application has been submitted for review and this letter, if approved by the Commission, is part of the next step to making the formal application.

Preble-Rish, Inc. is preparing the formal application and assembling the necessary information. County staff is working with PRI to develop an application fulfilling the requirements of USDA, Rural Development's procedures.

REQUEST:

Motion to approve the attached letter, for the Chair to sign and forward to PRI to be included in the application documents.

Thank you.

Kirk Reams
Clerk of Courts 850/342-0218

Roy Schleicher
County Coordinator 850/342-0287

**Jefferson County Board of County Commissioners
County Coordinator's Office
450 W. Walnut Street
Monticello, Florida 32344**

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July 15, 2010

Ms. Mary J. Gavin
USDA Agriculture Department
2741 Pennsylvania Ave.
Marianna, FL 32448-4027

RE: Construction of New Fire/EMS Station
USDA, Rural Development Community Facility Program Pre-Application
Review

Dear Ms. Gavin:

The Jefferson County Board of County Commissioners supports the county's application for the construction of a new Fire/EMS Station through USDA's Rural development Community Facility Program.

The site for the proposed new facility is county owned and in a very good location, directly across from the current station. Existing facilities for the twenty four (24) hour Fire/EMS crews are very outdated as is the office and equipment areas. Storage for equipment and vehicles is currently very limited and not appropriate for renovations or replacement on the existing site.

Until Jefferson County grows, which is not likely in the near future, this new Fire/EMS Station will provide all of the fire and emergency medical services for the county's residents, visitors and travelers passing through the county on I-10, US 27, US 90 and US 19. The new Fire/EMS Station will be a much needed asset to the county.

Thank you for your consideration of Jefferson County's USDA, Rural Development Community Facility Program Pre-Application.

Sincerely,

Danny Monroe, III, Chair

Kirk Reams
Clerk of Courts 850/342-0218

Roy Schleicher
County Coordinator 850/342-0287

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA, IN SUPPORT OF AN APPLICATION
FOR RURAL INFRASTRUCTURE FUNDS TO CONDUCT A FEASIBILITY
STUDY FOR THE JEFFERSON COUNTY INDUSTRIAL PARK**

WHEREAS, the Board of County Commissioners of Jefferson County, Florida, recognizes the value and the benefits of developing the economy in the Monticello/Jefferson County area; and

WHEREAS, the Jefferson County Board of County Commissioners is the fee simple owner of an industrial park in Jefferson County, which lacks the infrastructure necessary to attract industry and quality jobs; and

WHEREAS, the Jefferson County Board of County Commissioners is requesting funding from Enterprise Florida's Rural Infrastructure Fund for purposes of conducting a feasibility study for the Jefferson County Industrial Park, including preliminary engineering, surveying, permitting and other activities to achieve a "shovel ready" site;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Jefferson County, Florida, hereby supports the grant application and urges Enterprise Florida to fund the request for the purposes set forth in the formal Rural Infrastructure Fund application.

PASSED AND APPROVED this 15th day of July, 2010.

**JEFFERSON COUNTY BOARD OF
COUNTY COMMISSIONERS**

BY: _____
Danny Monroe, III
Chairman

ATTEST:

KIRK BRADLEY REAMS
Clerk of Circuit Court

**Jefferson County Board of County Commissioners
County Coordinator's Office
450 W. Walnut Street
Monticello, Florida 32344**

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July 1, 2010 - FOR JULY 15, 2010 COUNTY COMMISSION MEETING

TO: County Commissioners

FROM: Roy Schleicher

RE: Department of Corrections Inmate Work Squad

Commissioners - Attached is a letter from Christopher Landrum, Warden of the Jefferson Correctional Institution, regarding the termination of the agreement for a Work Squad for the Road Department.

Mr. Landrum explains the need to discontinue the squad because of the budgeted losses for public work squad officer positions.

Possible alternatives for the lost work squad for the Road Department are being considered. The equipment and trailer used by the inmates for grounds maintenance belongs to the county. To replace the lost officer position we would need to have a certified inmate supervisor and a transport van.

The Commission will be kept informed of the situation and possible alternatives.

Please call if you have any questions.

Kirk Reams
Clerk of Courts 850/342-0218

Roy Schleicher
County Coordinator 850/342-0287



**FLORIDA
DEPARTMENT of
CORRECTIONS**

Governor
CHARLIE CRIST

Secretary
WALTER A. McNEIL

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<http://www.dc.state.fl.us>

June 18, 2010

Mr. David Harvey, Road Superintendent
Jefferson County
1484 South Jefferson Street
Monticello, FL 32344

Re: Department of Corrections Inmate Work Squad

Dear Mr. Harvey:

I regret to inform you and the commissioners of Jefferson County that as a result of Legislative budget reductions imposed on our facility as a result of "Black Water Reductions" and in accordance with Section 7 of WSA 196, the Work Squad Local Agreement between our facility and Jefferson County will be terminated effective June 30, 2010. We regret the inconvenience this action may cause; however, it is necessitated by loss of public work squad officer positions that are beyond the control of the institution.

Thank you for your continued support of Jefferson Correctional Institution in these tough economic times.

Sincerely,

A handwritten signature in black ink, appearing to read "C. P. Landrum".

C. P. Landrum
Warden



Florida Department of Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Charlie Crist
Governor

Jeff Kottkamp
Lt. Governor

Michael W. Sole
Secretary

July 1, 2010

Mr. Roy M. Schleicher
County Coordinator
Jefferson County
450 W. Walnut Street
Monticello, FL 32344

Re: Mamie Scott Drive Rec. Park
FRDAP Application No. A11013

Dear Mr. Schleicher:

The Florida Recreation Development Assistance Program (FRDAP) 2010-2011 grant application submitted by Jefferson County for Mamie Scott Drive Rec. Park was evaluated and ranked pursuant to Chapter 62D-5.057, Florida Administrative Code.

All eligible applications were reviewed and ranked in priority order. Unfortunately, there were insufficient FRDAP monies to fund all projects on the priority list and your application was not approved for funding.

We hope you will consider applying again for FRDAP. The next submission period will be advertised at a later date. If we can assist you in developing another application for future submittal, please contact our office at (850) 245-2501. Your interest in the Program is appreciated.

Sincerely,

Mary Ann Lee
Community Assistance Consultant
Office of Information and Recreation Services
Division of Recreation and Parks
Mail Station #585

MAL/

**Jefferson County Board of County Commissioners
County Coordinator's Office
450 W. Walnut Street
Monticello, Florida 32344**

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July 6, 2010

Florida SafeRiders, Inc
Mr. W.A. Wofford
286 Industrial Drive
Monticello, FL 32344

RE: Jefferson County Industrial Park lease for Florida SafeRiders, Inc.

Dear Mr. Wofford;

At the County Commission meeting of June 17 and again at the Economic Development Council (EDC) meeting on June 21, I was asked about the status of the lease payments for the Florida SafeRiders, Inc. facility in the Jefferson County Industrial Park. After checking with the Clerk of Court's Finance Office I was told the following –

- A \$1000 payment was made during November, 2009
- A \$1000 payment was made during April, 2010
- A \$90 payment was made recently

Through June of this year your lease payments are behind \$7910. Please arrange to bring the lease payments current through July 2010 by July 30, 2010.

When you have made the arrangements to bring current the lease payments please notify me at the address above. I look forward to your response by July 30th.

Sincerely,



Roy Schleicher, Jefferson County Coordinator

CC: Ms. Julie Conley, EDC – by E-mail
Mr. T. Buckingham Bird, County Attorney – By E-mail
Honorable Kirk Reams, Clerk of Court – By E-mail

Kirk Reams
Clerk of Courts 850/342-0218

Roy Schleicher
County Coordinator 850/342-0287



Charlie Crist
Governor

Ana M. Viamonte Ros, M.D., M.P.H.
State Surgeon General

June 18, 2010

Mr. Danny Monroe, Chairman
Jefferson County Fire Rescue
c/o Jefferson County Courthouse, Room 10
Monticello, Florida 32344

Dear Mr. Monroe:

I am pleased to award an emergency medical services (EMS) matching grant to Jefferson County Fire Rescue in the amount of \$93,750.00, which is 75 percent of the total project costs. The grant ID code is M9202. In accordance with section 401.113(b)1, *Florida Statutes*, the grant budget is 75 percent state funds and 25 percent matching funds. Your required local cash match for this grant is \$31,250.00. The purpose of this grant is to improve and expand EMS by assisting your organization in the purchase of one fully equipped ALS ambulance.

This grant program is number 64.003 in the *Florida Catalog of State Financial Assistance*, object code 750000. The state money is paid from the Department of Health's EMS Trust Fund, and there are no federal funds involved.

Acceptance of the grant terms and conditions is acknowledged when you draw or otherwise obtain funds from the grant payment system. Your signed grant application acknowledges you have read, understood, and will comply with all terms and conditions of the approved grant and Departmental rules. You may place these funds in any type of bank account you choose; however, all interest earned on these funds must be returned to the Department.

The Bureau of Emergency Medical Services will provide, by separate letter, a copy of the approved grant budget, details about obtaining state funds, and the due dates of the required grant reports. This matching grant begins on the date of this letter and will end June 30, 2011.

Thank you for your participation in this state EMS grant program. If you need assistance, please feel free to contact Mr. Alan Van Lewen, Health Services and Facilities Consultant in the Bureau of EMS, at (850) 245-4440, extension *2734.

Sincerely,

A handwritten signature in dark ink, reading "Ana M. Viamonte Ros".

Ana M. Viamonte Ros, M.D., M.P.H.
State Surgeon General

AVR/avl

cc: Mr. Mark Mathews, Chief



KIRK REAMS

**Jefferson County
Clerk of Court & CFO**

1 Courthouse Circle
Monticello, FL 32344
(850) 342-0218
Fax (850) 342-0222


To: County Commissioners
CC: County Coordinator Roy Schleicher

RE: FY 2010-11 Budget Update & Workshop Request

Greetings All:

The Department Heads have been issued there respective budget worksheets and directives via the office of the County Coordinator and will be presenting them to Mr. Schleicher at the Department Head Meeting on June 20th. I anticipate having the worksheets ready for the Constitutional Officers this week as well. Also, I have been receiving revenue estimates from the State and the Property Appraiser throughout this month. Therefore, I would like to respectfully request that the Board hold its first budget workshop during the week of July 26th.

Sincerely,



Kirk Reams

