

# Board of County Commissioners

## Jefferson County, Florida

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Stephen G. Fulford  
District 1, Chair

John Nelson, Sr.  
District 2

Hines F. Boyd  
District 3

Betsy Barfield  
District 4

Danny Monroe, III  
District 5

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### Regular Session Agenda December 2, 2010 at the Courthouse Annex 435 W. Walnut St. Monticello, FL 32344

1. **9:00 A.M. – Call to Order, Invocation, Pledge of Allegiance**
2. **Public Announcements, Presentations, & Awards**
  - a) **Presentation of Insurance Refund – John Pat Thomas/FL League of Cities**
3. **Consent Agenda**
  - a) **Minutes of November 4, 2010 Regular Session**
  - b) **Minutes of November 16, 2010 Regular Session**
4. **Citizens Request & Input on Non-Agenda Items**  
(3 Minute Limit, No Commissioner Discussion.)
5. **General Business**
  - a) **Approval of Rural Infrastructure Grant Contract w/ Enterprise FL – Julie Conley**
  - b) **FL Boating Improvement Program Award – Scott Sheffield/Alan Wise**
  - c) **Request for Chamber Board Representative – Gordon Dean**
  - d) **Draft Resolution 10-120210-01 – Amending Rules of Procedure for JBOCC**
  - e) **Board Discussion/Decision regarding moving Regular Sessions to Tuesdays**
  - f) **Board Discussion/Decision regarding travel policies**
6. **County Coordinator's Report**
  - a) **Commission Meeting and Agenda Deadlines**
7. **Citizen's Forum**  
(3 Minute Limit, Discussion Allowed.)
8. **Commissioner Discussion Items**
9. **Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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Kirk Reams  
Clerk of Courts

Roy M. Schleicher  
County Coordinator

Bird & Sparkman, P.A.  
County Attorney

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
November 4, 2010

The Board met this date in Regular Session. Present were Chairman Danny Monroe, Commissioners Hines Boyd, Stephen Fulford, Felix "Skeet" Joyner and Eugene Hall. County Coordinator Roy Schleicher, Clerk of Court Kirk Reams, and County Attorney Buck Bird.

1. Citizen Dick Bailar presented a plaque of recognition to Commissioner Felix "Skeet" Joyner for his years of service.
2. Property Appraiser Angela Gray presented the Board with \$14,735 of unused funds from fiscal year 09-10 budget.
3. On motion by Commissioner Hall, seconded by Commissioner Fulford and unanimously carried, the Board approved the consent agenda, consisting of the minutes from the October 21, 2010 regular session.
4. Citizen Tonya Brumbley Walker asked why Malloy Landing was closed after thousands of dollars were spent on the road, only to attempt to open another passage through a residential area.
5. Gloria Heath, administrator for Title I programs with the Jefferson County School Board, informed the Board of the school system's parent involvement committee, which meets on the third Tuesday of each month. Angela Gray, who is involved with the committee, talked of how strong schools can make a stronger economy. Edna Henry, employee with the school system, asked the public to contact her if they wanted to be involved or assist.
6. Mosquito Control Director Mark Positano presented a budget amendment to the Board which carried forward funds from the previous fiscal year. On motion by Commissioner Fulford, seconded by Commissioner Boyd and unanimously carried, the budget amendment was approved.
7. County Coordinator Roy Schleicher gave his report to the Board, updating events occurring at the Recreation Park and bid a farewell to the outgoing Commissioners.
8. Jefferson County IT Director Johnnie Abron gave an update on the county website and email addresses. He explained that all emails are searchable and archived to comply with records retention and Sunshine laws.
9. Citizen Barbara Brumbley expressed her concern about the possibility of water shortage due the Nestle situation. She also stated there was not adequate room on Pinhook Road for truck traffic.
10. Citizen Roland Brumbley apologized for his display of a sign and lashing out at the Board at the previous meeting. He announced a community meeting in Wacissa that would address the Nestle water issue on Sunday, November 7<sup>th</sup> from 1 pm to 4 pm.
11. Commissioner Joyner stated that Dick Bailar had worked for the county for many years with no agenda or compensation and moved to name the library R.H. Bailar Public Library, to which Commissioner Hall seconded. Commissioner Joyner stated his desire to have a dedication ceremony if approved. Mr. Bailar responded that he felt like he did not deserve the honor and that he felt like the luckiest man in the world. Commissioner Fulford stated his concern that the Board may not be able to vote on this matter due to it not being on the agenda. The original motion was rescinded due to this point of order. Commissioner Boyd moved to waive the rules and add the library naming to the agenda, to which Commissioner Joyner seconded. The motion passed unanimously. On motion by Commissioner Joyner,

BOARD OF COUNTY COMMISSIONERS  
MINUTE BOOK 23, PAGE \_\_\_\_\_

seconded by Commissioner Hall and unanimously carried, the Board moved to name the library "R.H. Bailar Public Library (amended to R.J.)".

12. Commissioner Fulford announced that the North Florida Broadband Authority was partnering with Main Street Broadband to serve as a last mile provider. Commissioner Boyd expressed appreciation for Commissioner Fulford and NFBA's initiative.
13. Commissioner Boyd stated that the new year presented an opportunity for planning in a workshop setting and initiating new commissioners so they could "hit the ground running." He proposed a two-day workshop beginning November 23<sup>rd</sup>, to which he would be an agenda proposal to the next meeting.
14. Chairman Monroe presented outgoing Commissioners Hall and Joyner with their respective framed commission photographs.
15. The warrant register was reviewed and bills ordered paid.
16. On motion by Commissioner Joyner, seconded by Commissioner Fulford, and unanimously carried, the meeting was adjourned.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR SESSION  
November 16, 2010

The Board met this date in Regular Session. Present were Chairman Danny Monroe, Commissioners Hines Boyd and Stephen Fulford. Incoming Commissioners Betsy Barfield and John Nelson were also present as well as County Coordinator Roy Schleicher, Clerk of Court Kirk Reams, and County Attorney Paula Sparkman.

1. County Judge Robert Plaines administered the Oath of Office to Commissioner-elects Betsy Barfield and John Nelson.
2. On motion by Commissioner Nelson, seconded by Commissioner Barfield and unanimously carried, the Board elected Stephen Fulford as Chairman.
3. On motion by Commissioner Barfield, seconded by Commissioner Nelson and unanimously carried, the Board elected Hines Boyd as Vice-Chair.
4. Commissioner Boyd began the discussion about the Commissioner orientation and planning workshop. He recommended a two-day session and presented a sample agenda with the assistance of Phil Calandra. Commissioner Barfield stated her desire to have some time in between workshops to digest the material. Commissioner Nelson stated much of the material would be covered at the FAC new commission orientation. Citizen C.P. Miller asked if there would be public input. Chairman Fulford responded that public input was not scheduled for the workshops.
5. Citizen Gordon Dean informed the Board that a new Board member for the Chamber of Commerce would be needed to replace former Commissioner Joyner. This item was placed on the agenda for the next meeting.
6. Citizen David Hall asked when the next workshop for code enforcement would be. The workshop was scheduled for December 16<sup>th</sup> at 5 pm.
7. County Coordinator Roy Schleicher presented the County Coordinator's report, consisting of department head reports and a grant for parks and recreation. Mr. Schleicher explained that the grant was a 50% grant offered by Playmore Company. Citizen Juanity Minton-Crumity stated her concern with having to bid on the recreation equipment. County Coordinator Roy Schleicher stated that he did not see a need to bid, as it was a grant situation. Commissioner Barfield stated her concern with a company ramping up the price to make the county think it was getting a good deal. Mr. Schleicher stated he would bring back the grant proposal at a future meeting.
8. County Coordinator Roy Schleicher presented a membership packet for public officials for the Chamber of Commerce.
9. County Coordinator Roy Schleicher presented a packet of letters regarding the Nestle water situation.

**10. PUBLIC HEARING: PETITION TO VACATE CANTEY ROAD**

11. Planning Attorney Scott Shirley explained the development code had a provision for the vacation of county roads. On motion by Commissioner Boyd, seconded by Commissioner Monroe and unanimously carried, the Board approved continuance of the public hearing to the next night meeting in order to allow the Planning Official more time to review the road vacation.
12. Citizen Barbara Brumbley asked the Board to consider the river and its resources before making a decision that affects it. Citizens Georgia Ackerman and April Reagan stated the Board could nip the issue via zoning aspects. Citizen Tommy Thompson asked the Board to think long and hard about the resource it has.

Citizen Pam Granger presented a list of endangered or protected species along the river habitat. Citizen Mike Mendez asked the Board to think about what they were doing. Citizen Rick Pepper stated that the Wacissa affects the whole river system and the whole community. Citizen Bob Fulford stated that water was a finite source to be protected. Citizen Charlie Hoare stated that the Board should do research on Nestle's behavior in other communities. Citizen Jeff Granger stated that we have good water here and other areas do not. Citizen Roger Walker stated that if the Madison plant was so great then why did Nestle go to other areas in attempts to bottle water. Citizen C.P. Miller spoke of his firsthand look at the Wacissa River and the people in that community at the community picnic. Citizen Roland Brumbley stated that Nestle did not need to be in this county because all they wanted to do is rob us of our natural resources and not follow through on promises they make. He asked the Commission to do the right thing for the county.

13. Clerk of Court Kirk Reams brought up the issue of travel for new commissioner orientation. Commissioner Barfield expressed that sharing ideas and getting involved at a regional level was a good thing for keeping the county informed and involved. Commissioner Boyd agreed that certification was incredibly useful. Mr. Reams stated that travel policy would be placed on the next agenda. Commissioner Monroe applauded the certification program although he did not fully participate.
14. Commissioner Nelson thanked his supporters and stated he was happy to be there to help his county.
15. Commissioner Barfield thanked Commissioner Joyner for 12 years of service and asked for Julie Conley to be present at the workshop on Economic Development issues. She also requested that Kim Barnhill be present in the future to give her take on the septic tank issue. Mrs. Barfield also stated her desire to have Harry Reed from the Capital Regional Transportation Planning Authority present at a future meeting.
16. The warrant register was reviewed and bills ordered paid.
17. On motion by Commissioner Monroe, seconded by Commissioner Barfield, and unanimously carried, the meeting was adjourned.

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk

**Kirk B. Reams**

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**From:** Julie Conley [jcedc@embarqmail.com]

**Sent:** Tuesday, November 23, 2010 3:55 PM

**To:** kreams@jeffersonclerk.com; rschleicher1@aol.com; john.mchugh@embarqmail.com

**Subject:** December 2 agenda

Kirk - As an agenda item for December 2, please add:

"Approval of Rural Infrastructure Grant Contract with Enterprise Florida"

Thanks.



November 19, 2010

Florida Fish  
and Wildlife  
Conservation  
Commission

Commissioners

**Rodney Barreto**

Chair

Miami

**Richard A. Corbett**

Vice Chair

Tampa

**Kathy Barco**

Jacksonville

**Ronald M. Bergeron**

Fort Lauderdale

**Dwight Stephenson**

Delray Beach

**Kenneth W. Wright**

Winter Park

**Brian S. Yablonski**

Tallahassee

Executive Staff

**Nick Wiley**

Executive Director

**Greg Holder**

Assistant Executive Director

**Karen Ventimiglia**

Deputy Chief of Staff

Division of

Law Enforcement

**Colonel Jim Brown**

Director

(850) 488-6251

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*Managing fish and wildlife  
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32399-1600

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Hearing/speech impaired:

(800) 955-8771 (T)

(800) 955-8770 (V)

MyFWC.com

Scott Sheffield, Senior Project Manager  
Jefferson County  
187 East Walnut Street  
Monticello, FL 32344

RE: Florida Boating Improvement Program Application #10-056  
**Wacissa River Head Landing**

Dear Mr. Sheffield:

The Florida Boating Improvement Program (FBIP) Evaluation Committee met on October 26, 2010 to score and rank the applications for fiscal year 2010-2011 funding. Based on the score the application received and its ranking among the other applications, I am pleased to inform you that the project, **Wacissa River Head Landing**, has been awarded funding in the amount of \$36,970.

Our staff will provide Jefferson County with a grant agreement for review. However, the grant agreement will not be effective until executed by both parties. This award is funded in whole or in part with federal funds through the U.S. Fish and Wildlife Service (USFWS). Execution of the grant agreement is contingent upon approval from the USFWS to use federal funds. Please note the FBIP will not reimburse Jefferson County for any funds spent prior to the execution of a grant agreement unless pre-award costs were requested and pre-approved.

If you have any questions, please contact me at (850) 410-0656, extension 17173, or Ms. Katrina Thompson at extension 17382 or email [fbip@MyFWC.com](mailto:fbip@MyFWC.com).

Sincerely,

Tim Woody, Program Administrator  
Florida Boating Improvement Program  
Boating and Waterways Section

/tw

DRAFT

**RESOLUTION NO. 10-120410-01**

**RESOLUTION OF THE BOARD OF COUNTY  
COMMISSIONERS AMENDING THE RULES OF  
PROCEDURE FOR MEETINGS OF THE JEFFERSON  
COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS the Board of County Commissioners wishes to amend its Rules of Procedure for Meetings of the Jefferson County Board of County Commissioners as adopted in Resolution No. 09-061809-01,

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA:

Item V, Subsections B, C, J, L, and O of said Rules of Procedure be amended as follows, deleting the ~~strikeout~~ language and adding the underlined language:

- B. *Agenda Form; Availability; Support Information.* The agenda shall be prepared by the County Coordinator and forwarded to the Clerk who shall place it in appropriate form approved by the Commission. The Clerk shall make available to the Board members a copy of the agenda ~~before the meeting, along with support information, no later than 4:00PM four business days before the meeting.~~ along with support information, no later than 4:00PM four business days before the meeting. Any support information for agenda items requiring a disposition/vote shall be available to the County Coordinator or Clerk no later than 4:00 PM on the 3<sup>rd</sup> 5<sup>th</sup> business day before the meeting. If support information is required but not available, the agenda item shall be ~~downgraded to a discussion topic for further action~~ or removed from the agenda and considered at a later meeting.
- C. *Agenda Format.* The agenda format for a regularly scheduled official meeting of the Commission shall be in substantially the form as set forth below:
1. Call to Order, Invocation and Pledge of Allegiance
  2. Awards and Presentations
  3. Approval of Agenda and Minutes of Prior Meeting(s)
  4. Consent
  5. Citizens ~~Requests~~ and Input on Non-Agenda Items (3-minute limit; no discussion by Commission)
  6. General Business
  7. Scheduled Public Hearings (at or soon after announced time)
  8. County Attorney
  9. County Coordinator
  10. Pending Business (added item; subsequent items renumbered)
  11. Citizens Forum (3 minute limit, discussion allowed)
  12. Discussion Items ~~Raised~~ by Board Members
  13. Adjourn
- J. *Discussion Items by Board Members.* On the portion of the agenda designated as "Discussion Items by Board Members," no assignments shall be given to the County Coordinator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is ~~accomplished through a unanimous~~ added and passed by a unanimous vote of the Board, and then only if such item is deemed an emergency and is added to the agenda as provided in Item 5, Subsection C3. The remarks of each Board member during his or her "discussions items" time shall be limited to no more than three (3) minutes, unless the Chairman extends the time.



L. *Placing Items on Agenda.* With the consent of the Commission as a whole, matters may be placed on the agenda by any member of the Commission, the Coordinator, or the County Attorney. When a Board member wishes to place a matter on the agenda, the member should raise the matter at a regular Commission meeting and seek the Commission's consent for inclusion of the matter on the next available regular agenda. A Board member may not unilaterally add a matter to an agenda without the Commission's prior approval either at a prior meeting or at the beginning of the meeting in which the item is to be included, and then only if the item has been properly noticed as provided in Item V. Subsections A or O of these rules.

O. "Add On" agenda items (items that missed the deadline for agenda preparation for the meeting) should be considered by the Commission only in exigent circumstances for issues that are time critical or cost sensitive to the County. For such matters, the Chairman, County Coordinator and County Attorney should be consulted in advance of the meeting to approve of the "Add On" agenda item. If the "Add On" agenda is approved, the Agenda Coordinator should modify and reprint the agenda table of contents for redistribution to all persons who received the initial agendas, such distribution to occur no less than 24 hours prior to the meeting. Furthermore, at the time of distribution, the County's web site should be updated to reflect the new agenda. For matters of extreme emergency, a special meeting of the Commission may be called by the Chairman upon adequate notice being provided under Section 286.011, Florida Statutes.

RESOLVED this 4<sup>TH</sup> day of December 2010.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

BY: \_\_\_\_\_  
Kirk Reams, Clerk

BY: \_\_\_\_\_  
Stephen Fulford, Chairman  
(As approved by the Board on December 4, 2010)

# PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See [the meeting agenda](#) so that you can follow each item of business the Commission will be discussing.

## **SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?**

If you want to address the Commission about an [issue that's not on the agenda](#), notice there are two places to do this. To reserve a time to speak for up to [3 minutes](#), please sign a [speaker request form](#) usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

The second place is near the end of the meeting after the Commission has finished the general business part of its agenda. Again, each speaker is allotted up to [3 minutes](#). The Commission may enter into discussion of items brought to its attention during this segment of the meeting.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, please limit remarks to no more than [3 minutes](#).

For the record, always [give your name and address](#) before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

## **THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL**

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can [make your point clearly and quickly](#). [Always be courteous and civil](#).

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are [some "no-no's"](#): personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Rules of Procedure (available at [jeffersoncountyfl.gov](http://jeffersoncountyfl.gov)) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: *Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.*

Jefferson County Board of County Commissioners  
County Coordinator's Office  
450 W. Walnut Street  
Monticello, Florida 32344

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The Keystone County - Established 1827

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Stephen G. Fulford District 1, Chair	John Nelson, Sr District 2	Hines F. Boyd District 3	Betsy Barfield District 4	Danny Monroe, III District 5
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November 23, 2010

**TO:** County Commissioners  
Department Directors

**FROM:** Roy Schleicher

**RE:** Commission Meeting and Agenda Deadlines

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Following discussion by the County Commissioners at the November 22, 2010 Workshop the following BOCC Meeting dates and agenda deadlines were determined -

- 1) BOCC Meeting Thursday, December 2, 2010 - Agenda Deadline to the Coordinator's Office noon, Wednesday, November 24, 2010.
- 2) BOCC Meeting Thursday, December 16, 2010 - Agenda Deadline to the Coordinator's Office noon, Wednesday, December 8, 2010.
- 3) BOCC Meeting Thursday, January 6, 2011 - Agenda Deadline to the Coordinator's Office noon, Wednesday, December 29, 2010.
- 4) BOCC Meeting Thursday, January 20, 2011 - Agenda Deadline to the Coordinator's Office noon, Wednesday, January 12, 2011.

The Agenda Deadline dates above will be the final opportunity to place items and all supporting information on the agenda. If the deadlines are missed the item will be placed on the next agenda.

Thanks for your cooperation.

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Kirk Reams  
Clerk of Courts 850/342-0218

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Roy Schleicher  
County Coordinator 850/342-0287

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