

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
WORKSHOP
APRIL 19, 2007

The Board met this date for a workshop. Present were Chairman J.N. Tuten, Jr. and Commissioners Gene C. Hall, Felix "Skeet" Joyner, Danny Monroe, III, and Jerry Sutphin.

Also present were County Coordinator Roy Schleicher and Clerk of Court Kirk Reams.

1. County Coordinator Roy Schleicher presented a summary of his discussions with individual Commissioners.
2. County Coordinator Roy Schleicher presented the Board with an employment agreement for their review and asked that it be placed on the next Regular Session agenda.
3. County Coordinator Roy Schleicher presented the Board with a job description for the County Coordinator's Administrative Assistant and expressed his desire for the department heads to break down their operations into an organizational chart with individual job descriptions.
4. Commissioner Sutphin felt the County Coordinator needed to join the Board at their table during Regular Session meetings.
5. County Coordinator Roy Schleicher recommended using the administrative assistant to also oversee the Grants department.
6. It was the consensus of the Board to follow Mr. Schleicher's recommendation.
7. Chairman Tuten expressed his desire for the salary range of the position to be set at \$28,000 and \$35,000 annually.
8. Commissioner Joyner felt that the range should be higher.
9. The Board reached a consensus of \$28,000 to \$35,000 for the salary range and for it to be added to the Consent agenda for the next Regular Session meeting.
10. On motion by Commissioner Monroe, seconded by Commissioner Hall, and unanimously carried, the workshop was adjourned.

Chairman

Attest: _____

Clerk