

Jefferson County Board of County Commission
Regular Session
July 20th, 2023

The Board met this date in regular session.

Present were Chairman Chris Tuten; Commissioner Austin Hosford; Commissioner JT Surles; Commissioner Stephen Walker; County Manager Shannon Metty; County Attorneys Heather Encinosa and Evan Rosenthal

Chairman Tuten called the meeting to order. Commissioner Walker led the Invocation and Pledge.

- Agenda Item #2: Public Announcements, Presentations and Awards
 - Suwanee Water Management District presented a PowerPoint presentation for an Open House Meeting being hosted on August 16th, 2023 to discuss changes to the flood maps. They asked this be advertised and placed on the website, the urge anyone with concerns or questions to attend.
 - Katrina Richardson of the TDC wanted to announce the addition of Davis Revell. She also introduced Mrs. Teresa Sterling as the Chamber Director.
 - County Attorney Encinosa stated there would need to be a resolution to add him.
- Agenda Item #3: Citizens Request and Input on Non-Agenda Items
 - None.
- Agenda Item #4: Consent Agenda
 - Commissioner Walker motioned to include the John Deere Lease Agreement in the Consent Agenda. Commissioner Surles seconded the motion.
 - A motion was made by Commissioner Walker; seconded by Commissioner Surles; and unanimously carried, for the Board to approve the Consent Agenda consisting of: attached vouchers, Revised 6-1-23 Budget Workshop, Revised 6-1-23 Tri-County Workshop, Revised 6-1-23 BOCC Regular Session, Revised 6-8-23 Budget Workshop, the Revised 6-15-23 Budget Workshop Minutes and the added John Deere Lease Agreement.
- Agenda Item #5-A: Evergreen Study
 - Mrs. Kellie Bracci reviewed a PowerPoint presentation of their findings.
 - Commissioner Walker suggested that this be implemented as soon as possible.
 - County Manager Metty explained that she had already started working with Budget Officer Rojas to include these findings in the upcoming budget plans.
 - Budget Officer Rojas reminded the Board that there would also be an increase of FICA, Worker's Comp, etc.
 - Chairman Tuten asked Mr. Rojas to work up a total cost amount and bring to next meeting.
- Agenda Item #5-B: General Budget Discussion-Millage
 - County Budget Officer Rojas reviewed the budget and discussed the rollback rate. He explained the effects of a \$500,000.00 Contingency. He added that generally the Contingency is about 5-10% of the overall budget and currently it was 1.9%.
 - Chairman Tuten stated that the Contingency amount may need to be increased as there are multiple issues needing addressed and the County has fallen way behind on maintenance.
 - Commissioner Walker suggested leaving it as is.
 - Commissioner Surles suggested rolling back.

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- Agenda Item #5-B: General Budget Discussion-Millage Continued
 - County Manager Metty reminded the Board that the rollback rate could always be decreased once set, but it cannot be increased.
 - Commissioner Surles motioned to keep current rate; Commissioner Walker seconded the motion; Motion passed unanimously.
 - Mr. Rojas informed the Board the next meetings would be September 7th and 20th at 5:01pm.
- Agenda Item #5-C: Aucilla Shores Road Maintenance
 - County Attorney Rosenthal reviewed the first of two resolutions. He explained that September 14th would be the Final Hearing for this discussion.
 - Commissioner Surles asked the current conditions of the roads.
 - Mr. Mike Robinson, resident, stated that the improvements were not noticeable and he would like to see more done.
 - County Manager Metty stated the culverts have started to be updated and the Road Department is planning to install cross drains. She acknowledged that this is a slow process but was underway.
 - Commissioner Surles motioned to approve; Commissioner Walker seconded the motion; Motion passed unanimously.
- Agenda Item #5-D: Fire Assessment
 - County Attorney Rosenthal reviewed the Fire Assessment and stated the Final Hearing would be held on September 14th.
 - Commissioner Surles motioned to approve; Commissioner Walker seconded the motion; Motion passed unanimously.
- Agenda Item #5-E: Solid Waste Assessment
 - County Attorney Rosenthal reviewed the Solid Waste Assessment and stated the Final Hearing would be held on September 14th. He noted that there was an interlocal agreement with the City of Monticello being worked on.
 - County Attorney Encinosa clarified that as of October 1st the City would pay their own tipping fees.
 - Commissioner Surles motioned to approve; Commissioner Walker seconded the motion; Motion passed unanimously.
- Agenda Item #5-F: Debris Monitoring Contract Approval
 - County Attorney Encinosa reviewed the contracts for Debris Tech, Tetra Tech and Witt O'Brien to be approved.
 - Commissioner Surles motioned to approve; Commissioner Walker seconded the motion; Motion passed unanimously.
- Agenda Item #5-G: Debris Removal Contract Approval
 - County Attorney Encinosa reviewed the contracts for CTC, DRC and TFR to be approved.
 - Commissioner Surles motioned to approve; Commissioner Walker seconded the motion; Motion passed unanimously.

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- Agenda Item #5-H: Special Exception Moratorium Extension
 - County Attorney Encinosa reviewed the moratorium and stated that there would be a Public Hearing held on August 3rd, 2023.
 - Commissioner Hosford motioned to approve; Commissioner Surles seconded the motion; Motion passed unanimously.
- Agenda Item #6: Clerk of Court
 - Clerk Reams read a letter from the Audit Committee.
 - Chairman Tuten directed County Manager Metty to work up the response.
- Agenda Item #7: County Engineers
 - County Engineer Jack Husband gave an update on the Casa Bianca Road Project and stated it was about 90% completed. He added that he was working with County Manager Metty on the Ashville Road and Boston Highway projects. He noted that after speaking with DOT about the Old Lloyd Road Curve issue, they would not pay to install a guardrail.
 - Commissioner Surles stated the landowner would offset the cost.
- Agenda Item #8: County Attorney
 - County Attorney Encinosa stated the letter to the City Attorney had been sent regarding the Lloyd Sewer concerns. She is awaiting a response.
- Agenda Item #9: County Manager
 - County Manager Metty informed the Board that Julian Dozier was also reviewing the items the Audit Committee referenced in their letter. She also stated that the Road Bond work has started and she has a scheduled meeting with the contractor next week. She also informed the Board that the Planning Department has received an application for a gas station and is currently under review.
- Agenda Item #10: County Commissioners
 - Nothing at this time.

On motion by Commissioner Walker, seconded by Commissioner Surles, and unanimously carried, the meeting was adjourned at 6:55pm.

Respectfully submitted,
Renee' Long
Renee' Long-Jefferson County Deputy County Manager

Board of County Commissioners
Jefferson County, Florida

ATTEST:

Chairman

Clerk of Court