



## REQUEST FOR REDACTION OF EXEMPT PERSONAL INFORMATION FROM NON-JUDICIAL PUBLIC RECORDS

I request to have exempt personal information removed from records maintained by the Jefferson County Clerk of the Circuit Court and Comptroller's Office.

- Current/former government agency employee in the category checked below
- Spouse of a current/former government agency employee in the category checked below
- Child of a current/former government agency employee in the category checked below
- Protected individual requesting redaction in the category checked below

### Statutory Basis for Removal:

- Victim of violent crime [s. 119.071(2)(j)1, F.S.]\*
- Victim of an incident of mass violence [s. 119.071(2)(o), F.S.]\*\*
- Law enforcement officers or civilian staff, correctional and correctional probation officers [s. 119.071(4)(d)2.a., F.S.]
- Dept of Children and Family investigator [s. 119.071(4)(d)2.a., F.S.]
- Dept of Health investigator of child abuse or neglect [s. 119.071(4)(d)2.a., F.S.]
- Dept of Revenue or local government child support collection/enforcement personnel [s. 119.071(4)(d)2.a., F.S.]
- Florida Department of Financial Services investigative personnel [s. 119.071(4)(d)2.b., F.S.]
- Office of Financial Regulation's Bureau of Financial Investigations investigative personnel [s. 119.071(4)(d)2.c., F.S.]
- Firefighter [s. 119.071(4)(d)2.d., F.S.]
- Justice or judge [s. 119.071(4)(d)2.e., F.S.]
- State attorney and ASAs [s. 119.071(4)(d)2.f., F.S.]
- Statewide prosecutor and asst. statewide prosecutors [s. 119.071(4)(d)2.f., F.S.]
- General or Special Magistrate [s. 119.071(4)(d)2.g, F.S.]
- Judge of Compensation Claims, Administrative Law Judge [s. 119.071(4)(d)2.g, F.S.]
- Child Support Hearing Officer [s. 119.071(4)(d)2.g, F.S.]
- Local Govt. or Water Mgt. District Human resources manager/assistant manager [s. 119.071(4)(d)2.h., F.S.]
- Local Govt. or Water Mgt. District Labor or employee relations manager/assistant manager [s. 119.071(4)(d)2.h., F.S.]
- Code enforcement officer [s. 119.071(4)(d)2.i., F.S.]
- Guardian ad litem [s. 119.071(4)(d)2.j., F.S.]
- Juvenile probation/detention officer, house parent, therapy provider, counselor and their supervisors [s. 119.071(4)(d)2.k., F.S.]
- Public Defender and APDs [s.119.071(4)(d)2.l., F.S.]
- Criminal conflict counsel and civil regional counsel [s. 119.071(4)(d)2.l., F.S.]
- Dept of Business Regulation investigators and inspectors [s. 119.071(4)(d)2.m., F.S.]
- Tax collectors (current only) [s.119.071(4)(d)2.n., F.S.]
- Dept of Health personnel involved in eligibility, investigation, prosecution, and inspection [s. 119.071(4)(d)2.o., F.S.]
- Impaired practitioner consultants retained by an agency [s. 119.071(4)(d)2.p., F.S.]
- Emergency medical technician or paramedic [s. 119.071(4)(d)2.q., F.S.]
- Agency inspector general office or internal audit department employees with auditing or potential criminal investigating or disciplinary duties [s. 119.071(4)(d)2.r., F.S.]
- Addiction treatment facility director, manager, supervisor, nurse, or clinical employee [s. 119.071(4)(d)2.s., F.S.]\*\*
- Child advocacy center director, manager, supervisor, clinical employee of [s. 119.071(4)(d)2.t., F.S.]
- Domestic violence center current or former staff and advocates [s. 119.071(4)(d)2.u., F.S.]
- U.S. Attorney and AUSAs [s. 119.071(5)(i)1., F.S.]\*\*
- U.S. Judge or U.S. Magistrate [s. 119.071(5)(i)1., F.S.]\*\*
- Public guardians and employees with fiduciary responsibilities [s. 744.21031, F.S.]

\* Attach official verification of crime (i.e. police report or injunction). 5-year renewable exemption.  
\*\*Names of spouse/children for marked individuals are not exempt

**NOTE: Grantor, grantee, or party names cannot be removed from Official Records unless they contain the street address**

**REQUESTOR CONTACT INFORMATION**

Printed Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**INFORMATION TO BE REDACTED**

Address where I (or qualifying spouse or child) **reside** (physical, mailing, or street address): \_\_\_\_\_

\_\_\_\_\_

The following additional address information for address where I reside:  legal property description (consider title implications),  parcel identification number,  plot identification number,  neighborhood name and lot number,  GPS coordinates,  other description property information that may reveal home address:

\_\_\_\_\_

Telephone Number(s) \_\_\_\_\_

Social Security Number (**do not list SSN**) /  Date of Birth: \_\_\_\_\_

Names of spouse and/or children to be redacted:\*\* \_\_\_\_\_

\_\_\_\_\_

Place(s) of Employment/Location: \_\_\_\_\_

Name and Location of School/Daycare Facility of child): \_\_\_\_\_

Personal assets (*crime victim*): \_\_\_\_\_

**WARNING:** There may be consequences to redacting information on a public record, which is a risk undertaken by the requestor. Only the documents identified by the requestor will be redacted. Once redaction is requested and completed, future redactions require an additional redaction request.

\*\*However, grantor, grantee, or party names cannot be removed, unless the street address is included in the name, such as in a Trust or LLC. (Section 28.2221(2)(b), Florida Statutes.)

**PUBLIC RECORD:** This form is itself a public record. If a copy of it is requested, all exempt information contained in this form will be redacted.

**DOCUMENTS TO BE REDACTED**

*The following section is to be completed during or after a visit to the Jefferson County Clerk Of The Circuit Court & Comptroller's Offices located at 1 Courthouse Circle, Monticello, FL 32344 or by visiting our website, [www.jeffersonclerk.com](http://www.jeffersonclerk.com).*

As a result of my review of the Official Records of the Jefferson County Clerk Of The Circuit Court & Comptroller's Office, I hereby agree that the Jefferson County Clerk's/Comptroller's Office staff has my permission to modify a copy of the following documents in accordance with Section 119.071, Florida Statutes. I understand that only the modified copy will be made available to the public, unless otherwise ordered by a court of competent jurisdiction.

Instrument Number	Book	Page	Document Title
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Documents Other Than Official Records: \_\_\_\_\_

**RELEASE TO GOVERNMENTAL AGENCIES:** An unredacted version of these documents will be provided to the Property Appraiser and Tax Collector to allow them to perform their governmental duties and responsibilities. To redact information held by the Property Appraiser or the Tax Collector you must make a written request to those agencies directly under Section 119.071(4)(d)(4), F.S.

To redact information held by the Property Appraiser call (850)997-3356 or by the Tax Collector call (850)342-0147. If you wish to release your information to other individuals or entities, please complete a Request to Release Redacted Information on Recorded Documents form.

**RELEASE FOR TITLE SEARCHES:** an unredacted version of these documents may be provided to title insurers, agents or agencies and attorneys conducting title searches as authorized in section 28.2221(6)(b), F.S. Notice of any title search release will be sent to the most recent address on the recorded documents on the redaction request provided by the requestor.

**COURTESY NOTICE - RELEASE OF PRIOR REDACTIONS:**

If you have previously requested protection of a home address that is no longer your residence, you are required by Florida law to submit a written, notarized request to release the removed information. Please ask the Clerk or Recorder for the Release form. \*Releases for other Florida counties must be submitted directly to that county.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of  physical presence or  online notarization, this \_\_ day of \_\_\_\_\_, \_\_\_\_, by \_\_\_\_\_.

Personally Known to me or  who has produced \_\_\_\_\_ as identification.

<Seal>

\_\_\_\_\_  
Signature of Notary Public – State of Florida

\_\_\_\_\_  
Print, Type, or Stamp Name of Notary Public