

# **Jefferson County Board of County Commissioners**

# Thursday, January 4, 2024 at 6:00 pm

# **REGULAR SESSION AGENDA**

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

- 1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
- 2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS
- 3. CITIZENS REQUEST & INPUT ON NON-AGENDA ITEMS

(3 Minute Limit Please)

- 4. CONSENT AGENDA
  - a. Vouchers

#### Attachments:

- Comm Reports (Comm\_Report\_1-4-24.pdf)
- List of Accounts (List\_of\_Accounts.pdf)
- Vouchers (List\_of\_Vouchers\_1-4-24.pdf)
- b. Request to Advertise: Public Hearing to Consider Adoption of an Ordinance Amending the Tourist Development Tax Ordinance

#### Attachments:

• Memo (Agenda\_Item\_-\_TDT\_and\_Plan\_PH\_2024.doc)

#### 5. GENERAL BUSINESS

a. John Deer 670G Motor Grader Lease

Attachments:

- Memo (Motor\_Grader\_Memo.docx)
- 6. CLERK OF COURTS
- 7. COUNTY ENGINEER
- 8. COUNTY ATTORNEY
- 9. COUNTY MANAGER
- **10. COUNTY COMMISSIONERS**
- 11. ADJOURN

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing,

he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

# PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

### SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?

If you want to address the Commission about an issue that's not on the agenda, notice there is a place to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

#### THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and

quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at jeffersoncountyfl.gov) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.

Contact: Shannon Metty, County Coordinator (smetty@jeffersoncountyfl.gov 850-342-0223) | Agenda published on 12/29/2023 at 4:59 PM

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ACCUDUND INC	01/04/2024 - 20233524	12/13/2023 VR 01010424-016 JCOCC875 UPGRADE FY24Q2	1400 (0	0.0
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Advanced Business System Advanced Business System		12/10/2023 VR 22010424-065 C#CT332501	26.10	.00
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Advanced Business System		12/11/2023 VR 01010424-063 C#CT332601	41.71	.00 .00
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Animal Medical Clinic*	01/04/2024 - 366907	12/14/2023 VR 01010424-001 EXAM FOR DOG AT KENNELS	93.50	.00
Animal Medical Clinic*	01/04/2024 - 367109	12/20/2023 VR 01010424-002 EUTHANASIA ARREST DOG	50.00	.00
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Michele Arceneaux	01/04/2024 - 2023MCAD	12/19/2023 VR 29010424-141 2023 CHRISTMAS EVENT ADS		
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B&B Porta-Toilets, Inc	01/04/2024 - 295819	11/22/2023 VR 01010424-004 HALL PARK PORTALET RENTAL	195.00	.00
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Big Bend Tire	01/04/2024 - 16069234	11/10/2022 VD 22010/24 026 TIDE DEDLACED 01	CE 00	00
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DIANA BULLOCK	01/04/2024 - 622	12/15/2023 VR 01010424-003 STAFF CHRISTMAS LUNCHEON	770.00	.00
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Capital Security	01/04/2024 - 20191750	12/14/2023 VR 22010424-049 TYSON GATE REPAIRS	312.50	.00
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CenturyLink	01/04/2024 - 1123E911	11/16/2023 VR 23010424-055 A#311709776 E911 PHONES		
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CenturyLink	01/04/2024					01010424-106			60.00	.00
CenturyLink	01/04/2024					22010424-104			97.69	.00
CenturyLink	01/04/2024	-	1223WCRV	12/02/2023	VR	01010424-103	A#46103649	95	129.49	.00
	CHE	CK TO VENDOR=	==>VENDOR	CENTLINK C	enti	uryLink		TOTALS	5600.74	. 00
Chamber of Commerce	01/04/2024							GROWERS MRKT A		.00
Chamber of Commerce	01/04/2024	-	COC13821	12/20/2023	VR	29010424-135	REIMBURSE	GROWERS MKT AD	507.00	.00
	CHE	CK TO VENDOR=	=>VENDOR	CHAMBER C	hamt	per of Commerc	се	TOTALS	767.75	.00
Delta Land Surveyors	01/04/2024	-	2307428A	10/03/2023	VR	01010424-015	WATER ST E	OUNDARY SURVEY	0000 00	
									2000.00	.00
	CHE	CK TO VENDOR=	=>VENDOR	DELTA D	elta	a Land Surveyo	ors	TOTALS	2000.00	.00
State of Florida-DMS	01/04/2024	-	2Y4527	11/15/2023	VR	01010424-116	A#AN2 CNTY	OFFC COURTHOUS	5 324.61	.00
State of Florida-DMS	01/04/2024	-	2Y4527	11/15/2023	VR	01010424-117	A#AN2 CNTY	OFFC ADMIN BL	0 131.40	.00
State of Florida-DMS	01/04/2024		2Y4527			01010424-118			107.10	.00
State of Florida-DMS	01/04/2024		2Y4527					COUNTY COURT	60.48	.00
State of Florida-DMS	01/04/2024		2Y4527			01010424-120			105.12	.00
State of Florida-DMS State of Florida-DMS	01/04/2024 01/04/2024		2Y4527					OFFC PLANNING	39.42	.00
State of Florida-DMS	01/04/2024		2Y4527 2Y4527					OFFC BUILDING OFFC REC PARK	39.42	.00
State of Florida-DMS	01/04/2024		2Y4527					CIRCUIT COURT	52.56 56.52	. 00 . 00
State of Florida-DMS	01/04/2024		2Y4527					OFFC ADMIN BLD		.00
State of Florida-DMS	01/04/2024							OFFC ADMIN BLD		.00
State of Florida-DMS	01/04/2024		2Y4527					OFFC ADMIN BLD		.00
State of Florida-DMS	01/04/2024	- 2	2Y4527	11/15/2023	VR	01010424-128	A#AN2 CNTY	OFFC CNTY MNGR	26.28	. 00
State of Florida-DMS	01/04/2024	- 2	2Y4527	11/15/2023	VR	01010424-129	A#AN2 CNTY	OFFC COURTHOUS	5 105.12	. 00
State of Florida-DMS	01/04/2024							INDUSTRIAL DEV		.00
State of Florida-DMS	01/04/2024							MOSQUITO CNTRL	. 26.76	.00
State of Florida-DMS	01/04/2024					19010424-111			13.14	.00
State of Florida-DMS	01/04/2024					19010424-112			54.41	.00
State of Florida-DMS State of Florida-DMS	01/04/2024 01/04/2024							OFFC SOLID WST		.00
State of Florida-DMS	01/04/2024					28010424-113 . 28010424-114 .			13.14 78.84	.00 .00
State of Florida-DMS	01/04/2024					01010424-114 01010424-110			70.04 29.47	.00
State of Florida-DMS	01/04/2024					01010424-108			37.25	.00
State of Florida-DMS	01/04/2024					01010424-109		· .	37.25	.00
	CHEC	CK TO VENDOR==	=>VENDOR	DEPTMGMT St	ate	of Florida-DI	MS 1	TOTALS	1574.81	.00
Duke Energy	01/04/2024	- 1	123ARTS	12/05/2023	VR	01010424-086	A#9100854/9	3974	226.16	.00
Duke Energy	01/04/2024					01010424-000 /			161.49	.00
Duke Energy	01/04/2024					01010424-095 /			37.28	.00
Duke Energy	01/04/2024					01010424-092				
									1068.59	.00
Duke Energy	01/04/2024					01010424-096			32.49	. 00
Duke Energy	01/04/2024					28010424-150 /			332.32	.00
Duke Energy	01/04/2024	- 1	123EMSL	12/05/2023	VR 2	28010424-089 /	A#910085423	3462	16.25	.00

REPORT DATE 12/28/2023 SYSTEM DATE 12/28/2023 FILES ID B						OUNTY COMMISS - CASH CODE O		PAGE TIME USER	3 17:31:30 NIKKI
VENDOR NAME		PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Duke Energy	01/04/2024	-	1123EWNS	5 12/12/2023	VR	01010424-094	A#910085450879		
Dulta Francis	01 /04 /0004		11005705					2897.62	.00
Duke Energy	01/04/2024	-					A#910085450473	332.33	.00
Duke Energy	01/04/2024						A#910085423462	16.24	.00
Duke Energy Duke Energy	01/04/2024 01/04/2024						A#910085448106	32.48	.00
Duke Energy	01/04/2024						A#930000012356/8206 LVFD		.00
Duke Energy	01/04/2024						A#910085449785 A#910085450746	401.95	.00
Duke Energy	01/04/2024							161.48	.00
Duke Energy	01/04/2024						A#910085450324	512.45	.00
Duke Energy	01/04/2024						A#930000014879/0730 A#930000014879/4992	36.80	.00
Duke Energy	01/04/2024						A#93000001487974992 A#910085448429	63.16	.00
Duke Energy	01/04/2024						A#910085448429 A#930000014879/6394	303.07 111.48	.00
Duke Energy	01/04/2024						A#930000014879/2144	74.87	.00 .00
Duke Energy	01/04/2024						A#930000014879/2056	105.10	.00
Duke Energy	01/04/2024						A#930000014879/1171	30.79	.00
Duke Energy	01/04/2024						A#930000014879/6493	118.76	.00
Duke Energy	01/04/2024						A#930000014879/7139	79.68	.00
Duke Energy	01/04/2024						A#910085450043	54.88	.00
Duke Energy	01/04/2024						A#930000012356/7640 TOWER		.00
Duke Energy	01/04/2024						A#930000012356/6609 WVFD	40.62	.00
								10102	
	CHEC	K TO VENDOR≕	=>VENDOR	DUKE DI	uke	Energy	TOTALS	7400.03	.00
ECB PUBLISHING INC	01/04/2024	-	28059	11/01/2023	VR	29010424-144	LEGAL NOTICE OF MEETING	40.00	.00
ECB PUBLISHING INC	01/04/2024	-	28244	11/29/2023	VR	29010424-145	LEGAL NOTICE OF MEETING	40.00	.00
ECB PUBLISHING INC	01/04/2024	- 3	28342	12/13/2023	VR	22010424-038	WASTE TIRE AMNESTY AD	160.00	.00
ECB PUBLISHING INC	01/04/2024	-	28443	12/22/2023	VR	01010424-014	PLANNING ASSISTANT AD	122.28	.00
	CHEC	K TO VENDOR=	=>VENDOR	ECBPUB EC	B P	UBLISHING INC	TOTALS	362.28	.00
EMS Management &	01/04/2024	- (	001572	11/30/2023	VR	28010424-156	C#C0194 MONTHLY BILLING		
	01/01/101		001072	11,00,2020		20010121 100		4597.81	.00
	CHEC	K TO VENDOR=			IC M	anagement &	TOTALS	4597.81	.00
	GILC	K TO VLINDOR-			13 11	anagement a	TUTALS	4097.01	.00
First Call Truck Parts	01/04/2024	- :	139497	12/14/2023	٧R	22010424-048	PRESS RELIEF VALVE FL1	39.95	.00
	CHEC	K TO VENDOR-	=>VENDOR	FIRSTCAL Fi	rst	Call Truck P	arts TOTALS	39.95	.00
G-FAST Inc.	01/04/2024	- 2	22202301	12/22/2023	VR	01010424-012	FY2024 ANNUAL FUNDING		
								1500.00	.00
	CHECI	K TO VENDOR==	=>VENDOR	G-FAST G-	FAS	T Inc.	TOTALS	1500.00	.00
GREAT AMERICA FINANCIAL	01/04/2024	- 3	35539006	12/19/2023	VR	01010424-072	A#0091868367000	172.00	.00
	CHECH	< TO VENDOR==	=>VENDOR	GAFS GR	EAT	AMERICA FINA	NCIAL TOTALS	172.00	.00
	01 101 102		100						
GCLMONTICELLO	01/04/2024						WIRE CONNECTORS/NUTS 3-2	33.37	.00
	01/04/2024						HOSE & BATTERIES	47.49	.00
GCLMONTICELLO	01/04/2024	- 1	.48907	12/14/2023	VK	20UIU424-U59	HOSE & BATTERIES	47.48	. 00

REPORT DATE 12/28/2023 SYSTEM DATE 12/28/2023 FILES ID B		OUNTY BOARD OF COUNTY COMMISSIONERS HERS TO BE PAID - CASH CODE ORDER		4 17:31:30 NIKKI
VENDOR NAME	DUE PURCHASE INVOIC DATE ORDER NUMBER NUMBER		TRANS AMOUNT	DISC/WITH AMOUNT
GCLMONTICELLO	01/04/2024 - 148933	12/14/2023 VR 22010424-054 FLOOR CLEANER/LAMP BULBS	45.95	.00
	CHECK TO VENDOR==>VENDO	OR GCLMONTI GCLMONTICELLO TOTALS	174.29	.00
Greene Publishing, Inc. Greene Publishing, Inc.		11/17/2023 VR 29010424-134 GROWERS MKT AD MADCO PAP 08/31/2023 VR 29010424-133 8-9/23 FRONT PORCH AD	R 220.00 375.00	.00 .00
	CHECK TO VENDOR==>VENDO	OR GREENEPU Greene Publishing, Inc. TOTALS	595.00	.00
Gumbati Handyman & Plumb	01/04/2024 - 3962	12/13/2023 VR 01010424-147 FIX BACKED UP TOILET	145.00	.00
	CHECK TO VENDOR==>VENDO	R GUMBATI Gumbati Handyman & Plumbi TOTALS	145.00	.00
HiTouch Business Service HiTouch Business Service		01 12/20/2023 VR 01010424-071 ADDRESS LABELS 01 12/08/2023 VR 01010424-070 MESH PAPER TRAYS	59.52 36.08	.00 .00
	CHECK TO VENDOR==>VENDC	R HITOUCH HiTouch Business Services TOTALS	95.60	.00
Howdys Rent A Toilet	01/04/2024 - 685473	12/15/2023 VR 01010424-073 WACISSA SPRINGS PORTALET	224.00	.00
	CHECK TO VENDOR==>VENDO	R HOWDYS Howdys Rent A Toilet TOTALS	224.00	.00
Jefferson Humane Society	01/04/2024 - 2220230	2 12/22/2023 VR 01010424-013 FY2024 ANNUAL FUNDING	5000.00	.00
	CHECK TO VENDOR==>VENDO	R HUMANESO Jefferson Humane Society TOTALS	5000.00	.00
Jeff.Co. Clerk of Courts	01/04/2024 - FY24RQ0	4 12/28/2023 VR 01010424-158 FY2024 JAN 2024 BUDGET 3	2840.21	.00
	CHECK TO VENDOR <del>=</del> ⇒>VENDO	R JEFCLERK Jeff.Co. Clerk of Courts TOTALS 3	2840.21	.00
ANDREW JOHNSON	01/04/2024 - 0124CDI	T 12/22/2023 VR 14010424-021 1/29/24 TRAINING PER DIEM	149.00	.00
	CHECK TO VENDOR ==> VENDO	R JOHNSONA ANDREW JOHNSON TOTALS	149.00	.00
ktcreative, LLC	01/04/2024 - 4193	12/01/2023 VR 29010424-143 TDC LOGO DESIGN WORK	425.00	.00
	CHECK TO VENDOR==>VENDO	R KTCREATI ktcreative. LLC TOTALS	425.00	.00
•		5 12/12/2023 VR 01010424-074 A#90902538 9 12/16/2023 VR 01010424-010 A#91296875	180.32 199.49	.00 .00
	CHECK TO VENDOR==>VENDOR	R LUMEN CenturyLink TOTALS	379.81	.00
MADISON COUNTY BOCC	01/04/2024 - 1223VSO	12/21/2023 VR 01010424-066 12/23 SHARED VSO SWILLEY	1506.43	.00
	CHECK TO VENDOR==>VENDOR	R MADCOBOC MADISON COUNTY BOCC TOTALS	1506.43	.00
Miles Partnership LLP	01/04/2024 - 90483	12/15/2023 VR 29010424-136 2024 VISIT FL VACA GUIDE	1400.00	.00

REPORT DATE 12/28/2023 SYSTEM DATE 12/28/2023 FILES ID B						DUNTY COMMISS - CASH CODE O				5 17:31:30 NIKKI
Vendor Name		PURCHASE ORDER NU	INVOICE MBER NUMBER	DUE DATE		VOUCHER NUMBER	TRANSAC	TION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
	CHE	CK TO VE	NDOR==>VENDOF	R MILES N	1iles	s Partnership	LLP	TOTALS	1400.00	.00
Monticello Carquest Inc.						19010424-148			34.30	.00
Monticello Carquest Inc. Monticello Carquest Inc.								JEL TREATMENT FL: NEW CABLE R15		.00
nonerective ourquest the.	01/04/2024		- 30293970	) 12/22/2020		22010424-000	INSTALL	NEW CADLE KID	18.63	.00
	CHE	CK TO VE	NDOR==>VENDOF	R MONTCARQ N	10nti	cello Carque	st Inc.	TOTALS	64.44	.00
Nextran Truck Centers	01/04/2024		- 21P32017	/ 12/21/2023	3 VR	22010424-050	ROLLOFF	CABLE R15	362.27	.00
	CHE	CK TO VE	NDOR==>VENDOR	R NEXTRAN N	lextr	an Truck Cent	ters	TOTALS	362.27	.00
O'Reilly Automotive. Inc			- 75182011	09/18/2023	VR	01010424-006	BUS BARN	ANTIFREEZE	125.94	.00
O'Reilly Automotive, Inc						01010424-005			5.09	.00
O'Reilly Automotive, Inc								CT CHARGED CREDI		.00
O'Reilly Automotive, Inc						19010424-061			46.58	.00
O'Reilly Automotive, Inc						28010424-062			28.84	.00
O'Reilly Automotive, Inc						28010424-155			8.99	.00
O'Reilly Automotive, Inc						28010424-153			54.20	.00
O'Reilly Automotive, Inc	01/04/2024		- 75194815	12/24/2023	٧K	28010424-154	BATTERY	CABLE	16.40	.00
	CHE	CK TO VEN	NDOR==>VENDOR	OREILLY O	'Rei	lly Automotiv	ve, Inc.	TOTALS	155.01	. 00
PARKWAY WRECKER SERVICE		-	- 544935					TO NATIONWIDE	215.00	.00
PARKWAY WRECKER SERVICE	01/04/2024	-	- 545151	12/18/2023	VR :	28010424-151	TOW 3-4	TO TIMBERLAND	525.00	.00
	CHEC	CK TO VEN	IDOR==>VENDOR	PARKWAYW P.	ARKW	AY WRECKER SE	RVICE I	TOTALS	740.00	.00
Pitney Bowes Global	01/04/2024	-	06399235	11/29/2023	VR (	01010424-017	A#0016224	4117 POSTAGE	87.61	.00
Pitney Bowes Global	01/04/2024	-				01010424-018			87.62	.00
	CHEC	CK TO VEN	IDOR==>VENDOR	PITBOGLO P	itney	y Bowes Globa	1	TOTALS	175.23	.00
Redwire	01/04/2024	-	514255	12/25/2023	VR (	)1010424-107	C#W1M1414	4 1/24 ANNEX MNT	311.04	.00
	CHEC	K TO VEN	DOR==>VENDOR	REDWIRE R	edwir	re		TOTALS	311.04	.00
Relentless LLC	01/04/2024	-	14050	12/08/2023	VR 1	4010424-022	1/29/24 1	FRAINING FEE X2	1398.00	.00
	CHEC	K TO VEN	DOR==>VENDOR	RELENTLE Re	elent	less LLC		TOTALS	1398.00	.00
Right Way Welding & Fabr	01/04/2024	-	03201	12/13/2023	VR 2	2010424-035	REPAIR CA	AB SHIELD FL1	505.80	.00
	CHEC	K TO VEN	DOR==>VENDOR	RIGHTWEL Ri	ght	Way Welding 8	& Fabri	TOTALS	505.80	.00
Sinclair Broadcast Group Sinclair Broadcast Group								EL-GA CITRUS ADS SKETCH CRAWL AD		.00 .00
	CHEC	k to veni	DOR==>VENDOR	SINCLAIR Si	ncla	ir Broadcast	Group	TOTALS	640.00	.00

REPORT DATE 12/28/2023 SYSTEM DATE 12/28/2023 FILES ID B			UNTY BOARD OF C ERS TO BE PAID				6 17:31:30 NIKKI
VENDOR NAME	DUE PURCHASE DATE ORDER NU	INVOICE MBER NUMBER		VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Sonitrol of Tallahassee Sonitrol of Tallahassee		- 513250 - 513269			C#R1M601957 FY24Q2 CH MN C#R1M602878 FY24Q2 PA MN		.00 .00
	CHECK TO VE	NDOR==>VENDOR	SONITROL Soni	trol of Tallah	assee TOTALS	1494.54	.00
Robert Spindell	01/04/2024	- FY24EMSD	12/27/2023 VR	28010424-057	FY2024 DUES FOR FAEMSMD	325.00	.00
	CHECK TO VE	NDOR==>VENDOR	SPINDELL Robe	rt Spindell	TOTALS	325.00	.00
THERESA STERLING	01/04/2024	- VNNFTRVL	12/19/2023 VR	29010424-146	REIMB 9-11/23 VNNF TRAVE	L 298.00	.00
	CHECK TO VE	NDOR==>VENDOR	STERLINT THER	ESA STERLING	TOTALS	298.00	.00
Supervisor of Elections	01/04/2024	- FY24RQ04	12/28/2023 VR	01010424-157	FY2024 JAN 2024 BUDGET	41492.53	.00
	CHECK TO VEN	NDOR==>VENDOR	SUPERVIS Super	rvisor of Elec	tions TOTALS 4	11492.53	.00
THE PLANT MAN	01/04/2024	- 328	12/05/2023 VR	01010424-097	FALL 2023 GROUNDS CLEANUF	) 1960.67	.00
	CHECK TO VEN	NDOR==>VENDOR	THEPLANT THE F	PLANT MAN	TOTALS	1960.67	.00
JON R THOGMARTIN MD PA	01/04/2024 -	13863	12/15/2023 VR	01010424-019 V	V ALEXANDER EXAM/MORGUE	1721.00	.00
	CHECK TO VEN	IDOR==>VENDOR	THOGMART JON F	R THOGMARTIN ME	PA TOTALS	1721.00	.00
Toshiba Financial Servic					#0151483084000	110.00	.00
Toshiba Financial Servic	01/04/2024 -	35512452	12/15/2023 VR	28010424-077 /	A#0151483084000	110.00	.00
	CHECK TO VEN	DOR==>VENDOR	TOSHIBA4 Toshi	ba Financial S	Service TOTALS	220.00	.00
Toshiba Financial Servic					#0251689390000 COURTHOUS		.00
Toshiba Financial Servic					#0251689390000 CNTY JDGE		. 00
Toshiba Financial Servic					#0251689390000 BUILDING	357.10	.00
Toshiba Financial Servic Toshiba Financial Servic					#0251689390000 JCE0	337.60	.00
Toshiba Financial Servic					#0251689390000 ANNEX #0251689390000	49.00 174.50	.00 .00
Toshiba Financial Servic					#0251689390000 SOLID WST		.00
			TOSHIBA5 Toshi			1747.40	.00
Tower Compactor Rentals	01/04/2024 -				/24 COMPACTOR MAIN YARD	474.97	.00
	01/04/2024 -				/24 COMPACTOR NEW MONTI	474.97	.00
•	01/04/2024 -				/24 COMPACTOR NEW MONTI	949.94	.00
	01/04/2024 -				/24 COMPACTOR WACISSA	474.97	.00
	01/04/2024 -				/24 COMPACTOR FULFORD	474.97	.00
Tower Compactor Rentals	01/04/2024 -				/24 COMPACTOR AUCILLA	474.97	.00
Tower Compactor Rentals	01/04/2024 -	2326211	12/22/2023 VR	22010424-047 1	/24 COMPACTORS LLOYD	949.94	.00

REPORT DATE 12/28/2023 SYSTEM DATE 12/28/2023 FILES ID B				COUNTY COMMISSIONERS - CASH CODE ORDER			7 17:31:30 NIKKI
VENDOR NAME	DUE PURCHA DATE ORDER	SE INVOICE NUMBER NUMBER		Y VOUCHER E NUMBER TRANSA	CTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
	CHECK TO	VENDOR==>VENDOR	R TOWERCOM Towe	er Compactor Rentals	TOTALS	4274.73	.00
TRI-COUNTY ELECTRIC COOF	P 01/04/2024	- 11231001	. 12/14/2023 VF	R 19010424-075 A#8730	1001001 AVFD	18.47	.00
	CHECK TO	VENDOR==>VENDOR	TRICOUNT TRI-	-COUNTY ELECTRIC COOF	E TOTALS	18.47	.00
UF JACKSONVILLE PHYSICIA UF JACKSONVILLE PHYSICIA				R 01010424-101 10/23 R 01010424-102 11/23		250.00 250.00	.00 .00
	CHECK TO V	/ENDOR==>VENDOR	UFJAXPHY UF J	JACKSONVILLE PHYSICIA	N TOTALS	500.00	.00
UniFirst Corporation UniFirst Corporation UniFirst Corporation UniFirst Corporation UniFirst Corporation	01/04/2024 01/04/2024 01/04/2024 01/04/2024 01/04/2024	- 50039761 - 50039764 - 50040120	12/14/2023 VR 12/14/2023 VR 12/21/2023 VR	R 01010424-067 C#1311 R 22010424-039 C#1237 R 01010424-068 C#1311 R 22010424-069 C#1237 R 01010424-069 C#1311	569 UNIFORM RENTAL 916 BATHROOM & MAT 569 UNIFORM RENTAL	131.30 S 182.36 131.30	.00 .00 .00 .00 .00
	CHECK TO V	/ENDOR==>VENDOR	UNIFIRST UniF	First Corporation	TOTALS	970.44	.00
US Ecology	01/04/2024	- 1004567	12/21/2023 VR	R 22010424-051 WAKULL		10047.77	.00
	CHECK TO V	/ENDOR==>VENDOR	USECOLOG US E	Cology	TOTALS	10047.77	.00
Verizon Wireless Verizon Wireless	01/04/2024 01/04/2024			23010424-056 A#5234 01010424-011 A#7424		40.39 278.63	.00 .00
	CHECK TO V	'ENDOR==>VENDOR	VERIZONW Veri	zon Wireless	TOTALS	319.02	.00
WFSU	01/04/2024	- 1111267	11/01/2023 VR	29010424-137 JEFF A	TS SKETCH CRAWL A	D 500.00	.00
	CHECK TO V	ENDOR==>VENDOR	WFSU WFSU	l	TOTALS	500.00	.00
WHBX-FM	01/04/2024	- A3669977	10/29/2023 VR	. 29010424-140 JEFF AF	TS SKETCH CRAWL A	D 200.00	.00
	CHECK TO V	ENDOR==>VENDOR	WHBX-FM WHBX	-FM	TOTALS	200.00	.00
WTXL	01/04/2024	- 12143281	10/29/2023 VR	29010424-138 JEFF AF	TS SKETCH CRAWL AI	500.00	. 00
	CHECK TO V	ENDOR==>VENDOR	WTXL WTXL		TOTALS	500.00	.00
		CASH	ACCOUNT # 0110	010000	TOTALS 14	45681.68	.00
		BANK	ACCOUNT # 0103	1001611	TOTALS 14	45681.68	.00

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VENDOR NAME	DUE PURCHASE I DATE ORDER NUMBER N	INVOICE DUE NUMBER DATE	TY VOUCHER PE NUMBER TRANSACT	ON DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111	1010000	CASH-CHECKING-CO TRAM	IS		
Advanced Business System	n 01/04/2024 - 4	434273 12/10/2023	3 VR 11010424-007 C#CT3327(	)1	16.51	.00
	CHECK TO VENDOR==	=>VENDOR ADVBUSIN #	Advanced Business Systems	TOTALS	16.51	.00
AG-PRO Companies	01/04/2024 - P	272655 12/12/2023	3 VR 11010424-001 QUICK CON	INECT COUPLER #60 5	585.04	.00
	CHECK TO VENDOR	=>VENDOR AGPRO /	AG-PRO Companies	TOTALS 5	585.04	.00
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Conrad Yelvington Distri	01/04/2024 - 2	2040164 12/11/2023	8 VR 11010424-012 LIMESTONE			
Conrad Yelvington Distri	01/04/2024 - 20	2040805 12/12/2023	8 VR 11010424-013 LIMESTONE		069.30	. 00
Conrad Yelvington Distri	01/04/2024 - 2	2041229 12/13/2023	VR 11010424-014 LIMESTONE		946.60	.00
Conrad Yelvington Distri	01/04/2024 - 20	2042623 12/14/2023	VR 11010424-015 LIMESTONE		74.70	.00
Conrad Yelvington Distri	01/04/2024 - 20	044867 12/19/2023	VR 11010424-011 #4 ROCK L		78.90	.00
				37	32.89	.00
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ELI ROBERTS & SONS	01/04/2024 - 44	46719 12/12/2023	VR 11010424-003 DIESEL GA		31.11	.00
ELI ROBERTS & SONS	01/04/2024 - 44	46720 12/12/2023	VR 11010424-002 UNLEADED	GAS	47.95	.00
	CHECK TO VENDOR>	>VENDOR ELIROB E	LI ROBERTS & SONS	TOTALS 209	79.06	.00
GCLMONTICELLO	01/04/2024 - 14	48808 12/12/2023	VR 11010424-021 SHOP DRIL	_ BITS 1	24.98	.00
GCLMONTICELLO	01/04/2024 - 14	49150 12/19/2023	VR 11010424-016 WRONG ACC	r charged	26.98	.00
GCLMONTICELLO	01/04/2024 - 14	49157 12/19/2023	VR 11010424-017 WRONG ACC	T CHARGED CREDIT -:	26.98	.00
GCLMONTICELLO	01/04/2024 - 14	49159 12/19/2023	VR 11010424-018 NO PO#	:	26.98	, 00
GCLMONTICELLO	01/04/2024 - 14	49161 12/19/2023	VR 11010424-019 NO PO# CR	EDIT -:	26.98	.00
GCLMONTICELLO			VR 11010424-020 KEYS & SCH		26.98	.00
	CHECK TO VENDOR==>	>VENDOR GCLMONTI G	CLMONTICELLO	TOTALS 1	51.96	.00
Safety-Kleen Systems. In			VR 11010424-009 PARTS WASH		53.16	.00
					53.16	. 00
SITE TRUCK SERVICES LLC	01/04/2024 - 20	094 12/06/2023	VR 11010424-004 REPAIR #11		78.03	.00

REPORT DATE 12/28/2023 SYSTEM DATE 12/28/2023 FILES ID B	JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER		PAGE TIME USER	
VENDOR NAME	DUE PURCHASE INVOICE DUE TY VOUCHER DATE ORDER NUMBER DATE PE NUMBER TRANSAG	TION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
	CHECK TO VENDOR==>VENDOR SITETRUC SITE TRUCK SERVICES LLC	TOTALS	1478.03	.00
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	CHECK TO VENDOR==>VENDOR TOSHIBA5 Toshiba Financial Service	TOTALS	172.10	.00
TRACTOR SUPPLY COMPANY	01/04/2024 - 603617 11/16/2023 VR 11010424-008 BATTERY	/TOOL SET/DRILL	357.99	.00
	CHECK TO VENDOR==>VENDOR TRACTORS TRACTOR SUPPLY COMPANY	TOTALS	357.99	.00
Waukeenah Fertlizer	01/04/2024 - 65445 12/18/2023 VR 11010424-010 125 POS	TS	625.00	.00
	CHECK TO VENDOR==>VENDOR WAUKFERT Waukeenah Fertlizer	TOTALS	625.00	.00
	CASH ACCOUNT # 111010000	TOTALS	46688.34	.00
	BANK ACCOUNT # 0101006511	TOTALS	46688.34	.00
	FINAL REPO	RT TOTALS 1	92370.02	.00

#### SUMMARY PAGE INFORMATION

ERRORS DETECTED:

SELECT CRITERIA: DUE DATE 01/04/2024 TO 01/04/2024 VENDOR VOUCHER 001 TO 999999999 CASH CODE 01001 08008

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INCLUDE DORMANT CREDIT MEMOS? ...: Y

END OF REPORT

# Board of County Commissioners Agenda Request

Date of Meeting:	January 3, 2024
Date Submitted:	December 10, 2023
То:	Honorable Chairman and Members of the Board
From:	Theresa Sterling, Tourist Development Council Coordinator
Subject:	Board Approval to Schedule and Advertise a Public Hearing to Consider Adoption of an Ordinance Amending the Tourist Development Tax Ordinance

# **Statement of Issue:**

This agenda item requests that the Board of County Commissioners (the "Board") hold a public hearing and adopt an ordinance amending the Tourist Development Tax Ordinance, as amended and codified at Chapter 32, Article III, of the Jefferson County Code of Ordinances (the "Code").

### **Background:**

The Tourist Development Tax is a hotel tax on short-term rentals in Jefferson County. Visitors pay the tax on every short-term rental of a hotel, motel, bed and breakfast, or other short-term lodging within Jefferson County. The current rate of the Tourist Development Tax is 3%.

On February 20, 2003, the Board established the Tourist Development Council (the "TDC") via Resolution No. 03-0220-01. In October of 2004, the Board enacted Ordinance No. 04-04 providing for the placement of a two percent Tourist Development Tax pursuant to Section 125.0104(3)(c), Florida Statutes. That initiative was approved by Jefferson County Voters, and on December 21, 2006, the Board approved Ordinance No. 06-07, levying the tax effective on the February 1, 2007, and formally adopting the TDC's Tourist Development Plan pursuant to Section 125.0104(4), Florida Statutes. The initial plan provided for a budget of \$60,000 over the first 2 years of the levy and provided for 45% of the levy to be spent on "tourism promotion," 45% on "tourism development," and 10% on "administration." In 2017, the County levied a 3rd Penny via Resolution No. 2017-09072017-01, pursuant to Section 125.0104(3)(d), Florida Statutes, effective November 1, 2017. On June 15, 2023, the Board adopted Ordinance No. 2023-03 amending the TDC's accounts.

At its meeting held December 4, 2023, and armed with complete accounting information secured by the County's Budget Officer, the TDC voted to approve an amended budget for Fiscal Year 2023-2024 and amended percentages to the Tourist Development Plan.

Section 125.0104(4)(d), Florida Statutes, provides that any Ordinance amending to the Tourist

Board Approval to Schedule and Advertise a Public Hearing to Consider Adoption of an Ordinance Amending the Tourist Development Tax Ordinance January 3, 2024 Page 2

Development Plan requires a majority plus one vote. Accordingly, this Ordinance requires a majority plus one vote to become effective.

# Analysis:

The proposed ordinance can be summarized as follows:

- Adopts the recommended Tourist Development Plan providing for an anticipated revenue of \$180,000 in the 24 months following the levy of the tax, for the tax to be levied within the geographical boundaries of Jefferson County, and providing for the following expense allocations in order of priority:
  - Eighty-five percent (85%) for the promotion, development, and advertisement of Jefferson County tourism in this state, nationally, and internationally
  - Five percent (5%) for other permissible uses of the first three pennies under the statute, enumerated above.
  - Ten percent (10%) for administration

# **Options:**

- 1. Approve Scheduling a Public Hearing to Consider Adoption of an Ordinance Amending Tourist Development Tax Ordinance
- 2. Do Not Approve Scheduling a Public Hearing to Consider Adoption of an Ordinance Amending Tourist Development Tax Ordinance
- 3. Board Direction.

# **Recommendation:**

Option #1

# **Attachments:**

1. Ordinance Amending Tourist Development Tax Ordinance

# **Board of County Commissioners**

Agenda Request

Date of Meeting:	January 4, 2023
Date Submitted:	December 29, 2023
To:	Honorable Chairman and Members of the Board
From:	Shannon Metty, County Manager Heather Encinosa, County Attorney
Subject:	Approval of John Deer Lease for a 670G Motor Grader

# **Statement of Issue:**

This agenda item requests Board approval of the lease for a new 670G Motor Grader from John Deer.

# **Background:**

The Jefferson County Road Department has leased, in the past, 3 motor graders to maintain the County dirt roads. Two of the graders are over on their running time. This is a replacement grader.

### Analysis:

The was a budgeted item for the 23/24 budget. It will be replacing the payment of the previous grader.

### **Options:**

- 1. Approve the contract
- 2. Do not approve the contract

### **Recommendation:**

Option 1

# Attachments:

1. John Deer lease agreement