



# Jefferson County Board of County Commissioners

Thursday, December 7, 2023 at 6:00 pm

## REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

### 1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

### 2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

#### a. Rita Hall Award

Sheriff

#### Attachments:

- **2021 Resolution** (R.\_Hall\_Road\_Dedication.pdf)

#### b. Major Haynes

Sheriff

#### Attachments:

- **Proclamation** (John\_L\_Haynes.docx)

### 3. CITIZENS REQUEST & INPUT ON NON-AGENDA ITEMS

(3 Minute Limit Please)

### 4. CONSENT AGENDA

#### a. Vouchers

#### Attachments:

- **Accounts** (List\_of\_Accounts.pdf)
- **Report** (Comm\_Report\_12-7-23.pdf)
- **Vouchers** (List\_of\_Vouchers\_12-7-23.pdf)

#### b. Industrial Park Deed of Conveyance

#### Attachments:

- **Deed** (Deed\_of\_Conveyance\_by\_County.pdf)

### 5. GENERAL BUSINESS

#### a. Passing of Gavel

#### b. Megan Schofill Dedication

To Be Added

#### c. Wacissa River Park Dedication

To Be Added

#### d. Commissioner Committee Appointments

#### Attachments:

- **Cover Letter and Appointments** (Final\_Agenda\_Item\_-\_External\_Cmte\_Appointments.doc)

**e. Boston Highway SCOP Resurfacing & Widening**

**Attachments:**

- **Cover Letter** (Agenda\_Item\_-\_SCOP\_Boston\_Highway.doc)
- **Agreement** (JeffersonCo\_CR149Boston\_44861315401\_DraftSFGA\_SCOP.pdf)
- **Resolution** (SCOP\_RESOLUTION\_-\_Boston\_Hwy\_Phase\_1.docx)

**f. Tourist Development Council**

**Attachments:**

- **Cover Letter and Resolution** (Final\_Agenda\_Item\_-\_TDC\_Conflict\_Waiver\_Resolution.doc)

**g. Planning Commissioner District Change**

Appointment from District 4 to District 1

**h. Public Hearing to Consider Adoption of a Resolution of Intent**

**Attachments:**

- **Cover Letter and Resolution** (Agenda\_Item\_-\_Resolution\_of\_Intent.12-7.doc)

6. CLERK OF COURTS
7. COUNTY ENGINEER
8. COUNTY ATTORNEY
9. COUNTY MANAGER
10. COUNTY COMMISSIONERS
11. ADJOURN

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE**

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

### **SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?**

If you want to address the Commission about an issue that's not on the agenda, notice there is a place to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

### **THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL**

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at [jeffersoncountyfl.gov](http://jeffersoncountyfl.gov)) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable

requests.

Again, thanks for your interest. We're glad you're here!

NOTE: *Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.*

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Contact: Shannon Metty, County Coordinator (smetty@jeffersoncountyfl.gov 850-342-0223) | Agenda published on 12/01/2023 at 2:23 PM

**RESOLUTION NO. 2021-1811-01**  
**JEFFERSON COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**RECOGNIZE**  
**SENIOR INSPECTOR RITA JANE HALL**  
**AND HER SERVICE**

**WHEREAS**, Senior Inspector Rita Jane Hall, a resident of Monticello, Florida, and a resident of Jefferson County from 2004 until her death in December, 2018.

**WHEREAS**, Senior Inspector Rita Jane Hall spent over 27 years in law enforcement and the protection of the citizens of the State of Florida and the citizens of Monticello, Florida.

**WHEREAS**, Senior Inspector Rita Jane Hall, was a passionate protector of the innocent during her service as a Tallahassee Police Officer.

**WHEREAS**, Senior Inspector Rita Jane Hall, continued to protect the citizens of Monticello as a Monticello Police Officer.

**WHEREAS**, Senior Inspector Rita Jane Hall continued to protect the citizens of Florida as a Senior Inspector in the Office of the Inspector General within the Department of Corrections.

**WHEREAS**, Senior Inspector Rita Jane Hall, was relentless in her pursuit of fugitives from the law in the State of Florida in the newly formed Cold Case Fugitive Unit when she held the position of Fugitive Unit Coordinator within the Florida Department of Corrections. She is still unsurpassed in her success in

apprehending criminals who had escaped custody. Her investigation resulted in the arrest of fugitive who had escaped from Florida prison more than 30 years previously who was currently living in Nevada under an assumed identity. She tracked down another Florida murderer who had eluded authorities for 32 years and was living in a remote cabin in the woods in Colorado. For this arrest, she coordinated with local law enforcement who made the arrest dressed as U.S. Forest Service firefighters. In the course of her duties, she favorably represented the State of Florida with INTERPOL, The Australian Federal Police, and multiple other entities within the United States of America.

**WHEREAS**, Senior Inspector Rita Jane Hall developed and coordinated a large number of agencies in an ingenious undertaking to capture Florida's oldest and most violent prison escapees known as "The 12 Days of Fugitives" campaign. This campaign utilized online photo galleries, newspapers, billboards from the Florida Outdoor Advertising Association and its member companies. Reward money was provided by the Florida Department of Law Enforcement, the Florida Department of Corrections, and the Florida Police Chiefs' Association. This campaign hotline received a tip that resulted in the arrest of a fugitive who had been living under an assumed name for 30 years in Missouri.

**WHEREAS**, Senior Inspector Rita Jane Hall, tracked down a murderer who had fled from the law to Central America. From her investigation, she discovered that the Florida fugitive was himself murdered, and was buried in his own yard by another felon who was also on the run from the law. She was recognized for her tenacity on this case and was featured on the syndicated show "I Almost Got Away With It".

**WHEREAS**, Senior Inspector Rita Jane Hall was an Instructor at the Institute of Police Technology in the following subjects: DWI, Homicide Investigations, Interviewing and Interrogation, Narcotics Identification and Investigation.

**WHEREAS**, Senior Inspector Rita Jane Hall was also certified as a Field Training Officer by Kaminsky & Associates which provided her with expertise to develop the necessary skills vital to new law enforcement officer trainees.

**WHEREAS**, Senior Inspector Rita Jane Hall received Volunteer training to Refuge House to support those affected by domestic and sexual Violence.

**WHEREAS**, Senior Inspector Rita Jane Hall, was the Title V Grant Administrator of a Department of Juvenile Justice Community Reorganizing Grant to reduce juvenile crime in a high crime, minority area in the City of Monticello.

**WHEREAS**, Senior Inspector Rita Jane Hall, was an integral part of the Emergency Action Center of the Florida Department of Corrections. This position required interaction with all levels of the Department of Corrections staff during both critical and routine incidents.

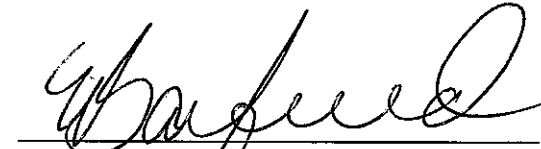
**NOW THEREFORE BE IT RESOLVED**, the Jefferson County Board of County Commissioners join the citizens of Jefferson County in recognizing and commending the selfless service and devotion of Senior Inspector Rita Jane Hall;


**AND BE IT FUTHER RESOLVED** that the Jefferson County Board of County Commissioners request the Florida State Legislature remember and honor her brave and dedicated service by dedicating Interstate 10 from mile marker 222 to mile marker 228 as the Senior Inspector Rita Jane Hall Memorial Highway.


**THIS RESOLUTION PRESENTED AND PASSED THIS 18th  
DAY OF NOVEMBER 2021.**


**JEFFERSON COUNTY BOARD  
OF COUNTY COMMISSIONERS**

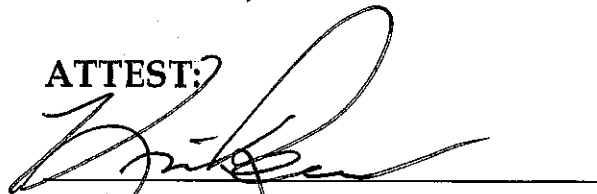
  
Gene Hall, Chairman

  
Betsy Barfield, Vice-Chair

  
Stephen Walker, District 5

  
Chris Tuten, District 1

  
J.T. Surles, District 3

**ATTEST:**  
  
Kirk Reams, Clerk of Courts



**RESOLUTION NO. 2023-**

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
RECOGNIZES  
MAJOR JOHN LEROY HAYNES AND HIS SERVICE**

**WHEREAS**, John Leroy Haynes, a resident of Monticello, Florida, and a retired Marine Major of 30 years who enlisted in the United States Marine Corps at the age of 15; and

**WHEREAS**, Major John L. Haynes, a veteran of World War 2, the Chinese Civil War, the Korean War, and the Vietnam War; and

**WHEREAS**, Major John L. Haynes, is a “Mustang Marine”. A Marine who served as an enlisted Marine, a Non-Commissioned Officer, a Staff Non-Commissioned, a Warrant Officer, Marine Gunner and a Commissioned Officer; and

**WHEREAS**, Major John L. Haynes was awarded the Silver Star, the nation’s third highest combat decoration for Conspicuous Gallantry in Vietnam.

**WHEREAS**, Major John L. Haynes was also awarded the Navy and Marine Corps Medal with Combat “V” device and the Purple Heart for combat wounds he received while serving in the Korean War; and

**WHEREAS**, Major John L. Haynes, after his retirement, has continued to serve military veterans as a Service Officer for the Veterans Administration; and

**WHEREAS**, Major John L. Haynes was awarded the Governor’s Medal of Merit for decades of brave and selfless devotion to serving our country, state, and community.

**NOW THEREFORE BE IT RESOLVED**, the Jefferson County Board of County Commissioners join the citizens of Jefferson County in recognizing and commending the selfless service and devotion of Major John Leroy Haynes;

**AND BE IT FUTHER RESOLVED** that the Jefferson County Board of County Commissioners request the Florida State Legislature remember and honor his brave and dedicated service by dedicating State Road 59 from Highway 90 to State Road 19 as the Major John Leroy Haynes Memorial Highway.

**THIS RESOLUTION PRESENTED AND PASSED THIS 7<sup>th</sup> DAY OF DECEMBER 2023.**

**JEFFERSON COUNTY BOARD  
OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Chris Tuten, Chairman**

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**J.T. Surles, Vice-Chair**

\_\_\_\_\_  
**Gene Hall, District 2**

**ATTEST:**

\_\_\_\_\_  
**Jason Welty, Clerk of Courts**

\_\_\_\_\_  
**Austin Hosford, District 4**

General Fund - Cash Code 01001

- 1947 SCRAP
- 1948 SCOP
- 1949 CIGP
- 2101 BOCC
- 2102 Coordinator
- 2103 County Attorney
- 2104 County Administrative
- 2211 Property Appraiser
- 2212 Tax Deed
- 2320 Clerk
- 2322 Circuit Court
- 2324 County Court
- 2332 State Attorney
- 2333 Public Defender
- 2440 Supervisor of Elections
- 2670 Courthouse
- 2671 Admin Buildings
- 2780 Planning Dept
- 2781 Industrial Development
- 3102 Veterans Affairs
- 3440 Building Dept
- 3990 Medical Examiner
- 4212 Animal Control
- 4216 Mosquito Control-Local
- 4217 Mosquito Control-State
- 6101 Recreation
- 6212 Library-Local
- 6213 Library-State
- 6302 Extension

Fund 11 - Cash Code 08008

- 4102 Road Dept

Fund 14 - Cash Code 01001

- 3101 Sheriff

Fund 18 - Cash Code 01001

- 4102 Capital Projects

Fund 19 - Cash Code 01001

- 3211 Fire Rescue

Fund 22 - Cash Code 01001

- 4212 Solid Waste

Fund 23 - Cash Code 01001

- 2911 E911

Fund 26 - Cash Code 13013

- 6214 Literacy

Fund 28 - Cash Code 01001

- 3211 EMS

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT	
01	2102	FIRST CLASS MOBILE DETAIL	012102513491	FIRSTCLA	CM VEHICLE SERVICE					250.00	
				COUNT 1							
01	2103	Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 HOMESTEAD BARN					367.16	
01		Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 MONTHLY SERVIC					11.666.67	
01		Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 SURPLUS PROP S					864.00	
01		Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 SOLAR FARM ORD					900.00	
01		Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 SCHOOL BRD CON					144.00	
01		Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 LAND DEVELOPMT					414.00	
01		Nabors Giblin & Nickerson	012103514120	NABORSGI	10/23 TOURIST DEV CO					640.00	
				COUNT 7							
01	2104	AE ENGINEERING INC	012104513310	AEENGINE	SOLAR ORDINANCE REVI					3.675.00	
01		AE ENGINEERING INC	012104513310	AEENGINE	SOLAR ORDINANCE REVI					437.50	
01		2k webgroup	012104513310	ZKWEBGRO	MONTHLY SERVICES					270.45	
01		Moran & Smith LLP	012104513320	MORAN&SM	FY23 AUDIT 1ST PROGR					15.000.00	
01		Jeff. Co. Clerk of Courts	012104513420	JEFCLERK	REIMBURSE BOND PMT P					9.65	
01		Quadiant Finance USA Inc	012104513450	QUADIENT	A#7900011002479908 P					750.00	
01		RISK MANAGEMENT ASSOC INC	012104513450	PLSKMGMT	P#PKFL103310332322 F					123.866.25	
01		ECB PUBLISHING INC	012104513490	ECBPUB	BOCC SPECIAL MEETING					72.63	
01		Creative Forms & Concepts	012104513510	CREATE	TAX REDEMPTION CK PR					274.15	
01		Creative Forms & Concepts	012104513510	CREATE	2023 M2/M3/1099/1096					531.74	
01		Creative Forms & Concepts	012104513510	CREATE	PAYROLL VENDOR CHECK					253.21	
01		Gulf Consortium	012104513540	GULFCONS	FY2024 COUNTY DUES					1.764.00	
01		Nat. Assoc. of Counties	012104513540	NACO	2024 COUNTY DUES					1.450.00	
				COUNT 13							
01	2320	Jeff.Co. Clerk of Courts	012320513930	JEFCLERK	12/23 BUDGET					32.840.21	
				COUNT 1							
01	2322	CenturyLink	012322516410	CENTLINK	A#3111120982					60.00	
01		Advanced Business Systems	012322516510	ADVBUSIN	C#C1357401					8.58	
01		GREAT AMERICA FINANCIAL	012322516510	GAFS	A#0071841366000					139.00	
				COUNT 3							
01	2324	Toshiba Financial Service	012324516441	TOSHIBA5	A#0251689390000 CNTY					19.00	
01		Amazon Business	012324516510	AMAZONBU	PRINTER TONER COUNTY					134.84	
				COUNT 2							
01	2332	CenturyLink	012332516401	LUMEN	A#91487806					431.70	
01		Verizon Wireless	012332516401	VERIZONW	A#742499911000003					327.07	
01		CenturyLink	012332516410	CENTLINK	A#312248787					136.50	
				COUNT 3							
01	2333	ARTEZIA WATER	012333516341	ARTEZIA	A#302577 WATER					26.75	

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2333	CenturyLink	012333516410	LUMEN	A#91309765 PUBLIC DEF					507.00
01		Verizon Wireless	012333516410	VERIZONW	A#84217903100001					72.14
01		Verizon Wireless	012333516410	VERIZONW	A#84217903100001					72.14
01	2440	Supervisor of Elections	012440519930	SUPERVIS	12/23 SOE BUDGET					41,492.53
01	2670	CenturyLink	012670519410	CENTLINK	A#312042207					235.74
01		CenturyLink	012670519410	CENTLINK	A#312042207					17.00
01		CenturyLink	012670519410	CENTLINK	A#312042207					235.74
01		CenturyLink	012670519410	CENTLINK	A#312042207					17.00
01		INNOVATIVE OFFICE	012670519410	INNOVATI	FIX PHONE ISSUES					150.00
01		Duke Energy	012670519430	DUKE	A#910085449537					1,053.50
01		Advanced Business Systems	012670519441	ADVBUSIN	C#C1216601					68.65
01		Advanced Business Systems	012670519441	ADVBUSIN	C#C1216601					59.52
01		Advanced Business Systems	012670519441	ADVBUSIN	C#C1333001 CREDIT					3.56
01		Advanced Business Systems	012670519441	ADVBUSIN	A#0251689390000 COUR					289.27
01		Toshiba Financial Service	012670519460	TOSHIBA5	A#0251689390000 COUR					692.20
01		GLMONTICELLO	012670519460	GLMONTI	RESEL CLOCK/CHECK ME					450.00
01		Mowrey Elevator Co. of FL	012670519460	MOWREY	2 KEYS CUT					3.00
01		Keith Roddenberry	012670519460	KEITHROD	11/23 MONTHLY MAINTA					207.33
01		Keith Roddenberry	012670519460	KEITHROD	LAWN SERVICE					50.00
01		Keith Roddenberry	012670519460	KEITHROD	LAWN SERVICE					50.00
01		Somtrol of Tallahassee	012670519491	SOMTROL	A#0251689390000					3,408.48
01		Toshiba Financial Service	012670519520	TOSHIBA5	A#0251689390000					3,174.50
01		HiTouch Business Services	012670519520	HITOUCH	PAPER					477.00
01		HiTouch Business Services	012670519520	HITOUCH	FAS TERNERS/LABELS/PLA					271.18
01		HiTouch Business Services	012670519520	HITOUCH	REC D/F FILED STAMP X3					129.27
01		TRI-STATE FILING SYSTEMS	012670519520	TRISFIL	CASEBINDER FILE FOLD					2.160.00
01		UniFirst Corporation	012670519520	UNIFIRST	C#1311916 BATHROOM S					182.36
01		UniFirst Corporation	012670519520	UNIFIRST	C#1311916 BATHROOM S					182.36
01		UniFirst Corporation	012670519520	UNIFIRST	C#1311916 BATHROOM S					333.48
01		UniFirst Corporation	012670519520	UNIFIRST	C#1311916 BATHROOM S					182.36
01		UniFirst Corporation	012670519520	UNIFIRST	C#1311916 BATHROOM S					182.36
01	2671	CenturyLink	012671519410	CENTLINK	A#311176920 ANNEX					139.68
01		CenturyLink	012671519410	CENTLINK	A#312042207					574.69
01		CenturyLink	012671519410	CENTLINK	A#312042207					127.97
01		CenturyLink	012671519410	CENTLINK	A#312042207					17.00
01		CenturyLink	012671519410	CENTLINK	A#312042207					574.69
01		CenturyLink	012671519410	CENTLINK	A#312042207					261.90
01		CenturyLink	012671519410	CENTLINK	A#312042207					127.97
01		CenturyLink	012671519410	CENTLINK	A#461036495					17.00
01		CenturyLink	012671519410	CENTLINK	A#312042207					129.49
01		CenturyLink	012671519410	CENTLINK	A#90902538					261.90
01		Duke Energy	012671519430	DUKE	A#910085449644					167.79
01		Duke Energy	012671519430	DUKE	A#910085449644					30.79

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2671	Duke Energy	012671519430	DUKE	A#910085448693					31.99
01		Duke Energy	012671519430	DUKE	A#910085448974					216.58
01		Duke Energy	012671519430	DUKE	A#910085448106					32.49
01		Duke Energy	012671519430	DUKE	A#930000007581/6708					151.91
01		Duke Energy	012671519430	DUKE	A#910085450324					454.85
01		Duke Energy	012671519430	DUKE	A#910085450879					1,628.99
01		Duke Energy	012671519430	DUKE	A#910085449272					32.49
01		Duke Energy	012671519430	DUKE	A#910085448578					46.51
01		Jefferson Community Water	012671519430	JEFFCOMM	A#0212000 9941 S SAL					38.50
01		Jefferson Community Water	012671519430	JEFFCOMM	A#0212000 9941 S SAL					38.50
01		Register's Mini Storage	012671519440	REGISTRM	12/23 RENT UNIT#177					225.00
01		Royal Mini Storage, Inc.	012671519440	ROYALMIN	12/23 RENT UNIT#7					110.00
01		Toshiba Financial Service	012671519441	TOSHIBA5	A#0251689390000 ANNE					49.00
01		Big Bend-Eubanks Termite	012671519460	BIGBTERM	A#13572 4 RODENT BOX					40.00
01		Big Bend-Eubanks Termite	012671519460	BIGBTERM	A#8522 SERV COUNTY O					450.00
01		Lawson & Lawson Electric	012671519460	LAWSON&L	EYH FAN MOTOR REPL X					5,955.00
01		Redwire	012671519460	REDWIRE	C#MIMI414 11/23 TAX					311.04
01		Redwire	012671519460	REDWIRE	C#MIMI414 TRIP CHARG					59.00
01		Redwire	012671519460	REDWIRE	C#MIMI414 12/23 TAX					311.04
01		Somtrol of Tallahassee	012671519460	SONITROL	C#RIM603291 11/23 MA					104.00
COUNT 32										
01	2780	CenturyLink	012780515410	CENLINK	A#312042207					83.35
01		CenturyLink	012780515410	CENLINK	A#312042207					83.35
01		Duke Energy	012780515430	DUKE	A#910085450746					148.65
01		Advanced Business Systems	012780515441	ADVBSIN	C#CT254801					39.06
01		Advanced Business Systems	012780515441	ADVBSIN	C#CT254801					161.53
01		Advanced Business Systems	012780515441	ADVBSIN	C#CT254801					412.78
01		GREAT AMERICA FINANCIAL	012780515441	GAFS	A#0091868367000					172.00
COUNT 7										
01	3102	MADISON COUNTY BOCC	013102553310	MADCOBCC	11/23 SHARED VSO SWI					1,506.43
COUNT 1										
01	3440	CenturyLink	013440524410	CENLINK	A#312042207					83.34
01		CenturyLink	013440524410	CENLINK	A#312042207					83.34
01		Duke Energy	013440524430	DUKE	A#910085450746					148.65
01		Toshiba Financial Service	013440524441	TOSHIBA5	A#0251689390000 BUIL					357.10
COUNT 4										
01	3990	JON R THOGMARTIN MD PA	013990527310	THOGMART	S.J. HANSON TOX/LAB					194.00
01		JON R THOGMARTIN MD PA	013990527310	THOGMART	B AKERS TOX/LAB SERV					194.00
01		JON R THOGMARTIN MD PA	013990527310	THOGMART	L LYNCH EXAM/MORGUE					1,721.00
01		JON R THOGMARTIN MD PA	013990527310	THOGMART	P BELLACE TOX/ME/MOR					3,180.00
COUNT 4										
01	4212	Animal Medical Clinic*	014212562310	ANIMALCL	EUTH LLOYD CREEK STR					50.00

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	4212	Animal Medical Clinic*	014212562310	ANIMALCL	2 RESCUE DOGS VET EX					115.50
01		SGA SPAY & NEUTER CLINIC	014212562492	SGASPAY	FERAL MALE CAT NEUTE					5.00
01		SGA SPAY & NEUTER CLINIC	014212562492	SGASPAY	NEUTER DUNKIN DOG					20.00
01		SGA SPAY & NEUTER CLINIC	014212562492	SGASPAY	3 CATS/2 DOGS SPAY/N					65.00
01		SGA SPAY & NEUTER CLINIC	014212562492	SGASPAY	CAT NUETER					5.00
01		SGA SPAY & NEUTER CLINIC	014212562492	SGASPAY	1 CAT/1 DOG SPAY/NU					10.00
01		SGA SPAY & NEUTER CLINIC	014212562492	SGASPAY	2 CATS/1 DOG SPAY/NU					15.00
01		Animal Medical Clinic*	014212562520	ANIMALCL	CAT MEDS					101.21
01		Animal Medical Clinic*	014212562520	ANIMALCL	PUPPY MEDS					39.00
01		Animal Medical Clinic*	014212562520	ANIMALCL	HEARTGUARD KENNEL DO					85.56
				COUNT 11						
01	4216	Duke Energy	014216534430	DUKE	A#910085449785					156.23
				COUNT 1						
01	5103	Apalachee Center	015103563811	APAMENHE	9/23 CRISIS STAB/BAK					3,100.08
01		Apalachee Center	015103563812	APAMENHE	9/23 DETOX UNIT/MARC					1,146.60
				COUNT 2						
01	5222	Tallahassee Memorial	015222562830	TALLMEMO	P#2224700266 C HATCH					1,092.12
				COUNT 1						
01	6101	Calvin Holmes	016101572132	HOLMESC	2023 REFEREES/UMPS P					250.00
01		Jeffrey Prevatt	016101572132	PREVATTJ	2023 REFEREES/UMPS P					350.00
01		Wes Rushing	016101572132	RUSHINGW	2023 REFEREES/UMPS P					100.00
01		CHRIS WILLIAMS	016101572132	WILLCHRI	2023 REFEREES/UMPS P					150.00
01		CenturyLink	016101572410	CENTLINK	A#463021743					177.73
01		B&B Porta-Toilets, Inc	016101572430	B&BPORTA	HALL PARK PORTALET R					195.00
01		City of Monticello	016101572430	CITYMONT	A#00020119 1380 MAMI					57.71
01		Duke Energy	016101572430	DUKE	A#930000012968					889.25
01		Howdys Rent A Toilet	016101572430	HOWDYS	WACTISSA SPRINGS BOAT					224.00
01		Howdys Rent A Toilet	016101572430	HOWDYS	WACTISSA SPRINGS BOAT					224.00
01		Jefferson Community Water	016101572430	JEFFCOMM	A#0201800 290 HALL R					38.50
01		GCLMONTICELLO	016101572460	GCLMONTI	CONCRETE					9.70
01		GCLMONTICELLO	016101572460	GCLMONTI	CONCRETE					17.85
01		GCLMONTICELLO	016101572460	GCLMONTI	CONCRETE					23.80
01		GCLMONTICELLO	016101572460	GCLMONTI	SHOVEL/CLEANING SUPP					108.74
01		GCLMONTICELLO	016101572460	GCLMONTI	KEYS					7.50
01		GCLMONTICELLO	016101572460	GCLMONTI	RUG SPRAY/CARB GLEAN					14.47
01		GCLMONTICELLO	016101572460	GCLMONTI	PAINT ROLLER & BRUSH					27.97
01		GCLMONTICELLO	016101572460	GCLMONTI	PAINT					32.96
01		GCLMONTICELLO	016101572460	GCLMONTI	PAINT					27.16
01		GCLMONTICELLO	016101572460	GCLMONTI	BOLT CUTTER/CEMENT					59.37
01		GCLMONTICELLO	016101572460	GCLMONTI	TRAILER LIGHT & KEYS					50.17
01		GCLMONTICELLO	016101572460	GCLMONTI	CLEANING SUPPLIES					48.47
01		Monticello Carquest Inc.	016101572520	MONTICARO	PARTS & CLEANER					21.51
01		Monticello Carquest Inc.	016101572520	MONTICARO	BEARINGS					100.00
01		Corinne's Winner Center	016101572640	CORLINES	2023 FLAG FOOTBALL T					703.50

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	6212	CenturyLink	016212571410	CENTLINK	A#312042207					332.13
01		CenturyLink	016212571410	CENTLINK	A#312042207					332.13
				COUNT 26						
01	6213	Redwire	016213571460	REDMIRE	C#M1M0485 TRIP CHARG					59.00
01		Redwire	016213571460	REDMIRE	C#M1M0485 TRIP CHARG					59.00
01		ECB PUBLISHING INC	016213571540	ECBPUB	LIBRARY AD					9.65
				COUNT 3						
01	6302	James Skipworth	016302537340	SKIPWORJ	12/23 JANITORIAL SER					460.00
01		Duke Energy	016302537430	DUKE	A#930000007581/1187					42.85
01		Toshiba Financial Service	016302537441	TOSHIBA5	A#0251689390000 EXTE					337.60
01		Advanced Business Systems	016302537461	ADVBSIN	C#CT332401					78.87
01		Communication Solutions	016302537461	COMMSOLU	2 PHONES & REPAIR					340.00
01		Redwire	016302537461	REDMIRE	C#M1M1603 11/23 CCTV					95.72
01		ECB PUBLISHING INC	016302537490	ECBPUB	JGEO PROGRAM ADS					327.80
				COUNT 7						
01	9999	BIG BEND TRANSIT. INC	019999511990	BIGBENDT	10/23 RIDERSHIP SERV					13.325.00
				COUNT 1						
11	4102	Cintas	114102541341	CINTAS	P#19616374 CREDIT ON					49.99-
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R					119.81
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R					117.42
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R					117.42
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R					117.42
11		Mobile Communications	114102541341	MOBILECO	FLEET GPS TRACKER SE					523.75
11		Vector Security	114102541341	VECTDR	A#6478853 MONTHLY SE					39.62
11		CenturyLink	114102541410	CENTLINK	A#812168304					506.89
11		DoorKing INC	114102541410	DOOR KING	MONTHLY GATE SERVICE					32.95
11		Duke Energy	114102541430	DUKE	A#910085448247					432.36
11		Duke Energy	114102541430	DUKE	A#910085448247					973.36
11		Pottly Man Portables	114102541430	POTTYMAN	MONTHLY PORTALET REN					98.00
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRICOUNT	A#72001059001 N SALT					30.77
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRICOUNT	A#72001059012 HWY 90					30.77
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRICOUNT	A#72001059014 GAMBLE					430.81
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRICOUNT	A#72001059006 EL DES					30.77
11		Toshiba Financial Service	114102541441	TOSHIBA5	A#0251689390000					172.10
11		Advanced Business Systems	114102541461	ADVBSIN	C#CT332701					21.04
11		Advanced Business Systems	114102541461	ADVBSIN	C#CT332701					21.44
11		Keaton Tire Repair	114102541462	KEATONTI	TIRE REPAIR #87					322.50
11		Keaton Tire Repair	114102541462	KEATONTI	TIRE REPAIR #87					250.00
11		SITE TRUCK SERVICES LLC	114102541462	SITETRUC	HEATER REPAIR #73					280.00
11		SITE TRUCK SERVICES LLC	114102541462	SITETRUC	REPAIR #86					2.151.92
11		Syn-Tech Systems, Inc.	114102541462	SYNTECHS	FUELMASTER MAINT CON					1.175.00
11		Montice110 Carquest Inc.	114102541462	MONTICARQ	C#132 BRAKE PADS #5					81.64

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
11	4102	Nextran Truck Centers	114102541463		RELAY #106					55.93
11		O'Reilly Automotive, Inc.	114102541463		SHOP SUPPLIES					95.93
11		Ring Power Corporation*	114102541463		GLASS LH #85					466.92
11		Ring Power Corporation*	114102541463		GLASS #85 CREDIT ON					466.92
11		Crystal Springs	114102541520		A#671493115070266 WA					81.45
11		Safety-Kleen Systems, Inc	114102541520		PARTS WASHER SOLVENT					53.16
11		Tallahassee Memorial	114102541520		P#518437810 PARKER S					198.00
11		ELI ROBERTS & SONS	114102541521		UNLEADED					9,726.68
11		ELI ROBERTS & SONS	114102541521		DIESEL					13,459.00
11		Waukeenan Fertilizer	114102541530		POSTS X45					225.00
COUNT 35										
14	3101	Jeff Cnty Sheriff's Office	143101521930		12/23 BUDGET LAW ENF					290.280.08
14		Jeff Cnty Sheriff's Office	143101521930		12/23 BUDGET CORRECT					158,407.00
14		Jeff Cnty Sheriff's Office	143101521930		12/23 BUDGET CONTING					716.67
14		Jeff Cnty Sheriff's Office	143101521930		12/23 BUDGET TRAFFIC					20,722.50
14		Jeff Cnty Sheriff's Office	143101521930		12/23 LEGISLATIVE CH					12,250.00
COUNT 5										
18	4102	AE ENGINEERING INC	184102541631		ROAD BONDS PHASE #1					2,275.00
18		AE ENGINEERING INC	184102541631		ROAD BONDS PHASE #1					3,187.50
18		AE ENGINEERING INC	184102541631		ROAD BONDS PHASE #1					19,662.50
18		DebrisTech LLC	184102541633		DEBRIS REMOVAL 11/12					3,510.95
18		DebrisTech LLC	184102541633		DEBRIS REMOVAL MONIT					31,414.85
COUNT 5										
19	3211	Duke Energy	193211522410		A#930000012356/7640					38.47
19		COMCAST	193211522430		A#8535102080006860					88.15
19		Duke Energy	193211522430		A#910085450473					492.01
19		Duke Energy	193211522430		A#910085429473					16.25
19		Duke Energy	193211522430		A#930000007581/6826					33.42
19		Toshiba Financial Service	193211522441		M#5917 ANNL FIRE RE					99.00
19		Fotia Services, LLC	193211522460		C#024322 STANDBY GEN					253.95
19		Ring Power Corporation*	193211522460		C#CT92201					235.12
19		Advanced Business Systems	193211522461		TOMING BRUSH #5					8.91
19		Stewart's Towing & Recov	193211522462		BATTERY CLEANER/SEAF					6.92
19		Monticello Carquest Inc.	193211522462		HEADLIGHTS					43.92
19		O'Reilly Automotive, Inc.	193211522463		FIRE PROGRAMS ANNL R					1,895.89
19		ES0 Solutions, Inc.	193211522463		A#1502 WFFD PEST CON					65.00
19		Capital City Pest	193211522520		A#930000012356/6609					42.76
19		Duke Energy	193211522620		A#04003700 LVFD					269.25
19		Duke Energy	193211522620		A#87301001001 AVFD					40.78
19		Jefferson Community Water	193211522621							28.72
19		TRI-COUNTY ELECTRIC COOPE	193211522623							
COUNT 18										
22	4212	Darabi & Associates, Inc.	224212534315		LANDFILL MONITORING					9,500.00
22		UniFirst Corporation	224212534341		C#1237569 UNIFORM RE					131.30



FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
22	4212	UniFirst Corporation	224212534341	UNIFIRST	C#1237569 UNIFORM RE					131.30
22		UniFirst Corporation	224212534341	UNIFIRST	C#1237569 UNIFORM RE					145.05
22		UniFirst Corporation	224212534341	UNIFIRST	C#1237569 UNIFORM RE					131.30
22		CenturyLink	224212534410	CENLINK	A#312042207					66.97
22		CenturyLink	224212534410	CENLINK	A#312042207					69.70
22		City of Monticello	224212534430	CITYMONT	A#461036495					97.69
22		City of Monticello	224212534430	CITYMONT	A#00050204 US_19_S					25.67
22		Duke Energy	224212534430	DUKE	A#00050206 1697 S_JE					37.89
22		Duke Energy	224212534430	DUKE	A#91008548429					280.04
22		Duke Energy	224212534430	DUKE	A#930000014879/6394					112.24
22		Duke Energy	224212534430	DUKE	A#930000014879/6493					170.72
22		Duke Energy	224212534430	DUKE	A#930000014879/7139					53.32
22		Duke Energy	224212534430	DUKE	A#930000014879/0730					76.20
22		Duke Energy	224212534430	DUKE	A#930000014879/2056					36.80
22		Duke Energy	224212534430	DUKE	A#930000014879/4992					106.92
22		Duke Energy	224212534430	DUKE	A#930000014879/1171					63.16
22		Howdys Rent A Toilet	224212534430	HOWDYS	HURRICANE IDALIA 60L					30.79
22		Jefferson Community Water	224212534430	JEFFCOMM	A#0320500 10705 GAMB					437.28
22		Jefferson Community Water	224212534430	JEFFCOMM	A#0415600 8747 OLD L					43.63
22		Jefferson Community Water	224212534430	JEFFCOMM	A#0424100 1389 NASH					39.64
22		TRI-COUNTY ELECTRIC COOPE	224212534430	TRICOUNT	A#72001059005 PINCKN					40.78
22		TRI-COUNTY ELECTRIC COOPE	224212534430	TRICOUNT	A#72001059008 AUCILL					76.27
22		TRI-COUNTY ELECTRIC COOPE	224212534430	TRICOUNT	A#72001059009 MACLSS					55.66
22		TRI-COUNTY ELECTRIC COOPE	224212534430	TRICOUNT	A#72001059010 FULFOR					128.59
22		TRI-COUNTY ELECTRIC COOPE	224212534430	TRICOUNT	A#72001059011 LLOYD					96.43
22		Advanced Business Systems	224212534441	ADVBSYS	A#72001059013 AUCILL					186.09
22		Toshiba Financial Service	224212534441	TOSHIBAS	C#C1332501					52.32
22		Tower Compactor Rentals	224212534441	TOWERCOM	A#0251689390000 SOLI					28.02
22		Tower Compactor Rentals	224212534441	TOWERCOM	12/23 COMPACTOR MAIN					118.00
22		Tower Compactor Rentals	224212534441	TOWERCOM	12/23 COMPACTOR NEW					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	12/23 COMPACTORS NAS					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	12/23 COMPACTOR WACT					949.94
22		Tower Compactor Rentals	224212534441	TOWERCOM	12/23 COMPACTOR FULF					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	12/23 COMPACTOR AUCI					474.97
22		Big Bend Tire	224212534462	BIGBENTTI	C1 PM BLOWER MOTOR					474.97
22		Big Bend Tire	224212534462	BIGBENTTI	PM C2					949.94
22		Big Bend Tire	224212534462	BIGBENTTI	R15 REPLACE 3 TIRES					433.39
22		Big Bend Tire	224212534462	BIGBENTTI	G2 REPLACE TIRE					89.00
22		Big Bend Tire	224212534462	BIGBENTTI	PM R9					195.00
22		Big Bend Tire	224212534462	BIGBENTTI	BATTERIES R2					65.00
22		Big Bend Tire	224212534462	BIGBENTTI	OIL PRESSURE SWITCH					73.00
22		Big Bend Tire	224212534462	BIGBENTTI	TIRE REPLACED GI					770.90
22		Big Bend Tire	224212534462	BIGBENTTI	C2 OIL PRESSURE SWIT					122.50
22		Big Bend Tire	224212534462	BIGBENTTI	R2 WHEEL HUBS					65.00
22		Keaton Tire Repair	224212534462	KEATONTI	TIRE REPAIR R2					751.22
22		Ingram Equipment Company	224212534463	INGEQUIP	TARP GI					300.00
22		Nexttran Truck Centers	224212534463	NEXTRAN	WHEEL NUT R15					750.00
22		Nexttran Truck Centers	224212534463	NEXTRAN	WHEEL SHOES R15					251.00
22		Nexttran Truck Centers	224212534463	NEXTRAN	WHEEL SHOES EXCHANGE					903.29
22		Nexttran Truck Centers	224212534463	NEXTRAN						48.48

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
22	4212	O'Reilly Automotive, Inc.	224212534463	OREILLY	AIR FILTERS C-1/C-2					32.27
22		ECB PUBLISHING INC	224212534490	ECBPUB	ANIMAL ADOPTION PAGE					84.00
22		ECB PUBLISHING INC	224212534490	ECBPUB	RECYCLING PAGE					176.83
22		Beall Tire Company	224212534520	BEALL	315 WASTE HAULER TIR					463.42
22		Beall Tire Company	224212534520	BEALL	11R22.5 WASTE HAUL T					475.18
22		Beall Tire Company	224212534520	BEALL	11R22.5 STEER TIRES					314.25
22		Mobile Communications	224212534521	MOBILECO	FLEET GPS					250.10
22		ELI ROBERTS & SONS	224212534521	ELIROB	FUEL R-1/C-1					42.63
22		ELI ROBERTS & SONS	224212534521	ELIROB	FUEL C2					82.95
22		ELI ROBERTS & SONS	224212534521	ELIROB	G1 FUEL					240.88
22		Monticello Carquest Inc.	224212534521	MONTICARQ	OIL FILTER C-1/C-2					155.88
22		Monticello Carquest Inc.	224212534521	MONTICARQ	TRANSMISSION FLUID					399.92
22		Monticello Carquest Inc.	224212534521	MONTICARQ	HYDRAULIC OIL BULK					8.73
22		Jefferson Co. Road Dept.	224212534521	RDDPT	10/23 FLEET FUEL					162.50
22		USA OIL LLC	224212534521	USAOIL	325 GALLONS OIL RECY					31.99
22		Monticello Carquest Inc.	224212534522	MONTICARQ	SAM BLADE & CHISEL					28,009.58
22		Aucilla Area Solid Waste	224212534541	AUCILLAA	10/23 TIPPING FEES					
				COUNT 71						
23	2911	Jeff Cnty Sheriff's Office	232911525120	JEFFCOSH	12/23 BUDGET DISPATC					42,247.92
23		CenturyLink	232911525410	CENTLINK	A#31170976					5,435.68
23		Ring Power Corporation*	232911525410	RINGPOWC	E#911CTR/#024325 SER					1,243.00
				COUNT 3						
24	4104	Hancock Whitney Bank	244104582710	HANCOCK	2018 GTR BOND PRINC					250,000.00
24		Hancock Whitney Bank	244104582720	HANCOCK	2018 GTR BOND INTERS					72,657.50
				COUNT 2						
28	3211	WILLIAM THOMAS ARTHUR	283211526150	ARTHURTO	10/30 TRANSFER TO BR					280.00
28		Nicholas Buzbee	283211526150	BUZBEENI	11/10 FOOTBALL GAME					120.00
28		Justin T. Cosper	283211526150	COSPERJU	10/30 TRANSFER TO BR					280.00
28		SEAN EVANS	283211526150	EVANSSEA	11/10 FOOTBALL GAME					120.00
28		EMS Management &	283211526320	EMSMC	MONTHLY BILLING					5,547.88
28		ESO Solutions, Inc.	283211526320	ESO	SOFTWARE MANAGEMENT					2,004.98
28		ESO Solutions, Inc.	283211526320	ESO	HOSPITAL INTERGRATIO					2,255.91
28		PennCredit	283211526320	PENNCRED	COLLECTION AGENCY FE					10.79
28		COMCAST	283211526430	COMCAST	A#853510208006860					88.15
28		Duke Energy	283211526430	DUKE	A#910085450473					432.00
28		Duke Energy	283211526430	DUKE	A#910085423462					16.24
28		Toshiba Financial Service	283211526441	TOSHIBA4	A#0151483084000					99.00
28		Fotia Services, LLC	283211526460	FOTIA	MO#5917 ANNUL ETRE, RE					253.65
28		Ring Power Corporation*	283211526460	RINGPOWC	C#024322 STANDBY GEN					235.13
28		Advanced Business Systems	283211526461	ADVBSIN	C#C1292201					8.91
28		GCMONTECELLO	283211526463	GCMONT	11/23 FINANCE CHARGE					3.44
28		Monticello Carquest Inc.	283211526463	MONTICARQ	WIPER BLADES 3-1					51.98
28		Monticello Carquest Inc.	283211526463	MONTICARQ	BATTERY CLEANER/SEAF					6.91
28		Jones Weidig & Industria	283211526522	JONESMEL	OXYGEN					330.28
28		QuadMed, Inc.	283211526522	QUADMED	MEDICAL SUPPLIES					283.40
28		Teleflex Funding LLC	283211526522	TELEFLEX	IO NEEDLES					562.50

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
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COUNT 21

FINAL TOTALS  
COUNT 324 ✓

\*\*\* END OF REPORT \*\*\*

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001		G/L CASH ACCOUNT-011010000			CASH-CHECKING-GEN. FUND			
Advanced Business System	12/07/2023	-	404384B	08/18/2023	VR 01120723-253	C#CT254801	39.06	.00
Advanced Business System	12/07/2023	-	416821CR	02/13/2023	VR 01120723-247	C#CT216601 CREDIT	-3.56	.00
Advanced Business System	12/07/2023	-	428152B0	09/23/2023	VR 01120723-254	C#CT254801	161.53	.00
Advanced Business System	12/07/2023	-	429828B	10/25/2023	VR 01120723-252	C#CT357401	8.58	.00
Advanced Business System	12/07/2023	-	429867B	10/26/2023	VR 01120723-255	C#CT254801	412.78	.00
Advanced Business System	12/07/2023	-	430403B	10/03/2023	VR 19120723-250	C#CT292201	8.91	.00
Advanced Business System	12/07/2023	-	430403B	10/03/2023	VR 28120723-251	C#CT292201	8.91	.00
Advanced Business System	12/07/2023	-	431693	10/27/2023	VR 01120723-245	C#CT216601	63.65	.00
Advanced Business System	12/07/2023	-	432685	11/12/2023	VR 01120723-248	C#CT333001	289.27	.00
Advanced Business System	12/07/2023	-	432727	11/13/2023	VR 01120723-244	C#CT332401	78.87	.00
Advanced Business System	12/07/2023	-	432781	11/14/2023	VR 22120723-249	C#CT332501	28.02	.00
Advanced Business System	12/07/2023	-	433139	11/20/2023	VR 01120723-246	C#CT216601	59.52	.00
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS							1155.54	.00
AE ENGINEERING INC	12/07/2023	-	29475	08/26/2023	VR 18120723-009	ROAD BONDS PHASE #1	19662.50	.00
AE ENGINEERING INC	12/07/2023	-	29477	08/26/2023	VR 01120723-011	SOLAR ORDINANCE REVIEW	437.50	.00
AE ENGINEERING INC	12/07/2023	-	31024	09/30/2023	VR 18120723-008	ROAD BONDS PHASE #1	3187.50	.00
AE ENGINEERING INC	12/07/2023	-	31559	10/28/2023	VR 18120723-007	ROAD BONDS PHASE #1	2275.00	.00
AE ENGINEERING INC	12/07/2023	-	31561	10/28/2023	VR 01120723-010	SOLAR ORDINANCE REVIEW	3675.00	.00
CHECK TO VENDOR==>VENDOR AEENGINE AE ENGINEERING INC TOTALS							29237.50	.00
Amazon Business	12/07/2023	-	0C7LV634	10/30/2023	VR 01120723-228	PRINTER TONER COUNTY JUDGE	134.84	.00
CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business TOTALS							134.84	.00
Animal Medical Clinic*	12/07/2023	-	364128	10/03/2023	VR 01120723-130	PUPPY MEDS	39.00	.00
Animal Medical Clinic*	12/07/2023	-	364840	10/20/2023	VR 01120723-131	EUTH LLOYD CREEK STRAY	50.00	.00
Animal Medical Clinic*	12/07/2023	-	365795	11/13/2023	VR 01120723-132	HEARTGUARD KENNEL DOGS	85.56	.00
Animal Medical Clinic*	12/07/2023	-	365875	11/15/2023	VR 01120723-133	2 RESCUE DOGS VET EXAM	115.50	.00
Animal Medical Clinic*	12/07/2023	-	365961	11/17/2023	VR 01120723-118	CAT MEDS	101.21	.00
CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic* TOTALS							391.27	.00
Apalachee Center	12/07/2023	-	682312	10/25/2023	VR 01120723-204	9/23 CRISIS STAB/BAKER	3100.08	.00
Apalachee Center	12/07/2023	-	682312	10/25/2023	VR 01120723-205	9/23 DETOX UNIT/MARCHMAN	1146.60	.00
CHECK TO VENDOR==>VENDOR APAMENHE Apalachee Center TOTALS							4246.68	.00
ARTEZIA WATER	12/07/2023	-	0591456	11/07/2023	VR 01120723-139	A#302577 WATER	26.75	.00
CHECK TO VENDOR==>VENDOR ARTEZIA ARTEZIA WATER TOTALS							26.75	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
WILLIAM THOMAS ARTHUR	12/07/2023	-	1023TRNS	10/30/2023	VR 28120723-099	10/30 TRANSFER TO BROOKS	280.00	.00	
CHECK TO VENDOR==>VENDOR ARTHUR TO WILLIAM THOMAS ARTHUR							TOTALS	280.00	.00
Aucilla Area Solid Waste	12/07/2023	-	10312023	10/31/2023	VR 22120723-031	10/23 TIPPING FEES	28009.58	.00	
CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste							TOTALS	28009.58	.00
B&B Porta-Toilets, Inc	12/07/2023	-	295697	10/25/2023	VR 01120723-129	HALL PARK PORTALET RENTAL	195.00	.00	
CHECK TO VENDOR==>VENDOR B&BPORTA B&B Porta-Toilets, Inc							TOTALS	195.00	.00
Beall Tire Company	12/07/2023	-	1131699	11/09/2023	VR 22120723-066	11r22.5 WASTE HAUL TIRES	463.42	.00	
Beall Tire Company	12/07/2023	-	1131814	11/13/2023	VR 22120723-067	11r22.5 STEER TIRES	475.18	.00	
Beall Tire Company	12/07/2023	-	1132611	11/27/2023	VR 22120723-039	315 WASTE HAULER TIRE	176.83	.00	
CHECK TO VENDOR==>VENDOR BEALL Beall Tire Company							TOTALS	1115.43	.00
BIG BEND TRANSIT, INC	12/07/2023	-	23006	11/09/2023	VR 01120723-121	10/23 RIDERSHIP SERVICES	13325.00	.00	
CHECK TO VENDOR==>VENDOR BIGBENDT BIG BEND TRANSIT, INC							TOTALS	13325.00	.00
Big Bend Tire	12/07/2023	-	16068498	10/04/2023	VR 22120723-041	C1 PM BLOWER MOTOR	433.39	.00	
Big Bend Tire	12/07/2023	-	16068568	10/06/2023	VR 22120723-042	PM C2	89.00	.00	
Big Bend Tire	12/07/2023	-	16068593	10/09/2023	VR 22120723-043	R15 REPLACE 3 TIRES	195.00	.00	
Big Bend Tire	12/07/2023	-	16068604	10/09/2023	VR 22120723-044	G2 REPLACE TIRE	65.00	.00	
Big Bend Tire	12/07/2023	-	16068663	10/11/2023	VR 22120723-045	PM R9	73.00	.00	
Big Bend Tire	12/07/2023	-	16068723	10/13/2023	VR 22120723-046	BATTERIES R2	770.90	.00	
Big Bend Tire	12/07/2023	-	16068738	10/13/2023	VR 22120723-047	OIL PRESSURE SWITCH C1	122.50	.00	
Big Bend Tire	12/07/2023	-	16068868	10/23/2023	VR 22120723-048	TIRE REPLACED G1	65.00	.00	
Big Bend Tire	12/07/2023	-	16068935	10/25/2023	VR 22120723-049	C2 OIL PRESSURE SWITCH	751.22	.00	
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire							TOTALS	2565.01	.00
Big Bend-Eubanks Termite	12/07/2023	-	256139	11/01/2023	VR 01120723-216	A#13572 4 RODENT BOXES	40.00	.00	
Big Bend-Eubanks Termite	12/07/2023	-	256143	11/01/2023	VR 01120723-217	A#8522 SERV COUNTY OFFICE	450.00	.00	
CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite							TOTALS	490.00	.00
Nicholas Buzbee	12/07/2023	-	1123FBCV	11/10/2023	VR 28120723-100	11/10 FOOTBALL GAME COVER	120.00	.00	
CHECK TO VENDOR==>VENDOR BUZBEENI Nicholas Buzbee							TOTALS	120.00	.00
Capital City Pest	12/07/2023	-	13733	11/13/2023	VR 19120723-016	A#1502 WVFD PEST CONTROL	65.00	.00	
CHECK TO VENDOR==>VENDOR CAPPEST Capital City Pest							TOTALS	65.00	.00
CenturyLink	12/07/2023	-	1023ANEX	11/16/2023	VR 01120723-126	A#311176920 ANNEX	139.68	.00	
CenturyLink	12/07/2023	-	1023E911	10/16/2023	VR 23120723-090	A#311709776	5435.68	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-257	A#312042207	574.69	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-258	A#312042207	83.35	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-259	A#312042207	83.34	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-260	A#312042207	235.74	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-261	A#312042207	332.13	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-262	A#312042207	127.97	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-264	A#312042207	17.00	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-265	A#312042207	17.00	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	01120723-289	A#312042207	261.90	.00	
CenturyLink	12/07/2023	-	1023JCOF	10/16/2023	VR	22120723-263	A#312042207	66.97	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-266	A#312042207	574.69	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-267	A#312042207	83.35	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-268	A#312042207	83.34	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-269	A#312042207	235.74	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-270	A#312042207	332.13	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-271	A#312042207	261.90	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-273	A#312042207	127.97	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-274	A#312042207	17.00	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	01120723-275	A#312042207	17.00	.00	
CenturyLink	12/07/2023	-	1123JCOF	11/16/2023	VR	22120723-272	A#312042207	66.97	.00	
CenturyLink	12/07/2023	-	1123RECP	10/23/2023	VR	01120723-256	A#463021743	177.73	.00	
CenturyLink	12/07/2023	-	1123SAO	11/01/2023	VR	01120723-276	A#312248787	136.50	.00	
CenturyLink	12/07/2023	-	1123SCFL	11/01/2023	VR	01120723-277	A#311120982	60.00	.00	
CenturyLink	12/07/2023	-	1123SDWT	11/02/2023	VR	22120723-279	A#461036495	97.69	.00	
CenturyLink	12/07/2023	-	1123WCRV	11/02/2023	VR	01120723-278	A#461036495	129.49	.00	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink								TOTALS	9776.95	.00
City of Monticello	12/07/2023	-	09230119	10/25/2023	VR	01120723-156	A#00020119 1380 MAMIE SCO	57.71	.00	
City of Monticello	12/07/2023	-	09230204	10/25/2023	VR	22120723-070	A#00050204 US 19 S	25.89	.00	
City of Monticello	12/07/2023	-	09230206	10/25/2023	VR	22120723-071	A#00050206 1697 S JEFFERS	37.67	.00	
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello								TOTALS	121.27	.00
Clock Service Company	12/07/2023	-	JCCT1123	11/09/2023	VR	01120723-212	RESET CLOCK/CHECK MECH	450.00	.00	
CHECK TO VENDOR==>VENDOR CLOCKSER Clock Service Company								TOTALS	450.00	.00
COMCAST	12/07/2023	-	11236860	11/13/2023	VR	19120723-116	A#8535102080006860	88.15	.00	
COMCAST	12/07/2023	-	11236860	11/13/2023	VR	28120723-117	A#8535102080006860	88.15	.00	
CHECK TO VENDOR==>VENDOR COMCAST COMCAST								TOTALS	176.30	.00
Communication Solutions	12/07/2023	-	W07044	09/28/2023	VR	01120723-243	2 PHONES & REPAIR	340.00	.00	
CHECK TO VENDOR==>VENDOR COMMSOLU Communication Solutions								TOTALS	340.00	.00
Corinne's Winner Center	12/07/2023	-	2023FBTR	11/08/2023	VR	01120723-161	2023 FLAG FOOTBALL TROPHY	703.50	.00	
CHECK TO VENDOR==>VENDOR CORINNES Corinne's Winner Center								TOTALS	703.50	.00
Justin T. Cospser	12/07/2023	-	1023TRNS	10/30/2023	VR	28120723-098	10/30 TRANSFER TO BROOKS	280.00	.00	

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CHECK TO VENDOR==>VENDOR COSPERJU Justin T. Cosper							TOTALS	280.00	.00
Creative Forms & Concept	12/07/2023	-	120166	10/30/2023	VR 01120723-215	PAYROLL VENDOR CHECKS	253.21	.00	
Creative Forms & Concept	12/07/2023	-	120167	11/03/2023	VR 01120723-213	TAX REDEMPTION CK PRINTS	274.15	.00	
Creative Forms & Concept	12/07/2023	-	120294	11/09/2023	VR 01120723-214	2023 W2/W3/1099/1096 FORM	531.74	.00	
CHECK TO VENDOR==>VENDOR CREATE Creative Forms & Concepts							TOTALS	1059.10	.00
Darabi & Associates, Inc	12/07/2023	-	37101101	11/07/2023	VR 22120723-072	LANDFILL MONITORING	9500.00	.00	
CHECK TO VENDOR==>VENDOR DARABI Darabi & Associates, Inc.							TOTALS	9500.00	.00
DebrisTech LLC	12/07/2023	-	3471	11/11/2023	VR 18120723-013	DEBRIS REMOVAL MONITORING	31414.85	.00	
DebrisTech LLC	12/07/2023	-	3475	11/18/2023	VR 18120723-012	DEBRIS REMOVAL 11/12-18	3510.95	.00	
CHECK TO VENDOR==>VENDOR DEBRISTE DebrisTech LLC							TOTALS	34925.80	.00
Duke Energy	12/07/2023	-	1023ARTS	11/06/2023	VR 01120723-172	A#910085448974	216.58	.00	
Duke Energy	12/07/2023	-	1023BDAX	11/13/2023	VR 01120723-179	A#910085450746	148.65	.00	
Duke Energy	12/07/2023	-	1023CHST	11/10/2023	VR 01120723-185	A#910085448578	46.51	.00	
Duke Energy	12/07/2023	-	1023CRTH	11/13/2023	VR 01120723-181	A#910085449537	1053.50	.00	
Duke Energy	12/07/2023	-	1023ECS2	11/10/2023	VR 01120723-184	A#910085449272	32.49	.00	
Duke Energy	12/07/2023	-	1023EMS	11/22/2023	VR 28120723-110	A#910085450473	432.00	.00	
Duke Energy	12/07/2023	-	1023EMSL	11/06/2023	VR 28120723-175	A#910085423462	16.24	.00	
Duke Energy	12/07/2023	-	1023EOA1	11/17/2023	VR 01120723-177	A#930000007581/1187	42.85	.00	
Duke Energy	12/07/2023	-	1023EOA2	11/17/2023	VR 01120723-178	A#930000007581/6708	151.91	.00	
Duke Energy	12/07/2023	-	1023EWSN	11/13/2023	VR 01120723-183	A#910085450879	1628.99	.00	
Duke Energy	12/07/2023	-	1023FANX	11/17/2023	VR 19120723-176	A#930000007581/6826	33.42	.00	
Duke Energy	12/07/2023	-	1023FIRE	11/22/2023	VR 19120723-111	A#910085450473	432.01	.00	
Duke Energy	12/07/2023	-	1023FRSL	11/06/2023	VR 19120723-174	A#910085423462	16.25	.00	
Duke Energy	12/07/2023	-	1023HSHS	11/22/2023	VR 01120723-170	A#910085448693	31.99	.00	
Duke Energy	12/07/2023	-	1023JCCM	11/06/2023	VR 01120723-173	A#910085448106	32.49	.00	
Duke Energy	12/07/2023	-	1023LVFD	11/07/2023	VR 19120723-018	A#930000012356/8206	269.25	.00	
Duke Energy	12/07/2023	-	1023MQCT	11/14/2023	VR 01120723-127	A#910085449785	156.23	.00	
Duke Energy	12/07/2023	-	1023PLAX	11/13/2023	VR 01120723-180	A#910085450746	148.65	.00	
Duke Energy	12/07/2023	-	1023RCPK	11/16/2023	VR 01120723-171	A#930000012968	889.25	.00	
Duke Energy	12/07/2023	-	1023SOE	11/13/2023	VR 01120723-182	A#910085450324	454.85	.00	
Duke Energy	12/07/2023	-	1023SWBR	10/25/2023	VR 22120723-054	A#930000014879/0730	36.80	.00	
Duke Energy	12/07/2023	-	1023SWLT	10/25/2023	VR 22120723-056	A#930000014879/4992	63.16	.00	
Duke Energy	12/07/2023	-	1023SWMO	11/14/2023	VR 22120723-030	A#910085448429	280.04	.00	
Duke Energy	12/07/2023	-	1023SWMY	10/25/2023	VR 22120723-050	A#930000014879/6394	112.24	.00	
Duke Energy	12/07/2023	-	1023SWNM	10/25/2023	VR 22120723-053	A#930000014879/2144	76.20	.00	
Duke Energy	12/07/2023	-	1023SWNR	10/25/2023	VR 22120723-055	A#930000014879/2056	106.92	.00	
Duke Energy	12/07/2023	-	1023SWTN	10/25/2023	VR 22120723-057	A#930000014879/1171	30.79	.00	
Duke Energy	12/07/2023	-	1023SWWH	10/25/2023	VR 22120723-051	A#930000014879/6493	170.72	.00	
Duke Energy	12/07/2023	-	1023SWY2	10/25/2023	VR 22120723-052	A#930000014879/7139	53.32	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Duke Energy	12/07/2023	-	1023WTWR	11/07/2023	VR 19120723-019	A#930000012356/7640	38.47	.00	
Duke Energy	12/07/2023	-	1023WVFD	11/07/2023	VR 19120723-020	A#930000012356/6609	42.76	.00	
Duke Energy	12/07/2023	-	1123LIFT	11/22/2023	VR 01120723-169	A#910085449644	30.79	.00	
CHECK TO VENDOR==>VENDOR DUKE Duke Energy							TOTALS	7276.32	.00
ECB PUBLISHING INC	12/07/2023	-	27867	10/13/2023	VR 01120723-218	JCEO PROGRAM ADS	327.80	.00	
ECB PUBLISHING INC	12/07/2023	-	27953	10/25/2023	VR 22120723-061	ANIMAL ADOPTION PAGE	84.00	.00	
ECB PUBLISHING INC	12/07/2023	-	28150	11/15/2023	VR 22120723-062	RECYCLING PAGE	176.00	.00	
ECB PUBLISHING INC	12/07/2023	-	281541	11/15/2023	VR 01120723-219	LIBRARY AD	9.65	.00	
ECB PUBLISHING INC	12/07/2023	-	28211	11/22/2023	VR 01120723-120	BOCC SPECIAL MEETING AD	72.63	.00	
CHECK TO VENDOR==>VENDOR ECBPUB ECB PUBLISHING INC							TOTALS	670.08	.00
ELI ROBERTS & SONS	12/07/2023	-	100408	10/31/2023	VR 22120723-064	G1 FUEL	82.95	.00	
ELI ROBERTS & SONS	12/07/2023	-	70311	11/05/2023	VR 22120723-063	FUEL C2	42.63	.00	
ELI ROBERTS & SONS	12/07/2023	-	70854	11/19/2023	VR 22120723-038	FUEL R-1/C-1	250.10	.00	
CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS							TOTALS	375.68	.00
EMS Management &	12/07/2023	-	001306	10/31/2023	VR 28120723-095	MONTHLY BILLING	5547.88	.00	
CHECK TO VENDOR==>VENDOR EMSMC EMS Management &							TOTALS	5547.88	.00
ESO Solutions, Inc.	12/07/2023	-	124825	11/08/2023	VR 19120723-017	FIRE PROGRAMS ANNL RENEWL	1895.89	.00	
ESO Solutions, Inc.	12/07/2023	-	125162	11/17/2023	VR 28120723-096	SOFTWARE MANAGEMENT	2004.98	.00	
ESO Solutions, Inc.	12/07/2023	-	125163	11/17/2023	VR 28120723-097	HOSPITAL INTERGRATION	225.61	.00	
CHECK TO VENDOR==>VENDOR ESO ESO Solutions, Inc.							TOTALS	4126.48	.00
SEAN EVANS	12/07/2023	-	1123FBCV	11/10/2023	VR 28120723-101	11/10 FOOTBALL GAME COVER	120.00	.00	
CHECK TO VENDOR==>VENDOR EVANSSEA SEAN EVANS							TOTALS	120.00	.00
FIRST CLASS MOBILE DETAI	12/07/2023	-	1123CMCT	11/14/2023	VR 01120723-124	CM VEHICLE SERVICE	250.00	.00	
CHECK TO VENDOR==>VENDOR FIRSTCLA FIRST CLASS MOBILE DETAIL							TOTALS	250.00	.00
Fotia Services, LLC	12/07/2023	-	14343	11/03/2023	VR 19120723-112	WO#5917 ANNL FIRE RENEWAL	253.65	.00	
Fotia Services, LLC	12/07/2023	-	14343	11/03/2023	VR 28120723-113	WO#5917 ANNL FIRE RENEWAL	253.65	.00	
CHECK TO VENDOR==>VENDOR FOTIA Fotia Services, LLC							TOTALS	507.30	.00
GREAT AMERICA FINANCIAL	12/07/2023	-	35226910	11/03/2023	VR 01120723-186	A#0071841366000	139.00	.00	
GREAT AMERICA FINANCIAL	12/07/2023	-	35339722	11/20/2023	VR 01120723-187	A#0091868367000	172.00	.00	
CHECK TO VENDOR==>VENDOR GAFS GREAT AMERICA FINANCIAL							TOTALS	311.00	.00
GCLMONTICELLO	12/07/2023	-	1123FEES	11/25/2023	VR 28120723-094	11/23 FINANCE CHARGE	3.44	.00	



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE NUMBER	VOUCHER TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
GCLMONTICELLO	12/07/2023	-	145213	10/02/2023	VR 01120723-155	CLEANING SUPPLIES	48.47	.00	
GCLMONTICELLO	12/07/2023	-	145328	10/04/2023	VR 01120723-144	CONCRETE	9.70	.00	
GCLMONTICELLO	12/07/2023	-	145345	10/04/2023	VR 01120723-145	CONCRETE	17.85	.00	
GCLMONTICELLO	12/07/2023	-	145356	10/04/2023	VR 01120723-146	CONCRETE	23.80	.00	
GCLMONTICELLO	12/07/2023	-	145532	10/06/2023	VR 01120723-147	SHOVEL/CLEANING SUPPLIES	108.74	.00	
GCLMONTICELLO	12/07/2023	-	145635	10/09/2023	VR 01120723-148	KEYS	7.50	.00	
GCLMONTICELLO	12/07/2023	-	145767	10/11/2023	VR 01120723-149	RUG SPRAY/CARB CLEANER	14.47	.00	
GCLMONTICELLO	12/07/2023	-	146034	10/17/2023	VR 01120723-150	PAINT ROLLER & BRUSH	27.97	.00	
GCLMONTICELLO	12/07/2023	-	146181	10/19/2023	VR 01120723-151	PAINT	32.96	.00	
GCLMONTICELLO	12/07/2023	-	146409	10/24/2023	VR 01120723-152	PAINT	27.16	.00	
GCLMONTICELLO	12/07/2023	-	146433	10/24/2023	VR 01120723-153	BOLT CUTTER/CEMENT	59.37	.00	
GCLMONTICELLO	12/07/2023	-	146500	10/25/2023	VR 01120723-154	TRAILER LIGHT & KEYS	50.17	.00	
GCLMONTICELLO	12/07/2023	-	147828	11/20/2023	VR 01120723-167	2 KEYS CUT	3.00	.00	
CHECK TO VENDOR==>VENDOR GCLMONTI GCLMONTICELLO							TOTALS	434.60	.00
Gulf Consortium	12/07/2023	-	FY24DUES	10/01/2023	VR 01120723-238	FY2024 COUNTY DUES	1764.00	.00	
CHECK TO VENDOR==>VENDOR GULFCONS Gulf Consortium							TOTALS	1764.00	.00
Hancock Whitney Bank	12/07/2023	-	0124RB18	11/07/2023	VR 24120723-091	2018 GTR BOND PRINC PMT	250000.00	.00	
Hancock Whitney Bank	12/07/2023	-	0124RB18	11/07/2023	VR 24120723-092	2018 GTR BOND INTERST PMT	72657.50	.00	
CHECK TO VENDOR==>VENDOR HANCOCK Hancock Whitney Bank							TOTALS	322657.50	.00
HiTouch Business Service	12/07/2023	-	48931901	11/14/2023	VR 01120723-198	FASTENERS/LABELS/PLANNERS	271.18	.00	
HiTouch Business Service	12/07/2023	-	48931902	11/17/2023	VR 01120723-199	REC'D/FILED STAMP x3	129.27	.00	
HiTouch Business Service	12/07/2023	-	89150101	10/26/2023	VR 01120723-197	PAPER	477.00	.00	
CHECK TO VENDOR==>VENDOR HITOUCH HiTouch Business Services							TOTALS	877.45	.00
Calvin Holmes	12/07/2023	-	2023UMPS	11/08/2023	VR 01120723-157	2023 REFEREES/UMPS PAY	250.00	.00	
CHECK TO VENDOR==>VENDOR HOLMESC Calvin Holmes							TOTALS	250.00	.00
Howdys Rent A Toilet	12/07/2023	-	683617	10/20/2023	VR 01120723-195	WACISSA SPRINGS BOAT RAMP	224.00	.00	
Howdys Rent A Toilet	12/07/2023	-	683914	10/16/2023	VR 22120723-069	HURRICANE IDALIA GOLDBERG	437.28	.00	
Howdys Rent A Toilet	12/07/2023	-	684578	11/17/2023	VR 01120723-196	WACISSA SPRINGS BOAT RAMP	224.00	.00	
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet							TOTALS	885.28	.00
Ingram Equipment Company	12/07/2023	-	P00954	11/02/2023	VR 22120723-083	TARP G1	251.00	.00	
CHECK TO VENDOR==>VENDOR INGEQUIP Ingram Equipment Company							TOTALS	251.00	.00
INNOVATIVE OFFICE	12/07/2023	-	23187	10/24/2023	VR 01120723-211	FIX PHONE ISSUES	150.00	.00	
CHECK TO VENDOR==>VENDOR INNOVATI INNOVATIVE OFFICE							TOTALS	150.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Jeff.Co. Clerk of Courts	12/07/2023	-	FT24RQ03	12/01/2023	VR 01120723-288	12/23 BUDGET			
							32840.21	.00	
Jeff.Co. Clerk of Courts	12/07/2023	-	POST9310	11/17/2023	VR 01120723-168	REIMBURSE BOND PMT POSTAG	9.65	.00	
CHECK TO VENDOR==>VENDOR JEFCLERK Jeff.Co. Clerk of Courts							TOTALS	32849.86	.00
Jefferson Community Wate	12/07/2023	-	09232000	09/30/2023	VR 01120723-201	A#0212000 9941 S SALT RD	38.50	.00	
Jefferson Community Wate	12/07/2023	-	10230500	10/31/2023	VR 22120723-058	A#0320500 10705 GAMBLE RD	43.63	.00	
Jefferson Community Wate	12/07/2023	-	10231800	10/31/2023	VR 01120723-128	A#0201800 290 HALL RD	38.50	.00	
Jefferson Community Wate	12/07/2023	-	10232000	10/31/2023	VR 01120723-200	A#0212000 9941 S SALT RD	38.50	.00	
Jefferson Community Wate	12/07/2023	-	10233700	11/01/2023	VR 19120723-022	A#0403700 LVFD	40.78	.00	
Jefferson Community Wate	12/07/2023	-	10234100	10/31/2023	VR 22120723-060	A#0424100 1389 NASH RD	40.78	.00	
Jefferson Community Wate	12/07/2023	-	10235600	10/31/2023	VR 22120723-059	A#0415600 8747 OLD LLOYD	39.64	.00	
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water							TOTALS	280.33	.00
Jeff Cnty Sheriff's Offi	12/07/2023	-	FY24RQ03	11/28/2023	VR 14120723-001	12/23 BUDGET LAW ENFORCMT			
							290280.08	.00	
Jeff Cnty Sheriff's Offi	12/07/2023	-	FY24RQ03	11/28/2023	VR 14120723-002	12/23 BUDGET CORRECTIONS			
							158407.00	.00	
Jeff Cnty Sheriff's Offi	12/07/2023	-	FY24RQ03	11/28/2023	VR 14120723-003	12/23 BUDGET CONTINGENCY	416.67	.00	
Jeff Cnty Sheriff's Offi	12/07/2023	-	FY24RQ03	11/28/2023	VR 14120723-004	12/23 BUDGET TRAFFIC			
							20722.50	.00	
Jeff Cnty Sheriff's Offi	12/07/2023	-	FY24RQ03	11/28/2023	VR 23120723-005	12/23 BUDGET DISPATCH/911			
							42247.92	.00	
Jeff Cnty Sheriff's Offi	12/07/2023	-	FY24RQ3A	11/28/2023	VR 14120723-006	12/23 LEGISLATIVE CHANGE			
							12250.00	.00	
CHECK TO VENDOR==>VENDOR JEFFCOSH Jeff Cnty Sheriff's Offic							TOTALS	524324.17	.00
Jones Welding & Industri	12/07/2023	-	47267	11/10/2023	VR 28120723-102	OXYGEN	330.28	.00	
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria							TOTALS	330.28	.00
Keaton Tire Repair	12/07/2023	-	84422	11/13/2023	VR 22120723-040	R2 WHEEL HUBS	750.00	.00	
Keaton Tire Repair	12/07/2023	-	84424	11/22/2023	VR 22120723-023	TIRE REPAIR R2	300.00	.00	
CHECK TO VENDOR==>VENDOR KEATONTI Keaton Tire Repair							TOTALS	1050.00	.00
Lawson & Lawson Electric	12/07/2023	-	25626	11/07/2023	VR 01120723-123	EXH FAN MOTOR REPL X4			
							5955.00	.00	
CHECK TO VENDOR==>VENDOR LAWSON&L Lawson & Lawson Electric							TOTALS	5955.00	.00
CenturyLink	12/07/2023	-	60701763	10/16/2023	VR 01120723-281	A#91487806	431.70	.00	
CenturyLink	12/07/2023	-	64547549	11/12/2023	VR 01120723-280	A#90902538	167.79	.00	
CenturyLink	12/07/2023	-	64683885	11/16/2023	VR 01120723-125	A#91309765 PUBLIC DEFENDER	507.00	.00	
CHECK TO VENDOR==>VENDOR LUMEN CenturyLink							TOTALS	1106.49	.00
MADISON COUNTY BOCC	12/07/2023	-	1123VSO	11/27/2023	VR 01120723-203	11/23 SHARED VSO SWILLEY			
							1506.43	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CHECK TO VENDOR==>VENDOR MADCOBOC MADISON COUNTY BOCC							TOTALS	1506.43	.00
Mobile Communications	12/07/2023	-	70041167	11/01/2023	VR 22120723-068	FLEET GPS	314.25	.00	
CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications							TOTALS	314.25	.00
Monticello Carquest Inc.	12/07/2023	-	38290808	10/27/2023	VR 01120723-142	PARTS & CLEANER	21.51	.00	
Monticello Carquest Inc.	12/07/2023	-	38290929	10/30/2023	VR 01120723-143	BEARINGS	100.00	.00	
Monticello Carquest Inc.	12/07/2023	-	38291000	10/31/2023	VR 22120723-088	HYDRAULIC OIL BULK	399.92	.00	
Monticello Carquest Inc.	12/07/2023	-	38291146	11/01/2023	VR 19120723-115	BATTERY CLEANER/SEAFOAM	6.92	.00	
Monticello Carquest Inc.	12/07/2023	-	38291146	11/01/2023	VR 28120723-114	BATTERY CLEANER/SEAFOAM	6.91	.00	
Monticello Carquest Inc.	12/07/2023	-	38291642	11/09/2023	VR 22120723-087	TRANSMISSION FLUID	155.88	.00	
Monticello Carquest Inc.	12/07/2023	-	38292002	11/15/2023	VR 28120723-104	WIPER BLADES 3-1	51.98	.00	
Monticello Carquest Inc.	12/07/2023	-	38292189	11/18/2023	VR 22120723-035	OIL FILTER C-1/C-2	240.88	.00	
Monticello Carquest Inc.	12/07/2023	-	38292208	11/20/2023	VR 22120723-036	SAW BLADE & CHISEL	31.99	.00	
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.							TOTALS	1015.99	.00
Moran & Smith LLP	12/07/2023	-	2023ADT1	10/23/2023	VR 01120723-209	FY23 AUDIT 1ST PROGRESS	15000.00	.00	
CHECK TO VENDOR==>VENDOR MORAN&SM Moran & Smith LLP							TOTALS	15000.00	.00
Mowrey Elevator Co. of F	12/07/2023	-	877799	11/01/2023	VR 01120723-210	11/23 MONTHLY MAINTENANCE	207.33	.00	
CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL							TOTALS	207.33	.00
Nabors Giblin & Nickerso	12/07/2023	-	10232068	11/07/2023	VR 01120723-231	10/23 MONTHLY SERVICES	11666.67	.00	
Nabors Giblin & Nickerso	12/07/2023	-	10232086	11/07/2023	VR 01120723-232	10/23 SURPLUS PROP SALES	864.00	.00	
Nabors Giblin & Nickerso	12/07/2023	-	10233026	11/07/2023	VR 01120723-233	10/23 SOLAR FARM ORDINANC	900.00	.00	
Nabors Giblin & Nickerso	12/07/2023	-	10233034	11/07/2023	VR 01120723-234	10/23 SCHOOL BRD CONVEYAN	144.00	.00	
Nabors Giblin & Nickerso	12/07/2023	-	10233050	11/07/2023	VR 01120723-235	10/23 LAND DEVELOPMT CODE	414.00	.00	
Nabors Giblin & Nickerso	12/07/2023	-	10233057	11/03/2023	VR 01120723-230	10/23 HOMESTEAD BARN	367.16	.00	
Nabors Giblin & Nickerso	12/07/2023	-	10233101	11/07/2023	VR 01120723-236	10/23 TOURIST DEV COUNCIL	640.00	.00	
CHECK TO VENDOR==>VENDOR NABORSGI Nabors Giblin & Nickerson							TOTALS	14995.83	.00
Nat. Assoc. of Counties	12/07/2023	-	02326045	11/02/2023	VR 01120723-237	2024 COUNTY DUES	450.00	.00	
CHECK TO VENDOR==>VENDOR NACO Nat. Assoc. of Counties							TOTALS	450.00	.00
Nextran Truck Centers	12/07/2023	-	21P29966	11/09/2023	VR 22120723-085	BRAKE SHOES R15	903.29	.00	
Nextran Truck Centers	12/07/2023	-	21P30804	11/09/2023	VR 22120723-084	WHEEL NUT R15	20.38	.00	
Nextran Truck Centers	12/07/2023	-	21P30884	11/13/2023	VR 22120723-086	BRAKE SHOES EXCHANGE R15	48.40	.00	
CHECK TO VENDOR==>VENDOR NEXTRAN Nextran Truck Centers							TOTALS	972.07	.00
O'Reilly Automotive, Inc	12/07/2023	-	75190167	11/16/2023	VR 19120723-021	HEADLIGHTS	43.92	.00	
O'Reilly Automotive, Inc	12/07/2023	-	75190489	11/18/2023	VR 22120723-034	AIR FILTERS C-1/C-2	32.27	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS	76.19	.00
PennCredit	12/07/2023	-	132174	11/29/2023	VR 28120723-093	COLLECTION AGENCY FEE	10.79	.00
						CHECK TO VENDOR==>VENDOR PENNCRED PennCredit TOTALS	10.79	.00
Jeffrey Prevatt	12/07/2023	-	2023UMPS	11/08/2023	VR 01120723-158	2023 REFEREES/UMPS PAY	350.00	.00
						CHECK TO VENDOR==>VENDOR PREVATTJ Jeffrey Prevatt TOTALS	350.00	.00
Quadient Finance USA, Inc	12/07/2023	-	11681955	11/30/2023	VR 01120723-206	A#7900011002479908 POSTAG	750.00	.00
						CHECK TO VENDOR==>VENDOR QUADIENT Quadient Finance USA, Inc. TOTALS	750.00	.00
QuadMed, Inc.	12/07/2023	-	244725	11/02/2023	VR 28120723-105	MEDICAL SUPPLIES	283.40	.00
						CHECK TO VENDOR==>VENDOR QUADMED QuadMed, Inc. TOTALS	283.40	.00
Jefferson Co. Road Dept.	12/07/2023	-	1023JCSW	10/31/2023	VR 22120723-065	10/23 FLEET FUEL	8739.68	.00
						CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept. TOTALS	8739.68	.00
Redwire	12/07/2023	-	506649	03/11/2004	VR 01120723-223	C#W1M1414 11/23 TAX COLLT	311.04	.00
Redwire	12/07/2023	-	506651	10/25/2023	VR 01120723-220	C#W1M1603 11/23 CCTV MAIN	95.72	.00
Redwire	12/07/2023	-	508265	10/25/2023	VR 01120723-222	C#W1M0485 TRIP CHARGE	59.00	.00
Redwire	12/07/2023	-	508471	11/01/2023	VR 01120723-224	C#W1M1414 TRIP CHARGE	59.00	.00
Redwire	12/07/2023	-	509068	11/20/2023	VR 01120723-221	C#W1M0485 TRIP CHARGE	59.00	.00
Redwire	12/07/2023	-	510322	11/25/2023	VR 01120723-225	C#W1M1414 12/23 TAX COLL	311.04	.00
						CHECK TO VENDOR==>VENDOR REDWIRE Redwire TOTALS	894.80	.00
Register's Mini Storage	12/07/2023	-	12012023	11/30/2023	VR 01120723-286	12/23 RENT UNIT#B17/21/22	225.00	.00
						CHECK TO VENDOR==>VENDOR REGISTMI Register's Mini Storage TOTALS	225.00	.00
Ring Power Corporation*	12/07/2023	-	E9199411	11/07/2023	VR 19120723-108	C#024322 STANDBY GEN SERV	235.12	.00
Ring Power Corporation*	12/07/2023	-	E9199411	11/07/2023	VR 28120723-109	C#024322 STANDBY GEN SERV	235.13	.00
Ring Power Corporation*	12/07/2023	-	E9199414	11/07/2023	VR 23120723-089	E#911CTR/#024325 SERVICE	1243.06	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation* TOTALS	1713.31	.00
RISK MANAGEMENT ASSOC IN	12/07/2023	-	14129770	11/13/2023	VR 01120723-229	P#PKFL103310332322 FY24	123866.25	.00
						CHECK TO VENDOR==>VENDOR RISKMGMT RISK MANAGEMENT ASSOC INC TOTALS	123866.25	.00
Keith Roddenberry	12/07/2023	-	022463	11/09/2023	VR 01120723-208	LAWN SERVICE	50.00	.00
Keith Roddenberry	12/07/2023	-	036835	10/27/2023	VR 01120723-207	LAWN SERVICE	50.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE NUMBER	VOUCHER TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CHECK TO VENDOR==>VENDOR RODDENBE Keith Roddenberry							TOTALS	100.00	.00
Royal Mini Storage, Inc.	12/07/2023	-	12012023	11/30/2023	VR 01120723-285	12/23 RENT UNIT#47	110.00	.00	
CHECK TO VENDOR==>VENDOR ROYALMIN Royal Mini Storage, Inc.							TOTALS	110.00	.00
Wes Rushing	12/07/2023	-	2023UMPS	11/08/2023	VR 01120723-160	2023 REFEREES/UMPS PAY	100.00	.00	
CHECK TO VENDOR==>VENDOR RUSHINGW Wes Rushing							TOTALS	100.00	.00
SGA SPAY & NEUTER CLINIC	12/07/2023	-	2117246	11/02/2023	VR 01120723-134	NEUTER DUNKIN DOG	20.00	.00	
SGA SPAY & NEUTER CLINIC	12/07/2023	-	2119546	11/09/2023	VR 01120723-135	3 CATS/2 DOGS SPAY/NUETER	65.00	.00	
SGA SPAY & NEUTER CLINIC	12/07/2023	-	2119660	11/09/2023	VR 01120723-136	CAT NUETER	5.00	.00	
SGA SPAY & NEUTER CLINIC	12/07/2023	-	2120079	11/10/2023	VR 01120723-137	1 CAT/1 DOG SPAY/NUETER	10.00	.00	
SGA SPAY & NEUTER CLINIC	12/07/2023	-	2121135	11/15/2023	VR 01120723-138	2 CATS/1 DOG SPAY/NUETER	15.00	.00	
SGA SPAY & NEUTER CLINIC	12/07/2023	-	2123545	11/27/2023	VR 01120723-119	FERAL MALE CAT NEUTER	5.00	.00	
CHECK TO VENDOR==>VENDOR SGASPAY SGA SPAY & NEUTER CLINIC							TOTALS	120.00	.00
James Skipworth	12/07/2023	-	1223JCEO	11/21/2023	VR 01120723-140	12/23 JANITORIAL SERVICE	460.00	.00	
CHECK TO VENDOR==>VENDOR SKIPWORJ James Skipworth							TOTALS	460.00	.00
Sonitrol of Tallahassee	12/07/2023	-	505840	10/25/2023	VR 01120723-226	C#R1M603291 11/23 MAINT	104.00	.00	
Sonitrol of Tallahassee	12/07/2023	-	509444	11/25/2023	VR 01120723-227	C#R1M601957 FY24 CCTV MNT	3408.48	.00	
CHECK TO VENDOR==>VENDOR SONITROL Sonitrol of Tallahassee							TOTALS	3512.48	.00
Stewart's Towing & Recov	12/07/2023	-	3763	10/12/2023	VR 19120723-014	TOWING BRUSH #5	150.00	.00	
CHECK TO VENDOR==>VENDOR STEWATOW Stewart's Towing & Recov							TOTALS	150.00	.00
Supervisor of Elections	12/07/2023	-	FT24RQ03	12/01/2023	VR 01120723-287	12/23 SOE BUDGET	41492.53	.00	
CHECK TO VENDOR==>VENDOR SUPERVIS Supervisor of Elections							TOTALS	41492.53	.00
Tallahassee Memorial	12/07/2023	-	24700266	09/05/2022	VR 01120723-141	P#2224700266 C HATCHETT	1092.12	.00	
CHECK TO VENDOR==>VENDOR TALLMEMO Tallahassee Memorial							TOTALS	1092.12	.00
Teleflex Funding LLC	12/07/2023	-	10823528	11/01/2023	VR 28120723-103	IO NEEDLES	562.50	.00	
CHECK TO VENDOR==>VENDOR TELEFLEX Teleflex Funding LLC							TOTALS	562.50	.00
JON R THOGMARTIN MD PA	12/07/2023	-	13749	11/15/2023	VR 01120723-239	S.J. HANSON TOX/LAB SERV	194.00	.00	
JON R THOGMARTIN MD PA	12/07/2023	-	13749	11/15/2023	VR 01120723-240	B AKERS TOX/LAB SERV	194.00	.00	
JON R THOGMARTIN MD PA	12/07/2023	-	13749	11/15/2023	VR 01120723-241	L LYNCH EXAM/MORGUE USE	1721.00	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
JON R THOGMARTIN MD PA	12/07/2023	-	13749	11/15/2023	VR 01120723-242	P BELLACE TOX/ME/MORGUE	3180.00	.00
CHECK TO VENDOR==>VENDOR THOGMART JON R THOGMARTIN MD PA TOTALS							5289.00	.00
Toshiba Financial Servic	12/07/2023	-	35302569	11/14/2023	VR 19120723-107	A#0151483084000	99.00	.00
Toshiba Financial Servic	12/07/2023	-	35302569	11/14/2023	VR 28120723-106	A#0151483084000	99.00	.00
CHECK TO VENDOR==>VENDOR TOSHIBA4 Toshiba Financial Service TOTALS							198.00	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 01120723-188	A#0251689390000 COURTHOUS	692.20	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 01120723-189	A#0251689390000 CNTY JUDG	19.00	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 01120723-190	A#0251689390000 BUILDING	357.10	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 01120723-191	A#0251689390000 EXTENSION	337.60	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 01120723-192	A#0251689390000 ANNEX	49.00	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 01120723-193	A#0251689390000	174.50	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 22120723-194	A#0251689390000 SOLID WST	118.00	.00
CHECK TO VENDOR==>VENDOR TOSHIBA5 Toshiba Financial Service TOTALS							1747.40	.00
Tower Compactor Rentals	12/07/2023	-	2323918	12/01/2023	VR 22120723-076	12/23 COMPACTOR MAIN YARD	474.97	.00
Tower Compactor Rentals	12/07/2023	-	2323919	12/01/2023	VR 22120723-077	12/23 COMPACTOR NEW MONTI	474.97	.00
Tower Compactor Rentals	12/07/2023	-	2323920	12/01/2023	VR 22120723-078	12/23 COMPACTORS NASH RD	949.94	.00
Tower Compactor Rentals	12/07/2023	-	2323935	12/01/2023	VR 22120723-079	12/23 COMPACTOR WACISSA	474.97	.00
Tower Compactor Rentals	12/07/2023	-	2323946	12/01/2023	VR 22120723-080	12/23 COMPACTOR FULFORD	474.97	.00
Tower Compactor Rentals	12/07/2023	-	2323947	12/01/2023	VR 22120723-081	12/23 COMPACTOR AUCILLA	474.97	.00
Tower Compactor Rentals	12/07/2023	-	2323952	12/01/2023	VR 22120723-082	12/23 COMPACTORS LLOYD	949.94	.00
CHECK TO VENDOR==>VENDOR TOWERCOM Tower Compactor Rentals TOTALS							4274.73	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	10231001	11/14/2023	VR 19120723-015	A#87301001001 AVFD	28.72	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239005	11/21/2023	VR 22120723-024	A#72001059005 PINCKNEY	76.27	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239008	11/21/2023	VR 22120723-025	A#72001059008 AUCILLA	55.66	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239009	11/21/2023	VR 22120723-026	A#72001059009 WACISSA	128.59	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239010	11/21/2023	VR 22120723-027	A#72001059010 FULFORD	96.43	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239011	11/21/2023	VR 22120723-028	A#72001059011 LLOYD	186.09	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239013	11/21/2023	VR 22120723-029	A#72001059013 AUCILLA 2	52.32	.00
CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE TOTALS							624.08	.00
TRI-STATE FILING SYSTEMS	12/07/2023	-	54768	10/24/2023	VR 01120723-202	CASEBINDER FILE FOLDERS	2160.00	.00
CHECK TO VENDOR==>VENDOR TRISTFIL TRI-STATE FILING SYSTEMS TOTALS							2160.00	.00
UniFirst Corporation	12/07/2023	-	50037017	10/26/2023	VR 22120723-073	C#1237569 UNIFORM RENTAL	145.05	.00
UniFirst Corporation	12/07/2023	-	50037021	10/26/2023	VR 01120723-162	C#1311916 BATHROOM SUPPLY	182.36	.00
UniFirst Corporation	12/07/2023	-	50037423	11/02/2023	VR 22120723-074	C#1237569 UNIFORM RENTAL	131.30	.00
UniFirst Corporation	12/07/2023	-	50037425	11/02/2023	VR 01120723-163	C#1311916 BATHROOM SUPPLY	182.36	.00
UniFirst Corporation	12/07/2023	-	50037859	11/09/2023	VR 22120723-075	C#1237569 UNIFORM RENTAL	131.30	.00
UniFirst Corporation	12/07/2023	-	50037863	11/09/2023	VR 01120723-164	C#1311916 BATHROOM SUPPLY	333.48	.00
UniFirst Corporation	12/07/2023	-	50038243	11/16/2023	VR 22120723-032	C#1237569 UNIFORM RENTALS	131.30	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
UniFirst Corporation	12/07/2023	-	50038245	11/16/2023	VR 01120723-165	C#1311916 BATHROOM SUPPLY	182.36	.00	
UniFirst Corporation	12/07/2023	-	50038634	11/23/2023	VR 22120723-033	C#1237569 UNIFORM RENTALS	131.30	.00	
UniFirst Corporation	12/07/2023	-	50038640	11/23/2023	VR 01120723-166	C#1311916 BATHROOM SUPPLY	182.36	.00	
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation							TOTALS	1733.17	.00
USA OIL LLC	12/07/2023	-	30730	11/17/2023	VR 22120723-037	325 GALLONS OIL RECYCLED	162.50	.00	
CHECK TO VENDOR==>VENDOR USAOIL USA OIL LLC							TOTALS	162.50	.00
Verizon Wireless	12/07/2023	-	47635858	10/23/2023	VR 01120723-284	A#74249991100003	327.07	.00	
Verizon Wireless	12/07/2023	-	47646690	09/23/2023	VR 01120723-282	A#84217903100001	72.14	.00	
Verizon Wireless	12/07/2023	-	47646690	10/23/2023	VR 01120723-283	A#84217903100001	72.14	.00	
CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless							TOTALS	471.35	.00
CHRIS WILLIAMS	12/07/2023	-	2023UMPS	11/08/2023	VR 01120723-159	2023 REFEREES/UMPS PAY	150.00	.00	
CHECK TO VENDOR==>VENDOR WILLCHRI CHRIS WILLIAMS							TOTALS	150.00	.00
2k webgroup	12/07/2023	-	11341	10/26/2023	VR 01120723-122	MONTHLY SERVICES	270.45	.00	
CHECK TO VENDOR==>VENDOR 2KWEBGRO 2k webgroup							TOTALS	270.45	.00
CASH ACCOUNT # 011010000							TOTALS	1287192.85	.00
BANK ACCOUNT # 0101001611							TOTALS	1287192.85	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008		G/L CASH ACCOUNT-111010000				CASH-CHECKING-CO TRANS		
Advanced Business System	12/07/2023	-	431852	11/01/2023	VR 11120723-013	C#CT335601	21.44	.00
Advanced Business System	12/07/2023	-	432686	11/12/2023	VR 11120723-001	C#CT332701	21.04	.00
						CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems	TOTALS 42.48	.00
CenturyLink	12/07/2023	-	1123RDDP	11/16/2023	VR 11120723-003	A#312168304	506.89	.00
						CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink	TOTALS 506.89	.00
Cintas	12/07/2023	-	47839453	11/15/2023	VR 11120723-016	P#19616374 CREDIT ON ACCT	-49.99	.00
Cintas	12/07/2023	-	73090289	11/07/2023	VR 11120723-020	P#19616374 UNIFORM RENTAL	117.42	.00
Cintas	12/07/2023	-	73828648	11/14/2023	VR 11120723-019	P#19616374 UNIFORM RENTAL	117.42	.00
Cintas	12/07/2023	-	74505474	11/20/2023	VR 11120723-018	P#19616374 UNIFORM RENTAL	117.42	.00
Cintas	12/07/2023	-	75269540	11/28/2023	VR 11120723-017	P#19616374 UNIFORM RENTAL	119.81	.00
						CHECK TO VENDOR==>VENDOR CINTAS Cintas	TOTALS 422.08	.00
Crystal Springs	12/07/2023	-	66112523	11/25/2023	VR 11120723-002	A#671493115070266 WATER	81.45	.00
						CHECK TO VENDOR==>VENDOR CRYSTALS Crystal Springs	TOTALS 81.45	.00
DoorKing INC	12/07/2023	-	2128248	11/03/2023	VR 11120723-027	MONTHLY GATE SERVICE	32.95	.00
						CHECK TO VENDOR==>VENDOR DOORKING DoorKing INC	TOTALS 32.95	.00
Duke Energy	12/07/2023	-	1023CAPP	11/17/2023	VR 11120723-008	A#910085448247	432.36	.00
Duke Energy	12/07/2023	-	1023RDDP	10/30/2023	VR 11120723-015	A#930000014176	973.36	.00
						CHECK TO VENDOR==>VENDOR DUKE Duke Energy	TOTALS 1405.72	.00
ELI ROBERTS & SONS	12/07/2023	-	101195	11/16/2023	VR 11120723-007	DIESEL	13459.00	.00
ELI ROBERTS & SONS	12/07/2023	-	446231	11/16/2023	VR 11120723-006	UNLEADED	9726.68	.00
						CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS	TOTALS 23185.68	.00
Keaton Tire Repair	12/07/2023	-	084419	11/13/2023	VR 11120723-024	TIRE REPAIR #87	250.00	.00
Keaton Tire Repair	12/07/2023	-	126630	11/02/2023	VR 11120723-023	TIRE REPAIR #87	322.50	.00
						CHECK TO VENDOR==>VENDOR KEATONTI Keaton Tire Repair	TOTALS 572.50	.00
Mobile Communications	12/07/2023	-	70041169	11/01/2023	VR 11120723-014	FLEET GPS TRACKER SERVICE	523.75	.00
						CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications	TOTALS 523.75	.00
Monticello Carquest Inc.	12/07/2023	-	38291619	11/09/2023	VR 11120723-031	C#132 BRAKE PADS #5	81.64	.00
						CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.	TOTALS 81.64	.00



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Nextran Truck Centers	12/07/2023	-	21P30592	11/06/2023	VR 11120723-030	RELAY #106	55.93	.00
						CHECK TO VENDOR==>VENDOR NEXTRAN Nextran Truck Centers TOTALS	55.93	.00
O'Reilly Automotive, Inc	12/07/2023	-	75188082	11/01/2023	VR 11120723-029	SHOP SUPPLIES	95.93	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS	95.93	.00
Potty Man Portables	12/07/2023	-	112376	11/17/2023	VR 11120723-021	MONTHLY PORTALET RENTAL	95.00	.00
						CHECK TO VENDOR==>VENDOR POTTYMAN Potty Man Portables TOTALS	95.00	.00
Ring Power Corporation*	12/07/2023	-	8988541C	08/22/2023	VR 11120723-032	GLASS LH #85	466.92	.00
Ring Power Corporation*	12/07/2023	-	9175406C	10/31/2023	VR 11120723-033	GLASS #85 CREDIT ON ACCT	-466.92	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation* TOTALS	.00	.00
Safety-Kleen Systems, In	12/07/2023	-	17483927	11/04/2023	VR 11120723-028	PARTS WASHER SOLVENT	53.16	.00
						CHECK TO VENDOR==>VENDOR SAFETYKL Safety-Kleen Systems, Inc TOTALS	53.16	.00
SITE TRUCK SERVICES LLC	12/07/2023	-	2062	11/03/2023	VR 11120723-026	REPAIR #86	2151.92	.00
SITE TRUCK SERVICES LLC	12/07/2023	-	2071	11/11/2023	VR 11120723-025	HEATER REPAIR #73	280.00	.00
						CHECK TO VENDOR==>VENDOR SITETRUC SITE TRUCK SERVICES LLC TOTALS	2431.92	.00
Syn-Tech Systems, Inc.	12/07/2023	-	276704	11/21/2023	VR 11120723-009	FUELMaster MAINT CONTRACT	1175.00	.00
						CHECK TO VENDOR==>VENDOR SYNTECHS Syn-Tech Systems, Inc. TOTALS	1175.00	.00
Tallahassee Memorial	12/07/2023	-	18437810	10/25/2023	VR 11120723-022	P#518437810 PARKER SCREEN	198.00	.00
						CHECK TO VENDOR==>VENDOR TALLMEMO Tallahassee Memorial TOTALS	198.00	.00
Toshiba Financial Servic	12/07/2023	-	35265138	11/07/2023	VR 11120723-035	A#0251689390000	172.10	.00
						CHECK TO VENDOR==>VENDOR TOSHIBA5 Toshiba Financial Service TOTALS	172.10	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	10239006	10/30/2023	VR 11120723-012	A#72001059006 EL DESTINO	30.77	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	10239014	10/30/2023	VR 11120723-011	A#72001059014 GAMBLE/CAPP	430.81	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239001	11/21/2023	VR 11120723-004	A#72001059001 N SALT RD	30.77	.00
TRI-COUNTY ELECTRIC COOP	12/07/2023	-	11239012	11/21/2023	VR 11120723-005	A#72001059012 HWY 90/SALT	30.77	.00
						CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE TOTALS	523.12	.00
Vector Security	12/07/2023	-	73042639	11/05/2023	VR 11120723-034	A#6478853 MONTHLY SERVICE	39.62	.00
						CHECK TO VENDOR==>VENDOR VECTOR Vector Security TOTALS	39.62	.00
Waukeelah Fertilizer	12/07/2023	-	64287	11/28/2023	VR 11120723-010	POSTS X45	225.00	.00

REPORT DATE 12/01/2023  
SYSTEM DATE 12/01/2023  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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TIME 20:26:24  
USER NIKKI

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR WAUKFERT Waukeelah Fertilizer	TOTALS 225.00	.00
						CASH ACCOUNT # 111010000	TOTALS 31919.92	.00
						BANK ACCOUNT # 0101006511	TOTALS 31919.92 ✓	.00
						FINAL REPORT TOTALS	1319112.77 ✓	.00

REPORT DATE 12/01/2023  
SYSTEM DATE 12/01/2023  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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TIME 20:26:24  
USER NIKKI

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 12/07/2023 TO 12/07/2023  
VENDOR  
VOUCHER 001 TO 99999999  
CASH CODE 01001 08008

INCLUDE DORMANT CREDIT MEMOS...: Y

END OF REPORT

**THIS INSTRUMENT PREPARED BY:**

Kirsten H. Mood, Esq.  
Nabors, Giblin & Nickerson, P.A.  
1500 Mahan Drive, Suite 200  
Tallahassee, FL 32308  
(850) 224-4070  
Portion of Parcel ID No. 12-1N-4E-0000-006K-0000

**DEED OF CONVEYANCE BY COUNTY**

**THIS DEED**, pursuant to Section 125.411, Florida Statutes, made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by Jefferson County, a political subdivision of the State of Florida, party of the first part, and John James and April James, a married couple, party of the second part.

**WITNESSETH** that the said party of the first part, for and in consideration of the sum of \$10.00 to it in hand paid by the party of the second part, receipt whereof is hereby acknowledged, has granted, bargained and sold to the party of the second part, his or her heirs and assigns forever, the following described land (“the property”) lying and being in Jefferson County, Florida:

LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT “A”

**IN WITNESS WHEREOF** the said party of the first part has caused these presents to be executed in its name by its Board of County Commissioners acting by the Chair or Vice Chair of said board, the day and year aforesaid.

(OFFICIAL SEAL)

ATTEST:

\_\_\_\_\_  
Jason Welty, Clerk of Court

JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
Christopher Tuten, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
County Attorney

## EXHIBIT A

COMMENCE AT the Northwest corner of Section 12, Township 1 North, Range 4 East, Jefferson County, Florida, and run North 88 degrees 57 minutes 00 seconds East 1054.20 feet to a 3x3 inch concrete monument ("X" top), thence run South 01 degree 09 minutes 10 seconds East 803.19 feet to a 3x3 inch concrete monument ("X" top), thence run South 01 degree 24 minutes 03 seconds East 476.76 feet to a 5/8 inch iron rod and cap (cap stamped LB #4765) on the North right-of-way line of 60-foot wide Industrial Park Drive, thence run along said North right-of-way line as follows: North 89 degrees 41 minutes 09 seconds East 360.83 feet to a 5/8 inch iron rod and cap (cap stamped LB #4765), thence North 89 degrees 35 minutes 55 seconds East 50.05 feet to a 5/8 inch iron rod and cap (cap stamped LB #7896), thence continue North 89 degrees 35 minutes 55 seconds West 250.00 feet to a 5/8 inch iron rod and cap (cap stamped LB #7896) for the POINT OF BEGINNING; thence from said Point of Beginning and leaving said right-of-way line, run North 00 degrees 29 minutes 02 seconds West 321.35 feet to a 5/8 inch iron rod and cap (cap stamped LB #7896), thence run North 89 degrees 35 minutes 55 seconds East 404.19 feet to a 5/8 inch iron rod and cap (cap stamped LB #7896) on the West boundary of existing 60-foot wide Storm Water Lane, thence run South 00 degrees 30 minutes 37 seconds East 316.18 feet to a 5/8 inch iron rod and cap (cap stamped LB #4765) on the North right-of-way line of said 60-foot wide Industrial Park Drive, thence run South 89 degrees 35 minutes 55 seconds West 409.91 feet to the Point of Beginning.

Containing 3.00 acres, more or less.

SUBJECT TO a 25-foot wide drainage easement over and across the easterly 25 feet thereof.

ALSO SUBJECT TO a 55-foot wide utilities easement over and across the westerly 55 feet thereof.

# Board of County Commissioners

## Agenda Request

Date of Meeting: December 7, 2023

Date Submitted: December 1, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: Resolutions Making Appointments to External Entities

**Statement of Issue:** This agenda item requests Board approval of Resolutions making appointments to external entities.

**Background:** At its meeting held November 16, 2023, the Board of County Commissioners voted to fill the vacancy on the Value Adjustment Board created by Commissioner Walker’s passing with the appointment of Commissioner Tuten. On September 20, 2023, the Governor issued Executive Order 23-185 suspending Kirk Reams from the office of Jefferson County Clerk.

The County Attorney’s Office has drafted Resolutions to formally ratify its prior vote and appoint Commissioner Tuten to the Value Adjustment Board, to fill certain other vacancies created by Commissioner Walker’s passing and the suspension of Kirk Reams, and to make those appointments to external entities necessary for calendar year 2024.

**Analysis:** The following appointments to external entities are presented for Board approval. The Board will need to provide direction with respect to the appointments indicated in bold below.

External Entity	Appointments	Prior Appointees
Apalachee Regional Planning Council	<ul style="list-style-type: none"> <li>• Commissioner Tuten</li> </ul>	<ul style="list-style-type: none"> <li>• Commissioner Walker</li> </ul>
Aucilla Area Solid Waste Administration	<ul style="list-style-type: none"> <li>• <b>Commission Designation</b></li> <li>• <b>Commission Designation (Alternate)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Commissioner Tuten</li> <li>• Commissioner Walker (Alternate)</li> </ul>
Chamber of Commerce Board	<ul style="list-style-type: none"> <li>• <b>Commission Designation</b></li> </ul>	<ul style="list-style-type: none"> <li>• Commissioner Tuten</li> </ul>
Community Traffic Safety Team	<ul style="list-style-type: none"> <li>• <b>Commission Designation</b></li> </ul>	<ul style="list-style-type: none"> <li>• Commissioner Hosford</li> </ul>
Gulf Consortium	<ul style="list-style-type: none"> <li>• <b>Commission Designation</b></li> <li>• Shannon Metty (Alternate)</li> </ul>	<ul style="list-style-type: none"> <li>• Commissioner Hosford</li> <li>• Kirk Reams (Alternate)</li> </ul>
Jefferson County Transportation Disadvantaged Coordinating Board	<ul style="list-style-type: none"> <li>• <b>Commission Designation</b></li> </ul>	<ul style="list-style-type: none"> <li>• Commissioner Surles</li> </ul>

Resolutions Making Appointments to External Entities

December 7, 2023

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<b>External Entity</b>	<b>Appointments</b>	<b>Prior Appointees</b>
North Florida Economic Development Partnership	<ul style="list-style-type: none"><li>• <b>Commission Designation</b></li><li>• <b>Commission Designation (Economic Development Professional Appointee)</b></li></ul>	<ul style="list-style-type: none"><li>• Commissioner Hall</li><li>• None (Economic Development Professional Appointee)</li></ul>
North Florida Workforce Consortium	<ul style="list-style-type: none"><li>• <b>Commission Designation</b></li></ul>	<ul style="list-style-type: none"><li>• Commissioner Tuten</li></ul>
Small County Coalition	<ul style="list-style-type: none"><li>• <b>Commission Designation</b></li><li>• <b>Commission Designation</b></li></ul>	<ul style="list-style-type: none"><li>• Commissioner Hosford</li><li>• Commissioner Hall</li></ul>
Value Adjustment Board	<ul style="list-style-type: none"><li>• Commissioner Surlles</li><li>• Commissioner Tuten</li><li>• Paul Michael (Citizen Appointee)</li></ul>	<ul style="list-style-type: none"><li>• Commissioner Surlles</li><li>• Commissioner Walker</li><li>• Paul Michael (Citizen Appointee)</li></ul>

Resolutions for each appointment are attached for Board review and approval.

**Options:**

1. Approve Resolutions making appointments to various external entities.
2. Do Not Approve Resolutions making appointments to various external entities.
3. Board Direction.

**Recommendation:**

Option #1

**Attachments:**

1. Apalachee Regional Planning Council Appointment Resolution
2. Aucilla Area Solid Waste Administration Appointment Resolution
3. Chamber of Commerce Board Appointment Resolution
4. Community Traffic Safety Team Appointment Resolution
5. Gulf Consortium Appointment Resolution
6. Jefferson County Transportation Disadvantaged Coordinating Board Appointment Resolution
7. North Florida Economic Development Partnership Appointment Resolution
8. North Florida Workforce Consortium Appointment Resolution
9. Small County Coalition Appointment Resolution
10. Value Adjustment Board Appointment Resolution

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE APALACHEE REGIONAL PLANNING COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to section 186.504, Florida Statutes, the Board of County Commissioners are responsible for appointing a Commissioner to the Apalachee Regional Planning Council; and

**WHEREAS**, the Apalachee Regional Planning Council assists with grants, outreach, project implementation, and other planning activities to enhance the nine-county Apalachee Region, and houses a variety of programs, including economic development, emergency preparedness, housing, transportation, GIS, and environmental and resiliency planning; and

**WHEREAS**, by collaborating across programs and embracing partnerships with local, state, and federal organizations, the Apalachee Regional Planning Council continues to make a positive and lasting impact throughout the Apalachee Region; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the Apalachee Regional Planning Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner Tuten is hereby appointed to represent Jefferson County on the Apalachee Regional Planning Council for the remainder of calendar year 2023 and for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**



**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

---

Chris Tuten, Chair

ATTEST:

---

Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE AUCILLA AREA SOLID WASTE ADMINISTRATION GOVERNING BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to section 163.01, Florida Statutes, and Interlocal Agreement among Dixie, Jefferson, Madison, and Taylor Counties, the Board of County Commissioners are responsible for appointing a Jefferson County Commissioner as a voting member and another as an alternate voting member to the Aucilla Area Solid Waste Administration Governing Board; and

**WHEREAS**, the Aucilla Area Solid Waste Administration is intended to effectively, efficiently, and economically dispose of the solid waste generated within the region and to provide associated services related to solid waste management; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to ratify its appointments to the Aucilla Area Solid Waste Administration Governing Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed as Jefferson County’s voting member on the Aucilla Area Solid Waste Administration Governing Board for the remainder of calendar year 2023 and for calendar year 2024. Commissioner \_\_\_\_\_ is hereby appointed as Jefferson County’s alternate voting member on the Aucilla Area Solid Waste Administration Governing Board for the remainder of calendar year 2023 and for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE MONTICELLO-JEFFERSON COUNTY CHAMBER OF COMMERCE BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner as a non-voting member of the Board of the Monticello-Jefferson County Chamber of Commerce (the “Chamber”); and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the Chamber Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed to represent Jefferson County on the Chamber Board for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
Chris Tuten, Chair

ATTEST:

\_\_\_\_\_  
Clerk of the Circuit Court

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING REPRESENTATIVE TO THE LOCAL COMMUNITY TRAFFIC SAFETY TEAM; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Florida Department of Transportation (FDOT) organizes local Community Traffic Safety Teams of locally based-data driven highway safety advocates committed to a common goal of improving traffic safety in their communities; and

**WHEREAS**, the Board, finding it in the best interest of the Citizens of Jefferson County, now desires to appoint a representative to the Community Traffic Safety Team in Jefferson County.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed as Jefferson County’s representative to the Local FDOT Community Traffic Safety Team for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
Chris Tuten, Chair

ATTEST:

\_\_\_\_\_  
Clerk of the Circuit Court

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE GULF CONSORTIUM BOARD OF DIRECTORS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the Gulf Consortium Board of Directors; and

**WHEREAS**, the Gulf Consortium is a public entity created in October 2012 by Inter-local Agreement among Florida's 23 Gulf Coast counties, from Escambia County in the western panhandle of Florida to Monroe County on the southern tip of Florida and the United States, to meet requirements of the RESTORE Act to develop a State Expenditure Plan for economic and environmental recovery of the Gulf coast in Florida following the Deepwater Horizon oil spill; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointments to the Gulf Consortium Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed to represent Jefferson County on the Gulf Consortium Board of Directors for calendar year 2024, and Jefferson County Manager Shannon Metty is hereby appointed as the alternate for Jefferson County for the remainder of calendar year 2023 and calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE JEFFERSON COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the Jefferson County Transportation Disadvantaged Coordinating Board; and

**WHEREAS**, the purpose of the Jefferson County Transportation Disadvantaged Coordinating Board is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordinator on the coordination of services to be provided to the transportation disadvantaged through the Florida Coordinated Transportation System; and

**WHEREAS**, section 41-2.012 of the Florida Administrative Code requires one elected official to serve as the official chairperson for all meetings of the Jefferson County Transportation Disadvantaged Coordinating Board; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment of an elected official to the Jefferson County Transportation Disadvantaged Coordinating Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed to the Jefferson County Transportation Disadvantaged Coordinating Board for the calendar year 2024 and shall serve as the chairperson of said board.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**



**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP BOARD OF DIRECTORS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the North Florida Economic Development Partnership Board of Directors; and

**WHEREAS**, the North Florida Economic Development Partnership is the regional economic development organization responsible for coordinating the activities of the 14-counties within the North Central Rural Area of Opportunity, formerly known as a Rural Area of Critical Economic Concern; and

**WHEREAS**, the North Florida Economic Development Partnership is a public/private, 501c(6) entity dedicated to facilitating economic development activity through high quality job growth and capital investment in the 14-county region known as North Florida; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its commissioner appointment to the North Florida Economic Development Partnership Board of Directors and appoint an economic development professional to said board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed to the North Florida Economic Development Partnership Board of Directors as Jefferson County's elected County Commission member for calendar year 2024. \_\_\_\_\_ is hereby appointed to the North Florida Economic Development Partnership Board of Directors as the Economic Development Professional for Jefferson County for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE NORTH FLORIDA WORKFORCE CONSORTIUM; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to the Interlocal Agreement Continuing the North Florida Workforce Consortium among Jefferson, Madison, Hamilton, Suwanee, Lafayette, and Taylor Counties, the Jefferson County Board of County Commissioners are responsible for designating a Commissioner to serve as the County’s representative on the North Florida Workforce Consortium; and

**WHEREAS**, the North Florida Workforce Consortium is formed based on the desire of the member counties to be included in regional workforce development initiatives to avail their citizens of the benefits of any programs, grants, or funding sources as may be available to support workforce activities; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its annual appointment to the North Florida Workforce Consortium Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ is hereby appointed to represent Jefferson County on the North Florida Workforce Consortium Board of Directors for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

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**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING MEMBERS TO THE SMALL COUNTY COALITION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing two members of the Board of County Commissioners to the Small County Coalition, a non-partisan statewide alliance of county commissions in Florida’s small and rural communities; and

**WHEREAS**, the Board of County Commissioners, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointments to the Small County Coalition.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner \_\_\_\_\_ and Commissioner \_\_\_\_\_ are hereby appointed to serve as Jefferson County’s representatives to the Small County Coalition for the remainder of calendar year 2023 and for calendar year 2024.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA**

\_\_\_\_\_  
Chris Tuten, Chair

ATTEST:

\_\_\_\_\_  
Clerk of the Circuit Court

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING MEMBERS TO THE VALUE ADJUSTMENT BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing two members of the Board of County Commissioners and a citizen who owns homestead property within the County to the Jefferson County Value Adjustment Board, which serves as the decision-making authority when there is a disagreement between the Property Appraiser and taxpayer concerning property exemptions, classifications, and valuations; and

**WHEREAS**, the Value Adjustment Board hears appeals regarding property value assessments, denied exemptions or classifications, ad valorem tax deferrals, portability decisions, and change of ownership or control; and

**WHEREAS**, the Board indicated its desire to appoint Commissioner Tuten to fill the vacancy left by the late Commissioner Walker by motion and vote on November 16, 2023; and

**WHEREAS**, the Board of County Commissioners, finding that it is in the best interest of the Citizens of Jefferson County, now desires to ratify its prior vote and make its annual appointments to the Value Adjustment Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** The following appointments are hereby made to the Value Adjustment Board for the remainder of calendar year 2023 and for calendar year 2024:

<b>Name</b>	<b>Position</b>
Commissioner Surles	Jefferson County Commissioner Member
Commissioner Tuten	Jefferson County Commissioner Member
Paul Michael	Citizen Member

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

---

Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney



# Board of County Commissioners

## Agenda Request

Date of Meeting: December 7, 2023

Date Submitted: December 1, 2023

To: Honorable Chairman and Members of the Board

From: Shannon Metty, County Manager

Subject: Request Board Approval of a Resolution Approving a SCOP Grant Agreement relating to the Widening and Resurfacing of Boston Highway

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### **Statement of Issue:**

This agenda item requests Board approval of a Resolution Approving a SCOP Grant Agreement relating to the Widening and Resurfacing of Boston Highway.

### **Background:**

Jefferson County, Florida, requested the State of Florida, Department of Transportation, provide financial assistance for costs directly related to the widening and resurfacing of 2.850 miles of CR 149 (Boston Highway) from US 319 to Still Road (the "Project"). The State of Florida, Department of Transportation, provided the County with financial assistance under Financial Project No. 448613-1-54-01 for costs directly related to the Project.

### **Analysis:**

The attached "State-Funded Grant Agreement" for CR 149 (Boston Highway) Widening and Resurfacing, Financial Project No. 448613-1-54-01 is in the amount of \$2,014,259 to fund the permitting, design, construction, and CEI services for the Project. Construction must be completed by October 21, 2024.

### **Options:**

1. Approve the Resolution Approving a SCOP Grant Agreement relating to the Widening and Resurfacing of Boston Highway
2. Do Not Approve the Resolution Approving a SCOP Grant Agreement relating to the Widening and Resurfacing of Boston Highway
3. Board Direction.

### **Recommendation:**

Option #1

Request Board Approval of a Resolution Approving a SCOP Grant Agreement relating to the  
Widening and Resurfacing of Boston Highway  
December 7, 2023  
Page 2

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**Attachments:**

1. Resolution Approving a SCOP Grant Agreement relating to the Widening and Resurfacing of Boston Highway

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

525-010-60  
PROGRAM MANAGEMENT  
05/23

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FPN: 448613-1-54-01 Fund: SCOP/SCWR FLAIR Category: \_\_\_\_\_  
Org Code: \_\_\_\_\_ FLAIR Obj: \_\_\_\_\_

FPN: \_\_\_\_\_ Fund: \_\_\_\_\_ FLAIR Category: \_\_\_\_\_  
Org Code: \_\_\_\_\_ FLAIR Obj: \_\_\_\_\_

FPN: \_\_\_\_\_ Fund: \_\_\_\_\_ FLAIR Category: \_\_\_\_\_  
Org Code: \_\_\_\_\_ FLAIR Obj: \_\_\_\_\_

County No: 54 - Jefferson Contract No: \_\_\_\_\_ Vendor No: F596000690004

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THIS STATE-FUNDED GRANT AGREEMENT ("Agreement") is entered into on \_\_\_\_\_,  
(This date to be entered by DOT only)

by and between the State of Florida Department of Transportation, ("Department"), and Jefferson County Board of County Commissioners, ("Recipient"). The

Department and the Recipient are sometimes referred to in this Agreement as a "Party" and collectively as the "Parties".

**NOW, THEREFORE**, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

- 1. Authority:** The Department is authorized to enter into this Agreement pursuant to Sections 334.044, 334.044(7), and (*select the applicable statutory authority for the program(s) below*):
  - Section 339.2817 Florida Statutes, County Incentive Grant Program (CIGP), (CSFA 55.008)
  - Section 339.2818 Florida Statutes, Small County Outreach Program (SCOP), (CSFA 55.009)
  - Section 339.2816 Florida Statutes, Small County Road Assistance Program (SCRAP), (CSFA 55.016)
  - Section 339.2819 Florida Statutes, Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
  - Insert Legal Authority , Insert Funding Program Name , Insert CSFA Number

The Recipient by Resolution or other form of official authorization, a copy of which is attached as **Exhibit "D"**, **Recipient Resolution**, and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.

- 2. Purpose of Agreement:** The purpose of this Agreement is to provide for the Department's participation in CR 149 Boston Highway Widening and Resurfacing - PH I, as further described in **Exhibit "A", Project Description and Responsibilities**, attached to and incorporated into this Agreement ("Project"); to provide Department financial assistance to the Recipient; state the terms and conditions upon which Department funds will be provided; and to set forth the manner in which the Project will be undertaken and completed.
- 3. Term of the Agreement, Commencement and Completion of the Project:** This Agreement shall commence upon full execution by both Parties and the Recipient shall complete the Project on or before October 31, 2024. If the Recipient does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The Recipient acknowledges that no funding for the Project will be provided by the State under this Agreement for work on the Project that is not timely completed and invoiced in accordance with the terms of this Agreement, or for work performed prior to full execution of the Agreement. Notwithstanding the expiration of the required completion date provided in this Agreement and the consequent potential unavailability of any unexpended portion of State funding to be provided under this Agreement, the Recipient shall remain obligated to complete all aspects of the Project identified in **Exhibit "A"** in accordance with the remaining terms of this Agreement, unless otherwise agreed by the Parties, in writing.

Execution of this Agreement by both Parties shall be deemed a Notice to Proceed to the Recipient for the design phase or other non-construction phases of the Project. If the Project involves a construction phase, the Recipient shall not begin the construction phase of the Project until the Department issues a written Notice to Proceed for the construction phase. Prior to commencing the construction work described in this Agreement, the Recipient shall request a Notice to Proceed from the Department.

4. **Amendments, Extensions and Assignment:** This Agreement may be amended or extended upon mutual written agreement of the Parties. This Agreement shall not be assigned, transferred or otherwise encumbered by the Recipient under any circumstances without the prior written consent of the Department.
5. **Termination or Suspension of Project:** The Department may, by written notice to the Recipient, suspend any or all of the Department's obligations under this Agreement for the Recipient's failure to comply with applicable laws or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department may also terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.
  - a. If the Department terminates the Agreement, the Department shall notify the Recipient of such termination in writing within thirty (30) days of the Department's determination to terminate the Agreement, with instructions as to the effective date of termination or to specify the stage of work at which the Agreement is to be terminated.
  - b. The Parties to this Agreement may also terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions through mutual written agreement.
  - c. If the Agreement is terminated before performance is completed, the Recipient shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Recipient.
  - d. Upon termination of this Agreement, the Recipient shall, within thirty (30) days, refund to the Department any funds determined by the Department to have been expended in violation of this Agreement.
6. **Project Cost:**
  - a. The estimated cost of the Project is \$2,014,259.00. This amount is based upon the Schedule of Financial Assistance in **Exhibit "B", Schedule of Financial Assistance**, attached and incorporated in this Agreement. The Schedule of Financial Assistance may be modified by execution of an amendment of the Agreement by the Parties.
  - b. The Department agrees to participate in the Project cost up to the maximum amount of \$2,014,259.00 and, additionally the Department's participation in the Project shall not exceed 100% of the total cost of the Project, and as more fully described in **Exhibit "B"**. The Department's participation may be increased or reduced upon a determination of the actual bid amounts of the Project by the execution of an amendment. The Recipient agrees to bear all expenses in excess of the amount of the Department's participation and any cost overruns or deficits incurred in connection with completion of the Project.
  - c. The Department's participation in eligible Project costs is subject to, but not limited to:
    - i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;
    - ii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and

- iii. Department approval of the Project scope and budget at the time appropriation authority becomes available.

## 7. Compensation and Payment:

- a. The Department shall reimburse the Recipient for costs incurred to perform services described in the Project Description and Responsibilities in **Exhibit "A"**, and as set forth in the Schedule of Financial Assistance in **Exhibit "B"**.
- b. The Recipient shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in **Exhibit "A"**, Project Description and Responsibilities. Any changes to the deliverables shall require an amendment executed by both parties.
- c. Invoices shall be submitted no more often than monthly and no less than quarterly by the Recipient in detail sufficient for a proper pre-audit and post-audit, based on the quantifiable, measurable and verifiable deliverables as established in **Exhibit "A"**. Deliverables and costs incurred must be received and approved by the Department prior to reimbursements. Requests for reimbursement by the Recipient shall include an invoice, progress report and supporting documentation for the period of services being billed that are acceptable to the Department. The Recipient shall use the format for the invoice and progress report that is approved by the Department.
- d. Supporting documentation must establish that the deliverables were received and accepted in writing by the Recipient and must also establish that the required minimum standards or level of service to be performed based on the criteria for evaluating successful completion as specified in **Exhibit "A"** has been met. All costs invoiced shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of charges as described in **Exhibit "F"**, **Contract Payment Requirements**.
- e. Travel expenses are not compensable under this Agreement.
- f. Payment shall be made only after receipt and approval of deliverables and costs incurred unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes or the Department's Comptroller under Section 334.044(29), Florida Statutes.

If the Department determines that the performance of the Recipient is unsatisfactory, the Department shall notify the Recipient of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Recipient shall, within thirty (30) days after notice from the Department, provide the Department with a corrective action plan describing how the Recipient will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Recipient will not be reimbursed to the extent of the non-performance. The Recipient will not be reimbursed until the Recipient resolves the deficiency. If the deficiency is subsequently resolved, the Recipient may bill the Department for the unpaid reimbursement request(s) during the next billing period. If the Recipient is unable to resolve the deficiency, the funds shall be forfeited at the end of the Agreement's term.

Recipients receiving financial assistance from the Department should be aware of the following time frames. Inspection and approval of deliverables and costs incurred shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the deliverables and costs incurred are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Recipient. Interest penalties of less than one (1) dollar will not be enforced unless the Recipient requests

payment. Invoices that have to be returned to a Recipient because of Recipient preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Recipient who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

- g.** The Recipient shall maintain an accounting system or separate accounts to ensure funds and projects are tracked separately. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Recipient's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the contractor and subcontractors considered necessary by the Department for a proper audit of costs.
- h. Progress Reports.** Upon request, the Recipient agrees to provide progress reports to the Department in the standard format used by the Department and at intervals established by the Department. The Department will be entitled at all times to be advised, at its request, as to the status of the Project and of details thereof.
- i.** If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Recipient owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.
- j.** The Recipient must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.
- k.** The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's financial assistance for this Project is in multiple fiscal years, a notice of availability of funds from the Department's project manager must be received prior to costs being incurred by the Recipient. See **Exhibit "B"** for funding levels by fiscal year. Project costs utilizing any fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Recipient, in writing, when funds are available.
- l.** In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

- m.** Any Project funds made available by the Department pursuant to this Agreement which are determined by the Department to have been expended by the Recipient in violation of this Agreement or any other applicable law or regulation, shall be promptly refunded in full to the Department. Acceptance by the Department of any documentation or certifications, mandatory or otherwise permitted, that the Recipient

files shall not constitute a waiver of the Department's rights as the funding agency to verify all information at a later date by audit or investigation.

- n. In determining the amount of the payment, the Department will exclude all Project costs incurred by the Recipient prior to the execution of this Agreement, costs incurred prior to issuance of a Notice to Proceed, costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved Schedule of Financial Assistance in **Exhibit "B"** for the Project, costs agreed to be borne by the Recipient or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

## 8. General Requirements:

The Recipient shall complete the Project with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement and all applicable laws.

- a. The Recipient must obtain written approval from the Department prior to performing itself (through the efforts of its own employees) any aspect of the Project that will be funded under this Agreement.
  - If this box is checked, then the Agency is permitted to utilize its own forces and the following provision applies: **Use of Agency Workforce**. In the event the Agency proceeds with any phase of the Project utilizing its own forces, the Agency will only be reimbursed for direct costs (this excludes general overhead).
- b. The Recipient shall provide to the Department certification and a copy of appropriate documentation substantiating that all required right-of-way necessary for the Project has been obtained. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.
- c. The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.
- d. The Recipient shall have the sole responsibility for resolving claims and requests for additional work for the Project by the Recipient's contractors and consultants. No funds will be provided for payment of claims or additional work on the Project under this Agreement without the prior written approval of the claim or request for additional work by Department.

## 9. Contracts of the Recipient

- a. The Department has the right to review and approve any and all third party contracts with respect to the Project before the Recipient executes any contract or obligates itself in any manner requiring the disbursement of Department funds under this Agreement, including consultant or construction contracts or amendments thereto. If the Department exercises this right and the Recipient fails to obtain such approval, the Department may deny payment to the Recipient. The Department may review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.
- b. It is understood and agreed by the parties hereto that participation by the Department in a project that involves the purchase of commodities or contractual services or the purchasing of capital equipment or the equipping of facilities, where purchases or costs exceed the Threshold Amount for CATEGORY TWO per Chapter 287.017 Florida Statutes, is contingent on the Recipient complying in full with the provisions of Chapter 287.057 Florida Statutes. The Recipient shall certify to the Department that the purchase of commodities or contractual services has been accomplished in compliance with Chapter 287.057 Florida Statutes. It shall be the sole responsibility of the Recipient to ensure that any obligations made in accordance with this Section comply with the current threshold limits. Contracts, purchase orders, task orders, construction change orders, or any other agreement that would result in exceeding the current budget contained in **Exhibit "B"**, or that are not consistent with the Project description and scope of services contained in **Exhibit "A"** must be approved by the Department prior to Recipient execution. Failure to

obtain such approval, and subsequent execution of an amendment to the Agreement if required, shall be sufficient cause for nonpayment by the Department.

- c. Participation by the Department in a project that involves a consultant contract for engineering, architecture or surveying services, is contingent on the Recipient's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act. In all cases, the Recipient shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act.
- d. If the Project is procured pursuant to Chapter 255, Florida Statutes, for construction services and the cost of the Project is to be paid from state-appropriated funds, then the Recipient must comply with the requirements of Section 255.0991, Florida Statutes.

**10. Design and Construction Standards and Required Approvals:** In the event the Project includes construction the following provisions are incorporated into this Agreement:

- a. The Recipient is responsible for obtaining all permits necessary for the Project.
- b. In the event the Project involves construction on the Department's right-of-way, the Recipient shall provide the Department with written notification of either its intent to:
  - i. Award the construction of the Project to a Department prequalified contractor which is the lowest and best bidder in accordance with applicable state and federal statutes, rules, and regulations. The Recipient shall then submit a copy of the bid tally sheet(s) and awarded bid contract, or
  - ii. Construct the Project utilizing existing Recipient employees, if the Recipient can complete said Project within the time frame set forth in this Agreement. The Recipient's use of this option is subject to approval by the Department.
- c. The Recipient shall hire a qualified contractor using the Recipient's normal bid procedures to perform the construction work for the Project. For projects that are not located on the Department's right-of-way, the Recipient is not required to hire a contractor prequalified by the Department unless the Department notifies the Recipient prior to letting that they are required to hire a contractor prequalified by the Department.
- d. The Recipient is responsible for provision of Construction Engineering Inspection (CEI) services. The Department reserves the right to require the Recipient to hire a Department pre-qualified consultant firm that includes one individual that has completed the Advanced Maintenance of Traffic Level Training. Notwithstanding any provision of law to the contrary, design services and CEI services may not be performed by the same entity. Administration of the CEI staff shall be under the responsible charge of a State of Florida Licensed Professional Engineer who shall provide the certification that all design and construction for the Project meets the minimum construction standards established by Department. The Department shall have the right to approve the CEI firm. The Department shall have the right, but not the obligation, to perform independent assurance testing during the course of construction of the Project. Subject to the approval of the Department, the Recipient may choose to satisfy the requirements set forth in this paragraph by either hiring a Department prequalified consultant firm or utilizing Recipient staff that meet the requirements of this paragraph, or a combination thereof.
- e. The Recipient is responsible for the preparation of all design plans for the Project. The Department reserves the right to require the Recipient to hire a Department pre-qualified consultant for the design phase of the Project using the Recipient's normal procurement procedures to perform the design services for the Project. Notwithstanding any provision of law to the contrary, design services and CEI services may not be performed by the same entity. All design work on the Project shall be performed in accordance with the requirements of all applicable laws and governmental rules and regulations and federal and state accepted design standards for the type of construction contemplated by the Project, including, as applicable, but not limited to, the applicable provisions of the Manual of Uniform Traffic Control Devices (MUTCD) and the AASHTO Policy on Geometric Design of Streets and Highways. If any portion of the Project will be located on, under, or over any Department-owned right-of-way, the Department shall review the Project's design



plans for compliance with all applicable standards of the Department, as provided in **Exhibit “O”, Terms and Conditions of Construction**, which is attached to and incorporated into this Agreement.

- f. The Recipient shall adhere to the Department’s Conflict of Interest Procedure (FDOT Topic No. 375-030-006).
- g. The Recipient will provide copies of the final design plans and specifications and final bid documents to the Department’s Construction Project Manager prior to commencing construction of the Project. The Department will specify the number of copies required and the required format.
- h. The Recipient shall require the Recipient’s contractor to post a payment and performance bond in accordance with applicable law.
- i. The Recipient shall be responsible to ensure that the construction work under this Agreement is performed in accordance with the approved construction documents, and that it will meet all applicable Recipient and Department standards.
- j. Upon completion of the work authorized by this Agreement, the Recipient shall notify the Department in writing of the completion of construction of the Project; and for all design work that originally required certification by a Professional Engineer, this notification shall contain an Engineers Certification of Compliance, signed and sealed by a Professional Engineer, the form of which is attached hereto and incorporated herein as **Exhibit “C”, Engineers Certification of Completion**. The certification shall state that work has been completed in compliance with the Project construction plans and specifications. If any deviations are found from the approved plans, the certification shall include a list of all deviations along with an explanation that justifies the reason to accept each deviation.
- k. The Recipient shall provide the Department with as-built plans of any portions of the Project funded through the Agreement prior to final inspection.

**11. Maintenance Obligations:** In the event the Project includes construction then the following provisions are incorporated into this Agreement:

- a. The Recipient agrees to maintain any portion of the Project not located on the State Highway System constructed under this Agreement for its useful life. If the Recipient constructs any improvement on Department right-of-way, the Recipient
  - shall
  - shall not

maintain the improvements located on the Department right-of-way made for their useful life. If the Recipient is required to maintain Project improvements located on the Department right-of-way beyond final acceptance, then Recipient shall, prior to any disbursement of the State funding provided under this Agreement, also execute a Maintenance Memorandum of Agreement in a form that is acceptable to the Department. The Recipient has agreed to the foregoing by resolution, and such resolution is attached and incorporated into this Agreement as **Exhibit “D”**. This provision will survive termination of this Agreement.

**12. State Single Audit:** The administration of resources awarded through the Department to the Recipient by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency inspector general, the Auditor General, or any other state official. The Recipient shall comply with all audit and audit reporting requirements as specified below.

- a. In addition to reviews of audits conducted in accordance with Section 215.97, Florida Statutes, monitoring procedures to monitor the Recipient’s use of state financial assistance may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to state financial assistance awarded through the Department by this Agreement. By entering into this Agreement, the Recipient agrees to comply and

cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, the Department of Financial Services (DFS) or the Auditor General.

- b. The Recipient, a nonstate entity as defined by Section 215.97(2)(n), Florida Statutes, as a recipient of state financial assistance awarded by the Department through this Agreement is subject to the following requirements:
- i. In the event the Recipient meets the audit threshold requirements established by Section 215.97, Florida Statutes, the Recipient must have a State single or project-specific audit conducted for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. **Exhibit “J”, State Financial Assistance (Florida Single Audit Act)** to this Agreement indicates state financial assistance awarded through the Department by this Agreement needed by the Recipient to further comply with the requirements of Section 215.97, Florida Statutes. In determining the state financial assistance expended in a fiscal year, the Recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department by this Agreement, other state agencies and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
  - ii. In connection with the audit requirements, the Recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2)(e), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
  - iii. In the event the Recipient does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, the Recipient is exempt for such fiscal year from the state single audit requirements of Section 215.97, Florida Statutes. However, the Recipient must provide a single audit exemption statement to the Department at [FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us) no later than nine months after the end of the Recipient’s audit period for each applicable audit year. In the event the Recipient does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, in a fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the Recipient’s resources (i.e., the cost of such an audit must be paid from the Recipient’s resources obtained from other than State entities).
  - iv. In accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, copies of financial reporting packages required by this Agreement shall be submitted to:

Florida Department of Transportation  
Office of Comptroller, MS 24  
605 Suwannee Street  
Tallahassee, FL 32399-0405  
Email: [FDOTSingleAudit@dot.state.fl.us](mailto:FDOTSingleAudit@dot.state.fl.us)

And

State of Florida Auditor General  
Local Government Audits/342  
111 West Madison Street, Room 401  
Tallahassee, FL 32399-1450  
Email: [flaudgen\\_localgovt@aud.state.fl.us](mailto:flaudgen_localgovt@aud.state.fl.us)

- v. Any copies of financial reporting packages, reports or other information required to be submitted to the Department shall be submitted timely in accordance with Section 215.97, Florida Statutes, and

Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

- vi. The Recipient, when submitting financial reporting packages to the Department for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date the reporting package was delivered to the Recipient in correspondence accompanying the reporting package.
  - vii. Upon receipt, and within six months, the Department will review the Recipient's financial reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate corrective action on all deficiencies has been taken pertaining to the state financial assistance provided through the Department by this Agreement. If the Recipient fails to have an audit conducted consistent with Section 215.97, Florida Statutes, the Department may take appropriate corrective action to enforce compliance.
  - viii. As a condition of receiving state financial assistance, the Recipient shall permit the Department, or its designee, DFS or the Auditor General access to the Recipient's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.
- c. The Recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, DFS or the Auditor General access to such records upon request. The Recipient shall ensure that the audit working papers are made available to the Department, or its designee, DFS or the Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

### **13. Restrictions, Prohibitions, Controls and Labor Provisions:**

- a. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- b. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.
- c. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Recipient.
- d. No funds received pursuant to this Agreement may be expended for lobbying the Florida Legislature, judicial branch, or any state agency, in accordance with Section 216.347, Florida Statutes.
- e. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement.
- f. The Recipient shall:

- i. Utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Recipient during the term of the contract; and
  - ii. Expressly require any contractor and subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the contractor and subcontractor during the contract term.
- g. The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.

#### **14. Indemnification and Insurance:**

- a. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Recipient guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Recipient or any subcontractor, in connection with this Agreement.
- b. To the extent provided by law, Recipient shall indemnify, defend, and hold harmless the Department against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of Recipient, or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by Recipient hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes. The foregoing indemnification shall not constitute a waiver of the Department's or the Recipient's sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28, nor shall the same be construed to constitute agreement by Recipient to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or for the acts of third parties. Nothing herein shall be construed as consent by Recipient to be sued by third parties in any manner arising out of this Agreement. This indemnification shall survive the termination of this Agreement.
- c. Recipient agrees to include the following indemnification in all contracts with contractors, subcontractors, consultants, or subconsultants (each referred to as "Entity" for the purposes of the below indemnification) who perform work in connection with this Agreement:

"To the extent provided by law, [ENTITY] shall indemnify, defend, and hold harmless the [RECIPIENT] and the State of Florida, Department of Transportation, including the Department's officers, agents, and employees, against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of [ENTITY], or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by [ENTITY].

The foregoing indemnification shall not constitute a waiver of the Department's or [RECIPIENT]'s sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify [RECIPIENT] for the negligent acts or omissions of [RECIPIENT], its officers, agents, or employees, or third parties. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or third parties. This indemnification shall survive the termination of this Agreement."

- d. The Recipient shall provide Workers' Compensation Insurance in accordance with Florida's Workers' Compensation law for all employees. If subletting any of the work, ensure that the subcontractor(s) and subconsultants have Workers' Compensation Insurance for their employees in accordance with Florida's Workers' Compensation law. If using "leased employees" or employees obtained through professional employer organizations ("PEO's"), ensure that such employees are covered by Workers' Compensation

insurance through the PEO's or other leasing entities. Ensure that any equipment rental agreements that include operators or other personnel who are employees of independent contractors, sole proprietorships or partners are covered by insurance required under Florida's Workers' Compensation law.

- e. If the Recipient elects to self-perform the Project, and such self-performance is approved by the Department in accordance with the terms of this Agreement, the Recipient may self-insure and proof of self-insurance shall be provided to the Department. If the Recipient elects to hire a contractor or consultant to perform the Project, then the Recipient shall, or cause its contractor or consultant to carry Commercial General Liability insurance providing continuous coverage for all work or operations performed under the Agreement. Such insurance shall be no more restrictive than that provided by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01) as filed for use in the State of Florida. Recipient shall, or cause its contractor to cause the Department to be made an Additional Insured as to such insurance. Such coverage shall be on an "occurrence" basis and shall include Products/Completed Operations coverage. The coverage afforded to the Department as an Additional Insured shall be primary as to any other available insurance and shall not be more restrictive than the coverage afforded to the Named Insured. The limits of coverage shall not be less than \$1,000,000 for each occurrence and not less than a \$5,000,000 annual general aggregate, inclusive of amounts provided by an umbrella or excess policy. The limits of coverage described herein shall apply fully to the work or operations performed under the Agreement, and may not be shared with or diminished by claims unrelated to the Agreement. The policy/ies and coverage described herein may be subject to a deductible and such deductibles shall be paid by the Named Insured. No policy/ies or coverage described herein may contain or be subject to a Retention or a Self-Insured Retention unless the Recipient is a state agency or subdivision of the State of Florida that elects to self-perform the Project. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, the Department shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The Department shall be notified in writing within ten days of any cancellation, notice of cancellation, lapse, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights or defenses the Department may have.
- f. When the Agreement includes the construction of a railroad grade crossing, railroad overpass or underpass structure, or any other work or operations within the limits of the railroad right-of-way, including any encroachments thereon from work or operations in the vicinity of the railroad right-of-way, the Recipient shall, or cause its contractor to, in addition to the insurance coverage required above, procure and maintain Railroad Protective Liability Coverage (ISO Form CG 00 35) where the railroad is the Named Insured and where the limits are not less than \$2,000,000 combined single limit for bodily injury and/or property damage per occurrence, and with an annual aggregate limit of not less than \$6,000,000. The railroad shall also be added along with the Department as an Additional Insured on the policy/ies procured pursuant to the paragraph above. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, both the Department and the railroad shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The insurance described herein shall be maintained through final acceptance of the work. Both the Department and the railroad shall be notified in writing within ten days of any cancellation, notice of cancellation, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights the Department may have.
- g. When the Agreement involves work on or in the vicinity of utility-owned property or facilities, the utility shall be added along with the Department as an Additional Insured on the Commercial General Liability policy/ies procured above.

**15. Miscellaneous:**

- a. In no event shall any payment to the Recipient constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Recipient and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

- b. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.
- c. The Recipient and the Department agree that the Recipient, its employees, contractors, subcontractors, consultants, and subconsultants are not agents of the Department as a result of this Agreement.
- d. By execution of the Agreement, the Recipient represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.
- e. Nothing in the Agreement shall require the Recipient to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Recipient will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Recipient to the end that the Recipient may proceed as soon as possible with the Project.
- f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
- g. The Department reserves the right to unilaterally terminate this Agreement for failure by the Recipient to comply with the provisions of Chapter 119, Florida Statutes.
- h. The Recipient agrees to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes
- i. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of a conflict between any portion of the contract and Florida law, the laws of Florida shall prevail. The Recipient agrees to waive forum and venue and that the Department shall determine the forum and venue in which any dispute under this Agreement is decided.
- j. This Agreement does not involve the purchase of Tangible Personal Property, as defined in Chapter 273, Florida Statutes.

**16. Exhibits.**

- a. **Exhibits A, B, D, F, and J** are attached to and incorporated into this Agreement.
- b.  The Project will involve construction, therefore, **Exhibit "C"**, Engineer's Certification of Compliance is attached and incorporated into this Agreement.
- c.  Alternative Advance Payment Financial Provisions are used on this Project. If an Alternative Pay Method is used on this Project, then **Exhibit "H"**, Alternative Advance Payment Financial Provisions, is attached and incorporated into this Agreement.
- d.  This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then **Exhibit "K"**, Advance Project Reimbursement is attached and incorporated into this Agreement.
- e.  A portion or all of the Project will utilize the Department's right-of-way and, therefore, **Exhibit O, Terms and Conditions of Construction in Department Right-of-Way**, is attached and incorporated into this Agreement.
- f.  The following Exhibit(s), in addition to those listed in 16.a. through 16.f., are attached and incorporated into this Agreement: \_\_\_\_\_

**g. Exhibit and Attachment List**

- Exhibit A: Project Description and Responsibilities
- Exhibit B: Schedule of Financial Assistance
- \*Exhibit C: Engineer's Certification of Compliance
- Exhibit D: Recipient Resolution
- Exhibit F: Contract Payment Requirements
- \*Exhibit H: Alternative Advance Payment Financial Provisions
- Exhibit J: State Financial Assistance (Florida Single Audit Act)
- \*Exhibit K: Advance Project Reimbursement
- \*Exhibit O: Terms and Conditions of Construction in Department Right-of-Way

\*Additional Exhibit(s): C

\*Indicates that the Exhibit is only attached and incorporated if applicable box is selected.

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STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

525-010-60  
PROGRAM MANAGEMENT  
05/23

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year written above.

RECIPIENT Jefferson County Board of County Commissioners

STATE OF FLORIDA,  
DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Tim Smith, P.E.

Title: \_\_\_\_\_

Title: Director of Transportation Development

Legal Review:

By: \_\_\_\_\_

Name: \_\_\_\_\_



**EXHIBIT A****PROJECT DESCRIPTION AND RESPONSIBILITIES**FPN: 448613-1-54-01

This exhibit forms an integral part of the Agreement between the State of Florida, Department of Transportation and Jefferson County Board of County Commissioners (the Recipient)

**PROJECT LOCATION:**

- The project is on the National Highway System.
- The project is on the State Highway System.

**PROJECT LENGTH AND MILE POST LIMITS: 2.850**

**PROJECT DESCRIPTION:** This project is for the permitting, design, construction and CEI services for widening and resurfacing and widening of CR 149 Boston Highway from SR 57 (US 319) FL/GA Parkway to Still Road. The scope will include (2) 11' travel lanes and 3' paved shoulders. Drainage improvements will include evaluating all driveway side drain pipes and miter-end sections due to their condition and to keep drainage connectivity, as needed. Signage exists within the project limits and will be evaluated to determine the need for additional signs, correcting redundant or conflicting signage and the replacement of existing signage, as needed. New thermoplastic striping and RPM's will also be included in the project. All work will be completed within existing right of way.

**SPECIAL CONSIDERATIONS BY RECIPIENT:**

The Recipient is required to provide a copy of the design plans for the Department's review and approval to coordinate permitting with the Department, and notify the Department prior to commencement of any right-of-way activities. In accordance with Section 10.c. of this Agreement, the Parties agree as follows:

The Department hereby notifies the Recipient that for projects that are not located on the Department's right-of-way, the Recipient is required to hire a contractor prequalified by the Department.

In accordance with Section 10.d. of this Agreement, the Parties agree as follows:

For the provision of Construction Engineering Inspection (CEI) services, the Recipient is required to hire a Department pre-qualified consultant in the appropriate work type.

In accordance with Section 10.e. of this Agreement, the Parties agree as follows:

The Recipient is required to hire a Department pre-qualified consultant in the appropriate work type for the design phase of the Project.

The Recipient shall be responsible for all permitting activities related to the project and notify the Department prior to commencement of any right-of-way activities.

The Recipient shall provide a copy of the design plans for the Department's review and approval prior to advertisement. Plans shall be submitted at 60%, 90% and final along with the engineer's cost estimate, Utility Certification, Permit Certification, Right of Way Certification, Railroad Certification, and a complete set of draft bid documents in PDF (Portable Document Format). The Recipient shall be responsible for addressing all plan review comments in the Department's

Electronic Review Comments (ERC) System.

The Recipient shall submit to the Department the bid tabulations and award intent for review and concurrence prior to award and will submit the signed construction contract for records upon execution of the final document.

Off the State Highway System (Off-System) construction projects must be administered in accordance with latest version of the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways Florida (also known as the Florida Greenbook).

On the State Highway System (On-System) construction projects must be administered in accordance with the FDOT Construction Project Administration Manual (Topic no. 700-000-000). Materials will be inspected in accordance with the FDOT Sampling Testing and Reporting Guide by Material Description and the FDOT Materials Manual (Topic No. 675-000-000). Divisions II and III of the FDOT Standard Specifications for Road and Bridge Construction and implemented modifications must be used. The Recipient will be responsible for all project level inspection, verification testing, and assuring all data are entered into Materials Acceptance and Certification System (MAC) as appropriate. In addition, the following Off the State Highway System (Off-System) and Off the National Highway System projects will be administered as above: all bridge projects; box culverts; and all projects with a construction value of \$10 million or more.

The Recipient shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

- a) Study to be completed by .
- b) Design to be completed by .
- c) Right-of-Way requirements identified and provided to the Department by .
- d) Right-of-Way to be certified by .
- e) Construction contract to be let by .
- f) Construction to be completed by October 31, 2024.

If this schedule cannot be met, the Recipient will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of funding.

**SPECIAL CONSIDERATIONS BY DEPARTMENT:**

The Department will issue a Notice to Proceed to advertise for construction to the Recipient after final plans, bid documents, construction estimate, and all necessary certifications have been reviewed and approved.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

**EXHIBIT B**  
**SCHEDULE OF FINANCIAL ASSISTANCE**

PHASE OF WORK by Fiscal Year:		MAXIMUM PARTICIPATION			Indicate source of Local funds
		(1) TOTAL PROJECT FUNDS	(2) LOCAL FUNDS	(3) STATE FUNDS	
<b>RECIPIENT NAME &amp; BILLING ADDRESS:</b> Jefferson County Board of County Commissioners 1 Courthouse Circle Monticello, Florida 32344		<b>FINANCIAL PROJECT NUMBER:</b> 448613-1-54-01			
<b>Design- Phase 34</b>	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Design Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
<b>Right-of-Way- Phase 44</b>	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Right-of-Way Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
<b>Construction- Phase 54</b>	Maximum Department Participation (Small County Outreach Program)	\$2,014,259.00	\$	\$2,014,259.00	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY: 2024	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Construction Cost		\$2,014,259.00 100.00%	\$ 0.00 %	\$2,014,259.00 100.00%	
<b>Construction Engineering and Inspection - Phase 64</b>	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Construction Engineering and Inspection Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
<b>(Phase : )</b>	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
<b>TOTAL COST OF THE PROJECT</b>		\$2,014,259.00	\$ 0.00	\$2,014,259.00	

**COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:**

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Maria Showalter, Local Programs Administrator  
 District Grant Manager Name

\_\_\_\_\_  
 Signature Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

**EXHIBIT C**

**ENGINEER'S CERTIFICATION OF COMPLIANCE**

**Engineer's Certification of Compliance.** The Recipient shall complete and submit the following Notice of Completion and, if applicable, Engineer's Certification of Compliance to the Department upon completion of the construction phase of the Project.

**NOTICE OF COMPLETION**

STATE-FUNDED GRANT AGREEMENT  
Between  
THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION  
and Jefferson County Board of County Commissioners

PROJECT DESCRIPTION: CR 149 BOSTON HIGHWAY FROM SR 57 (US 319) FL/GA PKWY TO STILL ROAD

FPID#: 448613-1-54-01

In accordance with the Terms and Conditions of the State-Funded Grant Agreement, the undersigned provides notification that the work authorized by this Agreement is complete as of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ENGINEER'S CERTIFICATION OF COMPLIANCE**

In accordance with the Terms and Conditions of the State-Funded Grant Agreement, the undersigned certifies that all work which originally required certification by a Professional Engineer has been completed in compliance with the Project construction plans and specifications. If any deviations have been made from the approved plans, a list of all deviations, along with an explanation that justifies the reason to accept each deviation, will be attached to this Certification. Also, with submittal of this certification the Recipient shall furnish the Department a set of "as-built" plans certified by the Engineer of Record/CEI.

SEAL: \_\_\_\_\_  
By: \_\_\_\_\_, \_\_\_\_\_ P.E.  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

**EXHIBIT D**

**RECIPIENT RESOLUTION**

The Recipient's Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.

**EXHIBIT F****CONTRACT PAYMENT REQUIREMENTS**  
**Florida Department of Financial Services, Reference Guide for State Expenditures**  
***Cost Reimbursement Contracts***

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

**Salaries:** Timesheets that support the hours worked on the project or activity must be kept. A payroll register, or similar documentation should be maintained. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

**Fringe benefits:** Fringe benefits should be supported by invoices showing the amount paid on behalf of the employee, e.g., insurance premiums paid. If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown. Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

**Travel:** Reimbursement for travel must be in accordance with s. 112.061, F.S., which includes submission of the claim on the approved state travel voucher along with supporting receipts and invoices.

**Other direct costs:** Reimbursement will be made based on paid invoices/receipts and proof of payment processing (cancelled/processed checks and bank statements). If nonexpendable property is purchased using state funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with DMS Rule 60A-1.017, F.A.C., regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in s. 273.02, F.S., for subsequent transfer to the State.

**Indirect costs:** If the contract stipulates that indirect costs will be paid based on a specified rate, then the calculation should be shown. Indirect costs must be in the approved agreement budget and the entity must be able to demonstrate that the costs are not duplicated elsewhere as direct costs. All indirect cost rates must be evaluated for reasonableness and for allowability and must be allocated consistently.

**Contracts between state agencies may submit alternative documentation to substantiate the reimbursement request, which may be in the form of FLAIR reports or other detailed reports.**

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address <https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf>.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

**EXHIBIT J**

**STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)**

**THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**Awarding Agency:** Florida Department of Transportation

- State Project Title and CSFA Number:**
- County Incentive Grant Program (CIGP), (CSFA 55.008)
  - Small County Outreach Program (SCOP), (CSFA 55.009)
  - Small County Road Assistance Program (SCRAP), (CSFA 55.016)
  - Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
  - Insert Program Name, Insert CSFA Number

**\*Award Amount:** \$2,014,259.00

\*The state award amount may change with supplemental agreements

Specific project information for CSFA Number is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPROVING STATE-FUNDED GRANT AGREEMENT WITH FDOT RELATING TO SCOP FUNDING FOR CR 149 (BOSTON HIGHWAY) WIDENING AND RESURFACING PROJECT; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Jefferson County, Florida, has requested the State of Florida, Department of Transportation, provide financial assistance for costs directly related to the permitting, design, construction and CEI services required to widen and resurface approximately 2.850 miles of CR 149 (Boston Highway) from SR 57 (US 319) to Still Road (the “Project”); and

**WHEREAS**, the State of Florida, Department of Transportation, has provided the County with financial assistance under Financial Project No. 448613-1-54-01 for costs directly related to the Project; and

**WHEREAS**, Jefferson County finds it’s in the best interest of the public health, safety, and welfare to accept the grant funds in the amount of \$2,014,259.00 to fund the Project; and

**WHEREAS**, the State of Florida, Department of Transportation requires that a Resolution be passed by the Board of County Commissioners of Jefferson County, Florida, to execute and enter into the Supplemental Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Jefferson County, Florida as follows:

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. APPROVAL OF AGREEMENT.** The attached “State-Funded Grant Agreement” for CR 149 (Boston Highway) Widening and Resurfacing, Financial Project No. 448613-1-54-01, is hereby approved and the Chairman of the Board of County Commissioners of Jefferson County, Florida, is authorized to execute the same.

**SECTION 3. EFFECTIVE DATE.** This resolution shall take effect immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA**

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq.

**ATTACHMENT A**  
**AGREEMENT**

# Board of County Commissioners

## Agenda Request

Date of Meeting: December 7, 2023

Date Submitted: November 30, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney  
Theresa Sterling, TDC Coordinator

Subject: Resolutions Waiving Conflicts of Interest for Tourist Development Council Members

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**Statement of Issue:** This agenda item requests Board approval of Resolutions waiving conflicts of interest for members of the Tourist Development Council (the “Council”).

**Background:** Section 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees, including persons serving on advisory boards. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a particular instance provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; and (b) the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Section 112.313(3) and 112.313(7), Florida Statutes. Such relationships must be disclosed on Part A of Commission on Ethics Form 4A prescribed by the Commission on Ethics for such disclosure if and when applicable to an advisory board member.

Jefferson County contracts with the Monticello-Jefferson County Chamber of Commerce, Inc. (the “Chamber”), to provide administrative, marketing, and tourism relation services for the Jefferson County Tourist Development Council (the “TDC”). In addition, the Board of County Commissioners (the “BOCC”) recently approved Ordinance No. 2023-03 revising the Tourist Development Plan earmarking a portion of Tourist Development Tax revenues for promotion expenditures permissible under Section 125.0104(5)(a), Florida Statutes, for events and programming at the Monticello Opera House, which is a major tourist attraction in Jefferson County operated by the Monticello Opera House, Inc.

As a result of these business transactions, five members of the Tourist Development Council, a County advisory board, currently hold such prohibited business relationships that can be waived pursuant to Section 112.313(12), Florida Statutes. TDC Chair David Ward also sits on the Board of the Monticello Opera House, Inc., which is the designated recipient of Tourist Development Tax revenues under Ordinance No. 2023-03. Commissioner Christopher Tuten, Mayor Gloria Cox, Pat

Resolutions Waiving Conflicts of Interest for Tourist Development Council Members

December 7, 2023

Page 2

Inmon, and Michelle Arceneaux serve both on the TDC and the Board of the Chamber. Each of the 5 members have filled Part A of Commission on Ethics Form 4A (Attachment #1).

**Analysis:** By vote of 4 or more commissioners, the BOCC as the appointing body of the TDC can waive the conflicts of interest for Chair David Ward, Commissioner Christopher Tuten, Mayor Gloria Cox, Pat Inmon, and Michelle Arceneaux.

**Options:**

1. Approve Resolutions Waiving Conflicts of Interest for Tourist Development Council Members.
2. Do Not Approve Resolutions Waiving Conflicts of Interest for Tourist Development Council Members.
3. Board Direction.

**Recommendation:**

Option #1

**Attachments:**

1. Form 4A for Each Affected Tourist Development Council Member
2. Resolution Waiving Conflict of Interest for Tourist Development Council Member David Ward
3. Resolution Waiving Conflict of Interest for Tourist Development Council Member Commissioner Christopher Tuten
4. Resolution Waiving Conflict of Interest for Tourist Development Council Member Mayor Gloria Cox
5. Resolution Waiving Conflict of Interest for Tourist Development Council Member Pat Inmon
6. Resolution Waiving Conflict of Interest for Tourist Development Council Member Michelle Arceneaux

Attachment #1  
Form 4A for Each Affected Tourist Development Council Member

**FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST**

LAST NAME - FIRST NAME - MIDDLE INITIAL			OFFICE / POSITION HELD		
Ward David			TDC Member		
MAILING ADDRESS			AGENCY OR ADVISORY BOARD		
1325 Lake Drive			Jefferson County Tourist Development Council		
CITY	ZIP	COUNTY	ADDRESS OF AGENCY		
Monticello, FL	32344	Jefferson	420 W Washington St. Monticello, FL 32344		

**HOW TO COMPLETE AND FILE THIS FORM:**

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

**PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER**

**WHO MUST COMPLETE THIS PART:**  
Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; *and* (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - (x) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
  - (x) Supplying the following realty, goods, and/or services: Tourism and promotional services.
  - ( ) Regulation of the business entity by the governmental agency served by the advisory board member.
3. The following business entity is doing business with or regulated by the governmental agency:
 

Monticello Opera House, Inc.
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
  - ( ) Officer; ( ) Partner; ( ) Associate; ( ) Sole proprietor; ( ) Stockholder; (x) Director; ( ) Owner of in excess of 5% of the assets of capital stock in such business entity; ( ) Employee; ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

Attachment #1  
Form 4A for Each Affected Tourist Development Council Member

**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - ( ) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
  
3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_

(NAME OF ENTITY) (ADDRESS OF ENTITY)
  
4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - ( ) Officer; ( ) Partner; ( ) Associate; ( ) Sole proprietor; ( ) Stockholder; ( ) Director; ( ) Owner of in excess of 5% of the assets or capital stock in such business entity; ( ) Employee; ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**

Attachment #1  
Form 4A for Each Affected Tourist Development Council Member

**FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST**

LAST NAME - FIRST NAME - MIDDLE INITIAL			OFFICE / POSITION HELD		
Tuten Christopher			TDC Member		
MAILING ADDRESS			AGENCY OR ADVISORY BOARD		
164 Underwood Rd			Jefferson County Tourist Development Council		
CITY	ZIP	COUNTY	ADDRESS OF AGENCY		
Monticello, FL	32344	Jefferson	420 W Washington St. Monticello, FL 32344		

**HOW TO COMPLETE AND FILE THIS FORM:**

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

**PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER**

**WHO MUST COMPLETE THIS PART:**  
Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; *and* (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) or (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - (X) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
  - (X) Supplying the following realty, goods, and/or services: Administrative, marketing, and promotional services.
  - ( ) Regulation of the business entity by the governmental agency served by the advisory board member.
3. The following business entity is doing business with or regulated by the governmental agency:
 

Monticello-Jefferson County Chamber of Commerce, Inc.
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
  - ( ) Officer;  ( ) Partner;  ( ) Associate;  ( ) Sole proprietor;  ( ) Stockholder;  (X) Director;  ( ) Owner of in excess of 5% of the assets of capital stock in such business entity;  ( ) Employee;  ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:



Attachment #1  
Form 4A for Each Affected Tourist Development Council Member

**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - ( ) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
  
3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_

(NAME OF ENTITY) (ADDRESS OF ENTITY)
  
4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - ( ) Officer; ( ) Partner; ( ) Associate; ( ) Sole proprietor; ( ) Stockholder; ( ) Director; ( ) Owner of in excess of 5% of the assets or capital stock in such business entity; ( ) Employee; ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**

Attachment #1  
Form 4A for Each Affected Tourist Development Council Member

**FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST**

LAST NAME - FIRST NAME - MIDDLE INITIAL			OFFICE / POSITION HELD		
Cox Gloria			TDC Member		
MAILING ADDRESS			AGENCY OR ADVISORY BOARD		
PO Box 864			Jefferson County Tourist Development Council		
CITY	ZIP	COUNTY	ADDRESS OF AGENCY		
Monticello, FL	32344	Jefferson	420 W Washington St. Monticello, FL 32344		

**HOW TO COMPLETE AND FILE THIS FORM:**

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

**PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER**

**WHO MUST COMPLETE THIS PART:**  
Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; *and* (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - (X) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
  - (X) Supplying the following realty, goods, and/or services: Administrative, marketing, and promotional services.
  - ( ) Regulation of the business entity by the governmental agency served by the advisory board member.
3. The following business entity is doing business with or regulated by the governmental agency:
 

Monticello-Jefferson County Chamber of Commerce, Inc.
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
  - ( ) Officer;  ( ) Partner;  ( ) Associate;  ( ) Sole proprietor;  ( ) Stockholder;  (X) Director;  ( ) Owner of in excess of 5% of the assets of capital stock in such business entity;  ( ) Employee;  ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

Attachment #1  
Form 4A for Each Affected Tourist Development Council Member

**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

WHO MUST COMPLETE THIS PART:

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

PLEASE COMPLETE THE FOLLOWING:

- The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - The reporting person;
  - The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - A child of the reporting person, whose name is \_\_\_\_\_.
- The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
- The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_

(NAME OF ENTITY) (ADDRESS OF ENTITY)
- The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - Officer;  Partner;  Associate;  Sole proprietor;  Stockholder;  Director;  Owner of in excess of 5% of the assets or capital stock in such business entity;  Employee;  Contractual relationship with the business entity;  Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

**FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST**

LAST NAME - FIRST NAME - MIDDLE INITIAL <i>Immon, Patricia H</i>		OFFICE / POSITION HELD TDC Member	
MAILING ADDRESS <i>555 W. Palmer Mill Rd Jeff</i>		AGENCY OR ADVISORY BOARD Jefferson County Tourist Development Council	
CITY <i>Monticello</i>	ZIP <i>32344</i>	COUNTY <i>Jefferson</i>	ADDRESS OF AGENCY 420 W Washington St. Monticello, FL 32344

**HOW TO COMPLETE AND FILE THIS FORM:**

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- **Fill out** Part A or Part B, as applicable.
- **Sign** and date the form on the reverse side.
- **File Part A** with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- **File Part B** with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

**PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; and (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - (x) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
  - (x) Supplying the following realty, goods, and/or services: Administrative, marketing, and promotional services.
  - ( ) Regulation of the business entity by the governmental agency served by the advisory board member.
  
3. The following business entity is doing business with or regulated by the governmental agency:
 

Monticello-Jefferson County Chamber of Commerce, Inc.
  
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
  - ( ) Officer;  ( ) Partner;  ( ) Associate;  ( ) Sole proprietor;  ( ) Stockholder;  (x) Director;  ( ) Owner of in excess of 5% of the assets of capital stock in such business entity;  ( ) Employee;  ( ) Contractual relationship with the business entity;  ( ) Other, please describe:

**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - The reporting person;
  - The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
  
3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_

(NAME OF ENTITY) (ADDRESS OF ENTITY)
  
4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - Officer;  Partner;  Associate;  Sole proprietor;  Stockholder;  Director;  Owner of in excess of 5% of the assets or capital stock in such business entity;  Employee;  Contractual relationship with the business entity;  Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED
<i>Patricia Ahmon</i>	<i>11-23-2023</i>	

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**



**FORM 4A DISCLOSURE OF BUSINESS TRANSACTION, RELATIONSHIP OR INTEREST**

LAST NAME - FIRST NAME - MIDDLE INITIAL <u>Arceneaux + Michele M.</u>	OFFICE / POSITION HELD TDC Member
MAILING ADDRESS <u>P.O. Box 1009 <del>Monticello</del></u>	AGENCY OR ADVISORY BOARD Jefferson County Tourist Development Council
CITY ZIP COUNTY <u>Monticello 32345 Jefferson</u>	ADDRESS OF AGENCY 420 W Washington St. Monticello, FL 32344

**HOW TO COMPLETE AND FILE THIS FORM:**

Parts A and B of this form serve two different purposes. Part A is for advisory board members who wish to use an exemption in the ethics laws that is applicable only to advisory board members. Part B is for public officers and employees who wish to use a separate exemption that is applicable when the business entity involved is the sole source of supply within the political subdivision. In order to complete and file this form:

- Fill out Part A or Part B, as applicable.
- Sign and date the form on the reverse side.
- File Part A with the appointing body or person that will be waiving the restrictions of 112.313(3) or (7), Fla. Stat., prior to the waiver.
- File Part B with the governing body of the political subdivision in which the reporting person is serving, prior to the transaction.

**PART A - DISCLOSURE OF TRANSACTION OR RELATIONSHIP CONCERNING ADVISORY BOARD MEMBER**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain business relationships on the part of public officers and employees, including persons serving on advisory boards. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12), Florida Statutes, permits the appointing official or body to waive these requirements in a *particular instance* provided: (a) waiver by the appointing body must be upon a two-thirds affirmative vote of that body; or (b) waiver by the appointing person must be effected after a public hearing; and (c) in either case the advisory board member must fully disclose the transaction or relationship which would otherwise be prohibited by Subsections (3) of (7) of Section 112.313, Florida Statutes. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable* to an advisory board member.

**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - (x) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The particular transaction or relationship for which this waiver is sought involves [check applicable space]:
  - (x) Supplying the following realty, goods, and/or services: Administrative, marketing, and promotional services.
  - ( ) Regulation of the business entity by the governmental agency served by the advisory board member.
  
3. The following business entity is doing business with or regulated by the governmental agency:
 

Monticello-Jefferson County Chamber of Commerce, Inc.
  
4. The relationship of the undersigned advisory board member, or spouse or child of the advisory board member, to the business entity transacting this business is [check applicable spaces]:
  - ( ) Officer;  ( ) Partner;  ( ) Associate;  ( ) Sole proprietor;  ( ) Stockholder;  (x) Director;  ( ) Owner of in excess of 5% of the assets of capital stock in such business entity;  ( ) Employee;  ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**PART B - DISCLOSURE OF INTEREST IN SOLE SOURCE OF SUPPLY**

**WHO MUST COMPLETE THIS PART:**

Sections 112.313(3) and 112.313(7), Florida Statutes, prohibit certain employment and business relationships on the part of public officers and employees. See Part III, Chapter 112, Florida Statutes, and/or the brochure entitled "A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees" for more details on these prohibitions. However, Section 112.313(12)(e), Florida Statutes, provides an exemption from the above-mentioned restrictions in the event that the business entity involved is the only source of supply within the political subdivision of the officer or employee. In such cases the officer's or employee's interest in the business entity must be fully disclosed to the governing body of the political subdivision. This Part of Form 4A has been prescribed by the Commission on Ethics for such disclosure, *if and when applicable*.


**PLEASE COMPLETE THE FOLLOWING:**

1. The partnership, directorship, proprietorship, ownership of a material interest, position of officer, employment, or contractual relationship which would otherwise violate Subsection (3) or (7) of Section 112.313, Florida Statutes, is held by [please check applicable space(s)]:
  - ( ) The reporting person;
  - ( ) The spouse of the reporting person, whose name is \_\_\_\_\_; or
  - ( ) A child of the reporting person, whose name is \_\_\_\_\_.
  
2. The following are the goods, realty, or services being supplied by a business entity with which the public officer or employee, or spouse or child of such officer or employee, is involved is:
 

\_\_\_\_\_
  
3. The business entity which is the only source of supply of the goods, realty, or services within the political subdivision is:
 

\_\_\_\_\_  
 (NAME OF ENTITY) (ADDRESS OF ENTITY)
  
4. The relationship of the undersigned public officer or employee, or spouse or child of such officer or employee, to the business entity named in Item 3 above is [check applicable spaces]:
  - ( ) Officer; ( ) Partner; ( ) Associate; ( ) Sole proprietor; ( ) Stockholder; ( ) Director; ( ) Owner of in excess of 5% of the assets or capital stock in such business entity; ( ) Employee; ( ) Contractual relationship with the business entity;
  - ( ) Other, please describe:

**SIGNATURE**

SIGNATURE	DATE SIGNED	DATE FILED
	12/1/23	

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES s. 112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, RELATING TO THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; WAIVING CONFLICT OF INTEREST FOR MEMBER OF THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (“Board”) previously adopted Resolution No. 03-0220-01 and Ordinance No. 04-04 establishing the Jefferson County Tourist Development Council (“Council”) pursuant to Section 125.0104, Florida Statutes, and adopted Bylaws for and ratified appointments to the Council in Resolution No. 2023-15; and

**WHEREAS**, the Board recently approved Ordinance No. 2023-03 revising the Tourist Development Plan to approve use of Tourist Development Tax revenues for promotion expenditures permissible under Section 125.0104(5)(a), Florida Statutes, for events and programming at the Monticello Opera House, which is a major tourist attraction in Jefferson County operated by the Monticello Opera House, Inc.; and

**WHEREAS**, David Ward, the current Chair of the Council, also sits on the Board of the Monticello Opera House, Inc., and the Board now desires to waive the conflict of interest created by Chair Ward’s service on both the Council and the Board of Monticello Opera House, Inc.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Jefferson County, Florida, that:

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. WAIVER OF CONFLICT OF INTEREST.** The Board hereby waives the conflict of interest created by Council Member David Ward’s service on both the Council and the Board of the Monticello Opera House, Inc.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective upon its approval.

**REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS**



Resolution Waiving Conflict of Interest for Tourist Development Council Member

David Ward

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

---

Christopher Tuten, Chair

ATTEST:

---

Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, RELATING TO THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; WAIVING CONFLICT OF INTEREST FOR MEMBER OF THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (“Board”) previously adopted Resolution No. 03-0220-01 and Ordinance No. 04-04 establishing the Jefferson County Tourist Development Council (“Council”) pursuant to Section 125.0104, Florida Statutes, and adopted Bylaws for and ratified appointments to the Council in Resolution No. 2023-15; and

**WHEREAS**, the Board contracts with the Monticello-Jefferson County Chamber of Commerce, Inc. (the “Chamber”), to provide administrative, marketing, and tourism relation services for the Council; and

**WHEREAS**, Commissioner Christopher Tuten sits on the Council and the Chamber Board of Directors, and the Board now desires to waive the conflict of interest created thereby.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Jefferson County, Florida, that:

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. WAIVER OF CONFLICT OF INTEREST.** The Board hereby waives the conflict of interest created by Commissioner Christopher Tuten’s service on both the Council and the Board of the Monticello-Jefferson County Chamber of Commerce, Inc.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective upon its approval.

**REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS**

Resolution Waiving Conflict of Interest for Tourist Development Council Member  
Commissioner Christopher Tuten

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

---

Christopher Tuten, Chair

ATTEST:

---

Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, RELATING TO THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; WAIVING CONFLICT OF INTEREST FOR MEMBER OF THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (“Board”) previously adopted Resolution No. 03-0220-01 and Ordinance No. 04-04 establishing the Jefferson County Tourist Development Council (“Council”) pursuant to Section 125.0104, Florida Statutes, and adopted Bylaws for and ratified appointments to the Council in Resolution No. 2023-15; and

**WHEREAS**, the Board contracts with the Monticello-Jefferson County Chamber of Commerce, Inc. (the “Chamber”), to provide administrative, marketing, and tourism relation services for the Council; and

**WHEREAS**, Mayor Gloria Cox sits on the Council and the Chamber Board of Directors, and the Board now desires to waive the conflict of interest created thereby.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Jefferson County, Florida, that:

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. WAIVER OF CONFLICT OF INTEREST.** The Board hereby waives the conflict of interest created by Mayor Gloria Cox’s service on both the Council and the Board of the Monticello-Jefferson County Chamber of Commerce, Inc.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective upon its approval.

**REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS**

Resolution Waiving Conflict of Interest for Tourist Development Council Member  
Mayor Gloria Cox

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

---

Christopher Tuten, Chair

ATTEST:

---

Clerk of the Circuit Court

APPROVED AS TO FORM:

---

Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, RELATING TO THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; WAIVING CONFLICT OF INTEREST FOR MEMBER OF THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (“Board”) previously adopted Resolution No. 03-0220-01 and Ordinance No. 04-04 establishing the Jefferson County Tourist Development Council (“Council”) pursuant to Section 125.0104, Florida Statutes, and adopted Bylaws for and ratified appointments to the Council in Resolution No. 2023-15; and

**WHEREAS**, the Board contracts with the Monticello-Jefferson County Chamber of Commerce, Inc. (the “Chamber”), to provide administrative, marketing, and tourism relation services for the Council; and

**WHEREAS**, Pat Inmon sits on the Council and the Chamber Board of Directors, and the Board now desires to waive the conflict of interest created thereby.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Jefferson County, Florida, that:

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. WAIVER OF CONFLICT OF INTEREST.** The Board hereby waives the conflict of interest created by Pat Inmon’s service on both the Council and the Board of the Monticello-Jefferson County Chamber of Commerce, Inc.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective upon its approval.

**REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS**

Resolution Waiving Conflict of Interest for Tourist Development Council Member

Pat Inmon

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

---

Christopher Tuten, Chair

ATTEST:

---

Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, RELATING TO THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; WAIVING CONFLICT OF INTEREST FOR MEMBER OF THE JEFFERSON COUNTY TOURIST DEVELOPMENT COUNCIL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners (“Board”) previously adopted Resolution No. 03-0220-01 and Ordinance No. 04-04 establishing the Jefferson County Tourist Development Council (“Council”) pursuant to Section 125.0104, Florida Statutes, and adopted Bylaws for and ratified appointments to the Council in Resolution No. 2023-15; and

**WHEREAS**, the Board contracts with the Monticello-Jefferson County Chamber of Commerce, Inc. (the “Chamber”), to provide administrative, marketing, and tourism relation services for the Council; and

**WHEREAS**, Michelle Arceneaux sits on the Council and the Chamber Board of Directors, and the Board now desires to waive the conflict of interest created thereby.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Jefferson County, Florida, that:

**SECTION 1. RECITALS.** The above recitals are true and correct and are hereby incorporated herein by reference.

**SECTION 2. WAIVER OF CONFLICT OF INTEREST.** The Board hereby waives the conflict of interest created by Michelle Arceneaux’s service on both the Council and the Board of the Monticello-Jefferson County Chamber of Commerce, Inc.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective upon its approval.

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SIGNATURE PAGE FOLLOWS**



Resolution Waiving Conflict of Interest for Tourist Development Council Member

Michelle Arceneaux

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023, by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Christopher Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

# Board of County Commissioners

## Agenda Request

Date of Meeting: December 7, 2023

Date Submitted: December 1, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: Hold a Public Hearing to Consider Adoption of a Resolution of Intent Pursuant to Section 197.3632, Florida Statutes

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### **Statement of Issue:**

This agenda item requests Board to hold a Public Hearing to Consider Adoption of a Resolution of Intent Pursuant to Section 197.3632, Florida Statutes.

### **Background:**

Section 197.3632, Florida Statutes, requires that the County hold a public hearing and adopt a resolution of intent to use the uniform method of collection for any special assessment programs in the calendar year prior to any such collection.

The resolution, which does not obligate the County to use the method or impose a special assessment, must be adopted prior to January 1 and sent to the Jefferson County Tax Collector, the Jefferson County Property Appraiser and the Florida Department of Revenue by January 10.

Section 197.3632 also requires that notice of the public hearing to adopt the resolution of intent be published in a newspaper of general circulation once a week for the four consecutive weeks immediately before the date of the hearing.

The public hearing has been duly noticed.

### **Analysis:**

In order to preserve its ability to implement special assessment programs to fund county services, facilities and programs, including but not limited to, fire protection, roads improvement and maintenance, solid waste collection and disposal, and stormwater within the unincorporated and incorporated areas of the County next year, the County is required to notice a public hearing and adopt a resolution of intent.

Adoption of a resolution of intent is not binding on the County. The County may reduce the areas covered by any future assessments or decide not to go forward with any assessment programs at a later date. By adopting the attached resolution, the County is simply reserving the right to use the tax bill collection method beginning in November of 2024.

**Options:**

1. Hold the Public Hearing and Approve to a Resolution of Intent Pursuant to Section 197.3632, Florida Statutes
2. Do Not Hold the Public Hearing and Approve to a Resolution of Intent Pursuant to Section 197.3632, Florida Statutes
3. Board Direction.

**Recommendation:**

Option #1

**Attachments:**

1. Resolution of Intent

ATTACHMENT 1

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF JEFFERSON COUNTY, FLORIDA  
ELECTING TO USE THE UNIFORM METHOD OF  
COLLECTING NON-AD VALOREM SPECIAL  
ASSESSMENTS LEVIED WITHIN THE UNINCORPORATED  
AND INCORPORATED AREAS OF JEFFERSON COUNTY,  
FLORIDA; STATING A NEED FOR SUCH LEVY;  
PROVIDING FOR THE MAILING OF THIS RESOLUTION;  
AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Jefferson County, Florida (the "County") is contemplating the imposition of special assessments for the provision of fire protection, roads improvement and maintenance, solid waste collection and disposal, and stormwater services, facilities, and programs; and

**WHEREAS**, the County intends to use the uniform method for collecting non-ad valorem special assessments for the cost of providing these services, facilities and programs within the unincorporated and incorporated areas of the County as authorized by section 197.3632, Florida Statutes, as amended, because this method will allow such special assessments to be collected annually commencing in November 2024, in the same manner as provided for ad valorem taxes; and

**WHEREAS**, the County held a duly advertised public hearing prior to the adoption of this Resolution, proof of publication of such hearing being attached hereto as Exhibit A.

**NOW, THEREFORE BE IT RESOLVED:**

1. Commencing with the Fiscal Year beginning on October 1, 2024, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the County, the County intends to use the uniform method of collecting non-ad valorem assessments authorized in section 197.3632, Florida Statutes, as amended, for collecting non-ad valorem assessments for the cost of providing fire protection, roads improvement and maintenance, solid waste collection and disposal, and stormwater services, facilities, and programs. Such non-ad valorem assessments shall be levied within the unincorporated area of the County and all incorporated areas of the City of Monticello. A legal description of such area subject to the assessments is attached hereto as Exhibit B and incorporated by reference.

2. The County hereby determines that the levy of the special assessments is needed to fund the cost of providing fire protection, roads improvement and maintenance, solid waste collection and disposal, and stormwater, throughout the unincorporated area of the County and the

incorporated areas of the City of Monticello.

3. Upon adoption, the County Clerk is hereby directed to send a copy of this Resolution by United States mail to the Florida Department of Revenue, the Jefferson County Tax Collector, and the Jefferson County Property Appraiser by January 10, 2024.

4. This Resolution shall be effective upon adoption.

DULY ADOPTED this \_\_\_\_\_ day of December, 2023.

JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
Commission Chair

(SEAL)

Attest:

\_\_\_\_\_  
Clerk

**EXHIBIT A TO RESOLUTION**

**PROOF OF PUBLICATION**

[INSERT PROOF OF PUBLICATION]

## **EXHIBIT B TO RESOLUTION**

### **LEGAL DESCRIPTION**

All properties lying within Jefferson County as more particularly described in Section 7.33, Florida Statutes, as follows: Beginning at the point on the Gulf of Mexico where the line between ranges two and three east strikes said gulf; thence north on said line to the base parallel line; thence in a direction northeast to the point where the sections twenty-one, and twenty-eight and twenty-nine of township one north, range three east, corner; thence north on the section line dividing sections twenty and twenty-one and other sections of township one north, range three east, to township line dividing townships one and two north, range three east; thence east on said township line to the waters of the Miccosukee; thence up Lake Miccosukee to the south boundary of township three north, range three east; thence on said township line to the east line of section thirty-four in said township three north, range three east; thence north on the east line of section thirty-four and other sections in said township and said range to the boundary line between the States of Georgia and Florida; thence east along said boundary line to the northwest corner of lot number one hundred eighty, township three north, range seven east, or the west boundary of Madison County; thence south to the southwest corner of said lot number one hundred eighty; thence east on the south boundary of said lot number one hundred eighty to the northeast corner of section twenty-seven, township three north, range seven east; thence due south to the southeast corner of section ten, township two north, range seven east; thence due west to the southwest corner of the said section ten; thence due south to the southeast corner of section sixteen, township two north, range seven east; thence due west to the southwest corner of said section sixteen; thence due south to the southeast corner of section twenty, township two north, range seven east; thence due west to the southwest corner of section nineteen, township two north, range seven east; thence due south to the southeast corner of section twenty-five, township two north, range six east; thence due west to the southwest corner of section twenty-six, township two north, range six east; thence due south to the southwest corner of section thirty-five, township two north, range six east; thence due west to the thread of the Big Aucilla River; thence southerly along the thread of said river, concurrent with the west boundary of Madison and Taylor Counties, to the mouth of said Big Aucilla River; thence westerly through the waters of the Gulf of Mexico, including the waters of said gulf within the jurisdiction of the State of Florida, to the point of beginning.