



Jefferson County Board of County Commissioners

Thursday, June 1, 2023 at 4:00 pm

4pm - BUDGET WORKSHOP

1. Building Department
2. Extension Office
3. Library
4. Mosquito Control
5. Parks & Recreation

5pm - WORKSHOP

6. Tri-County Agreement

6pm - REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

7. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
8. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS
 - a. Tourist Development Bed Tax Increase
9. CITIZENS REQUEST & INPUT ON NON-AGENDA ITEMS
(3 Minute Limit Please)
10. CONSENT AGENDA
 - a. Vouchers

Attachments:

- **Accountvs** (List_of_Accounts.pdf)
- **Commissioner Report** (Comm_Report_6-1-23.pdf)
- **Vouchers** (List_of_Vouchers_6-1-23.pdf)

11. GENERAL BUSINESS

- a. Road Abandonment-Bippus Road

Attachments:

- **Bippus Rd** (BIPPUS_road_closing_resolution.doc)

- b. Defense Policy

Attachments:

- **Cover Letter** (Agenda_Item_-_Defense.doc)
- **Policy** (Defense_Policy.docx)

c. Home School Association Lease

Attachments:

- **Cover Letter** (Agenda_Item_-_Homeschool_Assn_Lease.doc)
- **Lease Agreement** (Homeschool_Association_Lease_CLEAN.docx)
- **Resolution** (Surplus_Resolution_Lease_Jeff_County_Homeschool_Assn_Inc.docx)

d. Road Bond ITB Award

e. USDA Grant Opportunity Discussion

- 12. CLERK OF COURTS**
- 13. COUNTY ENGINEER**
- 14. COUNTY ATTORNEY**
- 15. COUNTY MANAGER**
- 16. COUNTY COMMISSIONERS**
- 17. ADJOURN**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?

If you want to address the Commission about an issue that's not on the agenda, notice there is a place to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by

citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at jeffersoncountyfl.gov) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.

General Fund

- 1947 SCRAP
- 1948 SCOP
- 1949 CIGP
- 2101 BOCC
- 2102 Coordinator
- 2103 County Attorney
- 2104 County Administrative
- 2211 Property Appraiser
- 2212 Tax Deed
- 2320 Clerk
- 2322 Circuit Court
- 2324 County Court
- 2332 State Attorney
- 2333 Public Defender
- 2440 Supervisor of Elections
- 2670 Courthouse
- 2671 Admin Buildings
- 2780 Planning Dept
- 2781 Industrial Development
- 3102 Veterans Affairs
- 3440 Building Dept
- 3990 Medical Examiner
- 4212 Animal Control
- 4216 Mosquito Control-Local
- 4217 Mosquito Control-State
- 6101 Recreation
- 6212 Library-Local
- 6213 Library-State
- 6302 Extension

Fund 11

- 4102 Road Dept

Fund 12

- 0018 CDBG

Fund 14

- 3101 Sheriff

Fund 19

- 3211 Fire Rescue

Fund 22

- 4212 Solid Waste

Fund 23

- 2911 E911

Fund 26

- 6214 Literacy

Fund 28

- 3211 EMS

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2103	Nabors Gibling & Nickerson	012103514120	NABORSGL	ECOPLEXUS CASE					324.00
01		Nabors Gibling & Nickerson	012103514120	NABORSGL	HOMESTEAD BARN CASE					725.80
01		Nabors Gibling & Nickerson	012103514120	NABORSGL	4/23 COUNTY ATTORNEY					11,722.03
01		Nabors Gibling & Nickerson	012103514120	NABORSGL	4/23 SOLAR FARM ORD					468.00
				COUNT 4						
01	2104	ECB PUBLISHING INC	012104513490	ECBPUB	REP 23-07 AD					38.13
01		ECB PUBLISHING INC	012104513490	ECBPUB	REP 23-06 AD					40.53
01		ECB PUBLISHING INC	012104513490	ECBPUB	LEGAL RFP 2023-05 AD					40.68
				COUNT 3						
01	2332	State Attorney's Office	0123332516461	STATTV0F	JAN-MAR 2023 IT SALA					1,625.01
01		STATE ATTORNEY'S OFFICE	0123332516461	STATTV2	CIP1 BOMS JEFFERSON					1,081.00
01		STATE ATTORNEY'S OFFICE	0123332516461	STATTV2	CIP1 PORTAL JEFFERSO					273.00
				COUNT 3						
01	2333	CenturyLink	0123333516410	LUMEN	A#91309765 PUB DEFEN					500.76
				COUNT 1						
01	2671	CenturyLink	012671519410	CENLINK	A#311176920					172.70
01		ABC Maintenance Services	012671519460	ABCMANT	AIR FILTERS					375.75
01		ABC Maintenance Services	012671519460	ABCMANT	SERVICE UNIT UNTIL R					1,087.60
01		Big Bend-Eubanks Termite	012671519460	BIGBTMR	A#12663 LLOYD WOMANS					35.00
				COUNT 4						
01	2780	THE PLANNING COLLABORATIV	012780515310	THEPLANC	COMP PLAN EVALUATION					9,000.00
01		ECB PUBLISHING INC	012780515540	ECBPUB	YEARLY SUBSCRIPTION					60.00
				COUNT 2						
01	3102	MADISON COUNTY BOCC	013102553310	MADCOBOC	5/23 SHARED VSO SWIL					1,440.12
				COUNT 1						
01	3990	Beggs Funeral Home	013990527310	BEGGS	H HENDERSON BODY REM					400.00
				COUNT 1						
01	4217	Christine Newell	014217534520	NEWELLCH	REIMBURSE FOR DRY IC					19.54
				COUNT 1						
01	6101	Jefferson Co. Road Dept.	016101572521	RODEPT	10/2022 REC PARK FUE					447.79
01		Jefferson Co. Road Dept.	016101572521	RODEPT	2/2023 REC PARK FUEL					418.27
01		B & B Sporting Goods	016101572640	B&BSPT	BASEBALL EQUIPMENT					1,185.00
				COUNT 3						

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	6212	Duke Energy	016212571430	DUKE	A#910085449397 LIBRA					1,036.27
					COUNT 1					
01	6213	Jefferson Co. Road Dept.	016213571400	RDEPT	FUEL FOR LIBRARY VEH					38.97
01		Amazon Business	016213571510	AMAZONBU	FIRST AID KIT REPLEN					320.59
01		Amazon Business	016213571510	AMAZONBU	STORAGE CONTAINERS					333.15
01		Amazon Business	016213571520	AMAZONBU	COMMUNITY GARDEN SCA					63.60
01		Amazon Business	016213571520	AMAZONBU	WATERMELON FEST SUPP					109.95
01		Verizon Wireless	016213571525	VERIZONW	COMMUNITY GARDEN BAG					12.79
01		Amazon Business	016213571660	AMAZONBU	A#84247594500001 LIB					7,437.76
01		Gale/Cengage Learning	016213571660	CENGAGE	SUMMER READING BOOKS					34.96
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					122.80
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					53.23
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					74.07
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					50.03
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					53.23
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					50.03
01		Gale/Cengage Learning	016213571660	CENGAGE	LARGE PRINT BOOKS					102.66
01		Ingram Library Services	016213571660	INGRAM	LARGE PRINT BOOKS					53.98
01		Ingram Library Services	016213571660	INGRAM	BOOKS					71.03
01		Ingram Library Services	016213571660	INGRAM	BOOKS					408.81
01		Ingram Library Services	016213571660	INGRAM	BOOKS					11.99
01		Ingram Library Services	016213571660	INGRAM	BOOKS					32.64
01		Ingram Library Services	016213571660	INGRAM	BOOKS					51.54
01		Ingram Library Services	016213571660	INGRAM	BOOKS					44.48
01		Ingram Library Services	016213571660	INGRAM	BOOKS					17.84
01		Ingram Library Services	016213571660	INGRAM	BOOKS					186.34
01		Ingram Library Services	016213571660	INGRAM	BOOKS					3,194.09
01		Ingram Library Services	016213571660	INGRAM	BOOKS					60.67
01		Ingram Library Services	016213571660	INGRAM	BOOKS					5.69
					COUNT 27					
01	6302	James Skipworth	016302537340	SKIPWORJ	6/2023 JANITORIAL SE					460.00
01		James Skipworth	016302537340	SKIPWORJ	5/2023 JANITORIAL SE					460.00
01		Advanced Business Systems	016302537461	ADVBUJSN	C#CT332401					91.22
01		Carl's Small Engine LLC	016302537461	CARL'S	POLE SAW DRIVER & LA					55.85
01		SPARKS PLUMBING & ELEC SE	016302537525	SPARKSPL	WELL REPAIR & SERVIC					425.00
					COUNT 5					
01	9999	B&B Porta-Toilets, Inc	0199999511990	B&BPORTA	HALL PARK PORTALET R					195.00
					COUNT 1					
11	4102	Cintas	114102541341	CINTAS	P#19616374 UNIFORM R					107.09
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R					107.09
11		Mobile Communications	114102541341	MOBILECO	REMOVE GPS & RADIO #					202.50
11		Vector Security	114102541341	VECTOR	A#6478853 MONTHLY SE					39.62
11		CenturyLink	114102541410	CENTLINK	A#312168304					530.77
11		Duke Energy	114102541430	DUKE	A#9300000014176 ROAD					831.64

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
11	4102	Duke Energy	114102541430	DUKE	A#9100085448247					435.36
11		TRI-COUNTY ELECTRIC COOPERATIVE	114102541430	TRICOUNT	A#72001059006 EL DES					30.77
11		TRI-COUNTY ELECTRIC COOPERATIVE	114102541430	TRICOUNT	A#72001059014 GAMBLE					402.88
11		Advanced Business Systems	114102541461	ADVBSUSIN	C#CT335601					20.42
11		Advanced Business Systems	114102541461	ADVBSUSIN	C#CT332701 ROAD DEPT					22.08
11		Keaton Tire Repair	114102541462	KEATONTI	INSTALL WHEELS #60					600.00
11		Keaton Tire Repair	114102541462	KEATONTI	SERVICE CALL #37					470.00
11		AG-PRO Companies	114102541463	AGPRO	SOLENOID #37					293.77
11		AG-PRO Companies	114102541463	AGPRO	WHEEL SPEED SENSOR #					103.98
11		Ring Power Corporation*	114102541463	AGPRO	STARTER RELAY #60					52.27
11		Monticello Carquest Inc.	114102541463	RINGPOMC	EDGE & KNOB #78					343.16
11		Monticello Carquest Inc.	114102541520	MONTICARQ	BELT CABLE GLOVES					101.86
11		Ring Power Corporation*	114102541520	MONTICARQ	PARTS & SUPPLIES					98.62
11		Safety-Kleen Systems, Inc	114102541520	RINGPOMC	OUTBOUND FREIGHT #78					13.95
11		Syn-Tech Systems, Inc.	114102541520	SAFETYKYL	PARTS WASHER SOLVENT					53.16
11		ELI ROBERTS & SONS	114102541521	SAFETYKYL	FUEL KEY FOBs					224.50
11		Tim Phillips	114102541521	ELIROB	DIESEL					8.630.12
11			114102541521	ELIROB	UNLEADED GAS					13.990.93
11			114102541525	PHILLIPS	EMAIL/SERVER WORK					125.00
				COUNT 25						
12	0018	FLORIDA HOMES INC.	120018554300	FLAHOMES	CDRG PA#2 S HOWARD					68.037.10
12		FLORIDA HOMES INC.	120018554300	FLAHOMES	CDRG PA#3 S GILL					64.603.00
14	3101	AXON ENTERPRISE INC	143101521540	AXONENTE	6/23 TASOR TRAIN A J					495.00
14		PACEM DEFENSE	143101521540	PACEMDEF	LESS LETHAL TRAINING					795.00
14		Jeff Cnty Sheriff's Offic	143101521930	JEFFCOSH	JUNE 2023 BUDGET REQ					405.850.17
				COUNT 2						
18	4102	AE ENGINEERING INC	184102541631	AEENGINE	ROAD BOND PHASE 1					6.130.00
18		GOVERNMENT SERVICES GROUP I	184102541633	GOVSERVG	4/2023 ARPA BROADBAN					350.00
19	3211	Duke Energy	193211522430	DUKE	A#9100085450473					429.35
19		Ring Power Corporation*	193211522460	RINGPOMC	C#024322 JCER GENERA					703.30
19		Safety First Fire Equip.	193211522462	SAFETYFI	PUMP & LADDER TESTIN					536.00
19		GCMONTICELLO	193211522520	GCMONTI	MOP HANDLES					21.99
19		Jefferson Co. Road Dept.	193211522521	RUDEPL	FEB 2023 FLEET FUEL					908.69
19		Capital City Pest	193211522620	CAPPEST	A#1502 WVFD PEST CON					65.00
19		Jefferson Community Water	193211522620	JEFFCOMM	A#0311200 14496 WALK					115.79
19		Safety First Fire Equip.	193211522620	SAFETYFI	PUMP & LADDER TESTIN					536.00
19		Jefferson Community Water	193211522621	JEFFCOMM	A#0403700 8747 OLD L					115.50
19		Safety First Fire Equip.	193211522621	SAFETYFI	PUMP & LADDER TESTIN					536.00
19		Safety First Fire Equip.	193211522622	SAFETYFI	PUMP & LADDER TESTIN					536.00
19		Safety First Fire Equip.	193211522623	SAFETYFI	PUMP & LADDER TESTIN					536.00
				COUNT 12						

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
22	4212	Restoration Assistance	224212534315	RESTORAT	FEB 2023 LANDFILL IR					2,250.00
22		Restoration Assistance	224212534315	RESTORAT	MARCH 2023 LANDFILL					2,250.00
22		Restoration Assistance	224212534315	RESTORAT	APRIL 2023 LANDFILL					2,250.00
22		UniFirst Corporation	224212534341	UNIFIRST	C#1237569 EMPLOYEE U					159.03
22		Duke Energy	224212534430	DUKE	A#910085448429 MAIN					264.50
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTOR MAIN YARD					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTOR NEW MONTIC					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTORS NASH					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTOR WACISSA					949.94
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTOR FULFORD					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTOR AUCILLA					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	COMPACTOR LLOYD					474.97
22		FourStar Freightliner, Inc	224212534462	FOURSTAR	R10 CHECK ENGINE LIG					949.94
22		FourStar Freightliner, Inc	224212534463	FOURSTAR	R2 HOOD LATCH MOUNT					3,470.37
22		FourStar Freightliner, Inc	224212534463	FOURSTAR	R10 HOOD LATCH					7.80
22		Monticello Carquest Inc.	224212534463	MONTICARO	HYD HOSE BULK G2					47.25
22		Monticello Carquest Inc.	224212534463	MONTICARO	U JOINT FL2					64.56
22		FourStar Freightliner, Inc	224212534520	FOURSTAR	PM PARTS ZERO TURN					44.74
22		ELI ROBERTS & SONS	224212534521	FOURSTAR	R6 TRANSMISSION FLUI					47.35
22		USA OIL LLC	224212534521	USA OIL	DIESEL FOR BOBCAT					214.29
22		GCLMONTICELLO	224212534522	ELIROB	RECYCLED OIL					152.18
22		GCLMONTICELLO	224212534522	GCLMONTI	CHAIN FOR G2					75.00
22		GCLMONTICELLO	224212534522	GCLMONTI	PICKUP STICKS					11.97
22		GCLMONTICELLO	224212534522	GCLMONTI	HEAVY DUTY BAGS HAZM					59.98
22		GCLMONTICELLO	224212534522	GCLMONTI	PADLOCK SUPPLIES					13.49
22		US Ecology	224212534544	USECOLOG	WAKULLA AMNESTY 4/29					40.40
				COUNT 26						8,311.92
23	2911	CenturyLink	232911525410	CENTLINK	A#311709776 PHONE SE					5,311.27
23		CenturyLink	232911525410	CENTLINK	A#311709776 PHONE SE					5,311.28
23		Verizon Wireless	232911525410	VERIZONW	A#52347594300002 E91					5,431.92
				COUNT 4						80.54
28	3211	EMS Management & Consult	283211526320	EMSMC	MONTHLY BILLING COLL					5,680.18
28		Duke Energy	283211526430	DUKE	A#910085450473					429.35
28		Ring Power Corporation*	283211526460	RINGPOWC	C#024322 JCPR GENERA					703.30
28		TLH Ford Lincoln	283211526463	TALLINC	MAP SENSOR 3-4					55.71
28		GCLMONTICELLO	283211526520	GCLMONTI	MOP HANDLES					21.99
28		ELI ROBERTS & SONS	283211526521	ELIROB	A#2022113 JCPR FUEL					149.88
28		Jefferson Co. Road Dept.	283211526521	RUDEPT	FEB 2023 FLEET FUEL					3,659.78
28		Jones Welding & Industria	283211526522	JONESWEL	FINANCE CHARGE					3.21
28		Jones Welding & Industria	283211526522	JONESWEL	CYLINDER RENTAL					510.07
28		Jones Welding & Industria	283211526522	JONESWEL	OXYGEN					118.80
28		North Florida College	283211526522	NFCC	OXYGEN					96.26
				COUNT 12	K COLLINS SUMMER 202					522.31
29	2781	Graphic Press Corporation	292781519340	GRAPHICP	DINE/SHOP RACK CARDS					243.00

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
29	2781	Sinclair Broadcast Group	292781519340	SINCLAIR	1/3 LUCKENBOOTH TV A					393.00
29		Sinclair Broadcast Group	292781519340	SINCLAIR	1/3 JOHNSTON'S TV AD					400.00

COUNT 3

FINAL TOTALS
COUNT 146

*** END OF REPORT ***

REPORT DATE 05/30/2023
SYSTEM DATE 05/30/2023
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1
TIME 12:12:49
USER NIKKI

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001		G/L CASH ACCOUNT-011010000				CASH-CHECKING-GEN. FUND		
ABC Maintenance Services	06/01/2023	-	05010	05/16/2023	VR 01060123-111	SERVICE UNIT UNTIL REPAIR	1087.60	.00
ABC Maintenance Services	06/01/2023	-	05029	05/16/2023	VR 01060123-110	AIR FILTERS	375.75	.00
					CHECK TO VENDOR==>VENDOR ABCMAINT	ABC Maintenance Services TOTALS	1463.35	.00
Advanced Business System	06/01/2023	-	422614	05/18/2023	VR 01060123-082	C#CT332401	91.22	.00
					CHECK TO VENDOR==>VENDOR ADVBUSIN	Advanced Business Systems TOTALS	91.22	.00
AE ENGINEERING INC	06/01/2023	-	24499	04/30/2023	VR 18060123-046	ROAD BOND PHASE 1	6130.00	.00
					CHECK TO VENDOR==>VENDOR AEENGINE	AE ENGINEERING INC TOTALS	6130.00	.00
Amazon Business	06/01/2023	-	W3D1DMYG	05/13/2023	VR 01060123-015	SUMMER READING BOOKS	34.96	.00
Amazon Business	06/01/2023	-	XYLDFNHJ	05/14/2023	VR 01060123-012	COMMUNITY GARDEN SCALE	63.60	.00
Amazon Business	06/01/2023	-	YPRD11P7	05/11/2023	VR 01060123-014	STORAGE CONTAINERS	333.15	.00
Amazon Business	06/01/2023	-	7TTW41X3	05/10/2023	VR 01060123-013	FIRST AID KIT REPLENISHMT	320.59	.00
Amazon Business	06/01/2023	-	9LKKJDLR	05/14/2023	VR 01060123-016	WATERMELON FEST SUPPLIES	109.95	.00
Amazon Business	06/01/2023	-	91Q4HXY9	05/14/2023	VR 01060123-017	COMMUNITY GARDEN BAGS	12.79	.00
					CHECK TO VENDOR==>VENDOR AMAZONBU	Amazon Business TOTALS	875.04	.00
AXON ENTERPRISE INC	06/01/2023	-	0072413	05/16/2023	VR 14060123-043	6/23 TASOR TRAIN A JOHNSN	495.00	.00
					CHECK TO VENDOR==>VENDOR AXONENTE	AXON ENTERPRISE INC TOTALS	495.00	.00
B&B Porta-Toilets, Inc	06/01/2023	-	294859	05/10/2023	VR 01060123-121	HALL PARK PORTALET RENTAL	195.00	.00
					CHECK TO VENDOR==>VENDOR B&BPORTA	B&B Porta-Toilets, Inc TOTALS	195.00	.00
B & B Sporting Goods	06/01/2023	-	0042578	03/28/2023	VR 01060123-029	BASEBALL EQUIPMENT	1185.00	.00
					CHECK TO VENDOR==>VENDOR B&BSPORT	B & B Sporting Goods TOTALS	1185.00	.00
Beggs Funeral Home	06/01/2023	-	013123HH	02/16/2023	VR 01060123-041	H HENDERSON BODY REMOVAL	400.00	.00
					CHECK TO VENDOR==>VENDOR BEGGS	Beggs Funeral Home TOTALS	400.00	.00
Big Bend-Eubanks Termite	06/01/2023	-	251590	04/13/2023	VR 01060123-040	A#12663 LLOYD WOMANS CLUB	35.00	.00
					CHECK TO VENDOR==>VENDOR BIGBTERM	Big Bend-Eubanks Termite TOTALS	35.00	.00
Capital City Pest	06/01/2023	-	12393	05/08/2023	VR 19060123-073	A#1502 WVFD PEST CONTROL	65.00	.00
					CHECK TO VENDOR==>VENDOR CAPPEST	Capital City Pest TOTALS	65.00	.00
Carl's Small Engine LLC	06/01/2023	-	0018764	05/18/2023	VR 01060123-078	POLE SAW DRIVER & LABOR	55.85	.00

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CHECK TO VENDOR==>VENDOR CARL'S Carl's Small Engine LLC							TOTALS	55.85	.00
Gale/Cengage Learning	06/01/2023	-	80631891	02/09/2023	VR 01060123-001	LARGE PRINT BOOKS	122.80	.00	
Gale/Cengage Learning	06/01/2023	-	80710818	02/16/2023	VR 01060123-002	LARGE PRINT BOOKS	53.23	.00	
Gale/Cengage Learning	06/01/2023	-	80856366	03/09/2023	VR 01060123-003	LARGE PRINT BOOKS	74.07	.00	
Gale/Cengage Learning	06/01/2023	-	80891516	03/17/2023	VR 01060123-004	LARGE PRINT BOOKS	50.03	.00	
Gale/Cengage Learning	06/01/2023	-	80898755	03/20/2023	VR 01060123-005	LARGE PRINT BOOKS	53.23	.00	
Gale/Cengage Learning	06/01/2023	-	80938449	03/24/2023	VR 01060123-006	LARGE PRINT BOOKS	50.03	.00	
Gale/Cengage Learning	06/01/2023	-	81039956	04/13/2023	VR 01060123-007	LARGE PRINT BOOKS	102.66	.00	
Gale/Cengage Learning	06/01/2023	-	81067180	04/21/2023	VR 01060123-008	LARGE PRINT BOOKS	53.98	.00	
CHECK TO VENDOR==>VENDOR CENGAGE Gale/Cengage Learning							TOTALS	560.03	.00
CenturyLink	06/01/2023	-	0323E911	03/16/2023	VR 23060123-047	A#311709776 PHONE SERVICE	5311.27	.00	
CenturyLink	06/01/2023	-	0423ANEX	05/16/2023	VR 01060123-117	A#311176920	172.70	.00	
CenturyLink	06/01/2023	-	0423E911	04/16/2023	VR 23060123-048	A#311709776 PHONE SERVICE	5311.28	.00	
CenturyLink	06/01/2023	-	0523E911	05/16/2023	VR 23060123-049	A#311709776 PHONE SERVICE	5431.92	.00	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink							TOTALS	16227.17	.00
Duke Energy	06/01/2023	-	0423EMS	05/12/2023	VR 28060123-065	A#9100085450473	429.35	.00	
Duke Energy	06/01/2023	-	0423FIRE	05/12/2023	VR 19060123-064	A#9100085450473	429.35	.00	
Duke Energy	06/01/2023	-	0423LBRY	05/11/2023	VR 01060123-010	A#910085449397 LIBRARY	1036.27	.00	
Duke Energy	06/01/2023	-	0423SWMO	05/12/2023	VR 22060123-108	A#910085448429 MAIN YARD	264.50	.00	
CHECK TO VENDOR==>VENDOR DUKE Duke Energy							TOTALS	2159.47	.00
ECB PUBLISHING INC	06/01/2023	-	26632	05/05/2023	VR 01060123-038	RFP 23-06 AD	40.53	.00	
ECB PUBLISHING INC	06/01/2023	-	26633	05/05/2023	VR 01060123-037	RFP 23-07 AD	38.13	.00	
ECB PUBLISHING INC	06/01/2023	-	26639	05/08/2023	VR 01060123-039	YEARLY SUBSCRIPTION	60.00	.00	
ECB PUBLISHING INC	06/01/2023	-	26710	05/17/2023	VR 01060123-112	LEGAL RFP 2023-05 AD	40.68	.00	
CHECK TO VENDOR==>VENDOR ECBPUB ECB PUBLISHING INC							TOTALS	179.34	.00
ELI ROBERTS & SONS	06/01/2023	-	0423FUEL	04/30/2023	VR 28060123-058	A#2022113 JCFR FUEL	149.88	.00	
ELI ROBERTS & SONS	06/01/2023	-	425464	05/09/2023	VR 22060123-101	DIESEL FOR BOBCAT	152.18	.00	
CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS							TOTALS	302.06	.00
EMS Management & Consult	06/01/2023	-	051150	04/30/2023	VR 28060123-072	MONTHLY BILLING COLLECTIO	5680.18	.00	
CHECK TO VENDOR==>VENDOR EMSMC EMS Management & Consult							TOTALS	5680.18	.00
FLORIDA HOMES INC.	06/01/2023	-	PA#2HWRD	05/12/2023	VR 12060123-075	CDBG PA#2 S HOWARD	68037.10	.00	

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FLORIDA HOMES INC.	06/01/2023	-	PA#3GILL	05/12/2023	VR 12060123-076	CDBG PA#3 S GILL	64603.00	.00	
CHECK TO VENDOR==>VENDOR FLAHOMES FLORIDA HOMES INC.							TOTALS	132640.10	.00
FourStar Freightliner,In	06/01/2023	-	01117301	05/11/2023	VR 22060123-097	R10 CHECK ENGINE LIGHT	3470.37	.00	
FourStar Freightliner,In	06/01/2023	-	04041301	05/18/2023	VR 22060123-094	R2 HOOD LATCH MOUNT	7.80	.00	
FourStar Freightliner,In	06/01/2023	-	04041401	05/18/2023	VR 22060123-095	R10 HOOD LATCH	47.25	.00	
FourStar Freightliner,In	06/01/2023	-	04041601	05/18/2023	VR 22060123-096	R6 TRANSMISSION FLUID	214.29	.00	
CHECK TO VENDOR==>VENDOR FOURSTAR FourStar Freightliner,Inc							TOTALS	3739.71	.00
GCLMONTICELLO	06/01/2023	-	137681	05/12/2023	VR 22060123-104	CHAIN FOR G2	11.97	.00	
GCLMONTICELLO	06/01/2023	-	137786	05/12/2023	VR 19060123-070	MOP HANDLES	21.99	.00	
GCLMONTICELLO	06/01/2023	-	137786	05/12/2023	VR 28060123-069	MOP HANDLES	21.99	.00	
GCLMONTICELLO	06/01/2023	-	138131	05/18/2023	VR 22060123-106	HEAVY DUTY BAGS HAZMAT	13.49	.00	
GCLMONTICELLO	06/01/2023	-	138135	05/18/2023	VR 22060123-105	PICKUP STICKS	59.98	.00	
GCLMONTICELLO	06/01/2023	-	138205	05/19/2023	VR 22060123-107	PADLOCK SUPPLIES	40.40	.00	
CHECK TO VENDOR==>VENDOR GCLMONTI GCLMONTICELLO							TOTALS	169.82	.00
GOVERNMENTSERVICES GROUP	06/01/2023	-	17106	05/15/2023	VR 18060123-109	4/2023 ARPA BROADBAND	350.00	.00	
CHECK TO VENDOR==>VENDOR GOVSERVG GOVERNMENTSERVICES GROUPI							TOTALS	350.00	.00
Graphic Press Corporatio	06/01/2023	-	28498	05/19/2023	VR 29060123-113	DINE/SHOP RACK CARDS	243.00	.00	
CHECK TO VENDOR==>VENDOR GRAPHICP Graphic Press Corporation							TOTALS	243.00	.00
Ingram Library Services	06/01/2023	-	75599441	04/20/2023	VR 01060123-018	BOOKS	71.03	.00	
Ingram Library Services	06/01/2023	-	75599442	04/20/2023	VR 01060123-019	BOOKS	408.81	.00	
Ingram Library Services	06/01/2023	-	75599443	04/20/2023	VR 01060123-020	BOOKS	11.99	.00	
Ingram Library Services	06/01/2023	-	75622141	04/21/2023	VR 01060123-021	BOOKS	32.64	.00	
Ingram Library Services	06/01/2023	-	75622142	04/21/2023	VR 01060123-022	BOOKS	51.54	.00	
Ingram Library Services	06/01/2023	-	75622143	04/21/2023	VR 01060123-023	BOOKS	44.48	.00	
Ingram Library Services	06/01/2023	-	75852896	05/07/2023	VR 01060123-024	BOOKS	17.84	.00	
Ingram Library Services	06/01/2023	-	75852897	05/07/2023	VR 01060123-025	BOOKS	186.34	.00	
Ingram Library Services	06/01/2023	-	76019184	05/17/2023	VR 01060123-026	BOOKS	3194.09	.00	
Ingram Library Services	06/01/2023	-	76019185	05/17/2023	VR 01060123-027	BOOKS	60.67	.00	
Ingram Library Services	06/01/2023	-	76019186	05/17/2023	VR 01060123-028	BOOKS	5.69	.00	
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services							TOTALS	4085.12	.00
Jefferson Community Wate	06/01/2023	-	04231200	04/27/2023	VR 19060123-057	A#0311200 14496 WAUKEENAH	115.79	.00	
Jefferson Community Wate	06/01/2023	-	04233700	04/27/2023	VR 19060123-056	A#0403700 8747 OLD LLOYD	115.50	.00	
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water							TOTALS	231.29	.00
Jeff Cnty Sheriff's Offi	06/01/2023	-	FY23RQ09	05/25/2023	VR 14060123-045	JUNE 2023 BUDGET REQ	405850.17	.00	

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CHECK TO VENDOR==>VENDOR JEFFCOSH Jeff Cnty Sheriff's Offic							TOTALS	405850.17	.00
Jones Welding & Industri	06/01/2023	-	0223CHRG	02/28/2023	VR 28060123-053	FINANCE CHARGE	3.21	.00	
Jones Welding & Industri	06/01/2023	-	45431	02/16/2023	VR 28060123-055	OXYGEN	118.80	.00	
Jones Welding & Industri	06/01/2023	-	45891	05/01/2023	VR 28060123-068	OXYGEN	96.26	.00	
Jones Welding & Industri	06/01/2023	-	650100	02/28/2023	VR 28060123-054	CYLINDER RENTAL	510.07	.00	
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria							TOTALS	728.34	.00
CenturyLink	06/01/2023	-	40735185	05/16/2023	VR 01060123-077	A#91309765 PUB DEFENDER	500.76	.00	
CHECK TO VENDOR==>VENDOR LUMEN CenturyLink							TOTALS	500.76	.00
MADISON COUNTY BOCC	06/01/2023	-	0523VSO	05/19/2023	VR 01060123-116	5/23 SHARED VSO SWILLEY	1440.12	.00	
CHECK TO VENDOR==>VENDOR MADCOBOC MADISON COUNTY BOCC							TOTALS	1440.12	.00
Monticello Carquest Inc.	06/01/2023	-	38278434	05/13/2023	VR 22060123-098	HYD HOSE BULK G2	64.56	.00	
Monticello Carquest Inc.	06/01/2023	-	38278508	05/15/2023	VR 22060123-099	U JOINT FL2	44.74	.00	
Monticello Carquest Inc.	06/01/2023	-	38278557	05/15/2023	VR 22060123-100	PM PARTS ZEROTURN	47.35	.00	
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.							TOTALS	156.65	.00
Nabors Giblin & Nickerso	06/01/2023	-	04232068	05/09/2023	VR 01060123-035	4/23 COUNTY ATTORNEY SRVC	11722.03	.00	
Nabors Giblin & Nickerso	06/01/2023	-	04233026	05/09/2023	VR 01060123-036	4/23 SOLAR FARM ORDINANCE	468.00	.00	
Nabors Giblin & Nickerso	06/01/2023	-	26323009	05/05/2023	VR 01060123-033	ECOPLEXUS CASE	324.00	.00	
Nabors Giblin & Nickerso	06/01/2023	-	26323057	05/05/2023	VR 01060123-034	HOMESTEAD BARN CASE CVI	725.80	.00	
CHECK TO VENDOR==>VENDOR NABORSGI Nabors Giblin & Nickerson							TOTALS	13239.83	.00
Christine Newell	06/01/2023	-	51023ICE	05/10/2023	VR 01060123-042	REIMBURSE FOR DRY ICE	19.54	.00	
CHECK TO VENDOR==>VENDOR NEWELLCH Christine Newell							TOTALS	19.54	.00
North Florida College	06/01/2023	-	KC202330	04/27/2023	VR 28060123-074	K COLLINS SUMMER 2023	522.31	.00	
CHECK TO VENDOR==>VENDOR NFCC North Florida College							TOTALS	522.31	.00
PACEM DEFENSE	06/01/2023	-	POLL1423	04/17/2023	VR 14060123-044	LESS LETHAL TRAINING FEE	795.00	.00	
CHECK TO VENDOR==>VENDOR PACEMDEF PACEM DEFENSE							TOTALS	795.00	.00
Jefferson Co. Road Dept.	06/01/2023	-	0223JCFR	03/01/2023	VR 19060123-051	FEB 2023 FLEET FUEL	908.69	.00	
Jefferson Co. Road Dept.	06/01/2023	-	0223JCFR	03/01/2023	VR 28060123-052	FEB 2023 FLEET FUEL	3659.78	.00	
Jefferson Co. Road Dept.	06/01/2023	-	0223RECP	03/01/2023	VR 01060123-031	2/2023 REC PARK FUEL	418.27	.00	
Jefferson Co. Road Dept.	06/01/2023	-	0323LBRY	04/03/2023	VR 01060123-011	FUEL FOR LIBRARY VEHICLE	38.97	.00	
Jefferson Co. Road Dept.	06/01/2023	-	1022RECP	11/01/2022	VR 01060123-030	10/2022 REC PARK FUEL	447.79	.00	

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CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept.							TOTALS	5473.50	.00
Restoration Assistance	06/01/2023	-	AI202302	05/07/2023	VR 22060123-083	FEB 2023 LANDFILL IRM	2250.00	.00	
Restoration Assistance	06/01/2023	-	AI202303	05/08/2023	VR 22060123-084	MARCH 2023 LANDFILL IRM	2250.00	.00	
Restoration Assistance	06/01/2023	-	AI202304	05/09/2023	VR 22060123-085	APRIL 2023 LANDFILL IRM	2250.00	.00	
CHECK TO VENDOR==>VENDOR RESTORAT Restoration Assistance							TOTALS	6750.00	.00
Ring Power Corporation*	06/01/2023	-	E8730061	05/12/2023	VR 19060123-067	C#024322 JCFR GENERATOR	703.30	.00	
Ring Power Corporation*	06/01/2023	-	E8730061	05/12/2023	VR 28060123-066	C#024322 JCFR GENERATOR	703.30	.00	
CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*							TOTALS	1406.60	.00
Safety First Fire Equip.	06/01/2023	-	3422	05/04/2023	VR 19060123-059	PUMP & LADDER TESTING	536.00	.00	
Safety First Fire Equip.	06/01/2023	-	3422	05/04/2023	VR 19060123-060	PUMP & LADDER TESTING	536.00	.00	
Safety First Fire Equip.	06/01/2023	-	3422	05/04/2023	VR 19060123-061	PUMP & LADDER TESTING	536.00	.00	
Safety First Fire Equip.	06/01/2023	-	3422	05/04/2023	VR 19060123-062	PUMP & LADDER TESTING	536.00	.00	
Safety First Fire Equip.	06/01/2023	-	3422	05/04/2023	VR 19060123-063	PUMP & LADDER TESTING	536.00	.00	
CHECK TO VENDOR==>VENDOR SAFETYFI Safety First Fire Equip.							TOTALS	2680.00	.00
Sinclair Broadcast Group	06/01/2023	-	19677911	05/15/2023	VR 29060123-114	1/3 LUCKENBOOTH TV ADS	393.00	.00	
Sinclair Broadcast Group	06/01/2023	-	19927381	05/15/2023	VR 29060123-115	1/3 JOHNSTON'S TV ADS	400.00	.00	
CHECK TO VENDOR==>VENDOR SINCLAIR Sinclair Broadcast Group							TOTALS	793.00	.00
James Skipworth	06/01/2023	-	0523JCEO	04/13/2023	VR 01060123-081	5/2023 JANITORIAL SERVICE	460.00	.00	
James Skipworth	06/01/2023	-	0623JCEO	05/13/2023	VR 01060123-080	6/2023 JANITORIAL SERVICE	460.00	.00	
CHECK TO VENDOR==>VENDOR SKIPWORJ James Skipworth							TOTALS	920.00	.00
SPARKS PLUMBING & ELEC S	06/01/2023	-	JCE00517	05/17/2023	VR 01060123-079	WELL REPAIR & SERVICE CAL	425.00	.00	
CHECK TO VENDOR==>VENDOR SPARKSPL SPARKS PLUMBING & ELEC SE							TOTALS	425.00	.00
State Attorney's Office	06/01/2023	-	Q2FY23IT	05/25/2023	VR 01060123-118	JAN-MAR 2023 IT SALARY	1625.01	.00	
CHECK TO VENDOR==>VENDOR STATTYOF State Attorney's Office							TOTALS	1625.01	.00
STATE ATTORNEY'S OFFICE	06/01/2023	-	5142	05/25/2023	VR 01060123-119	CIP1 BOMS JEFFERSON PORTN	1081.00	.00	
STATE ATTORNEY'S OFFICE	06/01/2023	-	5205	04/14/2023	VR 01060123-120	CIP1 PORTAL JEFFERSON PRT	273.00	.00	
CHECK TO VENDOR==>VENDOR STATTY2 STATE ATTORNEY'S OFFICE							TOTALS	1354.00	.00
TLH Ford Lincoln	06/01/2023	-	1034569	05/10/2023	VR 28060123-071	MAP SENSOR 3-4	55.71	.00	

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CHECK TO VENDOR==>VENDOR TALLINC TLH Ford Lincoln						TOTALS	55.71	.00
THE PLANNING COLLABORATI	06/01/2023	-	2328	04/28/2023	VR 01060123-032	COMP PLAN EVALUATION	9000.00	.00
CHECK TO VENDOR==>VENDOR THEPLANC THE PLANNING COLLABORATIV						TOTALS	9000.00	.00
Tower Compactor Rentals	06/01/2023	-	2311008	05/22/2023	VR 22060123-087	COMPACTOR MAIN YARD	474.97	.00
Tower Compactor Rentals	06/01/2023	-	2311009	05/22/2023	VR 22060123-088	COMPACTOR NEW MONTICELLO	474.97	.00
Tower Compactor Rentals	06/01/2023	-	2311010	05/22/2023	VR 22060123-089	COMPACTORS NASH	949.94	.00
Tower Compactor Rentals	06/01/2023	-	2311025	05/22/2023	VR 22060123-090	COMPACTOR WACISSA	474.97	.00
Tower Compactor Rentals	06/01/2023	-	2311037	05/22/2023	VR 22060123-091	COMPACTOR FULFORD	474.97	.00
Tower Compactor Rentals	06/01/2023	-	2311038	05/22/2023	VR 22060123-092	COMPACTOR AUCILLA	474.97	.00
Tower Compactor Rentals	06/01/2023	-	2311043	05/22/2023	VR 22060123-093	COMPACTOR LLOYD	949.94	.00
CHECK TO VENDOR==>VENDOR TOWERCOM Tower Compactor Rentals						TOTALS	4274.73	.00
UniFirst Corporation	06/01/2023	-	50028205	05/18/2023	VR 22060123-086	C#1237569 EMPLOYEE UNIFRM	159.03	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation						TOTALS	159.03	.00
USA OIL LLC	06/01/2023	-	30137	05/22/2023	VR 22060123-102	RECYCLED OIL	75.00	.00
CHECK TO VENDOR==>VENDOR USAOIL USA OIL LLC						TOTALS	75.00	.00
US Ecology	06/01/2023	-	926650	05/16/2023	VR 22060123-103	WAKULLA AMNESTY 4/29/23	8311.92	.00
CHECK TO VENDOR==>VENDOR USECOLOG US Ecology						TOTALS	8311.92	.00
Verizon Wireless	06/01/2023	-	33886065	05/01/2023	VR 01060123-009	A#84247594500001 LIBRARY	7437.76	.00
Verizon Wireless	06/01/2023	-	34580146	05/10/2023	VR 23060123-050	A#52347594300002 E911	80.54	.00
CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless						TOTALS	7518.30	.00
CASH ACCOUNT # 011010000						TOTALS	651632.27	.00
BANK ACCOUNT # 0101001611						TOTALS	651632.27	.00

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CASH CODE-08008	G/L	CASH ACCOUNT-111010000			CASH-CHECKING-CO TRANS			
Advanced Business System	06/01/2023	-	421379	05/01/2023	VR 11060123-006	C#CT335601	20.42	.00
Advanced Business System	06/01/2023	-	422268	05/12/2023	VR 11060123-025	C#CT332701 ROAD DEPT	22.08	.00
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS							42.50	.00
AG-PRO Companies	06/01/2023	-	P58724	05/04/2023	VR 11060123-013	STARTER RELAY #60	52.27	.00
AG-PRO Companies	06/01/2023	-	P59131	05/10/2023	VR 11060123-012	WHEEL SPEED SENSOR #37	103.98	.00
AG-PRO Companies	06/01/2023	-	P59199	05/11/2023	VR 11060123-011	SOLENOID #37	293.77	.00
CHECK TO VENDOR==>VENDOR AGPRO AG-PRO Companies TOTALS							450.02	.00
CenturyLink	06/01/2023	-	0523RDDP	05/16/2023	VR 11060123-017	A#312168304	530.77	.00
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink TOTALS							530.77	.00
Cintas	06/01/2023	-	54866479	05/09/2023	VR 11060123-014	P#19616374 UNIFORM RENTAL	107.09	.00
Cintas	06/01/2023	-	55569428	05/16/2023	VR 11060123-019	P#19616374 UNIFORM RENTAL	107.09	.00
CHECK TO VENDOR==>VENDOR CINTAS Cintas TOTALS							214.18	.00
Duke Energy	06/01/2023	-	0323RDDP	04/28/2023	VR 11060123-007	A#930000014176 ROAD DEPT	831.64	.00
Duke Energy	06/01/2023	-	0423CAPP	05/18/2023	VR 11060123-016	A#910085448247	435.36	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS							1267.00	.00
ELI ROBERTS & SONS	06/01/2023	-	428914	05/17/2023	VR 11060123-020	DIESEL	8630.12	.00
ELI ROBERTS & SONS	06/01/2023	-	428914A	05/17/2023	VR 11060123-021	UNLEADED GAS	13990.93	.00
CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS TOTALS							22621.05	.00
Keaton Tire Repair	06/01/2023	-	4397	05/12/2023	VR 11060123-024	SERVICE CALL #37	470.00	.00
Keaton Tire Repair	06/01/2023	-	847445	05/04/2023	VR 11060123-001	INSTALL WHEELS #60	600.00	.00
CHECK TO VENDOR==>VENDOR KEATONTI Keaton Tire Repair TOTALS							1070.00	.00
Mobile Communications	06/01/2023	-	00074971	05/10/2023	VR 11060123-002	REMOVE GPS & RADIO #94	202.50	.00
CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications TOTALS							202.50	.00
Monticello Carquest Inc.	06/01/2023	-	38278653	05/16/2023	VR 11060123-022	BELT CABLE GLOVES	101.86	.00
Monticello Carquest Inc.	06/01/2023	-	38278766	05/18/2023	VR 11060123-023	PARTS & SUPPLIES	98.62	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS							200.48	.00
Tim Phillips	06/01/2023	-	1161	05/08/2023	VR 11060123-015	EMAIL/SERVER WORK	125.00	.00
CHECK TO VENDOR==>VENDOR PHILLIPS Tim Phillips TOTALS							125.00	.00

REPORT DATE 05/30/2023
SYSTEM DATE 05/30/2023
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 8
TIME 12:12:49
USER NIKKI

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Ring Power Corporation*	06/01/2023	-	C8677362	04/27/2023	VR 11060123-003	EDGE & KNOB #78	343.16	.00	
Ring Power Corporation*	06/01/2023	-	C8716823	05/09/2023	VR 11060123-018	OUTBOUND FREIGHT #78	13.95	.00	
CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*							TOTALS	357.11	.00
Safety-Kleen Systems, In	06/01/2023	-	16745820	05/04/2023	VR 11060123-008	PARTS WASHER SOLVENT	53.16	.00	
CHECK TO VENDOR==>VENDOR SAFETYKL Safety-Kleen Systems, Inc							TOTALS	53.16	.00
Syn-Tech Systems, Inc.	06/01/2023	-	267014	05/11/2023	VR 11060123-010	FUEL KEY FOBS	224.50	.00	
CHECK TO VENDOR==>VENDOR SYNTECHS Syn-Tech Systems, Inc.							TOTALS	224.50	.00
TRI-COUNTY ELECTRIC COOP	06/01/2023	-	04239006	04/27/2023	VR 11060123-004	A#72001059006 EL DESTINO	30.77	.00	
TRI-COUNTY ELECTRIC COOP	06/01/2023	-	04239014	04/27/2023	VR 11060123-005	A#72001059014 GAMBLE/CAPP	402.88	.00	
CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE							TOTALS	433.65	.00
Vector Security	06/01/2023	-	72051667	05/05/2023	VR 11060123-009	A#6478853 MONTHLY SERVICE	39.62	.00	
CHECK TO VENDOR==>VENDOR VECTOR Vector Security							TOTALS	39.62	.00
CASH ACCOUNT # 111010000							TOTALS	27831.54	.00
BANK ACCOUNT # 0101006511							TOTALS	27831.54	.00
FINAL REPORT TOTALS							679463.81	.00	

REPORT DATE 05/30/2023
SYSTEM DATE 05/30/2023
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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TIME 12:12:49
USER NIKKI

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 06/01/2023 TO 06/01/2023
VENDOR
VOUCHER 001 TO 99999999
CASH CODE 01001 08008

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

RESOLUTION NO. 2023-__

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, CONCERNING THE CLOSURE AND ABANDONMENT OF BIPPUS ROAD IN UNINCORPORATED JEFFERSON COUNTY; PROVIDING FINDINGS; PROVIDING FOR NOTICE AND RECORDING; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 336.09, Florida Statutes, the Jefferson County Board of County Commissioners has received an application to consider a request for the closure of that portion of Bippus Road from its intersection with S. Quitman Highway to its terminus at its intersection with Gum Swamp Road, all within the unincorporated area of Jefferson County, Florida; and

WHEREAS, a public hearing to consider this road closure will be held on June 1, 2023, at 6 p.m. in the Courthouse Annex, 435 West Walnut Street, Monticello, Florida and the legal notice for this public hearing appeared in The Monticello News on _____, 2023, and the proof of publication is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, as follows:

SECTION 1. FINDINGS. The above findings are true and correct and are hereby incorporated herein by reference.

SECTION 2. ROAD CLOSURE. The Jefferson County Board of County Commissioners hereby grants permission to permanently and formally abandon, discontinue, and close that portion of Bippus Road from its intersection with S. Quitman Highway to its terminus at its intersection with Gum Swamp Road, Jefferson County, Florida, and said road is hereby closed and abandoned consistent with the provisions of Sections 336.09 and 336.10, Florida Statutes, and the County relinquishes any claim and ownership of said roadway.

SECTION 3. NOTICE AND RECORDING.

(A) In accordance with Section 336.10, Florida Statutes, the decision to close the roadway by the Board of County Commissioners shall appear in The Monticello News within thirty (30) days after the adoption of this Resolution, in the form as attached hereto as Exhibit B.

(B) This Resolution, as adopted, the proof of publication of this public hearing, and the proof of publication of the notice of adoption of this Resolution shall be recorded by the Clerk of Court in the deed records of Jefferson County.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DULY ADOPTED this ____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA**

Chris Tuten, Chairman

ATTEST:

Clerk of the Circuit Court

APPROVED AS TO FORM:

Heather J. Encinosa, Esq.
County Attorney

EXHIBIT A

PROOF OF PUBLICATION FOR PUBLIC HEARING

[INSERT PROOF OF PUBLICATION FROM THE MONTICELLO NEWS]

EXHIBIT B
FORM NOTICE OF ADOPTION

LEGAL NOTICE ROAD CLOSURE

NOTICE IS GIVEN that a public hearing was held by the **Jefferson County Board of County Commissioners on Thursday, June 1, 2023, beginning at 6:00 PM**, or as soon thereafter as time permitted, in the County Commission Chambers located at the Courthouse Annex, 435 West Walnut Street, Monticello, Florida to consider a request to close that portion of Bippus Road from its intersection with S. Quitman Highway to its terminus at its intersection with Gum Swamp Road, all within the unincorporated area of Jefferson County, Florida, and as shown on the below map. Resolution No. 2023-____, which approved this road closure, was adopted at the above meeting.



Board of County Commissioners

Agenda Request

Date of Meeting: June 1, 2023

Date Submitted: May 22, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney
Evan Rosenthal, Assistant County Attorney

Subject: Request Board Consideration of a Resolution Adopting a Policy Governing the Defense of Public Officials and Employees

Statement of Issue:

This agenda item requests Board consideration of a resolution adopting a Policy Governing the Defense of Public Officials and Employees.

Background:

Section 111.07, Florida Statutes, authorizes Jefferson County to either provide an attorney to defend any civil action arising from a complaint for damages or injuries suffered as a result of any act or omission of action of any of its officers, employees, or agents arising out of and in the scope of his or her employment or function or to reimburse its officers, employees, or agents who successfully defended against said actions, unless in the case of a tort action, the officer, employee, or agent acted in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property.

In the implementation of this statute, it is a best practice to establish a policy to provide a uniform and consistent set of guidelines to comply with the County's obligations under Section 111.07, Florida Statutes, and existing common law.

Analysis:

The Policy provides as follows:

- Sets forth legal authorities
- Identifies an objective
- Provides definitions for terms used within the Policy
- Authorizes the County Attorney to defend civil actions and ethics complaints brought against County officers, employees, or agents arising out of their public duties and while serving a public purpose (except in the case of a tort action, if the officer, employee, or

Request Board Consideration of a Resolution Adopting a Policy Governing the Defense of Public Officials and Employees.

June 1, 2023

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agent acted in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property) unless the County officer, employee, or agent elects to hire a private attorney. If the County Attorney is unable or unwilling to provide a defense, the County Attorney may subcontract with another qualified attorney to defend the action with approval of the Board.

- Establishes notice, documentation, and procedures for the provision of a defense and for repayment of all attorney's fees and costs incurred in the defense in the event the public officer, employee, or agent is found to be personally liable by virtue of acting outside the scope of his or her employment or function, or acting in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property.
- Establishes notice, documentation, and procedures for reimbursements in the event, (1) the County officer, employee, or agent elects not to utilize the County Attorney and instead hires private counsel to defend against a civil damages action or an ethics complaint, or (2) the County officer, employee, or agent must hire private counsel to defend against legal actions that do not meet the requirements herein for a civil complaint for damages or an ethics complaint.
- Provides that this policy does not apply to employee discipline or termination proceedings or to public officials, employees, or agents of any County constitutional office.

Options:

1. Approve Resolution Adopting a Policy Governing the Defense of Public Officials and Employees.
2. Do Not Approve Resolution Adopting a Policy Governing the Defense of Public Officials and Employees.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Resolution Adopting a Policy Governing the Defense of Public Officials and Employees.

RESOLUTION NO. ____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, ESTABLISHING A POLICY GOVERNING THE DEFENSE OF PUBLIC OFFICIALS AND EMPLOYEES; PROVIDING FINDINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 111.07, Florida Statutes, authorizes Jefferson County to either provide an attorney to defend any civil action arising from a complaint for damages or injuries suffered as a result of any act or omission of action of any of its officers, employees, or agents arising out of and in the scope of his or her employment or function or to reimburse its officers, employees, or agents who successfully defended against said actions; and

WHEREAS, the Board now desires to establish this Defense of Public Officials and Employees policy for all its officers, employees, and agents to provide a uniform and consistent set of guidelines to comply with the County's obligations under Section 111.07, Florida Statutes, and existing common law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1. FINDINGS. The above findings are true and correct and are hereby incorporated herein by this reference.

SECTION 2. POLICY. The Defense of Public Officials and Employees policy set forth in Exhibit A hereto is hereby adopted and established as of the effective date of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS.**

DULY ADOPTED this ____ day of _____, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA**

Chris Tuten, Chairman

ATTEST:

Clerk of the Circuit Court

APPROVED AS TO FORM:

Heather J. Encinosa, Esq.
County Attorney

**Board of County Commissioners
Jefferson County, Florida**

Defense of Public Officials and Employees Policy

Date Adopted:
Effective Date: Upon Adoption

SECTION I: AUTHORITIES

Section 111.07, Florida Statutes

SECTION II: OBJECTIVE

Pursuant to Section 111.07, Florida Statutes, the County is authorized to either provide an attorney to defend any civil action arising from a complaint for damages or injuries suffered as a result of any act or omission of action of any of its officers, employees, or agents arising out of and in the scope of his or her employment or function or to reimburse its officers, employees, or agents who successfully defended against said actions. It is the intent of this policy to provide a uniform and consistent set of guidelines to comply with the County's obligations under Section 111.07, Florida Statutes, and existing common law.

SECTION III: DEFINITIONS

For purposes of this policy, the following terms shall have the meanings set forth below:

"Costs" shall mean actual and verifiable costs incurred in the provision of a defense for the officer, employee, or agent of the County. Any travel expenses shall be as provided in Section 112.061, Florida Statutes.

"Reasonable attorney's fees" shall mean fees earned by an attorney and/or attorneys licensed to practice law in the State of Florida, based on the customary per hour rate charged in Jefferson County, Florida, for similar work performed by attorneys within the County, but in no event to exceed \$200 per hour.

"Successfully defend" or "prevail" shall apply to individual counts, charges and/or allegations, and shall mean the dismissal, the finding of not guilty, or a verdict in favor of the person covered herein as set forth below. A failure to successfully defend or prevail against one or more counts, charges or allegations shall not necessarily affect the application of the policy to other counts, charges and/or allegations which were successfully defended or against which the officer or employee prevailed.

SECTION IV: COUNTY ATTORNEY AUTHORIZED TO DEFEND

Subject to Section VI, the County Attorney is authorized to defend civil actions and ethics complaints brought against County officers, employees, or agents arising out of their public duties and while serving a public purpose, unless the County officer, employee, or agent elects to hire a private attorney. If the County officer, employee, or agent elects to hire private counsel, the provisions of Section V shall apply.

If the County Attorney is unable or unwilling to provide a defense, the County Attorney shall subcontract with another qualified attorney to defend the action with approval of the Board.

Any person who believes that he or she is allowed or entitled to have the County Attorney provide a defense against civil actions and/or ethical complaint shall as a condition precedent to entitlement to such defense, notify the County through its County Attorney, in writing within 3 days of receiving notice of such action. Such notification shall include the filed complaint. Within a reasonable time following receipt of the written request for defense, the County Attorney shall inform the County Manager and the Board of the matter.

Any public officer, employee, or agent who is provided a defense by the County Attorney (or a subcontracted attorney) at the public's expense must execute an agreement with the County that acknowledges that any attorney's fees and costs paid from public funds for his or her defense shall be repaid to the County for all counts, charges and/or allegations where the public officer, employee, or agent is found to be personally liable by virtue of acting outside the scope of his or her employment or function, or acting in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property.

Upon the conclusion of any counts, charges and/or allegations where the public officer, employee, or agent is found to be personally liable by virtue of acting outside the scope of his or her employment or function, or acting in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property, all attorney's fees and costs incurred in the defense of the officer, employee, or agent shall be repaid to the County within sixty (60) days unless the Board agrees to an alternative payment plan.

SECTION V: REIMBURSEMENT

In the event, (1) the County officer, employee, or agent elects not to utilize the County Attorney and instead hires private counsel to defend against a civil damages action or an ethics complaint, or (2) the County officer, employee, or agent must hire private counsel to defend against legal actions that do not meet the requirements herein for a civil complaint for damages or an ethics complaint, the County may, pursuant to the procedures set forth herein, reimburse present and former officers, employees, and agents for the reasonable attorney's fees and costs that such persons have incurred when they successfully defend or prevail in legal actions that arise out of and in connection with their scope of County employment or County function, while acting in their official capacities, and while serving a public purpose. The Board of County Commissioners shall determine if the attorney's fees and costs shall be reimbursed, and if so, in what amount.

Any person who believes that he or she is allowed or entitled to payment for reasonable attorney's fees and costs pursuant to the provisions of this policy shall as a condition precedent to entitlement to such reimbursement, notify the County in writing within 10 days of the retention of a private attorney. Such notification shall include the reason for retention of a private attorney and recitation of the fee agreement. Thereafter, at any time should fees and costs exceed \$15,000, such person shall immediately notify the County Attorney, in writing, that such threshold amount has been expended and establish good cause why the threshold amount should be exceeded.

Subsequently, any person who believes he or she is entitled to reimbursement of attorney's fees and costs pursuant to this policy shall file, within 30 days of conclusion of the matter, a written request for such fees and costs with the County, which request shall at the minimum state:

- a. the name and current address of the person making the request;
- b. a description of the entity conducting the investigation or proceeding;
- c. the case number or file number of the investigation or proceeding, if known;
- d. a description of each count, charge and/or allegation made or being investigated;
- e. the date(s) that the alleged wrongful incidents are alleged to have occurred;
- f. the person's office or position of employment with the County on the dates described in (e.) above;
- g. a narration of the reasons why such person believes that the request meets the criteria set forth in this policy and that his or her attorney's fees and costs should be reimbursed by the County;
- h. the name(s), address, and telephone number of the attorney(s) representing such person against the counts, charges, and/or allegations described in (d.) above;
- i. a description of the fee arrangement or agreement between the person and his or her attorney(s); the amount of attorney's fees and costs paid to the date of the written request for attorney's fees and costs for defense against the counts, charges, and/or allegations described in (d.) above; and the total balance due, if any, of all attorney's fees and costs that have been incurred in defense against the counts, charges, and/or allegations described in (d.) above; and
- j. such other information as the Board of County Commissioners and/or the County Attorney's Office may reasonably require.

Within a reasonable time following receipt of the written request for payment of attorney's fees and costs, the County Attorney shall prepare and present an agenda item for consideration by the Board. In the agenda item for the Board's consideration, the County Attorney shall include a recommendation on the applicability of this policy to the request for payment of attorney's fees and costs. The Board may: (1) request additional relevant information from the applicant; (2)

continue the request to a date and time certain; or (3) take action upon the written request and determine if the attorney's fees and costs shall be reimbursed, and if so, in what amount.

SECTION VI: INSURANCE

Upon receipt of the written request pursuant to either Section IV (for defense) or Section V (for reimbursement), the County shall also communicate with the County's insurance providers to determine and advise the Board whether such providers will cover the cost of the defense or indemnify the County for any attorney's fees and costs incurred by the applicant in defense against such counts, charges, or allegations.

SECTION VII: EXCLUSIONS

Notwithstanding anything to the contrary stated or implied herein, this policy does not address or pertain to internal County employee discipline or termination proceedings. In the event such internal County employee discipline or termination proceedings occur concurrently with the issues and/or proceedings described above, such internal County employee discipline or termination proceedings shall not affect the application of this policy to the above-described non-discipline or non-termination issues or proceedings.

This policy also does not apply to public officials, employees, or agents of any County constitutional office.

SECTION VIII: EFFECTIVE DATE

This Policy shall become effective upon adoption and shall apply to all requests for defense or reimbursement of attorney's fees and costs.

Board of County Commissioners

Agenda Request

Date of Meeting: June 8, 2023

Date Submitted: May 18, 2023

To: Honorable Chairman and Members of the Board

From: Shannon Metty, County Manager

Subject: Homeschool Association Lease

Statement of Issue: This agenda item requests Board approval to declare as surplus lease a portion (the “Leased Premises”) of the County-owned parcel located at 380 W. Dogwood Street (the “Property”), to the Jefferson County Homeschool Association, Inc. (the “Lessee”).

Background: The County no longer uses the Property and has previously leased the Leased Premises to the Lessee. Subsequently, the Board adopted Ordinance No. 22-11032022-05 relating to the disposition of Real Property, which is codified at Chapter 30 of the Jefferson County Code of Ordinances (the “Code”).

Analysis: Section 30-13 of the Code authorizes the County to dispose of surplus real property by sale or lease to non-profit organizations as approved by the Board. Chapter 125.38, Florida Statutes, provides that a board of county commissioners, if satisfied that such property is required for such public use and is not needed for county purposes, may thereupon convey or lease the same at private sale to the applicant for such price, whether nominal or otherwise, as such board may fix, regardless of the actual value of such property. Accordingly, staff are requesting that the Board approve the attached resolution declaring the Property as surplus and approving the Lease to the Lessee.

Options:

1. Approve Resolution declaring the Property as surplus and approving the Lease to Jefferson County Homeschool Association, Inc.
2. Do Not Approve Resolution declaring the Property as surplus and approving the Lease to Jefferson County Homeschool Association, Inc.
3. Board Direction.

Recommendation: Option #1

Attachments:

1. Resolution declaring the Property as surplus approving the Lease to Jefferson County Homeschool Association, Inc.

LEASE AGREEMENT

THIS Lease Agreement is made by and between Jefferson County (the "County"), a political subdivision of the State of Florida, and Jefferson County Homeschool Association, Inc. (the "Lessee"), a Florida not for profit corporation.

WHEREAS, the County is the owner of a parcel of real property located at 380 W. Dogwood Street, Monticello, FL 32344, and having Parcel ID No. 00-00-00-0360-0000-0640 (the "Property"); and

WHEREAS, County intends to lease to the Lessee the eastern portion of the building on the Property depicted in Exhibit "A" attached hereto, including the first floor and basement below, which constitutes the premises contemplated by this Lease Agreement (the "Leased Premises"); and

WHEREAS, the Board of County Commissioners of Jefferson County, Florida, hereby finds that the Property is not needed for county purposes and has been declared surplus; and

WHEREAS, pursuant to Section 30-13(D) of the Jefferson County Code of Ordinances (the "Code"), upon a finding that real property is required for use by a non-profit entity, the County may lease real property to that entity for such price, whether nominal or otherwise, as the Board may determine, without advertisement, provided that the fact of the application being made, the purpose for which the property is to be used, the rent and term of the lease, and a provision providing for reversion to the County should the property cease to be used for the stated purpose are set forth in a Resolution duly adopted by the Board; and

WHEREAS, Lessee is a non-profit entity, as contemplated in Section 30-13(D) of the Code, and the County desires to lease the Property to Lessee pursuant to the provisions of Section 30-13(D) of the Code.

NOW, THEREFORE, that for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable consideration Lessee paid to County, the Parties agree to the foregoing recitals and the County does hereby lease and rent to the Lessee the Property according to the following terms and conditions:

1. **TERM OF LEASE.** This Lease Agreement shall become effective on the date signed by the last party below (the "effective date"). The initial term of the Lease shall commence on the effective date of this Lease Agreement and extend one (1) year from the effective date.

2. **OPTION TO RENEW.** Upon mutual agreement of the County and Lessee, the Lease may be renewed for up to two (2) renewal terms of one (1) year each under the same terms and conditions provided herein which shall remain unchanged and in full force and effect during any renewal term. A condition precedent to Lessee's exercise of any option to hereunder is that Lessee shall not be in default under the terms of this Lease Agreement. If Lessee is in default at the time that it attempts to exercise any option to renew hereunder, said exercise shall be invalid and any option to renew hereunder shall automatically expire. In the event this Lease Agreement is terminated, any option to renew hereunder shall be deemed to be terminated and extinguished contemporaneously with the termination of this Lease Agreement.

3. **TERMINATION AND DEFAULT.** Either Party may terminate this Lease Agreement by providing a written notice of termination at least ninety (90) days prior to the end of the initial or any renewal term. Lessee shall be in default if Lessee fails to pay rent as set forth in Section 5 below or if Lessee fails to observe or perform in any material respect any covenant, agreement, condition, or provision of this Lease Agreement and such failure is not cured within thirty (30) days after Lessee receives notice from the County regarding said default. If Lessee is in default, then County may, by written notice to declare the Lease breached and terminate all rights of Lessee hereunder. Lessee shall have up to thirty (30) days from the date of termination

to remove Lessee's equipment, furnishings, trade fixtures, improvements, and other tangible personal property from the Leased Premises. After the expiration of the thirty (30) day period, Lessee shall immediately quit the Leased Premises and deliver possession of the Leased Premises to the County in the same or better condition as the Leased Premises was at the beginning of the Lease. Any tangible property not removed at the end of the thirty (30) day period shall be deemed to have been abandoned by Lessee and become the property of the County.

4. **AMENDMENT.** This Lease Agreement may be amended, altered, or modified only by written mutual agreement of the Parties.

5. **PAYMENT OF RENT.** Commencing on the first day of the month following the effective date of this Lease Agreement and continuing on the first day of each month for the duration of the Lease, Lessee shall pay the County a monthly rental payment of Twenty-five and 00/100 Dollars (\$25.00). Lessee shall be responsible for any taxes imposed upon its tangible personal property located on the Property. The County shall be responsible for all ad valorem taxes, assessments, and other levies against the Property, if any.

6. **USE.** Lessee will use the Leased Premises as a home education facility as set forth in the Resolution approving the Lease. No other uses shall occur on the Leased Premises during the Lease without approval of the County. In the event that the Leased Premises are no longer used or ceases to be used for the stated purpose, the Lease shall immediately cease in accordance with Section 30-13(D) of the Code. Lessee will coordinate with the adjoining tenant regarding use of the shared entrance.

7. **ASSIGNMENT.** Lessee shall not sublease any part of the Property or assign this Lease.

8. **AS-IS CONDITION OF PROPERTY.** Lessee unconditionally accepts the Property in its present, as-is condition with no warranty from the County as to condition.

9. **REPAIRS, ALTERATIONS, AND IMPROVEMENTS.** Lessee shall provide routine maintenance during the term of the Lease. Lessee shall not make any major or significant alterations or changes to the Property without the prior written approval of the County. At the expiration of the Lease, Lessee will quit the Property and deliver possession of the Property to the County in the same or better condition as the Property was at the beginning of the Lease.

10. **UTILITIES.** Lessee shall pay all charges for water, sewer, gas, electricity, telephone, and other services and utilities on the Property during the term of the Lease.

11. **ENTRY.** County shall have the right to enter the Property at reasonable hours to inspect the same, provided County shall not unreasonably interfere with Lessee's business on the Property.

12. **NOTICES.** Remittance of all rent, notices, communications, and correspondence between the Parties shall be mailed or delivered to the addresses listed below. Notice shall be deemed given when actually received by a Party. Refusal to receive a notice shall constitute receipt of notice.

COUNTY

Shannon Metty, County Manager
450 W. Walnut St.
Monticello, FL 32344
(850) 342-0223
smetty@jeffersoncountyfl.gov

LESSEE

Tammy Brookins, President
675 S. Waukeenah St.
Monticello, FL 32344
(850) 210-3653
tammybrookins@gmail.com

13. **NO LIEN ON COUNTY'S INTEREST.** The interests of the County shall not be subject to lien for any improvements made by Lessee. Lessee shall take no action which may

result in the attachment of a lien or cloud on the County's interest in or title to the Leased Property. If, as a result of Lessee's actions, a lien or cloud is attached to the County's interest or title to the Property, Lessee shall immediately take all reasonable and necessary steps to remove such lien or cloud.

14. **INSURANCE.** Lessee shall obtain and maintain all commercial general liability insurance necessary or appropriate to insure the liability of the County with respect to the Property and Lessee's use of the Property. Lessee shall obtain liability insurance with the minimum limits specified below. The insurance, as it protects the County's interests, shall be subject to County's reasonable approval and shall cause the County to be named as an additional insured on such policies. A certificate of insurance evidencing proof of such insurance shall be provided to the County annually beginning with the first day of the initial term of the Lease.

\$500,000	Bodily Injury, per occurrence
\$500,000	Property Damage, per occurrence
\$100,000	Aggregate, including products

15. **INDEMNIFICATION.** To the fullest extent permitted by law, Lessee shall indemnify, protect, and hold the County and its officers, agents, and employees acting on behalf of the County, and its respective successors and assigns (collectively, the "Indemnified County Parties") harmless from and defend the Indemnified County Parties against any and all liabilities, claims, damages, losses, penalties, litigation, demands, causes of action, suits, proceedings, judgments, charges, assessments, and expenses (including reasonable attorneys' and experts' fees and expenses incurred in investigating, defending, or prosecuting any litigation, claim or proceeding whether out of court, at trial or in any appellate or administrative proceeding) arising out of or resulting from any negligent or intentional actions or omissions by Lessee, its officers, agents, or employees. In the case of any action or proceeding being brought against the Indemnified County Parties by reason of any such claim, Lessee, upon notice from the Indemnified County Parties, shall defend the same at Lessee's expense by counsel reasonably satisfactory to the County.

16. **ATTORNEY'S FEES AND EXPENSES.** If either party engages the services of an attorney to institute any action or proceeding against the other party because of a default or breach of any provision of this Lease, the prevailing party shall be entitled to recover from the non-prevailing party all costs and expenses reasonably incurred by either party in such manner, including but not limited to court costs and attorney's fees.

17. **NON-WAIVER OF COUNTY'S RIGHTS.** The failure of County to insist upon strict performance of any of the covenants, conditions, or options of this Lease Agreement shall not be construed as a waiver or relinquishment in the future of any such covenant, condition, or option, but the same shall be and remain in full force and effect.

18. **NO REALTOR'S FEE.** County and Lessee acknowledge and confirm that neither has dealt with any realtor or broker in connection with the Lease.

19. **ENTIRE AGREEMENT.** This Agreement, including its exhibits, constitutes the entire agreement between the parties and supersedes all prior or contemporaneous agreements (whether oral or written) between them.

20. **GOVERNING LAW.** This Agreement shall be governed by, and construed in accordance with, the laws of the State of Florida.

21. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts which have been signed and delivered by each of the parties (a party may execute a copy of this

Agreement and deliver it by facsimile transmission; provided, however, that any such party shall promptly deliver an original signed copy of the Agreement).

22. **JURISDICTION AND VENUE.** The exclusive, convenient, and proper venue for any legal proceeding arising out of, or related to, this Agreement shall be Circuit Court in and for Jefferson County, Florida. Each party waives any defense, whether asserted by motion or pleading, that the Jefferson County Circuit Court is an improper or inconvenient venue. Moreover, all parties to this Agreement, persons and entities alike, consent to the personal jurisdiction of the Circuit Court in and for Wakulla County, and irrevocably waive any objections to said jurisdiction.

23. **TIME OF ESSENCE.** Time is of the essence under this Lease Agreement.

24. **RECORDING.** The parties agree this Lease may be recorded in the public records of Jefferson County, Florida.

25. **COMPLIANCE WITH LAWS.** Lessee shall comply with laws, orders, ordinances, and other public requirements now or hereafter pertaining to Lessee's use of the Property. County shall comply with all laws, orders, ordinances, and other public requirements now or hereafter affecting the Property.

IN WITNESS WHEREOF the parties have executed this Lease Agreement effective as of the date last written below.

**JEFFERSON COUNTY HOMESCHOOL
ASSOCIATION, INC.**

JEFFERSON COUNTY

Tammy Brookins, President
Jefferson County Homeschool Association,
Inc.

Chris Tuten, Chair
Jefferson County Board of County
Commissioners

Date: _____

Date: _____

WITNESS:

ATTEST:

Name: _____

Kirk Reams
Ex Officio Clerk to the Board

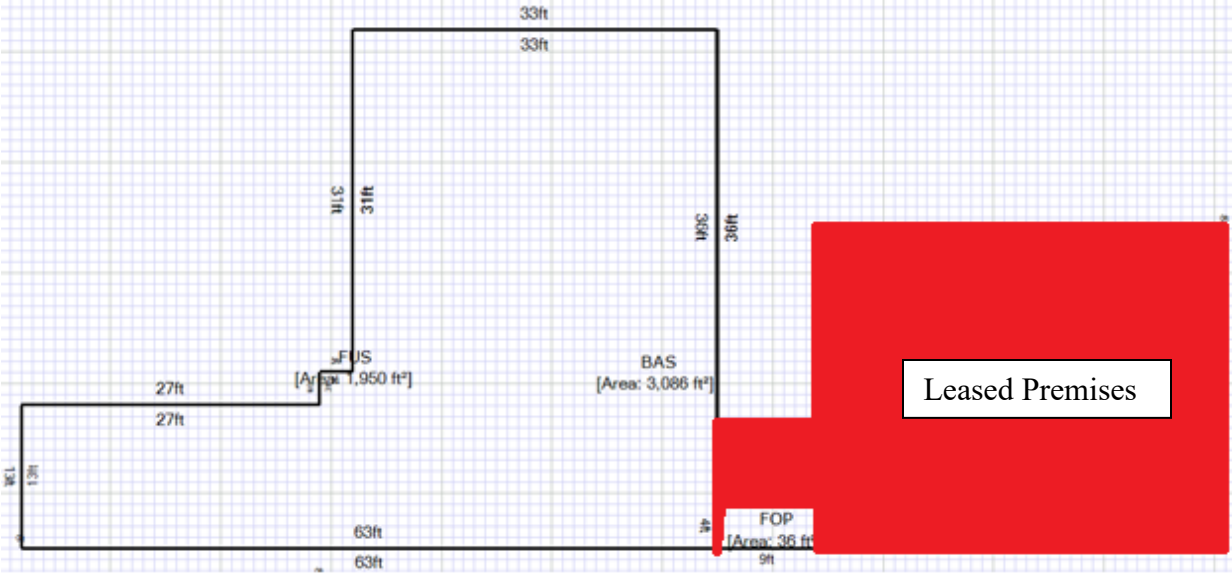
WITNESS:

APPROVED AS TO FORM:

Name: _____

Heather Encinosa, Esq.
County Attorney

**Exhibit “A”
Leased Premises**



RESOLUTION # _____
A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY FLORIDA RELATING TO THE DISPOSITION OF SURPLUS REAL PERSONAL PROPERTY; AUTHORIZING LEASE TO JEFFERSON COUNTY HOMESCHOOL ASSOCIATION, INC.; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County is the owner of a parcel of real property located at 380 W. Dogwood Street, Monticello, FL 32344, and having Parcel ID No. 00-00-00-0360-0000-0640 (the "Property"), including the eastern portion of the building thereon, which constitutes the premises contemplated by this Lease Agreement (the "Leased Premises"); and

WHEREAS, the Board of County Commissioners of Jefferson County, Florida, hereby finds that the Property is no longer needed for County purposes and declares it as surplus; and

WHEREAS, Chapter 125.38, Florida Statutes, provides that a board of county commissioners, if satisfied that such property is required for such public use and is not needed for county purposes, may thereupon convey or lease the same at private sale to the applicant for such price, whether nominal or otherwise, as such board may fix, regardless of the actual value of such property; and

WHEREAS, pursuant to Section 30-13(D) of the Jefferson County Code of Ordinances (the "Code"), upon a finding that real property is required for use by a non-profit entity, the County may lease real property to that entity for such price, whether nominal or otherwise, as the Board may determine, without advertisement, provided that the fact of the application being made, the purpose for which the property is to be used, the rent and term of the lease, and a provision providing for reversion to the County should the property cease to be used for the stated purpose are set forth in a Resolution duly adopted by the Board; and

WHEREAS, Jefferson County Homeschool Association, Inc. (the "Lessee"), a non-profit entity, has made application to use the Leased Premises as a home education facility in fulfilling its public mission; and

WHEREAS, Lessee is a non-profit entity, as contemplated in Section 30-13(D) of the Code, and the County desires to lease the Property to Lessee pursuant to the provisions of Section 30-13(D) of the Code; and

WHEREAS, County and Lessee have agreed to the Lease Agreement set forth in Exhibit "A" which is attached hereto as if fully set forth herein.

NOW, THEREFORE, the Board of County Commissioners of Jefferson County, Florida, does **RESOLVE** that:

SECTION I. RECITALS. The above recitals are true and correct and are hereby incorporated herein by reference.

SECTION II. DECLARATION OF SURPLUS AND LEASE TO NONPROFIT. In accordance with Section 30-13(D) of the Code, the Board of County Commissioners hereby declares the Property as surplus and states as follows:

- (1) Lessee has made application to continue renting the Leased Premises.
- (2) The purpose for which the Leased Premises are to be used is as a home education facility to fulfill the public mission of the Lessee.
- (3) The rent is Twenty-five and 00/100 Dollars (\$25.00) per month, and the initial term of the Lease is one year, with two (2) optional renewal terms of one (1) year each as set forth in the Lease Agreement in Exhibit "A" hereto.
- (4) The Lease Agreement in Exhibit "A" hereto includes a provision which states that in the event the Leased Premises are no longer used or cease to be used for the stated purpose as a home school facility, the Lease term shall immediately cease and the County shall thereafter have the right to re-enter and repossess the Leased Premises. Any improvements made to or on the Leased Premises shall also become property of the County with no compensation due to the Lessee.

SECTION III. EFFECTIVE DATE. The resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, on this the _____ day of _____, 2023.

**BOARD OF COUNTY
COMMISSIONERS OF JEFFERSON
COUNTY, FLORIDA**

Chris Tuten, Chairman

ATTEST:

Kirk Reams, Ex Officio
Clerk to the Board

APPROVED AS TO FORM:

Heather J. Encinosa, Esq.
County Attorney

**Exhibit “A”
Lease Agreement**