



# Jefferson County Board of County Commissioners

Thursday, February 2, 2023 at 6:00 pm

## REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS
3. CITIZENS REQUEST & INPUT ON NON-AGENDA ITEMS

(3 Minute Limit Please)

### 4. CONSENT AGENDA

#### a. Vouchers

##### Attachments:

- **Account List** (List\_of\_Accounts.pdf)
- **Comm. Report** (Comm\_Report\_2-2-23.pdf)
- **Vouchers** (List\_of\_Vouchers\_2-2-23.pdf)

### 5. GENERAL BUSINESS

#### a. Casa Bianca Road Bid Award

##### Attachments:

- **Award Recommendation** (Casa\_Bianca\_Rd\_Detailed\_Bid\_Tab.pdf)

#### b. Committee Appointment Resolutions

##### Attachments:

- **Cover Letter** (Agenda\_Item-Cmte\_Appointment.docx)
- **Resolutions** (Resolutions\_1-8\_Cmte\_Appointment.docx)

#### c. Countywide Redistricting Discussion

##### Attachments:

- **Cover Letter** (Agenda\_Item\_-\_Redistricting\_v.\_2.doc)

#### d. SCOP/SCRAP

6. CLERK OF COURTS
7. COUNTY ENGINEER
8. COUNTY ATTORNEY
9. COUNTY MANAGER
  - a. County Audit
  - b. County Auditor

**c. Planning Official & Deputy Manager**

**10. COUNTY COMMISSIONERS**

**11. ADJOURN**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE**

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

**SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?**

If you want to address the Commission about an issue that's not on the agenda, notice there is a place to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're

representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

### **THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL**

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at [jeffersoncountyfl.gov](http://jeffersoncountyfl.gov)) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

*NOTE: Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.*

General Fund

- 1947 SCRAP
- 1948 SCOP
- 1949 CIGP
- 2101 BOCC
- 2102 Coordinator
- 2103 County Attorney
- 2104 County Administrative
- 2211 Property Appraiser
- 2212 Tax Deed
- 2320 Clerk
- 2322 Circuit Court
- 2324 County Court
- 2332 State Attorney
- 2333 Public Defender
- 2440 Supervisor of Elections
- 2670 Courthouse
- 2671 Admin Buildings
- 2780 Planning Dept
- 2781 Industrial Development
- 3102 Veterans Affairs
- 3440 Building Dept
- 3990 Medical Examiner
- 4212 Animal Control
- 4216 Mosquito Control-Local
- 4217 Mosquito Control-State
- 6101 Recreation
- 6212 Library-Local
- 6213 Library-State
- 6302 Extension

Fund 11

- 4102 Road Dept

Fund 12

- 0018 CDBG

Fund 14

- 3101 Sheriff

Fund 19

- 3211 Fire Rescue

Fund 22

- 4212 Solid Waste

Fund 23

- 2911 E911

Fund 26

- 6214 Literacy

Fund 28

- 3211 EMS

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2104	SOUTHEASTERN CONSULTING Tallahassee Media Group	012104513310 012104513490	SOUTHEAS TALIMEDI	RIDGE ROAD INVITE TO BID CASA B					7,500.00 202.34
01	2671	FLORIDA AIR SPECIALIST GCLMONTICELLO	012671519460	FASPARTS	COUNT 2					
01		GCLMONTICELLO	012671519460	GCLMONTI	GARBAGE DISPOSAL CTR					2,904.00
01		GCLMONTICELLO	012671519460	GCLMONTI	BULBS TAX COLLECTOR					143.92
01		GCLMONTICELLO	012671519460	GCLMONTI	CREDIT BULBS TAX COL					169.90
01		Keith McNeil Plumbing	012671519460	GCLMONTI	BULBS TAX COLLECTOR					345.45
01		GCLMONTICELLO	012671519460	MCNEILLK	SOE REPAIRS					2,537.00
01		GCLMONTICELLO	012671519461	GCLMONTI	FULL SIZE ZINC NOZZL					11.99
01		GCLMONTICELLO	012671519461	GCLMONTI	CREDIT INV#130190					11.99
01		GCLMONTICELLO	012671519461	GCLMONTI	SINGLE CUT KEY					4.50
01		GCLMONTICELLO	012671519461	GCLMONTI	CREDIT INV#130082					4.50
01		GCLMONTICELLO	012671519461	GCLMONTI	MAINTENANCE					55.69
01		GCLMONTICELLO	012671519461	GCLMONTI	CREIDT INV#130519					55.69
01	3440	RCC INSPECTIONS LLC	013440524310	RCCINSPE	COUNT 11 CONTRACTURAL SERVICE					750.00
01	4212	City of Monticello Animal Medical Clinic*	014212562120	CITYMONT	FY23Q1 CITY ACO NAUG					421.20
01		Animal Medical Clinic*	014212562310	ANIMALCL	EUTH 2 DOGS LLOYD/CI					100.00
01		Christie Lashley	014212562400	ANIMALCL	NEW MONTICELLO CRUEL					120.66
01		Christie Lashley	014212562400	LASHLEYC	AACIS CONF PER DIEM					125.00
01		Robert Slack	014212562400	SLACKROB	HSUS ACT PER DIEM					45.00
01		Animal Medical Clinic*	014212562520	SLACKROB	AACIS CONF PER DIEM					125.00
01		Animal Medical Clinic*	014212562520	ANIMALCL	HSUS ACT PER DIEM					45.00
01		Animal Medical Clinic*	014212562520	ANIMALCL	TRX ACO LASHLEY					136.45
01		Monticello Milling Co.	014212562520	MONTMILL	NEXGUARD FLEAS/TICKS dog feed kennels					161.34 108.00
01	4216	CenturyLink Duke Energy	014216534410 014216534430	CENT_LNK DUKE	COUNT 10 A#3111176920 A#9100885449785					173.43 264.24
01	6212	Duke Energy	016212571430	DUKE	COUNT 2 A#9100885449397					1,354.22
01	6213	Advanced Business Systems Amazon Business	016213571510 016213571520	ADVBSYSTN AMAZONBU	COUNT 1 C#CT216201 OFFICE SUPPLIES					20.11 239.56
01		IPRINT TECHNOLOGIES	016213571520	DEMCO	BOOKSHELF DIVIDERS					767.40
01		Irat-Sys Inc	016213571525	IPRINT	TONER					1,720.00
01		Irat-Sys Inc	016213571525	TRAF_SYS	OCCUPANCY SOFTWARE					595.00
01		Gale/Cengage Learning	016213571660	TRAF_SYS	OCCUPANCY SOFTWARE R					555.00
01				CENGAGE	A#213809 LARGE PRINT					279.79

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	6213	Dollywood Foundation	016213571660	DOLLYM00	A#FLJEFFERSON					94.17
01		Ingram Library Services	016213571660	INGRAM	BOOKS					36.04
01		Ingram Library Services	016213571660	INGRAM	BOOKS					64.76
01		Ingram Library Services	016213571660	INGRAM	BOOKS					233.38
01		Ingram Library Services	016213571660	INGRAM	BOOKS					41.65
01		Ingram Library Services	016213571660	INGRAM	BOOKS					21.04
01		Ingram Library Services	016213571660	INGRAM	BOOKS					116.91
01		Ingram Library Services	016213571660	INGRAM	BOOKS					57.86
01		Ingram Library Services	016213571660	INGRAM	BOOKS					28.53
01		Ingram Library Services	016213571660	INGRAM	BOOKS					15.96
01		Ingram Library Services	016213571660	INGRAM	BOOKS					37.13
01		Ingram Library Services	016213571660	INGRAM	BOOKS					95.81
01		Ingram Library Services	016213571660	INGRAM	BOOKS					199.63
01		Ingram Library Services	016213571660	INGRAM	BOOKS					19.48
01		Ingram Library Services	016213571660	INGRAM	BOOKS					23.18
01		Ingram Library Services	016213571660	INGRAM	BOOKS					257.56
01		Ingram Library Services	016213571660	INGRAM	BOOKS					370.53
01		Ingram Library Services	016213571660	INGRAM	BOOKS					65.85
01		Overdrive, Inc.	016213571660	OVERDRIV	C#38700003 E-BOOKS					1.126.45
01		Overdrive, Inc.	016213571660	OVERDRIV	C#38700003 E-BOOKS					459.14
01		Overdrive, Inc.	016213571660	OVERDRIV	E-BOOKS					995.28
01		Overdrive, Inc.	016213571660	OVERDRIV	E-BOOKS					71.92
				COUNT 29						
01	6302	James Skipworth	016302537340	SKIPWORJ	2/2023 JANITORIAL SE					460.00
01		James Skipworth	016302537340	SKIPWORJ	MAX FLOORS/WASH CARP					525.00
				COUNT 2						
11	4102	Vector Security	114102541341	VECTOR	A#6478853 SECURITY S					39.62
11		Advanced Business Systems	114102541461	ADVBUSIN	C#CT332701					21.18
11		Advanced Business Systems	114102541461	ADVBUSIN	C#CT335601					24.08
11		Beard Equipment Company	114102541462	BEARD	CREDIT REPAIR #88					722.40
11		AG-PRO Companies	114102541463	AGPRO	BALL JOINT #37					602.76
11		First Call Truck Parts	114102541463	FIRSTCAL	OIL #103-105, 107					899.50
11		O'Reilly Automotive, Inc.	114102541463	OREILLY	COPPER PLUG/BATTERY#					164.49
11		Safety-Kleen Systems, Inc.	114102541520	SAFETYKL	PARTS WASHER SOLVENT					53.16
11		Tallahassee Memorial	114102541520	TALLMEMO	HANSEN PHYSICAL & SC					184.04
11		Tallahassee Memorial	114102541520	TALLMEMO	HANSEN FOLLOW UP					14.00
				COUNT 10						
12	0018	Royster's Storage Van	120018554300	ROYSTER	TINTOP RD STORAGE BO					650.00
12		Royster's Storage Van	120018554300	ROYSTER	SUBDIVISION RD STORA					650.00
				COUNT 2						
14	3101	Jeff Cnty Sheriff's Offic	143101521930	JEFFBOSH	FY2023 R0#5 2/2023 B					405,850.17
14		L3HARRIS TECHNOLOGIES INC	143101521931	L3HARRIS	FY2302 RADIO ACCESS					4,466.00
				COUNT 2						

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
18	4102	Conrad Yelvington Distrib	184102541631	CONRADYE	STEEL RD ROADBASE					1,308.63
					COUNT 1					
19	3211	Duke Energy	193211522410	DUKE	A#930000012356/7640					100.58
19		CenturyLink	193211522430	CENTLINK	A#444093705					9.00
19		COMCAST	193211522430	COMCAST	A#8535102080006860 J					93.15
19		Duke Energy	193211522430	DUKE	A#910085423462					16.44
19		Duke Energy	193211522430	DUKE	A#910085450475					338.01
19		Toshiba Financial Service	193211522441	TOSFIN	A#0151483084000					110.00
19		Advanced Business Systems	193211522461	ADVBSIN	C#CT292201					7.04
19		Duke Energy	193211522620	DUKE	A#930000012356/6609					312.37
19		Duke Energy	193211522620	DUKE	A#930000012356/8206					191.86
19		Municipal Emergency Service	193211522621	MES	ANNUAL SERVICE HURST					225.00
19		Municipal Emergency Service	193211522640	MES	ANNUAL SERVICE HURST					706.00
19		Municipal Emergency Service	193211522640	MES	HELMETS BOOTS HOODS					3,341.00
					COUNT 12					
22	4212	UniFirst Corporation	224212534341	UNIFIRST	C#1237569 EMPLOYEE U					144.75
22		UniFirst Corporation	224212534341	UNIFIRST	C#1237569 EMPLOYEE U					144.75
22		Duke Energy	224212534430	DUKE	A#930000014879/6394					65.44
22		Duke Energy	224212534430	DUKE	A#930000014879/6394					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/6493					95.92
22		Duke Energy	224212534430	DUKE	A#930000014879/6493					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/7139					170.83
22		Duke Energy	224212534430	DUKE	A#930000014879/7139					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/2144					71.92
22		Duke Energy	224212534430	DUKE	A#930000014879/2144					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/0730					47.98
22		Duke Energy	224212534430	DUKE	A#930000014879/0730					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/2056					82.47
22		Duke Energy	224212534430	DUKE	A#930000014879/2056					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/4992					59.90
22		Duke Energy	224212534430	DUKE	A#930000014879/4992					95.10
22		Duke Energy	224212534430	DUKE	A#930000014879/1171					30.42
22		Duke Energy	224212534430	DUKE	A#930000014879/1171					95.10
22		Advanced Business Systems	224212534461	ADVBSIN	C#CT332501					41.22
22		Advanced Business Systems	224212534461	ADVBSIN	C#CT332501					3,499.91
22		CADENCE EQUIPMENT FINANCE	224212534640	CADENCE	C#0020070780004 FL2					61.22
22		Capital Security	224212534640	CAPITALS	LAMONT CAMERAS					3,675.00
					COUNT 21					
23	2911	AK ASSOCIATES	232911525410	AKASOC	FY2023 911 MAINTENAN					30,000.00
					COUNT 1					
28	3211	WILLIAM THOMAS ARTHUR	283211526150	ARTHURTO	TRANSFER TO BROOKS J					300.00
28		Isaac Nehemiah Coston	283211526150	COSTONIS	TRANSFER TO BROOKS J					300.00
28		CenturyLink	283211526430	CENTLINK	A#444093705					9.00
28		COMCAST	283211526430	COMCAST	A#8535102080006860 J					93.15
28		Duke Energy	283211526430	DUKE	A#910085423462					16.44

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
28	3211	Duke Energy	283211526430	DUKE	A#910085450473					338.02
28		Toshiba Financial Service	283211526441	TOSHIBA	A#0151483084000					110.00
28		Advanced Business Systems	283211526461	ADV BUSIN	#C1292201					7.05
28		LOIS H HUNTER	283211526491	HUNTER	TITLE FOR AMBULANCE					85.25
28		ELI ROBERTS & SONS	283211526521	ELI ROB	JCFR FMS FUEL					218.32
28		Jones Welding & Industria	283211526522	JONES WELD	OXYGEN					191.86
28		Bradford Cnty Fire Rescue	283211526580	BRADFORD	CADAVER LAB TRAINING					2,400.00

COUNT 12

FINAL TOTALS  
COUNT 119

\*\*\* END OF REPORT \*\*\*



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CASH CODE-01001		G/L CASH ACCOUNT-011010000		CASH-CHECKING-GEN. FUND					
Advanced Business System	02/02/2023	-	410432	10/26/2022	VR 01020223-021	C#CT216201	20.11	.00	
Advanced Business System	02/02/2023	-	411604	11/14/2022	VR 22020223-087	C#CT332501	41.22	.00	
Advanced Business System	02/02/2023	-	414547	01/09/2023	VR 19020223-028	C#CT292201	7.04	.00	
Advanced Business System	02/02/2023	-	414547	01/09/2023	VR 28020223-029	C#CT292201	7.05	.00	
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems							TOTALS	75.42	.00
AK ASSOCIATES	02/02/2023	-	10619FL	12/29/2022	VR 23020223-108	FY2023 911 MAINTENANCE	30000.00	.00	
CHECK TO VENDOR==>VENDOR AKASSOC AK ASSOCIATES							TOTALS	30000.00	.00
Amazon Business	02/02/2023	-	31D76L14	01/18/2023	VR 01020223-060	OFFICE SUPPLIES	239.56	.00	
CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business							TOTALS	239.56	.00
Animal Medical Clinic*	02/02/2023	-	352764	12/29/2022	VR 01020223-092	TKX ACO LASHLEY	136.45	.00	
Animal Medical Clinic*	02/02/2023	-	352789	12/29/2022	VR 01020223-093	EUTH 2 DOGS LLOYD/CITY	100.00	.00	
Animal Medical Clinic*	02/02/2023	-	353271	01/09/2023	VR 01020223-095	NEW MONTICELLO CRUELTY CS	120.66	.00	
Animal Medical Clinic*	02/02/2023	-	353387	01/12/2023	VR 01020223-094	NEXGUARD FLEAS/TICKS	161.34	.00	
CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic*							TOTALS	518.45	.00
WILLIAM THOMAS ARTHUR	02/02/2023	-	0123SEP	01/11/2023	VR 28020223-101	TRANSFER TO BROOKS JAX	300.00	.00	
CHECK TO VENDOR==>VENDOR ARTHURTO WILLIAM THOMAS ARTHUR							TOTALS	300.00	.00
Bradford Cnty Fire Rescu	02/02/2023	-	C00042	01/18/2023	VR 28020223-063	CADAVER LAB TRAINING	2400.00	.00	
CHECK TO VENDOR==>VENDOR BRADFORD Bradford Cnty Fire Rescue							TOTALS	2400.00	.00
CADENCE EQUIPMENT FINANC	02/02/2023	-	726739	01/03/2023	VR 22020223-088	C#0020070780004 FL2 40YHP	3499.91	.00	
CHECK TO VENDOR==>VENDOR CADENCE CADENCE EQUIPMENT FINANCE							TOTALS	3499.91	.00
Capital Security	02/02/2023	-	20191453	01/17/2023	VR 22020223-089	LAMONT CAMERAS	3675.00	.00	
CHECK TO VENDOR==>VENDOR CAPITALS Capital Security							TOTALS	3675.00	.00
Gale/Cengage Learning	02/02/2023	-	79536964	10/25/2022	VR 01020223-020	A#213809 LARGE PRINT BOOK	279.79	.00	
CHECK TO VENDOR==>VENDOR CENGAGE Gale/Cengage Learning							TOTALS	279.79	.00
CenturyLink	02/02/2023	-	0123FEMS	01/17/2023	VR 28020223-036	A#444093705	9.00	.00	
CenturyLink	02/02/2023	-	0123FIRE	01/17/2023	VR 19020223-035	A#444093705	9.00	.00	
CenturyLink	02/02/2023	-	01236920	01/16/2023	VR 01020223-009	A#311176920	173.43	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink							TOTALS	191.43	.00
City of Monticello	02/02/2023	-	FY23Q1AC	01/10/2023	VR 01020223-096	FY23Q1 CITY ACO NAUGHTON	421.20	.00	
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello							TOTALS	421.20	.00
COMCAST	02/02/2023	-	01236860	01/09/2023	VR 19020223-067	A#8535102080006860 JCFR	93.15	.00	
COMCAST	02/02/2023	-	01236860	01/09/2023	VR 28020223-068	A#8535102080006860 JCFR	93.15	.00	
CHECK TO VENDOR==>VENDOR COMCAST COMCAST							TOTALS	186.30	.00
Conrad Yelvington Distri	02/02/2023	-	1867143	01/20/2023	VR 18020223-001	STEEL RD ROADBASE	1308.63	.00	
CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib							TOTALS	1308.63	.00
Isaac Nehemiah Coston	02/02/2023	-	0123SEP	01/11/2023	VR 28020223-102	TRANSFER TO BROOKS JAX	300.00	.00	
CHECK TO VENDOR==>VENDOR COSTONIS Isaac Nehemiah Coston							TOTALS	300.00	.00
DEMCO	02/02/2023	-	7204275	10/18/2022	VR 01020223-016	BOOKSHELF DIVIDERS	767.40	.00	
CHECK TO VENDOR==>VENDOR DEMCO DEMCO							TOTALS	767.40	.00
Dollywood Foundation	02/02/2023	-	01232623	01/01/2023	VR 01020223-017	A#FLJEFFERSON	94.17	.00	
CHECK TO VENDOR==>VENDOR DOLLYWOO Dollywood Foundation							TOTALS	94.17	.00
Duke Energy	02/02/2023	-	SWBR1122	12/22/2022	VR 22020223-079	A#930000014879/0730	47.98	.00	
Duke Energy	02/02/2023	-	SWBR1222	01/22/2023	VR 22020223-080	A#930000014879/0730	95.10	.00	
Duke Energy	02/02/2023	-	SWLT1122	12/22/2022	VR 22020223-083	A#930000014879/4992	59.90	.00	
Duke Energy	02/02/2023	-	SWLT1222	01/22/2023	VR 22020223-084	A#930000014879/4992	95.10	.00	
Duke Energy	02/02/2023	-	SWMY1122	12/22/2022	VR 22020223-071	A#930000014879/6394	65.44	.00	
Duke Energy	02/02/2023	-	SWMY1222	01/22/2023	VR 22020223-072	A#930000014879/6394	95.10	.00	
Duke Energy	02/02/2023	-	SWNM1122	12/22/2022	VR 22020223-077	A#930000014879/2144	71.92	.00	
Duke Energy	02/02/2023	-	SWNM1222	01/22/2023	VR 22020223-078	A#930000014879/2144	95.10	.00	
Duke Energy	02/02/2023	-	SWNR1122	12/22/2022	VR 22020223-081	A#930000014879/2056	82.47	.00	
Duke Energy	02/02/2023	-	SWNR1222	01/22/2023	VR 22020223-082	A#930000014879/2056	95.10	.00	
Duke Energy	02/02/2023	-	SWTN1122	12/22/2022	VR 22020223-085	A#930000014879/1171	30.42	.00	
Duke Energy	02/02/2023	-	SWTN1222	01/22/2023	VR 22020223-086	A#930000014879/1171	95.10	.00	
Duke Energy	02/02/2023	-	SWWH1122	12/22/2022	VR 22020223-073	A#930000014879/6493	95.92	.00	
Duke Energy	02/02/2023	-	SWWH1222	01/22/2023	VR 22020223-074	A#930000014879/6493	95.10	.00	
Duke Energy	02/02/2023	-	SWY21122	12/22/2022	VR 22020223-075	A#930000014879/7139	170.83	.00	
Duke Energy	02/02/2023	-	SWY21222	01/22/2023	VR 22020223-076	A#930000014879/7139	95.10	.00	
Duke Energy	02/02/2023	-	1222EMAL	01/06/2023	VR 28020223-030	A#910085423462	16.44	.00	
Duke Energy	02/02/2023	-	1222EMS	01/17/2023	VR 28020223-037	A#910085450473	338.02	.00	
Duke Energy	02/02/2023	-	1222FIRE	01/17/2023	VR 19020223-038	A#910085450473	338.01	.00	
Duke Energy	02/02/2023	-	1222FRSL	01/06/2023	VR 19020223-031	A#910085423462	16.44	.00	
Duke Energy	02/02/2023	-	1222LBRY	01/13/2023	VR 01020223-058	A#910085449397			
Duke Energy	02/02/2023	-	1222LVFD	01/09/2023	VR 19020223-103	A#930000012356/8206	1354.22	.00	
							191.86	.00	

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Duke Energy	02/02/2023	-	1222MQCT	01/17/2023	VR 01020223-008	A#910085449785	264.24	.00
Duke Energy	02/02/2023	-	1222WTR	01/09/2023	VR 19020223-105	A#930000012356/7640	100.58	.00
Duke Energy	02/02/2023	-	1222WVFD	01/09/2023	VR 19020223-104	A#930000012356/6609	312.37	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS							4317.86	.00
ELI ROBERTS & SONS	02/02/2023	-	56199	01/15/2023	VR 28020223-034	JCFR EMS FUEL	218.32	.00
CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS TOTALS							218.32	.00
FLORIDA AIR SPECIALIST	02/02/2023	-	141318	01/23/2023	VR 01020223-023	GARBAGE DISPOSAL CTRL BOX	2904.00	.00
CHECK TO VENDOR==>VENDOR FASPARTS FLORIDA AIR SPECIALIST TOTALS							2904.00	.00
GCLMONTICELLO	02/02/2023	-	130082	01/10/2023	VR 01020223-006	SINGLE CUT KEY	4.50	.00
GCLMONTICELLO	02/02/2023	-	130090	01/10/2023	VR 01020223-007	CREDIT INV#130082	-4.50	.00
GCLMONTICELLO	02/02/2023	-	130190	01/11/2023	VR 01020223-004	FULL SIZE ZINC NOZZLE	11.99	.00
GCLMONTICELLO	02/02/2023	-	130192	01/11/2023	VR 01020223-005	CREDIT INV#130190	-11.99	.00
GCLMONTICELLO	02/02/2023	-	130339	01/13/2023	VR 01020223-013	BULBS TAX COLLECTOR	345.45	.00
GCLMONTICELLO	02/02/2023	-	130372	01/13/2023	VR 01020223-012	CREDIT BULBS TAX COLLECTR-	169.90	.00
GCLMONTICELLO	02/02/2023	-	130374	01/13/2023	VR 01020223-011	BULBS TAX COLLECTOR	143.92	.00
GCLMONTICELLO	02/02/2023	-	130519	01/17/2023	VR 01020223-014	MAINTENANCE	55.69	.00
GCLMONTICELLO	02/02/2023	-	130681	01/19/2023	VR 01020223-015	CREIDT INV#130519	-55.69	.00
CHECK TO VENDOR==>VENDOR GCLMONTI GCLMONTICELLO TOTALS							319.47	.00
LOIS H HUNTER	02/02/2023	-	58339454	01/25/2023	VR 28020223-039	TITLE FOR AMBULANCE	85.25	.00
CHECK TO VENDOR==>VENDOR HUNTERL LOIS H HUNTER TOTALS							85.25	.00
Ingram Library Services	02/02/2023	-	72568272	11/10/2022	VR 01020223-057	BOOKS	65.85	.00
<del>Ingram Library Services</del>	<del>02/02/2023</del>	<del>-</del>	<del>72568273</del>	<del>11/10/2022</del>	<del>VR 01020223-056</del>	<del>BOOKS</del>	<del>370.53</del>	<del>.00</del>
Ingram Library Services	02/02/2023	-	72568274	11/10/2022	VR 01020223-055	BOOKS	257.56	.00
Ingram Library Services	02/02/2023	-	72590337	11/11/2022	VR 01020223-054	BOOKS	23.18	.00
Ingram Library Services	02/02/2023	-	72727507	11/18/2022	VR 01020223-053	BOOKS	19.48	.00
Ingram Library Services	02/02/2023	-	72727508	11/18/2022	VR 01020223-052	BOOKS	199.63	.00
Ingram Library Services	02/02/2023	-	72727509	11/18/2022	VR 01020223-051	BOOKS	95.81	.00
Ingram Library Services	02/02/2023	-	72727510	11/18/2022	VR 01020223-050	BOOKS	37.13	.00
Ingram Library Services	02/02/2023	-	72855480	11/25/2022	VR 01020223-049	BOOKS	15.96	.00
Ingram Library Services	02/02/2023	-	72855481	11/25/2022	VR 01020223-048	BOOKS	28.53	.00
Ingram Library Services	02/02/2023	-	72855482	11/25/2022	VR 01020223-047	BOOKS	57.86	.00
Ingram Library Services	02/02/2023	-	72855483	11/25/2022	VR 01020223-046	BOOKS	116.91	.00
Ingram Library Services	02/02/2023	-	72855484	11/25/2022	VR 01020223-045	BOOKS	21.04	.00
Ingram Library Services	02/02/2023	-	72893604	11/28/2022	VR 01020223-044	BOOKS	41.65	.00
Ingram Library Services	02/02/2023	-	72893605	11/28/2022	VR 01020223-043	BOOKS	233.38	.00
Ingram Library Services	02/02/2023	-	72893606	11/28/2022	VR 01020223-042	BOOKS	64.76	.00
Ingram Library Services	02/02/2023	-	72893607	11/28/2022	VR 01020223-041	BOOKS	36.04	.00
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services TOTALS							1685.30	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
IPRINT TECHNOLOGIES	02/02/2023	-	950929	12/06/2022	VR 01020223-059	TONER	1720.00	.00
CHECK TO VENDOR==>VENDOR IPRINT IPRINT TECHNOLOGIES TOTALS							1720.00	.00
Jeff Cnty Sheriff's Offi	02/02/2023	-	FY23RQ05	01/27/2023	VR 14020223-109	FY2023 RQ#5 2/2023 BUDGET	405850.17	.00
CHECK TO VENDOR==>VENDOR JEFFCOSH Jeff Cnty Sheriff's Offic TOTALS							405850.17	.00
Jones Welding & Industri	02/02/2023	-	45259	01/05/2023	VR 28020223-106	OXYGEN	191.86	.00
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS							191.86	.00
Christie Lashley	02/02/2023	-	HSUSACIC	01/10/2023	VR 01020223-100	HSUS ACI PER DIEM	45.00	.00
Christie Lashley	02/02/2023	-	232023CL	01/17/2023	VR 01020223-097	AACIS CONF PER DIEM	125.00	.00
CHECK TO VENDOR==>VENDOR LASHLEYC Christie Lashley TOTALS							170.00	.00
L3HARRIS TECHNOLOGIES IN	02/02/2023	-	93401391	01/12/2023	VR 14020223-107	FY23Q2 RADIO ACCESS FEES	4466.00	.00
CHECK TO VENDOR==>VENDOR L3HARRIS L3HARRIS TECHNOLOGIES INC TOTALS							4466.00	.00
Keith McNeill Plumbing	02/02/2023	-	AJ002316	01/06/2023	VR 01020223-069	SOE REPAIRS	2537.00	.00
CHECK TO VENDOR==>VENDOR MCNEILLK Keith McNeill Plumbing TOTALS							2537.00	.00
MunicipalEmergencyServic	02/02/2023	-	IN181537	01/10/2023	VR 19020223-066	HELMETS BOOTS HOODS	3341.00	.00
MunicipalEmergencyServic	02/02/2023	-	J198411	01/12/2023	VR 19020223-064	ANNUAL SERVICE HURST TOOL	706.00	.00
MunicipalEmergencyServic	02/02/2023	-	J198411	01/12/2023	VR 19020223-065	ANNUAL SERVICE HURST TOOL	225.00	.00
CHECK TO VENDOR==>VENDOR MES MunicipalEmergencyService TOTALS							4272.00	.00
Monticello Milling Co.	02/02/2023	-	13619	01/25/2023	VR 01020223-024	dog feed kennels	108.00	.00
CHECK TO VENDOR==>VENDOR MONTIMIL Monticello Milling Co. TOTALS							108.00	.00
Overdrive, Inc.	02/02/2023	-	072122EB	07/21/2022	VR 01020223-019	C#38700003 E-BOOKS	459.14	.00
Overdrive, Inc.	02/02/2023	-	22264371	07/01/2022	VR 01020223-018	C#38700003 E-BOOKS	1126.45	.00
Overdrive, Inc.	02/02/2023	-	23018326	01/19/2023	VR 01020223-062	E-BOOKS	71.92	.00
Overdrive, Inc.	02/02/2023	-	23018650	01/19/2023	VR 01020223-061	E-BOOKS	995.28	.00
CHECK TO VENDOR==>VENDOR OVERDRIV Overdrive, Inc. TOTALS							2652.79	.00
RCC INSPECTIONS LLC	02/02/2023	-	202302	01/19/2023	VR 01020223-025	CONTRACTURAL SERVICES	750.00	.00
CHECK TO VENDOR==>VENDOR RCCINSPE RCC INSPECTIONS LLC TOTALS							750.00	.00

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Royster's Storage Van	02/02/2023	-	36879	01/06/2023	VR 12020223-003	SUBDIVISION RD STORAGE BX	650.00	.00	
Royster's Storage Van	02/02/2023	-	36880	01/06/2023	VR 12020223-002	TINTOP RD STORAGE BOX	650.00	.00	
CHECK TO VENDOR==>VENDOR ROYSTER Royster's Storage Van							TOTALS	1300.00	.00
James Skipworth	02/02/2023	-	0223JCEL	01/23/2023	VR 01020223-026	2/2023 JANITORIAL SERVICE	460.00	.00	
James Skipworth	02/02/2023	-	122322FL	12/23/2022	VR 01020223-027	WAX FLOORS/WASH CARPET	525.00	.00	
CHECK TO VENDOR==>VENDOR SKIPWORJ James Skipworth							TOTALS	985.00	.00
Robert Slack	02/02/2023	-	HSUSACIR	01/10/2023	VR 01020223-099	HSUS ACI PER DIEM	45.00	.00	
Robert Slack	02/02/2023	-	232023RS	01/17/2023	VR 01020223-098	AACIS CONF PER DIEM	125.00	.00	
CHECK TO VENDOR==>VENDOR SLACKROB Robert Slack							TOTALS	170.00	.00
SOUTHEASTERN CONSULTING	02/02/2023	-	9383	01/10/2023	VR 01020223-070	RIDGE ROAD	7500.00	.00	
CHECK TO VENDOR==>VENDOR SOUTHEAS SOUTHEASTERN CONSULTING							TOTALS	7500.00	.00
Tallahassee Media Group	02/02/2023	-	5210080	01/20/2023	VR 01020223-010	INVITE TO BID CASA BIANCA	202.34	.00	
CHECK TO VENDOR==>VENDOR TALLMEDI Tallahassee Media Group							TOTALS	202.34	.00
Toshiba Financial Servic	02/02/2023	-	33247979	01/16/2023	VR 19020223-032	A#0151483084000	110.00	.00	
Toshiba Financial Servic	02/02/2023	-	33247979	01/16/2023	VR 28020223-033	A#0151483084000	110.00	.00	
CHECK TO VENDOR==>VENDOR TOSHIBA4 Toshiba Financial Service							TOTALS	220.00	.00
Traf-Sys Inc	02/02/2023	-	0033063	12/01/2022	VR 01020223-022	OCCUPANCY SOFTWATET RENEW	595.00	.00	
Traf-Sys Inc	02/02/2023	-	33063	12/01/2022	VR 01020223-040	OCCUPANCY SOFTWARE RENEWL	595.00	.00	
CHECK TO VENDOR==>VENDOR TRAF-SYS Traf-Sys Inc							TOTALS	1190.00	.00
UniFirst Corporation	02/02/2023	-	50020953	01/05/2023	VR 22020223-090	C#1237569 EMPLOYEE UNIFRM	144.75	.00	
UniFirst Corporation	02/02/2023	-	50021344	01/12/2023	VR 22020223-091	C#1237569 EMPLOYEE UNIFRM	144.75	.00	
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation							TOTALS	289.50	.00
CASH ACCOUNT # 011010000							TOTALS	488362.12	.00
BANK ACCOUNT # 0101001611							TOTALS	488362.12	.00

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CASH CODE-08008		G/L CASH ACCOUNT-111010000				CASH-CHECKING-CO TRANS		
Advanced Business System	02/02/2023	-	408834	10/03/2022	VR 11020223-007	C#CT335601	24.08	.00
Advanced Business System	02/02/2023	-	409730	10/12/2022	VR 11020223-006	C#CT332701	21.18	.00
						CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems	TOTALS 45.26	.00
AG-PRO Companies	02/02/2023	-	P53066	01/17/2023	VR 11020223-002	BALL JOINT #37	602.76	.00
						CHECK TO VENDOR==>VENDOR AGPRO AG-PRO Companies	TOTALS 602.76	.00
Beard Equipment Company	02/02/2023	-	1621493	10/27/2022	VR 11020223-008	CREDIT REPAIR #88	-722.40	.00
						CHECK TO VENDOR==>VENDOR BEARD Beard Equipment Company	TOTALS -722.40	.00
First Call Truck Parts	02/02/2023	-	122885	01/06/2023	VR 11020223-003	OIL #103-105, 107	899.50	.00
						CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts	TOTALS 899.50	.00
O'Reilly Automotive, Inc	02/02/2023	-	75148930	01/10/2023	VR 11020223-009	COPPER PLUG/BATTERY#70,74	164.49	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.	TOTALS 164.49	.00
Safety-Kleen Systems, In	02/02/2023	-	16066498	01/06/2023	VR 11020223-001	PARTS WASHER SOLVENT	53.16	.00
						CHECK TO VENDOR==>VENDOR SAFETYKL Safety-Kleen Systems, Inc	TOTALS 53.16	.00
Tallahassee Memorial	02/02/2023	-	09715090	12/27/2022	VR 11020223-004	HANSEN PHYSICAL & SCREEN	184.04	.00
Tallahassee Memorial	02/02/2023	-	09862150	12/27/2022	VR 11020223-005	HANSEN FOLLOW UP	14.00	.00
						CHECK TO VENDOR==>VENDOR TALLMEMO Tallahassee Memorial	TOTALS 198.04	.00
Vector Security	02/02/2023	-	71384632	01/05/2023	VR 11020223-010	A#6478853 SECURITY SYSTEM	39.62	.00
						CHECK TO VENDOR==>VENDOR VECTOR Vector Security	TOTALS 39.62	.00
						CASH ACCOUNT # 111010000	TOTALS 1280.43	.00
						BANK ACCOUNT # 0101006511	TOTALS 1280.43	.00
						FINAL REPORT TOTALS	489642.55	.00

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ERRORS DETECTED: 0

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VENDOR  
VOUCHER 0 TO 99999  
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INCLUDE DORMANT CREDIT MEMOS?..: Y

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PAY ITEM NUMBER	DESCRIPTION	UNIT	QUANTITY	Anderson Columbia		Capital Asphalt		CWR		Peavy	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
<b>GENERAL COSTS</b>											
101-1	MOBILIZATION	LS	1.00	\$ 85,131.16	\$ 85,131.16	\$ 60,000.00	\$ 60,000.00	\$ 35,000.00	\$ 35,000.00	\$ 75,000.00	\$ 75,000.00
102-1	MAINTENANCE OF TRAFFIC	LS	1.00	\$ 43,100.62	\$ 43,100.62	\$ 30,000.00	\$ 30,000.00	\$ 38,000.00	\$ 38,000.00	\$ 65,000.00	\$ 65,000.00
110-1-1	CLEARING & GRUBBING	LS	1.00	\$ 18,004.80	\$ 18,004.80	\$ 15,000.00	\$ 15,000.00	\$ 38,000.00	\$ 38,000.00	\$ 75,000.00	\$ 75,000.00
				\$ 146,236.58	\$ 146,236.58	\$ 105,000.00	\$ 105,000.00	\$ 111,000.00	\$ 111,000.00	\$ 215,000.00	\$ 215,000.00
<b>ROADWAY</b>											
104-10-3	SEDIMENT BARRIER	LF	560.00	\$ 2.44	\$ 1,366.40	\$ 3.50	\$ 1,960.00	\$ 5.50	\$ 3,080.00	\$ 3.00	\$ 1,680.00
120-1	REGULAR EXCAVATION	CY	60.00	\$ 18.30	\$ 1,098.00	\$ 20.00	\$ 1,200.00	\$ 46.50	\$ 2,790.00	\$ 833.33	\$ 49,999.80
120-3	LATERAL DITCH EXCAVATION	CY	260.00	\$ 18.30	\$ 4,758.00	\$ 20.00	\$ 5,200.00	\$ 18.50	\$ 4,810.00	\$ 100.00	\$ 26,000.00
120-6	EMBANKMENT	CY	1,800.00	\$ 21.97	\$ 39,546.00	\$ 15.00	\$ 27,000.00	\$ 18.00	\$ 32,400.00	\$ 20.00	\$ 36,000.00
285-706	OPTIONAL BASE, BASE GROUP 06	SY	60.00	\$ 61.02	\$ 3,661.20	\$ 40.00	\$ 2,400.00	\$ 71.75	\$ 4,305.00	\$ 40.00	\$ 2,400.00
286-1	TURNOUT CONSTRUCTION	SY	700.00	\$ 40.27	\$ 28,189.00	\$ 20.00	\$ 14,000.00	\$ 16.50	\$ 11,550.00	\$ 50.00	\$ 35,000.00
327-70-5	MILLING EXIST ASPH, 2.0" AVG DEPTH	SY	300.00	\$ 14.64	\$ 4,392.00	\$ 5.00	\$ 1,500.00	\$ 6.50	\$ 1,950.00	\$ 5.00	\$ 1,500.00
334-1-12	SUPERPAVE ASPHALTIC CONC., TRAFFIC B	TN	2,900.00	\$ 134.03	\$ 388,687.00	\$ 133.00	\$ 385,700.00	\$ 123.00	\$ 356,700.00	\$ 140.00	\$ 406,000.00
430-94-100	DESILTING PIPE, 0-24"	LF	110.00	\$ 24.41	\$ 2,685.10	\$ 20.00	\$ 2,200.00	\$ 16.00	\$ 1,760.00	\$ 20.00	\$ 2,200.00
430-175-118	PIPE CULVERT, RCP MATERIAL, ROUND 18" CD	LF	52.00	\$ 244.05	\$ 12,690.60	\$ 140.00	\$ 7,280.00	\$ 122.00	\$ 6,344.00	\$ 150.00	\$ 7,800.00
430-175-124	PIPE CULVERT, RCP MATERIAL, ROUND 24" CD	LF	4.00	\$ 366.07	\$ 1,464.28	\$ 700.00	\$ 2,800.00	\$ 534.00	\$ 2,136.00	\$ 160.00	\$ 640.00
430-518-100	STRAIGHT CONCRETE ENDWALLS, 18", SINGLE, 0 DEGREES, ROUND	EA	12.00	\$ 3,660.71	\$ 43,928.52	\$ 4,500.00	\$ 54,000.00	\$ 5,800.00	\$ 69,600.00	\$ 5,500.00	\$ 66,000.00
430-524-200	STRAIGHT CONCRETE ENDWALLS, 24", SINGLE, 0 DEGREES, ROUND	EA	2.00	\$ 4,880.95	\$ 9,761.90	\$ 8,000.00	\$ 16,000.00	\$ 7,000.00	\$ 14,000.00	\$ 8,000.00	\$ 16,000.00
430-982-125	MITERED END SECTION, RCP MATERIAL, ROUND, 18" CD	EA	1.00	\$ 1,220.24	\$ 1,220.24	\$ 2,500.00	\$ 2,500.00	\$ 2,975.00	\$ 2,975.00	\$ 3,000.00	\$ 3,000.00
570-1-1	PERFORMANCE TURF	SY	14,200.00	\$ 0.55	\$ 7,810.00	\$ 0.35	\$ 4,970.00	\$ 1.00	\$ 14,200.00	\$ 0.50	\$ 7,100.00
570-1-2	PERFORMANCE TURF, SOD	SY	7,600.00	\$ 3.05	\$ 23,180.00	\$ 2.25	\$ 17,100.00	\$ 3.25	\$ 24,700.00	\$ 3.20	\$ 24,320.00
710-11-101	PAINTED PAVEMENT MARKINGS, STANDARD, WHITE, SOLID, 6"	GM	4.82	\$ 1,586.31	\$ 7,646.01	\$ 1,350.00	\$ 6,507.00	\$ 1,450.00	\$ 6,989.00	\$ 1,300.00	\$ 6,266.00
710-11-125	PAINTED PAVEMENT MARKINGS, STANDARD, WHITE, SOLID, 24"	LF	70.00	\$ 2.44	\$ 170.80	\$ 2.25	\$ 157.50	\$ 2.25	\$ 157.50	\$ 2.00	\$ 140.00
710-11-201	PAINTED PAVEMENT MARKINGS, STANDARD, YELLOW, SOLID, 6"	GM	4.82	\$ 1,586.31	\$ 7,646.01	\$ 1,350.00	\$ 6,507.00	\$ 1,450.00	\$ 6,989.00	\$ 1,300.00	\$ 6,266.00
				\$ 589,901.06	\$ 589,901.06	\$ 558,981.50	\$ 558,981.50	\$ 567,435.50	\$ 567,435.50	\$ 567,435.50	\$ 567,435.50
<b>SIGNING AND PAVEMENT MARKINGS</b>											
700-1-11	SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	EA	24.00	\$ 488.09	\$ 11,714.16	\$ 400.00	\$ 9,600.00	\$ 450.00	\$ 10,800.00	\$ 500.00	\$ 12,000.00
700-1-60	SINGLE POST SIGN, REMOVE	EA	19.00	\$ 61.02	\$ 1,159.38	\$ 25.00	\$ 475.00	\$ 28.00	\$ 532.00	\$ 50.00	\$ 950.00
705-10-2	OBJECT MARKER, TYPE 2	EA	16.00	\$ 152.53	\$ 2,440.48	\$ 75.00	\$ 1,200.00	\$ 84.00	\$ 1,344.00	\$ 110.00	\$ 1,760.00
705-10-3	OBJECT MARKER, TYPE 3	EA	4.00	\$ 274.55	\$ 1,098.20	\$ 225.00	\$ 900.00	\$ 252.00	\$ 1,008.00	\$ 200.00	\$ 800.00
706-1-3	RAISED PAVEMENT MARKER, TYPE B	EA	319.00	\$ 4.88	\$ 1,556.72	\$ 4.00	\$ 1,276.00	\$ 4.50	\$ 1,435.50	\$ 6.00	\$ 1,914.00
*710-11-101	PAINTED PAVEMENT MARKINGS, STANDARD, WHITE, SOLID, 6"	GM	4.82								
*710-11-125	PAINTED PAVEMENT MARKINGS, STANDARD, WHITE, SOLID, 24"	LF	70.00								
*710-11-201	PAINTED PAVEMENT MARKINGS, STANDARD, YELLOW, SOLID, 6"	GM	8.80								
710-90	PAINTED PAVEMENT MARKINGS, FINAL SURFACE	LS	1.00	\$ 21,354.09	\$ 21,354.09	\$ 18,000.00	\$ 18,000.00	\$ 19,500.00	\$ 19,500.00	\$ 30,518.00	\$ 30,518.00
711-11-125	THERMOPLASTIC, STANDARD, WHITE, SOLID, 24"	LF	70.00	\$ 7.32	\$ 512.40	\$ 6.25	\$ 437.50	\$ 6.75	\$ 472.50	\$ 7.00	\$ 490.00
711-11-160	THERMOPLASTIC, STANDARD, WHITE, MESSAGE	EA	2.00	\$ 274.55	\$ 549.10	\$ 230.00	\$ 460.00	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00
711-16-101	THERMOPLASTIC, STANDARD-OTHER SURFACES, WHITE, SOLID, 6"	GM	4.82	\$ 6,345.23	\$ 30,584.01	\$ 5,300.00	\$ 25,546.00	\$ 5,800.00	\$ 27,956.00	\$ 4,900.00	\$ 23,618.00
711-16-201	THERMOPLASTIC, STANDARD-OTHER SURFACES, YELLOW, SOLID, 6"	GM	4.82	\$ 6,345.23	\$ 30,584.01	\$ 5,300.00	\$ 25,546.00	\$ 5,800.00	\$ 27,956.00	\$ 4,900.00	\$ 23,618.00
				\$ 101,552.55	\$ 101,552.55	\$ 83,440.50	\$ 83,440.50	\$ 91,504.00	\$ 91,504.00	\$ 96,168.00	\$ 96,168.00
<b>TOTAL</b>					\$ 837,690.19	\$ 747,422.00	\$ 747,422.00	\$ 769,939.50	\$ 769,939.50	\$ 1,009,479.80	\$ 1,009,479.80



# Board of County Commissioners

## Agenda Request

Date of Meeting: February 2, 2022

Date Submitted: January 23, 2022

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: Approval of Resolutions Appointing Individuals to Various Entities

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**Statement of Issue:**

This agenda item requests Board approval of Resolutions appointing individuals to various entities.

**Background:**

The County Attorney’s Office became aware that various appointments to various entities have not been formally documented with a Resolution of the Board of County Commissioners and has conducted a review of available County Management documents to determine what appointments needed to be formally made by Resolution. This agenda item presents Resolutions intended to formally appoint the following individuals to various entities as follows:

### EXTERNAL APPOINTMENT RESOLUTIONS

<b>Entity</b>	<b>Appointee(s)</b>
Apalachee Regional Planning Council	Commissioner Walker
Capital Regional Transportation Planning Agency	Commissioner Hosford Commissioner Hall (Alternate)
Gulf Consortium	Commissioner Hosford
North Florida Economic Development Partnership	Commissioner Hall
Restore Act Coordinator	Commissioner Hosford Shannon Metty (Alternate)
Value Adjustment Board	Commissioner Surles Commissioner Walker Andrew Wellman Paul Mitchell (Alternate Citizen Appointee)

## INTERNAL APPOINTMENT RESOLUTIONS

Entity	Appointee(s)	
Affordable Housing Advisory Committee	Shannon Metty Stella Ellis Fred Mosley Thomas Scott Bud Wheeler	
Planning Commission	Jacqueline Seabrooks Bud Wheeler Kimberly Odom Althera Johnson Byrn Arceneaux Michael Schwier Roy Faglie Jessica Lane Thomas Chancy John Floyd Walker	District 1 Member District 1 Member District 2 Member District 2 Member District 3 Member District 3 Member District 4 Member District 4 Member District 5 Member District 5 Member

The County Attorney’s Office continues to research whether other internal committees identified in County Management records have been formally created by Ordinance, by Resolution, or otherwise. The County Attorney’s Office may bring forward a future agenda item to address these issues.

**Analysis:**

Approval of the above-described Resolutions will formally appoint all individuals to the appropriate entity. In addition, the Resolution appointing the Affordable Housing Advisory Committee includes the formal adoption of bylaws that enact the requirements of Section 1-72 of the Jefferson County Code of Ordinances and applicable Florida law.

**Options:**

1. Approve Resolutions Appointing Individuals to Various Entities.
2. Do Not Approve Resolutions Appointing Individuals to Various Entities.
3. Board Direction.

**Recommendation:**

Option #1

**Attachments:**

1. Apalachee Regional Planning Council Appointment Resolution
2. Capital Regional Transportation Planning Agency Appointment Resolution
3. Gulf Consortium Appointment Resolution
4. North Florida Economic Development Partnership Appointment Resolution
5. Restore Act Coordinator Appointment Resolution
6. Value Adjustment Board Appointment Resolution
7. Affordable Housing Advisory Committee Resolution
8. Planning Commission Appointment Resolution

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE APALACHEE REGIONAL PLANNING COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the Apalachee Regional Planning Council; and

**WHEREAS**, the Apalachee Regional Planning Council assists with grants, outreach, project implementation, and other planning activities to enhance the nine-county Apalachee Region, and houses a variety of programs, including economic development, emergency preparedness, housing, transportation, GIS, and environmental and resiliency planning; and

**WHEREAS**, by collaborating across programs and embracing partnerships with local, state, and federal organizations, the Apalachee Regional Planning Council continues to make a positive and lasting impact throughout the Apalachee Region; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the Apalachee Regional Planning Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner Walker is hereby appointed to the Apalachee Regional Planning Council.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE CAPITAL REGIONAL TRANSPORTATION PLANNING AGENCY BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the Capital Regional Transportation Planning Agency; and

**WHEREAS**, the Capital Regional Transportation Planning Agency is the metropolitan planning organization (MPO) serving Gadsden, Jefferson, Leon, and Wakulla counties; and

**WHEREAS**, the Capital Region Transportation Planning Agency's mission is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the Capital Regional Transportation Planning Agency Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner Hall is hereby appointed to the Capital Regional Transportation Planning Agency Board for a period of four years.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE GULF CONSORTIUM BOARD OF DIRECTORS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the Gulf Consortium Board of Directors; and

**WHEREAS**, the Gulf Consortium is a public entity created in October 2012 by Inter-local Agreement among Florida's 23 Gulf Coast counties, from Escambia County in the western panhandle of Florida to Monroe County on the southern tip of Florida and the United States; and

**WHEREAS**, to meet requirements of the RESTORE Act to develop a State Expenditure Plan for economic and environmental recovery of the Gulf coast in Florida following the Deepwater Horizon oil spill; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the Gulf Consortium Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner Hosford is hereby appointed to the Gulf Consortium Board of Directors, and County Manager Shannon Metty is hereby appointed as the alternate.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney



**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A MEMBER TO THE NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP BOARD OF DIRECTORS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the North Florida Economic Development Partnership Board of Directors; and

**WHEREAS**, the North Florida Economic Development Partnership is the regional economic development organization responsible for coordinating the activities of the 14-county North Florida Rural Area of Critical Economic Concern; and

**WHEREAS**, the North Florida Economic Development Partnership is a public/private, 501c(6) entity dedicated to facilitating economic development activity through high quality job growth and capital investment in the 14-county region known as North Florida; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the North Florida Economic Development Partnership Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner Hall is hereby appointed to the North Florida Economic Development Partnership Board of Directors.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING A RESTORE ACT COORDINATOR; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing a commissioner to the RESTORE Act Coordinator; and

**WHEREAS**, the RESTORE Act is a 2012 federal law that established the Gulf Coast Restoration Trust Fund, which provides programs, projects, and activities that restore and protect the environment and economy of the Gulf Coast Region that suffered from the 2010 Deepwater Horizon oil spill; and

**WHEREAS**, Jefferson County allocated RESTORE Act funding for Projects to benefit infrastructure, planning, restoration, and protection of natural resources within the jurisdictional borders of Jefferson County; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointment to the RESTORE Act Coordinator.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** Commissioner Hosford is hereby appointed as the RESTORE Act Coordinator, and County Manager Shannon Metty is appointed as the alternate RESTORE Act Coordinator.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING MEMBERS TO THE VALUE ADJUSTMENT BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing two members of the Board of County Commissioners and a citizen who owns homestead property within the County to the Jefferson County Value Adjustment Board, which serves as the decision-making authority when there is a disagreement between the Property Appraiser and taxpayer concerning property exemptions, classifications, and valuations; and

**WHEREAS**, the Value Adjustment Board hears appeals regarding property value assessments, denied exemptions or classifications, ad valorem tax deferrals, portability decisions, and change of ownership or control; and

**WHEREAS**, the Board of County Commissioners, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make its appointments to the Value Adjustment Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** The following appointments are hereby made to the Value Adjustment Board:

<b>Name</b>	<b>Position</b>
Commissioner Surles	Jefferson County Commissioner Member
Commissioner Walker	Jefferson County Commissioner Member
Andrew Wellman	Citizen Member
Paul Michael	Alternate Citizen Member

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING MEMBERS TO THE AFFORDABLE HOUSING ADVISORY COMMITTEE; ADOPTING BYLAWS OF THE AFFORDABLE HOUSING ADVISORY COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners are responsible for appointing members to the Affordable Housing Advisory Committee; and

**WHEREAS**, the Affordable Housing Advisory Committee was established pursuant to Section 10-72 of the Code of Ordinances of Jefferson County, Florida (the “Code”); and

**WHEREAS**, as required under Section 10-72(b) of the Code, Affordable Housing shall have a meaning consistent with Policy H-1 of the Jefferson County Comprehensive Plan; and

**WHEREAS**, the adoption of Bylaws will ensure that the Affordable Housing Advisory Committee meets its statutory duties set forth in Section 420.9076, Florida Statutes, complies with Florida’s Public Records Law, Chapter 119, Florida Statutes, and complies with Florida’s Government in the Sunshine Law, Chapter 286, Florida Statutes; and

**WHEREAS**, the Board, finding that it is in the best interest of the Citizens of Jefferson County, now desires to make appointments to the Affordable Housing Advisory Committee and adopt Bylaws of the Jefferson County Affordable Housing Advisory Committee.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** The following members are hereby appointed to the Affordable Housing Advisory Committee pursuant to Section 10-72(c) of the Code:

<b>Name</b>	<b>Appointment</b>
1. Shannon Metty	Member
2. Stella Ellis	Banking Industry Member
3. Fred Mosley	Advocate for Low-Income Persons Member
4. Thomas Scott	Home Building Labor Member
5. Bud Wheeler	Real Estate Professional Member
6.	Affordable Housing Provider Member
7.	Residential Building Member
8.	Member
9.	Member

**SECTION 2. ADOPTION OF BYLAWS.** The Bylaws of the Affordable Housing Advisory Committee set forth in Exhibit “A” hereto are hereby formally adopted.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney



**BYLAWS OF THE JEFFERSON COUNTY  
AFFORDABLE HOUSING ADVISORY COMMITTEE**

The Jefferson County Affordable Housing Advisory Committee (the “Committee”) hereby adopts the following Bylaws to govern its function and operation in a manner consistent with Section 10-72 of the Jefferson County Code of Ordinances (the “Code”).

**ARTICLE I. APPLICABLE LAWS AND POLICIES**

**Section 1.1 Public Records Law.** Each member of the Committee shall comply with Florida’s Public Records Law, Chapter 119, Florida Statutes, as may be amended from time to time.

**Section 1.2 Government in the Sunshine Law.** Each member of the Committee shall comply with Florida’s Government in the Sunshine Law, Chapter 286, Florida Statutes, as may be amended from time to time.

**Section 1.3 Ethics.** Each member of the Committee shall comply with the requirements of Section 112.3143, Florida Statutes, as may be amended from time to time, with respect to voting conflicts. Each member of the Committee shall abide by the Standards of Conduct set forth in Section 112.313, Florida Statutes, as may be amended from time to time.

**ARTICLE II. OFFICERS AND DUTIES**

**Section 2.1 Election.** Consistent with Section 10-72(f) of the Code, the Committee shall annually elect from among its members a Chairperson and a Vice-Chairperson, each of whom shall serve a term of one (1) year that shall commence on January 1 and expire December 31.

**Section 2.2 Duties.** The Chairperson shall preside at all meetings. In the event of the Chairperson's absence, or at the direction of the Chairperson, the Vice-Chairperson shall assume the powers and duties of the Chairperson.

**Section 2.3 Replacement.** In the event that either the Chairperson or the Vice-Chairperson is unable to complete their terms, the Committee shall, as soon as reasonably possible, elect a replacement from among its members.

**ARTICLE III. TERM OF MEMBERS**

**Section 3.1 Terms and Vacancies.** Members shall serve on the Committee for terms of three (3) years. Vacancies are filled for the remainder of the unexpired term.

**Section 3.2 Reappointment:** A member may be reappointed at the expiration of their term.

#### ARTICLE IV. MEETINGS

**Section 4.1 Regular Meetings.** The Committee shall hold at least one meeting each quarter pursuant to Section 10-72(d) of the Code. The Committee shall hold regular meetings at a place and time agreeable to the members. In order to expedite meetings, the Chairperson may place time limits on discussion of agenda items.

**Section 4.2 Special Meetings.** The Chairperson may call a special meeting of the Committee to discuss any issue properly before the Committee. Such special meeting may be convened only after notification is given to each member of the Committee and after public notice is given no later than forty-eight ( 48) hours before the special meeting is scheduled to begin.

**Section 4.3 Public Participation.** Members of the public shall be given an opportunity to be heard on any proposition before the Committee.

**Section 4.4 Meeting Agendas.** County staff shall develop an agenda for each meeting of the Committee. Any member of the Committee may request that appropriate items be placed on the agenda.

**Section 4.5 Official Acts and Quorum.** Any and all official acts by the Committee shall require a majority vote of the members present. However, the Committee shall take no such action unless a quorum is present at the meeting. A quorum shall consist of a majority of the Committee's current membership present at the meeting. The minutes of the meeting shall reflect the number of affirmative votes on a motion and shall specify the names of any members voting against the motion.

**Section 4.6 Meeting Minutes.** Minutes shall be taken at all regular and special meetings of the Committee. County staff shall prepare and maintain the minutes of each meeting.

**Section 4.7 Procedure.** Robert's Rules of Order Revised shall guide the procedure of all meetings to the extent that they do not conflict with the Bylaws. In the event of a conflict or inconsistency between the Bylaws and Robert's Rules of Order, the Bylaws shall prevail. A failure to strictly adhere to the Roberts' Rules of Order shall not void any action taken by the Committee.

#### ARTICLE V. AMENDMENTS TO BYLAWS

**Section 5.1 Amendments.** The Bylaws may only be amended by the County Manager in conjunction with the County Attorney. At any regular or special meeting of the Committee, the Committee may recommend amendments to the Bylaws by a majority vote and request the County Manager amend the Bylaws.

**Section 5.2 Approval.** The Amended Bylaws shall become effective upon the approval of the County Manager and the County Attorney.

## ARTICLE VI. ATTENDANCE AND REPLACEMENT OF MEMBERS

**Section 6.1 Attendance at Meetings.** Members shall provide notification of an absence, at least twenty-four (24) hours in advance of the meeting. In the event a member is absent from two of three successive regular meetings of the Committee, and the absences are unexcused, the member may be dismissed from the Committee. The Chairperson or the County staff will advise the County Manager, or designee, of the excessive absences, and appropriate actions will be taken.

**Section 6.2 Replacement of Members.** In the event a vacancy occurs, a new member shall be appointed as soon as reasonably possible to serve the remainder of the unexpired term as provided in Section 3.1 above.

## ARTICLE VII. SPECIAL PROVISIONS

**Section 7.1 Reporting to the Board of County Commissioners.** The Committee shall be charged with the duties and responsibilities as provided in Section 420.9076, Florida Statutes, and as that section may hereafter be amended from time to time. Triennially, the Committee shall review the established policies and procedures, ordinances, land development regulations, and adopted local government comprehensive plan, and shall recommend specific actions or initiatives to encourage or facilitate affordable housing. The Committee shall submit a written report of its findings to the Board of County Commissioners.

Approved As To Form and Content:

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Shannon Metty  
County Manager

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Heather J. Encinosa, Esq.  
County Attorney

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, APPOINTING MEMBERS TO THE PLANNING COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 8.3.1 of the Jefferson County Land Development Code (LDC), the Jefferson County Planning Commission is responsible for planning for future development, preparing and recommending Board of County Commissioner adoption of Comprehensive Plans to guide future development, and recommending the needs and plans for subdivision regulations, land use regulations, and such other areas to the Board of County Commissioners in order to safeguard the life, health, property, and public welfare of the citizens of the County; and

**WHEREAS**, Section 8.3.3 of the LDC provides for the Planning Commission to consist of ten (10) members who shall be residents of Jefferson County, Florida, appointed by the Board of County Commissioners; and

**WHEREAS**, pursuant to Section 8.3.3 of the LDC, each member of the Board of County Commissioners of Jefferson County shall designate two members from their respective District to the Jefferson County Planning Commission; and

**WHEREAS**, the Board of County Commissioners, finding that it is in the best interest of the Citizens of Jefferson County, now desires to confirm its appointments to the Planning Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, THAT:**

**SECTION 1. APPOINTMENT.** The following appointments are hereby made to the Planning Commission:

<b>Name</b>	<b>Position</b>
Jacqueline Seabrooks	District 1 Member
Bud Wheeler	District 1 Member
Kimbery Odom	District 2 Member
Althera Johnson	District 2 Member
Byrn Arceneaux	District 3 Member
Michael Schwier	District 3 Member
Roy Faglie	District 4 Member
Jessica Lane	District 4 Member
Thomas (Bobo) Chancy	District 5 Member
John Floyd Walker	District 5 Member

**SECTION 2. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND DULY ADOPTED** at the meeting of the Board of County Commissioners of Jefferson County, Florida on the \_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

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Chris Tuten, Chair

ATTEST:

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Clerk of the Circuit Court

APPROVED AS TO FORM:

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Heather J. Encinosa, Esq., County Attorney

# **Board of County Commissioners**

## **Agenda Request**

Date of Meeting: February 2, 2023

Date Submitted: January 27, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney  
Evan Rosenthal, Assistant County Attorney

Subject: Board Consideration of Initiating the Process for Redistricting of County  
Commission Districts

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### **Statement of Issue:**

This agenda item provides information concerning requirements related to the redistricting of County Commission districts. This item also requests the Board solicit a consultant for the purpose of evaluating the 2020 census data, determining whether the existing County Commission districts are within acceptable proportionate population thresholds, and, if redistricting is determined to be necessary, providing proposed County Commission district maps for the Board's review and consideration.

### **Background and Analysis:**

Article VIII, Section 1, paragraph (e) of the Florida Constitution, as implemented in Chapter 124, Florida Statutes, requires the Board to divide the county into districts following each decennial census. Section 124.01, Florida Statutes, states that "...the Board of County Commissioners shall from time to time, fix the boundaries of the above districts so as to keep them as nearly equal in proportion to population as possible; provided, that changes made in the boundaries of the county commissioner districts pursuant to this section shall be made only in odd-numbered years." The redistricting should be in districts of contiguous territory.

Following a review of the County's records, including 2021 meeting minutes, it does not appear that the Board took any action with respect to redistricting in 2021. As a result, it is recommended that the Board address redistricting in 2023.

As redistricting is largely a technical exercise involving the evaluation and processing of census data, as an initial step, it is recommended that the Board retain a consultant with expertise in this area. The consultant would be tasked with evaluating the County's 2020 census data and determining whether population changes necessitate revisions to the current make up of commission districts. Generally, courts have upheld maps where the difference between the population of the largest and smallest districts is less than 10 percentage points. However, deviations greater than 10% (e.g., the largest district population is 8% over ideal and smallest is 3% under) may raise a "red flag." If the review of the census data shows that changes to the County Commission district maps are necessary to maintain population equality, the consultant would then generate proposed maps for the District to consider.

While population equality is the most important factor in drawing voting districts, jurisdictions are permitted to deviate from perfect population equality to accommodate traditional districting objectives like maintaining communities of interest and creating geographical compactness. These include but are not limited to the following:

- Keeping districts as nearly equal in population as possible.
- Following census blocks, the baseline unit of redistricting and is contained in the 2020 census data.
- Keeping incumbents in their districts.
- Preserving minority voting strength by neither “packing” nor “cracking” districts in a manner that dilutes minority voting strength.
- Preserving municipalities and communities of interest

**Options:**

1. Direct the County Attorney and County Manager to Solicit Proposals from Consultants to Assist with Redistricting of County Commission Districts for Board Consideration
2. Do Not Direct the County Attorney and County Manager to Solicit Proposals from Consultants to Assist with Redistricting of County Commission Districts
3. Board Direction.

**Recommendation:**

Option #1