



# Jefferson County Board of County Commissioners

Thursday, January 19, 2023 at 6:00 pm

## REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

### 1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

### 2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

#### a. Enterprise

##### Attachments:

- **Fleet Synopsis** (Fleet\_Synopsis\_Jefferson\_County\_FL.pdf)

#### b. Monticello News

##### Attachments:

- **Activities** (NIE\_Activities\_for\_01-04-23.pdf)
- **Flyer** (NIE\_Flyer.jpg)
- **Letter** (NIE\_Commission\_letter.pdf)

### 3. CITIZENS REQUEST & INPUT ON NON-AGENDA ITEMS

(3 Minute Limit Please)

### 4. CONSENT AGENDA

#### a. Vouchers

##### Attachments:

- **Comm Reports** (Comm\_Report\_1-19-23.pdf)
- **List of accounts** (List\_of\_Accounts.pdf)
- **List of vouchers** (List\_of\_Vouchers\_1-19-23.pdf)

#### b. CDBG Request

##### Attachments:

- **CDBG Request** (CDBG\_HR\_AGENDA\_REQUEST\_PACKAGE-1-19-23\_-\_GILL\_C  
H\_OR\_\_1.pdf)

#### c. Unsafe Building Ordinance

Request to Advertise to be Heard on Feb. 16th, 2023

##### Attachments:

- **Cover Letter** (Request\_to\_Adv\_-\_Unsafe\_Building\_Ordinance\_Amendment.doc)
- **Proposed Ordinance** (Request\_to\_Adv-Amending\_Unsafe\_Building\_Sections

## **5. GENERAL BUSINESS**

### **a. County Manager Contract Agreement**

#### **Attachments:**

- **Cover Letter** (Agenda\_Item\_-\_County\_Manager\_Agreement.doc)
- **Contract** (CM\_Employment\_Contractv2.doc)

## **6. CLERK OF COURTS**

## **7. COUNTY ENGINEER**

## **8. COUNTY ATTORNEY**

### **a. Compensation Review**

#### **Attachments:**

- **Cover Letter** (Attorney\_Item-CA\_Compensation\_Review.doc)
- **June-July** (Attorney\_Item-June\_-July\_2022.pdf)
- **August** (Attorney\_Item-August\_2022.pdf)
- **September** (Attorney\_Item-September\_2022.pdf)
- **October** (Attorney\_Item-October\_2022.pdf)
- **November** (Attorney\_Item-November\_2022.pdf)
- **December** (Attorney\_Item-December\_2022.pdf)

## **9. COUNTY MANAGER**

### **a. NaCo Conference-Austin, Texas**

#### **Attachments:**

- **Flyer Image** (NaCo\_Conference.jpg)

## **10. COUNTY COMMISSIONERS**

## **11. ADJOURN**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE**

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's

Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

### **SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?**

If you want to address the Commission about an issue that's not on the agenda, notice there is a place to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

### **THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL**

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at [jeffersoncountyfl.gov](http://jeffersoncountyfl.gov)) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: *Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.*

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Contact: Shannon Metty, County Coordinator ([smetty@jeffersoncountyfl.gov](mailto:smetty@jeffersoncountyfl.gov) 850-342-0223) | Agenda  
published on 01/13/2023 at 4:24 PM





## FLEET MANAGEMENT

PREPARED FOR:



Jean R. Bordes

FLEET CONSULTANT

904-661-1415

PHONE

JeanRene.Bordes@efleets.com

EMAIL



## FLEET SYNOPSIS | JEFFERSON COUNTY, FL

SITUATION

## **Current fleet age is negatively impacting the overall budget and fleet operations**

- **69%** of the light and medium duty fleet is currently 10 years or older
- **13.8 years** is the current average age of the fleet
- **32 years** – time it would take to cycle the entire fleet at current acquisition rates
- Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable, causing increased downtime and loss of productivity.

## **THE OBJECTIVES**

### **Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of over \$445,367 in 10 years**

- Shorten the current vehicle life cycle from 32 years to 3.5 years
- Provide a lower sustainable fleet cost that is predictable year over year
- Free up more than \$15,028 in capital from the salvage of 10 vehicles in the first year
- Significantly reduce Maintenance to an average monthly cost of \$40.00 vs. current \$192
- Reduce the overall fuel spend through more fuel-efficient vehicles
- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity.

### **Increase employee safety with newer vehicles**

- Currently:
  - 9 vehicles predate Anti-Lock Brake standardization (2007)
  - 11 vehicles predate Electronic Stability Control standardization (2012)
    - *ESC is the most significant safety invention since the seatbelt*
  - 13 vehicles predate standardization of back up camera (2018)

### **Piggyback The Sourcewell awarded RFP #060618-EFM that addresses the following:**

- Access to all fleet management services as applicable to the needs of the city
- Supports the city's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices

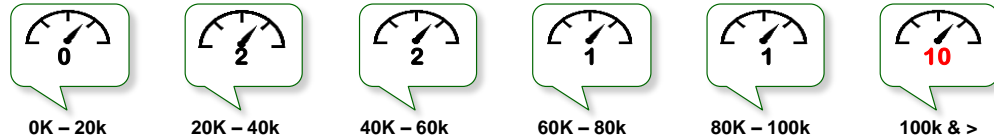
## **THE RESULTS**

By partnering with Enterprise Fleet Management, Jefferson County will be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational spend. Jefferson County will reduce fuel costs by 62.5% and reduce maintenance costs from \$192.00 on average to \$40.00 per unit. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold creating an internal replacement fund. Furthermore, Jefferson County will leverage Enterprise Fleet Management's ability to sell vehicles at an average of 109% above Black Book value. By shifting from reactively replacing inoperable vehicles to proactively planning vehicle purchases, Jefferson County will be able to replace all of its vehicles over the course of 3.5 years while creating an annual savings of \$44,536.

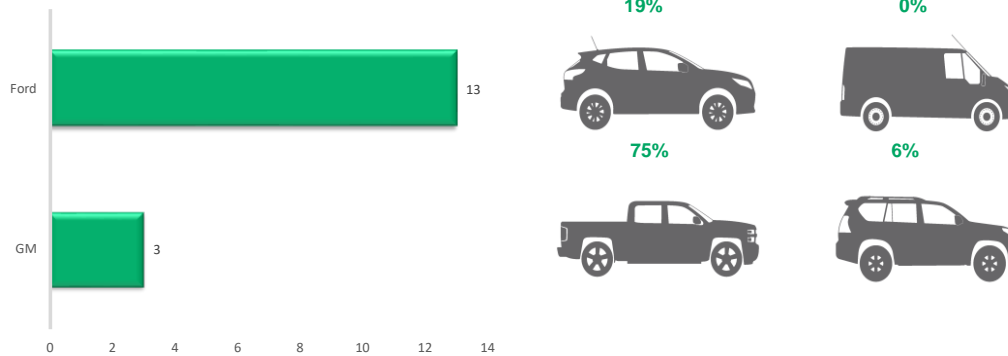
# FLEET STATISTICS | JEFFERSON COUNTY, FL



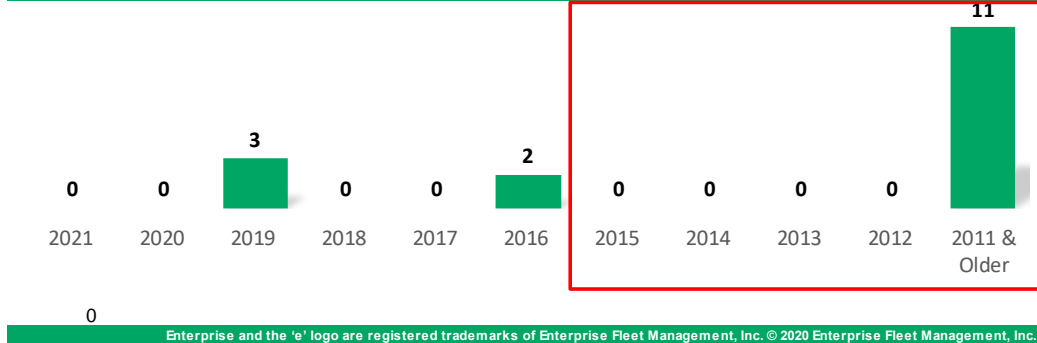
## Jefferson County, FL Fleet Statistics



### Manufacturers



## Model Year Analysis

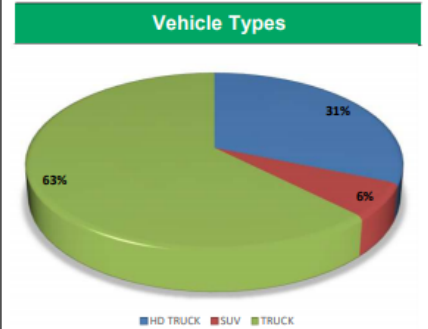


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# FLEET PLANNING ANALYSIS | JEFFERSON COUNTY, FL

## Non-Emergency Response Vehicle Fleet

Fleet Profile				Fleet Replacement Schedule						Replacement Criteria
Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage	2022	2023	2024	2025	2026	Under-Utilized	
Mid Size SUV 4x2	1	19.8	7,600	1	0	0	0	0	0	* Fiscal Year 2022 = 12 years old and older, or odometer over 120,000
Compact Pickup Reg 4x2	3	19.4	10,500	2	1	0	0	0	0	* Fiscal Year 2023 = 7 years old and older, or odometer over 93,300
Compact Pickup Quad 4x4	1	24.8	8,500	1	0	0	0	0	0	* Fiscal Year 2024 = 6 years old and older, or odometer over 86,600
1/2 Ton Pickup Reg 4x4	3	18.8	14,700	3	0	0	0	0	0	* Fiscal Year 2025 = 5 years old and older, or odometer over 79,900
1/2 Ton Pickup Quad 4x4	3	4.6	13,100	0	0	2	0	1	0	* Fiscal Year 2026 = Remaining Vehicles
3/4 Ton Pickup Reg 4x2	2	15.8	14,200	2	0	0	0	0	0	* Underutilized = Annual Mileage less than 2,500
3/4 Ton Pickup Ext 4x4	1	11.7	13,900	1	0	0	0	0	0	
3/4 Ton Pickup Quad 4x4	1	2.5	15,700	0	0	0	0	1	0	
1 Ton Cab Chassis	1	2.5	16,400	0	0	0	0	1	0	
Totals/Averages	16	13.8	12,800	10	1	2	0	3	0	



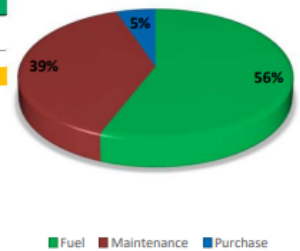
Current Fleet	16	Fleet Growth	0.00%	Proposed Fleet	16
Current Cycle	32.00	Annual Miles	12,800	Proposed Cycle	3.50
Current Maint.	\$192.00			Proposed Maint.	\$40.00
Maint. Cents Per Mile	\$0.18	Current MPG	10	Price/Gallon	\$2.60

### Fleet Costs Analysis

Fleet Mix							Fleet Cost					Annual
Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel	Fleet Budget	Net Cash
Average	16	0.5	16	0	5,000	0			36,864	53,248	95,112	0
'22	16	10	6	10	0	54,283	-15,028	-38,125	18,624	40,768	60,523	34,589
'23	16	6	5	11	0	59,585	-6,832	-45,876	16,800	39,520	63,197	31,915
'24	16	8	3	13	0	69,587	-32,533	-45,876	13,152	37,024	41,354	53,758
'25	16	6	3	13	0	69,587	0	-45,876	13,152	37,024	73,886	21,225
'26	16	9	0	16	0	87,585	-48,425	-103,647	7,680	33,280	-23,527	118,639
'27	16	11	0	16	0	87,585		-45,876	7,680	33,280	82,669	12,443
'28	16	6	0	16	0	87,585		-68,522	7,680	33,280	60,022	35,089
'29	16	8	0	16	0	87,585		-45,876	7,680	33,280	82,669	12,443
'30	16	6	0	16	0	87,585		-88,483	7,680	33,280	40,061	55,050
'31	16	9	0	16	0	87,585		-103,647	7,680	33,280	24,898	70,214
									10 Year Savings		\$445,367	
									Avg. Sustainable Savings		\$37,048	

A 3D pie chart illustrating the distribution of savings. The largest portion is Fuel at 56% (green), followed by Maintenance at 39% (maroon), and Purchase at 5% (blue). A legend at the bottom right identifies the colors: green for Fuel, maroon for Maintenance, and blue for Purchase.

Category	Percentage
Fuel	56%
Maintenance	39%
Purchase	5%



### Current Fleet Equity Analysis

YEAR	2022	2023	2024	2025	2026	Under-Utilized
QTY	10	1	2	0	3	0
Est \$	\$1,503	\$6,832	\$16,266	\$0	\$16,142	\$0
TOTAL	\$15,028	\$6,832	\$32,533	\$0	\$48,425	\$0
Estimated Current Fleet Equity**					\$102,817	

\* Lease Rates are conservative estimates

\*\*Estimated Current Fleet Equity is based on the current fleet "sight unseen"

and can be adjusted after physical inspection

Lease Maintenance costs are exclusive of tires unless noted on the lease rate quote.

### KEY OBJECTIVES

#### Lower average age of the fleet

69% of the current light and medium duty fleet is over 10 years old

Resale of the aging fleet is significantly reduced

#### Reduce operating costs

Newer vehicles have a significantly lower maintenance expense

Newer vehicles have increased fuel efficiency with new technology implementations

#### Maintain a manageable vehicle budget

Challenged by inconsistent yearly budgets

\* Lease Rates are conservative estimates

\*\*Estimated Current Fleet Equity is based on the current fleet "sight unseen" and can be adjusted after physical inspection



# CASE STUDY | CITY OF FREDERICKSBURG, TX

## CASE STUDY | CITY OF FREDERICKSBURG, TX



### City lowers fleet maintenance costs by \$127K with Fleet Program.

#### BACKGROUND

Location: Fredericksburg, TX  
Industry: Government  
Total vehicles: 75 vehicles

#### THE CHALLENGE

Each year, the City of Fredericksburg was faced with high vehicle repair and maintenance costs for an aging fleet. The City's 75 vehicles had an average age of 12 years resulting in unexpected maintenance issues each year. The City was spending \$153,300 per year on fleet maintenance, averaging over \$2,000 per truck. Searching for solutions within their budget, the city needed to make managing their vehicles easier, from purchasing to maintenance and driver fueling options.

#### THE SOLUTION

Enterprise Fleet Management presented a proactive fleet replacement plan to the City of Fredericksburg that would reduce the average age of their fleet by 60% helping reduce operational and maintenance expenses. With integrating newer vehicles into the City's fleet, employees would drive safer, more reliable vehicles with minimal maintenance needs. Long-term, this plan has helped save an average of \$29,284 per year in fleet related expenses.

**"We have truly enjoyed the partnership with Enterprise Fleet Management. Things are much easier to manage now, and we are saving money on vehicle maintenance."**

— Brian Peters, Programs Manager

Enterprise Fleet Management also recommended replacing all vehicles owned by the city within a 5-year time frame. This approach will help The City lower maintenance expense from \$153,300 per year to \$26,016 per year.

#### THE RESULTS

Since their partnership began 4 years ago, Enterprise Fleet Management has helped The City of Fredericksburg transition their fleet vehicles from an average age of 12 years to 4. The City has experienced a significant reduction in costs associated with their fleet program and a decrease in employee downtime. This is due to The City putting their trust in the local Enterprise Fleet Management team's expertise and the fleet planning analytics backing each recommendation. The partnership has given the City visibility into all vehicle costs and budget accordingly.

To learn more, visit [efleets.com](http://efleets.com) or call 877-23-FLEET.



#### Key Results

MAINTENANCE  
LOWERED BY  
**83%**



**SAVED  
\$62,052**  
OVER THE LAST 2  
REPLACEMENT YEARS

**5 YEAR**  
REPLACEMENT PLAN



# PROGRAM RESOURCES | JEFFERSON COUNTY, FL

## SAFETY

- 69% of all vehicles are older than 10 years of age and do not contain the most up to date safety features, such as electronic stability control, airbag standardization and anti-lock brake control.

## ACCOUNT MANAGEMENT

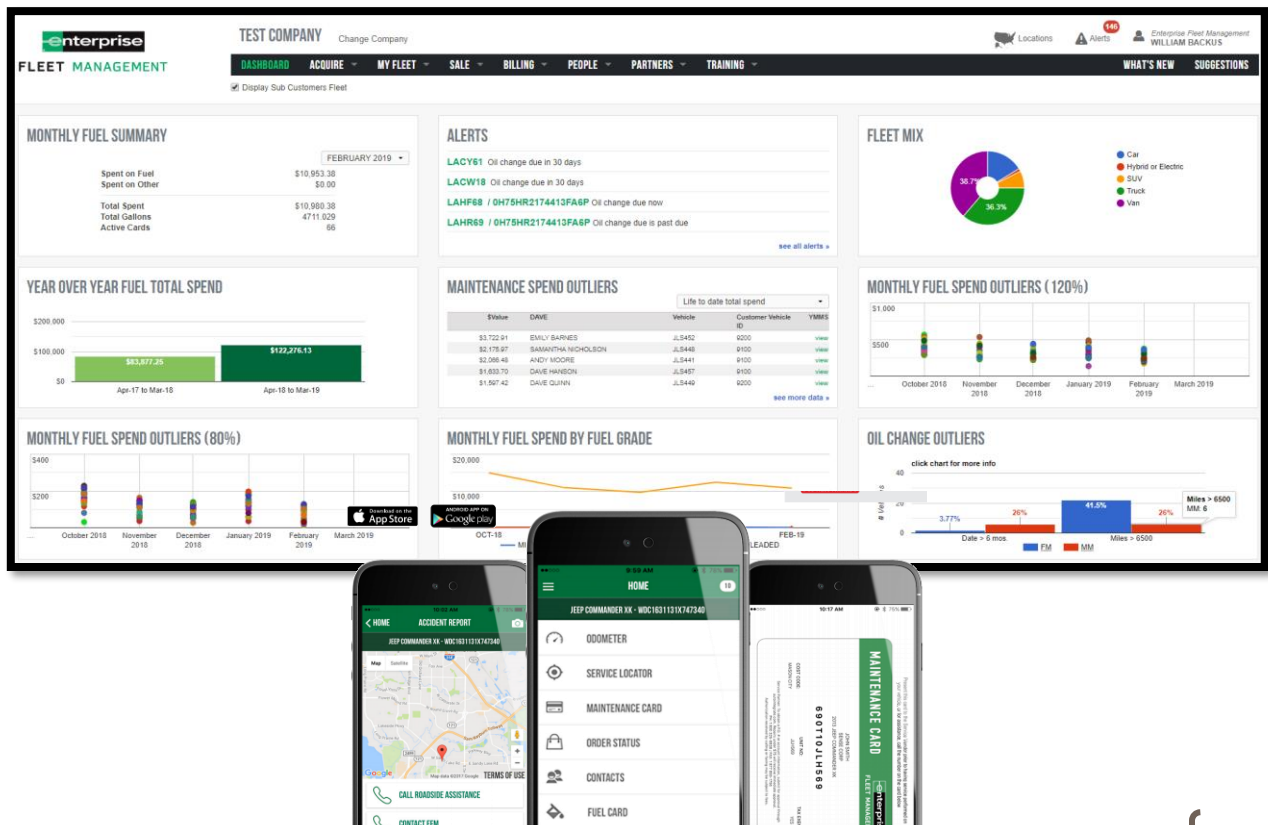
Jefferson County will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

- Your dedicated Client Strategy Manager meets with you 3-4 times a year for both financial and strategic planning.
- Your Client Strategy Manager will provide on-going analysis – this will include most cost-effective vehicle makes/models, cents per mile, total cost of ownership, and replacement analysis.

## TECHNOLOGY

Enterprise Fleet Management's website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data so that you may have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our Mobile App gives drivers all the convenience and functionality they need.

- **Consolidated Invoices** - Includes lease, maintenance, and any additional ancillaries
- **Maintenance Utilization** - Review the life-to-date maintenance per vehicle
- **Recall Information** - See which units have open recalls
- **License & Registration** - See which plate renewals are being processed by Enterprise and view status
- **Alerts** - Set customizable alerts for oil changes, lease renewals, license renewals, and billing data
- **Lifecycle Analysis** - See data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to any specific lease or transaction



# REFERENCES | JEFFERSON COUNTY, FL

## CURRENT PARTNERS

- City of Bunnell
- Alachua County
- City of Lake City
- Columbia County
- Town of Havana
- City of Hiram
- Cherokee County
- City of Hogansville
- City of Quincy
- City of Norcross
- City of Monroe
- City of Hartwell
- Sumter County
- City of Oakwood
- Franklin County
- Suwanee County Schools
- St. Johns County Schools
- School Board of Miami Dade
- School Board of St. Lucie County
- City of Savannah
- City of Quitman
- City of Colquitt

## REFERENCE:

Below is a list of at least two (2) client references including company name, contact person, and telephone number.

1. City: **City of Quincy**  
Business Phone #: (850) 875-3733  
Contact Person: Timothy Ashley, Police Chief
2. City: **City of Bainbridge**  
Business Phone #: (229) 248-2006  
Contact Person: Roy Oliver, Assistant City Manager

## COOPERATIVES:

- TIPS/TAPS USA
- SOURCEWELL



**Monticello News**  
**Wednesday, January 4, 2023**

Topic	Pg	Discussion Points / Activity Ideas
Two scams	1, 3	<i>Comparing/Contrasting:</i> As you read both articles, highlight or otherwise note key facts about each scam. Then create a Venn diagram to sort those facts into similarities and differences.
9 differences	2	<i>Can you spot them?</i>
FL Cares	4	<i>Community Action:</i> What is the need in the community? Who is helping out? How do they meet the need? Why does this service activity matter?
Question of the Week	5	<i>Reflecting:</i> Read the questions and the answers that some members of the community gave. How would you answer the question? Is your answer today different than it was at an earlier time in your life? Why?
Twelfth Day	8	<i>Five W's and an H:</i> What is Twelfth Day? When is it? Who celebrates it? Why is it important to them? How do they celebrate it? Can you come up with a "where" question to answer from the article?
Soccer	10	<i>Find the Spark:</i> Skim the article to find the bulleted list of benefits of playing soccer. Have you ever played soccer? If so, how did it benefit you? Use this list as a model for writing your own list of benefits about any activity you enjoy.
Honor Roll	10	<i>Kudos!</i> The honor roll list on this page focuses on positive accomplishments for many students. How can this be an opportunity to take an interest in and support others' achievements?
Scavenger hunt	Any	<i>Q &amp; A:</i> Work alone or with other students to create scavenger hunt questions that can be answered by reading newspaper articles/ads, looking at headings and examining captions below pictures. Choose a different page or section to focus on than other individuals or groups. Try creating different question types, such as true/false, fill-in-the-blank and multiple choice. When the questions are ready, trade your scavenger hunt questions with another set of questions, and the hunt begins!
Number hunt	Any	<i>Newsy Math:</i> Notice different kinds of numbers that are used in newspaper stories and advertisements. Can you connect the numbers to a math concept, such as subtraction, addition, angles, percentages, ratios, etc.? Challenge: Create a math problem that another student can try to solve using the article or ad.
You choose	Any	<i>Be Curious:</i> Choose an article not listed above. Why does it interest you? What information in the article is news to you? What questions could guide you to learn more?



**Newspaper in Education, or NIE, is an international program that promotes literacy by using the newspaper as a teaching tool. Through NIE programs, educators use newspapers as a "living textbook" to teach subjects such as history, reading, math, economics and government at all grade levels. For more information about the NIE program at the Monticello News / Jefferson County Journal, contact Laura Young at (850) 997-3568 or [reporter1@ecbpublishing.com](mailto:reporter1@ecbpublishing.com).**





# NIE WEEK

NEWSPAPERS IN EDUCATION

## MARCH 6-10, 2023

*Bringing a world of  
possibilities into  
the classroom.*

**FPES**

FLORIDA PRESS  
EDUCATIONAL SERVICES INC.

[FPESNIE.ORG](http://FPESNIE.ORG)



**SUNSHINE TIMES**

DECIMALS FOUND  
TO HAVE A POINT

CHEMISTRY 30KE CETS  
BIG REACTION

DUST-UP AT THE  
CHALK FACTORY

For more information  
about NIE contact:



January 4, 2023

Jefferson County Board of County Commissioners  
1 Courthouse Circle  
Monticello, FL (32344)

Dear Jefferson County Board of County Commissioners:

I am writing to request that you recognize the mission of ECB Publishing's Newspapers in Education program (NIE) with a proclamation celebrating Newspapers in Education Week 2023.

Newspapers in Education Week, celebrated annually during the first full school week in March, recognizes the accomplishments of NIE programs across the country and around the world. NIE Week 2023 will be celebrated March 6-10, 2023.

ECB Publishing, Inc., which publishes the *Monticello News* and *Jefferson County Journal*, is a member of Florida Press Educational Services (FPES), a non-profit 501(c)(3) organization of newspaper professionals that promotes literacy and critical thinking, particularly for young people. This year, ECB Publishing, Inc. has become a community partner with ALL of our local schools to support teachers and students across the curriculum. Although our local program is new this year, we are already delivering more than 220 free copies of each issue of the *Monticello News* and *Jefferson County Journal* to educators who have asked to use them with their students. Because the newspapers are shared in some cases by various classes throughout the day and week, newspapers regularly reach approximately 300 students through their social studies instructors, literacy coaches, elementary teachers, elective courses and adult education classes. Each delivery is accompanied by activity ideas tailored for specific items in each issue.

We have partnered with teachers at Jefferson County K-12, Aucilla Christian Academy, Franklin Academy and the Jefferson Correctional Institution Education Program as well as parents who are homeschooling their children. This is ECB Publishing's way of supporting teachers' goals for literacy, civic education, basic and advanced writing, real-world math skills and more. Newspapers are a proven resource for boosting student achievement across the curriculum.

Please join us in supporting our community's schools by recognizing NIE Week 2023.

Thank you very much for your support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laura Young', is written over a light blue horizontal line.

Laura Young, Reporter, NIE Coordinator  
ECB Publishing, Inc.  
Monticello News / Jefferson County Journal  
(850) 997-3568  
180 W. Washington St.  
Monticello, Fla. 32344

Enclosures: Sample Proclamation, Sample NIE activity page, NIE Week Flyer,

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	1948	SOUTHEASTERN CONSULTING	011948525310	SOUTHEAS	CR-142 LAKE RD RESUR	321715	01	05	2023	35,000.00
01		Dewberry Engineers, Inc.	011948525341	DEWBERRY	J#50149606 CASA BIAN	321715	01	05	2023	3,883.00
01		Dewberry Engineers, Inc.	011948525341	DEWBERRY	J#50149602 ASHVILLE	321715	01	05	2023	7,110.00
				COUNT 3						
01	2070	Payroll Account	012070001	PAYROLL	01/15/23-GEN FUND PA	011523	01	15	2023	55,605.01
				COUNT 1						
01	2102	State of Florida-DMS	012102513410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	27.51
01		Verizon Wireless	012102513410	VERIZONW	A#84254352900001 CNT					181.65
				COUNT 2						
01	2103	Nabors Gibling & Nickerson	012103514120	NABORSGI	11/22 COUNTY ATTY SE	321735	01	05	2023	12,049.58
				COUNT 1						
01	2104	CIVICPLUS LLC	012104513310	CIVICPL	MUNICODE ADMIN SUPPO	321710	01	05	2023	350.00
01		FLORIDA ASSOCIATION OF	012104513310	FACN	7-12/22 RECRUITMENT					5,000.00
01		H2 SOLUTIONS	012104513310	H2SOLUT	1/23 SERVICE & 1 TRIP	321726	01	05	2023	3,172.50
01		Langton Associates, Inc.	012104513310	LANGTON	12/22 GRANT WRITING					3,000.00
01		Sniffen & Spellman, PA	012104513310	SNIFFEN&	11/22 LEGAL SERVICES	321751	01	05	2023	698.00
01		Sniffen & Spellman, PA	012104513310	SNIFFEN&	12/22 LEGAL SERVICES					72.00
01		THOMAS HOWELL FERGUSON PA	012104513310	THOMASHO	PHASE 2 SERVICES	321754	01	05	2023	4,510.00
01		TRAVIS WALKER, P.A.	012104513310	WALKERTR	11/22 VAB & SERVICES	321764	01	05	2023	625.00
01		2k webgroup	012104513420	2KNBGRG	MONTHLY MAINT & HOST	321765	01	05	2023	270.45
01		Pitney Bowes, Inc.	012104513450	PITNEYBO	A#0010609171 POSTAGE	321738	01	05	2023	45.02
01		Preferred Gov't Ins. Trust	012104513450	PREFGOVT	A#WFL103310332205 Q	321740	01	05	2023	57,665.00
01		ECB PUBLISHING INC	012104513490	ECBPUB	LEGAL NOTICE BUDGET	321717	01	05	2023	35.00
01		ECB PUBLISHING INC	012104513490	ECBPUB	ROAD ABANDONMENT NOT					75.25
01		Eugene Hall	012104513491	HALLEUGE	TRAINING REIMBURSEM					75.00
				COUNT 14						
01	2320	Jeff. Co. Clerk of Courts	012320513930	JEFFCLERK	FY2023 JAN RQ#4 BUDG					36,000.00
				COUNT 1						
01	2322	CenturyLink	012322516410	CENTLINK	A#311120982	321708	01	05	2023	60.00
01		CenturyLink	012322516410	CENTLINK	A#311120982	321708	01	05	2023	60.00
01		CenturyLink	012322516410	CENTLINK	A#311120982					76.00
01		State of Florida-DMS	012322516410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	58.98
				COUNT 4						
01	2324	State of Florida-DMS	012324516410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	62.68
01		Toshiba Financial Service	012324516441	TOSHIBA5	A#0251689390000 CNT	321758	01	05	2023	19.00
				COUNT 2						

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2332	Ricardo Fade'll	012332516340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	645.00
01		CenturyLink	012332516401	LUMIN	A#91487806 SAO INTER					431.70
01		Florida Ink Works	012332516520	FLAINKW	CE505A TONER					204.00
				COUNT 3						
01	2333	Ricardo Fade'll	012333516340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	393.00
01		ARTEZIA WATER	012333516341	ARTZIA	A#302577 WATER SERVI	321703	01	05	2023	26.25
01		CenturyLink	012333516410	LUMIN	A#91309765 PUBLIC DE					500.66
01		Verizon Wireless	012333516410	VERZONW	A#84217903100001 PUB	321762	01	05	2023	72.14
				COUNT 4						
01	2670	Ricardo Fade'll	012670519340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	1,195.00
01		CenturyLink	012670519410	CENLLNK	A#312042207	321708	01	05	2023	235.33
01		CenturyLink	012670519410	CENLLNK	A#312042207	321708	01	05	2023	235.33
01		State of Florida-DMS	012670519410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	235.33
01		State of Florida-DMS	012670519410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	340.02
01		State of Florida-DMS	012670519410	DEPTMGMT	A#14844	321714	01	05	2023	110.04
01		State of Florida-DMS	012670519410	DEPTMGMT	A#10457	321714	01	05	2023	37.23
01		CenturyLink	012670519410	LUMIN	A#31296824	321732	01	05	2023	11.59
01		CenturyLink	012670519410	LUMIN	A#90902538	321732	01	05	2023	452.87
01		City of Monticello	012670519430	CITYMONT	A#00010009 1 COURTHO	321709	01	05	2023	167.9
01		City of Monticello	012670519430	CITYMONT	A#00010009 1 COURTHO	321709	01	05	2023	297.66
01		Duke Energy	012670519430	DUKE	A#9100855449537	321716	01	05	2023	308.76
01		Advanced Business Systems	012670519441	ADVBUSIN	C#CT216601 COURTHOUS	321700	01	05	2023	1,056.63
01		Advanced Business Systems	012670519441	ADVBUSIN	C#CT216601 COPIERS					81.01
01		CenturyLink	012670519441	LUMIN	A#31296824 INTERNET					68.26
01		Toshiba Financial Service	012670519441	TOSHIBA2	A#0141321378000	321757	01	05	2023	452.87
01		Toshiba Financial Service	012670519441	TOSHIBA5	A#0251689390000 COUR	321758	01	05	2023	57.00
01		Elevator Telephone Svc. of FL	012670519460	ELEVTELE	A#200230 QUARTERLY S					692.20
01		Mowrey Elevator Co. of FL	012670519460	MONREYEL	A#600483 MONTHLY SER					101.77
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 SUPPLIES &	321761	01	05	2023	207.33
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 SUPPLIES &	321761	01	05	2023	153.58
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 SUPPLIES &	321761	01	05	2023	153.58
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 SUPPLIES &	321761	01	05	2023	322.46
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 BATHROOM S	321761	01	05	2023	241.10
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 BATHROOM S					153.58
01		UniFirst Corporation	012670519460	UNIFIRST	C#1311916 BATHROOM S					153.58
01		Advanced Business Systems	012670519461	ADVBUSIN	C#CT333001 COURTHOUS	321700	01	05	2023	152.83
01		Advanced Business Systems	012670519461	ADVUSIN	C#CT333001 COURTHOUS	321700	01	05	2023	322.05
01		Secure Records Solutions	012670519491	SECURERE	SECURE RECORD DISPOS	321749	01	05	2023	241.28
01		Secure Records Solutions	012670519491	SECURERE	SECURE RECORD DISPOS	321749	01	05	2023	80.00
01		Toshiba Financial Service	012670519491	TOSHIBA5	A#0251689390000 FEES	321758	01	05	2023	80.00
01		GCLMONTICELLO	012670519520	GCLMONTI	PACK OF AA BATTERIES	321723	01	05	2023	349.00
				COUNT 34						19.99
01	2671	Ricardo Fade'll	012671519340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	260.00
01		Ricardo Fade'll	012671519340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	913.00

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2671	Ricardo Fadell	012671519340	FAD ELL RI	JAN 2023 JANITORIAL	321767	01	05	2023	752.00
01		Ricardo Fadell	012671519340	FAD ELL RI	JAN 2023 JANITORIAL	321767	01	05	2023	93.33
01		Ricardo Fadell	012671519340	FAD ELL RI	JAN 2023 JANITORIAL	321767	01	05	2023	563.30
01		Ricardo Fadell	012671519340	FAD ELL RI	JAN 2023 JANITORIAL	321767	01	05	2023	193.50
01		Ricardo Fadell	012671519340	FAD ELL RI	JAN 2023 JANITORIAL	321767	01	05	2023	1.725.00
01		CenturyLink	012671519340	FAD ELL RI	JAN 2023 JANITORIAL	321767	01	05	2023	1.125.00
01		CenturyLink	012671519410	CEN LINK	A#461036495	321708	01	05	2023	122.10
01		CenturyLink	012671519410	CEN LINK	A#461036495	321708	01	05	2023	142.19
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	523.22
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	260.85
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	124.77
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	523.22
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	282.58
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	123.42
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	523.22
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	260.30
01		CenturyLink	012671519410	CEN LINK	A#312042207	321708	01	05	2023	124.22
01		State of Florida-DMS	012671519410	CEN LINK	A#311176920 ANNEX	321714	01	05	2023	138.64
01		State of Florida-DMS	012671519410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	137.55
01		State of Florida-DMS	012671519410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	27.51
01		State of Florida-DMS	012671519410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	55.02
01		State of Florida-DMS	012671519410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	55.02
01		State of Florida-DMS	012671519410	DEPTMGMT	A#7874/3607/7264/247	321714	01	05	2023	9.85
01		CenturyLink	012671519410	DEPTMGMT	A#1550	321714	01	05	2023	38.90
01		City of Monticello	012671519430	LUMIN	A#60902538	321732	01	05	2023	167.79
01		City of Monticello	012671519430	CIT MONT	A#00010392	321709	01	05	2023	47.98
01		City of Monticello	012671519430	CIT MONT	A#00010409	321709	01	05	2023	356.84
01		City of Monticello	012671519430	CIT MONT	A#00010215	321709	01	05	2023	65.93
01		City of Monticello	012671519430	CIT MONT	A#00010150	321709	01	05	2023	47.35
01		City of Monticello	012671519430	CIT MONT	A#00010409 1490 W WA	321709	01	05	2023	134.02
01		City of Monticello	012671519430	CIT MONT	A#00010215 1175 W WA	321716	01	05	2023	52.34
01		City of Monticello	012671519430	CIT MONT	A#00010150 COURT ANN	321716	01	05	2023	28.41
01		City of Monticello	012671519430	CIT MONT	A#00010392 380 W DOG	321716	01	05	2023	48.53
01		Duke Energy	012671519430	DUKE	A#910085450324	321716	01	05	2023	352.82
01		Duke Energy	012671519430	DUKE	A#910085450879	321716	01	05	2023	354.24
01		Duke Energy	012671519430	DUKE	A#910085449272	321716	01	05	2023	32.51
01		Duke Energy	012671519430	DUKE	A#910085448578	321716	01	05	2023	34.54
01		Duke Energy	012671519430	DUKE	A#910085449644	321716	01	05	2023	30.41
01		Duke Energy	012671519430	DUKE	A#910085448693	321716	01	05	2023	30.72
01		Duke Energy	012671519430	DUKE	A#910085448106	321716	01	05	2023	32.55
01		Duke Energy	012671519430	DUKE	A#910085448974	321716	01	05	2023	257.48
01		Duke Energy	012671519430	DUKE	A#910085449644 IND P	321716	01	05	2023	30.41
01		Duke Energy	012671519430	DUKE	A#910085448693 9943	321716	01	05	2023	30.77
01		Register S Mini Storage	012671519440	REG STMT	JAN 2023 U#817 21-22	321700	01	05	2023	225.00
01		Royal Mini Storage, Inc.	012671519440	ROYAL MIN	JAN 2023 U#817 21-22	321700	01	05	2023	110.00
01		Advanced Business Systems	012671519441	ADV BUSIN	C#CT340901 SOE	321700	01	05	2023	32.77
01		Advanced Business Systems	012671519441	ADV BUSIN	C#CT340901 SOE	321700	01	05	2023	30.01
01		Toshiba Financial Service	012671519441	TOSHIBA F	C#5000468264001	321756	01	05	2023	110.37
01		Toshiba Financial Service	012671519441	TOSHIBA F	A#0251689390000 ANNE	321758	01	05	2023	49.00
01		ADVANCED ROOFING INC	012671519460	ADV ROOF	JAIL ROOF & BREEZEW	321705	01	05	2023	21.047.70
01		Big Bend-Eubanks Termite	012671519460	BIG BEND	A#12663 LLOYD WOMANS	321705	01	05	2023	35.00
01		Big Bend-Eubanks Termite	012671519460	BIG BEND	A#12663 LLOYD WOMANS	321705	01	05	2023	35.00

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2671	GCLMONTICELLO	012671519460	GCLMONTI	LOOPER & EYE BOLT/NU	321700	01	05	2023	73.97
01		GCLMONTICELLO	012671519460	GCLMONTI	LOOPER & EYE BOLT CR	321700	01	05	2023	73.97
01		Ring Power Corporation*	012671519460	RINGPOWC	EMERGENCY RADIATOR R	321700	01	05	2023	9.164.35
01		Sonitrol of Tallahassee	012671519460	SONITROL	C#RIM603291 ACCESS C	321700	01	05	2023	100.00
01		Advanced Business Systems	012671519461	ADV BUSIN	C#CT1216501 ANNEX	321700	01	05	2023	109.11
01		Advanced Business Systems	012671519461	ADV BUSIN	C#CT1216501 ANNEX	321700	01	05	2023	78.00
01		GCLMONTICELLO	012671519461	GCLMONTI	CAULK & CAULK GUN	321723	01	05	2023	38.88
01		GCLMONTICELLO	012671519461	GCLMONTI	CHARGED TO WRONG ACC	321723	01	05	2023	38.88
				COUNT 62						
01	2780	Ricardo Fadel'l	012780515340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	200.00
01		CenturyLink	012780515410	CENLINK	A#312042207	321708	01	05	2023	82.86
01		CenturyLink	012780515410	CENLINK	A#312042207	321708	01	05	2023	82.18
01		CenturyLink	012780515410	CENLINK	A#312042207	321708	01	05	2023	82.58
01		State of Florida-DMS	012780515410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	213.83
01		Pitney Bowes Purchase Pow	012780515420	PITNEYPU	A#800090003483785 P	321716	01	05	2023	41.26
01		Duke Energy	012780515430	DUKE	A#910085450746	321716	01	05	2023	143.44
01		Advanced Business Systems	012780515441	ADV BUSIN	C#CT1254801 PLANNING	321700	01	05	2023	77.05
01		Toshiba Financial Service	012780515441	TOSHIBA5	A#0251689390000 PLAN	321758	01	05	2023	199.10
01		ODP BUSINESS SOLUTIONS,LL	012780515510	ODP BUSIN	OFFICE SUPPLIES PLAN	321736	01	05	2023	322.97
				COUNT 10						
01	2781	State of Florida-DMS	012781519830	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	27.51
01		Southern Music Rising	012781519881	SOUTHMUS	SMALL GRANT PROGRAM					1,500.00
				COUNT 2						
01	3102	MADISON COUNTY BOCC	013102553310	MAD080BC	12/22 SHARED VSO SWI	321733	01	05	2023	1,440.12
				COUNT 1						
01	3440	Ricardo Fadel'l	013440524340	FADLLRI	JAN 2023 JANITORIAL	321767	01	05	2023	200.00
01		CenturyLink	013440524410	CENLINK	A#312042207	321708	01	05	2023	82.85
01		CenturyLink	013440524410	CENLINK	A#312042207	321708	01	05	2023	82.18
01		CenturyLink	013440524410	CENLINK	A#312042207	321708	01	05	2023	82.58
01		State of Florida-DMS	013440524410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	41.27
01		Verizon Wireless	013440524410	VERIZONW	A#84254352900001 BUI	321716	01	05	2023	151.26
01		Duke Energy	013440524430	DUKE	A#910085450746	321716	01	05	2023	143.44
01		Advanced Business Systems	013440524441	ADV BUSIN	C#CT332601 COURTHOUS	321700	01	05	2023	15.00
01		Toshiba Financial Service	013440524441	TOSHIBA2	A#0141321378000	321757	01	05	2023	167.00
01		Toshiba Financial Service	013440524441	TOSHIBA5	A#0251689390000 BUIL	321758	01	05	2023	158.00
01		Big Bend Tire	013440524462	BIGBENT1	OIL CHANGE/TIRE REPA					147.95
01		ODP BUSINESS SOLUTIONS,LL	013440524510	ODP BUSIN	PAPER/FRESHER/BOXES					165.71
01		Jefferson Co. Road Dept.	013440524521	RDEPT	12/22 FUEL BUILDING					272.45
				COUNT 13						
01	3990	Beggs Funeral Home	013990527310	BEGGS	ME BODY REMOVAL (BRO					350.00
01		Beggs Funeral Home	013990527310	BEGGS	ME BODY REMOVAL (HOT					350.00
01		Ketchum, Wood & Burgert	013990527310	KETCHUMW	11/22 MORGUE USE/TES	321731	01	05	2023	700.00



FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	6212	CenturyLink	016212571410	CENLINK	A#312042207 LIBRARY	321714	01	05	2023	328.08
01		State of Florida-DMS	016212571410	DEPTMGMT	A#7874/17406/10363/2	321709	01	05	2023	110.04
01		City of Monticello	016212571430	CITYMONT	A#00010166		01	05	2023	116.21
01		City of Monticello	016212571430	CITYMONT	A#00010166 375 S WAT					89.99
01		Duke Energy	016212571430	DUKE	A#910085449397 LIBRA	321716	01	05	2023	1,568.23
01		Potty Man Portables	016212571430	POTTYMAN	LIBRARY HANDWASH STA	321739	01	05	2023	125.00
01		Potty Man Portables	016212571430	POTTYMAN	VOID CHECK NO. 3217	321739	01	05	2023	125.00
01		ECB PUBLISHING INC	016212571490	ECBPUB	AMERICAN EDUCATION W	321717	01	05	2023	42.00
COUNT 10										
01	6213	Ricardo Fadel11	016213571340	FAD11R1	JAN 2023 JANITORIAL	321767	01	05	2023	1,300.00
01		Redwire	016213571460	REDWIRE	C#NIM0485 CCTV MAINT					617.10
01		Advanced Business Systems	016213571510	ADVBSIN	C#C1216201 COPIER					20.11
01		Advanced Business Systems	016213571510	ADVBSIN	C#C1216201 COPIER					20.11
01		Advanced Business Systems	016213571510	ADVBSIN	C#C1216201 COPIER					20.11
01		Advanced Business Systems	016213571510	ADVBSIN	C#C1216201 COPIER					20.11
01		Amazon Business	016213571510	AMAZONBU	SPACE HEATERS/NEW YR					430.14
01		Amazon Business	016213571520	AMAZONBU	PRIZE BOX & LOLLIPOP	321701	01	05	2023	174.97
01		Amazon Business	016213571520	AMAZONBU	PRIZE BOX PRIZES					198.92
01		Verizon Wireless	016213571525	VERIZONW	A#84247594500001 HOT	321762	01	05	2023	3,711.62
01		Amazon Business	016213571660	AMAZONBU	BOOK CLUB BOOKS	321701	01	05	2023	170.59
01		Amazon Business	016213571660	AMAZONBU	A#094706 BOOKS MCNAU	321706	01	05	2023	1,800.00
01		Broadart Co.	016213571660	CENRAGE	A#213809 9-11/22 BOO	321707	01	05	2023	457.62
01		Gale/Cengage Learning	016213571660	DOLLYWOO	A#FLJEFFERSON IMAGI					93.34
01		Ingram Library Services	016213571660	INGRAM	BOOKS	321727	01	05	2023	458.19
01		Ingram Library Services	016213571660	INGRAM	BOOKS	321727	01	05	2023	19.13
01		Ingram Library Services	016213571660	INGRAM	BOOKS	321727	01	05	2023	6.44
01		Ingram Library Services	016213571660	INGRAM	BOOKS	321727	01	05	2023	327.39
01		Ingram Library Services	016213571660	INGRAM	BOOKS	321727	01	05	2023	99.96
01		Ingram Library Services	016213571660	INGRAM	BOOKS	321727	01	05	2023	30.00
01		Ingram Library Services	016213571660	INGRAM	BOOKS					245.35
01		Ingram Library Services	016213571660	INGRAM	BOOKS					13.39
01		Ingram Library Services	016213571660	INGRAM	BOOKS					55.42
01		Ingram Library Services	016213571660	INGRAM	BOOKS					22.90
01		Ingram Library Services	016213571660	INGRAM	BOOKS					165.11
01		Ingram Library Services	016213571660	INGRAM	BOOKS					29.84
01		Ingram Library Services	016213571660	INGRAM	BOOKS					36.06
01		Ingram Library Services	016213571660	INGRAM	BOOKS					203.19
01		Ingram Library Services	016213571660	INGRAM	BOOKS					4,754.87
COUNT 29										
01	6302	Gramling's Electric	016302537340	GRAMLING	SERVICES FOR BLDG 1					525.00
01		James Skipworth	016302537340	SKIPWORTH	12/22 JANITORIAL SER	321750	01	05	2023	460.00
01		State of Florida-DMS	016302537340	STATE	1/23 JCEO CLEANING S					460.00
01		Verizon Wireless	016302537410	VERIZONW	A#7874/17406/10363/2	321714	01	05	2023	111.89
01		Verizon Wireless	016302537410	VERIZONW	A#84254352900001 EXT					63.71
01		Duke Energy	016302537430	DUKE	A#225011000001 EXTE					13.94
01		Toshiba Financial Service	016302537441	TOSHIBA5	A#6300000014564 JCEO					504.20
01		Redwire	016302537460	REDWIRE	A#0251689390000 EXTE	321758	01	05	2023	337.60
01					C#NIM1603 CCTV MAINT					92.04



FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	6302	Advanced Business Systems	016302537461	ADV BUSIN	CT#332401 JCEO	321700	01	05	2023	87.45
01		Advanced Business Systems	016302537461	ADV BUSIN	CT#332101 EQUIPMENT	321700	01	05	2023	149.78
01		Advanced Business Systems	016302537461	ADV BUSIN	CT#332101 EXTENSION	321700	01	05	2023	223.70
01		Communication Solutions	016302537461	COM SOLU	CCTV MAINTENANCE	321712	01	05	2023	150.00
01		Fotia Services, LLC	016302537461	FOTIA	FIRE EXTINGUISHER MA	321743	01	05	2023	355.90
01		Redwire	016302537461	RED WIRE	C#MIM1603 CCTV MAINT	321743	01	05	2023	92.04
01		Redwire	016302537461	RED WIRE	C#MIM1603 JCEO EQUIP	321743	01	05	2023	59.00
01		Jefferson Co. Road Dept.	016302537521	RDD EPT	11/22 JCEO FLEET FUE	321742	01	05	2023	380.19
01		Jefferson Co. Road Dept.	016302537521	RDD EPT	DEC 2023 FUEL	321723	01	05	2023	361.96
01		GCMONTICELLO	016302537525	GCL MONTI	JCEO TOILET AUGER	321752	01	05	2023	17.99
01		SPARKS PLUMBING & ELEC SE	016302537525	SPARKSPL	SEPTIC SERVICE MAIN	321752	01	05	2023	435.00
				COUNT 20						
01	9999	B&B Porta-Toilets, Inc	019999511990	B&B PORTA	HALL PARK PORTALET R					95.00
01		Jefferson Community Water	019999511990	JEFF COMM	A#0201800 290 HALL R					38.50
01		Jeff Cnty Sheriff's Office	019999511990	JEFF COSH	DUE BACK FROM BOCC F					872.53
11	2070	Payroll Account	112070001	PAYROLL	01/15/23-CO TRANS PA	011423	01	15	2023	30,471.14
				COUNT 3						
				COUNT 1						
11	4102	Cintas	114102541341	CINTAS	C#19616374 UNIFORM R	906273	01	05	2023	131.44
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R	906273	01	05	2023	131.44
11		Cintas	114102541341	CINTAS	P#19616374 UNIFORM R	906273	01	05	2023	141.05
11		Mobile Communications	114102541341	MOB LECO	FLEET TRACKER GPS SE					523.75
11		NELSON STUMP REMOVAL LLC	114102541341	NELSONSR	GRIND STUMPS ON CITY					500.00
11		Omega Rail Management Inc	114102541341	OMEGA	WILD TURKEY RUN SIGN					1,967.00
11		Vector Security	114102541341	VECTOR	A#6478853 SECURITY S	906284	01	05	2023	36.02
11		CenturyLink	114102541410	CENT LINK	A#312168304 ROAD DEP	906272	01	05	2023	482.99
11		CenturyLink	114102541410	CENT LINK	A#312168304 ROAD DEP	906272	01	05	2023	485.24
11		Verizon Wireless	114102541410	VER ZONW	A#2225011000001 ROAD					13.93
11		Verizon Wireless	114102541410	VER ZONW	A#8425435290001 ROAD					29.64
11		City of Monticello	114102541430	CITY MONT	A#00050112 WATER & S					57.19
11		Duke Energy	114102541430	DUKE	A#930000014176 ROAD	906274	01	05	2023	755.72
11		Duke Energy	114102541430	DUKE	A#910085448247 95 E					392.92
11		Duke Energy	114102541430	DUKE	A#930000014176 ROAD D					737.09
11		Potty Man Portables	114102541430	POTTY MAN	PORTALET RENTAL	906281	01	05	2023	95.00
11		Potty Man Portables	114102541430	POTTY MAN	PORTALET RENTAL					95.00
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRI COUNT	A#72001059001 N SALT					30.77
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRI COUNT	A#72001059012 HWY 90					30.77
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRI COUNT	A#72001059006 EL DES					537.39
11		TRI-COUNTY ELECTRIC COOPE	114102541430	TRI COUNT	A#72001059014 GAMBLE					30.77
11		Toshiba Financial Service	114102541441	TOSHIBA5	A#0251689390000 ROAD	906283	01	05	2023	172.10
11		Advanced Business Systems	114102541461	ADV BUSIN	C#CT332701 ROAD DEPT	906270	01	05	2023	31.32
11		Advanced Business Systems	114102541461	ADV BUSIN	C#CT335601 ROAD DEPT	906271	01	05	2023	25.58
11		Beard Equipment Company	114102541462	BEARD	JD644K#102 SERVICE R	906271	01	05	2023	155.00
11		Big Bend Tire	114102541462	BIG BEND	JD524K-11 SERVICE RE	906271	01	05	2023	722.40
11		Big Bend Tire	114102541462	BIG BEND TI	REPAIR DUMP TRAILER					25.00
11		Big Bend Tire	114102541462	BIG BEND TI	NEW TRAILER TIRES #8					680.97

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
11	4102	Glass Pro Shop, Inc.	114102541462	GLASSPRO	REPLACE #85 WINDOW L					340.00
11		Nextran Truck Centers	114102541462	NEXTRAN	REPAIR #107	906279	01	05	2023	399.14
11		On Call Auto Repair	114102541462	ONCALLAU	REPAIR #58					474.98
11		First Call Truck Parts	114102541463	FIRSTCAL	CREDIT RETURN PARTS					409.08
11		Monticello Carquest Inc.	114102541463	MONTICARQ	FILTER/OIL FOR MOWER	906276	01	05	2023	48.31
11		Nextran Truck Centers	114102541463	NEXTRAN	REAR LIGHT #105	906277	01	05	2023	142.69
11		Nextran Truck Centers	114102541463	NEXTRAN	OIL/FUEL/AIR FILTERS	906277	01	05	2023	775.08
11		Nextran Truck Centers	114102541463	NEXTRAN	REAR LIGHTS #105					130.66
11		O'Reilly Automotive, Inc.	114102541463	O'REILLY	SENSOR/FILTER/SPARK	906280	01	05	2023	172.61
11		O'Reilly Automotive, Inc.	114102541463	O'REILLY	BATTERY #86					275.90
11		O'Reilly Automotive, Inc.	114102541463	O'REILLY	BATTERY WRONG ACCT C					319.90
11		O'Reilly Automotive, Inc.	114102541463	O'REILLY	CREDIT FOR INV#75140					319.90
11		Ring Power Corporation*	114102541463	RINGPOWC	BACK WINDOW GLASS #8					372.66
11		Office Depot*	114102541510	OFFICEP	CALENDARS & PENS					56.93
11		Crystal Springs	114102541520	CRYSTALS	A#671493115070266 WA	906278	01	05	2023	77.45
11		First Call Truck Parts	114102541520	FIRSTCAL	BULK GALLON DEF					445.28
11		GCMONTICELLO	114102541520	GCMONTI	FITTINGS & GLUE					41.22
11		GCMONTICELLO	114102541520	GCMONTI	FITTINGS. SEALANT &					105.08
11		Jones Welding & Industria	114102541520	JONSMEL	CYLINDER RENTALS					91.14
11		Safety-Kleen Systems, Inc	114102541520	SAFETYKL	PARTS & WASHER SOLVE	906282	01	05	2023	49.68
11		ELI ROBERTS & SONS	114102541521	ELIROB	UNLEADED GAS	906275	01	05	2023	7.00
11		ELI ROBERTS & SONS	114102541521	ELIROB	DIESEL	906275	01	05	2023	17.36
11		ELI ROBERTS & SONS	114102541521	ELIROB	UNLEADED GAS					6.21
11		ELI ROBERTS & SONS	114102541521	ELIROB	DIESEL					21.92
11		Lanier Municipal Supply	114102541530	LANIERMU	STORM PIPE CULVERTS					8,041.00
12	0018	Fred Fox Enterprises, Inc	120018554300	FREDFOX	CDBG QRTLY REP/REC M	321722	01	05	2023	5,750.00
14	3101	Jefferson Emergency Mgmt	143101521132	EMERGMAN	1-9/2023 EMPA BUDGET	321718	01	05	2023	79,354.50
14		Jefferson Emergency Mgmt	143101521133	EMERGMAN	1-9/2023 50/50 BUDGE	321718	01	05	2023	41,034.75
14		Jefferson Emergency Mgmt	143101521136	EMERGMAN	1-9/2023 CERT BUDGET	321718	01	05	2023	3,750.00
14		Jefferson Emergency Mgmt	143101521138	JCSOVISA	1-9/23 COUNTY IN-KIN	321718	01	05	2023	26,707.50
14		JEFFERSON COUNTY SHERIFF	143101521540	JCSOVISA	1/23 TRAINING HOTEL	321766	01	05	2023	744.90
14		JEFFERSON COUNTY SHERIFF	143101521540	JOHNMREN	1/23 CDI TRAINING H					782.80
14		Dustin McCoy	143101521540	MCCOYDUS	JOHNSON PER DIEM 1/2	321730	01	05	2023	155.00
14		John E. Reid & Associates	143101521540	REIDJOHN	1/23 CDI TRAIN PER D					155.00
14		Relentless LLC	143101521540	RELEJOHN	SEXTON TRAINING FEE	321744	01	05	2023	630.00
14		Relentless LLC	143101521540	RELENTLE	JOHNSON/THOMAS TRN F	321745	01	05	2023	1,298.00
14		ROBERT RODDY	143101521540	RODDY	1/23 CDI TRAIN REG F					1,155.00
14		Richard Thomas	143101521540	THOMASR	1/23 CDI TRAIN PER D	321755	01	05	2023	155.00
14		Jeff Cnty Sheriff's Offic	143101521930	JEFFCOSH	THOMAS PER DIEM 1/23	321729	01	05	2023	405,850.17
18	4102	Conrad Velvington Distrib	184102541631	CONRADVE	FY23 RQ#4 1/23 BUDGE					
18		Conrad Velvington Distrib	184102541631	CONRADVE	CURTIS MTLL ROADBASE	321713	01	05	2023	2,737.71
18		Conrad Velvington Distrib	184102541631	CONRADVE	CURTIS MILL ROADBASE	321713	01	05	2023	2,206.24
18		Conrad Velvington Distrib	184102541631	CONRADVE	CURTIS MILL ROADBASE	321713	01	05	2023	3,022.10



COUNT 48

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
22	4212	Walker & Sons	224212534440	WALKER&S	JAN-MAR 2023 BASSETT	321758	01	05	2023	450.00
22		Toshiba Financial Service	224212534441	TOSHIBAS	A#251589390000 SLD	321759	01	05	2023	118.00
22		Tower Compactor Rentals	224212534441	TOWERCOM	MAIN YARD COMPACTOR	321759	01	05	2023	474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	NEW MONTICELLO COMPA	321759	01	05	2023	474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	NASH COMPACTORS	321759	01	05	2023	949.94
22		Tower Compactor Rentals	224212534441	TOWERCOM	WATISSA COMPACTORS	321759	01	05	2023	474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	FULFORD COMPACTORS	321759	01	05	2023	474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	AUCILLA COMPACTORS	321759	01	05	2023	474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	LLOYD COMPACTORS	321759	01	05	2023	949.94
22		Advanced Business Systems	224212534461	ADV BUSIN	C#CT32501 SOLID WAS	321700	01	05	2023	29.52
22		Big Bend Tire	224212534462	BIGBENT	TIRES REPLACED X2 FL	321704	01	05	2023	130.00
22		Big Bend Tire	224212534462	BIGBENT	PM SERVICE LT	321704	01	05	2023	109.00
22		Keaton Tire Repair	224212534462	KEATONTI	R&R BRAKES RT					450.00
22		First Call Truck Parts	224212534463	FIRSTCAL	PURGE VALVE FL2					114.78
22		First Call Truck Parts	224212534463	FIRSTCAL	DOSC PAD HYD BRAKE P					212.52
22		FourStar Freightliner, Inc	224212534463	FOURSTAR	MIRROR ASSEMBLY R10	321721	01	05	2023	36.66
22		Monticello Carquest Inc.	224212534463	MONTICARQ	R1 FLASHER					14.99
22		Monticello Carquest Inc.	224212534463	MONTICARQ	FL2 HYD HOSE BLK					60.95
22		Monticello Carquest Inc.	224212534463	MONTICARQ	R6 HYD HOSE BLK					86.69
22		Monticello Carquest Inc.	224212534463	MONTICARQ	HYD HOSE BULK FITTIN					87.80
22		Monticello Carquest Inc.	224212534463	MONTICARQ	FUSES FL1					19.78
22		Monticello Carquest Inc.	224212534463	MONTICARQ	HYD HOSE BLK FITTING					175.60
22		Right Way Welding & Fabri	224212534463	RIGHTWEL	30YD ROLLOFF REPAIR	321748	01	05	2023	3,280.00
22		Mobile Communications	224212534520	MOBILECO	FLEET GPS					314.25
22		Monticello Carquest Inc.	224212534520	MONTICARQ	C#263 PENETRATING OI	321734	01	05	2023	20.87
22		Pro Chem, Inc.	224212534521	PRO-CHEM	GLOVES DRIVERS/SITES	321741	01	05	2023	554.13
22		Monticello Carquest Inc.	224212534521	MONTICARQ	HYD OIL 7X 5GAL BUCK					342.93
22		Jefferson Co. Road Dept.	224212534521	RDDEPT	DEC 2023 FUEL					9,920.13
22		GCLMONTICELLO	224212534522	GCLMONTI	RAKE MAIN YARD					10.99
22		GCLMONTICELLO	224212534522	GCLMONTI	HEATER NEW MONTICELL					37.99
22		GCLMONTICELLO	224212534522	GCLMONTI	PVC CEMENT WELD KIT					16.36
22		GCLMONTICELLO	224212534522	GCLMONTI	PVC ELBOW HAZMAT WAT					2.49
22		GCLMONTICELLO	224212534522	GCLMONTI	PVC ADAPTER HAZMAT W					1.49
22		Monticello Carquest Inc.	224212534522	MONTICARQ	AIRCHUCK 1/4MM PLUG					40.78
22		Aucilla Area Solid Waste	224212534541	AUCILLA	11/2022 TIPPING FEES					30,722.54
COUNT 63										
23	2911	Jeff Cnty Sheriff's Offic	232911525120	JEFFCOSH	1-9/23 DISPATCH 911	321729	01	05	2023	340,941.00
23		CenturyLink	232911525410	CENTLINK	A#311709776 911 MON					5,156.26
23		CenturyLink	232911525410	CENTLINK	A#311709776 911 MON					5,175.86
23		Verizon Wireless	232911525410	VERTIZON	A#52347594300002 PHO					80.59
23		Ring Power Corporation*	232911525427	RINGPOW	911 SERVICE CALL GEN					401.00
COUNT 5										
28	2070	Payroll Account	282070000	PAYROLL	01/15/2023-EMS PAYRO	011523	01	15	2023	45,079.88
COUNT 1										
28	3211	Tommy Arthur	283211526150	ARTHURTO	TRANSFER SS TO BROOK					240.00
28		Kyle Collins	283211526150	COLLINSK	TRANSFER SS TO BROOK					240.00

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
28	3211	Justin T. Cosper	283211526150	COSPERJU	TRANSFER SS TO BROOK	321720	01	05	2023	240.00
28		SEAN EVANS	283211526150	EVANSSEA	TRANSFER SS TO BROOK					240.00
28		Joey Tillman	283211526150	TILLMANJ	TRANSFER SS TO BROOK					260.00
28		Patrick Titus	283211526150	TITUSPA	TRANSFER SS TO BROOK					280.00
28		EMS Management & Consult	283211526320	EMSNIC	MONTHLY BILLING COLL					3,587.39
28		EMS Management & Consult	283211526320	EMSNIC	MONTHLY COLLECTIONS					4,180.96
28		PennCredit	283211526320	PENNCRED	DEBT COLLECTIONS					346.05
28		State of Florida-DMS	283211526410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	13.75
28		State of Florida-DMS	283211526410	DEPTMGMT	A#7874/17406/10363/2	321714	01	05	2023	82.53
28		Verizon Wireless	283211526410	VERIZONW	A#84254352900001 EMS					191.13
28		Centurylink	283211526430	CENLINK	A#444093705 JCFR INT					53.90
28		City of Monticello	283211526430	CITYMONT	A#00050133	321709	01	05	2023	42.68
28		City of Monticello	283211526430	CITYMONT	A#00050135	321709	01	05	2023	33.69
28		City of Monticello	283211526430	CITYMONT	A#00050135 JCFR WTR/					9.76
28		COMCAST	283211526430	COMCAST	A#00050133 JCFR FLUS					40.54
28		Duke Energy	283211526430	DUKE	A#8535102080006860	321716	01	05	2023	80.65
28		Duke Energy	283211526430	DUKE	A#910085450473 JCFR	321716	01	05	2023	359.15
28		Toshiba Financial Service	283211526441	TOSHIBA4	A#910085450473 JCFR	321716	01	05	2023	16.37
28		Advanced Business Systems	283211526461	ADVBSIN	A#01514883084000 COP					110.00
28		Advanced Business Systems	283211526461	ADVBSIN	C#CT292201 NETWORKIN	321700	01	05	2023	75.00
28		Advanced Business Systems	283211526461	ADVBSIN	C#CT292201 JCFR	321700	01	05	2023	10.51
28		Big Bend Tire	283211526462	BIGBENT1	C#CT292201 JCFR	321700	01	05	2023	34.22
28		Big Bend Tire	283211526462	BIGBENT1	OIL CHANGE 3-2					160.00
28		Big Bend Tire	283211526462	BIGBENT1	TIRE REPAIR					30.00
28		CurtisMorganGarageInc	283211526462	CURTISMO	3-3 A/C REPAIR					278.75
28		CurtisMorganGarageInc	283211526462	CURTISMO	3-3 A/C REPAIR					305.00
28		Donalson Diesel Performan	283211526462	DONALSON	REPAIR 3-4 DEF/DIESE					375.00
28		Stewart's towing & Recov	283211526462	STEWATOW	TOW 3-4 TO DONALSON					300.00
28		CurtisMorganGarageInc	283211526463	CURTISMO	3-3 A/C REPAIR					253.74
28		CurtisMorganGarageInc	283211526463	CURTISMO	3-3 A/C REPAIR					166.22
28		Donalson Diesel Performan	283211526463	DONALSON	REPAIR 3-4 DEF/DIESE					169.58
28		GCLMONTICELLO	283211526463	GCLMONTI	AMBULANCE CABINET LO					8.49
28		Monticello Carquest Inc.	283211526463	MONTICARQ	WIPER BLADES					53.18
28		O'Reilly Automotive, Inc.	283211526463	O'REILLY	BATTERY 3-2					268.24
28		O'Reilly Automotive, Inc.	283211526463	O'REILLY	R35 BATTERIES					402.36
28		Amazon.com	283211526520	AMAZON.C	POTS/PANS/UTENSILS					377.12
28		Amazon.com	283211526520	AMAZON.C	DRAIN CLEANER					23.53
28		Amazon.com	283211526520	AMAZON.C	3 MICROSOFT SURFACE					1,479.81
28		GCLMONTICELLO	283211526520	AMAZON.C	COFFEE FILTERS					15.99
28		Winn Dixie	283211526520	GCLMONTI	PARTS FOR AC DRAIN R					11.25
28		Zero9 SOLUTIONS	283211526520	WINNDIXI	STATION SUPPLIES					155.16
28		ELI ROBERTS & SONS	283211526520	7EROB	RADIO HOLSTERS					125.85
28		Monticello Carquest Inc.	283211526521	ELTROB	FUEL					158.30
28		Jefferson Co. Road Dept.	283211526521	MONTICARQ	C#262 DEF					118.59
28		BoundTree Medical, LLC	283211526521	RDEPT	12/22 JCFR EMS FUEL	321734	01	05	2023	5,118.92
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	MEDICAL SUPPLIES					193.00
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	MEDICAL SUPPLIES					158.40
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	MEDICAL SUPPLIES					179.74
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	MEDICAL SUPPLIES					173.24
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	CREDIT					537.07
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	MEDICAL SUPPLIES					114.00
28		BoundTree Medical, LLC	283211526522	BOUNDTRE	MEDICAL SUPPLIES					1.58

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
28	3211	BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					302.31
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					180.37
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					43.08
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					6.84
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					6.84
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					6.84
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					165.08
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					36.48
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					173.19
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	MEDICAL SUPPLIES					37.45
28		BoundTree Medical, LLC	283211526522	BOUNDTREE	ACETAMINOPHEN SUSPEN					734.34
28		Jones Welding & Industria	283211526522	JONESWEL	CYLINDER RENTAL					564.19
28		Jones Welding & Industria	283211526522	JONESWEL	OXYGEN					273.68
28		Jones Welding & Industria	283211526522	JONESWEL	OXYGEN					118.80
28		Medline Industries, Inc	283211526522	MEDLINE	MEDICAL SUPPLIES					161.46
28		Medline Industries, Inc	283211526522	MEDLINE	MEDICAL SUPPLIES					175.00
28		Medline Industries, Inc	283211526522	MEDLINE	MEDICAL SUPPLIES					373.13
28		QuadMed, Inc.	283211526522	QUADMED	MEDICAL GLOVES					495.00
28		QuadMed, Inc.	283211526522	QUADMED	MEDICAL SUPPLIES					179.60
28		QuadMed, Inc.	283211526522	QUADMED	MEDICAL SUPPLIES					180.22
28		Emergency Medical Service	283211526541	EMERGNED	P#3301 STATE EMS LIC	321719	01	05	2023	182.48
										1,575.00
				COUNT 76						
29	2781	Adams Radio Group	292781519340	ADAMS RAD	MONTICELLO CHRISMAST	321699	01	05	2023	750.00
29		Chamber of Commerce	292781519340	CHAMBER	FY23-Q2 TDC/COC CONT					4,267.50
29		ECB PUBLISHING INC	292781519340	ECBPUB	LEGAL NOTICE OF MEET	321717	01	05	2023	20.00
29		ECB PUBLISHING INC	292781519340	ECBPUB	LEGAL NOTICE OF MEET	321717	01	05	2023	20.00
29		ECB PUBLISHING INC	292781519340	ECBPUB	LEGAL NOTICE OF MEET	321717	01	05	2023	40.00
29		ECB PUBLISHING INC	292781519340	ECBPUB	11/22 AD					80.00
29		Greene Publishing, Inc.	292781519340	GREENEPU	NOV-DEC 2022 FP MAG	321724	01	05	2023	375.00
29		Katrina Richardson	292781519340	RICHARDK	VNMF MEETINGS 9-11/2	321747	01	05	2023	400.15
29		Visit Florida	292781519340	VISITFLA	2023 OFFICIAL TRANSP	321763	01	05	2023	3,000.00
29		WFSU	292781519340	WFSU	SOUTHERN MUSIC RISIN					1,200.00
29		WTUF FM Radio	292781519340	WTUF RAD	SOUTHERN MUSIC RISIN					300.00
				COUNT 11						
				FINAL TOTALS						
				COUNT 546						

\*\*\* END OF REPORT \*\*\*

General Fund

- 1947 SCRAP
- 1948 SCOP
- 1949 CIGP
- 2101 BOCC
- 2102 Coordinator
- 2103 County Attorney
- 2104 County Administrative
- 2211 Property Appraiser
- 2212 Tax Deed
- 2320 Clerk
- 2322 Circuit Court
- 2324 County Court
- 2332 State Attorney
- 2333 Public Defender
- 2440 Supervisor of Elections
- 2670 Courthouse
- 2671 Admin Buildings
- 2780 Planning Dept
- 2781 Industrial Development
- 3102 Veterans Affairs
- 3440 Building Dept
- 3990 Medical Examiner
- 4212 Animal Control
- 4216 Mosquito Control-Local
- 4217 Mosquito Control-State
- 6101 Recreation
- 6212 Library-Local
- 6213 Library-State
- 6302 Extension

Fund 11

- 4102 Road Dept

Fund 12

- 0018 CDBG

Fund 14

- 3101 Sheriff

Fund 19

- 3211 Fire Rescue

Fund 22

- 4212 Solid Waste

Fund 23

- 2911 E911

Fund 26

- 6214 Literacy

Fund 28

- 3211 EMS



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CASH CODE-01001

G/L CASH ACCOUNT-011010000

CASH-CHECKING-GEN. FUND

Advanced Business System	01/19/2023	-	401256	05/26/2022	VR 01011923-015	C#CT216201 COPIER	20.11	.00
Advanced Business System	01/19/2023	-	403009	06/27/2022	VR 01011923-014	C#CT216201 COPIER	20.11	.00
Advanced Business System	01/19/2023	-	404039	07/12/2022	VR 01011923-013	C#CT216201 COPIER	20.11	.00
Advanced Business System	01/19/2023	-	406596	08/24/2022	VR 01011923-012	C#CT216201 COPIER	20.11	.00
Advanced Business System	01/19/2023	-	413805	12/21/2022	VR 01011923-071	C#CT216601 COPIERS	68.26	.00
Advanced Business System	01/19/2023	-	414380	01/05/2023	VR 01011923-062	C#CT332101 EXTENSION OFF	223.70	.00

CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems	TOTALS	372.40	.00
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ADVANCED ROOFING INC	01/19/2023	-	00208740	12/30/2022	VR 01011923-087	JAIL ROOF & BREEZEWAY	21047.70	.00
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CHECK TO VENDOR==>VENDOR ADVROOF ADVANCED ROOFING INC	TOTALS	21047.70	.00
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Amazon.com	01/19/2023	-	S0132142	12/01/2022	VR 19011923-245	PIKE POLE	168.60	.00
Amazon.com	01/19/2023	-	38870633	11/30/2022	VR 19011923-247	POTS/PANS/UTENSILS	377.12	.00
Amazon.com	01/19/2023	-	38870633	11/30/2022	VR 28011923-248	POTS/PANS/UTENSILS	377.12	.00
Amazon.com	01/19/2023	-	47700237	12/06/2022	VR 19011923-246	DRAIN CLEANER	23.53	.00
Amazon.com	01/19/2023	-	47700237	12/06/2022	VR 28011923-249	DRAIN CLEANER	23.53	.00
Amazon.com	01/19/2023	-	52246666	12/01/2022	VR 28011923-250	3 MICROSOFT SURFACE TABLT	1479.81	.00

Amazon.com	01/19/2023	-	66423447	12/08/2022	VR 19011923-244	COFFEE FILTERS	15.99	.00
Amazon.com	01/19/2023	-	66423447	12/08/2022	VR 28011923-251	COFFEE FILTERS	15.99	.00

CHECK TO VENDOR==>VENDOR AMAZON.C Amazon.com	TOTALS	2481.69	.00
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Amazon Business	01/19/2023	-	FKC4M1WQ	12/27/2022	VR 01011923-010	PRIZE BOX PRIZES	198.92	.00
Amazon Business	01/19/2023	-	G7QKYL1Q	01/03/2023	VR 01011923-011	SPACE HEATERS/NEW YR LABL	430.14	.00

CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business	TOTALS	629.06	.00
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Tommy Arthur	01/19/2023	-	122322SE	12/27/2022	VR 28011923-215	TRANSFER SS TO BROOKS/JAX	240.00	.00
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CHECK TO VENDOR==>VENDOR ARTHURTO Tommy Arthur	TOTALS	240.00	.00
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Aucilla Area Solid Waste	01/19/2023	-	11302022	11/30/2022	VR 22011923-158	11/2022 TIPPING FEES	30722.54	.00
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CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste	TOTALS	30722.54	.00
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B&B Porta-Toilets, Inc	01/19/2023	-	294221	12/21/2022	VR 01011923-093	HALL PARK PORTALET RENTAL	95.00	.00
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CHECK TO VENDOR==>VENDOR B&BPORTA B&B Porta-Toilets, Inc	TOTALS	95.00	.00
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Kent Bass	01/19/2023	-	FY23Q2KB	01/01/2023	VR 22011923-151	JAN-MAR 2023 FULFORD LEAS	1500.00	.00
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CHECK TO VENDOR==>VENDOR BASSKENT Kent Bass	TOTALS	1500.00	.00
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Beggs Funeral Home	01/19/2023	-	22M563	01/05/2023	VR 01011923-069	ME BODY REMOVAL (HOTZ)	350.00	.00
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Beggs Funeral Home	01/19/2023	-	22M650	01/05/2023	VR 01011923-068	ME BODY REMOVAL (BROWN)	350.00	.00
CHECK TO VENDOR==>VENDOR BEGGS Beggs Funeral Home TOTALS							700.00	.00
Big Bend Tire	01/19/2023	-	159281	12/16/2022	VR 01011923-103	OIL CHANGE/TIRE REPAIR	147.95	.00
Big Bend Tire	01/19/2023	-	159406	01/02/2023	VR 28011923-186	TIRE REPAIR	30.00	.00
Big Bend Tire	01/19/2023	-	159411	01/03/2023	VR 28011923-185	OIL CHANGE 3-2	160.00	.00
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS							337.95	.00
Big Bend-Eubanks Termite	01/19/2023	-	248893	12/08/2022	VR 01011923-086	A#12663 LLOYD WOMANS CLUB	35.00	.00
CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite TOTALS							35.00	.00
BoundTree Medical, LLC	01/19/2023	-	318302	10/01/2022	VR 28011923-191	CREDIT	-537.07	.00
BoundTree Medical, LLC	01/19/2023	-	64981186	10/17/2022	VR 28011923-189	MEDICAL SUPPLIES	179.74	.00
BoundTree Medical, LLC	01/19/2023	-	65054535	12/01/2022	VR 28011923-202	MEDICAL SUPPLIES	114.00	.00
BoundTree Medical, LLC	01/19/2023	-	65059108	12/05/2022	VR 28011923-203	MEDICAL SUPPLIES	1.58	.00
BoundTree Medical, LLC	01/19/2023	-	65063704	12/07/2022	VR 28011923-204	MEDICAL SUPPLIES	302.31	.00
BoundTree Medical, LLC	01/19/2023	-	65068344	12/09/2022	VR 28011923-187	MEDICAL SUPPLIES	193.00	.00
BoundTree Medical, LLC	01/19/2023	-	65068413	12/09/2022	VR 28011923-188	MEDICAL SUPPLIES	158.40	.00
BoundTree Medical, LLC	01/19/2023	-	65072147	12/13/2022	VR 28011923-211	MEDICAL SUPPLIES	36.48	.00
BoundTree Medical, LLC	01/19/2023	-	65072210	12/13/2022	VR 28011923-212	MEDICAL SUPPLIES	173.19	.00
BoundTree Medical, LLC	01/19/2023	-	65080070	12/19/2022	VR 28011923-221	ACETAMINOPHEN SUSPENSION	37.45	.00
BoundTree Medical, LLC	01/19/2023	-	65081015	12/19/2022	VR 28011923-210	MEDICAL SUPPLIES	165.08	.00
BoundTree Medical, LLC	01/19/2023	-	65085498	12/21/2022	VR 28011923-207	MEDICAL SUPPLIES	6.84	.00
BoundTree Medical, LLC	01/19/2023	-	65085499	12/21/2022	VR 28011923-208	MEDICAL SUPPLIES	6.84	.00
BoundTree Medical, LLC	01/19/2023	-	65085500	12/21/2022	VR 28011923-209	MEDICAL SUPPLIES	6.84	.00
BoundTree Medical, LLC	01/19/2023	-	65087318	12/22/2022	VR 28011923-222	EKG CABLE	734.34	.00
BoundTree Medical, LLC	01/19/2023	-	65090170	12/27/2022	VR 28011923-205	MEDICAL SUPPLIES	180.37	.00
BoundTree Medical, LLC	01/19/2023	-	65090772	12/27/2022	VR 28011923-206	MEDICAL SUPPLIES	43.08	.00
BoundTree Medical, LLC	01/19/2023	-	65097951	01/03/2023	VR 28011923-190	MEDICAL SUPPLIES	173.24	.00
CHECK TO VENDOR==>VENDOR BOUNDTRE BoundTree Medical, LLC TOTALS							1975.71	.00
Capital City Pest	01/19/2023	-	11560	01/03/2023	VR 19011923-168	A#1502 WACISSA VFD PEST	65.00	.00
CHECK TO VENDOR==>VENDOR CAPPEST Capital City Pest TOTALS							65.00	.00
CenturyLink	01/19/2023	-	0123RECP	12/23/2022	VR 01011923-033	A#463021743 REC PARK	195.73	.00
CenturyLink	01/19/2023	-	0123SCFL	01/01/2023	VR 01011923-051	A#311120982	76.00	.00
CenturyLink	01/19/2023	-	1122E911	12/16/2022	VR 23011923-159	A#311709776 911 MON SERV	5156.26	.00
CenturyLink	01/19/2023	-	1222ANEX	12/16/2022	VR 01011923-091	A#311176920 ANNEX	138.64	.00
CenturyLink	01/19/2023	-	1222E911	12/16/2022	VR 23011923-160	A#311709776 911 MON SERV	5175.86	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-052	A#312042207	523.22	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-053	A#312042207 PLANNING	82.58	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-054	A#312042207 BUILDING	82.58	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-055	A#312042207 COURTHOUSE	235.33	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-056	A#312042207 LIBRARY	328.08	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-057	A#312042207 SMALL BUS DEV	260.30	.00

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CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 01011923-058	A#312042207	124.22	.00
CenturyLink	01/19/2023	-	1222JCOF	12/16/2022	VR 22011923-059	A#312042207 SOLID WASTE	63.34	.00
CenturyLink	01/19/2023	-	12223705	12/17/2022	VR 19011923-255	A#444093705 JCFR INTERNET	53.99	.00
CenturyLink	01/19/2023	-	12223705	12/17/2022	VR 28011923-254	A#444093705 JCFR INTERNET	53.90	.00
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink							TOTALS	12550.03 .00
Chamber of Commerce	01/19/2023	-	FY23Q2RQ	01/01/2023	VR 29011923-163	FY23-Q2 TDC/COC CONTRACT	4267.50	.00
CHECK TO VENDOR==>VENDOR CHAMBER Chamber of Commerce							TOTALS	4267.50 .00
City of Monticello	01/19/2023	-	11220009	12/19/2022	VR 01011923-078	A#00010009 1 COURTHOUSE	308.76	.00
City of Monticello	01/19/2023	-	11220125	12/19/2022	VR 01011923-107	A#00050125 MOSQUITO CNTRL	8.27	.00
City of Monticello	01/19/2023	-	11220133	12/19/2022	VR 19011923-229	A#00050133 JCFR FLUSH MTR	40.54	.00
City of Monticello	01/19/2023	-	11220133	12/19/2022	VR 28011923-228	A#00050133 JCFR FLUSH MTR	40.54	.00
City of Monticello	01/19/2023	-	11220135	12/19/2022	VR 19011923-226	A#00050135 JCFR WTR/SEWER	9.77	.00
City of Monticello	01/19/2023	-	11220135	12/19/2022	VR 28011923-227	A#00050135 JCFR WTR/SEWER	9.76	.00
City of Monticello	01/19/2023	-	11220150	12/19/2022	VR 01011923-079	A#00010150 COURT ANNEX	28.41	.00
City of Monticello	01/19/2023	-	11220166	12/19/2022	VR 01011923-076	A#00010166 375 S WATER	89.99	.00
City of Monticello	01/19/2023	-	11220204	12/19/2022	VR 22011923-130	A#00050204 US 19 SOUTH	28.13	.00
City of Monticello	01/19/2023	-	11220206	12/19/2022	VR 22011923-131	A#00050206 1697 S JEFFERS	10.32	.00
City of Monticello	01/19/2023	-	11220215	12/19/2022	VR 01011923-077	A#00010215 1175 W WASHING	52.34	.00
City of Monticello	01/19/2023	-	11220392	12/19/2022	VR 01011923-080	A#00010392 380 W DOGWOOD	48.53	.00
City of Monticello	01/19/2023	-	11220409	12/19/2022	VR 01011923-075	A#00010409 1490 W WASHING	134.02	.00
City of Monticello	01/19/2023	-	12220119	12/19/2022	VR 01011923-038	A#00020119 1380 MAMIE SCO	57.88	.00
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello							TOTALS	867.26 .00
Kyle Collins	01/19/2023	-	122322SE	12/27/2022	VR 28011923-218	TRANSFER SS TO BROOKS/JAX	240.00	.00
CHECK TO VENDOR==>VENDOR COLLINSK Kyle Collins							TOTALS	240.00 .00
Conrad Yelvington Distri	01/19/2023	-	1838540	11/30/2022	VR 18011923-112	FALLOW/CURTIS MILL ROADBS	2303.12	.00
Conrad Yelvington Distri	01/19/2023	-	1849377	12/19/2022	VR 18011923-113	OLD DRIFTON RD ROADBASE	2567.07	.00
Conrad Yelvington Distri	01/19/2023	-	1850555	12/20/2022	VR 18011923-114	OLD DRIFTON RD ROADBASE	2697.73	.00
Conrad Yelvington Distri	01/19/2023	-	1851785	12/22/2022	VR 18011923-116	OLD DRIFTON RD ROADBASE	1214.76	.00
Conrad Yelvington Distri	01/19/2023	-	1853600	12/27/2022	VR 18011923-117	OLD DRIFTON RD ROADBASE	915.77	.00
Conrad Yelvington Distri	01/19/2023	-	1853832	12/28/2022	VR 18011923-118	CAMPBELL RD ROADBASE	1444.46	.00
Conrad Yelvington Distri	01/19/2023	-	1854949	12/29/2022	VR 18011923-119	CAMPBELL RD ROADBASE	1016.92	.00
Conrad Yelvington Distri	01/19/2023	-	1855943	12/30/2022	VR 18011923-120	CAMPBELL RD ROADBASE	859.69	.00
CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib							TOTALS	13019.52 .00
Justin T. Cosper	01/19/2023	-	122322SE	12/27/2022	VR 28011923-217	TRANSFER SS TO BROOKS/JAX	240.00	.00

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CHECK TO VENDOR==>VENDOR COSPERJU Justin T. Cosper							TOTALS	240.00 .00
CurtisMorganGarageInc	01/19/2023	-	17352	10/31/2022	VR 28011923-179	3-3 A/C REPAIR	278.75	.00
CurtisMorganGarageInc	01/19/2023	-	17352	10/31/2022	VR 28011923-180	3-3 A/C REPAIR	253.74	.00
CurtisMorganGarageInc	01/19/2023	-	17374	11/08/2022	VR 28011923-181	3-3 A/C REPAIR	166.22	.00
CurtisMorganGarageInc	01/19/2023	-	17374	11/08/2022	VR 28011923-182	3-3 A/C REPAIR	305.00	.00
CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc							TOTALS	1003.71 .00
Dollywood Foundation	01/19/2023	-	02232623	01/11/2023	VR 01011923-016	A#FLJEFFERSON IMAGI LIBRY	93.34	.00
CHECK TO VENDOR==>VENDOR DOLLYWOO Dollywood Foundation							TOTALS	93.34 .00
Donalson Diesel Performa	01/19/2023	-	12558	12/20/2022	VR 28011923-236	REPAIR 3-4 DEF/DIESEL	375.00	.00
Donalson Diesel Performa	01/19/2023	-	12558	12/20/2022	VR 28011923-237	REPAIR 3-4 DEF/DIESEL	169.58	.00
Donalson Diesel Performa	01/19/2023	-	12694	01/11/2023	VR 19011923-235	SQUAD REPAIR	250.00	.00
CHECK TO VENDOR==>VENDOR DONALSON Donalson Diesel Performan							TOTALS	794.58 .00
Duke Energy	01/19/2023	-	1122EXT	12/23/2022	VR 01011923-064	A#930000014564 JCEO	504.20	.00
Duke Energy	01/19/2023	-	1122SWMO	12/14/2022	VR 22011923-123	A#910085448429 MAIN OFFIC	232.85	.00
Duke Energy	01/19/2023	-	1222HSHS	12/22/2022	VR 01011923-082	A#910085448693 9943 S SLT	30.77	.00
Duke Energy	01/19/2023	-	1222LIFT	12/22/2022	VR 01011923-081	A#910085449644 IND PK LFT	30.41	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy							TOTALS	798.23 .00
ECB PUBLISHING INC	01/19/2023	-	113022AD	12/31/2022	VR 29011923-165	11/22 AD	80.00	.00
ECB PUBLISHING INC	01/19/2023	-	25529	12/31/2022	VR 01011923-088	ROAD ABANDONMENT NOTICE	75.25	.00
ECB PUBLISHING INC	01/19/2023	-	25559	12/23/2022	VR 01011923-047	NEWSPAPER AD	42.00	.00
CHECK TO VENDOR==>VENDOR ECBPUB ECB PUBLISHING INC							TOTALS	197.25 .00
Elevator Telephone Svc.	01/19/2023	-	94908	01/01/2023	VR 01011923-031	A#200230 QUARTERLY SERVIC	101.77	.00
CHECK TO VENDOR==>VENDOR ELEVTELE Elevator Telephone Svc.							TOTALS	101.77 .00
ELI ROBERTS & SONS	01/19/2023	-	54752	12/18/2022	VR 28011923-220	FUEL	158.30	.00
CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS							TOTALS	158.30 .00
EMS Management & Consult	01/19/2023	-	049938	12/31/2022	VR 28011923-178	MONTHLY COLLECTIONS BILL	4180.96	.00
CHECK TO VENDOR==>VENDOR EMSMC EMS Management & Consult							TOTALS	4180.96 .00
SEAN EVANS	01/19/2023	-	122322SE	12/27/2022	VR 28011923-216	TRANSFER SS TO BROOKS/JAX	240.00	.00
CHECK TO VENDOR==>VENDOR EVANSSEA SEAN EVANS							TOTALS	240.00 .00
FLORIDA ASSOCIATION OF	01/19/2023	-	2022RECR	12/28/2022	VR 01011923-089	7-12/22 RECRUITMENT SERV	5000.00	.00

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CHECK TO VENDOR==>VENDOR FACM FLORIDA ASSOCIATION OF							TOTALS 5000.00	.00
First Call Truck Parts	01/19/2023	-	122011	12/20/2022	VR 22011923-148	PURGE VALVE FL2	114.78	.00
First Call Truck Parts	01/19/2023	-	122309	12/29/2022	VR 22011923-153	DOSC PAD HYD BRAKE PAD R1	212.52	.00
CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts							TOTALS 327.30	.00
Florida Ink Works	01/19/2023	-	23000184	01/05/2023	VR 01011923-097	CE505A TONER	204.00	.00
CHECK TO VENDOR==>VENDOR FLAINKWO Florida Ink Works							TOTALS 204.00	.00
Fotia Services, LLC	01/19/2023	-	13552	01/11/2023	VR 01011923-066	FIRE EXTINGUISHER MAINT	355.90	.00
CHECK TO VENDOR==>VENDOR FOTIA Fotia Services, LLC							TOTALS 355.90	.00
GCLMONTICELLO	01/19/2023	-	124600	10/04/2022	VR 28011923-224	PARTS FOR AC DRAIN REPAIR	11.25	.00
GCLMONTICELLO	01/19/2023	-	128080	12/06/2022	VR 01011923-039	BLADES	15.99	.00
GCLMONTICELLO	01/19/2023	-	128171	12/07/2022	VR 01011923-040	NET REPAIR	40.52	.00
GCLMONTICELLO	01/19/2023	-	128414	12/12/2022	VR 01011923-041	BLEACH & NET REPAIR	37.50	.00
GCLMONTICELLO	01/19/2023	-	128771	12/19/2022	VR 22011923-121	RAKE MAIN YARD	10.99	.00
GCLMONTICELLO	01/19/2023	-	128798	12/19/2022	VR 01011923-042	TRAILER LIGHT	1.99	.00
GCLMONTICELLO	01/19/2023	-	128893	12/20/2022	VR 22011923-122	HEATER NEW MONTICELLO	37.99	.00
GCLMONTICELLO	01/19/2023	-	129295	12/27/2022	VR 01011923-043	PLUMBING	91.02	.00
GCLMONTICELLO	01/19/2023	-	129296	12/27/2022	VR 01011923-044	PLUMBING	15.28	.00
GCLMONTICELLO	01/19/2023	-	129327	12/27/2022	VR 01011923-045	TOILET REPAIR	16.99	.00
GCLMONTICELLO	01/19/2023	-	129482	12/29/2022	VR 22011923-132	PVC CEMENT WELD KIT COUPL	16.36	.00
GCLMONTICELLO	01/19/2023	-	129526	12/30/2022	VR 22011923-133	PVC ELBOW HAZMAT WATERLIN	2.49	.00
GCLMONTICELLO	01/19/2023	-	129553	01/02/2023	VR 22011923-134	PVC ADAPTER HAZMAT WATERL	1.49	.00
GCLMONTICELLO	01/19/2023	-	129727	01/04/2023	VR 19011923-239	PIKE POLE REPAIR PARTS	16.94	.00
GCLMONTICELLO	01/19/2023	-	129779	01/05/2023	VR 28011923-238	AMBULANCE CABINET LOCK	8.49	.00
GCLMONTICELLO	01/19/2023	-	129863	01/06/2023	VR 01011923-094	LOOPER & EYE BOLT/NUT	73.97	.00
GCLMONTICELLO	01/19/2023	-	129922	01/06/2023	VR 01011923-095	LOOPER & EYE BOLT CREDIT	-73.97	.00
GCLMONTICELLO	01/19/2023	-	129934	01/07/2023	VR 19011923-167	SMOKE DETECTOR INSTALLATN	7.49	.00
CHECK TO VENDOR==>VENDOR GCLMONTI GCLMONTICELLO							TOTALS 332.78	.00
Gramling's Electric	01/19/2023	-	1222WORK	12/23/2022	VR 01011923-104	SERVICES FOR BLDG 1 & 2	525.00	.00
CHECK TO VENDOR==>VENDOR GRAMLING Gramling's Electric							TOTALS 525.00	.00
Eugene Hall	01/19/2023	-	00023453	12/30/2022	VR 01011923-084	TRAINING REIMBURSEMENT	75.00	.00
CHECK TO VENDOR==>VENDOR HALLEUGE Eugene Hall							TOTALS 75.00	.00
Hancock Whitney Bank	01/19/2023	-	39878	12/15/2022	VR 18011923-060	GAS BONDS 2018 AGENCY FEE	750.00	.00
CHECK TO VENDOR==>VENDOR HANCOCK Hancock Whitney Bank							TOTALS 750.00	.00
Ingram Library Services	01/19/2023	-	73447061	12/21/2022	VR 01011923-025	BOOKS	4754.87	.00
Ingram Library Services	01/19/2023	-	73447062	12/21/2022	VR 01011923-024	BOOKS	203.19	.00

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Ingram Library Services	01/19/2023	-	73447063	12/21/2022	VR 01011923-023	BOOKS	36.06	.00
Ingram Library Services	01/19/2023	-	73594125	12/30/2022	VR 01011923-022	BOOKS	29.84	.00
Ingram Library Services	01/19/2023	-	73594126	12/30/2022	VR 01011923-021	BOOKS	165.11	.00
Ingram Library Services	01/19/2023	-	73594127	12/30/2022	VR 01011923-020	BOOKS	22.90	.00
Ingram Library Services	01/19/2023	-	73594128	12/30/2022	VR 01011923-019	BOOKS	55.42	.00
Ingram Library Services	01/19/2023	-	73713895	01/06/2023	VR 01011923-018	BOOKS	13.39	.00
Ingram Library Services	01/19/2023	-	73713896	01/06/2023	VR 01011923-017	BOOKS	245.35	.00
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services TOTALS							5526.13	.00
JEFFERSON COUNTY SHERIFF	01/19/2023	-	0123CDIH	01/03/2023	VR 14011923-108	1/23 CDI TRAINGING HOTEL	782.80	.00
CHECK TO VENDOR==>VENDOR JCSOVISA JEFFERSON COUNTY SHERIFF TOTALS							782.80	.00
Jeff.Co. Clerk of Courts	01/19/2023	-	FY23RQ4	01/01/2023	VR 01011923-007	FY2023 JAN RQ#4 BUDGET	36000.00	.00
CHECK TO VENDOR==>VENDOR JEFCLERK Jeff.Co. Clerk of Courts TOTALS							36000.00	.00
Jefferson Community Wate	01/19/2023	-	12220500	12/28/2022	VR 22011923-141	A#0320500 10705 GAMBLE RD	38.79	.00
Jefferson Community Wate	01/19/2023	-	12221200	12/28/2022	VR 19011923-171	A#0311200 14496 WAUKEENAH	41.35	.00
Jefferson Community Wate	01/19/2023	-	12221800	12/28/2022	VR 01011923-092	A#0201800 290 HALL RD	38.50	.00
Jefferson Community Wate	01/19/2023	-	12223700	12/28/2022	VR 19011923-172	A#0403700 8747 OLD LLOYD	77.00	.00
Jefferson Community Wate	01/19/2023	-	12224100	12/28/2022	VR 22011923-143	A#00424100 1389 NASH RD	38.50	.00
Jefferson Community Wate	01/19/2023	-	12225600	12/28/2022	VR 22011923-142	A#0415600 8747 OLD LLOYD	39.93	.00
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS							274.07	.00
Jeff Cnty Sheriff's Offi	01/19/2023	-	DUEBACK	01/05/2023	VR 01011923-099	DUE BACK FROM BOCC FY23	872.53	.00
CHECK TO VENDOR==>VENDOR JEFFCOSH Jeff Cnty Sheriff's Offic TOTALS							872.53	.00
Jones & Bartlett Learnin	01/19/2023	-	2649235	12/18/2022	VR 19011923-173	CPR BOOKLETS	333.07	.00
CHECK TO VENDOR==>VENDOR JONESBAR Jones & Bartlett Learning TOTALS							333.07	.00
Jones Welding & Industri	01/19/2023	-	00645190	12/31/2022	VR 28011923-192	CYLINDER RENTAL	564.19	.00
Jones Welding & Industri	01/19/2023	-	44860	12/13/2022	VR 28011923-193	OXYGEN	273.68	.00
Jones Welding & Industri	01/19/2023	-	45156	12/22/2022	VR 28011923-194	OXYGEN	118.80	.00
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS							956.67	.00
Keaton Tire Repair	01/19/2023	-	126501	01/02/2023	VR 22011923-144	R&R BRAKES R1	450.00	.00
CHECK TO VENDOR==>VENDOR KEATONTI Keaton Tire Repair TOTALS							450.00	.00
Langton Associates, Inc.	01/19/2023	-	034	12/26/2022	VR 01011923-096	12/22 GRANT WRITING SERVC	3000.00	.00
CHECK TO VENDOR==>VENDOR LANGTON Langton Associates, Inc. TOTALS							3000.00	.00
CenturyLink	01/19/2023	-	20845419	12/16/2022	VR 01011923-105	A#91309765 PUBLIC DEFENDR	500.66	.00

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CenturyLink	01/19/2023	-	20846837	12/16/2022	VR 01011923-072	A#91296824 INTERNET	452.87	.00
CenturyLink	01/19/2023	-	20862741	12/26/2022	VR 01011923-098	A#91487806 SAO INTERNET	431.70	.00
CHECK TO VENDOR==>VENDOR LUMEN CenturyLink TOTALS							1385.23	.00
Dustin McCoy	01/19/2023	-	CDIDMPD	01/03/2023	VR 14011923-109	1/23 CDI TRAIN PER DIEM	155.00	.00
CHECK TO VENDOR==>VENDOR MCCOYDUS Dustin McCoy TOTALS							155.00	.00
Mitchell L. McElroy	01/19/2023	-	FY23Q2MM	01/01/2023	VR 22011923-150	JAN-MAR 2023 NASH RD LEAS	600.00	.00
CHECK TO VENDOR==>VENDOR MCELROYM Mitchell L. McElroy TOTALS							600.00	.00
Medline Industries, Inc	01/19/2023	-	42821662	12/08/2022	VR 28011923-198	MEDICAL SUPPLIES	373.13	.00
Medline Industries, Inc	01/19/2023	-	44201717	12/16/2022	VR 28011923-197	MEDICAL SUPPLIES	175.00	.00
Medline Industries, Inc	01/19/2023	-	44739196	12/20/2022	VR 28011923-196	MEDICAL SUPPLIES	161.46	.00
CHECK TO VENDOR==>VENDOR MEDLINE Medline Industries, Inc TOTALS							709.59	.00
MunicipalEmergencyServic	01/19/2023	-	1805676	12/21/2022	VR 19011923-174	SCBA FLOW TEST/MAINT	3575.66	.00
MunicipalEmergencyServic	01/19/2023	-	1805676	12/21/2022	VR 19011923-175	SCBA FLOW TEST/MAINT	200.00	.00
MunicipalEmergencyServic	01/19/2023	-	1805676	12/21/2022	VR 19011923-176	SCBA FLOW TEST/MAINT	200.00	.00
MunicipalEmergencyServic	01/19/2023	-	1805676	12/21/2022	VR 19011923-177	SCBA FLOW TEST/MAINT	200.00	.00
CHECK TO VENDOR==>VENDOR MES MunicipalEmergencyService TOTALS							4175.66	.00
Mobile Communications	01/19/2023	-	70026274	01/01/2023	VR 22011923-157	FLEET GPS	314.25	.00
CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications TOTALS							314.25	.00
Monticello Carquest Inc.	01/19/2023	-	268767	12/06/2022	VR 01011923-034	MOWER SPINDLE	219.00	.00
Monticello Carquest Inc.	01/19/2023	-	268793	12/06/2022	VR 01011923-035	MOWER BOLTS	9.87	.00
Monticello Carquest Inc.	01/19/2023	-	269095	12/12/2022	VR 01011923-036	CLEANER	12.51	.00
Monticello Carquest Inc.	01/19/2023	-	269169	12/13/2022	VR 01011923-037	MOWER TIRES	356.36	.00
Monticello Carquest Inc.	01/19/2023	-	38269367	12/17/2022	VR 22011923-147	FUSES FL1	19.78	.00
Monticello Carquest Inc.	01/19/2023	-	38269436	12/19/2022	VR 22011923-146	HYD HOSE BULK FITTINGS G2	87.80	.00
Monticello Carquest Inc.	01/19/2023	-	38269624	12/22/2022	VR 22011923-126	R1 FLASHER	14.99	.00
Monticello Carquest Inc.	01/19/2023	-	38269625	12/22/2022	VR 22011923-127	AIRCHUCK 1/4MM PLUG SHOP	40.78	.00
Monticello Carquest Inc.	01/19/2023	-	38269664	12/22/2022	VR 22011923-128	FL2 HYD HOSE BLK	60.95	.00
Monticello Carquest Inc.	01/19/2023	-	38269861	12/28/2022	VR 22011923-129	R6 HYD HOSE BLK	86.69	.00
Monticello Carquest Inc.	01/19/2023	-	38269950	12/30/2022	VR 22011923-155	HYD OIL 7X 5GAL BUCKETS	342.93	.00
Monticello Carquest Inc.	01/19/2023	-	38269973	12/30/2022	VR 19011923-240	ELECTRIC SWITCH	111.22	.00
Monticello Carquest Inc.	01/19/2023	-	38270094	01/03/2023	VR 22011923-154	HYD HOSE BLK FITTINGS G2	175.60	.00
Monticello Carquest Inc.	01/19/2023	-	38270142	01/03/2023	VR 28011923-241	WIPER BLADES	53.18	.00
Monticello Carquest Inc.	01/19/2023	-	38270478	01/09/2023	VR 19011923-225	BATTERIES LVFD BRUSH UNIT	214.68	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS							1806.34	.00
Mowrey Elevator Co. of F	01/19/2023	-	828281	01/01/2023	VR 01011923-027	A#600483 MONTHLY SERVICE	207.33	.00

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CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL TOTALS							207.33	.00
ODP BUSINESS SOLUTIONS,L	01/19/2023	-	24819411	12/31/2022	VR 01011923-102	PAPER/FRESHNER/BOXES	165.71	.00
CHECK TO VENDOR==>VENDOR ODPBUSIN ODP BUSINESS SOLUTIONS,LL TOTALS							165.71	.00
O'Reilly Automotive, Inc	01/19/2023	-	75112174	01/06/2023	VR 19011923-170	CREDIT FOR BATTERY CORE	-75.00	.00
O'Reilly Automotive, Inc	01/19/2023	-	75146675	12/22/2022	VR 28011923-223	R35 BATTERIES	402.36	.00
O'Reilly Automotive, Inc	01/19/2023	-	75148745	01/08/2023	VR 28011923-183	BATTERY 3-2	268.24	.00
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS							595.60	.00
PennCredit	01/19/2023	-	137677	12/15/2022	VR 28011923-219	DEBT COLLECTIONS	346.05	.00
CHECK TO VENDOR==>VENDOR PENNCRED PennCredit TOTALS							346.05	.00
Pitney Bowes Purchase Po	01/19/2023	-	1222POST	12/26/2022	VR 01011923-070	A#8000900003483785 POSTAG	213.83	.00
CHECK TO VENDOR==>VENDOR PITNEYPU Pitney Bowes Purchase Pow TOTALS							213.83	.00
QuadMed, Inc.	01/19/2023	-	226869	12/05/2022	VR 28011923-195	MEDICAL GLOVES	495.00	.00
QuadMed, Inc.	01/19/2023	-	411310	12/06/2022	VR 28011923-199	MEDICAL SUPPLIES	179.60	.00
QuadMed, Inc.	01/19/2023	-	411520	12/12/2022	VR 28011923-201	MEDICAL SUPPLIES	182.48	.00
QuadMed, Inc.	01/19/2023	-	411690	12/18/2022	VR 28011923-200	MEDICAL SUPPLIES	180.22	.00
CHECK TO VENDOR==>VENDOR QUADMED QuadMed, Inc. TOTALS							1037.30	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222BLDG	01/03/2023	VR 01011923-101	12/22 FUEL BUILDING DEPT	272.45	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222JCEO	01/03/2023	VR 01011923-063	DEC 2023 FUEL	361.96	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222JCFR	01/03/2023	VR 19011923-233	12/22 JCFR FIRE FUEL	865.94	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222JEMS	01/03/2023	VR 19011923-234	12/22 JCFR EMS FUEL	5118.92	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222RCPK	01/03/2023	VR 01011923-032	12/22 FUEL	356.91	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222SWFL	01/03/2023	VR 22011923-156	DEC 2023 FUEL	9920.13	.00
Jefferson Co. Road Dept.	01/19/2023	-	1222WVFD	01/03/2023	VR 28011923-232	12/22 WVFD FUEL	102.37	.00
CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept. TOTALS							16998.68	.00
Redwire	01/19/2023	-	465711	12/25/2022	VR 01011923-073	C#W1M0485 CCTV MAINTENANC	617.10	.00
Redwire	01/19/2023	-	465726	12/25/2022	VR 01011923-065	C#W1M1603 CCTV MAINTENANC	92.04	.00
CHECK TO VENDOR==>VENDOR REDWIRE Redwire TOTALS							709.14	.00
Register's Mini Storage	01/19/2023	-	01012023	01/11/2023	VR 01011923-009	JAN 2023 U#B17.21-22 RENT	225.00	.00
CHECK TO VENDOR==>VENDOR REGISTMI Register's Mini Storage TOTALS							225.00	.00
Relentless LLC	01/19/2023	-	12695	12/22/2022	VR 14011923-111	1/23 CDI TRAIN REG FEE	1298.00	.00



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CHECK TO VENDOR==>VENDOR RELENTLE Relentless LLC							TOTALS 1298.00	.00
Ring Power Corporation*	01/19/2023	-	E8291608	11/30/2022	VR 01011923-083	EMERGENCY RADIATOR REPAIR	9164.35	.00
Ring Power Corporation*	01/19/2023	-	E8355814	12/28/2022	VR 23011923-162	911 SERVICE CALL GENERATR	401.00	.00
CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*							TOTALS 9565.35	.00
ROBERT RODDY	01/19/2023	-	CDIRRPD	01/03/2023	VR 14011923-110	1/23 CDI TRAIN PER DIEM	155.00	.00
CHECK TO VENDOR==>VENDOR RODDY ROBERT RODDY							TOTALS 155.00	.00
Royal Mini Storage, Inc.	01/19/2023	-	01012023	01/11/2023	VR 01011923-008	JAN 2023 UNIT#47 RENT	110.00	.00
CHECK TO VENDOR==>VENDOR ROYALMIN Royal Mini Storage, Inc.							TOTALS 110.00	.00
SGA SPAY & NEUTER CLINIC	01/19/2023	-	2041653	01/04/2023	VR 01011923-106	NEUTER DOG/SPAY CAT	35.00	.00
CHECK TO VENDOR==>VENDOR SGASPAY SGA SPAY & NEUTER CLINIC							TOTALS 35.00	.00
James Skipworth	01/19/2023	-	0123JCEO	01/03/2023	VR 01011923-061	1/23 JCEO CLEANING SERVIC	460.00	.00
CHECK TO VENDOR==>VENDOR SKIPWORJ James Skipworth							TOTALS 460.00	.00
Sniffen & Spellman, PA	01/19/2023	-	35463	01/05/2023	VR 01011923-026	12/22 LEGAL SERVICES	72.00	.00
CHECK TO VENDOR==>VENDOR SNIFFEN& Sniffen & Spellman, PA							TOTALS 72.00	.00
Sonitrol of Tallahassee	01/19/2023	-	464747	12/25/2022	VR 01011923-074	C#R1M603291 ACCESS CONTRL	100.00	.00
CHECK TO VENDOR==>VENDOR SONITROL Sonitrol of Tallahassee							TOTALS 100.00	.00
SOUTHEASTERN CONSULTING	01/19/2023	-	9368	12/31/2022	VR 01011923-085	CR-142 LAKE RD RESURFACNG	35000.00	.00
CHECK TO VENDOR==>VENDOR SOUTHEAS SOUTHEASTERN CONSULTING							TOTALS 35000.00	.00
Southern Music Rising	01/19/2023	-	SMRSBG23	11/05/2022	VR 01011923-067	SMALL GRANT PROGRAM APPL	1500.00	.00
CHECK TO VENDOR==>VENDOR SOUTHMUS Southern Music Rising							TOTALS 1500.00	.00
Stewart's Towing & Recov	01/19/2023	-	3506	12/19/2022	VR 28011923-184	TOW 3-4 TO DONALSON	300.00	.00
CHECK TO VENDOR==>VENDOR STEWATOW Stewart's Towing & Recov							TOTALS 300.00	.00
Tommy Stover	01/19/2023	-	75396167	12/28/2022	VR 22011923-125	CHANGED BREAKERS (LAMONT)	163.67	.00
CHECK TO VENDOR==>VENDOR STOVER Tommy Stover							TOTALS 163.67	.00
Talquin Portable Restroo	01/19/2023	-	2268443	07/11/2022	VR 01011923-046	PORTALET RENTAL	84.50	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CHECK TO VENDOR==>VENDOR TALQUINR Talquin Portable Restroom TOTALS							84.50	.00
JON R THOGMARTIN MD PA	01/19/2023	-	12814	01/03/2023	VR 01011923-090	K NEIGHBORS AUTOPSY	3180.00	.00
CHECK TO VENDOR==>VENDOR THOGMART JON R THOGMARTIN MD PA TOTALS							3180.00	.00
Joey Tillman	01/19/2023	-	010523SE	01/06/2023	VR 28011923-214	TRANSFER SS TO BROOKS/JAX	280.00	.00
CHECK TO VENDOR==>VENDOR TILLMANJ Joey Tillman TOTALS							280.00	.00
Patrick Titus	01/19/2023	-	010523SE	01/06/2023	VR 28011923-213	TRANSFER SS TO BROOKS/JAX	280.00	.00
CHECK TO VENDOR==>VENDOR TITUSP Patrick Titus TOTALS							280.00	.00
Toshiba Financial Servic	01/19/2023	-	33039351	12/15/2022	VR 19011923-230	A#01514883084000 COPIER	110.00	.00
Toshiba Financial Servic	01/19/2023	-	33039351	12/15/2022	VR 28011923-231	A#01514883084000 COPIER	110.00	.00
CHECK TO VENDOR==>VENDOR TOSHIBA4 Toshiba Financial Service TOTALS							220.00	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229005	12/21/2022	VR 22011923-135	A#72001059005 PINCKNEY	78.73	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229008	12/21/2022	VR 22011923-136	A#72001059005 AUCILLA	56.21	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229009	12/21/2022	VR 22011923-137	A#72001059009 WACISSA	126.67	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229010	12/21/2022	VR 22011923-138	A#72001059010 FULFORD	107.15	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229011	12/21/2022	VR 22011923-139	A#72001059011 LLOYD	179.59	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229013	12/21/2022	VR 22011923-140	A#72001059013 AUCILLA #2	51.18	.00
CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE TOTALS							599.53	.00
UniFirst Corporation	01/19/2023	-	50019741	12/15/2022	VR 22011923-145	C#1237569 EMPLOYEE UNIFRM	145.50	.00
UniFirst Corporation	01/19/2023	-	50020093	12/22/2022	VR 22011923-124	C#1237569 EMPLOYEE UNIFRM	145.50	.00
UniFirst Corporation	01/19/2023	-	50020097	12/22/2022	VR 01011923-028	C#1311916 BATHROOM SUPPLY	153.58	.00
UniFirst Corporation	01/19/2023	-	50020586	12/29/2022	VR 22011923-152	C#1237569 EMPLOYEE UNIFRM	145.50	.00
UniFirst Corporation	01/19/2023	-	50020588	12/29/2022	VR 01011923-029	C#1311916 BATHROOM SUPPLY	153.58	.00
UniFirst Corporation	01/19/2023	-	50020957	01/05/2023	VR 01011923-030	C#1311916 BATHROOM SUPPLY	152.83	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation TOTALS							896.49	.00
Verizon Wireless	01/19/2023	-	22627722	12/10/2022	VR 23011923-161	A#52347594300002 PHONE SV	80.59	.00
Verizon Wireless	01/19/2023	-	23635157	12/23/2022	VR 01011923-048	A#2225011000001 EXTENSION	13.94	.00
Verizon Wireless	01/19/2023	-	23635157	12/23/2022	VR 01011923-049	A#2225011000001 REC PARK	13.94	.00
Verizon Wireless	01/19/2023	-	23635157	12/23/2022	VR 22011923-050	A#2225011000001 SOLID WST	13.94	.00
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 01011923-001	A#84254352900001 EXTENSIO	63.71	.00
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 01011923-002	A#84254352900001 CNTY ADM	181.65	.00
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 01011923-003	A#84254352900001 BUILDING	151.26	.00
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 19011923-004	A#84254352900001 FIRE	191.12	.00
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 22011923-006	A#84254352900001 SOLID WS	175.70	.00
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 28011923-005	A#84254352900001 EMS	191.13	.00
CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless TOTALS							1076.98	.00

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Walker & Sons	01/19/2023	-	FY23Q2WS	01/01/2023	VR 22011923-149	JAN-MAR 2023 BASSETT LEAS	450.00	.00
			CHECK TO VENDOR==>VENDOR WALKER&S	Walker & Sons		TOTALS	450.00	.00
WEC Heating & A/C, Inc.	01/19/2023	-	818899A	08/12/2022	VR 19011923-169	WACISSA A/C REPAIR	134.00	.00
			CHECK TO VENDOR==>VENDOR WECHEAT	WEC Heating & A/C, Inc.		TOTALS	134.00	.00
WFSU	01/19/2023	-	1110959	11/01/2022	VR 29011923-164	SOUTHERN MUSIC RISING ADS	1200.00	.00
			CHECK TO VENDOR==>VENDOR WFSU	WFSU		TOTALS	1200.00	.00
Winn Dixie	01/19/2023	-	03002145	12/18/2022	VR 19011923-243	STATION SUPPLIES	155.16	.00
Winn Dixie	01/19/2023	-	03002145	12/18/2022	VR 28011923-242	STATION SUPPLIES	155.16	.00
			CHECK TO VENDOR==>VENDOR WINNDIXI	Winn Dixie		TOTALS	310.32	.00
WTUF FM Radio	01/19/2023	-	22110292	11/30/2022	VR 29011923-166	SOUTHERN MUSIC RISING ADS	300.00	.00
			CHECK TO VENDOR==>VENDOR WTUFRAFI	WTUF FM Radio		TOTALS	300.00	.00
YOUNG FULFORD FUNERAL	01/19/2023	-	1504	01/05/2023	VR 01011923-100	REFRIG/CREMATION (CONLEY)	1945.00	.00
			CHECK TO VENDOR==>VENDOR YOUNGFUL	YOUNG FULFORD FUNERAL		TOTALS	1945.00	.00
Zero9 SOLUTIONS	01/19/2023	-	106020	12/12/2022	VR 19011923-252	RADIO HOLSTERS	125.85	.00
Zero9 SOLUTIONS	01/19/2023	-	106020	12/12/2022	VR 28011923-253	RADIO HOLSTERS	125.85	.00
			CHECK TO VENDOR==>VENDOR ZERO9	Zero9 SOLUTIONS		TOTALS	251.70	.00
CASH ACCOUNT # 011010000						TOTALS	244332.00	.00
BANK ACCOUNT # 0101001611						TOTALS	244332.00	.00

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CASH CODE-08008		G/L CASH ACCOUNT-111010000				CASH-CHECKING-CO TRANS		
Advanced Business System	01/19/2023	-	414128	01/04/2023	VR 11011923-031	C#CT335601 ROAD DEPT	25.58	.00
					CHECK TO VENDOR==>VENDOR ADVBUSIN	Advanced Business Systems TOTALS	25.58	.00
Big Bend Tire	01/19/2023	-	159216	12/07/2022	VR 11011923-027	NEW TRAILER TIRES #84	680.97	.00
Big Bend Tire	01/19/2023	-	159224	12/13/2022	VR 11011923-026	REPAIR DUMP TRAILER #58	25.00	.00
					CHECK TO VENDOR==>VENDOR BIGBENTI	Big Bend Tire TOTALS	705.97	.00
CenturyLink	01/19/2023	-	1222RDDP	12/16/2022	VR 11011923-034	A#312168304 ROAD DEPT	485.24	.00
					CHECK TO VENDOR==>VENDOR CENTLINK	CenturyLink TOTALS	485.24	.00
Cintas	01/19/2023	-	40866558	12/20/2022	VR 11011923-019	P#19616374 UNIFORM RENTAL	131.44	.00
Cintas	01/19/2023	-	41610373	12/28/2022	VR 11011923-020	P#19616374 UNIFORM RENTAL	141.05	.00
					CHECK TO VENDOR==>VENDOR CINTAS	Cintas TOTALS	272.49	.00
City of Monticello	01/19/2023	-	11220112	12/19/2022	VR 11011923-014	A#00050112 WATER & SEWER	57.19	.00
					CHECK TO VENDOR==>VENDOR CITYMONT	City of Monticello TOTALS	57.19	.00
Crystal Springs	01/19/2023	-	66122522	12/25/2022	VR 11011923-010	A#671493115070266 WATER	77.45	.00
					CHECK TO VENDOR==>VENDOR CRYSTALS	Crystal Springs TOTALS	77.45	.00
Duke Energy	01/19/2023	-	1122CAPP	12/19/2022	VR 11011923-016	A#910085448247 95 E CAPPS	392.92	.00
Duke Energy	01/19/2023	-	1122RDDP	12/30/2022	VR 11011923-030	A#93000014176 ROAD DEPT	737.09	.00
					CHECK TO VENDOR==>VENDOR DUKE	Duke Energy TOTALS	1130.01	.00
ELI ROBERTS & SONS	01/19/2023	-	417363	12/30/2022	VR 11011923-022	UNLEADED GAS	6221.73	.00
ELI ROBERTS & SONS	01/19/2023	-	417364	12/30/2022	VR 11011923-023	DIESEL	21922.63	.00
					CHECK TO VENDOR==>VENDOR ELIROB	ELI ROBERTS & SONS TOTALS	28144.36	.00
First Call Truck Parts	01/19/2023	-	122410	01/03/2023	VR 11011923-025	BULK GALLON DEF	445.28	.00
					CHECK TO VENDOR==>VENDOR FIRSTCAL	First Call Truck Parts TOTALS	445.28	.00
GCLMONTICELLO	01/19/2023	-	129273	12/27/2022	VR 11011923-012	FITTINGS, SEALANT & HOSE	105.08	.00
GCLMONTICELLO	01/19/2023	-	129293	12/27/2022	VR 11011923-011	FITTINGS & GLUE	41.22	.00
					CHECK TO VENDOR==>VENDOR GCLMONTI	GCLMONTICELLO TOTALS	146.30	.00
Glass Pro Shop, Inc.	01/19/2023	-	38728	12/27/2022	VR 11011923-015	REPLACE #85 WINDOW LABOR	340.00	.00

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						CHECK TO VENDOR==>VENDOR GLASSPRO Glass Pro Shop, Inc.	TOTALS 340.00	.00
Jones Welding & Industri	01/19/2023	-	00645191	12/31/2022	VR 11011923-024	CYLINDER RENTALS	91.14	.00
						CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria	TOTALS 91.14	.00
Lanier Municipal Supply	01/19/2023	-	215361	12/19/2022	VR 11011923-021	STORM PIPE CULVERTS	8041.00	.00
						CHECK TO VENDOR==>VENDOR LANIERMU Lanier Municipal Supply	TOTALS 8041.00	.00
Mobile Communications	01/19/2023	-	70026286	01/01/2023	VR 11011923-007	FLEET TRACKER GPS SERVICE	523.75	.00
						CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications	TOTALS 523.75	.00
NELSON STUMP REMOVAL LLC	01/19/2023	-	774985	01/04/2023	VR 11011923-009	GRIND STUMPMS ON CTY ROW	500.00	.00
						CHECK TO VENDOR==>VENDOR NELSONSR NELSON STUMP REMOVAL LLC	TOTALS 500.00	.00
Nextran Truck Centers	01/19/2023	-	21P21459	01/04/2023	VR 11011923-006	REAR LIGHTS #105	130.66	.00
Nextran Truck Centers	01/19/2023	-	21W4621	01/04/2023	VR 11011923-005	REPAIR #107	399.14	.00
						CHECK TO VENDOR==>VENDOR NEXTRAN Nextran Truck Centers	TOTALS 529.80	.00
Omega Rail Management In	01/19/2023	-	T625565U	12/19/2022	VR 11011923-008	WILD TURKEY RUN SIGNL MNT	1967.00	.00
						CHECK TO VENDOR==>VENDOR OMEGA Omega Rail Management Inc	TOTALS 1967.00	.00
O'Reilly Automotive, Inc	01/19/2023	-	75140190	10/31/2022	VR 11011923-003	BATTERY WRONG ACCT CHARGD	319.90	.00
O'Reilly Automotive, Inc	01/19/2023	-	75140193	10/31/2022	VR 11011923-004	CREDIT FOR INV#75140193	-319.90	.00
O'Reilly Automotive, Inc	01/19/2023	-	75148264	01/04/2023	VR 11011923-002	BATTERY #86	275.90	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.	TOTALS 275.90	.00
Potty Man Portables	01/19/2023	-	107670	01/03/2023	VR 11011923-001	PORTALET RENTAL	95.00	.00
						CHECK TO VENDOR==>VENDOR POTTYMAN Potty Man Portables	TOTALS 95.00	.00
Ring Power Corporation*	01/19/2023	-	C8332904	12/16/2022	VR 11011923-013	BACK WINDOW GLASS #85	372.66	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*	TOTALS 372.66	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229001	12/21/2022	VR 11011923-017	A#72001059001 N SALT RD	30.77	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229006	12/28/2022	VR 11011923-029	A#72001059006 EL DESTINO	30.77	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229012	12/21/2022	VR 11011923-018	A#72001059012 HWY 90/SALT	30.77	.00
TRI-COUNTY ELECTRIC COOP	01/19/2023	-	12229014	12/28/2022	VR 11011923-028	A#72001059014 GAMBLE/CAPP	537.39	.00
						CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE	TOTALS 629.70	.00
Verizon Wireless	01/19/2023	-	23635157	12/23/2022	VR 11011923-032	A#2225011000001 ROAD DEPT	13.93	.00

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Verizon Wireless	01/19/2023	-	23742701	12/23/2022	VR 11011923-033	A#8425435290001 ROAD DEPT	29.64	.00
		CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless				TOTALS	43.57	.00
			CASH ACCOUNT # 111010000			TOTALS	44899.39	.00
			BANK ACCOUNT # 0101006511			TOTALS	44899.39	.00
						FINAL REPORT TOTALS	289231.39	.00

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SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 01/19/2023 TO 01/19/2023  
VENDOR  
VOUCHER 001 TO 99999  
CASH CODE 01001 08008

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM REQUEST**

**MEETING DATE:** January 19, 2023

**PRESENTER:** David Fox, Fred Fox Enterprises, Inc

**AGENDA ITEM:** CDBG Housing Grant #19DB-ON-02-43-01-H13  
1) Proposed CDBG Change Orders

**BACKGROUND:** Jefferson County has been awarded a \$ 750,000.00 CDBG (Community Development Block Grant) in the Housing Rehabilitation Category to repair or replace a minimum of Eleven (11) Low to Moderate Income (LMI -below 80% of area median income) owner occupied homes located in unincorporated Jefferson County.

The CDBG Program requires that all code violations, health and safety items, and Section 8 Housing Standards be addressed on all homes where CDBG funds will be utilized. The County received an extra 75 points in the CDBG Housing Application for requiring “green“ elements be addressed on each home.

Jefferson County has committed \$ 50,000.00 of SHIP Funds as leverage in this project.

Jefferson County has hired Fred Fox Enterprises, Inc. to assist in the Administration of the County’s CDBG Housing Grant.

**GENERAL PROGRAM UPDATE**

The \$50,000.00 in SHIP leverage obligated to the project has been expended.

One (1) replacement home has been completed.

One (1) home rehabilitation has been completed

The permits have been issued for the 2<sup>nd</sup> replacement home, existing home has been demolished. Permits have been issued for the final two (2) homes to be rehabbed, the rehab has begun on one (1) of the homes, the asbestos abatement for the 2<sup>nd</sup> rehab home is scheduled for January 9, 2023.

A total of five (5) homes are going to be addressed under this grant, two (2) replacement homes and three (3) rehabilitation homes.

**CDBG AGENDA ITEM #1 – Proposed Change Order**

CDBG Housing Grant item #1 – Proposed change order:

1. CDBG Change Order #1 for the demolition/new home construction for Suzanne Gill, 107 E 1<sup>st</sup> Ct, Greenville, FL- change order package attached, change order to be paid with CDBG Funds - \$ 24,950.00



**JEFFERSON COUNTY CDBG HOUSING GRANT #19DB-ON-02-43-01-H13**  
**CHANGE ORDER # 1**

Client Name: Suzanne Gill CLIENT NO.: N/A  
Address: 107 E 1st Court DATE: 12/1/2022  
Greenville, FL

Change order to the Home Demolition/New Home Const Contract between FLA Homes and Suzanne Gill for the Jefferson County CDBG Housing Program.

**Background Information:** *The following items are either code violations or health and safety issues*

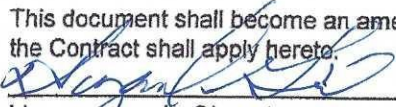
- 1) *Existing septic system failed inspection, install new septic.*
- 2) *Large portion of parcel is in a flood plain, trees must be removed for total new home to be located in zone X as noted in site specific environmental for this parcel*
- 3) *Due to a large amount of clay in the area Jefferson County requires soil tests to be performed prior to new construction. The soil test results for this parcel required additional foundation engineering.*

**Change Ordered:**

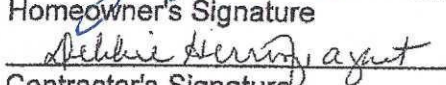
- |   |             |
|---|-------------|
| 1) Replace septic system as required  | \$8,500.00  |
| Incorporate Bid Alternate #1 into contract-New Septic System to be paid with CDBG Funds   |             |
| Install and connect complete new septic system that meets code to include permitting, tank, drainfield, piping, plumbing and pump out and disposal of exiting septic system.- To be paid with CDBG funds  |             |
| 2) Remove and dispose of seven (7) trees so home can be constructed in flood zone X   | \$4,800.00  |
| Tree removal to include removal of stumps and removal of roots in footer areas and roots in foundation area as needed   |             |
| 3) Cost for additional foundation engineering and cost to install additional footings and foundation as designed by engineer to include cross footings and larger perimeter footing for slab stabilization. Price includes all additional labor, concrete and materials | \$11,650.00 |

<b>CONTRACT AMOUNT</b>	<b>TOTAL:</b>	<u><b>\$24,950.00</b></u>
Original Contract Amount	<u>\$122,206.00</u>	
Previous Change Orders	<u>\$0.00</u>	
Amount of CDBG Funds this Change Order	<u>\$24,950.00</u>	
Revised Contract Amount	<u>\$147,156.00</u>	


This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

  
Homeowner's Signature

1-4-23  
Date

  
Contractor's Signature

12/7/22  
Date

  
Authorized County Representative's Signature

1-4-23  
Date

  
Project Manager's Signature

1-4-23  
Date

**From:** [Rockwood, Blake](#)  
**To:** [David Fox](#)  
**Cc:** [Markarian, Graham](#); [Melissa Fox](#); [Small Cities CDBG](#)  
**Subject:** RE: [EXTERNAL] - Jefferson County CDBG Housing Grant #19DB-ON-02-43-01-H13 -Proposed Change Order #1 - Demo/New Home - Suzanne Gill, 107 E 1st Court  
**Date:** Monday, December 19, 2022 4:28:50 PM  
**Attachments:** [image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image009.png](#)

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Good Afternoon,

Thank you for providing the supporting documentation for this change order. DEO accepts the change order for the house located at 107 E 1st Court.

Best wishes,

**Blake Rockwood, FCCM**

Government Operations Consultant II, Region 3  
Small Cities CDBG Program  
Bureau of Small Cities and Rural Communities

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Florida Department of Economic Opportunity  
Office: 850-717-8472  
Office Hours: M-F 8am-4:30pm  
[www.FloridaJobs.org](http://www.FloridaJobs.org)



**From:** David Fox <david.fox@fredfoxenterprises.com>  
**Sent:** Monday, December 19, 2022 1:55 PM  
**To:** Rockwood, Blake <Blake.Rockwood@deo.myflorida.com>  
**Cc:** Markarian, Graham <Graham.Markarian@deo.myflorida.com>; Melissa Fox <melissa.fox@fredfoxenterprises.com>  
**Subject:** [EXTERNAL] - Jefferson County CDBG Housing Grant #19DB-ON-02-43-01-H13 -Proposed Change Order #1 - Demo/New Home - Suzanne Gill, 107 E 1st Court

Blake,

Attached is proposed change order #1 with support documentation for Suzanne Gills new home located at 107 E 1<sup>st</sup> Court, Greenville, FL for the Departments review. Change #1 is proposed to be in paid in full with Jefferson County CDBG HR funds to address the following items:

1. Disposal of existing septic system and installation of a new complete septic system as according to code. The existing septic system failed inspection and needs to be replaced. The original bid package for this home included Bid Alternate #1 – Inground Septic System \$8,500.00. The change order will incorporate bid alternate #1 into the construction contract. A copy of the septic inspection report and bid alternate are included in the attachment.
2. A large portion of the parcel is in a flood zone as noted on the site-specific review package, the proposed new home location is on a portion of the parcel outside of a flood zone (Zone X) that has existing trees located on it. Seven (7) trees will have to be removed to construct the new home in the proposed location outside the flood zone. The cost to remove the seven (7) trees to include removal of stumps and roots in the footer and slab area is \$4,800.00. A copy of the flood map and a picture showing the proposed trees to be removed are included in the attachment.
3. There are areas of Jefferson County that have soil quality that is known to cause settlement issues. A soil inspection was required for permitting the new homes in Jefferson County to determine if additional stabilization engineering must be completed as part of the final foundation design. The soil test revealed that due to soil composition a standard slab cannot be utilized, and additional engineering must be completed. The cost for additional foundation engineering and additional cost to construct the revised foundation to include larger footers and two additional cross footers is \$11,650.00. A copy of the soil test report and proposed additional foundation engineering are included with the attachment.

The total proposed amount for change order #1 is \$24,950.00 to be paid with CDBG HR Funds. Fred Fox Enterprises, Inc has reviewed the proposed additional work and recommends the change order for approval.

Please let us know if change order #1 in the proposed amount of \$24,950.00 is acceptable by the Department to be paid with Jefferson County CDBG Housing Grant Funds.

Thank You

*David Fox*

Fred Fox Enterprises, Inc.  
(904) 810-5183 Office  
(904) 669-9486 Cell  
(904) 810-5302 Fax





STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
ONSITE SEWAGE TREATMENT AND DISPOSAL SYSTEM  
EXISTING SYSTEM AND SYSTEM REPAIR EVALUATION

PERMIT # \_\_\_\_\_

APPLICANT:

Suzanne Gill

CONTRACTOR / AGENT:

Howard Bepko

LOT:

27

BLOCK:

C

SUBDIV:

Ashville Highlands

ID#:

11-2N-6E-

0550-0000-0270

TO BE COMPLETED BY FLORIDA REGISTERED ENGINEER, DEPARTMENT EMPLOYEE, SEPTIC TANK CONTRACTOR OR OTHER CERTIFIED PERSON. SIGN AND SEAL ALL SUBMITTED DOCUMENTS. COMPLETE ALL APPLICABLE ITEMS. COMPLETE TANK CERTIFICATION BELOW OR NOTE IN REMARKS WHY THE TANKS CANNOT BE CERTIFIED.

EXISTING TANK INFORMATION

[ ]	GALLONS SEPTIC TANK/GPD ATU	LEGEND: _____	MATERIAL: _____	BAFFLED: [Y / N]
[ ]	GALLONS SEPTIC TANK/GPD ATU	LEGEND: _____	MATERIAL: _____	BAFFLED: [Y / N]
[ ]	GALLONS GREASE INTERCEPTOR	LEGEND: _____	MATERIAL: _____	
[ ]	GALLONS DOSING TANK	LEGEND: _____	MATERIAL: _____	# PUMPS: [ ]

I CERTIFY THAT THE LISTED TANKS WERE PUMPED ON \_\_\_\_ / \_\_\_\_ / \_\_\_\_ BY \_\_\_\_\_, HAVE THE VOLUMES SPECIFIED AS DETERMINED BY [ DIMENSIONS / FILLING / LEGEND ], ARE FREE OF OBSERVABLE DEFECTS OR LEAKS, AND HAVE A [ SOLIDS DEFLECTION DEVICE / OUTLET FILTER DEVICE ] INSTALLED.

SIGNATURE OF LICENSED CONTRACTOR

BUSINESS NAME

DATE

EXISTING DRAINFIELD INFORMATION

[ ]	SQUARE FEET PRIMARY DRAINFIELD SYSTEM	NO. OF TRENCHES [ ]	DIMENSIONS: _____	X
[ ]	SQUARE FEET _____ SYSTEM	NO. OF TRENCHES [ ]	DIMENSIONS: _____	X
TYPE OF SYSTEM: [ ] STANDARD [ ] FILLED [ ] MOUND [ ] _____				
CONFIGURATION: [ ] TRENCH [ ] BED [ ] _____				
DESIGN: [ ] HEADER [ ] D-BOX [ ] GRAVITY SYSTEM [ ] DOSED SYSTEM				
ELEVATION OF BOTTOM OF DRAINFIELD IN RELATION TO NATURAL GRADE _____ INCHES [ ABOVE / BELOW ]				

SYSTEM FAILURE AND REPAIR INFORMATION

[ ]	SYSTEM INSTALLATION DATE	TYPE OF WASTE [ ] DOMESTIC [ ] COMMERCIAL
[ ]	GPD ESTIMATED SEWAGE FLOW BASED ON	[ ] METERED WATER [ ] TABLE I, 62-6, FAC

SITE	[ ] DRAINAGE STRUCTURES	[ ] POOL	[ ] PATIO / DECK	[ ] PARKING
CONDITIONS:	[ ] SLOPING PROPERTY	[ ]		

NATURE OF	[ ] HYDRAULIC OVERLOAD	[ ] SOILS	[ ] MAINTENANCE	[ ] SYSTEM DAMAGE
FAILURE:	[ ] DRAINAGE / RUN OFF	[ ] ROOTS	[ ] WATER TABLE	[ ]

FAILURE	[ ] SEWAGE ON GROUND	[ ] TANK	[ ] D BOX/HEADER	[ ] DRAINFIELD
SYMPTOM:	[ ] PLUMBING BACKUP	[ ]		

REMARKS/ADDITIONAL CRITERIA

Tank is not structurally sound  
needs to be replaced

SUBMITTED BY:

TITLE/LICENSE

DATE:

**JEFFERSON COUNTY**  
**CDBG HOUSING GRANT PROGRAM #19DB-ON-02-43-01-H13**  
**GENERAL SPECIFICATIONS FOR REPLACEMENT HOMES**  
*Revised 2/23/2022*

Owners Name(s) : Suzanne Gill

Address: 107 E 1<sup>st</sup> Court, Greenville, FL Phone: (850) 295-3605

**BID ALTERNATES:**

**ALTERNATE #1**

**SEPTIC SYSTEM (Inground):** \$ 8,500

Dispose of the existing septic system (pump out, crush and fill) as according to code. Install a new properly sized septic system. New system to include all required permits, fill dirt, seed, grass, plumbing to connect to home, etc. as needed for a complete system.

**ALTERNATE #2**

**SEPTIC SYSTEM (Built Up):** \$ 10,800

Dispose of the existing septic system (pump out, crush and fill) as according to code. Install a new properly sized built up septic system.

New system to include all required permits, pumps, wiring, electrical connections, fill dirt, seed, grass, plumbing to connect to home, etc. as needed for a complete system.

**ALTERNATE #3**

**DRAIN FIELD:** \$ — \$ — \$ 4,500

Install a new drain field as according to code to include sod.

Dispose of existing drain field as required by the County and Health Department.

**ALTERNATE #4**

**NEW WELL:**

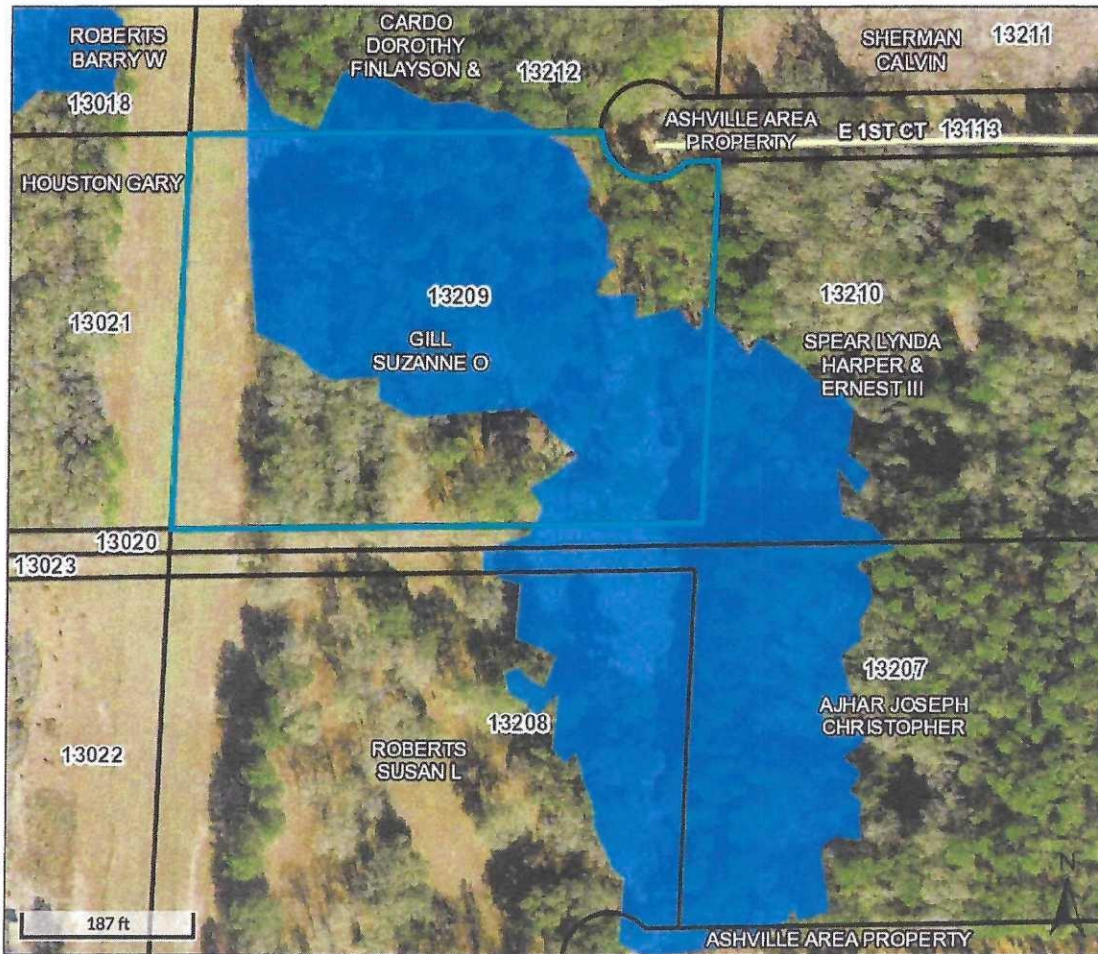
Install a new well as according to code \$ 10,000

New well price to be based on maximum 100' deep. Installation to be complete to include connection to home (plumbing and electrical). New well to include new pump, all wiring, conduit, trenching and plumbing.

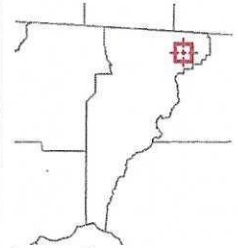
Price per foot over 100 feet deep including all materials \$ 30 per additional foot

Bids are submitted by the firm of: Fla Homes Inc  
License #: LC-CD52062 Date: 3/16/22  
Address: 13919 NW 14th Ave Maitland FL 32615  
Phone # 386-418-4663 Contact: Debbie Herring email: flahomes@windstream.net  
Authorized Signature: \_\_\_\_\_





**Overview**



**Legend**

- County Outlines
- State Outlines
- <all other values>
- Florida
- FEMA Flood Zones (2014)**
  - 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
  - A
  - AE
  - AE, FLOODWAY
  - VE
  - X
- Parcels
- Street Centerlines

Parcel ID	11-2N-6E-0550-000C-0270	Mailing Address	GILL SUZANNE O	Improvement Value	\$22,343	Just Value	\$56,971	Last 2 Sales Date			
Prop ID	13209		107 E 1ST CT	Land Value	\$34,628	Assessed Value	\$38,426	6/1/2001	\$40000	I	U
Property Usage	MOBILE HOME		GREENVILLE, FL 32331	Ag Land Value	\$0	Value Exempt	\$25,000	5/24/2000	\$100	I	U
Acreage	5.13	Physical Address	107 E 1ST CT	Ag Market Value	\$0	Value Taxable	\$13,426				

Desc 5.13 ACRES LOT 27 BLK C ASHVILLE HIGHLANDS PHASE 2 SUBDIVISION BEING IN SECTIONS 10 & 11 ORB 468 P 402

(Note: Not to be used on legal documents)

For an explanation of flood zone classifications, please view the following page:

<http://www.floodmaps.com/zones.htm>

Date created: 5/15/2022

Last Data Uploaded: 5/14/2022 3:41:52 AM

Developed by  **Schneider**  
GEOSPATIAL





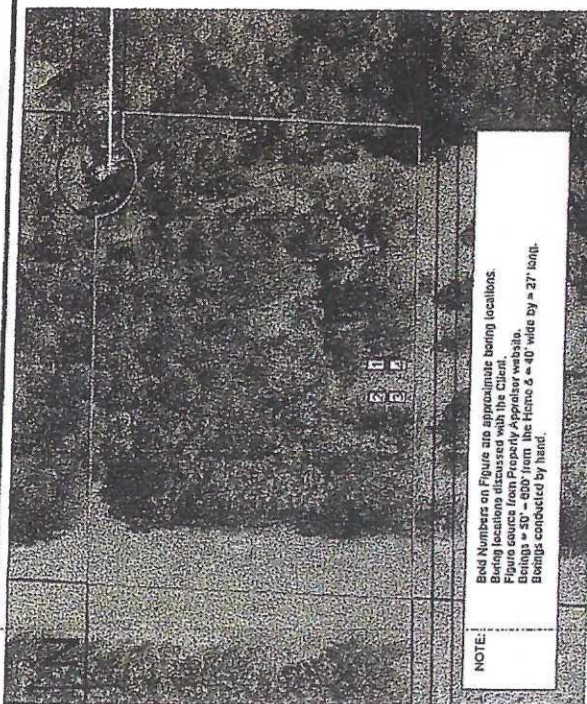




# Southeast GeoGroup

1150 E. Tennessee Street  
Tallahassee, FL 32308  
850-222-SOIL(7645)  
www.segeogroup.com  
Fla. CA No. 306877 Ga. CA No. 006677  
Geological | Geotechnical | Environmental

CLIENT: Florida Homes  
JOB No: 22-640  
JOB NAME: 107 East 1<sup>st</sup> Court  
DRILL DATE: August 30, 2022  
TAX ID: 11-2N-6E-0550-000C-0270  
COUNTY: Jefferson



NOTE:  
Bed Numbers on Figure are approximate boring locations.  
Boring locations discussed with the Client.  
Figure source from Property Appraiser website.  
Boring depth is 600' from the Home & 40' wide by 27' long.  
Borehole conducted by hand.

C. B. Greene  
Carmen Bourgeois Greene, P.E.  
Florida License No. 40890  
Date 9/13/22

Boring Number	Depth (feet)			UNIFIED SYMBOL	SOIL DESCRIPTION AND PROFILES
	FROM	TO			
1	0	0.5		SP-SW	Dark Brown Moist Sand With Roots (Topsoil)
	0.5	3		SP-SW	Yellowish Brown Moist Sand
	3	3.5		SC-SM	Yellowish Brown/ Reddish Brown Moist Slightly Clayey Sand
	3.5	4.5		SC-SM	Yellowish Brown/ Reddish Brown/ Light Gray Moist Moderately Clayey Sand
	4.5	6		SC-SM & CL-CH	Yellowish Brown/ Reddish Brown Moist Moderately Clayey Sand With Fat clay
	6	10		SC-SM & CL-CH	Light Gray/ Reddish Brown/ Yellowish Brown Moist Moderately Clayey Sand With Fat Clay
2	0	0.5		SP-SW	Dark Brown Moist Sand With Roots (Topsoil)
	0.5	3		SP-SW	Yellowish Brown Moist Sand
	3	3.5		SC-SM	Yellowish Brown/ Reddish Brown Moist Slightly Clayey Sand
	3.5	4.5		SC-SM	Yellowish Brown/ Reddish Brown/ Light Gray Moist Moderately Clayey Sand
	4.5	6		SC-SM & CL-CH	Yellowish Brown/ Reddish Brown Moist Moderately Clayey Sand With Fat clay
	6	10		SC-SM & CL-CH	Light Gray/ Reddish Brown/ Yellowish Brown Moist Moderately Clayey Sand With Fat Clay
3	0	0.5		SP-SW	Dark Brown Moist Sand With Roots (Topsoil)
	0.5	2		SP-SW	Yellowish Brown Moist Sand
	2	3		SC-SM	Yellowish Brown/ Reddish Brown Moist Slightly Clayey Sand
	3	4		SC-SM	Yellowish Brown/ Reddish Brown Moist Moderately Clayey Sand
	4	4.5		SC-SM	Yellowish Brown/ Reddish Brown/ Light Gray Moist Moderately Clayey Sand
	4.5	7.5		SC-SM & CL-CH	Yellowish Brown/ Reddish Brown/ Light Gray Moist Moderately Clayey Sand With Fat Clay
4	0	0.5		SP-SW	Dark Brown Moist Sand With Roots (Topsoil)
	0.5	2		SP-SW	Yellowish Brown Moist Sand
	2	3		SC-SM	Yellowish Brown/ Reddish Brown Moist Slightly Clayey Sand
	3	4		SC-SM	Yellowish Brown/ Reddish Brown Moist Moderately Clayey Sand
	4	5		SC-SM	Yellowish Brown/ Reddish Brown/ Light Gray Moist Moderately Clayey Sand
	5	10		SC-SM & CL-CH	Yellowish Brown/ Reddish Brown/ Light Gray Moist Moderately Clayey Sand With Fat Clay

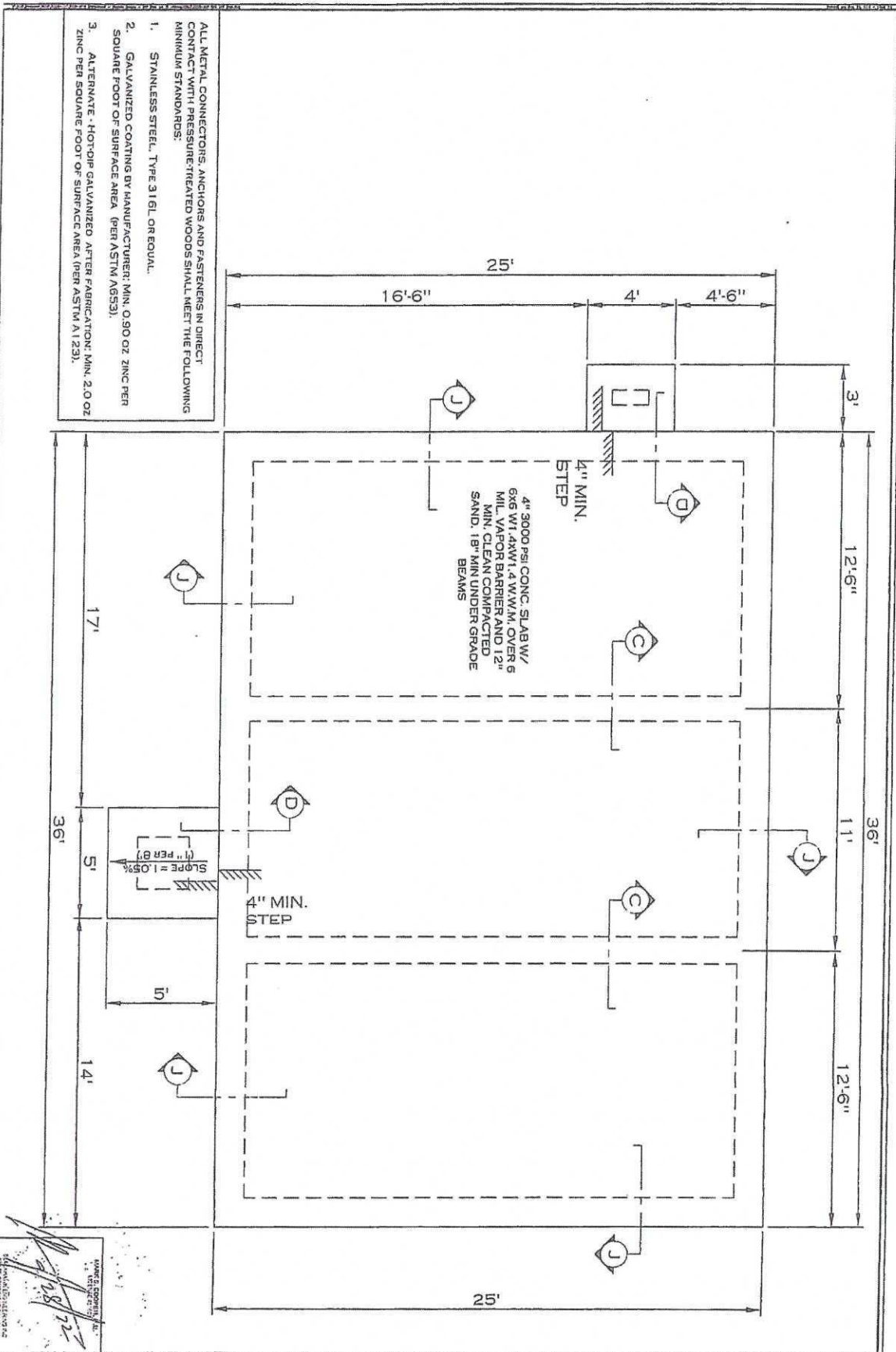
## GENERAL NOTES

- 1) Testing was performed at the location(s) indicated/flagged by the Client. Borings conducted using hand augers or Simco 2400 drill rig were performed as per ASTM D-1452.
- 2) Boring information provided in this report is based on the driller's logs, collected samples, and visual examination of soils in the field. Boring depths indicated are approximate. The Unified Soil Symbols are based on visual descriptions and estimates. Sieve analysis would be necessary to specifically identify the Unified Soil Symbol types. No inference of the approximate soil bearing capacities or soil compaction characteristics is made within this report.
- 3) Subsurface conditions are expected to vary from one location to the next. The borings provide a characterization of subsurface conditions at the test location; however, local variations are expected to occur, and significant differences in subsurface conditions may be encountered at other locations not tested. No inference is made regarding the presence or absence of karst or subsidence features.
- 4) Groundwater table elevations are representative of the conditions present at the time of testing. Groundwater tables are subject to fluctuation, depending on the amount of rainfall and other factors. The absence of a groundwater table does not mean it will not occur at the tested depth(s) under other conditions.

## SITE NOTES

Due to the presence of fat clay/elastic silt (locally referred to as "pipe clay") within the test borings, a specialized foundation is warranted for the tested area. Consultation with a foundation or civil engineer is recommended.





- ALL METAL CONNECTORS, ANCHORS AND FASTENERS IN DIRECT CONTACT WITH PRESSURE-TREATED WOODS SHALL MEET THE FOLLOWING MINIMUM STANDARDS:
1. STAINLESS STEEL, TYPE 316L OR EQUAL.
  2. GALVANIZED COATING BY MANUFACTURER: MIN. 0.90 OZ. ZINC PER SQUARE FOOT OF SURFACE AREA (PER ASTM A653).
  3. ALTERNATE - HOT-DIP GALVANIZED AFTER FABRICATION: MIN. 2.0 OZ. ZINC PER SQUARE FOOT OF SURFACE AREA (PER ASTM A123).

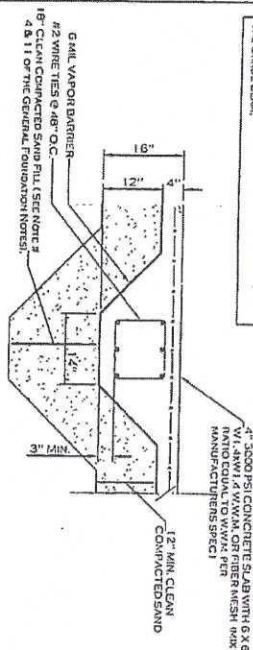
DATE: 11/28/22  
 DRAWN BY: J. B. BROWN  
 CHECKED BY: J. B. BROWN  
 PROJECT NO. 22BH-187M

PROJECT: 107 EAST 1ST CT (11-2N-6E-0550-00C-0270)		SCALE: NTS
FILENAME: 22BH-187M	DESIGNED BY: MSC	REVISION: DATE: DESCRIPTION:
DRAWN BY: JBB	CHECKED BY: MSC	
DATE: 02/29/23		



**BLACKHAWK ENGINEERING, INC.**  
 2417-3FLEISCHMANN ROAD  
 TALLHASSEE, FLORIDA 32308  
 PHONE (850) 224-4295 - FAX (850) 396-4295  
 STATE CERTIFICATE NO. 25911

FOR ONE STORY BUILDING LOADING COMMON USE:  
2 - #5 REBAR LOCATED AT BOTH THE TOP AND BOTTOM OF GRADE BEAM  
FOR TWO STORY BUILDING LOADING COMMON USE:  
3 - #5 REBAR LOCATED AT BOTH THE TOP AND BOTTOM OF THE GRADE BEAM.

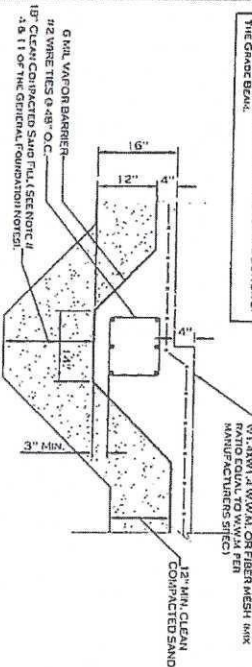


AND SHALL BE TIED TO THE #5 CONTINUOUS REBAR LOCATED WITHIN THE BOND BEAM.

~ INTERIOR GRADE BEAM DETAIL  
NOT TO SCALE

For One Story Building Loading Condition Use:  
2 - 1/5 RIBSIN LOCATED AT BOTH THE TOP AND BOTTOM OF GRADE BEAM.

For Two Story Building Loading Condition Use:  
3 - 1/5 RIBSIN LOCATED AT BOTH THE TOP AND BOTTOM OF THE GRADE BEAM.



WHEN THE INTERIOR GRADE BEAM IS UTILIZED WITH A CMU STEEL WALL FOUNDATION, THE INTERIOR GRADE BEAM SHALL BE INTERGRADED WITH THE PERIMETER GRADE BEAM, BY TURNING 20 DEGREES AT THE BOTTOM OF EACH DOWN THROUGH FILL DOWNS AND INTO PERIMETER GRADE BEAM. 2 OF THE 3 STEEL BARS SHALL BE BENT AND INTERGRADED SO THAT THEY WILL RUN DOWN THE TOP OF THE BOND BEAM IN OPPOSITE DIRECTION AND SHALL BE TIED TO THE 1 - #5 CONTINUOUS REBAR LOCATED WITHIN THE BOND BEAM.

D ~ INTERIOR GRADE BEAM STEP DOWN DETAIL  
NOT TO SCALE

FOR TWO STORY BUILDING LOADING COMMON USE:  
1 - #15 RIBS LOCATED AT BOTH THE TOP AND BOTTOM OF  
THE GRADE BEAM.  
2 - #15 RIBS LOCATED AT BOTH THE TOP AND BOTTOM OF  
THE GRADE BEAM.

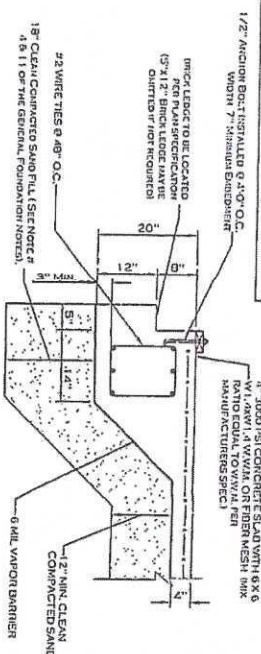
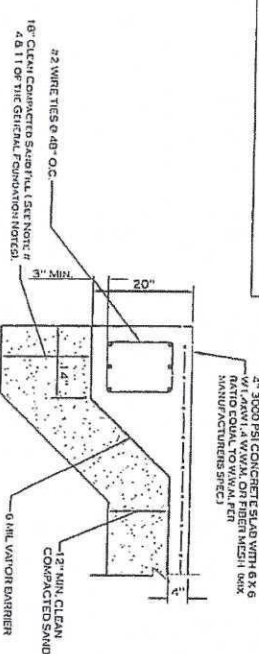


Diagram illustrating a landfill cell cross-section with the following layers and materials:

- #2 WIRE TIES @ 8' O.C.**: Located at the top of the cell.
- 18" CLEAN COMPACTED SAND FILL (SEE NOTE # 4 & 11 OF THE GENERAL FOUNDATION NOTES)**: The top layer of the cell.
- 3" - 1 1/2" MIN. CLEAN COMPACTED SAND**: A thin layer below the sand fill.
- 6 MIL. VAPOR BARRIER**: A thin layer below the sand.
- 1 1/2" - 2" MIN. CLEAN COMPACTED SAND**: A thin layer below the vapor barrier.

~ MONOLITHIC EXTERIOR GRADE BEAM DETAIL  
NOT TO SCALE

FOR TWO STORY BUILDING LOADING COMMON USE:  
2 - #5 REAR LOCATED AT BOTH THE TOP AND BOTTOM OF  
GRADE PLATE  
3 - #5 REAR LOCATED AT BOTH THE TOP AND BOTTOM OF  
THE GRADE PLATE.



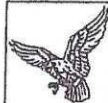
**E ~ MONOLITHIC EXTERIOR GRADE BEAM DETAIL**  
**NOT TO SCALE**

MAKIN, E. COOPER, P.  
12120  
12120

PROJECT: 107 EAST 1ST CT (11-2N-6E-0550-00C-0270)

TITLE: FOUNDATION DETAILS SCALE: NTS

FILE NAME:	227107.F	HR.	USER:	DATE:	DESCRIPTION:
DESIGNED BY:	MSC				
DRAWN BY:	CLM				
CHECKED BY:	MSC				
DATE:	08/28/72				



**BLACKHAWK ENGINEERING, INC.**  
2417-3 FLEISCHMANN ROAD  
TALLHASSEE, FLORIDA 32308  
PHONE (850) 224-4295 ~ FAX (850) 386-4295  
STATE CERTIFICATE NO. 70004



2. **AND STANDARD SIGNAL COVERAGE, AND THE EMERGENCY RECORDING SHALL BE INSTALLED ON CONTRACT.**
  3. **ALL CONTRIBUTION SIGNAL COVERAGE WITH THE 2020 P.O.R.M.A. BILLING CODE.**
- THE CONTRACTOR SHALL ENSURE GRADE AROUND THE CONDUIT/PIPE TO PROVIDE POSITIVE WATER DRAINAGE AWAY FROM THE CONDUIT/PIPE. THE CONTRACTOR SHALL PROVIDE THE REQUIRED GRADE BY 2" DITCHES AND/OR DRAINAGE DITCHES TO THE EXISTING PAVED DRIVEWAYS ADJACENT TO THE CONDUIT/PIPE. THE REQUIRED GRADE BY 2" DITCHES AND/OR DRAINAGE DITCHES SHALL BE MAINTAINED FOR THE LIFE OF THE PROJECT. THE CONTRACTOR SHALL PROVIDE THE REQUIRED GRADE BY 2" DITCHES AND/OR DRAINAGE DITCHES TO THE EXISTING PAVED DRIVEWAYS ADJACENT TO THE CONDUIT/PIPE. THE REQUIRED GRADE BY 2" DITCHES AND/OR DRAINAGE DITCHES SHALL BE MAINTAINED FOR THE LIFE OF THE PROJECT.
- WATER DRAINAGE**

CONCRETE 3,000 PSI (FUDCR402.2)

5. PERCENT OR MORE THAN 7 PERCENT. THIS DETERMINATION SHALL BE AT THE DISCRETION OF THE GOVERNING INSPECTION.

22555-00 KSI U-BC R402 / FBC 1807.1

\* NOTE: COMPACTION TEST SHALL NOT BE REQUIRED WHEN FILL IS LESS THAN 12 INCHES THICK. THE DETERMINATION SHALL BE AT THE DISCRETION OF THE ENGINEER.

NOTE: THE GOVERNING INSTRUCTOR EVALUATING STUDENT PERFORMANCE

MATERIAL IS IN QUESTION.

MATERIAL IS REQUIRED.

### NONLINEAR CONSTITUTIONAL EFFECTS IN NONLINEAR CONSTITUTION.

FOOTINGS FOR THE STRUCTURE.

GRADE BEAMS AND SLAB.

SHOULD BE 24 TO 36 TIMES THE THICKNESS OF THE SLAB, BUT NOT LESS THAN 1 INCH. THE MAXIMUM JOINT SPACING

NAVEL DURING SAWING. IT MUST BE DELAYED, HOWEVER, IF THE JOINT EDGES

MAINTAINING SUBS. (FBC 1907.2)

9. CONTRACTOR TO VERIFY ALL DIMENSIONS & SPECIFICATIONS FOR FOUNDATION IN ALL ORDER TO COMPLY WITH ALL SPECIFICATIONS & REQUIREMENTS.

1. FOOTINGS SHALL HAVE A MINIMUM OF 30 INCHES OF CLEAR CONCRETE

WITH NOTE & UNLESS OTHERWISE SPECIFIED, WHERE THE MINIMUM OF 30 INCHES OF CLEAR COMPACTED SAND IN COMPLIANCE SOIL, CANNOT BE ACHIEVED THROUGHOUT THE ENTIRE LENGTH OF THE PILE, THE PILE SHALL BE CONSIDERED DEFECTIVE.

..... CAPACITY OF 2,000 PSF. (FBC 1609.2)

### 3. MATERIALS AND METHODS

THE CONTRACTOR SHALL MAINTAIN ALL COMPOSITE SURFACES. (RPC 1603.2)

6. THE PRESUMPTIVE LOAD-BEARING VALUE OF THE EXISTING FOUNDATION SHALL BE:

FOUNDATION MATERIALS ARE LESS THAN OFFICIAL TO 1,500 PSF (SLAY RANOV AT AN EQUALLY TO 2,000 PSF (SEE

LOADING CAPACITY SHALL BE DETERMINED BY A SOIL INVESTIGATION (FIG. TABLE D-1). THE ALLOWABLE BASED ON A MINIMUM BEARING CAPACITY OF 3,000 PSF.

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BLANK REQUESTING AN  
OFFICIAL CERTIFICATE

Sheet of 3 PROJECT NO. 22EH-1-SYM	PROJECT: 107 EAST 1ST CT (11-2N-6E-0550-00C-0270)		
	TITLE: FOUNDATION NOTES		SCALE: NTS
	FILE NAME: 22EH1SYM	REVISED BY:	DATE:
	DESIGNED: MSC		DESCRIPTION:
	DRAWN: CDM		
	CHECKED: MSC		
	DATE: 09/28/22		



**BLACKHAWK ENGINEERING, INC.**  
2417-3FLEISCHMANN ROAD  
TALLHASSEE, FLORIDA 32308  
PHONE (850) 224-4295 - FAX (850) 386-4295  
STATE CERTIFICATE NO. 20981

# **Board of County Commissioners**

## **Agenda Request**

Date of Meeting: January 19, 2023

Date Submitted: January 11, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: Board Approval to Schedule and Advertise a Public Hearing to Consider Adoption of an Ordinance Amending Chapter 10 of the Jefferson County Code of Ordinances related to Unsafe Building Abatement

---

### **Statement of Issue:**

This agenda item requests Board approval to schedule and advertise a public hearing to consider adoption of an ordinance amending chapter 10 of the Code related to unsafe building abatement.

### **Background:**

A recent issue arose involving a person occupying an unsafe structure that is slated to be removed by the County. The office of the County Attorney reviewed chapter 10 of the Code related to unsafe building abatement and determined that certain changes are advisable.

### **Analysis:**

The definition of an “unsafe building” in chapter 10 currently exempts owner-occupied residences, which conflicts with certain provisions of the Florida Building Code and creates potential unsafe situations that could impact not only those occupying an unsafe structure, but also first responders and others who may need to render assistance and aid.

This amendment removes that exemption and incorporates a provision that it is illegal to occupy an unsafe building once an order to vacate has been issued. The amendment also clarifies the duties of the County building official related to the disconnection of utilities for unsafe buildings.

### **Options:**

1. Approve to Schedule and Advertise a Public Hearing to Consider Adoption of an Ordinance Amending Chapter 10 of the Code Related to unsafe building abatement
2. Do Not Approve to Schedule and Advertise a Public Hearing to Consider Adoption of an Ordinance Amending Chapter 10 of the Code Related to unsafe building abatement
3. Board Direction.

### **Recommendation:**

Option #1

Board Approval to Schedule and Advertise a Public Hearing to Consider Adoption of an Ordinance Amending Chapter 10 of the Jefferson County Code of Ordinances related to Unsafe Building Abatement

January 19, 2023

Page 2

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**Attachments:**

1. Draft Ordinance Amending Chapter 10 of the Code Related to Code Enforcement

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AMENDING ARTICLE V, CHAPTER 10 OF THE JEFFERSON COUNTY CODE OF ORDINANCES RELATING TO UNSAFE BUILDING ABATEMENT; PROVIDING CERTAIN FINDINGS; AMENDING SECTION 10-103 ENTITLED “DEFINITIONS;” AMENDING SECTION 10-105 ENTITLED “NOTICE;” AMENDING SECTION 10-106 ENTITLED “ADDITIONAL POWERS AND DUTIES OF BUILDING AND FIRE OFFICIALS;” CREATING SECTION 10-109 ENTITLED “OCCUPANCY OF UNSAFE STRUCTURES;” PROVIDING FOR CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the Jefferson County Board of County Commissioners enacted Article V, Chapter 10 of the Jefferson County Code of Ordinances; and

**WHEREAS**, the definition of “unsafe building” specifically exempts owner occupied residences from its provisions; and

**WHEREAS**, the Florida Building Code does not contain a similar exemption for purposes of evaluating occupancy; and

**WHEREAS**, the Board now finds it necessary and in the best interest of the public health, safety, and welfare of the County to amend Article V, Chapter 10 of the Jefferson County Code of Ordinances to be consistent with the Florida Building Code;

**NOW THEREFORE**, be it ordained by the Board of County Commissioners of Jefferson County, Florida, as follows:

**SECTION 1. INCORPORATION OF RECITALS.** The above recitals are true and correct and are hereby incorporated by reference.

**SECTION 2. AMENDMENT OF SECTION 10-103, JEFFERSON COUNTY CODE OF ORDINANCES.** Sec. 10-103 of the Jefferson County Code of Ordinances, entitled “Definitions,” is hereby amended as follows:

Sec. 10-103. – Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except when the context clearly indicates a different meaning:

*Unsafe building* means any building, structure or property, ~~with the exception of an owner-occupied residence,~~ that has any of the following conditions, such that life, health, property or safety of the general public or the building occupants, either permanent or occasional, are endangered:

- (1) Any means of egress or portion thereof is not of adequate size, is not arranged to provide a safe path of travel in case of fire or panic, or otherwise does not conform to the Florida Building Code or Florida Life Safety Code as related to the requirements for existing buildings or to the approved plans, if any.
- (2) Any means of egress or portion thereof, such as but not limited to fire doors, closing devices and fire resistive ratings, is in disrepair or in a dilapidated or nonworking condition such that the means of egress could be rendered unsafe in case of fire or panic.
- (3) The stress in any material, member or portion thereof, due to all imposed loads including dead load exceeds the stress allowed in the Florida Building Code as related to the requirements for existing buildings.
- (4) The building, structure or portion thereof has been damaged by fire, flood, earthquake, wind or other cause to the extent that the structural integrity of the building or structure is less than it was prior to the damage and is less than the minimum requirements established by the Florida Building Code as related to the requirements for existing buildings.
- (5) Any exterior appendage or portion of the building or structure is not securely fastened, attached or anchored such that it is incapable of resisting wind, seismic or similar loads as required by the Florida Building Code as related to the requirements for existing buildings.
- (6) If, for any reason, the building, structure or portion thereof is manifestly unsafe or unsanitary for the purpose for which it is being used.
- (7) The building, structure or portion thereof as a result of damage, decay, deterioration or dilapidation is likely to fully or partially collapse.
- (8) The building, structure or portion thereof has been constructed or maintained in violation of a specific requirement of the Florida Building Code, was not constructed according to the approved plans, if any, or was constructed without first obtaining a building construction permit, where a building permit was required.
- (9) Any building, structure or portion thereof that is unsafe, unsanitary or not provided with adequate egress, or which constitutes a fire hazard, or is otherwise dangerous to human life, or which in relation to existing use, constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation, obsolescence or abandonment.
- (10) Any building, structure or portion thereof that displays any of the above conditions so as to constitute a public nuisance or an unsafe or dangerous attractive nuisance.
- (11) Any building, structure or property rendered unsafe or dangerous to human health by the presence of unlawful hazardous materials or toxic substances.

[underline indicates additions; ~~strikethrough~~ indicates deletions]

**SECTION 3. AMENDMENT OF SECTION 10-105, JEFFERSON COUNTY CODE OF ORDINANCES.** Section 10-105 of the Jefferson County Code of Ordinances, entitled “Notice,” is hereby amended as follows:

Sec. 10-105. – Notice.

The code enforcement officer, upon receiving a determination of unsafe building from the building official, shall prepare and issue a combined notice of unsafe building and notice of violation directed to the owner of record of the building or structure. The notice shall be mailed by certified mail to the owner of record and posted in a conspicuous place on or about the structure. The notice shall contain, but not limited to, the following information:

(1) The street address or location on which road, if no address is assigned and the property I.D. of the structure, building or property.

(2) The determination of unsafe building shall be included in its entirety.

(3) A statement that it is illegal to occupy an unsafe building or portion thereof after receipt of an order to vacate the unsafe building or portion thereof.

(4) A statement advising that if the following required actions are not commenced within or completed by the time specified, the matter will be referred to the code enforcement board for a hearing, which may result in a finding of violation and an order imposing fine and costs and requiring that the building, structure or property be vacated and, if applicable, demolished and all costs incurred, together with any accrued fines, charged against the owner of record and/or recorded as a lien against the property.

a. If the building or structure is to be repaired, the notice shall require that all necessary permits be secured and the work commenced within 60 days and continue to completion within such time as the code enforcement officer determines.

b. If the building or structure is to be vacated, the notice shall indicate the time within which vacation is to be completed and the building or structure secured against further occupancy.

c. If the building or structure is to be demolished, the notice shall require that the premises be vacated ~~within 60 days,~~ and that all required permits for demolition be secured and that the demolition be commenced within sixty (60) days and completed within such time as determined reasonable by the code enforcement officer.

(5) A statement that the building official has the authority to authorize disconnection of utility service to any structure where necessary to eliminate an immediate hazard to life or property or when such utility connection was made without proper authorization.

[underline indicates additions; ~~strike through~~ indicates deletions]



**SECTION 4. AMENDMENT OF SECTION 10-106, JEFFERSON COUNTY CODE OF ORDINANCES.** Section 10-106 of the Jefferson County Code of Ordinances, entitled “Additional powers and duties of building and fire officials,” is hereby amended as follows:

Sec. 10-106. - Additional powers and duties of building and fire officials.

(a) The building and fire officials may enter any building, structure or property at all reasonable times to make an inspection or enforce this code.

(1) When entering a building, structure or property that is occupied, the officials shall first identify themselves, present proper credentials and request entry.

(2) If the building, structure or property is unoccupied, the officials shall make a reasonable effort to locate the owner or other persons having charge of the building and demand entry.

(3) If the officials are unable to obtain authorization to enter and inspect a building, structure or property, the officials may enter and inspect such building, structure or property by any other lawful means, including through the inspection warrant process as provided in F.S. ch. 933.

~~(b) The building official shall have the authority to authorize disconnection of utility service to any structure where necessary to eliminate an immediate hazard to life or property or when such utility connection is made without proper authorization. The building official shall notify the serving utility and, whenever possible, the owner or occupant of the structure, of the decision to disconnect such service prior to taking such action. The building official shall use best efforts to determine those instances where service is connected to more than one customer to avoid unintentional disconnection of utilities of innocent third parties.~~

(b) In addition to issuance of the notice by the code enforcement officer as provided in section 10-105 herein above, the building official is authorized to take the following emergency measures where, in the opinion of the building official, there is imminent danger of fire, failure, or collapse of a building or structure which endangers life, or when any portion of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the structure's occupants or those in proximity because of explosives, explosive fumes or vapors, or the presence of toxic fumes, gases or materials:

(1) Disconnection of utility service as provided herein above or upon a determination that the utility connection is made without proper authorization;

(2) Order and require that the occupants vacate the building, structure or property immediately;

(3) ~~Posting~~ the building, structure or property at each entrance informing all persons that it is unlawful for any person to enter the building, structure or property except for the purpose of securing the building or structure, making an inspection, making required repairs, removing the hazardous condition, cleanup or remediation of hazardous materials or toxic substances, or for demolition and removal;

(4) Temporarily close or board up buildings or structures against further entry, or order the authority having jurisdiction to close sidewalks, streets, public rights-of-way, and places adjacent to such buildings, structures or property;

(5) ~~When there is an imminent danger due to the condition of the building, structure or property,~~ Order emergency work to reduce or eliminate such condition to be performed by the property owner, or if the owner fails to perform such work within such reasonable time as specified by the building official, take such steps as are necessary to eliminate such condition and present such costs to the code enforcement board for an order authorizing the placement of a lien to be recorded against the property for the costs of such work if the finding of imminent danger is confirmed by the board.

(c) The notice of unsafe building shall be removed at such time as the defect or defects upon which the notice is based have been eliminated.

(d) In the event the building official decides to disconnect the utilities pursuant to section (b)(1) herein above, the building official shall notify the serving utility and, whenever possible, the owner or occupant of the structure, of the decision to disconnect such service prior to taking such action. The building official shall use best efforts to determine those instances where service is connected to more than one customer to avoid unintentional disconnection of utilities of innocent third parties.

[underline indicates additions; ~~striketrough~~ indicates deletions]

**SECTION 5. CREATION OF SECTION 10-109.** Section 10-109 of the Jefferson County Code of Ordinances, entitled “Occupancy of Unsafe Buildings” is hereby created to read as follows:

Sec. 10-109. – Occupancy of Unsafe Buildings.

Whenever the building official orders an unsafe building vacated pursuant to Section 10-105 or 10-106 herein, as revised from time to time, it shall be unlawful for any person to occupy the unsafe building or any designated portion thereof until the notice is removed by the building official.

**SECTION 6. CODIFICATION IN THE CODE OF ORDINANCES.** It is the intention of the Board, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Jefferson County Code of Ordinances, and that the sections of this Ordinance may be renumbered to accomplish such intent.

**SECTION 7. SEVERABILITY.** Should any section or provision of this Ordinance or any portion thereof, or any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof other than the part declared to be invalid.

**SECTION 8. EFFECTIVE DATE.** A certified copy of this Ordinance shall be filed with the Department of State within 10 days after its enactment by the Board and shall take effect as provided by law.

**PASSED AND DULY ENACTED** by the Board of County Commissioners of Jefferson County, Florida in regular session, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
Chris Tuten, Chair

ATTEST:

\_\_\_\_\_  
Kirk Reams, Clerk of the Circuit Court

APPROVED AS TO FORM:

\_\_\_\_\_  
Heather Encinosa, County Attorney

# **Board of County Commissioners**

## **Agenda Request**

Date of Meeting: January 19, 2023

Date Submitted: January 11, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: Board Approval of the Employment Agreement for Jefferson County Manager

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### **Statement of Issue:**

This agenda item requests Board approval of the Employment Agreement for Jefferson County Manager.

### **Background:**

On December 15, 2022, the Board voted to appoint Shannon E. Metty to serve as County Manager, based upon the level of professional competency possessed by Ms. Metty and that desired by the Board, effective January 1, 2023. At this same meeting the Board directed the County Attorney to prepare a mutually agreeable employment agreement with Ms. Metty for Board consideration and approval.

### **Analysis:**

The attached employment agreement outlines the terms and conditions under which Ms. Metty will serve as the Jefferson County Manager, including compensation, benefits, employee retention, and termination provisions.

As set forth in the agreement, the key points are as follows:

- Ms. Metty will perform the functions and duties of County Manager, as required by Florida law, as set forth in the County Code and this Agreement, and as established by the Board from time to time.
- Commencing January 1, 2023, her annual salary is \$100,000.00.
- She will receive benefits as are provided to other County employees, including participation in the FRS, paid holidays, personal leave, insurance.
- Additional benefits include fully paid long term disability insurance, fully paid term life insurance with a value of not less than twice the County Manager's annual base salary, as same is adjusted from time to time, contribution on the County Manager's behalf to the Florida Retirement System as a member of the Florida Retirement System's Senior Management Service Class pursuant to Florida law, a county cell phone, and travel,

subsistence, dues and subscriptions for the professional development of the County Manager necessary for full participation in national, regional, state and local organizations when the participation of the County Manager in such organization is in the best interests of the County.

- To the extent consistent with Florida law and without waiving its sovereign immunity, the County shall defend, save harmless, and indemnify the County Manager against any claim, suit, action, demand, and/or liability arising out of any act, alleged act, alleged failure to act, omission or any other incident, involving or arising out of the scope of her employment and/or the performance of her duties as County Manager.
- Termination provisions, which include severance pay equal to 20 weeks of salary and unpaid benefits in the event of termination without cause.

**Options:**

1. Approve the Employment Agreement for Jefferson County Manager
2. Do Not Approve the Employment Agreement for Jefferson County Manager
3. Board Direction.

**Recommendation:**

Option #1

**Attachments:**

1. Employment Agreement for Jefferson County Manager

## **EMPLOYMENT AGREEMENT FOR JEFFERSON COUNTY MANAGER**

**THIS AGREEMENT** is made and entered into on this 19<sup>th</sup> day of January, 2023, by and between **JEFFERSON COUNTY, FLORIDA**, a political subdivision of the State of Florida (the "County"), by and through its Board of County Commissioners (hereinafter referred to as the "Board") and **SHANNON E. METTY** (hereinafter referred to as the "County Manager").

### **WITNESSETH:**

**WHEREAS**, on December 15, 2022, the Board voted to appoint Shannon E. Metty to serve as County Manager, based upon the level of professional competency possessed by Ms. Metty and that desired by the Board, effective January 1, 2023.

**NOW, HEREOFRE**, for and in consideration of the mutual covenants and promises which the parties have set forth herein, the sufficiency of same being acknowledged, the Board and the County Manager agree as follows:

#### **Section 1. Retention.**

Pursuant to Section 125.01(1), Florida Statutes, the Board ratifies and confirms the selection of Shannon E. Metty as the Jefferson County Manager.

#### **Section 2. Powers and Duties of the County Manager.**

The Board hereby agrees to employ Shannon E. Metty as County Manager for Jefferson County, and the County Manager agrees to perform the functions and duties of County Manager, as required by Florida law, as set forth in the County Code and this Agreement, and as established by the Board from time to time. The County Manager shall also be responsible to the Board for the proper administration of all affairs and matters of the Jefferson County government, except the County Attorney.

#### **Section 3. Compensation and General Existing Benefits.**

(A) The Board agrees to pay the County Manager for her services rendered pursuant to this Agreement an annual base salary of One Hundred Thousand Dollars and NO/100 (\$100,000.00), commencing January 1, 2023. The County Manager shall receive the annual salary payable as with other regular employees of the County, subject to annual cost of living adjustments or merit adjustments at the discretion of the Board.

(B) The County Manager shall be entitled to all benefits provided to other County employees, such as participation in the Florida Retirement System, paid holidays, personal leave in accordance with County policies, participation in the County's insurance programs, and other benefits which are provided to the County Manager as detailed in this Agreement, which specifically include:

- (i) Fully paid long term disability insurance;
- (ii) Fully paid term life insurance with a value of not less than twice the County Manager's annual base salary, as same is adjusted from time to time;
- (iii) Contribution on the County Manager's behalf to the Florida Retirement System as a member of the Florida Retirement System's Senior Management Service Class pursuant to Florida law;
- (iv) A county cell phone; and
- (v) Travel, subsistence, dues and subscriptions for the professional development of the County Manager necessary for full participation in national, regional, state and local organizations when the participation of the County Manager in such organization is in the best interests of the County.

#### **Section 4. Key Employee Retention.**

In order to assume continuity, and to induce key employees such as the County Manager to remain with Jefferson County, the following additional benefits are conferred:

(A) To the extent consistent with Florida law and without waiving its sovereign immunity, the County shall defend, save harmless, and indemnify the County Manager against any claim, suit, action, demand, and/or liability arising out of any act, alleged act, alleged failure to act, omission or any other incident, involving or arising out of the scope of her employment and/or the performance of her duties as County Manager.

(C) The Board shall not at any time during the term of this Agreement reduce the salary, compensation, or other financial benefits of the County Manager, except to the degree of such a reduction across-the-board for all employees of the Board.

#### **Section 5. Termination of Employment.**

(A) It is understood and agreed that the Board will be the sole judge as to the effectiveness and efficiency with which the County Manager performs her employment. The County Manager serves at the pleasure of the majority of the Board of County Commissioners.

(B) The County Manager may be removed from her position at any time by a majority vote of the full five members of the Board of County Commissioners at any regularly scheduled meeting.

- (1) In the event the Board terminates the County Manager without cause, then the County shall pay the County Manager severance for twenty (20) weeks of salary and unpaid benefits. However, no severance shall exceed that which is allowed pursuant to Section 215.425, Florida Statutes.

(2) In the event the Board terminates the County Manager for cause, the County shall have no obligation to pay the amounts outlined in Section 5.(B).1. of this Agreement. For purposes of this Agreement, "for cause" is defined as any of the following:

- a. Misfeasance, malfeasance and/or nonfeasance in performance of her duties and responsibilities as County Manager;
- b. Conviction of a misdemeanor or felony crime, whether or not adjudication is withheld;
- c. Neglect of duty, including the inability or unwillingness to properly discharge the responsibilities of office;
- d. Violation of any substantive County policy, rule or regulation which would subject any other County employee to termination;
- e. The commission of any fraudulent act against the interest of the County;
- f. The commission of any act which involves moral turpitude or which causes the County disrepute;
- g. Any other act of a similar nature of the same or greater seriousness.

(C) In the event Jefferson County ceases conducting its business, takes any action towards its dissolution or consolidation with another government, makes any assignment for the benefit of its creditors, or is the subject of any state or federal insolvency proceeding of any kind, then this Agreement shall be deemed void by either party, it being acknowledged that should either party seek to avoid this Agreement, pursuant to this provision, the County Manager would be entitled to, and shall receive as separation payments to the County Manager, severance in accordance with Section 215.425(4)(a), Florida Statutes, including a full 100% payout of all accrued unused personal leave.

(D) In the event that the County Manager seeks to cease employment with Jefferson County, for any reason, she shall do so by providing the Chairman with a minimum sixty (60) day advance notice of her resignation in writing.

(E) The County Manager agrees that during her tenure as County Manager she shall not have or hold any employment or contractual relationship with any business entity which shall come before the Board for any development agreement approval. The County Manager also agrees that she shall not personally come before the Board for any development agreement approval, with the possible exception of any permit request(s) to the Board, or their designated agency, to develop her own "homestead" property within Jefferson County.

## **Section 6. Applicability.**

The provisions of this section are intended to supersede the provisions of the personnel policies manual or any other provisions in the Board's policies or personnel rules in conflict herewith.



Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

JEFFERSON COUNTY  
MANAGER

By: \_\_\_\_\_  
Shannon E. Metty

JEFFERSON COUNTY, FLORIDA

By: \_\_\_\_\_  
Chris Tuten, Chairman of the  
Board of County Commissioners

ATTESTED TO:

By: \_\_\_\_\_  
Kirk Ream, Clerk

APPROVED AS TO FORM AND CONTENT:

By: \_\_\_\_\_  
Heather J. Encinosa, County Attorney

# **Board of County Commissioners**

## **Agenda Request**

Date of Meeting: January 19, 2023

Date Submitted: January 10, 2023

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: County Attorney Compensation Review

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### **Statement of Issue:**

This agenda item requests a joint review of the County Attorney's compensation for general county attorney services under the existing Agreement for County Attorney Services, dated as of July 7, 2022 (the "Agreement").

### **Background:**

The County and Nabors, Giblin & Nickerson, PA ("NGN") entered into the Agreement on July 7, 2022. The Agreement runs from July 1, 2022 through June 30, 2023, but NGN began the formal transition of County Attorney services in June given the impending retirement of Buck Bird and Scott Shirley.

At the time when the parties were negotiating the Agreement, the County was offered two possible compensation structures: (1) an hourly billing arrangement at rates of \$180 per hour for partners, \$160 per hour for associates, and \$80 per hour for clerks/paralegals; or (2) an annual retainer in the amount of \$140,000 per year, payable in monthly increments, for General County Attorney Services with litigation and extraordinary services (exceeding 10 hours) billed on an hourly basis.

The Board selected the annual retainer method of compensation. Exhibit B to the Agreement provides that "To provide heightened accountability, NGN and the County agree to jointly review such county attorney reports or invoices no later than January 15, 2023 at which time, upon mutual agreement of the parties, the annual lump sum retainer amount and method of compensation hereunder may be revised." The Board's meeting schedule and the holidays necessitated pushing this review to January 19<sup>th</sup>, rather than the 15<sup>th</sup>.

### **Analysis:**

Since the inception of County Attorney Services in June 2022 and through December 2022, NGN attorneys have worked a combined total of 1,066.45 hours on General County Attorney Services. During this same time, NGN has earned \$70,000 of the annual \$140,000 retainer, which equates to a

billing rate of about \$65.64 per hour, which is far below typical attorney billing rates in the area. The detailed monthly billing summaries are attached for your use. If NGN had been billing under the optional hourly billing arrangement for this time, the County would have been billed about \$179,271.

In addition to ongoing, daily legal services, in this time, NGN assisted the County in the following major initiatives:

- Initiation of efforts to recodify the County Code of Ordinances
- Finalized Revised Park Rules Ordinance
- Engineering and architectural services agreements
- New medical examiners agreement
- Standard procurement and contractual documents
- County Manager Ordinance
- Meeting Procedures
- Real Property Disposition Ordinance
- Code Enforcement Ordinance
- Mandatory Connection Ordinance
- Emergency Management Ordinance
- Purchasing policy
- Social Media policy
- Voluntary Assessment Procedure
- Public Records policy
- Emergency Services Procurements

As the numbers show, the County has received a fair bargain for the General County Attorney services under the annual lump sum retainer approach. Because there is typically a larger need for additional services at the beginning of new county attorney engagement when matters are being reviewed and new ordinances and policies are being implemented and because it is expected that the amount of attorney time would level out as the engagement continues, NGN is willing to continue with the annual lump sum retainer method of billing at the \$140,000 level for the remainder of the existing contract term.

In addition to the annual retainer billings for the General County Attorney Services, NGN billed for three matters on an hourly basis under the Agreement's provisions for hourly litigation and extraordinary legal services. These include 14.50 hours (totaling \$2,340) for the purchasing policy, 21.30 hours (totaling \$3,446) for the New Zion Church code matter, and 26.70 hours (totaling \$4,498) on real property matters. NGN also currently has an open hourly matter associated with the LDC revisions, but billings have not yet begun on this file.

**Options:**

1. Accept the report and continue with the annual lump sum retainer method of compensation.
2. Accept the report and elect to change to the hourly billing method of compensation.

3. Board Direction.

**Recommendation:**

Option #1

**Attachments:**

1. Monthly Billing Summaries

**Nabors  
Giblin &  
Nickerson** P.A.  
 ATTORNEYS AT LAW  
 Post Office Box 11008  
 Tallahassee, FL 32302

July 31, 2022

Bill through 07/31/2022

Invoice# 263 22068 47272 HJE

Interim County Attorney

Jefferson County  
 445 West Palmer Mill Road  
 Monticello, FL 32344

Re: County Attorney Services

PROFESSIONAL SERVICES

06/14/2022	HJE	Call with Shannon Metty; Prepare list of transition topics for meeting; Conference with Evan Rosenthal on agritourism issue	1.00	hrs.
06/14/2022	EDE	Research statutory and case law authority re: agritourism; Review interlocal coordination element and ordinances re: determining protocol for developments impacting adjacent counties/cities.	2.10	hrs.
06/16/2022	HJE	Attend BoCC meeting	4.50	hrs.
06/16/2022	EDE	Review agenda and packet re: preparing for meeting; Attend BOCC meeting.	4.00	hrs.
06/17/2022	HJE	Conference with Greg Stewart and Liz Ellis and County staff on transition; Draft summary of transition issues and correspondence on same	7.20	hrs.
06/17/2022	EDE	Meeting in Jefferson County with S. Shirley, H. Encinosa, and G. Stewart re: transition; Draft outline of notes from meeting; Review communication and attachments from S. Metty re: Thompson gas tanks.	6.00	hrs.
06/20/2022	HJE	Attend to correspondence on meeting notices; Conference with Evan Rosenthal on meeting notice for Representative Dunn	0.30	hrs.
06/20/2022	EJR	Reviewed notices of public hearing, provided edits/comments to same, e-mail correspondence re: same. Call with Heather Encinosa re: same.	0.60	hrs.

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06/20/2022	EDE	Communication with B. Barfield re: public records requests; Review request and email threads; Communication with D. Collins re: response to public records request; Communication with S. Metty re: opioid litigation; Review opioid litigation participation documents sent over by S. Metty; Research Jefferson's participation on Attorney General website; Communication with S. Metty re: engineer contracts; Review proposed engineer contracts sent over by S. Metty.	3.10	hrs.
06/21/2022	EJR	Reviewed question from staff re: ordinance codification process. Multiple e-mail correspondence re: same.	0.40	hrs.
06/21/2022	KHM	Review Solid Waste ordinances; begin search for park grants	0.50	hrs.
06/22/2022	EJR	Multiple e-mail correspondence re: engineering procurements, audit findings letter, County's existing assessment programs.	0.60	hrs.
06/22/2022	EDE	Review Personnel Policies for Jefferson County; Review letter from Joint Legislative Audit committee and email thread from clerk's office.	1.40	hrs.
06/22/2022	KHM	Contact County Admin re: Medical Examiner correspondence; Review Solid Waste ordinances; begin search for park grants; follow up re: continuing engineering/form agreements	1.20	hrs.
06/23/2022	GTS	Attend workshop with the BOCC and City of Monticello; attend BOCC Special Meeting.	2.00	hrs.
06/23/2022	EDE	Review purchasing policy, BOCC rules of procedure, and personnel and drug-free workplace policies sent over by S. Shirley; Review Jefferson County code re: determining applicable code enforcement procedures.	1.40	hrs.
06/23/2022	KHM	Wacissa River Park fee research; email to MH re: existing grant agreements; search for grant agreements on FACTS; contact Medical Examiners re: Jefferson County budget & fee schedule	0.80	hrs.
06/24/2022	EJR	In-house conference re medical examiner contract. Legal research re: agritourism issues.	2.20	hrs.
06/24/2022	EDE	Communication with D. Collins re: public records request.	0.20	hrs.
06/24/2022	KHM	Request Wacissa River Park agreements; draft ME agreement & fee resolution	3.00	hrs.
06/27/2022	EDE	Communication with S. Shirley and S. Metty re: barndominium; Communication with D.	0.80	hrs.

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		Collins re: public records; Communication with B. Barfield re: questions on barndominium application.	
06/27/2022	KHM	Revise draft ME agreement & resolution; begin draft restrictive covenant resolution	3.50 hrs.
06/28/2022	GTS	Conference call with Liz Ellis, Bill Warner and Scott Shirely; conference call with Heather Encinosa and Scott Shirely; conference with Heather Encinosa re: meeting with commissioners..	1.90 hrs.
06/28/2022	HJE	Attend to correspondence on solid waste rate resolution; Conference with Kirsten Mood on new medical examiner's agreement; Correspondence on pending matters and transition; Conference with Scott Shirley on personnel issue and correspondence with Elmer Ignacio on same; Review restrictive covenant resolution; Conference with Chris Tuten; Call to Kirk Ream (left message)	4.00 hrs.
06/28/2022	EDE	Call with S. Shirley, B. Warner, and G. Stewart re: pending litigation.	0.50 hrs.
06/28/2022	KHM	Review ME Agreement and resolution; Draft restrictive covenant resolution; draft solid waste resolution	3.60 hrs.
06/29/2022	GTS	Conference with Heather Encinosa; communication with working group re: opioid settlements.	0.60 hrs.
06/29/2022	HJE	Correspondence on pending matters; Review opioid settlements and direction on submitting participating forms to AG; Review fire and solid waste assessments and review code provisions on assessments; Draft new assessment ordinance provisions; Correspondence on scheduling and agenda items for review; Call with Elmer Ignacio on HR; Call with Shannon Metty	7.80 hrs.
06/29/2022	EJR	Multiple e-mail correspondence re: assessments, noise ordinance, agritourism other issues	1.00 hrs.
06/29/2022	EDE	Communication with H. Encinosa re: Jefferson transition and opioid litigation; Research property appraiser website information for barndominium issue; Review case law on agritourism re: barndominium issue.	1.10 hrs.
06/29/2022	KHM	Revise procurement forms; revise solid waste rental agreement	1.80 hrs.
06/30/2022	GTS	Review memo on Barndominium and agritourism issues; conference with Heather	1.10 hrs.

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		Encinosa.	
06/30/2022	HJE	Attend to correspondence; Conference with Gene Hall on meeting materials; Call with Parrish Barwick; Review and revise Barndominium special exception application; Research on agritourism; Research severance provisions; Call with Commissioner Tuten; Call to Shannon Metty (left message); Correspondence with Department of State on County ordinances	5.00 hrs.
06/30/2022	EJR	Research re: agritourism and multiple e-mail correspondence re: same	0.80 hrs.
06/30/2022	EDE	Review agritourism research from E. Rosenthal; Review redline of staff memo for Barndominium issue; Legal research re: severance issue.	1.60 hrs.
06/30/2022	KHM	Revise solid waste rental agreement and resolution; conf. call w/ R Slack re: solid waste rates & rental agreement; research FACTS for Wacissa Park Grant agreements	2.30 hrs.
07/01/2022	GTS	Telephone call with Chris Holley; conference with Heather Encinosa; meeting with Chairman Hall and Heather Encinosa; work on employment agreement and release.	2.20 hrs.
07/01/2022	HJE	Attending to correspondence; Conference on revisions to new medical examiners agreement and revised commercial solid waste rate resolution; Correspondence with Shannon Metty on Barndominium application; Conference with Kirk Reams on HR, records, Code and resolutions; Reviewing TRIM calendar; Conference with Greg Stewart and Commissioner Hall; Review agenda; Review fire and solid waste assessments	6.70 hrs.
07/01/2022	EJR	Multiple e-mail correspondence re: service dog, planning, other issues	0.60 hrs.
07/01/2022	KHM	Revise contract forms; draft engineering agreements; revise medical examiner agreement	2.50 hrs.
07/02/2022	GTS	Draft Termination Agreement; communication with Heather Encinosa and working group.	2.20 hrs.
07/02/2022	HJE	Correspondence with commissioners on clerk audit data; Review materials for July 7 and future agendas; Review and revise personnel agreement / settlement	1.30 hrs.
07/05/2022	GTS	Assemble material for meeting with commissioners; meeting with Commissioner Walker; meet with Commissioner Tuten;	3.00 hrs.



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		conference with Heather Encinosa.		
07/05/2022	HJE	Attend to correspondence; Review and revise proposed agreement; Conference with Commissioner Walker; Conference with Commissioner Tuten; Correspondence on borrow pit application; Review proposed park rules; Conference with Commissioner Barfield; Correspondence with Clerk of Court; Conference with Shannon Metty on July 7 agenda; Review ordinances	5.30	hrs.
07/05/2022	EJR	Drafted notices for Valley View Assessment Program, reviewed documents related to same. Reviewed county parks regulation ordinance, research re: same, edits/revisions to same. In-house conference re: same, engineering contracts	2.00	hrs.
07/05/2022	EDE	Review Engineering Submissions for Jefferson Co re: discussing proposed contracts with K. Mood; Communication with B. Barfield re: Westchester Magnolia;	0.60	hrs.
07/05/2022	KHM	Revise contract forms; draft engineering agreements	5.80	hrs.
07/06/2022	HJE	Attend to correspondence; Revise proposed termination agreement and correspondence on same; Review borrow pit application and LDC and correspondence with Evan Rosenthal on issues	3.00	hrs.
07/06/2022	EJR	Reviewed borrow pit issue, research re: same, call with staff re: same, in-house conference re: same. Multiple e-mail correspondence re: same	2.00	hrs.
07/06/2022	EDE	Review draft form contracts from K. Mood and provide feedback; Review draft engineering contracts from K. Mood and provide feedback; Communication with B. Barfield re: Montivilla; Review information on Westchester Magnolia from B. Barfield.	2.00	hrs.
07/06/2022	KHM	Revise medical examiner agreement; revise contract forms & continuing engineering agreements	2.60	hrs.
07/07/2022	GTS	Conference with Heather Encinosa; individual conferences with commissioners; attend Jefferson BOCC meeting; conference with staff.	3.50	hrs.
07/07/2022	HJE	Review meeting procedures; Correspondence with Commissioners on ex parte communications; Review agenda materials and outline County Attorney items for agenda discussion; Internal conference on pending	9.25	hrs.

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		issues and future agenda items; Attend board meeting and workshop	
07/07/2022	EJR	Call with Parks Director re: parks ordinance, other issues. Reviewed 7/7 BOCC agenda materials. Research related to Parks Ordinance. Attended 7/7 BOCC meeting. Reviewed engineering contracts, suggested edits/revisions to same and e-mail correspondence re: same.	5.00 hrs.
07/07/2022	EJR	Travel to and from County (no charge).	1.50 hrs.
07/07/2022	EDE	Review solar memo from E. Rosenthal re: reviewing solar ordinance and evaluating revisions to same; Review FMLA paperwork sent by E. Ignacio; Research EEOC guidance on FMLA re: making revisions to FMLA packet for employees; Communication with C. Pyburn re: Westchester Magnolia.	1.60 hrs.
07/07/2022	KHM	Revise continuing engineering agreements; service animal research & correspondence w/ EJR; ME Agreement revisions, draft corresponding agenda item	3.80 hrs.
07/08/2022	HJE	Attend to correspondence; Conference with Commissioner Tuten; Conference with Commissioner Barfield; Review utility service extension requirements under Ch. 180, Fla. Stat., and correspondence with Liz Ellis	3.00 hrs.
07/08/2022	HJE	Review TRIM and correspondence with Property Appraiser; Correspondence with Chief Burrus and Robbie Slack on assessment rates and process; Correspondence with Property Appraiser on TRIM; Correspondence with Clerk on proposed severance amounts and budget; Review code enforcement complaint provisions and correspondence on same	1.75 hrs.
07/08/2022	EJR	Call with Betsy Barfield re: priority issues. E-mail correspondence re: Borrow Pit issue. Reviewed engineering contracts and e-mail correspondence re: same. E-mail correspondence re: code enforcement, special assessments, other issues.	3.00 hrs.
07/08/2022	EDE	Meeting with B. Barfield re: transition issues; Communication with auditor re: public records response; Review chapter 180 and other Florida Statutes related to sewer re: preparing for Montivilla meeting; Review memo re: chapter 180 re: preparing for Montivilla meeting; Communication with K. Reams re: Municode; Review agenda materials for Montivilla meeting; Review previous agendas	5.30 hrs.

		re: locating solar ordinance; Communication with S. Metty re: solar ordinance; Communication with B. Barfield re: code enforcement procedures.		
07/08/2022	KHM	Revise continuing engineering agreements; medical examiner/TMH issue follow up;	3.40	hrs.
07/09/2022	KHM	Revise insurance provisions: continuing engineering agreements; follow up re: ME/TMH decedent issue	0.70	hrs.
07/11/2022	HJE	Attend to correspondence; Correspondence on agenda items; Review Opioid agenda item; Review restrictive covenant agenda item; Review TRIM and budget schedule; Conference with Municode on codification and review Ordinance files; Review Chapter 180, Fla.Stat.;	2.50	hrs.
07/11/2022	EJR	Multiple e-mail correspondence re: code enforcement, wedding venue, engineering contracts, other issues.	0.60	hrs.
07/11/2022	EDE	Continue reviewing Florida Statutes and case law re: sewer hookups; Communication with B. Barfield (multiple) re: Montivilla; Communication with B. Leinback re: Montivilla; Draft talking points for Monticello meeting; Review opioid settlement from S. Metty; Compile additional opioid settlements to place on next meeting's agenda; Draft memo for approval of all opioid settlements.	3.60	hrs.
07/11/2022	KHM	Send continuing engineering agreements to S Metty for review/negotiation of fees; begin draft agenda item	0.50	hrs.
07/12/2022	GTS	Conference with Kirsten Mood; communication with working group (2); communication with Heather Encinosa (2); communication with Betsy Barfield; review agenda for July 19th.	1.60	hrs.
07/12/2022	EDE	Communication with B. Barfield re: P. Barwick termination agreement; Communication with S. Metty re: additions to agenda for July 19 meeting; Review recent legislation on solar farms and case law interpreting it re: determining what revisions need to be made to solar ordinance; Communication with Monticello clerk re: grant information for Montivilla; Review Montivilla grant documents sent over by clerk; Communication with B. Barfield re: engineers and grants.	3.80	hrs.
07/12/2022	KHM	Follow up w/ Shannon re: continuing prof serv	0.40	hrs.

		agreements; Draft Continuing Prof Serv agreemeents to consultants; ME Agenda Item to Shannon; followup w/ Southeastern CE		
07/13/2022	GTS	Communication with Chris Holley; telephone call with Chris Holley; communication with Heather Encinosa (3); review agreement; conference with Evan Rosenthal; communication with Betsy Barfield; communication with Shannon Metty; review photographs of site; review code provision.	2.40	hrs.
07/13/2022	GTS	Telephone call with Mitchell Mims; communication with Mitchel Mims; communication with working group.	0.70	hrs.
07/13/2022	EJR	In-house conferences re: Westchester issue. Drafted NOV for same. Multiple e-mail correspondence re: same	1.20	hrs.
07/13/2022	EDE	Communication with S. Metty re: agenda for next meeting; Call with K. Mood and S. Metty re: materials not included with agenda; Communication with S. Metty re: opioid agreements; Communication with C. Lane re: bridge grant; Communication with B. Barfield re: Westchester Magnolia; Communication with B. Barfield re: county department budget requests; Communication with B. Barfield re: gofer tortoises in Westchester Magnolia.	2.10	hrs.
07/13/2022	KHM	follow up re: Medical Examiner question of TMH; follow up calls & emails re: Continuing Prof Services agreements; follow up re: Items on the Agenda	2.20	hrs.
07/14/2022	GTS	Communication with Christie Lashley; conference call with Shannon Metty; revise Notice of Violation; communication with Shannon Metty; review code on borrow pits; conference with Heather Encinosa and Evan Rosenthal; communication with Shannon Metty (3).	2.60	hrs.
07/14/2022	HJE	Attend to correspondence; Correspondence on potential termination agreement; Conference with Greg Stewart on NOV and injunction for borrow pit; Conference with Commissioner Surles; Attend workshop; Conference with Commissioner Barfield	5.20	hrs.
07/14/2022	EJR	In-house conferences re: borrow pit issue. Reviewed barndominium application and objections to same raised by citizen. Research re: same	2.40	hrs.
07/14/2022	EDE	Communication with S. Metty re: Westchester Magnolia and new NOV; Communication with	1.40	hrs.

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		B. Barfield re: non-ad valorem assessment in Valley View; Continue researching solar farm issue.	
07/15/2022	GTS	Telephone call with Chris Holley (2); telephone call with Heather Encinosa (2).	1.00 hrs.
07/15/2022	HJE	Attend to conference; Conference with Shannon Metty, Robbie Slack, Chief Burrus and Evan Rosenthal on pending budget workshop, assessment rates, and solid waste commercial fees; Draft Valley View Annual Rate Resolution and agenda summary; Conference with Evan Rosenthal on fire and solid waste resolutions; Review Pursley memo on special exception	3.75 hrs.
07/15/2022	EJR	Call with Heather Encinosa, County staff re: fire, solid waste assessments. Drafted and edited parks ordinance. E-mail correspondence with Property Appraiser re: fire assessment. Edited/revised memo on barndominium special exception and e-mail correspondence re: same.	4.50 hrs.
07/15/2022	EDE	Communication with resident re: Valley View assessment; Draft memo re: solar farms and revisions to Jefferson ordinance.	2.10 hrs.
07/18/2022	EJR	Reviewed code enforcement ordinance, in-house conference re: same. Multiple E-mail correspondence re: same. Call with County staff re: barndominium, code enforcement. Revised barndominium staff memo and e-mail correspondence re: same. Drafted fire Initial Assessment Resolution and e-mail correspondence re: same.	4.20 hrs.
07/18/2022	EDE	Review and take notes on Jefferson County Code Enforcement Ordinance re: meeting with E. Rosenthal to discuss recommendations for revisions; Meet with E. Rosenthal re: revisions to code enforcement.	0.80 hrs.
07/18/2022	KHM	Follow up re: MLD Architects agreement signature; follow up re: TMH/Medical Examiner issue	0.20 hrs.
07/19/2022	GTS	Telephone call with Chris Holley (2); communication with Heather Encinosa; conference with Heather Encinosa and Evan Rosenthal.	1.20 hrs.
07/19/2022	HJE	Attend to correspondence; Review SHIP items and correspondence with Shannon Metty on same; Meeting preparation; Correspondence and discussions with Commissioners on agenda matters; Call with Chris Holley; Attend BoCC meeting	7.00 hrs.

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07/19/2022	EJR	Prepared for and attended BoCC meeting. Conferences with commissioners, Chris Holley, Heather Encinosa. Call with staff re: borrow pit. Reviewed and revised borrow pit letter	3.50 hrs.
07/20/2022	GTS	Conference with Heather Encinosa; telephone call with Eddie Bass; communication with Eddie Bass and Charles Gardner re: Barden Tract; telephone call with Shannon Metty's office; communication with Bill Warner (2); communication with Shannon Metty; communication with Commissioners; conference with Heather Encinosa and Evan Rosenthal re: moratorium and conditional use issues.	3.40 hrs.
07/20/2022	HJE	Attend to correspondence; Conferences with Greg Stewart and Evan Rosenthal (separately) on moratorium; Call with Robbie Slack on personnel issue; Correspondence on NOV	1.50 hrs.
07/20/2022	HJE	Review memo on sale of facilities and correspondence with Liz Ellis on same; Conference with Shannon Metty on various items and follow-up from BoCC meeting	2.00 hrs.
07/20/2022	EJR	Multiple e-mail correspondence re: Borrow pit issue, research re: same. In-house conference re: same. Drafted moratorium ordinance title and multiple e-mail correspondence re: same.	1.80 hrs.
07/20/2022	EDE	Communication with S. Metty re: opioid settlements and submission to AG.	0.20 hrs.
07/20/2022	KHM	Follow up re: continuing services federal certification form; begin draft Clerk memo	0.90 hrs.
07/21/2022	GTS	Telephone call with Chris Holley; telephone call with John Hofstad re: FAC search; conference with Heather Encinosa; communication with Chris Holley.	1.00 hrs.
07/21/2022	HJE	Review and revise fire assessment Preliminary Rate Resolution; Attend to correspondence; Draft agenda items; Conference with Commissioner Surles; Correspondence with Shannon Metty on August 4 agenda; Correspondence with Clerk	3.30 hrs.
07/21/2022	EJR	Drafted fire assessment resolution, multiple e-mail correspondence re: same. Prepared for and attended budget workshop meeting.	2.20 hrs.
07/21/2022	EJR	Travel to and from County (no charge).	1.00 hrs.
07/21/2022	EDE	Communication with S. Metty re: opioid settlement submissions; Various communications with B. Barfield re:	0.20 hrs.

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		resurfacing and sidening projects.	
07/21/2022	KHM	Draft clerk memo research; follow up w/ Southeastern CE re: certification	3.60 hrs.
07/22/2022	HJE	Review and finalize FAC recruitment engagement letter; Review correspondence on fire assessment program; Review information on Ecofina litigation; Review and update Pursley application memo; Review and revise fire and solid waste resolutions	5.00 hrs.
07/22/2022	EJR	Drafted fire IAR. Attend to e-mail correspondence re: various issues. Drafted solid waste IAR, multiple e-mail correspondence re: same. Edits to barndominium memo and drafted barndominium agenda item.	5.50 hrs.
07/22/2022	KHM	Draft clerk memo & research	2.10 hrs.
07/23/2022	KHM	Revise clerk memo	0.70 hrs.
07/24/2022	HJE	Review and revise Solid Waste preliminary rate resolution	1.50 hrs.
07/24/2022	EJR	Attend to e-mail correspondence re: Fire and solid waste Initial Assessment Resolutions	0.40 hrs.
07/25/2022	GTS	Conference call wit Eddie Bass and Charles Gardner re: Bardon Tract; telephone call with Shannnon Metty and Evan Rosenthal; communication with Shannon Metty; telephone call with Betsy Barfield; conference with Heather Encinosa; communication with Shannon Metty; communication with Evan Rosenthal (3); telephone call with Evan Rosenthal; communication with Heather Encinosa.	3.50 hrs.
07/25/2022	HJE	Attend to correspondence; Conference with Greg Stewart on borrow pit; Review agenda draft and correspondence with Shannon Metty on same	0.75 hrs.
07/25/2022	EJR	Call with staff re: various issues. Call with GTS, property owner's representatives, staff re: borrow pit issue. Multiple e-mail correspondence re: same. Drafted special exception moratorium ordinance and agenda item for same. Finalized Barndominium memo and agenda item for same. E-mail correspondence re: same. Multiple e-mail correspondence re: fire/solid waste rates. Call/e-mail correspondence re: Parrish Barwick. Additional edits/revisions to fire and solid waste resolutions and drafted agenda items for same.	4.20 hrs.

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07/25/2022	KHM	Revise clerk memo; draft Ch 30 repeal ordinance; follow up re: Medical Examiner agreement	3.20 hrs.
07/26/2022	GTS	Communication with Heather Encinosa and Evan Rosenthal (2); telephone call with Sheriff McNeil's office; telephone call with Sheriff McNeil; communication with Evan Rosenthal (2); work on contract for Chris Holley..	2.20 hrs.
07/26/2022	EJR	Multiple e-mail correspondence re: Barwick issue. E-mail correspondence re: Darden lot. E-mail correspondence re: August 4 agenda.	0.80 hrs.
07/26/2022	KHM	Review/revise Ch 30 repeal ordinance	0.90 hrs.
07/27/2022	GTS	Communication with Chris Holley; telephone call with Chris Holley; work on agreement for services by Chirs Holley; communication with Chris Holley; telephone call with Sheriff McNeil; communication with Evan Rosenthal, Heather Encinosa and Shannon Metty (2).	2.30 hrs.
07/27/2022	EJR	Multiple e-mail correspondence re Barden tract borrow pit issue. E-mail correspondence re: septic to sewer project. E-mail correspondence re: Parrish Barwick. Drafted agenda item for Chris Holley contract and e-mail correspondence re: same. Reviewed issue re: Department Head vacancies, process for filling same. Reviewed County's policies related to same and e-mail correspondence re: same.	2.60 hrs.
07/27/2022	EDE	Communication with B. Barfield re: Westchester Magnolia.	0.20 hrs.
07/28/2022	GTS	Revise Agreement; communication with Chris Holley (2); revise Agenda Request; communication with Shannon Metty (2); conference with Evan Rosenthal.	1.90 hrs.
07/28/2022	EJR	Reviewed August 4 draft agenda. E-mail correspondence re: special exception moratorium. Attend to various e-mail correspondence. Prepared for and attended BOCC budget workshop meeting. Conferences with staff/commissioners.	3.00 hrs.
07/28/2022	EJR	Travel to workshop meeting (no charge).	1.50 hrs.
07/29/2022	GTS	Conference with Evan Rosenthal; communication with commissioners re: EconFina decision; review decisions; conference with Evan Rosenthal re: Barden Tract.	1.60 hrs.
07/29/2022	EJR	Multiple e-mail correspondence re: Barden tract, personnel issues, Fire/solid waste studies.	1.50 hrs.



Reviewed code enforcement ordinances and e-mail correspondence re same. Call with staff re Barden tract, other issues.

07/29/2022	EJR	Attend to e-mail correspondence re: audit	0.20	hrs.
07/29/2022	EDE	Review Order for Entry of Certiorari in Econfina Timberlands case; Emails with B. Barfield re: compliance with FDOT single audits; Communication with S. Metty re: successful submission of opioid settlements.	0.80	hrs.

Total Fees

\$11,496.50

DISBURSEMENTS

07/15/2022	Conference Call	13.84
07/21/2022	Evan Rosenthal: Travel Expense 7/21/2022 50 miles @ .445/mile	22.25
07/22/2022	Heather Encinosa: Travel Expense June - July 2022 156 miles @ .445/mile	69.42
07/31/2022	Copying Charges	20.20
07/31/2022	LexisNexis Research Charges	44.46

Total Disbursements

\$170.17

TOTAL FEES	\$11,496.50
TOTAL DISBURSEMENTS	\$170.17
<b>Total due this invoice</b>	<b>\$11,666.67</b>

**Nabors  
Giblin &  
Nickerson** P.A.  
 ATTORNEYS AT LAW  
 Post Office Box 11008  
 Tallahassee, FL 32302

August 31, 2022  
 Bill through 08/31/2022  
 Invoice# 263 22068 47371 HJE

Shannon Metty, Manager

Jefferson County  
 445 West Palmer Mill Road  
 Monticello, FL 32344

Re: County Attorney Services

PROFESSIONAL SERVICES

08/01/2022	GTS	Meeting with Chris Holley; telephone call with Tom Reeves; communication with Bill Warner (2); telephone call with Bill Warner; communication with Heather Encinosa.	2.20	hrs.
08/01/2022	HJE	Attend to correspondence; Conference with Greg Stewart on borrow pit and litigation update regarding Ecofina matter; Correspondence on budget and millage rate; Review talking points on sewer extension project by City	1.75	hrs.
08/01/2022	KHM	Review church shelter agreement/S Metty email	0.50	hrs.
08/02/2022	GTS	Communication with Bill Warner (2); communication with Heather Encinosa; review material from Tom Reeves; conference with Heather Encinosa and Evan Rosenthal.	1.40	hrs.
08/02/2022	HJE	Attend to correspondence; Review agenda; Correspondence to Jay Mosley on SHIP grant; Correspondence with FDOT on active grants; Conference with Shannon Metty on TRIM and follow-up with Evan Rosenthal on DR-420; Review and revise talking points on sewer extension with Monticello; Correspondence with Clerk on ordinances; Review Ecofina order and conference with Greg Stewart on same	3.00	hrs.
08/02/2022	EJR	Call with staff re: tentative millage rate, other	2.60	hrs.

issues. In-house conferences re: same. Call with Property Appraiser re: same. Multiple e-mail correspondence re: fire assessment IAR, parks ordinance, Ecofina Timberlands case. E-mail correspondence re: code enforcement public records request. Conference re Ecofina case.

08/02/2022	EDE	Review agenda for Monticello City Council meeting; Revise talking points for meeting; Review notes on Chapter 180 re: preparing for meeting; Travel to and attend Monticello City Council meeting; Communication with R. Long re: opioid settlement acceptances; Communication with B. Barfield re: Montivilla meeting.	4.00	hrs.
08/03/2022	GTS	Revise letter on Code Violation for Barden tract; conference with Evan Rosenthal.	0.80	hrs.
08/03/2022	HJE	Correspondence with Jay Mosley on SHIP amendment and addendum and follow-up correspondence with Shannon Metty on same; Revise SHIP administrative services agreement and correspondence on same; Review grant agreements; Correspondence on engineering for SCOP projects; Draft SCOP resolution and agenda item; Draft agenda item and ordinance to repeal Chapter 30	4.15	hrs.
08/03/2022	HJE	Draft request for executive session and notice	0.75	hrs.
08/03/2022	EJR	Attend to e-mail correspondence re: Barden tract issue, drafted response to property owner re: same, in-house conference re: same. Multiple e-mail correspondence re: procurement of assessment studies. Reviewed draft emergency shelter agreement and e-mail correspondence re: same. Research re: same.	1.80	hrs.
08/03/2022	EDE	Communications with R. Long re: opioid settlement acceptance.	0.60	hrs.
08/04/2022	GTS	Telephone call with Chris Holley; conference with Heather Encinosa; communication with Bill Warner (2).	1.20	hrs.
08/04/2022	HJE	Correspondence on grants and construction projects; Reviewing procurement policy and correspondence on building repairs; Reviewing assessment for Casa Bianca and correspondence on same; Correspondence on emergency shelter and food contracts; Review and revise parks rules ordinance	3.00	hrs.
08/04/2022	HJE	Prepare public records, sunshine and ethics training materials; Attend budget workshop and BoCC meeting; Review and revise memo	8.50	hrs.

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		on clerk functions	
08/04/2022	EJR	Multiple calls with County Coordinator re: various issues. Reviewed agenda package and prepared for BOCC meeting. Reviewed edits to Parks Ordinance, additional edits to same, and e-mail correspondence re: same. E-mail correspondence re: Ecofina hearing, notice of same. Reviewed emergency shelter issues, research re: same and multiple e-mail correspondence re: same. Attended BOCC workshop and regular meeting. Conferences with Commissioners and staff. Conference with Heather Encinosa.	7.20 hrs.
08/04/2022	EJR	Travel to and from Jefferson County (no charge).	1.50 hrs.
08/04/2022	KAP	Communications with Evan Rosenthal, Kirsten Mood and Heather Encinosa (x3).	0.60 hrs.
08/04/2022	EDE	Attend budget workshop and BOCC meeting; Communication with B. Barfield re: engineers and FDOT; Communication with B. Barfield re: repairs to Lloyd club; Communication with B. Barfield re: budget scenarios; Communication with clerk re: budget scenarios; Review budget scenarios.	6.00 hrs.
08/04/2022	KHM	Shelter agreements & discussion about Ch 252 responsibility w/ Evan Rosenthal, Heather Encinosa and Kerry Parsons.	0.40 hrs.
08/05/2022	GTS	Communication with Bill Warner (3); draft communication with Tommy Reeves; communication with Heather Encinosa; communication with Tommy Reeves.	1.20 hrs.
08/05/2022	HJE	Correspondence with staff on follow-up items from board meeting; Review sewer grant materials; Review Darabi contract and correspondence on same; Correspondence with Clerk on meeting and workshop minutes	2.75 hrs.
08/05/2022	EJR	Drafted notices for Ecofina hearing. Multiple e-mail correspondence re: same. E-mail correspondence re: procurement forms. E-mail correspondence re: purchasing policy. E-mail correspondence re: Planning Commissioner participation. E-mail correspondence re: Barden Tract.	1.60 hrs.
08/05/2022	EDE	Communication with Monticello clerk re: grant from Florida Job Growth; Review sample procurement documents; Draft template procurement documents for Jefferson County.	3.20 hrs.
08/08/2022	GTS	Communication with Tom Reeves re: Ecofina.	0.20 hrs.

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08/08/2022	HJE	Attend to correspondence; Correspondence on SCOP and audit; Conference with Chris Holley; Review file on code complaint and correspondence on same; Correspondence on Thompson gas station and procurement and review scope	3.25	hrs.
08/08/2022	EJR	Attend to e-mail correspondence re various issues	0.60	hrs.
08/08/2022	EDE	Communication with K. Reams re: county audit; Various communications with M. Showalter re: county audit; Review complaint re: hog pen; Review LDC re: determining regulations for hog pens; Communication with S. Metty and C. Lashley re: hog pen; Incorporate scope of work into ITB form for fuel tank removal.	3.20	hrs.
08/09/2022	HJE	Attend to correspondence on agenda items and VFD property transfer; Draft Notice of Intent for future BoCC meeting	1.00	hrs.
08/09/2022	EJR	Attend to e-mail correspondence re: Ecofina Plat hearing notices, pigs issue. Reviewed ITB documents for fuel tank removal work. Provided edits/comments to same and e-mail correspondence re: same.	1.20	hrs.
08/09/2022	KAP	Communications with Heather Encinosa and Elizabeth Ellis.	0.20	hrs.
08/09/2022	EDE	Review grant documents sent over by Monticello clerk; Communication with Monticello clerk re: additional grant documents; Review additional documents sent by Monticello clerk; Request additional documents from Monticello clerk; Communication with S. Metty and C. Lashley re: hog pen; Communication with S. Metty re: title report for Ashville fire station.	2.20	hrs.
08/10/2022	GTS	Telephone call with Tom Reeves; communication with Tom Reeves (2); conference with Evan Rosenthal; review notice.	1.40	hrs.
08/10/2022	EJR	Multiple e-mail correspondence re: Ecofina notices, pig code enforcement issue, other issues. Drafted approval order for special exception for barndonminium.	1.60	hrs.
08/10/2022	EDE	Communication with S. Metty and engineer re: follow-up questions for ITB;	0.40	hrs.
08/11/2022	GTS	Communication with Bill Warner re: Ecofina; telephone call with Bill Warner (2); conference with Heather Encinosa.	1.10	hrs.

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08/11/2022	HJE	Correspondence on comprehensive plan revision; Review ordinances from Clerk and correspondence on same; Draft agenda item for NOI; Correspondence on budget workshop; Conference with Shannon Metty; Review ordinances for codification	2.50	hrs.
08/11/2022	EJR	Drafted approval order for special exception. Drafted special exception moratorium ordinance. Edits/revisions to parks ordinance. Drafted agenda items for moratorium ordinance and parks ordinance. Multiple e-mail correspondence re: same. Multiple e-mail correspondence re: pigs issue, flood comp plan amendment issue.	2.80	hrs.
08/11/2022	EDE	Review budget documents re: preparing for budget workshop; Communication with E. Hall re: health care supplements for county employees; Communication with C. Lashley re: neighbor of hog pen dispute; Communication with C. Lashley re: parcel numbers for hog pen dispute; Communication with S. Metty re: FMLA documentation; Attend budget workshop.	2.50	hrs.
08/12/2022	GTS	Communication with Bill Warner (3).	0.60	hrs.
08/12/2022	HJE	Correspondence on agenda items; Correspondence on mandatory connection ordinance; Review agenda	1.00	hrs.
08/12/2022	EJR	Reviewed draft agenda for 8/18 BOCC meeting, e-mail correspondence re: same. E-mail correspondence re: public records/ethics training. E-mail correspondence re: fuel tank RFP.	0.60	hrs.
08/12/2022	EDE	Communication with Renee Long re: septic to sewer agenda item; Communication with Monticello clerk re: follow up on grant documents; Communication with S. Metty re: grant hookups; Update ITB for fuel tank removal to incorproate procurement challenge; Communication with S. Metty re: FMLA issue.	1.20	hrs.
08/15/2022	GTS	Telephone call with Chris Holley.	0.25	hrs.
08/15/2022	HJE	Attend to correspondence; Review information from City of Monticello on wastewater grant and draft connection ordinance	1.80	hrs.
08/15/2022	EDE	Communication with S. Metty re: FMLA issues; Research ability to be absent from work prior to FMLA eligibility determination; Communication with S. Metty re: findings; Communication with Monticello clerk re: grant information.	0.90	hrs.

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08/16/2022	GTS	Conference with Heather Encinosa re: mandatory connection and LDC issues.	0.50	hrs.
08/16/2022	HJE	Attend to correspondence; Conference with Greg Stewart on mandatory connection ordinance; Review file from Scott Shirley on mandatory connections and review LDC; Draft and revise mandatory connection ordinance	4.50	hrs.
08/16/2022	EJR	Drafted agreement for emergency food services, e-mail correspondence re: same. Call with County Coordinator, applicant re: Barden property comp plan amendment. Attend to e-mail correspondence re: fuel tank removal ITB, pig issue.	3.00	hrs.
08/16/2022	KAP	Conducted real property research. Communications with Liz Ellis and Shannon Metty.	0.30	hrs.
08/16/2022	EDE	Communication with S. Metty re: parcel IDs for Ashville station; Communication with S. Metty re: follow up on fuel tank removal questions; Revise ITB templates to include procurement challenges.	1.20	hrs.
08/17/2022	GTS	Communication with Bill Warner (2); conference with Heather Encinosa; communication with Shannon Metty.	1.00	hrs.
08/17/2022	HJE	Review agenda; Review workshop materials; Correspondence on Medicaid minimum wage changes; Correspondence on unsafe building code; Call with Commissioner Barfield; Call with Commissioner Tuten and correspondence on solar ordinance; Conference with Commissioner Barfield	3.10	hrs.
08/17/2022	EDE	Communication with D. Burrus re: Ashville title search; Review MuniCode for solar farm ordinances in other jurisdictions; Communication with S. Metty and C. Lashley re: New Zion church; Communication with S. Metty re: C. Tucker FMLA issue.	1.50	hrs.
08/18/2022	GTS	Communication with Shannon Metty re: Zion Unity Church (2).	0.40	hrs.
08/18/2022	HJE	Conference with Chris Holley; Attend to correspondence on parks ordinance, workshop and grants; Attend workshops and BoCC meeting	7.00	hrs.
08/18/2022	EJR	Prepared for and attended BOCC meeting, workshops. Conferences with staff and commissioners. Multiple e-mail correspondence re: park ordinance, edits to same.	6.00	hrs.



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08/18/2022	EDE	Communication with C. Lashley re: New Zion church; Communication with B. Barfield re: park rules; Communication with M. Showalter re: audit; Review and make revisions to draft termination letter for C. Tucker;	1.20	hrs.
08/19/2022	GTS	Telephone call with Chris Holley; telephone call with Heather Encinosa.	0.50	hrs.
08/19/2022	HJE	Attend to correspondence; Correspondence on auditor; Correspondence on records retention and destruction; Conference with Shannon Metty on travel policy; Conference with Greg Stewart; Draft County Manager ordinance	2.90	hrs.
08/19/2022	EJR	E-mail correspondence re: question re: parks ordinance. Updated parks ordinance and e-mail correspondence re: same.	0.50	hrs.
08/19/2022	EDE	Communication with R. Long re: termination letter; Legal research re: terminating for cause after FMLA leave request; Communication with H. Encinosa re: termination letter; Communication with R. Long re: termination letter; Make additional revisions to termination letter.	2.20	hrs.
08/22/2022	HJE	Attend to correspondence; Review state law on tree removal and correspondence on same; Correspondence on audit; Correspondence on surplus property	2.00	hrs.
08/22/2022	EJR	Reviewed question re: tree removal, e-mail correspondence re: same	0.40	hrs.
08/22/2022	EDE	Communication with S. Metty re: historic tree removal.	0.20	hrs.
08/23/2022	HJE	Attend to correspondence; Review all ordinance files and Secretary of State files and correspondence with Shannon Metty and Kirk Reams on missing information; Review surplus property question	2.50	hrs.
08/23/2022	HJE	Draft commission-manager form of government ordinance and agenda memo; Draft agenda memo for Chapter 30 repeal; Correspondence on same	1.50	hrs.
08/23/2022	EDE	Communication with R. Long re: Tucker termination background information;	0.40	hrs.
08/24/2022	GTS	Telephone call with Bill Warner; conference with Heather Encinosa.	0.60	hrs.
08/24/2022	HJE	Conference with Municode on code update; Review ordinances for codification; Review Ecofina materials and correspondence on same; Correspondence on agenda	2.00	hrs.
08/24/2022	EJR	Reviewed Broadband GSG report, e-mail	0.80	hrs.

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		correspondence re: broadband funding allocations	
08/24/2022	EDE	Communication with R. Long re: Tucker termination; Review documentation submitted by R. Long from personnel file.	0.60 hrs.
08/25/2022	GTS	Communication with Bill Warner's office (2); conference with Heather Encinosa; review of agenda material.	1.10 hrs.
08/25/2022	HJE	Attend to correspondence; Correspondence on Ecofina plat; Conference with Shannon Metty on pending matters; Correspondence on ARPA funds	2.25 hrs.
08/25/2022	EJR	Reviewed for procurement document library, edits/revisions to same, e-mail correspondence re: same. E-mail correspondence re: fuel tank removal ITB. E-mail correspondence re: broadband.	2.20 hrs.
08/25/2022	EDE	Communication with B. Barfield re: Ecofina Timberland; Attend budget workshop.	1.30 hrs.
08/25/2022	KHM	Review/revise emergency services agreement	1.30 hrs.
08/26/2022	GTS	Conference with Heather Encinosa re: Ecofina.	0.70 hrs.
08/26/2022	HJE	Attend to correspondence; Conference with Evan Rosenthal on broadband funds; Conference with Greg Stewart on Ecofina; Review agenda	1.00 hrs.
08/26/2022	EJR	In-house conference re: broadband, planning issues	0.25 hrs.
08/26/2022	EDE	Make revisions to Tucker termination letter and send to R. Long; Send form contracts and procurement documents to County.	0.60 hrs.
08/28/2022	GTS	Communication with Christie Lashlie (2).	0.40 hrs.
08/29/2022	GTS	Prepare record for Ecofina matter; telephone call with Shannon Metty's office; conference with Heather Encinosa; communication with Shannon Metty and Bill Warner; communication with Tom Reeves; telephone call with Shannon Metty's office (2); telephone call with Shannon Metty; telephone call with Chris Holley; review two access point issues; conference with Heather Encinosa; communication with Bill Warner; telephone call with Bill Warner; telephone call with Shannon Metty; review transcript of 2021 hearing.	5.70 hrs.
08/29/2022	HJE	Attend to correspondence; Review agreement with School District; Conference with Greg Stewart on plat; Review CARES and ARPA	2.50 hrs.

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		funding questions; Follow-up on solar revisions and code enforcement	
08/29/2022	EJR	Call with Clerk's office re: broadband funding. Multiple e-mail correspondence re: same. Reviewed CARES Act documents. E-mail correspondence re: code enforcement. Reviewed animal control Facebook posts.	1.20 hrs.
08/29/2022	EDE	Communication with county re: Facebook posts; Communication with V. Godelia re: Ecoplexus litigation; Communication with F. Darabi re: ITB proposal.	0.60 hrs.
08/29/2022	KHM	Revise school board "alternate medical site" agreement.	2.50 hrs.
08/30/2022	HJE	Attend to correspondence; Review revisions to school board agreement and correspondence on same	0.50 hrs.
08/30/2022	EJR	Drafted code enforcement amendment ordinance. E-mail correspondence re: same. Attend to e-mail correspondence re: emergency shelter agreement.	3.20 hrs.
08/30/2022	KHM	Call w/ P Carroll re: Alternate Care Sites/County role in emergency management; research re: FEMA reimbursements/small project threshold; review emergency plans previously approved by Board & Rech for associate agenda items	2.50 hrs.
08/31/2022	GTS	Conference with Heather Encinosa; communication with Shannon Metty (2); communication with Commissioners re: Ecofina; communication with Bill Warner; conference with Heather Encinosa.	2.00 hrs.
08/31/2022	HJE	Correspondence on audit; Review agenda; Correspondence on pending items for board action and procurements; Conference with Chris Holley; Correspondence on WW mandatory connection ordinance	2.00 hrs.
08/31/2022	EJR	Call with Kirsten Mood re: Jefferson emergency agreement. Multiple e-mail correspondence re: fuel tank removal ITB, reviewed updated procurement documents re: same. Multiple e-mail correspondence re: broadband issues. Drafted and edited Fire ARR. Drafted and edited Solid Waste ARR.	3.40 hrs.
08/31/2022	KAP	Communications with Liz Ellis. Communications with Kirsten Mood.	0.40 hrs.
08/31/2022	EDE	Communication with B. Barfield re: forensic audit; Communication with J. Dozier re: forensic audit; Review letter from Thomas	2.40 hrs.

Howell Ferguson re: records produced by clerk; Review previous communications between forensic auditor and clerk; Communication with engineer re: line items for pricing on fuel tank removal; Revise ITB documents for fuel tank removal to incorporate line items; Communication with V. Godelia re: settling Ecoplexus; Communication with C. Lashley re: Lloyd store.

08/31/2022

KHM

Emergency management research

1.50

hrs.

Total Fees

\$11,666.66

DISBURSEMENTS

07/25/2022

Conference Call

47.36

08/24/2022

Attorneys' Title Fund Services, LLC: title search 10108 Ashville Highway, Greenville, FL

325.00

08/31/2022

Copying Charges

436.00

08/31/2022

Color Copies

149.00

Total Disbursements

\$957.36

TOTAL FEES

\$11,666.66

TOTAL DISBURSEMENTS

\$957.36

Total due this invoice

\$12,624.02

**Nabors  
Giblin &  
Nickerson** P.A.  
ATTORNEYS AT LAW  
 Post Office Box 11008  
 Tallahassee, FL 32302

September 30, 2022  
 Bill through 09/30/2022  
 Invoice# 263 22068 47501 HJE

Shannon Metty, Manager

Jefferson County  
 445 West Palmer Mill Road  
 Monticello, FL 32344

Re: County Attorney Services

PROFESSIONAL SERVICES

09/01/2022	GTS	Review material for Econfina hearing; prepare modified condition; telephone call with Shannon Metty; attend executive session; attend BOCC budget and regulat meeting; meeting with Shannon Metty; conference with Bill Warner.	5.50	hrs.
09/01/2022	HJE	Attend to correspondence; Conference with Commissioner Barfield; Research matters on agenda and conference with Greg Stewart on executive session; Attend workshop; Conferences with individual commissioners; Attend BoCC meeting	10.00	hrs.
09/01/2022	KAP	Conference with Kirsten Mood re: surplus property policies and forms.	0.40	hrs.
09/01/2022	EDE	Communication with C. Tuten re: solar farm ordinance; Pull additional ordinances from other jurisdictions on solar farms; Review status report from forensic auditor re: deficiencies in public records requests; Communication with D. Collins (multiple) re: deficiencies in response; Research Ashville VFD status re: determining whether it is still active; Communication with K. Parsons re: transferring title to County; Communication with J. Dozier re: response to July 9 public records request.	2.00	hrs.
09/01/2022	KHM	Attend to Emergency management services	1.70	hrs.

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		issue-- email parties and follow up w S Metty	
09/02/2022	GTS	Conference with Heather Encinosa; communication with Bill Warner; telephone call with Bill Warner on pending litigation.	1.00 hrs.
09/02/2022	HJE	Attend to correspondence; Conference with Greg Stewart on litigation and plat	1.00 hrs.
09/06/2022	GTS	Communication with Bill Warner on pending litigation; communication with Shannon Metty; telephone call with Bill Warner; communication with Bill Warner; communication with Heather Encinosa.	1.10 hrs.
09/06/2022	EJR	Reviewed fuel tank removal bid documents, provided comments/questions to same. E-mail correspondence re: broadband. E-mail correspondence re: various other matters.	0.90 hrs.
09/06/2022	EDE	Communication with D. Collins re: response to public records request; Communication with S. Metty re: similar uses to solar farms; Review LDC re: determining similar uses; Draft outline of other jurisdiction regulations for solar farms;	1.40 hrs.
09/07/2022	HJE	Attend to correspondence; Review planning commission agenda; Draft audit selection committee resolution and agenda item; Correspondence with Shannon Metty, Renee Long and Chris Holley; Review and revise manager recruitment ad; Correspondence on mandatory connection ordinance	3.40 hrs.
09/07/2022	EDE	Communication with D. Collins re: response to public records request (multiple); Communication with S. Metty re: similar uses for solar farms; Communication with J. Dozier re: update to response; Communication with S. Metty re: setbacks in LDC; Communication with J. Dozier re: additional public records request for Clerk.	1.60 hrs.
09/08/2022	GTS	Meeting with internal working group re: pending matters.	1.00 hrs.
09/08/2022	HJE	Attend to correspondence; Internal conference on pending matters; Review and revise fire and solid waste Annual Rate Resolutions; Draft agenda items; Review and revise meeting policy Review county manager ad; Attend planning commission meeting; Review lease-purchase agreement and draft agenda item on same	7.40 hrs.
09/08/2022	EJR	In-house conference re pending issues. E-mail correspondence re: broadband.	1.20 hrs.

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09/08/2022	EDE	Internal meeting re: pending Jefferson matters; Communication with J. Dozier re: additional records request;	1.20	hrs.
09/09/2022	HJE	Attend to correspondence; Conference with Shannon Metty and Renee Long; Review bid documents for Lake Road resurfacing; Draft construction agreement; Review agenda item on Santander Lease Purchase agreement; Review and revise meeting procedures; draft resolutions and agenda items for BoCC meeting on same; Correspondence with auditor; Correspondence on TRIM and budget	7.00	hrs.
09/09/2022	EJR	Attend to e-mail correspondence re: construction agreement. In-house conference re: various issues.	0.50	hrs.
09/12/2022	GTS	Conference call with Chris Holley; receive letter from Tom Reeves; communication with Bill Warner (3); communication with Heather Encinosa (2); telephone call with Bill Warner.	1.60	hrs.
09/12/2022	HJE	Correspondence on volunteer waivers; Call with Alicia Caruthers on Winchester appeal; Correspondence on Econfinia plat; Review DOH agreement	1.50	hrs.
09/12/2022	EJR	Attend to e-mail correspondence re: various issues	0.80	hrs.
09/12/2022	EDE	Communication with D. Collins re: responsive records; Communication with J. Dozier re: public records response; Communication with C. Tuten re: solar farm contact; Review communications from B. Arceneaux re: solar farm ordinance revisions; Continue drafting revisions to solar farm ordinance; Review letter from T. Reeves re: Econfinia case; Review response from Clerk re: follow-up questions to PRR; Communication with J. Dozier re: response to follow-up questions.	3.40	hrs.
09/12/2022	KHM	Follow up re: Emergency Services/Alternate Care Site MOU; revisions to contract forms	4.40	hrs.
09/13/2022	GTS	Communication with Heather Encinosa (3); review and revise conditions on Econfinia plat; telephone call with J T Surles; communication with Evan Rosenthal and Shannon Metty.	1.80	hrs.
09/13/2022	HJE	Review proposed conditions from Greg Stewart; Conference with Greg Stewart and J.T. Surles; Conference with Kirsten Mood on emergency management agreement; Research special assessment programs and follow-up with J.T. Surles on same	2.25	hrs.



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09/13/2022	EDE	Communication with C. Tuten re: additional thoughts for solar ordinance; Review other jurisdictions re: identifying similar provisions which have incorporated the concepts sent over by C. Tuten; Continue drafting solar farm ordinance revisions; Communication with F. Darabi re: fuel tank removal; Communication with S. Metty re: F. Darabi concerns; Call with B. Arceneaux re: other jurisdictions with solar provisions he wants, language to incorporate into ordinance, etc.	4.80	hrs.
09/13/2022	KHM	Revise Contract forms; emergency management MOU meeting correspondence	1.20	hrs.
09/14/2022	GTS	Telephone call with Chris Tuten; telephone call with Heather Encinosa; telephone call with Betsy Barfield.	1.50	hrs.
09/14/2022	HJE	Review agenda; Call with Chris Holley; Call with Greg Stewart and Chris Tuten; Conference with Greg Stewart and Betsy Barfield; Review Lake Road documents; Correspondence on audit correspondence on resolutions for millage and budget; Correspondence on solar revisions	3.00	hrs.
09/14/2022	EJR	Call with staff re: Dollar General, other issues. E-mail correspondence re various issues. Drafted social media policy. Prepared for September 15 Board meeting and workshops. Drafted waiver/release for animal control volunteers	4.40	hrs.
09/14/2022	EJR	Reviewed draft solar ordinance, provided edits/comments to same, research re: same.	2.00	hrs.
09/14/2022	KAP	Conference with Kirsten Mood.	0.30	hrs.
09/14/2022	EDE	Communication with B. Arceneaux re: language for ordinance; Review memos attached to B. Arceneaux's email; Review LDC re: incorporating revisions to solar ordinance buffers into remainder of LDC; Continue drafting solar ordinance revisions; Communication with B. Arceneaux re: potential engineer expert to assist in drafting ordinance; Communication with B. Arceneaux re: crypto-mining facility and other LDC regulations to revise; Communication with H. Encinosa re: forensic audit; Call with B. Barfield re: Econfina Timberland; Communication with R. Slack re: code enforcement training.	4.80	hrs.
09/15/2022	GTS	Prepare revision to conditions; communication with Bill Warner; telephone call with Bill	3.50	hrs.

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		Warner; communication with Commissioners; attend county commissioner meeting.	
09/15/2022	HJE	Attend to correspondence; Draft resolutions for tentative millage budget and draft public hearing script on same; Correspondence with County on budget and millage hearings; Review work authorization for Lake Road CEI and correspondence on same; Conference with Evan Rosenthal on solar revisions; Correspondence on agenda items; Attend workshop, budget hearings and BoCC hearing	10.00 hrs.
09/15/2022	EJR	Prepared for and attended September 15 BOCC regular meeting, LDC workshop, budget hearing	4.50 hrs.
09/15/2022	EJR	Research re: solar issues, prepared outline for LDC workshop. Additional edits/revisions to draft ordinance	1.50 hrs.
09/15/2022	EDE	Communication with J. Dozier re: update to BOCC on public records response; Review updated request from J. Dozier to Clerk; Communication with B. Barfield re: forensic audit; Attend LDC workshop; Attend budget workshop; Attend Board meeting.	5.60 hrs.
09/15/2022	KHM	Revise form contracts.	2.50 hrs.
09/16/2022	GTS	Conference with Heather Encinosa; work on development order for Econfina.	1.90 hrs.
09/16/2022	HJE	Conference with Greg Stewart; Attend to pending items from meeting; Revise final millage and budget resolutions; Conference with Shannon Metty on Lake Road contracts and other pending matters	2.00 hrs.
09/16/2022	KHM	Revise form contracts	1.40 hrs.
09/18/2022	GTS	Work on Order approving Preliminary Plat for Econfina Timberview, LLC. communication with Bill Warner and working group.	1.80 hrs.
09/19/2022	GTS	Incorporate changes into the proposed Order; communication with Bill Warner; communication with Shannon Metty.	0.80 hrs.
09/19/2022	HJE	Attend to correspondence; Correspondence with Chris Moran on audit engagement	0.50 hrs.
09/19/2022	EJR	Reviewed order approving Econfina preliminary plat, provided suggested edits/comments to same and e-mail correspondence re: same. Multiple e-mail correspondence re: code enforcement training, gas station remediation procurement.	0.90 hrs.
09/19/2022	KAP	Communications with Kirsten Mood (x2). Conference with Kirsten Mood.	0.80 hrs.

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09/19/2022	EDE	Review Proposed Order Approving Preliminary Plat Approval; Review B. Warner's redline to same; Communication with S. Metty re: F. Darabi work authorization;	0.70	hrs.
09/20/2022	HJE	Correspondence on pending matters and agenda items for October 6; Conference with Shannon Metty and Chris Holley; Research Medicaid reimbursement agreement requirements and correspondence on same; Review and revise mandatory connection ordinance; Review and revise code enforcement ordinance revisions; Research broadband technology committee requirements and correspondence on same	5.30	hrs.
09/20/2022	KAP	Conference with Heather Encinosa. Conference with Kirsten Mood. Drafted Ashville Area Vol. Fire Dept. closing documents and resolution. Communications with Liz Ellis, Heather Encinosa and Kirsten Mood.	2.10	hrs.
09/20/2022	EDE	Revise procurement documents to charge per fuel tank removal; Review statutory warranty deed and closing affidavit for Ashville VFD; Review revisions to Code Enforcement Ordinance; Communication with S. Metty re: description of septic to sewer area.	0.90	hrs.
09/20/2022	KHM	Revise form Contracts	1.00	hrs.
09/21/2022	HJE	Attend to correspondence; Finalize agenda item on mandatory connection ordinance; Review and revise final millage and budget script and resolutions; Review and revise resolutions on technology committee and Habitat for Humanity for October 6 agenda; Conference with Shannon Metty; Review Municode proposal	2.90	hrs.
09/21/2022	EJR	Additional review of underground fuel tank removal ITB, edits/revisions to same and e-mail correspondence re: same. Revised and edited social media policy resolution, drafted agenda item for same. Revised and edited code enforcement ordinance and drafted agenda item for same.	2.50	hrs.
09/21/2022	EDE	Communication with S. Metty re: fuel tank removal procurement; Review revisions to fuel tank removal procurement documents; Review draft script, final millage, and budget resolutions; Review resolutions for Habitat for Humanity; Communication with D. Burrus re: Ashville transfer documents.	1.60	hrs.

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09/21/2022	KHM	Draft Habitat and Local Tech Planning Cmte Resolutions and agenda items; contact DEO re: Team Leader	3.60	hrs.
09/22/2022	HJE	Attend to correspondence; Correspondence on Thompson Gas Station ITB; Review and revise code ordinance revisions; Draft voluntary assessment resolution, agenda item and citizen handouts; Review and revise technology team resolution; Review Municode proposal	4.50	hrs.
09/22/2022	EJR	Additional edits to code enforcement ordinance. Multiple e-mail correspondence re: same. Prepared for and attended budget workshop.	2.40	hrs.
09/22/2022	EJR	Travel to and from Monticello (no charge).	1.50	hrs.
09/22/2022	EDE	Communication with B. Barfield re: pcard and public records; Communication with S. Metty re: fuel tank removal procurement; Communication with J. Dozier (multiple) re: status of public records response; Attend Montivilla workshop with B. Barfield.	2.80	hrs.
09/22/2022	KHM	Revise Local Planning Tech Team Resolution and follow up with Shannon re: potential members	0.60	hrs.
09/23/2022	HJE	Attend to correspondence; Conference with citizen (Pam Ray) on Winchester appeal.	0.50	hrs.
09/23/2022	EJR	Finalized budget/millage final resolutions and script for final hearing	0.40	hrs.
09/23/2022	EDE	Review resolutions for final budget and millage; Communication with D. Burrus re: Ashville documents; Communication with D. Collins re: responsive documentation; Communication with D. Collins (multiple) re: multiple batches of production; Communication with J. Dozier re: production from clerk; Communication with D. Collins re: batch that would not forward.	1.80	hrs.
09/25/2022	GTS	Communication with Shannon Metty re: Econfina; review material on Econfina Order; communication with Liz Ellis and Evan Rosenthal.	0.80	hrs.
09/25/2022	HJE	Correspondence on emergency declaration; Review of code on delegation and declaring emergencies; Review local declaration	1.20	hrs.
09/26/2022	HJE	Attend to correspondence; Revise emergency declaration and correspondence on same; Draft agenda item on surplus property procedures and correspondence on same; Review emergency management delegations and	2.75	hrs.

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		conference with Shannon Metty; Conference with Municode	
09/26/2022	EJR	Call with Heather Encinosa, Kirsten Mood, Interim County Manager re: emergency issues, other issues. Reviewed County's emergency ordinances/policies. Attend to e-mail correspondence re: various issues.	0.80 hrs.
09/26/2022	EDE	Communication with D. Collins re: additional production; Communication with J. Dozier re: additional production.	0.40 hrs.
09/26/2022	KHM	Prepare closing documents Yunok Rd and Sage St; FEMA Reimbursement for volunteer hours research; send Alternate Care/Shelter MOU to Shannon Metty.	1.40 hrs.
09/27/2022	HJE	Attend to correspondence; Call with Shannon Metty and Chris Holley; Attend special meeting, workshop and budget hearing	5.00 hrs.
09/27/2022	EJR	Prepared for and attended budget hearing, LDC workshop. Conferences with staff, Heather Encinosa. E-mail correspondence re: code enforcement training	2.50 hrs.
09/27/2022	EJR	Travel to and from county (no charge)	1.50 hrs.
09/27/2022	EDE	Communication with S. Metty re: Econfina Timberland order; Communication with J. Dozier re: outstanding items.	0.40 hrs.
09/28/2022	HJE	Attend to correspondence; Review pending matters, surplus land sales, and VFD property transfer; Review draft agenda and correspondence on same.	0.50 hrs.
09/28/2022	EJR	Multiple e-mail correspondence re: 10/6 agenda item, code enforcement issue, code enforcement forms.	0.80 hrs.
09/28/2022	EDE	Communication with C. Lashley re: complaint on Winchester property; Review docket for litigation status; Communication with C. Lashley re: handling complaint; Communication with A. Carothers and B. Warner re: complaint; Communication with T. Reeves re: notice of BOCC decision.	1.20 hrs.
09/29/2022	GTS	Communication with Shannon Metty (3)	0.60 hrs.
09/29/2022	HJE	Attend to correspondence; Conference with Shannon Metty; Review draft agenda and correspondence on same; Correspondence on Section 111.07, Fla. Stat., and public records request; Correspondence on future agenda items	2.30 hrs.
09/29/2022	KAP	Conducted research on emergency management matters. Communications with	2.60 hrs.

		Heather Encinosa. Communications with Liz Ellis. Conference with Heather Encinosa. Conference with Evan Rosenthal. Conducted legal research. Began drafting Title VI policy. Communications with Kirsten Mood.		
09/29/2022	EDE	Communication with S. Metty re: Econfina Timberland; Communication with J. Dozier re: clerk production; Communication with D. Collins re: clerk production; Communication with R. Slack re: code enforcement citation; Communication with B. Barfield re: employee grievance.	1.00	hrs.
09/29/2022	KHM	Follow up w/ R Long and S Metty re shelter/alternate care site MOU w/ school board: signed copy; Follow up w/ S Metty & P Carroll re: existing contracts for emergency services; Research to find agreements P Carroll referenced	0.70	hrs.
09/30/2022	HJE	Attend to correspondence; Conference with City of Monticello and County on sewer expansion grant; Correspondence on forensic audit; Review grievance and HR policy; Conference with Liz Ellis on grievance and procedure; Conference with Kirsten Mood on emergency management	3.05	hrs.
09/30/2022	EJR	Attend to e-mail correspondence re: various issues.	0.40	hrs.
09/30/2022	KAP	Conference with Liz Ellis regarding policy drafts.	0.30	hrs.
09/30/2022	EDE	Communication with D. Collins (multiple) re: public records response; Communication with J. Dozier re: public records response; Communication with B. Barfield re: public records response; Communication with P. Carroll re: emergency management; Review personnel materials; Communication with S. Metty re: procedure for processing and investigating grievances; Communication with D. Burrus re: Ashville VFD.	2.20	hrs.
09/30/2022	KHM	Draft emergency mgmt ordinance & agenda item; Fire Rescue ambulance donation issue from R Long; review County's existing agreements related to emergency mgmt	4.10	hrs.

Total Fees

\$11,666.67

DISBURSEMENTS

09/01/2022	Greg Stewart: Travel Expense 9/1/2022 (No Charge)	0.00
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263      Jefferson County  
            49.4 miles @ .445/mile

Invoice# 47501

Page 10

09/15/2022      Greg Stewart: Travel Expense 9/15/2022 (No Charge      0.00  
                         49.4 miles @ .445/mile

09/30/2022      Copying Charges      4.40

                                 Total Disbursements                  \$4.40

TOTAL FEES      \$11,666.67

TOTAL DISBURSEMENTS                  \$4.40

**Total due this invoice      \$11,671.07**



**Nabors  
Giblin &  
Nickerson**<sup>P.A.</sup>  
 ATTORNEYS AT LAW  
 Post Office Box 11008  
 Tallahassee, FL 32302

October 31, 2022

Bill through 10/31/2022

Invoice# 263 22068 47660 HJE

Shannon Metty, Interim County Manager

Jefferson County  
 445 West Palmer Mill Road  
 Monticello, FL 32344

Re: County Attorney Services

PROFESSIONAL SERVICES

10/03/2022	HJE	Attend to correspondence; Conference with Chris Holley; Review Capital Asphalt Agreement and correspondence on same; Review FDOT agreement and draft resolution	2.25	hrs.
10/03/2022	EJR	Multiple e-mail correspondence re: code enforcement issues. Prepared for code enforcement training	1.20	hrs.
10/03/2022	EDE	Review emergency management procurement agreements from P. Carroll; Review MOU worksheet prepared by K. Mood; Communication with P. Ray re: code enforcement issue; Review draft code enforcement ordinance; Communication with C. Lashley and R. Slack re: revisions to code enforcement ordinance.	1.60	hrs.
10/04/2022	GTS	Review communications from multiple parties on Econfina Order	0.50	hrs.
10/04/2022	HJE	Correspondence on emergency management; Conference with Shannon Metty and Chris Holley; Conference with Evan Rosenthal on code ordinance; Conference with Commissioner Barfield on agenda; Draft construction easement; Call with J. T. Surles	3.25	hrs.
10/04/2022	EJR	Prepared for and conducted code enforcement training with staff. In-house conferences re: same. Call with staff re: solid waste assessment issues. E-mail correspondence re:	2.80	hrs.

263	Jefferson County	Invoice# 47660	Page 2
		code enforcement question. Reviewed October 6 BOCC meeting agenda materials.	
10/04/2022	EDE	Communication with J. Dozier re: public records response; Communication with S. Metty re: code enforcement ordinance revisions; Review case law and statutory authority on code enforcement re: creating outline for code enforcement training; Draft outline of topics to cover for code enforcement training; Conduct code enforcement training with E. Rosenthal.	3.60 hrs.
10/05/2022	HJE	Attend to correspondence; Draft temporary construction easement and correspondence on same; Correspondence on industrial park and draft lease termination notices; Conference with Commissioner Barfield; Conference with Bruce Linebach on Monticello DEO grant; Review agenda	3.50 hrs.
10/05/2022	EJR	Board meeting prep call with Comm Barfield. In-house conference re: October 6 BOCC meeting. Drafted and edited code enforcement forms for use by County. Reviewed October 6 BOCC meeting agenda materials. Reviewed correspondence re THF status report.	3.60 hrs.
10/05/2022	EDE	Communication with B. Barfield re: outstanding items from PR request; Communication with J. Dozier re: another records request; Communication with B. Barfield re: Montivilla; Conduct code enforcement training for C. Lashley; Review updated status report from THF re: PR request;	3.20 hrs.
10/06/2022	HJE	Attend to correspondence; Conference with Rob Vezina on Capital Asphalt contract; Conference with Shannon Metty on meetings and agenda; Review update on forensic audit; Attend workshop and BoCC meeting	7.30 hrs.
10/06/2022	EJR	Prepared for and attended October 6 BOCC meeting and LDC workshop. Conferences with staff, commissioners. Drafted and edited code enforcement forms for use by County and e-mail correspondence re: same.	4.50 hrs.
10/07/2022	HJE	Attend correspondence; Follow-up on matters from BoCC meeting; Conference with Commissioner Barfield; Conferences with Shannon Metty (2)	2.30 hrs.
10/07/2022	EJR	Reviewed issue re: broadband subsidy program and e-mail correspondence re: same. Drafted public records policy.	1.40 hrs.
10/07/2022	EDE	Communication with B. Barfield re:	3.60 hrs.

		incomplete items from clerk; Begin researching memo re: public records compliance; Begin drafting memo re: public records compliance; Communication with S. Metty re: code enforcement; Communication with D. Collins re: Clerk's promise to get all records in by October 14; Communication with J. Dozier re: clarification of requests and where requests were sent; Review requests sent over by J. Dozier re: incorporating into memo; Communication with B. Barfield re: campaign mailer.		
10/10/2022	GTS	Communication with Bill Warner	0.20	hrs.
10/10/2022	HJE	Attend to correspondence; Review and revise purchasing policy ordinance and correspondence on same	1.30	hrs.
10/10/2022	EDE	Communication with J. Campbell re: clerk of courts; Communication with J. Dozier re: meeting with J. Campbell; Communication with C. Crum re: meeting with J. Campbell; Communication with J. Dozier re: external auditor report.	1.20	hrs.
10/11/2022	GTS	Communication with staff of Bill Warner's office	0.40	hrs.
10/11/2022	HJE	Attend conference with Shannon Metty and Chris Holley; Review and revise audit agreement; Review draft emergency management ordinance; Attend to correspondence; Correspondence with Bill Warren on Big Woods plat	3.20	hrs.
10/11/2022	EJR	Drafted public records policy, e-mail correspondence re: same. Reviewed correspondence re: code enforcement records request and e-mail correspondence re: same	2.60	hrs.
10/11/2022	EDE	Communication with B. Warner re: call with Ecoplexus; Review letter from BOCC re: clerk of court; Communication with H. Encinosa re: next BOCC agenda; Communication with D. Burrus re: status of documents for Ashville VFD; Finish researching and drafting memo re: PRR options.	3.20	hrs.
10/12/2022	KAP	Communications with Kirsten Mood	0.20	hrs.
10/13/2022	EDE	Communication with J. Dozier re: request from external auditor; Communication with C. Moran re: responses to requests.	0.40	hrs.
10/14/2022	EJR	Multiple e-mail correspondence re: various issues. Prepared agenda item and resolution of intent for 10/20 meeting. Reviewed memo re: clerk issues. Reviewed solar permitting	1.50	hrs.

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		materials	
10/14/2022	EDE	Communication with J. Dozier re: response from external auditor; Communication with B. Barfield re: clerk's response; Phone call with Ecoplexus counsel and representatives; Phone call with S. Metty re: Ecoplexus strategy; Communication with B. Warner re: Ecoplexus strategy; Review documents from county on solar farm application; Communication with R. Long (multiple) re: agenda items; Communication with R. Long (multiple) re: change of contractor forms; Communication with R. Long re: issue to be addressed at next BOCC meeting; Communication with R. Long re: status of Ashville VFD transfer; Communication with D. Collins re: clerk response; Legal research re: transfer of public records to third party; Communication with D. Collins re: external auditor and clarification of clerk response; Communication with B. Barfield re: clerk's response; Communication with J. Dozier re: clerk's response.	7.40 hrs.
10/15/2022	EDE	Review questions, comments, and suggestions from P. Henry re: audited financial report.	0.40 hrs.
10/15/2022	KHM	Review items Shannon sent for the RFP re: debris removal contract	0.20 hrs.
10/17/2022	GTS	Review Equilux communication re: settlement discussions	0.50 hrs.
10/17/2022	EJR	Call with staff re various issues. Reviewed audit. Attend to e-mail correspondence re various issues	2.00 hrs.
10/17/2022	EDE	Review Casa Bianca resurfacing package; Make revisions to construction agreement to incorporate information from Casa Bianca Road package.	1.60 hrs.
10/17/2022	KHM	Revise Emergency Mgmt Ordinance	0.50 hrs.
10/18/2022	GTS	Communication with Chris Holley (2); communication with Shannon Metty	0.60 hrs.
10/18/2022	EJR	Call with Comm. Barfield re: various issues. Call with E. Ellis re: audit, clerk records request. Reviewed audit and related correspondence. Multiple e-mail correspondence re: same. Prep for October 20 Board meeting. Reviewed Casa Bianca form contract, edits to same and e-mail correspondence re: same. Research re: Clerk's authority	4.50 hrs.
10/18/2022	EDE	Communication with D. Collins re: production of clerk; Communication with E. Rosenthal re:	3.40 hrs.

		public records request status; Communication with D. Collins re: BOCC meeting; Communication with D. Collins re: audit; Communication with D. Collins re: clarifying production; Revise construction agreement for Casa Bianca road resurfacing project; Communication with J. Dozier re: status of production; Communication with J. Dozier re: external auditor materials.		
10/18/2022	KHM	Revise draft emergency mgmt ordinance; potential schedule for procurement of debris removal/monitoring/emergency mgmt consultant	2.40	hrs.
10/19/2022	EJR	Call with Comm. Barfield re: various issues. Call with Moran and Smith re: audit questions. Review of additional audit information provided by Moran and Smith. Call with Liz Ellis re: audit, public records request. Research re: broadband grant program. Prep for BOCC meeting.	3.20	hrs.
10/19/2022	EDE	Communication with D. Collins re: clerk's response to latest question; Communication with J. Dozier re: clerk's response; Communication with J. Dozier re: external auditor response; Communication with J. Dozier re: external auditor; Communication with B. Barfield re: meeting; Communication with J. Campbell re: meeting; Communication with B. Barfield re: meeting; Communication with J. Dozier re: status update before BOCC meeting; Communication with C. Moran re: excel sheets; Communication with J. Campbell re: audit from C. Moran; Review audit from C. Moran.	3.20	hrs.
10/20/2022	EJR	Prepared for and attended Oct 20 BOCC meeting. E-mail correspondence re: Lake Road NTP. Reviewed question re: public records request for code enforcement information and multiple e-mail correspondence re: same. Conferences with commissioners/staff	5.00	hrs.
10/20/2022	EJR	Travel to and from Jefferson (no charge)	1.50	hrs.
10/20/2022	EDE	Communication with J. Dozier re: status update; Attend beginning of BOCC meeting.	1.20	hrs.
10/21/2022	EJR	Call with staff re: various issues. E-mail correspondence re: capital asphalt, check register, tech committee, other issues.	1.70	hrs.
10/21/2022	EDE	Communication with B. Barfield re: BOCC request of Jack Campbell; Communication with J. Campbell; Communication with J.	0.80	hrs.

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		Dozier re: documents from C. Moran; Communication with P. Ray re: noise complaint.	
10/21/2022	KHM	Draft solicitations & procurement skd; follow up re: Johnston's Agreement; check in re: budget available for procurements	1.10 hrs.
10/24/2022	HJE	Attend to correspondence; Conference with Evan Rosenthal on pending matters; Conference with Liz Ellis on forensic audit; Review external audit report	3.00 hrs.
10/24/2022	EJR	Reviewed ITB packages for Asheville, Casa Bianca. Edits/revisions to same and multiple e-mail correspondence re same. Call with Comm Tuten re industrial park lease, e-mail correspondence re same. In-house conference re various issues. E-mail correspondence re various issues.	3.50 hrs.
10/24/2022	EDE	Make revisions to other ITB documents for Casa Bianca project; Make revisions to construction agreement and other ITB documents for Ashville Highway resurfacing project; Communication with R. Ceska re: construction agreements; Communication with J. Dozier re: meeting with J. Campbell; Communication with C. Crum re: meeting with J. Campbell; Communication with H. Encinosa re: meeting; Communication with L. Negrete re: meeting; Review revisions to Casa Bianca documents and make similar revisions to Ashville Highway documents.	3.80 hrs.
10/24/2022	KHM	Johnston's MOU follow up;	0.20 hrs.
10/24/2022	KHM	Draft Emergency Debris Removal RFP	3.60 hrs.
10/25/2022	HJE	Attend to correspondence; Conference with Shannon Metty and Chris Holley; Review CivicPlus agreement; Draft agenda items	3.50 hrs.
10/25/2022	EDE	Communication with B. Barfield re: Clerk Reams; Review document sent over by B. Barfield.	0.40 hrs.
10/25/2022	KHM	Revise RFP for Debris Removal and monitoring; follow up w/ Renee/Shannon re: Budget for emergency mgmt procurement	2.70 hrs.
10/26/2022	HJE	Attend to correspondence; Draft agenda items; Revise mandatory connection ordinance; Conference on emergency management ordinance and attend to correspondence on same; Review and revise draft Public Records Policy; Internal follow-up on pending matters	3.50 hrs.
10/26/2022	EJR	Additional edits/revisions to draft solar farm	1.80 hrs.

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		ordinance and multiple e-mail correspondence re: same. Reviewed edits/revisions to public records policy, additional edits to same and e-mail correspondence re same. Multiple e-mail correspondence re Pops sanitation lease	
10/26/2022	KAP	Communications with Kirsten Mood and Heather Encinosa.	0.20 hrs.
10/26/2022	EDE	Communication with D. Burrus re: update on Ashville VFD deeds (multiple).	0.60 hrs.
10/26/2022	KHM	Draft Point of Distribution MOU for P Carroll & S Metty; revise Emergency Mgmt Ordinance; skd call for S Metty, Sheriff, HJE re Ordinance	2.50 hrs.
10/27/2022	GTS	Review and revise Order on New Unity Church matter; communication with Liz Ellis.	1.40 hrs.
10/27/2022	HJE	Attend to correspondence; Review and revise draft emergency management ordinance; Conference with Kerry Parsons on same; Conference call with Sheriff's Office, County Management and Kirsten Mood on same; Revise mandatory connection ordinance	3.60 hrs.
10/27/2022	EJR	Prepared for and virtually attended Planning Commission meeting. Multiple e-mail correspondence re solar ordinance.	1.00 hrs.
10/27/2022	KAP	Communications with Kirsten Mood. Conference with Kirsten Mood. Communications with Heather Encinosa. Review of latest draft of the emergency management ordinance. Conducted research and revised emergency management ordinance.	2.60 hrs.
10/27/2022	EDE	Review order on East Glenn; Begin researching removal of occupant of condemned home; Communication with J. Dozier re: agenda for BOCC meeting; Communication with J. Husband re: stormwater recommendations.	2.80 hrs.
10/27/2022	KHM	Emergency Mgmt Ordinance & Agenda Item Revisions; CEMP review; changes to Point of Distribution MOU	2.70 hrs.
10/28/2022	GTS	Review material on Econfina; communication with Bill Warner; review material on Church code issues.	1.00 hrs.
10/28/2022	HJE	Attend to correspondence; Draft agenda items for CivicPlus agreement and emergency management ordinance; Conference with Shannon Metty; Review letter to Pop's Sanitation; Correspondence on solar farm	3.80 hrs.



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		ordinance	
10/28/2022	EJR	Drafted letter to Pops Sanitation, multiple e-mail correspondence re: same.	0.90 hrs.
10/28/2022	EDE	Communication with J. Dozier re: report for BOCC meeting; Communication with J. Dozier re: agenda packet; Review agenda packet for 11/3 meeting.	0.80 hrs.
10/31/2022	EJR	Conference call with Planning Consultant, staff re: LDC and comp plan revisions. In-house conference re: same. Drafted lease extensions for industrial park leases and multiple e-mail correspondence re: same. E-mail correspondence re: notice requirements for comp plan amendment.	1.75 hrs.
10/31/2022	EDE	Attend meeting with J. Campbell;	1.30 hrs.
Total Fees			<hr/> \$11,666.67
<u>DISBURSEMENTS</u>			
10/06/2022	Travel Expense 10/6/2022 (No Charge) 50 miles @ .445/mile		0.00
10/20/2022	Evan Rosenthal: Travel Expense 10/20/2022 (No Charge) 50 miles @ .445/mile		0.00
Total Disbursements			<hr/> \$94.12
TOTAL FEES			\$11,666.67
TOTAL DISBURSEMENTS			<hr/> \$94.12
Total due this invoice			<hr/> <b>\$11,760.79</b>

**Nabors  
Giblin &  
Nickerson**<sup>P.A.</sup>  
 ATTORNEYS AT LAW  
 Post Office Box 11008  
 Tallahassee, FL 32302

November 30, 2022  
 Bill through 11/30/2022  
 Invoice# 263 22068 47791 HJE

Shannon Metty, Interim County Manager

Jefferson County  
 445 West Palmer Mill Road  
 Monticello, FL 32344

Re: County Attorney Services

PROFESSIONAL SERVICES

10/31/2022	HJE	Attend to correspondence; Conference on audit; Review agenda and correspondence on same; Conference with County and The Planning Collaborative on EAR and LDC	3.80	hrs.
11/01/2022	HJE	Attend to correspondence; Conference with Shannon Metty and Chris Holley; Review agenda for November 3 meeting; Research financial policies	4.20	hrs.
11/01/2022	EJR	Reviewed debris removal procurement documents; attend to email correspondence re: same.	0.50	hrs.
11/01/2022	KAP	Communications with Kirsten Mood and Heather Encinosa (x2). Communications with Elizabeth Ellis.	0.60	hrs.
11/01/2022	EDE	Review agenda for 11/10 planning commission meeting.	0.40	hrs.
11/01/2022	KHM	Debris Removal RFP review	0.40	hrs.
11/02/2022	HJE	Attend to correspondence; Conference with Bruce Linbach; Conference with Julian Dozier; Correspondence on audit; Review Asheville deed and correspondence on same; Conference on emergency management	2.50	hrs.
11/02/2022	EJR	Reviewed agenda materials in preparation for Nov. 3 BoCC meeting and email correspondence re: same; Reviewed planning commission materials for 11/10 meeting, research re: same and email correspondence re;	2.00	hrs.

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		same; Attend to email correspondence re: various other issues.	
11/02/2022	KAP	Communications with Liz Ellis and review of agenda item (x2).	0.40 hrs.
11/02/2022	EDE	Communication with D. Burrus re: Ashville VFD documents; Review executed documents for Ashville VFD; Communication with K. Parsons re: Ashville VFD documents; Revise agenda item for Ashville VFD; Call with J. Dozier and H. Encinosa on forensic audit; Communication re: Casa Bianca bid documents; Communication with J. Dozier re: budget worksheets.	2.40 hrs.
11/03/2022	GTS	Communication with Liz Ellis re: Ecoplex (4).	0.80 hrs.
11/03/2022	HJE	Attend to correspondence; Review site plant application and correspondence on same; Attend BoCC meeting	6.25 hrs.
11/03/2022	EJR	Prepared for and attended 11/3 Board meeting; Call with Shannon Metty re: planning commission item, multiple email correspondence re: same.	5.00 hrs.
11/03/2022	EDE	Communication with S. Metty re: ADA positions; Call with S. Metty re: ADA positions and Planning Commission; Emails re: FDOT review of Casa Bianca documents; Communication with B. Barfield re: budget materials; Communication with S. Metty re: Trulieve issues; Communication with B. Barfield re: additional budget materials; Communication with J. Dozier re: budget worksheets; Communication with S. Metty re: budget on website; Attend Jefferson County Commission meeting for forensic audit presentation.	4.40 hrs.
11/04/2022	HJE	Attend to correspondence; Correspondence on budget and audit; Research potential causes of action; Conference with Liz Ellis on same; Review and revise letter to State Attorney and FDLE; Conference with Commissioner Surles; Revise mandatory connection ordinance	3.60 hrs.
11/04/2022	EJR	Multiple email corespondence re: code enforcement, planning item.	0.40 hrs.
11/04/2022	EDE	Meeting with H. Encinosa; Draft letter to J. Campbell; Begin drafting memo on causes of action; Communication with J. Dozier re: presentation; Communication with S. Metty re: budget posted on website; Communication with S. Metty re: moving C. Lashley from code enforcement; Communication with S.	6.20 hrs.

		Metty re: Planning Commission; Review sample financial policies from other jurisdictions; Communication with J. Dozier re: retainer; Communication with H. Encinosa re: Thomas Howell Ferguson retainer; Communication with D. Collins re: clerk response to forensic audit.		
11/07/2022	GTS	Telephone call with Bill Warner; communication with Heather Encinosa; review pleadings filed in litigation; communication with commissioners.	1.50	hrs.
11/07/2022	HJE	Attend to correspondence; Correspondence on audit; Reviewed revised code enforcement ordinance	1.00	hrs.
11/07/2022	EJR	Revised code enforcement ordinance per BoCC changes, email correspondence re: same; Attend to email correspondence re: clerk issues.	0.75	hrs.
11/07/2022	KAP	Conference with Liz Ellis and Kirsten Mood. Conducted legal research.	0.40	hrs.
11/07/2022	EDE	Draft agenda item for opioid settlement participation with Walmart; Review Jefferson participation in Walmart settlement re: inserting appropriate numbers; Research contact information for governor and staff re: B. Barfield request; Communication with B. Barfield; Continue researching and drafting memo on legal options for County re: K. Reams; Communication with J. Dozier re: extension of retainer; Communication with N. Salls re: final budget; Communication with S. Metty re: ADA; Research Florida Building Code re: removing occupant of condemned home.	4.80	hrs.
11/08/2022	HJE	Attend to correspondence; Revise ordinance; Conference with Shannon Metty and Chris Holley; Review and revise Evergreen contract; Draft opioid agenda item; Conference with Shannon Metty; Review plat question	2.75	hrs.
11/08/2022	EJR	Call with staff re: planning re-plat item for 11/10 meeting; Reviewed LDC provisions, chapter 177, F.S. re: same; Multiple email correspondence re: same.	1.75	hrs.
11/08/2022	KAP	Communications with Liz Ellis and Kirsten Mood. Conducted legal research.	0.30	hrs.
11/08/2022	EDE	Continue researching occupancy of condemned home; Review AGOs re: same; Communication with K. Mood re: research; Communication with S. Metty re: Planning	2.40	hrs.

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		Commission; Communication with E. Rosenthal re: Planning Commission; Continue drafting memo on forensic audit.	
11/08/2022	KHM	Revise draft agenda item for Point of Distribution MOU; follow up re: Point of Distribution MOU signatures/approval from Sheriff; draft SaferWatch MOU & agenda item and send to Sheriff/Director for review; draft emergency mgmt procurement agenda item/memo	2.10 hrs.
11/09/2022	HJE	Attend to correspondence; Conference with Austin Hosford on sunshine and public records; Review emergency declaration and revise same; Draft materials for new commissioner training	2.50 hrs.
11/09/2022	EDE	Communication with J. Seabrooks re: Planning Commission; Continue researching and drafting memo on forensic audit.	1.20 hrs.
11/09/2022	KHM	Draft emergency mgmt procurement agenda item/memo; draft local state of emergency EO/Resolution	1.10 hrs.
11/10/2022	GTS	Communication with Liz Ellis (3); review memo on available actions or claims.	1.40 hrs.
11/10/2022	EDE	Communication with B. Barfield; Finish researching and drafting memo on forensic audit; Communication with H. Encinosa; Communication with G. Stewart.	4.40 hrs.
11/11/2022	GTS	Telephone call with Chris Holley; conference with Heather Encinosa; communication with Liz Ellis; telephone call with Liz Ellis; review edits to memo.	1.70 hrs.
11/11/2022	HJE	Attending to correspondence; conference with Shannon Metty; drafting ordinance for comprehensive plan amendments.	2.40 hrs.
11/11/2022	EDE	Communication with H. Encinosa on forensic audit; Communication with B. Barfield on same; Review H. Encinosa revisions to memo; Communication with D. Collins on forensic audit; Communication with J. Dozier and H. Encinosa;	2.20 hrs.
11/14/2022	GTS	Communication with Bill Warner (2).	0.40 hrs.
11/14/2022	KHM	Draft memo/agenda item/solicitations re: emergency mgmt procurement	1.90 hrs.
11/15/2022	HJE	Attending to correspondence; reviewing agenda; correspondence on pending matters with Shannon Metty; call with Jonathan Feltzer of FDLE; correspondence with Monticello on hardship procedures.	2.50 hrs.

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11/15/2022	EJR	Reviewed ordinances for FLUM amendments, provided edits to same and email correspondence re: same. Email correspondence re: planning commission preliminary plat item. Email correspondence re: notice of intent to sue.	1.00	hrs.
11/15/2022	EDE	Communication with H. Encinosa re: FDLE;	0.20	hrs.
11/15/2022	KHM	POD MOU signatures; draft emergency food service procurement	1.10	hrs.
11/16/2022	HJE	Attending to correspondence; reviewing agenda; travel; meeting with Shannon Metty and Austin Hosford.	4.50	hrs.
11/16/2022	EDE	Continued legal research re: occupancy of condemned home.	0.80	hrs.
11/17/2022	HJE	Attending to correspondence; reviewing agenda and correspondence on items and questions; drafting SCOP resolution; drafting law enforcement resolution and reviewing applications; conference with Shannon Metty; correspondence on forensic audit.	3.00	hrs.
11/17/2022	EJR	Multiple email correspondence re: various issues. In house conference re: various issues. Reviewed notices for comp plan amendments, provided edits to same and email correspondence re: same.	1.50	hrs.
11/17/2022	EDE	Communication with J. Dozier re: budgets; Communication with B. Barfield re: budgets; Review Clerk Reams response to forensic audit; Communication with H. Encinosa and J. Dozier re: prior communications with D. Collins.	1.60	hrs.
11/17/2022	KHM	Draft emergency meal service RFP	2.10	hrs.
11/18/2022	GTS	Communication with Bill Warner (2).	0.40	hrs.
11/18/2022	HJE	Attending to correspondence; drafting agenda items for emergency management procurements and reviewing grant agenda materials; revising County CST rate and correspondence on same; correspondence on audit.	2.25	hrs.
11/18/2022	EJR	Email correspondence re: procurement of assessment consultants.	0.20	hrs.
11/18/2022	EDE	Communication with B. Warner re: Ecoplexus.	0.20	hrs.
11/18/2022	KHM	Draft emergency meal service RFP	3.50	hrs.
11/21/2022	EJR	Attended BOCC special meeting. Email correspondence re: question concerning signatories. Drafted and edited solar ordinance.	2.00	hrs.
11/21/2022	KHM	Draft emergency mgmt consultant RFP; reach out to R Long to schedule Surplus Property	3.10	hrs.

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		review	
11/22/2022	EJR	Reviewed revised re-plat, multiple email correspondence re: same.	0.75 hrs.
11/22/2022	KHM	Draft emergency mgmt consulting RFP	1.50 hrs.
11/23/2022	EJR	Drafted and edited solar ordinance.	1.50 hrs.
11/24/2022	EDE	Communication with S. Clowes re: Trulieve complaint; Review and make revisions to solar ordinance; Meeting with H. Encinosa, K. Mood, and E. Rosenthal re: status of research issues.	1.40 hrs.
11/27/2022	GTS	Conference call with Chris Holley.	0.50 hrs.
11/28/2022	HJE	Attending to correspondence; conference with Elizabeth Desloge Ellis, Evan Rosenthal and Kirsten Mood on pending matters; reviewing agenda.	1.80 hrs.
11/28/2022	EJR	Drafted and edited solar ordinance. Multiple email correspondence re: same. Email correspondence re: LDC revisions. Conference call re: project status. Email correspondence with staff re: various issues.	1.90 hrs.
11/28/2022	EDE	Communication with S. Metty re: Trulieve facility; Make revisions to solar farm ordinance; Communication with E. Rosenthal re: solar farm ordinance; Review revisions to solar farm ordinance; Meeting with E. Rosenthal, H. Encinosa, and K. Mood re: Jefferson projects.	2.20 hrs.
11/28/2022	KHM	Mtg w/ HJE, EJ, EDE Re: Jefferson Matters	0.20 hrs.
11/29/2022	HJE	Attending to correspondence; conference with Shannon Metty and Chris Holly; conference with Evan Rosenthal on plat application.	2.00 hrs.
11/29/2022	EJR	Prepared for and attended planning commission meeting. Conferences with commissioners and staff	2.50 hrs.
11/29/2022	KAP	Communications with Heather Encinosa.	0.20 hrs.
11/29/2022	EDE	Review final approval for Trulieve facility.	0.30 hrs.
11/29/2022	KHM	Conf. w/ HJE re: Private Provider Application & Email to J Kaufman re: resolution & original file; begin review application	1.40 hrs.
11/30/2022	HJE	Attending to correspondence; reviewing gas tax uses and correspondence with Shannon Metty on same; reviewing agenda; conference with Evan Rosenthal on Planning Commission.	1.00 hrs.

Total Fees

\$11,666.67

DISBURSEMENTS

10/27/2022	Conference Call	3.78
11/01/2022	Evan Rosenthal: Travel Expense 11/1/2022 (No Charge)	0.00
11/29/2022	Evan Rosenthal: Travel Expense 11/29/2022 (Planning Commission Meeting) 50 miles @ .445/mile	0.00
11/30/2022	Copying Charges	22.20
11/30/2022	LexisNexis Research Charges	356.93
Total Disbursements		<hr/> \$382.91
TOTAL FEES		\$11,666.67
TOTAL DISBURSEMENTS		<hr/> \$382.91
Total due this invoice		<hr/> <b>\$12,049.58</b>



**Nabors  
Giblin &  
Nickerson**<sup>P.A.</sup>  
 ATTORNEYS AT LAW  
 Post Office Box 11008  
 Tallahassee, FL 32302

December 31, 2022  
 Bill through 12/31/2022  
 Invoice# 263 22068 47899 HJE

Shannon Metty, Interim County Manager  
 Jefferson County  
 445 West Palmer Mill Road  
 Monticello, FL 32344

Re: County Attorney Services

**PROFESSIONAL SERVICES**

12/01/2022	HJE	Attend to correspondence; Correspondence with Shannon Metty; Attend meetings with commissioners; Attend BoCC meeting	7.00	hrs.
12/01/2022	EJR	Prepared for and attended Dec 1 BoCC meeting	2.50	hrs.
12/01/2022	EJR	Travel to and from Jefferson (no charge)	1.50	hrs.
12/01/2022	EDE	Attend interviews of Commissioners with FDLE.	4.00	hrs.
12/02/2022	HJE	Attend to correspondence; Follow-up on agenda items approved; Review question on surplus property; Correspondence on same	1.80	hrs.
12/02/2022	EJR	In-house conference re: Dec. 1 BoCC meeting, attend to e-mail correspondence re: various issues.	0.50	hrs.
12/02/2022	KAP	Communications with Heather Encinosa.	0.20	hrs.
12/02/2022	EDE	Communication with K. Parsons and R. Long re: recording deed for Ashville VFD; Communication with S. Metty re: Ashville VFD deed.	0.60	hrs.
12/03/2022	GTS	Conference call with Chris Holley.	0.50	hrs.
12/05/2022	HJE	Attend to correspondence; Draft form construction contract and correspondence on ITB; Review family subdivision question	2.50	hrs.
12/05/2022	EDE	Communication with S. Metty re: Ecoplexus	0.20	hrs.

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12/06/2022	GTS	Conference with Heather Encinosa; communication with Bill Warner.	0.50	hrs.
12/06/2022	HJE	Attend to correspondence; Call with Shannon Metty and Chris Holley; Conference with Sun Trails grant; Review road abandonment procedures and correspondence on same with Commissioner Surles	2.80	hrs.
12/06/2022	EJR	Reviewed documents related to Dollar General sidewalk and multiple e-mail correspondence re: same.	0.50	hrs.
12/07/2022	HJE	Attend to correspondence	0.50	hrs.
12/07/2022	EDE	Review and make revisions to all Emergency Management documents drafted by K. Mood.	2.70	hrs.
12/07/2022	KHM	Draft resolution re: emergency ambulance donation to N FL College; Rech re: N FL College legal entity; revisions to draft solicitations for emergency mgmt	4.70	hrs.
12/08/2022	HJE	Attend to correspondence; Review draft agenda; Draft agenda items; Conference with Kirsten Mood on emergency management procurements; Correspondence on training for new procurement and public records policies	2.30	hrs.
12/08/2022	KHM	Annex Rd issue research/email to SM; Final Emergency Mgmt Solicitation RV & send to client/Sheriff for review; Draft Ambulance Bill of Sale/Resolution; begin Rech re: Local Cmtes for draft resolutions	6.10	hrs.
12/09/2022	GTS	Conference with Heather Encinosa re: agenda issues.	0.50	hrs.
12/09/2022	HJE	Attend to correspondence; Conference with Chris Holley; Revise agenda items; Review agenda	1.50	hrs.
12/09/2022	EJR	Reviewed issue re: family lot subdivision, reviewed code and comp plan provisions re: same, in-house conference re: same and multiple e-mail correspondence re: same.	1.00	hrs.
12/09/2022	KHM	Review bldg permit private provider application; draft resolution/bill of sale for ambulance donation	2.10	hrs.
12/12/2022	GTS	Communication with Bill Warner; telephone call with Bill Warner; conference with Heather Encinosa.	1.00	hrs.
12/12/2022	HJE	Attend to correspondence; Conference with Shannon Metty	0.50	hrs.
12/12/2022	EJR	Reviewed December 16 BoCC agenda	1.00	hrs.

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		package.	
12/12/2022	EDE	Communication with B. Warner re: Ecoplexus; Communication with R. Long re: opioid settlement from WalMart; Review documentation from clerk's office re: same.	0.60 hrs.
12/12/2022	KHM	Review bldg permit private provider application; draft resolution & Bill of sale for ambulance donation	4.10 hrs.
12/13/2022	HJE	Attend to correspondence; Conference with Shannon Metty and Chris Holley	1.25 hrs.
12/13/2022	EJR	E-mail correspondence re: code enforcement issues, solar ordinance ethics class.	0.50 hrs.
12/13/2022	EDE	Communication with R. Long re: submitting documents to AGO (multiple); Review communication with AGO for past settlements re: identifying method to submit to AGO; Review research on ethics training re: providing opinion to H. Encinosa and E. Rosenthal.	1.20 hrs.
12/13/2022	KHM	Review bldg permit private provider application; draft agenda item for ambulance donation	3.10 hrs.
12/14/2022	GTS	Telephone call with Chris Holley; telephone call with Heather Encinosa.	0.50 hrs.
12/14/2022	HJE	Attend to correspondence; Review agenda; Call with Shannon Metty on ambulance purchase; Review agenda; Correspondence on purchasing requirements	1.80 hrs.
12/14/2022	EJR	Reviewed issue re: ethics training, e-mail correspondence re: same.	0.40 hrs.
12/14/2022	KHM	Review bldg permit private provider application & fee schedule & send to K Phillips and Mr. Kaufman for answers to comments	3.40 hrs.
12/15/2022	HJE	Attend to correspondence; Review agenda; Call with Shannon Metty and GSG on voluntary assessment process; Attend board briefings and BoCC meeting	7.20 hrs.
12/15/2022	EJR	E-mail correspondence re: lease extensions. Reviewed 12/15 BoCC meeting agenda. Attended Commissioner briefings. Attended 12/15 BoCC meeting.	4.50 hrs.
12/15/2022	EJR	Travel to and from Jefferson (no charge)	1.50 hrs.
12/16/2022	HJE	Attend to correspondence; Research building code and Florida Statutes on unsafe structures	3.30 hrs.

and correspondence with Liz Ellis on same;  
Draft OM agreement; Review file on Natural  
Shrimp agreement

12/16/2022	EJR	In-house conference re: code enforcement issue.	0.25	hrs.
12/16/2022	EDE	Communication with H. Encinosa re: 85 E. Glenn; Additional legal research re: removing occupant from condemned home; Review building code provisions from H. Encinosa re: 85 E. Glenn; Communication with J. Kaufman re: revoking CO on property.	1.80	hrs.
12/18/2022	EDE	Communication with S. Metty re: revoking CO on 85 E. Glenn;	0.00	hrs.
12/19/2022	HJE	Attend to correspondence; Conference with Shannon Metty; Attend to correspondence on condemned structure; Review EEOC; Review information on revocation of CO options; Conference with Kerry Parsons on Natural Shrimp escrow	2.00	hrs.
12/19/2022	EDE	Communication with S. Metty re: 85 E. Glenn; Review emails on Little Egypt from S. Metty; Review additional emails from health department on Little Egypt; Communication with building official re: 85 E. Glenn.	1.40	hrs.
12/20/2022	HJE	Conference with Shannon Metty; Review and revise letter on unsafe building and conference with Liz Ellis on same; Internal follow-up on pending matters	2.50	hrs.
12/20/2022	EJR	Weekly status call with staff. Reviewed issue re: 12/30 event, e-mail correspondence re: same. Drafted noise ordinance citation form, e-mail correspondence re: same. Attend to e-mail correspondence re: various other issues.	1.75	hrs.
12/20/2022	EDE	Call with J. Kaufman re: 85 E. Glenn; Draft Notice of CO revocation letter; Draft amendment to code enforcement ordinance to remove exemption of owner-occupied structures; Draft brief notice to post on property; Communication with S. Metty re: event on AG-5 property;	2.40	hrs.
12/21/2022	HJE	Attend to correspondence; Conference with Shannon Metty; Draft agenda items for January 5 meeting; Correspondence on EEOC complaint; Correspondence on revocation of CO	3.25	hrs.
12/21/2022	EJR	Correspondence re: planning commission	0.25	hrs.

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		makeup	
12/21/2022	KAP	Communications with Heather Encinosa. Conference with Heather Encinosa.	0.30 hrs.
12/21/2022	EDE	Call with J. Kaufman re: missing signature on magistrate order; Review file re: locating executed order; Communication with county re: executed order; Communication with R. Slack re: executed order.	1.20 hrs.
12/21/2022	KHM	Email re: Public Records notice on website/posting in building; draft cmte appointment resolutions	3.20 hrs.
12/22/2022	HJE	Review and revise funeral home scope and pricing sheet for ITB; Attend to correspondence	1.30 hrs.
12/22/2022	EDE	Communication with county re: confirmation that order was posted at 85 E. Glenn; Communication with S. Metty re: posted order;	0.40 hrs.
12/28/2022	EDE	Communication with C. Lashley re: posted order.	0.20 hrs.
12/29/2022	EJR	Multiple e-mail correspondence re: Commissioner ethics training.	0.40 hrs.
12/29/2022	KHM	Draft cmte appointment resolutions; rech re: existing boards & draft resolutions; draft public records training slides	3.10 hrs.
Total Fees			\$11,666.67
<u>DISBURSEMENTS</u>			
12/31/2022	Copying Charges		2.60
12/31/2022	LexisNexis Research Charges		55.89
Total Disbursements			\$58.49
TOTAL FEES			\$11,666.67
TOTAL DISBURSEMENTS			\$58.49
Total due this invoice			\$11,725.16

# 2023 NACO ANNUAL CONFERENCE & EXPOSITION

JULY 21, 2023, 8:00 A.M. TO JULY 24, 2023, 5:30 P.M.



Save the date for the 2023 NACo Annual Conference at the Austin Convention Center in Travis County/Austin, Texas July 21-24, 2023\*.