

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Regular Session**  
**December 15, 2022**  
**6:00 P.M.**

The Board met this date in regular session. Present were Chairman Chris Tuten, Commissioners Gene Hall, Austin Hosford and JT Surlles. Present telephonically was Commissioner Stephen Walker. Also present were Clerk of Court, Kirk Reams, County Attorney Heather Encinosa and Interim County Manager and Planning Official Shannon Metty.

1. Chairman Tuten called the meeting to order and led the invocation and pledge of allegiance.
2. The brave men and women in public service in Jefferson County were lauded for their bravery and expertise.
3. **On a motion by Commissioner Surlles, seconded by Commissioner Hall, and unanimously carried, the Board approved the Consent Agenda except for the 10/06/2022 minutes that needed a correction. The consent Agenda consisted of the attached vouchers to be paid, the Public Hearing Request to Advertise that will Consider Repealing Ordinance No. 22-11032022-03 Relating to Mandatory Connections, a County Ambulance Purchase and Pop's Sanitation Lease Extension/Saferider Lease.**
4. Consultant Chris Holley introduced item 5a, the County Manager Presentation. After much discussion about the applicants and process **on a motion made by Commissioner Walker, seconded by Commissioner Surlles, and approved 4 to 1, the Board agreed to offer the job to interim County Manager and Planning Official, Shannon Metty.**
5. County Manager, Shannon Metty introduced and discussed item 5b, the Hammings Pond Subdivision Re-Plat. **A motion for approval was made by Commissioner Surlles, seconded by Commissioner Hall but prior to voting, it was brought to everyone's attention that this was a preliminary plot, not a final plot. Therefore, Commissioner Surlles amended his motion to specifically state that this will approve the Preliminary Hammings Pond Subdivision Re-Plat, his motion was seconded by Commissioner Hall, and it was unanimously carried.**
6. County Manager, Shannon Metty introduced and discussed item 5c, the Proposal from GSG for our Fire and Solid Waste Assessment Update. **On a motion by Commissioner Surlles, seconded by Commissioner Walker, and unanimously approved, the Board approved to move forward with GSG to study and update both the Residential Fire and Residential Solid Waste assessments.**
7. County Manager, Shannon Metty introduced item 5d, Nextera Funds for Broadband. **On a motion by Commissioner Hall, seconded by Commissioner Surlles, and unanimously approved, the Board formally approved using the second half of the Nextera settlement funds of \$500,000 for the County's Broadband project.**

8. County Manager, Shannon Metty introduced item 5e, the Sun Trail Multi-Use Trail. After discussion concerning FDOT's request for us to provide on-going maintenance to the trail, it was the consensus of the Board that they did not want to allocate or spend any County funds on this issue. **A motion was made by Commissioner Hall, seconded by Commissioner Surles, and voted down for the Board to approve the project with the condition that there will be no resource or monetary commitment from the County.** Therefore, since FDOT needed a commitment and the County is not willing to allocate or spend any resources on this project, the project will not move forward.
9. County Manager, Shannon Metty introduced item 5f, the Budget Officer Discussion. She requested that if any of the Commissioners had any specific job requirements for potential candidates that they let her know so she can include them in the job's position description.
10. Clerk of Court, Kirk Reams reminded everyone that he sent out an email earlier in the week which detailed the approved FDOT road grants moving forward.
11. The County Engineer gave an update on the progress of their projects. He also reminded the Board that by March 2023, we would need to have our SCRAP, SCOP and CIGP requests ready to submit to FDOT.
12. County Manager, Shannon Metty reminded everyone that the County would be closed December 23<sup>rd</sup>, December 26<sup>th</sup> and January 2<sup>nd</sup> for Christmas and New Year's.
13. Commissioners Austin Hosford, Gene Hall and JT Surles congratulated Shannon Metty on becoming the County Manager and wished everyone a Merry Christmas.
14. **On motion by Commissioner Surles, seconded by Commissioner Hall, and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners  
Jefferson County, Florida**

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Chris Tuten, Chairman

ATTEST:

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Kirk Reams, Clerk of Court