



Jefferson County Board of County Commissioners

Thursday, December 15, 2022 at 6:00 pm

REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

a. Local Broadband TCEC

Julius Hackett

3. CITIZENS REQUEST & INPUT ON NON-AGENDA ITEMS

(3 Minute Limit Please)

4. CONSENT AGENDA

a. Vouchers

Attachments:

- **Comm Reports** (Comm_Report_12-15-22.pdf)
- **List of accounts** (List_of_Accounts.pdf)
- **List of vouchers** (List_of_Vouchers_12-15-22.pdf)

b. Meeting Minutes

Attachments:

- **10/06/2022** (10-6-2022_draft_BCC_Minutes.docx)
- **10/20/2022** (10-20-2022_draft_BCC_Minutes.docx)

**c. Public Hearing to Consider Repealing Ordinance No. 22-11032022-03
Relating to Mandatory Connections**

Request to Advertise for 1/5/2023

Attachments:

- **Cover Letter** (Repeal_Mandatory_Connections.doc)
- **Draft Repeal** (Draft-Mand_Connection_Repeal.docx)

d. Ambulance Purchase

Attachments:

- **Purchase Proposal** (Hall-Mark_RTC_Proposal_JeffersonCounty_11282022__1_.pdf)

e. Pop's Sanitation Lease Extension/Saferider Lease

Attachments:

- **Leases** (Leases-01042016061546.pdf)

5. GENERAL BUSINESS

a. County Manager Presentation

FAC

Attachments:

- **Cover Letter** (County_Manager_Interviews_v2.docx)
- **Recommendation Letter** (Chris_Tuten.Recruitment_Committee_Recommendations.docx)
- **Recommended Applicants** (recommended-01042016033643.pdf)
- **Additional Applicants** (otherapps-01042016035123.pdf)

b. Hammings Pond Subdivision Re-Plat

Attachments:

- **Application** (Mailbox-11082015014504.pdf)
- **Memo** (Memo-01042016061638.pdf)
- **Preliminary Re-Plat** (Hemmings_Pond_Prelim_Replat.pdf)
- **Environmentals** (Environmental-11272015052219.pdf)
- **Soils** (Soils-11272015052644.pdf)
- **Stormwater** (DEP_Stormwater_Response.docx)
- **Memorandum** (ME_Memo_to_File.pdf)
- **Duplex Design** (22006-15_-_2.03_Duplex.pdf)

c. Proposal from GSG for Fire & Solid Waste Assessment Update

Attachments:

- **Proposal** (Jefferson_County_Fire___Solid_Waste_Update_Proposal_12-8-22.pdf)

d. Nextera Funds for Broadband

Vote Required

Attachments:

- **Cover Sheet** (Broadband_Vote.docx)

e. SunTrail Multi-Use Trail

f. Budget Officer Discussion

6. CLERK OF COURTS

7. COUNTY ENGINEER

8. COUNTY ATTORNEY

9. COUNTY MANAGER

10. COUNTY COMMISSIONERS

11. ADJOURN

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person

decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?

If you want to address the Commission about an issue that's not on the agenda, notice there is a place to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at jeffersoncountyfl.gov) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|-----------------------------|--------------|------------|----------------------|-----------|-------------|-----------|------------|--------------|
| 01 | 1948 | SOUTHEASTERN CONSULTING | 011948525310 | SOUTHEAS | 11/22 LAKE RD 501168 | 321586 | 12 | 01 | 2022 | 35,000.00 |
| 01 | | Dewberry Engineers, Inc. | 011948525341 | DEWBERRY | ASHVILLE HWY WIDEN/R | 321586 | 12 | 01 | 2022 | 7,110.00 |
| 01 | | Dewberry Engineers, Inc. | 011948525341 | DEWBERRY | CASH BIANCA RESURFAC | 321586 | 12 | 01 | 2022 | 3,883.00 |
| | | | | COUNT 3 | | | | | | |
| 01 | 2102 | State of Florida-DMS | 012102513410 | DEPTMGMT | 9/22 PHONE SRV COORD | 321585 | 12 | 01 | 2022 | 27.51 |
| 01 | | State of Florida-DMS | 012102513410 | DEPTMGMT | 10/22 PHONES COORDIN | 321585 | 12 | 01 | 2022 | 27.51 |
| | | | | COUNT 2 | | | | | | |
| 01 | 2103 | Nabors Giblin & Nickerson | 012103514120 | NABDRSGI | 10/22 CTY ATTNY SERV | | | | | 11,760.79 |
| 01 | | Nabors Giblin & Nickerson | 012103514120 | NABDRSGI | 10/22 PURCHASING POL | | | | | 64.00 |
| 01 | | Nabors Giblin & Nickerson | 012103514120 | NABDRSGI | 10/22 NZLW VIOLATION | | | | | 2,586.05 |
| 01 | | Nabors Giblin & Nickerson | 012103514120 | NABDRSGI | 10/22 SURPLUS PROP S | | | | | 347.54 |
| | | | | COUNT 4 | | | | | | |
| 01 | 2104 | H2 SOLUTIONS | 012104513310 | H2SLUTI | 12/22 SERVICE & 1 TR | | | | | 3,172.50 |
| 01 | | Langton Associates, Inc. | 012104513310 | LANGTON | 11/22 GRANT WRITING | | | | | 3,000.00 |
| 01 | | Sniffen & Spellman, PA | 012104513310 | SNITFEN& | A#10016002 AUG 2022 | 321615 | 12 | 01 | 2022 | 312.00 |
| 01 | | Quadient Finance, USA, Inc. | 012104513420 | QUADIENT | A#7900011002479908 P | | | | | 1,048.68 |
| 01 | | Preferred Gov't Ins. Trust | 012104513450 | PREFGOVT | A#WFL103310332205 W | 321610 | 12 | 01 | 2022 | 57,825.00 |
| 01 | | RISK MANAGEMENT ASSOC INC | 012104513450 | RISMGMT | ADD 2022 FORD RANGER | | | | | 374.00 |
| 01 | | ECB PUBLISHING INC | 012104513490 | ECBPUB | BOCC MEETING NOTICE# | | | | | 119.95 |
| 01 | | ECB PUBLISHING INC | 012104513490 | ECBPUB | BOCC HEARING NOTICE | | | | | 122.35 |
| 01 | | PrePaid-USA USA Connect | 012104513491 | PREPAID | 2022 COUNTY GIFT CAR | 321627 | 12 | 06 | 2022 | 18,238.11 |
| 01 | | Creative Forms & Concepts | 012104513510 | CREATE | 2022 W2/1099/TAX FOR | | | | | 494.94 |
| 01 | | Florida Assoc. of Counties | 012104513540 | FAC | 2022 ETHICS A HOSFOR | | | | | 75.00 |
| 01 | | Nat. Assoc. of Counties | 012104513540 | NAC | C#12065 COUNTY DUES | | | | | 450.00 |
| | | | | COUNT 12 | | | | | | |
| 01 | 2211 | Jeff.Co. PropertyAppraiser | 012211513930 | JEFFPROP | FY23Q2 1-3/23 REQ PR | 321599 | 12 | 01 | 2022 | 182,656.25 |
| | | | | COUNT 1 | | | | | | |
| 01 | 2320 | Jeff.Co. Clerk of Courts | 012320513930 | JEFFCLERK | FY23 REQ#3 12/22 BUD | 321595 | 12 | 01 | 2022 | 36,000.00 |
| | | | | COUNT 1 | | | | | | |
| 01 | 2322 | State of Florida-DMS | 012322516410 | DEPTMGMT | 9/22 PHONE SRV CIRCU | 321585 | 12 | 01 | 2022 | 58.98 |
| 01 | | State of Florida-DMS | 012322516410 | DEPTMGMT | 10/22 PHONES CIRCUIT | 321585 | 12 | 01 | 2022 | 58.98 |
| | | | | COUNT 2 | | | | | | |
| 01 | 2324 | State of Florida-DMS | 012324516410 | DEPTMGMT | 9/22 PHONE SRV COUNT | 321585 | 12 | 01 | 2022 | 62.68 |
| 01 | | State of Florida-DMS | 012324516410 | DEPTMGMT | 10/22 PHONES COUNTY | 321585 | 12 | 01 | 2022 | 62.68 |
| 01 | | Toshiba Financial Service | 012324516441 | TOSHIBA5 | A#0251689390000 CNTY | 321623 | 12 | 01 | 2022 | 19.00 |
| | | | | COUNT 3 | | | | | | |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|---------------------------|--------------|------------|-----------------------|-----------|-------------|-----------|------------|--------------|
| 01 | 2332 | Ricardo Fadell | 012332516340 | FADELLRI | 12/22 CLEANING SAO | 321590 | 12 | 01 | 2022 | 645.00 |
| 01 | | State of Florida-DMS | 012332516401 | DEFTMGMT | AF#215-8844 LONG DIST | 321585 | 12 | 01 | 2022 | 1.02 |
| 01 | | State of Florida-DMS | 012332516401 | DEFTMGMT | AF#215-8844 PHONE SAO | 321585 | 12 | 01 | 2022 | 141.30 |
| 01 | | CenturyLink | 012332516401 | LUNEN | AF#91487806 SAO INTER | 321585 | 12 | 01 | 2022 | 431.70 |
| 01 | | DELL MARKETING L.P. | 012332516564 | DELLMARK | VOSTRO 7620 LAPTOP A | | | | | 1,498.21 |
| | | | | COUNT 5 | | | | | | |
| 01 | 2333 | Ricardo Fadell | 012333516340 | FADELLRI | 12/22 CLEANING PUB D | 321590 | 12 | 01 | 2022 | 393.00 |
| 01 | | CenturyLink | 012333516410 | LUNEN | AF#91309765 PUBLIC DE | | | | | 500.66 |
| 01 | | Verizon Wireless | 012333516410 | VERIZONW | AF#84217903100001 PUB | | | | | 51.51 |
| | | | | COUNT 3 | | | | | | |
| 01 | 2440 | Supervisor of Elections | 012440519930 | SUPERVIS | FY23 REQ#4 1/23 BUDG | 321618 | 12 | 01 | 2022 | 37,964.58 |
| 01 | | Supervisor of Elections | 012440519930 | SUPERVIS | FY23 REQ#5 2/23 BUDG | 321618 | 12 | 01 | 2022 | 37,964.58 |
| 01 | | Supervisor of Elections | 012440519930 | SUPERVIS | FY23 REQ#6 3/23 BUDG | 321618 | 12 | 01 | 2022 | 37,964.58 |
| | | | | COUNT 3 | | | | | | |
| 01 | 2670 | Ricardo Fadell | 012670519340 | FADELLRI | 12/22 CLEANING COURT | 321590 | 12 | 01 | 2022 | 1.195.00 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | 9/22 PHONE SRV COURT | 321585 | 12 | 01 | 2022 | 1.340.02 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | 9/22 PHONE SRV COURT | 321585 | 12 | 01 | 2022 | 110.04 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | 10/22 PHONES COURTHO | 321585 | 12 | 01 | 2022 | 340.02 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | 10/22 PHONES COURTHO | 321585 | 12 | 01 | 2022 | 110.04 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | AF#AN2-10457 | | | | | 9.17 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | AF#AN2-10457 | | | | | 12.68 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | AF#AN2-14844 | | | | | 35.29 |
| 01 | | State of Florida-DMS | 012670519410 | DEFTMGMT | AF#AN2-14844 | | | | | 37.25 |
| 01 | | Verizon Wireless | 012670519410 | VERIZONW | AF#22250110000001 COU | | | | | .10 |
| 01 | | Verizon Wireless | 012670519410 | VERIZONW | AF#22250110000001 CH | | | | | .10 |
| 01 | | Duke Energy | 012670519430 | DUKE | AF#910085449537 | | | | | 1.036.11 |
| 01 | | Toshiba Financial Service | 012670519441 | TOSHIBA2 | AF#0141321378000 | 321587 | 12 | 01 | 2022 | 180.00 |
| 01 | | Toshiba Financial Service | 012670519441 | TOSHIBA5 | AF#0251689390000 COUR | 321621 | 12 | 01 | 2022 | 692.20 |
| 01 | | Mowrey Elevator Co. of FL | 012670519460 | MOWREYEL | AF#600483 MONTHLY MAI | 321623 | 12 | 01 | 2022 | 197.46 |
| 01 | | Keith Roddenberry | 012670519460 | RODDENBE | LAWN SERVICE | | | | | 50.00 |
| 01 | | Sonitrol of Tallahassee | 012670519460 | SONITROL | C#RIM601957 CCTV MAI | | | | | 3,277.44 |
| 01 | | THE PLANT MAN | 012670519460 | THE PLANT | FALL 22 CLEANUP/PINE | | | | | 1,960.67 |
| 01 | | UniFirst Corporation | 012670519460 | UNIFIRST | #1311916 CLEAN SUP | 321625 | 12 | 01 | 2022 | 153.58 |
| 01 | | Amazon Business | 012670519520 | AMAZONBU | STAMP PAD REPLACEMENT | | | | | 15.53 |
| 01 | | Amazon Business | 012670519520 | AMAZONBU | CALENDARS/PLANNERS | | | | | 69.72 |
| 01 | | Amazon Business | 012670519520 | AMAZONBU | HEAVY DUTY STAPLES | | | | | 14.36 |
| 01 | | Amazon Business | 012670519520 | AMAZONBU | HEAVY DUTY STAPLER | | | | | 4.46 |
| 01 | | HiTouch Business Services | 012670519520 | HITOUCH | INK & PAPER | | | | | 546.61 |
| 01 | | HiTouch Business Services | 012670519520 | HITOUCH | PAPER | | | | | 477.48 |
| 01 | | HiTouch Business Services | 012670519520 | HITOUCH | BINDER CLIPS & DESK | | | | | 54.75 |
| | | | | COUNT 26 | | | | | | |
| 01 | 2671 | Ricardo Fadell | 012671519340 | FADELLRI | 12/22 CLEANING SOE | 321590 | 12 | 01 | 2022 | 260.00 |
| 01 | | Ricardo Fadell | 012671519340 | FADELLRI | 12/22 CLEANING EXTRA | 321590 | 12 | 01 | 2022 | 50.00 |
| 01 | | Ricardo Fadell | 012671519340 | FADELLRI | 12/22 CLEANING PROP | 321590 | 12 | 01 | 2022 | 913.00 |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|---------------------------|--------------|------------|-----------------------|-----------|-------------|-----------|------------|--------------|
| 01 | 2671 | Ricardo Fadel | 012671519340 | FADELLRI | 12/22 CLEANING TAX C | 321590 | 12 | 01 | 2022 | 752.00 |
| 01 | | Ricardo Fadel | 012671519340 | FADELLRI | 12/22 CLEANING PROBA | 321590 | 12 | 01 | 2022 | 93.33 |
| 01 | | Ricardo Fadel | 012671519340 | FADELLRI | 12/22 CLEANING ANNEX | 321590 | 12 | 01 | 2022 | 563.30 |
| 01 | | Ricardo Fadel | 012671519340 | FADELLRI | 12/22 CLEANING PUB R | 321590 | 12 | 01 | 2022 | 193.50 |
| 01 | | Ricardo Fadel | 012671519340 | FADELLRI | 12/22 CLEANING HEAL T | 321590 | 12 | 01 | 2022 | 1,725.00 |
| 01 | | Ricardo Fadel | 012671519340 | FADELLRI | 12/22 CLEAN DOORS/BE | 321590 | 12 | 01 | 2022 | 1,125.00 |
| 01 | | CenturyLink | 012671519410 | CENTLINK | A#311176920 ANNEX | 321590 | 12 | 01 | 2022 | 138.64 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 9/22 PHONE SRV ADMIN | 321585 | 12 | 01 | 2022 | 137.55 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 9/22 PHONE SRV ADMIN | 321585 | 12 | 01 | 2022 | 27.51 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 9/22 PHONE SRV ADMIN | 321585 | 12 | 01 | 2022 | 55.02 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 9/22 PHONE SRV ADMIN | 321585 | 12 | 01 | 2022 | 55.02 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 10/22 PHONES ADMIN B | 321585 | 12 | 01 | 2022 | 137.55 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 10/22 PHONES ADMIN B | 321585 | 12 | 01 | 2022 | 27.51 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 10/22 PHONES ADMIN B | 321585 | 12 | 01 | 2022 | 55.02 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | 10/22 PHONES ADMIN B | 321585 | 12 | 01 | 2022 | 55.02 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | A#AN2-9964:2470.7264 | 321585 | 12 | 01 | 2022 | 12.19 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | A#AN2-9964:2470.7264 | 321585 | 12 | 01 | 2022 | 14.58 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | A#AN2-1550 | 321585 | 12 | 01 | 2022 | 38.45 |
| 01 | | State of Florida-DMS | 012671519410 | DEPTMGMT | A#AN2-1550 | 321585 | 12 | 01 | 2022 | 41.94 |
| 01 | | Verizon Wireless | 012671519410 | VERIZONW | A#22250110000001 BOC | 321587 | 12 | 01 | 2022 | 20.62 |
| 01 | | Verizon Wireless | 012671519410 | VERIZONW | A#22250110000001 CTY | 321587 | 12 | 01 | 2022 | 21.36 |
| 01 | | Verizon Wireless | 012671519410 | VERIZONW | A#22250110000001 BOC | 321587 | 12 | 01 | 2022 | 21.10 |
| 01 | | Verizon Wireless | 012671519410 | VERIZONW | A#22250110000001 CTY | 321587 | 12 | 01 | 2022 | 32.54 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#910085448106 | 321587 | 12 | 01 | 2022 | 196.09 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#910085448974 | 321587 | 12 | 01 | 2022 | 397.81 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#930000007581/6708 | 321587 | 12 | 01 | 2022 | 1,600.32 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#910085450879 | 321587 | 12 | 01 | 2022 | 1,429.77 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#910085450324 | 321587 | 12 | 01 | 2022 | 32.51 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#910085449272 | 321587 | 12 | 01 | 2022 | 32.78 |
| 01 | | Duke Energy | 012671519430 | DUKE | A#910085448578 | 321587 | 12 | 01 | 2022 | 38.50 |
| 01 | | Jefferson Community Water | 012671519430 | JEFFCOMM | A#01212000 9941 S SA | 321612 | 12 | 01 | 2022 | 225.00 |
| 01 | | Register's Mini Storage | 012671519440 | REGISTMT | 11/22 RENT UNIT B17 | 321612 | 12 | 01 | 2022 | 225.00 |
| 01 | | Register's Mini Storage | 012671519440 | REGISTMT | 12/22 RENT UNIT B17 | 321612 | 12 | 01 | 2022 | 110.00 |
| 01 | | Royal Mini Storage, Inc. | 012671519440 | ROYALMIN | 11/22 RENT UNIT 47 | 321614 | 12 | 01 | 2022 | 110.00 |
| 01 | | Royal Mini Storage, Inc. | 012671519440 | ROYALMIN | 12/22 RENT UNIT 47 | 321620 | 12 | 01 | 2022 | 94.25 |
| 01 | | Toshiba Financial Service | 012671519441 | TOSHIBA5 | A#5000468264001 ANNE | 321623 | 12 | 01 | 2022 | 49.00 |
| 01 | | Toshiba Financial Service | 012671519441 | TOSHIBA5 | A#0251689390000 ANNE | 321623 | 12 | 01 | 2022 | 450.00 |
| 01 | | Big Bend Eubanks Termite | 012671519460 | BIGBTERM | A#8522 BOC/HEALTH P | 321592 | 12 | 01 | 2022 | 80.00 |
| 01 | | Big Bend Eubanks Termite | 012671519460 | BIGBTERM | A#13572 RODENT BOXES | 321592 | 12 | 01 | 2022 | 292.61 |
| 01 | | GCLMONTICELLO | 012671519460 | GCLMONTI | LIFT STATION REPAIR | 321592 | 12 | 01 | 2022 | 54.92 |
| 01 | | GCLMONTICELLO | 012671519460 | GCLMONTI | RETURN COUPLINGS | 321592 | 12 | 01 | 2022 | 4.20 |
| 01 | | GCLMONTICELLO | 012671519460 | GCLMONTI | PLYWOOD | 321592 | 12 | 01 | 2022 | 4.20 |
| 01 | | GCLMONTICELLO | 012671519460 | GCLMONTI | CHARGED TO WRONG ACC | 321592 | 12 | 01 | 2022 | 299.08 |
| 01 | | Redwire | 012671519460 | REDWIRE | C#MIM1414 ANNEX MNTH | 321616 | 12 | 01 | 2022 | 620.97 |
| 01 | | Sonitrol of Tallahassee | 012671519460 | SONITROL | C#RIM602878 RECUR SE | 321616 | 12 | 01 | 2022 | 100.00 |
| 01 | | Sonitrol of Tallahassee | 012671519460 | SONITROL | C#RIM603291 SAO MAIN | 321616 | 12 | 01 | 2022 | 145.00 |
| 01 | | Stewart Heating & Cooling | 012671519460 | STEWARTH | SAO SERVICE CALL/LAB | 321616 | 12 | 01 | 2022 | 120.00 |
| 01 | | Tommy Stover | 012671519460 | STOVER | REPLACE BALLAST/BULB | 321616 | 12 | 01 | 2022 | 650.00 |
| 01 | | Strickland Electrical | 012671519460 | STRICKEL | OUTDOOR LIGHTS REPAI | 321616 | 12 | 01 | 2022 | 650.00 |

COUNT 52

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|----------------------------|--------------|------------|----------------------|-----------|-------------|-----------|------------|--------------|
| 01 | 2780 | THE PLANNING COLLABORATIVE | 012780515310 | THEPLANC | 2 DEVELOPMENT REVIEW | 321590 | 12 | 01 | 2022 | 1,950.00 |
| 01 | | Ricardo Fadell | 012780515340 | FADELLRI | 12/22 CLEANING PLANN | 321585 | 12 | 01 | 2022 | 200.00 |
| 01 | | State of Florida-DMS | 012780515410 | DEFTMGMT | 9/22 PHONE SRV PLANN | 321585 | 12 | 01 | 2022 | 41.27 |
| 01 | | State of Florida-DMS | 012780515410 | DEFTMGMT | 10/22 PHONES PLANNIN | 321585 | 12 | 01 | 2022 | 41.26 |
| 01 | | Pitney Bowes Purchase Pow | 012780515420 | PTINEYPU | A#800900003483785 P | 321587 | 12 | 01 | 2022 | 397.27 |
| 01 | | Duke Energy | 012780515430 | DUKE | A#910085450746 PLANN | 321623 | 12 | 01 | 2022 | 123.01 |
| 01 | | Advanced Business Systems | 012780515441 | ADVBSUSIN | C#CT254801 PLANNING | | | | | 71.91 |
| 01 | | Pitney Bowes Global | 012780515441 | PTNBGL0 | A#0016224117 PLANNIN | | | | | 87.62 |
| 01 | | Toshiba Financial Service | 012780515441 | TOSHIBA5 | A#0251689390000 PLAN | | | | | 199.10 |
| 01 | | ECB PUBLISHING INC | 012780515490 | ECBPUB | NOTICE OF MEETING | | | | | 118.23 |
| | | | | COUNT 10 | | | | | | |
| 01 | 2781 | State of Florida-DMS | 012781519830 | DEFTMGMT | 9/22 PHONE SRV INDUS | 321585 | 12 | 01 | 2022 | 27.51 |
| 01 | | State of Florida-DMS | 012781519830 | DEFTMGMT | 10/22 PHONES INDUSTR | 321585 | 12 | 01 | 2022 | 27.51 |
| 01 | | Samuel P. Gray, Jr. | 012781519830 | GRAY | MOW 10 ACRES INDUSTR | | | | | 500.00 |
| | | | | COUNT 3 | | | | | | |
| 01 | 3102 | MADISON COUNTY BOCC | 013102553310 | MADCOB0C | 11/22 SHARED VSO SWI | | | | | 1,440.12 |
| | | | | COUNT 1 | | | | | | |
| 01 | 3440 | Ricardo Fadell | 013440524340 | FADELLRI | 12/22 CLEANING BUILD | 321590 | 12 | 01 | 2022 | 200.00 |
| 01 | | State of Florida-DMS | 013440524410 | DEFTMGMT | 9/22 PHONE SRV BUILD | 321585 | 12 | 01 | 2022 | 41.27 |
| 01 | | State of Florida-DMS | 013440524410 | DEFTMGMT | 10/22 PHONES BUILDIN | 321585 | 12 | 01 | 2022 | 41.27 |
| 01 | | Verizon Wireless | 013440524410 | VERIZONW | A#22250110000001 BUI | | | | | 89.58 |
| 01 | | Verizon Wireless | 013440524410 | VERIZONW | A#22250110000001 BUI | | | | | 91.28 |
| 01 | | Duke Energy | 013440524430 | DUKE | A#910085450746 BUILD | 321587 | 12 | 01 | 2022 | 123.02 |
| 01 | | Advanced Business Systems | 013440524441 | ADVBSUSIN | C#CT332601 BUILDING | | | | | 15.00 |
| 01 | | Pitney Bowes, Inc. | 013440524441 | PTINEYB0 | A#0016224117 BUILDIN | 321608 | 12 | 01 | 2022 | 57.49 |
| 01 | | Toshiba Financial Service | 013440524441 | TOSHIBA5 | A#0251689390000 BUIL | 321623 | 12 | 01 | 2022 | 158.00 |
| 01 | | Big Bend Tire | 013440524462 | BIGBENT1 | TIRE REPAIR | 321579 | 12 | 01 | 2022 | 25.00 |
| 01 | | Big Bend Tire | 013440524462 | BIGBENT1 | TIRE REPAIR | | | | | 25.00 |
| 01 | | ODP BUSINESS SOLUTIONS,LL | 013440524520 | ODPBUSIN | PAPER & FILE FOLDERS | | | | | 59.90 |
| 01 | | Jefferson Co. Road Dept. | 013440524521 | RDDPT | 11/22 BUILDING DEPT | | | | | 324.16 |
| | | | | COUNT 13 | | | | | | |
| 01 | 3990 | Beggs Funeral Home | 013990527310 | BEGGS | 2 BODY REMOVALS | | | | | 780.00 |
| 01 | | LIFESONG | 013990527310 | LIFESONG | ESSIE COPELAND ME FE | | | | | 350.00 |
| 01 | | JON R THOGMARTIN MD PA | 013990527310 | THOGMART | 3 AUTOPSIES | | | | | 9,540.00 |
| | | | | COUNT 3 | | | | | | |
| 01 | 4212 | Animal Medical Clinic* | 014212562310 | ANIMALCL | RESCUE PITBULL CITY | 321573 | 12 | 01 | 2022 | 89.05 |
| 01 | | Animal Medical Clinic* | 014212562310 | ANIMALCL | DECHRA CITY DOG EXAM | | | | | 50.50 |
| 01 | | Animal Medical Clinic* | 014212562310 | ANIMALCL | FERROVIAL 2 PUPS CIT | | | | | 154.00 |
| | | | | COUNT 3 | | | | | | |
| 01 | 4216 | State of Florida-DMS | 014216534410 | DEFTMGMT | 9/22 PHONE SRV MOSQ | 321585 | 12 | 01 | 2022 | 26.76 |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|-----------------------------|--------------|------------|-----------------------|-----------|-------------|-----------|------------|--------------|
| 01 | 4216 | State of Florida-DMS | 014216534410 | DEPTMGMT | 10/22 PHONES MOSQ CO | 321585 | 12 | 01 | 2022 | 26.76 |
| 01 | | Duke Energy | 014216534430 | DUKE | A#910085449785 | 321587 | 12 | 01 | 2022 | 432.66 |
| | | | | COUNT 3 | | | | | | |
| 01 | 5101 | Jeff. Co. Health Department | 015101562340 | HEALTH | FY2301 10-12/22 REQU | 321593 | 12 | 01 | 2022 | 10,250.00 |
| | | | | COUNT 1 | | | | | | |
| 01 | 5103 | Apalachee Center | 015103563811 | APACHE | 10/22 BAKER/CRISIS S | | | | | 2,675.40 |
| 01 | | Apalachee Center | 015103563812 | APACHE | 10/22 MARCHMAN/DETOX | | | | | 1,571.26 |
| | | | | COUNT 2 | | | | | | |
| 01 | 6101 | Jeffrey Prevatt | 016101572132 | PREVATTJ | FLAG FOOTBALL UMP 11 | | | | | 350.00 |
| 01 | | State of Florida-DMS | 016101572410 | DEPTMGMT | 9/22 PHONE SRV REC P | 321585 | 12 | 01 | 2022 | 55.02 |
| 01 | | State of Florida-DMS | 016101572410 | DEPTMGMT | 10/22 PHONES REC PAR | 321585 | 12 | 01 | 2022 | 55.02 |
| 01 | | Verizon Wireless | 016101572410 | VERIZONW | A#22250110000001 REC | | | | | 51.39 |
| 01 | | Verizon Wireless | 016101572410 | VERIZONW | A#22250110000001 REC | | | | | 51.39 |
| 01 | | City of Monticello | 016101572430 | CITYMONT | A#00020119 REC PARK | 321581 | 12 | 01 | 2022 | 83.70 |
| 01 | | City of Monticello | 016101572430 | CITYMONT | A#00020119 REC PARK | | | | | 120.06 |
| 01 | | Duke Energy | 016101572430 | DUKE | A#930000007581/9710 | 321587 | 12 | 01 | 2022 | 65.10 |
| 01 | | Duke Energy | 016101572430 | DUKE | A#9300000012968 | 321587 | 12 | 01 | 2022 | 799.42 |
| 01 | | Big Bend-Eubanks Termite | 016101572460 | BIGTERM | A#12080 TERMITE RENE | | | | | 175.00 |
| 01 | | ECB PUBLISHING INC | 016101572490 | ECBPUB | ACA HOME COMING AD | 321588 | 12 | 01 | 2022 | 62.00 |
| 01 | | ECB PUBLISHING INC | 016101572490 | ECBPUB | HOMECOMING AD | | | | | 28.29 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | TOOLS | 321592 | 12 | 01 | 2022 | 15.97 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | WIRE BRUSH | 321592 | 12 | 01 | 2022 | 20.23 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | GATE HINGE | 321592 | 12 | 01 | 2022 | 23.95 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | BATHROOM CLEANER | 321592 | 12 | 01 | 2022 | 4.50 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | KEYS | 321592 | 12 | 01 | 2022 | 47.36 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | CHAIN & HOOKS | | | | | 70.04 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | LUMBER GLOVES & CLEA | | | | | 21.96 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | ELECTRICAL | | | | | 60.00 |
| 01 | | GCLMONTICELLO | 016101572520 | GCLMONTI | BARRELS | | | | | 25.44 |
| 01 | | Monticello Carquest Inc. | 016101572520 | MONTCARQ | NUTS BOL TS & GARBAGE | | | | | 39.18 |
| 01 | | O'Reilly Automotive, Inc. | 016101572520 | ORELLY | CHAIN & GLOVES | | | | | 53.98 |
| 01 | | O'Reilly Automotive, Inc. | 016101572520 | ORELLY | OIL & CONNECTOR | | | | | 13.99 |
| 01 | | Jefferson Co. Road Dept. | 016101572520 | RDDDEPT | SOCKET | 321611 | 12 | 01 | 2022 | 522.43 |
| 01 | | Jefferson Co. Road Dept. | 016101572521 | RDDDEPT | SEPT 2022 FUEL | | | | | 512.42 |
| 01 | | B & B Sporting Goods | 016101572640 | B&BSPORT | 11/22 REC PARK FUEL | 321576 | 12 | 01 | 2022 | 1,367.00 |
| 01 | | B & B Sporting Goods | 016101572640 | B&BSPORT | FLAG FB/CHEERLEADING | 321576 | 12 | 01 | 2022 | 17.00 |
| 01 | | Corinne's Winner Center | 016101572640 | CORINNES | FLAG FB/CHEERLEADING | | | | | 552.00 |
| | | | | COUNT 30 | TROPHIES | | | | | |
| 01 | 6212 | State of Florida-DMS | 016212571410 | DEPTMGMT | 9/22 PHONE SRV LIBRA | 321585 | 12 | 01 | 2022 | 110.04 |
| 01 | | State of Florida-DMS | 016212571410 | DEPTMGMT | 10/22 PHONES LIBRARY | 321585 | 12 | 01 | 2022 | 110.04 |
| 01 | | Potty Man Portables | 016212571430 | POTTYMAN | HANDWASHING STATION | 321609 | 12 | 01 | 2022 | 125.00 |
| | | | | COUNT 3 | | | | | | |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|---------------------------|---------------|------------|-----------------------|-----------|-------------|-----------|------------|--------------|
| 01 | 6213 | Ricardo Fadel | 016213571340 | FADELLRI | 12/22 CLEANING LIBRA | 321590 | 12 | 01 | 2022 | 1,300.00 |
| | | | | COUNT 1 | | | | | | |
| 01 | 6302 | John G Lilly | 016302537400 | LTILYJ0H | CED TRAIN GAINESVILL | 321603 | 12 | 01 | 2022 | 21.21 |
| 01 | | State of Florida-DMS | 016302537410 | DEFTMGMT | 9/22 PHONE SRV JCEO | 321585 | 12 | 01 | 2022 | 111.89 |
| 01 | | State of Florida-DMS | 016302537410 | DEFTMGMT | 10/22 PHONES JCEO | 321585 | 12 | 01 | 2022 | 111.89 |
| 01 | | Verizon Wireless | 016302537410 | VERIZONW | A#22250110000001 EXT | | | | | 87.46 |
| 01 | | Verizon Wireless | 016302537410 | VERIZONW | A#22250110000001 EXT | | | | | 87.46 |
| 01 | | Duke Energy | 016302537430 | DUKE | A#930000007581/1187 | 321587 | 12 | 01 | 2022 | 107.17 |
| 01 | | Duke Energy | 016302537430 | DUKE | A#9300000014564 JCEO/ | | | | | 1,079.13 |
| 01 | | Toshiba Financial Service | 016302537441 | TOSHIBA5 | A#0251689390000 JCEO/ | 321623 | 12 | 01 | 2022 | 337.60 |
| 01 | | Advanced Business Systems | 016302537461 | ADVBSIN | C#CT332101 JCEO PRIN | 321571 | 12 | 01 | 2022 | 372.44 |
| | | | | COUNT 9 | | | | | | |
| 01 | 9999 | B&B Porta-Toilets, Inc | 0199995111990 | B&BPORTA | HALL PARK PORTALET | 321575 | 12 | 01 | 2022 | 95.00 |
| 01 | | B&B Porta-Toilets, Inc | 0199995111990 | B&BPORTA | HALL PARK PORTALET | | | | | 95.00 |
| 01 | | Jefferson Community Water | 0199995111990 | JEFFCOMW | A#0201800 290 HALL R | 321596 | 12 | 01 | 2022 | 38.50 |
| 01 | | Jefferson Community Water | 0199995111990 | JEFFCOMW | A#0201800 HALL PARK | | | | | 38.50 |
| | | | | COUNT 4 | | | | | | |
| 11 | 4102 | Cintas | 114102541341 | CINTAS | UNIFORM RENTALS | 906237 | 12 | 01 | 2022 | 134.44 |
| 11 | | Cintas | 114102541341 | CINTAS | UNIFORM RENTALS | 906237 | 12 | 01 | 2022 | 141.05 |
| 11 | | Cintas | 114102541341 | CINTAS | UNIFORM RENTALS | | | | | 131.44 |
| 11 | | Cintas | 114102541341 | CINTAS | UNIFORM RENTALS | | | | | 131.44 |
| 11 | | Cintas | 114102541341 | CINTAS | C#19616374 UNIFORM R | 906241 | 12 | 01 | 2022 | 131.44 |
| 11 | | Mobile Communications | 114102541341 | MOBILECO | REMOVE MOBILE RADIOS | | | | | 435.00 |
| 11 | | Mobile Communications | 114102541341 | MOBILECO | FLEET TRACKING SERV | | | | | 523.75 |
| 11 | | Vector Security | 114102541341 | VECTOR | A#6478853 SECURITY S | 906251 | 12 | 01 | 2022 | 36.02 |
| 11 | | City of Monticello | 114102541430 | CITYMONT | A#00050112 1484 S JE | | | | | 77.74 |
| 11 | | Duke Energy | 114102541430 | DUKE | A#930000014176 ROAD | 906238 | 12 | 01 | 2022 | 1,648.31 |
| 11 | | Duke Energy | 114102541430 | DUKE | A#910085448247 95 E | | | | | 355.01 |
| 11 | | Potty Man Portables | 114102541430 | POTTYMAN | PORTABLE TOILET RENT | 906246 | 12 | 01 | 2022 | 35.00 |
| 11 | | TRI-COUNTY ELECTRIC COOPE | 114102541430 | TRICOUNT | A#72001059006 EL DES | 906250 | 12 | 01 | 2022 | 30.77 |
| 11 | | TRI-COUNTY ELECTRIC COOPE | 114102541430 | TRICOUNT | A#72001059014 GAMBLE | 906250 | 12 | 01 | 2022 | 482.65 |
| 11 | | TRI-COUNTY ELECTRIC COOPE | 114102541430 | TRICOUNT | A#72001059001 N SALT | | | | | 30.77 |
| 11 | | TRI-COUNTY ELECTRIC COOPE | 114102541430 | TRICOUNT | A#72001059012 SALT/H | | | | | 30.77 |
| 11 | | TRI-COUNTY ELECTRIC COOPE | 114102541430 | TRICOUNT | A#72001059006 EL DES | | | | | 30.77 |
| 11 | | TRI-COUNTY ELECTRIC COOPE | 114102541430 | TRICOUNT | A#72001059014 GAMBLE | | | | | 30.77 |
| 11 | | Toshiba Financial Service | 114102541441 | TOSHIBA5 | A#0251689390000 ROAD | | | | | 480.48 |
| 11 | | Advanced Business Systems | 114102541461 | ADVBSIN | C#CT332701 ROAD DEPT | | | | | 172.10 |
| 11 | | Advanced Business Systems | 114102541461 | ADVBSIN | C#CT335601 ROAD DEPT | 906235 | 12 | 01 | 2022 | 21.92 |
| 11 | | Advanced Business Systems | 114102541461 | ADVBSIN | C#CT335601 ROAD DEPT | 906235 | 12 | 01 | 2022 | 21.02 |
| 11 | | Beard Equipment Company | 114102541462 | BEARD | REPAIR #94 | | | | | 22.04 |
| 11 | | Big Bend Tire | 114102541462 | BIGBENTTI | OIL CHANGE #95 | | | | | 2,453.52 |
| 11 | | Big Bend Tire | 114102541462 | BIGBENTTI | NEW TIRE #94 | | | | | 70.00 |
| 11 | | Big Bend Tire | 114102541462 | BIGBENTTI | NEW TIRE #90 | | | | | 1,590.06 |
| 11 | | Big Bend Tire | 114102541462 | BIGBENTTI | NOZZLE REPAIR | 906239 | 12 | 01 | 2022 | 1,590.06 |
| 11 | | ELI ROBERTS & SONS | 114102541462 | ELIROB | VOID CHECK NO. 9062 | 906239 | 12 | 01 | 2022 | 228.70 |
| 11 | | ELI ROBERTS & SONS | 114102541462 | ELIROB | TIRE ALIGNMENT #105 | 906243 | 12 | 01 | 2022 | 201.00 |
| 11 | | Neece Tire & Auto Service | 114102541462 | NEECE | | | | | | |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|---------------------------|--------------|------------|----------------------|-----------|-------------|-----------|------------|--------------|
| 11 | 4102 | Neece Tire & Auto Service | 114102541462 | NECE | NEW TIRES & ALIGNMEN | 906243 | 12 | 01 | 2022 | 1,418.50 |
| 11 | | Syn-Tech Systems, Inc. | 114102541462 | SYNTECHS | FUELMASTER YEARLY MA | 906248 | 12 | 01 | 2022 | 1,175.00 |
| 11 | | Beard Equipment Company | 114102541463 | BEARD | HINGE #94 | 906236 | 12 | 01 | 2022 | 1,162.82 |
| 11 | | First Call Truck Parts | 114102541463 | BEARD | BLADES #90, 94 & 87 | 906236 | 12 | 01 | 2022 | 2,484.90 |
| 11 | | Monticello Carquest Inc. | 114102541463 | FTSCTCAL | RH/LH TAIL LIGHTS 10 | 906240 | 12 | 01 | 2022 | 409.08 |
| 11 | | O'Reilly Automotive, Inc. | 114102541463 | MONTCARQ | ZERO TURN MOWER BATT | 906242 | 12 | 01 | 2022 | 136.12 |
| 11 | | Crystal Springs | 114102541520 | ORILLY | BATTERY #3 | 906245 | 12 | 01 | 2022 | 134.12 |
| 11 | | First Call Truck Parts | 114102541520 | CRYSTALS | RADIATOR & HOSES #11 | | | | | 243.08 |
| 11 | | Jones Welding & Industria | 114102541520 | FTSCTCAL | A#671493115070266 WA | | | | | 77.45 |
| 11 | | Office Depot* | 114102541520 | JONESMEL | BULK DEF | | | | | 629.28 |
| 11 | | Office Depot* | 114102541520 | OFFDEP | TANK RENTALS | 906244 | 12 | 01 | 2022 | 84.60 |
| 11 | | Office Depot* | 114102541520 | OFFDEP | CUTLERY PAPER TOWELS | 906244 | 12 | 01 | 2022 | 53.64 |
| 11 | | Office Depot* | 114102541520 | OFFDEP | DISHWASHING SOAP | 906244 | 12 | 01 | 2022 | 10.88 |
| 11 | | Office Depot* | 114102541520 | OFFDEP | TABLE COVERS | | | | | 44.98 |
| 11 | | Office Depot* | 114102541520 | OFFDEP | DAWN DISH SOAP | | | | | 5.44 |
| 11 | | Office Depot* | 114102541520 | OFFDEP | TABLE COVERS | | | | | 5.44 |
| 11 | | Safety-Kleen Systems, Inc | 114102541520 | SATFYKVL | PARTS WASHER SOLVENT | 906247 | 12 | 01 | 2022 | 44.98 |
| 11 | | Tal Vanasse Memorial | 114102541520 | TALMEMO | W CHARTRAND FOLLOW U | 906249 | 12 | 01 | 2022 | 49.68 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | UNLEADED GAS | 906239 | 12 | 01 | 2022 | 14.00 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | DIESEL | 906239 | 12 | 01 | 2022 | 6,298.01 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | DIESEL | 906239 | 12 | 01 | 2022 | 28,007.16 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | VOID CHECK NO. 9062 | 906239 | 12 | 01 | 2022 | 4,856.97 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | VOID CHECK NO. 9062 | 906239 | 12 | 01 | 2022 | 6,298.01 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | UNLEADED GAS | 906239 | 12 | 01 | 2022 | 28,007.16 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | DIESEL | 906252 | 12 | 01 | 2022 | 4,856.97 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | DIESEL | 906252 | 12 | 01 | 2022 | 6,298.01 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | UNLEADED | 906252 | 12 | 01 | 2022 | 28,007.16 |
| 11 | | ELI ROBERTS & SONS | 114102541521 | ELIROB | PINESTRAW | 906252 | 12 | 01 | 2022 | 4,856.97 |
| 11 | | PINESTRAW DIRECT LLC | 114102541530 | PINESTRA | | | | | | 12,720.90 |
| | | | | | | | | | | 13,803.77 |
| | | | | | | | | | | 4,145.61 |
| 12 | 0098 | CERTIFIED ROOFING & CONST | 120098551300 | CERTROOF | #2/FINAL/C WHITFIELD | 001549 | 12 | 07 | 2022 | 10,650.00 |
| 14 | 3101 | Jefferson Co. School Bd. | 143101521390 | JEFFCOSC | FY22Q4 7-9/22 REQUIS | 321597 | 12 | 01 | 2022 | 2,241.52 |
| 14 | | Alan Camper | 143101521540 | CANPERA | DRONE TRAIN 12/22 PE | 321580 | 12 | 01 | 2022 | 35.00 |
| 14 | | FRONTIER PRECISION | 143101521540 | FRONTIER | DRONE TRAIN FEE CAMP | 321591 | 12 | 01 | 2022 | 395.00 |
| 14 | | JEFFERSON COUNTY SHERIFF | 143101521540 | JCSOVISA | DRONE TRAIN 12/22 HO | 321594 | 12 | 01 | 2022 | 395.00 |
| 14 | | Adam Kalinowski | 143101521540 | KALINOWS | DRONE TRAIN 12/22 TE | 321594 | 12 | 01 | 2022 | 169.98 |
| 14 | | Jeff Cnty Sheriff's Offic | 143101521930 | JEFFCOSH | FY23 RQ#3 DEC 2022 B | 321601 | 12 | 01 | 2022 | 350.00 |
| | | | | | | 321598 | 12 | 01 | 2022 | 35.00 |
| | | | | | | | | | | 405,850.17 |
| 18 | 4102 | Conrad Yelvington Distrib | 184102541631 | CONRADYE | ST AUGUSTINE/AVALON | 321583 | 12 | 01 | 2022 | 989.89 |
| 18 | | Conrad Yelvington Distrib | 184102541631 | CONRADYE | AVALON LIMESTONE ROA | 321583 | 12 | 01 | 2022 | 581.10 |
| 18 | | Conrad Yelvington Distrib | 184102541631 | CONRADYE | FALLOW LIMESTONE ROA | 321583 | 12 | 01 | 2022 | 590.46 |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|----------|------|-----------------------------|--------------|------------|-------------------------|-----------|-------------|-----------|------------|--------------|
| 18 | 4102 | Conrad Velvington Distrib | 184102541631 | CONRADVE | ST AUGUSTINE RD ROAD | 321583 | 12 | 01 | 2022 | 1,641.95 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | ST AUGUSTINE RD ROAD | 321583 | 12 | 01 | 2022 | 1,988.81 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | ST AUGUSTINE RD ROAD | 321583 | 12 | 01 | 2022 | 1,884.77 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | YARD LIMESTONE ROAD | 321583 | 12 | 01 | 2022 | 3,255.64 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | FALLOW RD ROADBASE | 321583 | 12 | 01 | 2022 | 2,258.21 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | FALLOW RD ROADBASE | 321583 | 12 | 01 | 2022 | 2,735.09 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | FALLOW RD ROADBASE | 321583 | 12 | 01 | 2022 | 1,956.70 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | FALLOW RD ROADBASE | 321583 | 12 | 01 | 2022 | 3,209.09 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | FALLOW RD ROADBASE | 321583 | 12 | 01 | 2022 | 3,123.86 |
| 18 | | Conrad Velvington Distrib | 184102541631 | CONRADVE | CURTIS MILL RD ROADBASE | 321583 | 12 | 01 | 2022 | 3,209.09 |
| 18 | | Jeff. Co. PropertyAppraiser | 184102541636 | JEFFPROPR | FY23 RQ#2 VALLEY VIE | 321599 | 12 | 01 | 2022 | 35.25 |
| 18 | | Jeff. Co. PropertyAppraiser | 184102541637 | JEFFPROPR | FY23 RQ#2 CASA BIANC | 321599 | 12 | 01 | 2022 | 21.25 |
| 18 | | Jeff. Co. PropertyAppraiser | 184102541638 | JEFFPROPR | FY23 RQ#2 AUCILLA SH | 321599 | 12 | 01 | 2022 | 144.75 |
| 18 | | Jeff. Co. PropertyAppraiser | 184102541638 | JEFFPROPR | FY23 RQ#2 HANGER LOT | 321599 | 12 | 01 | 2022 | 2.75 |
| COUNT 16 | | | | | | | | | | |
| 19 | 3211 | Jeff. Co. PropertyAppraiser | 193211522311 | JEFFPROPR | FY2302 1-3/23 FIRE A | 321599 | 12 | 01 | 2022 | 2,283.50 |
| 19 | | State of Florida-DMS | 193211522410 | DEFTMGMT | 9/22 PHONE SRV FIRE | 321585 | 12 | 01 | 2022 | 13.76 |
| 19 | | State of Florida-DMS | 193211522410 | DEFTMGMT | 10/22 PHONES FIRE | 321585 | 12 | 01 | 2022 | 56.87 |
| 19 | | State of Florida-DMS | 193211522410 | DEFTMGMT | 10/22 PHONES FIRE | 321585 | 12 | 01 | 2022 | 13.76 |
| 19 | | Duke Energy | 193211522410 | DUKE | AF910089407640 TOWER | 321587 | 12 | 01 | 2022 | 56.87 |
| 19 | | Ring Power Corporation* | 193211522410 | RINGPOWC | S TOWER ANNUAL GEN S | 321587 | 12 | 01 | 2022 | 33.43 |
| 19 | | Verizon Wireless | 193211522410 | VERIZONW | AF22250110000001 FIR | 321587 | 12 | 01 | 2022 | 150.00 |
| 19 | | Verizon Wireless | 193211522410 | VERIZONW | AF22250110000001 FIR | 321587 | 12 | 01 | 2022 | 108.21 |
| 19 | | CenturyLink | 193211522410 | CENTLINK | AF444093705 JCPR INT | 321587 | 12 | 01 | 2022 | 53.94 |
| 19 | | COMCAST | 193211522430 | COMCAST | AF8535102080006860 J | 321587 | 12 | 01 | 2022 | 80.65 |
| 19 | | COMCAST | 193211522430 | COMCAST | AF8535102080006860 | 321587 | 12 | 01 | 2022 | 80.65 |
| 19 | | Duke Energy | 193211522430 | DUKE | AF910085423462 | 321587 | 12 | 01 | 2022 | 87.85 |
| 19 | | Duke Energy | 193211522430 | DUKE | AF930000007581/6826 | 321587 | 12 | 01 | 2022 | 421.63 |
| 19 | | Duke Energy | 193211522430 | DUKE | AF910085450473 JCPR | 321587 | 12 | 01 | 2022 | 99.00 |
| 19 | | Toshiba Financial Service | 193211522441 | TOSHIBA4 | AF151483084000 | 321622 | 12 | 01 | 2022 | 152.00 |
| 19 | | Fotia Services, LLC | 193211522460 | FOTIA | EVTINGUISHER RENEWAL | 321622 | 12 | 01 | 2022 | 150.00 |
| 19 | | Ring Power Corporation* | 193211522460 | RINGPOWC | JCPR ANNUAL GEN SERV | 321622 | 12 | 01 | 2022 | 515.77 |
| 19 | | Ring Power Corporation* | 193211522460 | RINGPOWC | JCPR GENERATOR REPAI | 321622 | 12 | 01 | 2022 | 11.47 |
| 19 | | Advanced Business Systems | 193211522461 | ADBUSIN | C#CT292201 MONTHLY C | 321622 | 12 | 01 | 2022 | 125.00 |
| 19 | | Donalson Diesel Performan | 193211522462 | DONALSON | SQUAD 1 REPAIR LABOR | 321622 | 12 | 01 | 2022 | 343.20 |
| 19 | | Big Bend Tire | 193211522463 | BIGBENT1 | BRUSH 11 SHIFTER CAB | 321622 | 12 | 01 | 2022 | 93.45 |
| 19 | | Donalson Diesel Performan | 193211522463 | DONALSON | SQUAD 1 REPAIR PARTS | 321622 | 12 | 01 | 2022 | 53.75 |
| 19 | | Monticello Carquest Inc. | 193211522463 | MONTICARQ | ATR FILTER & SWITCH | 321622 | 12 | 01 | 2022 | 29.89 |
| 19 | | Monticello Carquest Inc. | 193211522463 | MONTICARQ | BEARING FOR BRUSH 1 | 321622 | 12 | 01 | 2022 | 6.00 |
| 19 | | O'Reilly Automotive, Inc. | 193211522463 | OREILLY | SWITCH | 321622 | 12 | 01 | 2022 | 23.97 |
| 19 | | O'Reilly Automotive, Inc. | 193211522463 | OREILLY | OIL | 321622 | 12 | 01 | 2022 | 4,083.81 |
| 19 | | AEST FIRE & SAFETY | 193211522520 | AESTFIRE | BALLISTIC 3A VESTS | 321572 | 12 | 01 | 2022 | 9.49 |
| 19 | | GCLMONTICELLO | 193211522520 | GCLMONTI | SILICONE SPRAY FOR N | 321572 | 12 | 01 | 2022 | 12.99 |
| 19 | | GCLMONTICELLO | 193211522520 | GCLMONTI | LIGHT BULBS | 321572 | 12 | 01 | 2022 | 1.43 |
| 19 | | GCLMONTICELLO | 193211522520 | GCLMONTI | PARTS FOR AC DRAIN R | 321572 | 12 | 01 | 2022 | 5.79 |
| 19 | | GCLMONTICELLO | 193211522520 | GCLMONTI | DRAIN CLEANER | 321572 | 12 | 01 | 2022 | 98.36 |
| 19 | | GCLMONTICELLO | 193211522520 | GCLMONTI | FUEL | 321572 | 12 | 01 | 2022 | 798.76 |
| 19 | | ELI ROBERTS & SONS | 193211522521 | ELIROB | 11/22 JCPR FIRE FUEL | 321587 | 12 | 01 | 2022 | 65.00 |
| 19 | | Jefferson Co. Road Dept. | 193211522521 | JEFFROAD | AF1502 WVFD PEST CON | 321587 | 12 | 01 | 2022 | 74.28 |
| 19 | | Capital City Pest | 193211522620 | CAPPEST | AF910089416609 WVFD | 321587 | 12 | 01 | 2022 | |
| 19 | | Duke Energy | 193211522620 | DUKE | | 321587 | 12 | 01 | 2022 | |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|----------|------|------------------------------|--------------|------------|-----------------------|-----------|-------------|-----------|------------|--------------|
| 19 | 3211 | Jefferson Community Water | 193211522620 | JEFFCOMM | A#0311200 WACISSA VF | | | | | 38.79 |
| 19 | | Jefferson Co. Road Dept. | 193211522620 | RDDEPT | 11/22 WCDF FUEL | | | | | 166.99 |
| 19 | | Duke Energy | 193211522621 | DUKE | A#910089388206 LVFD | 321587 | 12 | 01 | 2022 | 41.72 |
| 19 | | Municipal Emergency Service | 193211522640 | MES | THERMAL IMAGING CAME | | | | | 2,999.00 |
| 19 | | Municipal Emergency Service | 193211522640 | MES | TURNOUT SUSPENDERS | | | | | 60.00 |
| 19 | | Municipal Emergency Service | 193211522640 | MES | SCBA REP/COMPRESSOR | | | | | 606.36 |
| COUNT 42 | | | | | | | | | | |
| 22 | 4212 | Aucilla Area Solid Waste | 224212534315 | AUCILLAA | 10/22 LANDFILL TIP F | 321574 | 12 | 01 | 2022 | 30,428.63 |
| 22 | | Darabi & Associates, Inc. | 224212534315 | DARABI | TYSON GRINDTR MONITO | 321584 | 12 | 01 | 2022 | 6,500.00 |
| 22 | | Darabi & Associates, Inc. | 224212534315 | DARABI | AIR CURTAIN OPS PERM | | | | | 5,500.00 |
| 22 | | Darabi & Associates, Inc. | 224212534315 | DARABI | TYSON GROUNDWATER MO | | | | | 4,500.00 |
| 22 | | Restoration Assistance | 224212534315 | RESTORAT | TYSON GRINDTR MONITO | | | | | 2,250.00 |
| 22 | | Tommy Stover | 224212534341 | STOVER | INSTALL POLE METER L | 321613 | 12 | 01 | 2022 | 445.00 |
| 22 | | UniFirst Corporation | 224212534341 | UNIFIRST | C#1237569 EMPLOYEE U | 321617 | 12 | 01 | 2022 | 153.70 |
| 22 | | UniFirst Corporation | 224212534341 | UNIFIRST | EMPLOYEE UNIFORMS | 321625 | 12 | 01 | 2022 | 145.50 |
| 22 | | UniFirst Corporation | 224212534341 | UNIFIRST | EMPLOYEE UNIFORMS | 321625 | 12 | 01 | 2022 | 145.50 |
| 22 | | UniFirst Corporation | 224212534341 | UNIFIRST | C#1237569 CREDIT | | | | | 403.91 |
| 22 | | UniFirst Corporation | 224212534341 | UNIFIRST | CREDIT | | | | | 403.91 |
| 22 | | Jeff. Co. Property Appraiser | 224212534341 | UNIFIRST | EMPLOYEES UNIFORMS | | | | | 145.50 |
| 22 | | State of Florida-DMS | 224212534342 | JEFFPROP | EMPLOYEES UNIFORMS | | | | | 145.50 |
| 22 | | State of Florida-DMS | 224212534410 | DEFTMGMT | FY2302 1-3/23 SW ASS | 321599 | 12 | 01 | 2022 | 3,625.00 |
| 22 | | State of Florida-DMS | 224212534410 | DEFTMGMT | 9/22 PHONE SRV SOLID | 321585 | 12 | 01 | 2022 | 82.53 |
| 22 | | Verizon Wireless | 224212534410 | VERIZONW | 10/22 PHONES SOLID W | 321585 | 12 | 01 | 2022 | 29.37 |
| 22 | | Verizon Wireless | 224212534410 | VERIZONW | A#2250110000001 SLD | | | | | 206.43 |
| 22 | | Verizon Wireless | 224212534410 | VERIZONW | A#2250110000001 SLD | | | | | 51.43 |
| 22 | | Verizon Wireless | 224212534410 | VERIZONW | A#2250110000001 SLD | | | | | 205.58 |
| 22 | | City of Monticello | 224212534430 | CITYMONT | A#2250110000001 SLD | | | | | 27.58 |
| 22 | | City of Monticello | 224212534430 | CITYMONT | A#00050204 MAIN YD W | | | | | 9.42 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#00050206 OFFICE WA | | | | | 208.07 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#910085448429 SN OF | | | | | 65.44 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/6394 | | | | | 105.85 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/6493 | | | | | 92.64 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/7139 | | | | | 70.93 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/2144 | | | | | 43.77 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/0730 | | | | | 83.45 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/2056 | | | | | 111.82 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/4992 | | | | | 30.42 |
| 22 | | Duke Energy | 224212534430 | DUKE | A#930000014879/1171 | | | | | 63.99 |
| 22 | | Jefferson Community Water | 224212534430 | JEFFCOMM | A#0320500 WACISSA WA | | | | | 38.79 |
| 22 | | Jefferson Community Water | 224212534430 | JEFFCOMM | A#0415600 LLOYD WATER | | | | | 38.79 |
| 22 | | Jefferson Community Water | 224212534430 | JEFFCOMM | A#0424100 NASH WATER | | | | | 78.68 |
| 22 | | TRI-COUNTY ELECTRIC COOPE | 224212534430 | TRICOUNT | A#72001059005 PINCKN | | | | | 81.21 |
| 22 | | TRI-COUNTY ELECTRIC COOPE | 224212534430 | TRICOUNT | A#72001059008 AUCTLL | | | | | 127.00 |
| 22 | | TRI-COUNTY ELECTRIC COOPE | 224212534430 | TRICOUNT | A#72001059009 WACISS | | | | | 16.92 |
| 22 | | TRI-COUNTY ELECTRIC COOPE | 224212534430 | TRICOUNT | A#72001059010 FULFOR | | | | | 173.59 |
| 22 | | TRI-COUNTY ELECTRIC COOPE | 224212534430 | TRICOUNT | A#72001059011 LLOYD | | | | | 51.50 |
| 22 | | TRI-COUNTY ELECTRIC COOPE | 224212534430 | TRICOUNT | A#72001059013 AUCTLL | | | | | 1,500.00 |
| 22 | | Kent Bass | 224212534440 | BASSKENT | FY2204 7-9/22 FULFOR | 321577 | 12 | 01 | 2022 | 600.00 |
| 22 | | Mitchell L. McElroy | 224212534440 | MCELROYM | FY2204 7-9/22 NASH | 321604 | 12 | 01 | 2022 | 450.00 |
| 22 | | Walker & Sons | 224212534440 | WALKERS&S | FY2204 7-9/22 BASSET | 321626 | 12 | 01 | 2022 | |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|----------|------|----------------------------|--------------|------------|----------------------|-----------|-------------|-----------|------------|--------------|
| 22 | 4212 | Toshiba Financial Service | 224212534441 | TOSHIBA5 | A#0251689390000 SOLI | 321623 | 12 | 01 | 2022 | 118.00 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR MAIN YARD | 321624 | 12 | 01 | 2022 | 474.97 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR NEW MONTIC | 321624 | 12 | 01 | 2022 | 474.97 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR NASH X2 | 321624 | 12 | 01 | 2022 | 949.94 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR MACISSA | 321624 | 12 | 01 | 2022 | 474.97 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR FULFORD | 321624 | 12 | 01 | 2022 | 474.97 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR AUCILLA | 321624 | 12 | 01 | 2022 | 474.97 |
| 22 | | Tower Compactor Rentals | 224212534441 | TOWERCOM | COMPACTOR LLOYD X2 | 321624 | 12 | 01 | 2022 | 474.97 |
| 22 | | McTellan Five, LLC | 224212534462 | MCTELLEA | G2 CYLINDER REPAIR | 321624 | 12 | 01 | 2022 | 949.94 |
| 22 | | THE CYLINDER SHOP LLC | 224212534463 | CYLINDER | G2 REPAIR ROD CYLIND | | | | | 425.15 |
| 22 | | First Call Truck Parts | 224212534463 | FIRSTCAL | DOT SWITCH FL-1 | | | | | 716.10 |
| 22 | | FourStar Freightliner, Inc | 224212534463 | FOURSTAR | R2 PARKING BRAKE VAL | | | | | 39.15 |
| 22 | | FourStar Freightliner, Inc | 224212534463 | FOURSTAR | R2 FRAME WING PANEL | | | | | 202.91 |
| 22 | | Monticello Carquest Inc. | 224212534463 | MONTICARQ | HYDRAULIC HOSE BULK | 321605 | 12 | 01 | 2022 | 235.31 |
| 22 | | O'Reilly Automotive, Inc. | 224212534463 | OREILLY | BATTERY | | | | | 56.68 |
| 22 | | Right Way Welding & Fabri | 224212534463 | RIGHTMEL | 6YD CONTAINER REPAIR | | | | | 141.11 |
| 22 | | Right Way Welding & Fabri | 224212534463 | RIGHTMEL | 30YD ROLLOFF REPAIR | | | | | 1,085.72 |
| 22 | | Right Way Welding & Fabri | 224212534463 | RIGHTMEL | 8YD REPAIRED | | | | | 3,420.33 |
| 22 | | Ring Power Corporation* | 224212534463 | RINGPOMC | PM SERVICE BOBCAT | | | | | 1,422.05 |
| 22 | | Ring Power Corporation* | 224212534463 | RINGPOMC | PM SERVICE FORKLIFT | | | | | 1,022.22 |
| 22 | | Beall Tire Company | 224212534520 | BEALL | TIRES X4 11R22.5 | 321578 | 12 | 01 | 2022 | 1,593.72 |
| 22 | | Beall Tire Company | 224212534520 | BEALL | 4 TIRES 11R22.5 REAR | | | | | 634.16 |
| 22 | | GCLMONTICELLO | 224212534520 | GCLMONTI | REFLECTIVE VESTS INM | | | | | 38.97 |
| 22 | | Mobile Communications | 224212534520 | MOBILECO | GPS FLEET | | | | | 314.25 |
| 22 | | Monticello Carquest Inc. | 224212534520 | MONTICARQ | FLI SEAL TAPE HEX PL | | | | | 4.22 |
| 22 | | First Call Truck Parts | 224212534521 | ELI ROB | FUEL FL2 | 321589 | 12 | 01 | 2022 | 245.36 |
| 22 | | Monticello Carquest Inc. | 224212534521 | ELI ROB | BULK DEF FLEET | | | | | 592.48 |
| 22 | | Jefferson Co. Road Dept. | 224212534521 | JEFFSON | HYDRAULIC OIL FLEET | | | | | 391.92 |
| 22 | | Monticello Carquest Inc. | 224212534521 | MONTICARQ | 11/22 SOLID WASTE FU | | | | | 11,749.09 |
| 22 | | GCLMONTICELLO | 224212534522 | GCLMONTI | LOCK & CHAIN WASH GA | 321592 | 12 | 01 | 2022 | 35.46 |
| 22 | | GCLMONTICELLO | 224212534522 | GCLMONTI | RAKES X3 SHOVELS X2 | 321592 | 12 | 01 | 2022 | 154.95 |
| 22 | | GCLMONTICELLO | 224212534522 | GCLMONTI | 5/8 BARB MENDER | | | | | 11.58 |
| 22 | | CADENCE EQUIPMENT FINANCE | 224212534640 | CADENCE | C#0020070780004 2016 | | | | | 6,999.82 |
| COUNT 76 | | | | | | | | | | |
| 28 | 3211 | ES0 Solutions, Inc. | 283211526320 | ES0 | BILLING SOFTWARE MNG | | | | | 1,946.58 |
| 28 | | ES0 Solutions, Inc. | 283211526320 | ES0 | INTERFACE WITH HOSPI | | | | | 219.04 |
| 28 | | State of Florida-DMS | 283211526410 | DEHTMGMT | 9/22 PHONE SRV EMS | 321585 | 12 | 01 | 2022 | 13.75 |
| 28 | | State of Florida-DMS | 283211526410 | DEHTMGMT | 9/22 PHONE SRV EMS | 321585 | 12 | 01 | 2022 | 8.53 |
| 28 | | State of Florida-DMS | 283211526410 | DEHTMGMT | 10/22 PHONES EMS | 321585 | 12 | 01 | 2022 | 13.75 |
| 28 | | State of Florida-DMS | 283211526410 | DEHTMGMT | 10/22 PHONES EMS | 321585 | 12 | 01 | 2022 | 82.53 |
| 28 | | Ring Power Corporation* | 283211526410 | RINGPOMC | S TOWER ANNUAL GEN S | | | | | 150.00 |
| 28 | | Verizon Wireless | 283211526410 | VERIZONW | A#22250110000001 EMS | | | | | 108.21 |
| 28 | | Verizon Wireless | 283211526410 | VERIZONW | A#22250110000001 EMS | | | | | 108.21 |
| 28 | | CenturyLink | 283211526430 | CENTLINK | A#444093705 JCFR INT | | | | | 53.95 |
| 28 | | COMCAST | 283211526430 | COMCAST | A#8535102080006860 J | 321582 | 12 | 01 | 2022 | 80.65 |
| 28 | | COMCAST | 283211526430 | COMCAST | A#8535102080006860 J | | | | | 80.65 |
| 28 | | Duke Energy | 283211526430 | DUKE | A#910085450473 JCFR | | | | | 421.64 |
| 28 | | Toshiba Financial Service | 283211526441 | TOSHIBA4 | A#0151433084000 | 321622 | 12 | 01 | 2022 | 99.00 |
| 28 | | Fotia Services, LLC | 283211526460 | FOTIA | EXTINGUISHER RENEWAL | | | | | 152.00 |
| 28 | | Overhead Door Co. | 283211526460 | OVERHEAD | REPAIR BAY DOOR | 321607 | 12 | 01 | 2022 | 1,110.00 |

| FUND | DEPT | VENDOR NAME | ACCT. NO. | VENDOR NO. | TRANS Descr. | CHECK NO. | CHECK MONTH | CHECK DAY | CHECK YEAR | TRANS AMOUNT |
|------|------|---------------------------|--------------|------------|-----------------------|-----------|-------------|-----------|------------|--------------|
| 28 | 3211 | Ring Power Corporation* | 283211526460 | RINGPOWC | JCFR ANNUAL GEN SERV | | | | | 150.00 |
| 28 | | Ring Power Corporation* | 283211526460 | RINGPOWC | JCFR GENERATOR REPAIR | | | | | 515.77 |
| 28 | | Advanced Business Systems | 283211526461 | ADIBUSIN | C#CT292201 MONTHLY C | | | | | 11.47 |
| 28 | | Big Bend Tire | 283211526462 | BIGBENT | OIL CHANGE 3-6 | | | | | 150.00 |
| 28 | | Big Bend Tire | 283211526462 | BIGBENT | OIL CHANGE 3-2 | | | | | 150.00 |
| 28 | | Quill Corporation* | 283211526510 | QUILL | PURCHASING MEMBERSHI | | | | | 69.99 |
| 28 | | AEST FIRE & SAFETY | 283211526520 | AESTFIRE | BALLISTIC 3A VESTS | 321572 | 12 | 01 | 2022 | 4,083.82 |
| 28 | | GCLMONTICELLO | 283211526520 | GCLMONTI | LIGHT BULBS | | | | | 12.99 |
| 28 | | GCLMONTICELLO | 283211526520 | GCLMONTI | PARTS FOR AC DRAIN R | | | | | 1.44 |
| 28 | | GCLMONTICELLO | 283211526520 | GCLMONTI | DRAIN CLEANER | | | | | 5.79 |
| 28 | | ELI ROBERTS & SONS | 283211526521 | ELIROB | FUEL | 321589 | 12 | 01 | 2022 | 125.18 |
| 28 | | ELI ROBERTS & SONS | 283211526521 | ELIROB | FUEL | 321589 | 12 | 01 | 2022 | 83.19 |
| 28 | | Jefferson Co. Road Dept. | 283211526521 | JEFFCO | 11/22 JCFR EMS FUEL | | | | | 580.96 |
| 28 | | Jones Welding & Industria | 283211526522 | JONESWEL | CYLINDER RENTAL | 321600 | 12 | 01 | 2022 | 4,549.00 |
| 28 | | Jones Welding & Industria | 283211526522 | JONESWEL | SERVICE FEE | 321600 | 12 | 01 | 2022 | 7.97 |
| 28 | | Jones Welding & Industria | 283211526522 | JONESWEL | OXYGEN | 321600 | 12 | 01 | 2022 | 112.95 |
| 28 | | Jones Welding & Industria | 283211526522 | JONESWEL | OXYGEN | 321600 | 12 | 01 | 2022 | 229.30 |
| 28 | | Jones Welding & Industria | 283211526522 | JONESWEL | SERVICE FEE | 321600 | 12 | 01 | 2022 | 161.65 |
| 28 | | Jones Welding & Industria | 283211526522 | JONESWEL | CYLINDER RENTAL | | | | | 17.90 |
| 28 | | TeleFlex Funding LLC | 283211526522 | JONESWEL | OXYGEN | | | | | 527.94 |
| 28 | | North Florida College | 283211526580 | TELEFLEX | MEDICAL SUPPLIES | 321619 | 12 | 01 | 2022 | 112.95 |
| 28 | | North Fla. Comm. College* | 283211526580 | NEFC | C BARTINEAU SPRING 20 | | | | | 1,115.50 |
| 28 | | | | NEFC | PARAMEDIC 3RD SEMEST | 321606 | 12 | 01 | 2022 | 1,430.40 |
| 28 | | | | | | | | | | 1,430.40 |
| 29 | 2781 | ktcreative, LLC | 292781519340 | KTCREATI | EDITS TO SHOP/DINE C | 321602 | 12 | 01 | 2022 | 150.00 |

*** END OF REPORT ***

COUNT 41
COUNT 1
FINAL TOTALS
COUNT 448

General Fund

- 1947 SCRAP
- 1948 SCOP
- 1949 CIGP
- 2101 BOCC
- 2102 Coordinator
- 2103 County Attorney
- 2104 County Administrative
- 2211 Property Appraiser
- 2212 Tax Deed
- 2320 Clerk
- 2322 Circuit Court
- 2324 County Court
- 2332 State Attorney
- 2333 Public Defender
- 2440 Supervisor of Elections
- 2670 Courthouse
- 2671 Admin Buildings
- 2780 Planning Dept
- 2781 Industrial Development
- 3102 Veterans Affairs
- 3440 Building Dept
- 3990 Medical Examiner
- 4212 Animal Control
- 4216 Mosquito Control-Local
- 4217 Mosquito Control-State
- 6101 Recreation
- 6212 Library-Local
- 6213 Library-State
- 6302 Extension

Fund 11

- 4102 Road Dept

Fund 12

- 0018 CDBG

Fund 14

- 3101 Sheriff

Fund 19

- 3211 Fire Rescue

Fund 22

- 4212 Solid Waste

Fund 23

- 2911 E911

Fund 26

- 6214 Literacy

Fund 28

- 3211 EMS

REPORT DATE 12/09/2022
 SYSTEM DATE 12/09/2022
 FILES ID 8

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
 LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1
 TIME 14:49:48
 USER NIKKI

| VENDOR NAME | DUE DATE | PURCHASE ORDER NUMBER | INVOICE NUMBER | DUE DATE | TY VOUCHER PE NUMBER | TRANSACTION DESCRIPTION | TRANS AMOUNT | DISC/WITH AMOUNT |
|--|------------|----------------------------|----------------|------------|----------------------|---------------------------|--------------|------------------|
| CASH CODE-01001 | | G/L CASH ACCOUNT-011010000 | | | | CASH-CHECKING-GEN. FUND | | |
| Advanced Business System | 12/15/2022 | - | 409261 | 10/05/2022 | VR 19121522-139 | C#CT292201 MONTHLY COPIER | 11.47 | .00 |
| Advanced Business System | 12/15/2022 | - | 409261 | 10/05/2022 | VR 28121522-140 | C#CT292201 MONTHLY COPIER | 11.47 | .00 |
| Advanced Business System | 12/15/2022 | - | 411971 | 11/18/2022 | VR 01121522-027 | C#CT332601 BUILDING DEPT | 15.00 | .00 |
| Advanced Business System | 12/15/2022 | - | 412030 | 11/21/2022 | VR 01121522-046 | C#CT254801 PLANNING DEPT | 71.91 | .00 |
| CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS | | | | | | | 109.85 | .00 |
| Amazon Business | 12/15/2022 | - | PF3P31CH | 11/25/2022 | VR 01121522-163 | CALENDARS/PLANNERS | 69.72 | .00 |
| Amazon Business | 12/15/2022 | - | RFCW7VW9 | 12/08/2022 | VR 01121522-162 | STAMP PAD REPLACEMENT | 15.53 | .00 |
| Amazon Business | 12/15/2022 | - | YK16L61W | 10/20/2022 | VR 01121522-164 | HEAVY DUTY STAPLES | 14.36 | .00 |
| Amazon Business | 12/15/2022 | - | Y63R4WJK | 10/17/2022 | VR 01121522-165 | HEAVY DUTY STAPLER | 4.46 | .00 |
| CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business TOTALS | | | | | | | 104.07 | .00 |
| Animal Medical Clinic* | 12/15/2022 | - | 351449 | 11/23/2022 | VR 01121522-029 | DECHRA CITY DOG EXAM | 50.50 | .00 |
| Animal Medical Clinic* | 12/15/2022 | - | 351468 | 11/26/2022 | VR 01121522-030 | FERROVIAL 2 PUPS CITY | 154.00 | .00 |
| CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic* TOTALS | | | | | | | 204.50 | .00 |
| Apalachee Center | 12/15/2022 | - | 682301 | 11/15/2022 | VR 01121522-177 | 10/22 BAKER/CRISIS ST UNT | 2675.40 | .00 |
| Apalachee Center | 12/15/2022 | - | 682301 | 11/15/2022 | VR 01121522-178 | 10/22 MARCHMAN/DETOX UNIT | 1571.26 | .00 |
| CHECK TO VENDOR==>VENDOR APAMENHE Apalachee Center TOTALS | | | | | | | 4246.66 | .00 |
| B&B Porta-Toilets, Inc | 12/15/2022 | - | 294072 | 11/23/2022 | VR 01121522-022 | HALL PARK PORTALETES | 95.00 | .00 |
| CHECK TO VENDOR==>VENDOR B&BPORTA B&B Porta-Toilets, Inc TOTALS | | | | | | | 95.00 | .00 |
| Beall Tire Company | 12/15/2022 | - | 1107664 | 11/29/2022 | VR 22121522-074 | 4 TIRES 11R22.5 REAR | 634.16 | .00 |
| CHECK TO VENDOR==>VENDOR BEALL Beall Tire Company TOTALS | | | | | | | 634.16 | .00 |
| Beggs Funeral Home | 12/15/2022 | - | 110422X2 | 11/04/2022 | VR 01121522-037 | 2 BODY REMOVALS | 780.00 | .00 |
| CHECK TO VENDOR==>VENDOR BEGGS Beggs Funeral Home TOTALS | | | | | | | 780.00 | .00 |
| Big Bend Tire | 12/15/2022 | - | 158825 | 11/16/2022 | VR 01121522-026 | TIRE REPAIR | 25.00 | .00 |
| Big Bend Tire | 12/15/2022 | - | 159048 | 12/01/2022 | VR 19121522-104 | BRUSH 11 SHIFTER CABLE | 343.20 | .00 |
| Big Bend Tire | 12/15/2022 | - | 505695 | 10/17/2022 | VR 28121522-124 | OIL CHANGE 3-2 | 150.00 | .00 |
| Big Bend Tire | 12/15/2022 | - | 505703 | 10/17/2022 | VR 28121522-123 | OIL CHANGE 3-6 | 150.00 | .00 |
| CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS | | | | | | | 668.20 | .00 |
| Big Bend-Eubanks Termite | 12/15/2022 | - | 248780 | 12/12/2022 | VR 01121522-168 | A#12080 TERMITE RENEWAL | 175.00 | .00 |
| Big Bend-Eubanks Termite | 12/15/2022 | - | 248880 | 12/07/2022 | VR 01121522-171 | A#13572 RODENT BOXES JCRC | 80.00 | .00 |
| Big Bend-Eubanks Termite | 12/15/2022 | - | 248884 | 12/07/2022 | VR 01121522-170 | A#8522 BOCC/HEALTH PEST | 450.00 | .00 |

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| CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite | | | | | | | TOTALS 705.00 | .00 |
| CADENCE EQUIPMENT FINANC | 12/15/2022 | - | 724927 | 12/03/2022 | VR 22121522-182 | C#0020070780004 2016 MACK | 6999.82 | .00 |
| CHECK TO VENDOR==>VENDOR CADENCE CADENCE EQUIPMENT FINANCE | | | | | | | TOTALS 6999.82 | .00 |
| Capital City Pest | 12/15/2022 | - | 10252 | 12/05/2022 | VR 19121522-147 | A#1502 WVFD PEST CONTROL | 65.00 | .00 |
| CHECK TO VENDOR==>VENDOR CAPPEST Capital City Pest | | | | | | | TOTALS 65.00 | .00 |
| CenturyLink | 12/15/2022 | - | 1022EMS | 11/17/2022 | VR 28121522-120 | A#444093705 JCFR INTERNET | 53.95 | .00 |
| CenturyLink | 12/15/2022 | - | 1022FIRE | 11/17/2022 | VR 19121522-119 | A#444093705 JCFR INTERNET | 53.94 | .00 |
| CenturyLink | 12/15/2022 | - | 1122ANEX | 11/16/2022 | VR 01121522-003 | A#311176920 ANNEX | 138.64 | .00 |
| CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink | | | | | | | TOTALS 246.53 | .00 |
| City of Monticello | 12/15/2022 | - | 10220204 | 11/22/2022 | VR 22121522-081 | A#00050204 MAIN YD WATER | 27.58 | .00 |
| City of Monticello | 12/15/2022 | - | 10220206 | 11/22/2022 | VR 22121522-082 | A#00050206 OFFICE WATER | 9.42 | .00 |
| City of Monticello | 12/15/2022 | - | 11220119 | 11/22/2022 | VR 01121522-020 | A#00020119 REC PARK | 120.06 | .00 |
| CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello | | | | | | | TOTALS 157.06 | .00 |
| COMCAST | 12/15/2022 | - | 12226860 | 11/28/2022 | VR 19121522-143 | A#8535102080006860 | 80.65 | .00 |
| COMCAST | 12/15/2022 | - | 12226860 | 11/28/2022 | VR 28121522-144 | A#8535102080006860 | 80.65 | .00 |
| CHECK TO VENDOR==>VENDOR COMCAST COMCAST | | | | | | | TOTALS 161.30 | .00 |
| Conrad Yelvington Distri | 12/15/2022 | - | 1825595 | 11/21/2022 | VR 18121522-050 | FALLOW RD ROADBASE | 2258.21 | .00 |
| Conrad Yelvington Distri | 12/15/2022 | - | 1835974 | 11/22/2022 | VR 18121522-051 | FALLOW RD ROADBASE | 735.09 | .00 |
| Conrad Yelvington Distri | 12/15/2022 | - | 1836987 | 11/28/2022 | VR 18121522-052 | FALLOW RD ROADBASE | 1956.70 | .00 |
| Conrad Yelvington Distri | 12/15/2022 | - | 1837723 | 11/29/2022 | VR 18121522-053 | FALLOW RD ROADBASE | 3209.09 | .00 |
| Conrad Yelvington Distri | 12/15/2022 | - | 1840694 | 12/05/2022 | VR 18121522-105 | CURTIS MILL RD RODBASE | 3123.86 | .00 |
| CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib | | | | | | | TOTALS 11282.95 | .00 |
| Corinne's Winner Center | 12/15/2022 | - | 110722 | 11/07/2022 | VR 01121522-016 | TROPHIES | 552.00 | .00 |
| CHECK TO VENDOR==>VENDOR CORINNES Corinne's Winner Center | | | | | | | TOTALS 552.00 | .00 |
| Creative Forms & Concept | 12/15/2022 | - | 119729 | 11/18/2022 | VR 01121522-180 | 2022 W2/1099/TAX FORMS | 494.94 | .00 |
| CHECK TO VENDOR==>VENDOR CREATE Creative Forms & Concepts | | | | | | | TOTALS 494.94 | .00 |
| THE CYLINDER SHOP LLC | 12/15/2022 | - | 3427 | 11/22/2022 | VR 22121522-064 | G2 REPAIR ROD CYLINDER | 716.10 | .00 |

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| CHECK TO VENDOR==>VENDOR CYLINDER THE CYLINDER SHOP LLC | | | | | | | TOTALS 716.10 | .00 |
| Darabi & Associates, Inc | 12/15/2022 | - | 27100603 | 11/06/2022 | VR 22121522-054 | AIR CURTAIN OPS PERMIT | 5500.00 | .00 |
| Darabi & Associates, Inc | 12/15/2022 | - | 27101102 | 12/06/2022 | VR 22121522-055 | TYSON GROUNDWATER MONITOR | 4500.00 | .00 |
| CHECK TO VENDOR==>VENDOR DARABI Darabi & Associates, Inc. | | | | | | | TOTALS 10000.00 | .00 |
| DELL MARKETING L.P. | 12/15/2022 | - | 30011792 | 11/17/2022 | VR 01121522-023 | VOSTRO 7620 LAPTOP ART 5 | 1498.21 | .00 |
| CHECK TO VENDOR==>VENDOR DELLMARK DELL MARKETING L.P. | | | | | | | TOTALS 1498.21 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R1444 | 10/17/2022 | VR 01121522-151 | A#AN2-9964,2470,7264,2471 | 12.19 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R1445 | 10/17/2022 | VR 01121522-154 | A#AN2-14844 | 37.25 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R1446 | 10/17/2022 | VR 01121522-149 | A#AN2-10457 | 9.17 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R1447 | 10/17/2022 | VR 01121522-155 | A#AN2-1550 | 38.45 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R7545 | 11/14/2022 | VR 01121522-152 | A#AN2-9964,2470,7264,2471 | 14.58 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R7546 | 11/14/2022 | VR 01121522-153 | A#AN2-14844 | 37.25 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R7547 | 11/14/2022 | VR 01121522-150 | A#AN2-10457 | 12.68 | .00 |
| State of Florida-DMS | 12/15/2022 | - | 2R7548 | 11/14/2022 | VR 01121522-156 | A#AN2-1550 | 41.94 | .00 |
| CHECK TO VENDOR==>VENDOR DEPTMGMT State of Florida-DMS | | | | | | | TOTALS 203.51 | .00 |
| Donalson Diesel Performa | 12/15/2022 | - | 0012143 | 10/17/2022 | VR 19121522-125 | SQUAD 1 REPAIR LABOR | 125.00 | .00 |
| Donalson Diesel Performa | 12/15/2022 | - | 0012143 | 10/17/2022 | VR 19121522-126 | SQUAD 1 REPAIR PARTS | 93.45 | .00 |
| CHECK TO VENDOR==>VENDOR DONALSON Donalson Diesel Performan | | | | | | | TOTALS 218.45 | .00 |
| Duke Energy | 12/15/2022 | - | 1022EMS | 11/14/2022 | VR 28121522-121 | A#910085450473 JCFR EMS | 421.64 | .00 |
| Duke Energy | 12/15/2022 | - | 1022EXT | 11/23/2022 | VR 01121522-007 | A#930000014564 JCEO/ARENA | 1079.13 | .00 |
| Duke Energy | 12/15/2022 | - | 1022FIRE | 11/14/2022 | VR 19121522-122 | A#910085450473 JCFR FIRE | 421.63 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWBR | 11/22/2022 | VR 22121522-094 | A#930000014879/0730 | 43.77 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWLT | 11/22/2022 | VR 22121522-096 | A#930000014879/4992 | 111.82 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWMO | 11/14/2022 | VR 22121522-083 | A#910085448429 SW OFFICE | 208.07 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWMY | 11/22/2022 | VR 22121522-090 | A#930000014879/6394 | 65.44 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWNM | 11/22/2022 | VR 22121522-093 | A#930000014879/2144 | 70.93 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWNR | 11/22/2022 | VR 22121522-095 | A#930000014879/2056 | 83.45 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWTN | 11/22/2022 | VR 22121522-097 | A#930000014879/1171 | 30.42 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWWH | 11/22/2022 | VR 22121522-091 | A#930000014879/6493 | 105.85 | .00 |
| Duke Energy | 12/15/2022 | - | 1022SWY2 | 11/22/2022 | VR 22121522-092 | A#930000014879/7139 | 92.64 | .00 |
| CHECK TO VENDOR==>VENDOR DUKE Duke Energy | | | | | | | TOTALS 2734.79 | .00 |
| ECB PUBLISHING INC | 12/15/2022 | - | 25077 | 11/02/2022 | VR 01121522-031 | NOTICE OF MEETING | 118.23 | .00 |
| ECB PUBLISHING INC | 12/15/2022 | - | 25127 | 11/04/2022 | VR 01121522-017 | HOME COMING AD | 62.00 | .00 |
| ECB PUBLISHING INC | 12/15/2022 | - | 25303 | 11/23/2022 | VR 01121522-032 | BOCC MEETING NOTICE#11612 | 119.95 | .00 |
| ECB PUBLISHING INC | 12/15/2022 | - | 25304 | 11/23/2022 | VR 01121522-033 | BOCC HEARING NOTICE #5915 | 122.35 | .00 |

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| CHECK TO VENDOR==>VENDOR ECBPUB ECB PUBLISHING INC TOTALS | | | | | | | 422.53 | .00 |
| ELI ROBERTS & SONS | 12/15/2022 | - | 52426 | 11/06/2022 | VR 28121522-110 | FUEL | 580.96 | .00 |
| CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS TOTALS | | | | | | | 580.96 | .00 |
| ESO Solutions, Inc. | 12/15/2022 | - | 95232 | 11/17/2022 | VR 28121522-112 | BILLING SOFTWARE MNGT | 1946.58 | .00 |
| ESO Solutions, Inc. | 12/15/2022 | - | 95236 | 11/17/2022 | VR 28121522-113 | INTERFACE WITH HOSPITALS | 219.04 | .00 |
| CHECK TO VENDOR==>VENDOR ESO ESO Solutions, Inc. TOTALS | | | | | | | 2165.62 | .00 |
| Florida Assoc.of Countie | 12/15/2022 | - | 00023228 | 11/22/2022 | VR 01121522-034 | 2022 ETHICS A HOSFORD | 75.00 | .00 |
| CHECK TO VENDOR==>VENDOR FAC Florida Assoc.of Counties TOTALS | | | | | | | 75.00 | .00 |
| First Call Truck Parts | 12/15/2022 | - | 120778 | 11/22/2022 | VR 22121522-069 | DOT SWITCH FL-1 | 39.15 | .00 |
| First Call Truck Parts | 12/15/2022 | - | 121157 | 12/02/2022 | VR 22121522-070 | BULK DEF FLEET | 592.48 | .00 |
| CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts TOTALS | | | | | | | 631.63 | .00 |
| Fotia Services, LLC | 12/15/2022 | - | 13305 | 10/07/2022 | VR 19121522-134 | EXTINGUISHER RENEWAL | 152.00 | .00 |
| Fotia Services, LLC | 12/15/2022 | - | 13305 | 10/07/2022 | VR 28121522-133 | EXTINGUISHER RENEWAL | 152.00 | .00 |
| CHECK TO VENDOR==>VENDOR FOTIA Fotia Services, LLC TOTALS | | | | | | | 304.00 | .00 |
| FourStar Freightliner,In | 12/15/2022 | - | 03584901 | 11/22/2022 | VR 22121522-060 | R2 PARKING BRAKE VALVE | 202.91 | .00 |
| FourStar Freightliner,In | 12/15/2022 | - | 03584902 | 11/22/2022 | VR 22121522-061 | R2 FRAME WING PANEL | 235.31 | .00 |
| CHECK TO VENDOR==>VENDOR FOURSTAR FourStar Freightliner,Inc TOTALS | | | | | | | 438.22 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 125188 | 10/13/2022 | VR 19121522-138 | PARTS FOR AC DRAIN REPAIR | 1.43 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 125188 | 10/13/2022 | VR 28121522-137 | PARTS FOR AC DRAIN REPAIR | 1.44 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 125295 | 10/15/2022 | VR 19121522-135 | LIGHT BULBS | 12.99 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 125295 | 10/15/2022 | VR 28121522-136 | LIGHT BULBS | 12.99 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 126343 | 01/13/2022 | VR 01121522-008 | LUMBER GLOVES & CLEANER | 70.04 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 126715 | 11/10/2022 | VR 01121522-009 | ELECTRICAL | 21.96 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 126980 | 11/15/2022 | VR 01121522-004 | PLYWOOD | 4.20 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 126983 | 11/15/2022 | VR 01121522-005 | CHARGED TO WRONG ACCOUNT | -4.20 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 127035 | 11/16/2022 | VR 01121522-010 | BARRELS | 60.00 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 127286 | 11/21/2022 | VR 01121522-011 | NUTS BOLTS & GARBAGE BAGS | 25.44 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 127428 | 11/23/2022 | VR 19121522-108 | SILICONE SPRAY FOR NOZZLE | 9.49 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 127910 | 12/03/2022 | VR 22121522-077 | 5/8 BARB MENDER | 11.58 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 127939 | 12/05/2022 | VR 19121522-146 | DRAIN CLEANER | 5.79 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 127939 | 12/05/2022 | VR 28121522-145 | DRAIN CLEANER | 5.79 | .00 |
| GCLMONTICELLO | 12/15/2022 | - | 128031 | 12/06/2022 | VR 22121522-076 | REFLECTIVE VESTS INMATES | 38.97 | .00 |
| CHECK TO VENDOR==>VENDOR GCLMONTI GCLMONTICELLO TOTALS | | | | | | | 277.91 | .00 |
| Samuel P. Gray, Jr. | 12/15/2022 | - | 922MOW | 09/21/2022 | VR 01121522-049 | MOW 10 ACRES INDUSTRL PRK | 500.00 | .00 |

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| CHECK TO VENDOR==>VENDOR GRAY Samuel P. Gray, Jr. | | | | | | | TOTALS | 500.00 | .00 |
| HiTouch Business Service | 12/15/2022 | - | 05348101 | 10/02/2022 | VR 01121522-159 | INK & PAPER | 546.61 | .00 | |
| HiTouch Business Service | 12/15/2022 | - | 46705701 | 11/13/2022 | VR 01121522-160 | PAPER | 477.48 | .00 | |
| HiTouch Business Service | 12/15/2022 | - | 53027201 | 11/22/2022 | VR 01121522-161 | BINDER CLIPS & DESK PAD | 54.75 | .00 | |
| CHECK TO VENDOR==>VENDOR HITOUCH HiTouch Business Services | | | | | | | TOTALS | 1078.84 | .00 |
| H2 SOLUTIONS | 12/15/2022 | - | 1222SERV | 12/02/2022 | VR 01121522-043 | 12/22 SERVICE & 1 TRIP | 3172.50 | .00 | |
| CHECK TO VENDOR==>VENDOR H2SOLUTI H2 SOLUTIONS | | | | | | | TOTALS | 3172.50 | .00 |
| Jefferson Community Wate | 12/15/2022 | - | 11220500 | 11/30/2022 | VR 22121522-078 | A#0320500 WACISSA WATER | 63.99 | .00 | |
| Jefferson Community Wate | 12/15/2022 | - | 11221200 | 11/30/2022 | VR 19121522-142 | A#0311200 WACISSA VFD WTR | 38.79 | .00 | |
| Jefferson Community Wate | 12/15/2022 | - | 11221800 | 11/30/2022 | VR 01121522-021 | A#0201800 HALL PARK | 38.50 | .00 | |
| Jefferson Community Wate | 12/15/2022 | - | 11222000 | 11/30/2022 | VR 01121522-167 | A#01212000 9941 S SALT RD | 38.50 | .00 | |
| Jefferson Community Wate | 12/15/2022 | - | 11224100 | 11/30/2022 | VR 22121522-080 | A#0424100 NASH WATER | 38.79 | .00 | |
| Jefferson Community Wate | 12/15/2022 | - | 11225600 | 11/30/2022 | VR 22121522-079 | A#0415600 LLOYD WATER | 38.79 | .00 | |
| CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water | | | | | | | TOTALS | 257.36 | .00 |
| Jones Welding & Industri | 12/15/2022 | - | VM44857 | 11/22/2022 | VR 28121522-109 | OXYGEN | 161.65 | .00 | |
| Jones Welding & Industri | 12/15/2022 | - | VM44871 | 10/01/2022 | VR 28121522-141 | OXYGEN | 112.95 | .00 | |
| Jones Welding & Industri | 12/15/2022 | - | 00642774 | 11/30/2022 | VR 28121522-114 | SERVICE FEE | 17.90 | .00 | |
| Jones Welding & Industri | 12/15/2022 | - | 00642774 | 11/30/2022 | VR 28121522-115 | CYLINDER RENTAL | 527.94 | .00 | |
| CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria | | | | | | | TOTALS | 820.44 | .00 |
| Langton Associates, Inc. | 12/15/2022 | - | 033 | 11/26/2022 | VR 01121522-002 | 11/22 GRANT WRITING SERV | 3000.00 | .00 | |
| CHECK TO VENDOR==>VENDOR LANGTON Langton Associates, Inc. | | | | | | | TOTALS | 3000.00 | .00 |
| LIFESONG | 12/15/2022 | - | 2600 | 11/02/2022 | VR 01121522-036 | ESSIE COPELAND ME FEES | 350.00 | .00 | |
| CHECK TO VENDOR==>VENDOR LIFESONG LIFESONG | | | | | | | TOTALS | 350.00 | .00 |
| CenturyLink | 12/15/2022 | - | 16768734 | 11/16/2022 | VR 01121522-001 | A#91309765 PUBLIC DEFENDR | 500.66 | .00 | |
| CenturyLink | 12/15/2022 | - | 16771693 | 11/16/2022 | VR 01121522-019 | A#91487806 SAO INTERNET | 431.70 | .00 | |
| CHECK TO VENDOR==>VENDOR LUMEN CenturyLink | | | | | | | TOTALS | 932.36 | .00 |
| MADISON COUNTY BOCC | 12/15/2022 | - | 1122VSO | 11/29/2022 | VR 01121522-157 | 11/22 SHARED VSO SWILLEY | 1440.12 | .00 | |
| CHECK TO VENDOR==>VENDOR MADCOBOC MADISON COUNTY BOCC | | | | | | | TOTALS | 1440.12 | .00 |
| McClellan Five, LLC | 12/15/2022 | - | 3847 | 11/22/2022 | VR 22121522-098 | G2 CYLINDER REPAIR | 425.15 | .00 | |

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| CHECK TO VENDOR==>VENDOR MCCLELLA McClellan Five, LLC | | | | | | | TOTALS | 425.15 | .00 |
| MunicipalEmergencyServic | 12/15/2022 | - | N1787681 | 11/09/2022 | VR 19121522-099 | THERMAL IMAGING CAMERA | 2999.00 | .00 | |
| MunicipalEmergencyServic | 12/15/2022 | - | N1790799 | 11/16/2022 | VR 19121522-106 | TURNOUT SUSPENDERS | 60.00 | .00 | |
| MunicipalEmergencyServic | 12/15/2022 | - | N1792782 | 11/21/2022 | VR 19121522-107 | SCBA REP/COMPRESSOR MAIN | 606.36 | .00 | |
| CHECK TO VENDOR==>VENDOR MES MunicipalEmergencyService | | | | | | | TOTALS | 3665.36 | .00 |
| Mobile Communications | 12/15/2022 | - | 70024922 | 12/01/2022 | VR 22121522-075 | GPS FLEET | 314.25 | .00 | |
| CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications | | | | | | | TOTALS | 314.25 | .00 |
| Monticello Carquest Inc. | 12/15/2022 | - | 38267109 | 11/04/2022 | VR 01121522-015 | CHAIN & GLOVES | 39.18 | .00 | |
| Monticello Carquest Inc. | 12/15/2022 | - | 38267379 | 11/09/2022 | VR 19121522-103 | BEARING FOR BRUSH 1 | 29.89 | .00 | |
| Monticello Carquest Inc. | 12/15/2022 | - | 38267817 | 11/16/2022 | VR 19121522-100 | AIR FILTER & SWITCH | 53.75 | .00 | |
| Monticello Carquest Inc. | 12/15/2022 | - | 38268082 | 11/22/2022 | VR 22121522-073 | FL1 SEAL TAPE HEX PLUG | 4.22 | .00 | |
| Monticello Carquest Inc. | 12/15/2022 | - | 38268359 | 11/30/2022 | VR 22121522-072 | HYDRAULIC OIL FLEET | 391.92 | .00 | |
| CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. | | | | | | | TOTALS | 518.96 | .00 |
| Mowrey Elevator Co. of F | 12/15/2022 | - | 823337 | 12/01/2022 | VR 01121522-172 | A#600483 MONTHLY MAINT | 197.46 | .00 | |
| CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL | | | | | | | TOTALS | 197.46 | .00 |
| Nabors Giblin & Nickerso | 12/15/2022 | - | 10-22068 | 11/16/2022 | VR 01121522-039 | 10/22 CTY ATTNY SERVICES | 11760.79 | .00 | |
| Nabors Giblin & Nickerso | 12/15/2022 | - | 10-22080 | 11/16/2022 | VR 01121522-040 | 10/22 PURCHASING POLICY | 64.00 | .00 | |
| Nabors Giblin & Nickerso | 12/15/2022 | - | 10-22085 | 11/16/2022 | VR 01121522-041 | 10/22 NZLW VIOLATION NOTE | 2586.05 | .00 | |
| Nabors Giblin & Nickerso | 12/15/2022 | - | 10-22086 | 11/16/2022 | VR 01121522-042 | 10/22 SURPLUS PROP SALES | 347.54 | .00 | |
| CHECK TO VENDOR==>VENDOR NABORSGI Nabors Giblin & Nickerson | | | | | | | TOTALS | 14758.38 | .00 |
| Nat. Assoc. of Counties | 12/15/2022 | - | 02216528 | 10/15/2022 | VR 01121522-035 | C#12065 COUNTY DUES 2023 | 450.00 | .00 | |
| CHECK TO VENDOR==>VENDOR NACO Nat. Assoc. of Counties | | | | | | | TOTALS | 450.00 | .00 |
| North Florida College | 12/15/2022 | - | 00441118 | 12/07/2022 | VR 28121522-148 | C BARINEAU SPRING 2023 | 1430.40 | .00 | |
| CHECK TO VENDOR==>VENDOR NFCC North Florida College | | | | | | | TOTALS | 1430.40 | .00 |
| ODP BUSINESS SOLUTIONS,L | 12/15/2022 | - | 24439901 | 11/30/2022 | VR 01121522-025 | PAPER & FILE FOLDERS | 99.90 | .00 | |
| CHECK TO VENDOR==>VENDOR ODPBUSIN ODP BUSINESS SOLUTIONS,LL | | | | | | | TOTALS | 99.90 | .00 |
| O'Reilly Automotive, Inc | 12/15/2022 | - | 75140686 | 11/04/2022 | VR 01121522-013 | SOCKET | 13.99 | .00 | |
| O'Reilly Automotive, Inc | 12/15/2022 | - | 75141081 | 11/07/2022 | VR 01121522-012 | OIL & CONNECTOR | 53.98 | .00 | |
| O'Reilly Automotive, Inc | 12/15/2022 | - | 75142168 | 11/16/2022 | VR 19121522-102 | OIL | 23.97 | .00 | |
| O'Reilly Automotive, Inc | 12/15/2022 | - | 75142179 | 11/16/2022 | VR 19121522-101 | SWITCH | 6.00 | .00 | |

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| O'Reilly Automotive, Inc | 12/15/2022 | - | 75142915 | 11/22/2022 | VR 22121522-068 | BATTERY | 141.11 | .00 |
| CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS | | | | | | | 239.05 | .00 |
| Pitney Bowes Global | 12/15/2022 | - | 05814520 | 11/25/2022 | VR 01121522-044 | A#0016224117 PLANNING DEP | 87.62 | .00 |
| CHECK TO VENDOR==>VENDOR PITBOGLO Pitney Bowes Global TOTALS | | | | | | | 87.62 | .00 |
| Pitney Bowes Purchase Po | 12/15/2022 | - | 1122PSTG | 11/25/2022 | VR 01121522-045 | A#8000900003483785 POSTAG | 397.27 | .00 |
| CHECK TO VENDOR==>VENDOR PITNEYPU Pitney Bowes Purchase Pow TOTALS | | | | | | | 397.27 | .00 |
| Jeffrey Prevatt | 12/15/2022 | - | 1122FLFB | 11/30/2022 | VR 01121522-018 | FLAG FOOTBALL UMP 11/22 | 350.00 | .00 |
| CHECK TO VENDOR==>VENDOR PREVATTJ Jeffrey Prevatt TOTALS | | | | | | | 350.00 | .00 |
| Quadient Finance USA,Inc | 12/15/2022 | - | 1022PSTG | 11/02/2022 | VR 01121522-179 | A#7900011002479908 POSTAG | 1048.68 | .00 |
| CHECK TO VENDOR==>VENDOR QUADIENT Quadient Finance USA,Inc. TOTALS | | | | | | | 1048.68 | .00 |
| Quill Corporation* | 12/15/2022 | - | 65745032 | 11/15/2022 | VR 28121522-111 | PURCHASING MEMBERSHIP | 69.99 | .00 |
| CHECK TO VENDOR==>VENDOR QUILL Quill Corporation* TOTALS | | | | | | | 69.99 | .00 |
| Jefferson Co. Road Dept. | 12/15/2022 | - | 1122BLDG | 12/01/2022 | VR 01121522-024 | 11/22 BUILDING DEPT FUEL | 324.16 | .00 |
| Jefferson Co. Road Dept. | 12/15/2022 | - | 1122EMS | 12/01/2022 | VR 28121522-116 | 11/22 JCFR EMS FUEL | 4850.83 | .00 |
| Jefferson Co. Road Dept. | 12/15/2022 | - | 1122JCFR | 12/01/2022 | VR 19121522-117 | 11/22 JCFR FIRE FUEL | 798.76 | .00 |
| Jefferson Co. Road Dept. | 12/15/2022 | - | 1122RPFL | 12/01/2022 | VR 01121522-014 | 11/22 REC PARK FUEL | 512.42 | .00 |
| Jefferson Co. Road Dept. | 12/15/2022 | - | 1122SWFL | 12/01/2022 | VR 22121522-071 | 11/22 SOLID WASTE FUEL | 11749.09 | .00 |
| Jefferson Co. Road Dept. | 12/15/2022 | - | 1122WVFD | 12/01/2022 | VR 19121522-118 | 11/22 WCDF FUEL | 166.99 | .00 |
| CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept. TOTALS | | | | | | | 18402.25 | .00 |
| Redwire | 12/15/2022 | - | 461681 | 11/25/2022 | VR 01121522-175 | C#W1M1414 ANNEX MNTH SERV | 299.08 | .00 |
| CHECK TO VENDOR==>VENDOR REDWIRE Redwire TOTALS | | | | | | | 299.08 | .00 |
| Right Way Welding & Fabr | 12/15/2022 | - | 02853 | 11/29/2022 | VR 22121522-065 | 6YD CONTAINER REPAIRED | 1085.72 | .00 |
| Right Way Welding & Fabr | 12/15/2022 | - | 02854 | 11/29/2022 | VR 22121522-066 | 30YD ROLLOFF REPAIRED | 3420.33 | .00 |
| Right Way Welding & Fabr | 12/15/2022 | - | 02855 | 11/29/2022 | VR 22121522-067 | 8YD REPAIRED | 1427.05 | .00 |
| CHECK TO VENDOR==>VENDOR RIGHTWEL Right Way Welding & Fabri TOTALS | | | | | | | 5933.10 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | E8157266 | 10/07/2022 | VR 19121522-130 | JCFR ANNUAL GEN SERVICE | 150.00 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | E8157266 | 10/07/2022 | VR 28121522-129 | JCFR ANNUAL GEN SERVICE | 150.00 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | E8157267 | 10/07/2022 | VR 19121522-127 | S TOWER ANNUAL GEN SERVC | 150.00 | .00 |

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| Ring Power Corporation* | 12/15/2022 | - | E8157267 | 10/07/2022 | VR 28121522-128 | S TOWER ANNUAL GEN SERVC | 150.00 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | E8164591 | 10/11/2022 | VR 19121522-131 | JCFR GENERATOR REPAIR | 515.77 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | E8164591 | 10/11/2022 | VR 28121522-132 | JCFR GENERATOR REPAIR | 515.77 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | L8278289 | 11/28/2022 | VR 22121522-062 | PM SERVICE BOBCAT | 1022.22 | .00 |
| Ring Power Corporation* | 12/15/2022 | - | L8278290 | 11/28/2022 | VR 22121522-063 | PM SERVICE FORKLIFT | 765.48 | .00 |
| CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation* TOTALS | | | | | | | 3419.24 | .00 |
| RISK MANAGEMENT ASSOC IN | 12/15/2022 | - | 84103 | 11/29/2022 | VR 01121522-158 | ADD 2022 FORD RANGER | 374.00 | .00 |
| CHECK TO VENDOR==>VENDOR RISKMGMT RISK MANAGEMENT ASSOC INC TOTALS | | | | | | | 374.00 | .00 |
| Keith Roddenberry | 12/15/2022 | - | 773831 | 12/02/2022 | VR 01121522-166 | LAWN SERVICE | 50.00 | .00 |
| CHECK TO VENDOR==>VENDOR RODDENBE Keith Roddenberry TOTALS | | | | | | | 50.00 | .00 |
| Sonitrol of Tallahassee | 12/15/2022 | - | 460776 | 11/25/2022 | VR 01121522-174 | C#R1M601957 CCTV MAINT | 3277.44 | .00 |
| Sonitrol of Tallahassee | 12/15/2022 | - | 460829 | 11/25/2022 | VR 01121522-169 | C#R1M603291 SAO MAINTENAN | 100.00 | .00 |
| CHECK TO VENDOR==>VENDOR SONITROL Sonitrol of Tallahassee TOTALS | | | | | | | 3377.44 | .00 |
| SOUTHEASTERN CONSULTING | 12/15/2022 | - | 9304 | 11/30/2022 | VR 01121522-048 | 11/22 LAKE RD 50116890 | 35000.00 | .00 |
| CHECK TO VENDOR==>VENDOR SOUTHEAS SOUTHEASTERN CONSULTING TOTALS | | | | | | | 35000.00 | .00 |
| Stewart Heating & Coolin | 12/15/2022 | - | 09212208 | 09/21/2022 | VR 01121522-181 | SAO SERVICE CALL/LABOR | 145.00 | .00 |
| CHECK TO VENDOR==>VENDOR STEWARTH Stewart Heating & Cooling TOTALS | | | | | | | 145.00 | .00 |
| Tommy Stover | 12/15/2022 | - | 75396160 | 11/21/2022 | VR 01121522-176 | REPLACE BALLAST/BULB SAO | 120.00 | .00 |
| CHECK TO VENDOR==>VENDOR STOVER Tommy Stover TOTALS | | | | | | | 120.00 | .00 |
| Strickland Electrical | 12/15/2022 | - | 111022 | 11/10/2022 | VR 01121522-006 | OUTDOOR LIGHTS REPAIR | 650.00 | .00 |
| CHECK TO VENDOR==>VENDOR STRICKEL Strickland Electrical TOTALS | | | | | | | 650.00 | .00 |
| THE PLANNING COLLABORATI | 12/15/2022 | - | 2261 | 11/28/2022 | VR 01121522-047 | 2 DEVELOPMENT REVIEWS | 1950.00 | .00 |
| CHECK TO VENDOR==>VENDOR THEPLANC THE PLANNING COLLABORATIV TOTALS | | | | | | | 1950.00 | .00 |
| THE PLANT MAN | 12/15/2022 | - | 325 | 12/05/2022 | VR 01121522-173 | FALL 22 CLEANUP/PINESTRAW | 1960.67 | .00 |
| CHECK TO VENDOR==>VENDOR THEPLANT THE PLANT MAN TOTALS | | | | | | | 1960.67 | .00 |
| JON R THOGMARTIN MD PA | 12/15/2022 | - | 12613 | 11/16/2022 | VR 01121522-038 | 3 AUTOPSIES | 9540.00 | .00 |

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| CHECK TO VENDOR==>VENDOR THOGMART JON R THOGMARTIN MD PA | | | | | | | TOTALS | 9540.00 .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229005 | 11/21/2022 | VR 22121522-084 | A#72001059005 PINCKNEY | 78.68 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229008 | 11/21/2022 | VR 22121522-085 | A#72001059008 AUCILLA | 81.21 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229009 | 11/21/2022 | VR 22121522-086 | A#72001059009 WACISSA | 127.00 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229010 | 11/21/2022 | VR 22121522-087 | A#72001059010 FULFORD | 96.92 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229011 | 11/21/2022 | VR 22121522-088 | A#72001059011 LLOYD | 173.59 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229013 | 11/21/2022 | VR 22121522-089 | A#72001059013 AUCILLA YD2 | 51.50 | .00 |
| CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE | | | | | | | TOTALS | 608.90 .00 |
| UniFirst Corporation | 12/15/2022 | - | 50000107 | 11/17/2022 | VR 22121522-056 | C#1237569 CREDIT | -403.91 | .00 |
| UniFirst Corporation | 12/15/2022 | - | 50000108 | 11/17/2022 | VR 22121522-057 | CREDIT | -403.91 | .00 |
| UniFirst Corporation | 12/15/2022 | - | 50018342 | 11/24/2022 | VR 22121522-058 | EMPLOYEES UNIFORMS | 145.50 | .00 |
| UniFirst Corporation | 12/15/2022 | - | 50018823 | 12/01/2022 | VR 22121522-059 | EMPLOYEES UNIFORMS | 145.50 | .00 |
| CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation | | | | | | | TOTALS | -516.82 .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 01121522-183 | A#22250110000001 BOCC | 20.62 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 01121522-184 | A#22250110000001 BUILDING | 89.58 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 01121522-185 | A#22250110000001 COURTHS | .10 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 01121522-186 | A#22250110000001 EXTENSIO | 87.46 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 01121522-189 | A#22250110000001 CTY ADMN | .10 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 01121522-190 | A#22250110000001 REC PARK | 51.39 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 19121522-187 | A#22250110000001 FIRE | 108.21 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 22121522-191 | A#22250110000001 SLD WST | 29.37 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 22121522-192 | A#22250110000001 SLD WST | 206.43 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18866163 | 10/23/2022 | VR 28121522-188 | A#22250110000001 EMS | 108.21 | .00 |
| Verizon Wireless | 12/15/2022 | - | 18970932 | 11/15/2022 | VR 01121522-028 | A#84217903100001 PUB DEF | 51.51 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 01121522-193 | A#22250110000001 BOCC | 21.36 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 01121522-194 | A#22250110000001 BUILDING | 91.28 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 01121522-195 | A#22250110000001 CH DEP | .10 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 01121522-196 | A#22250110000001 EXTENSIO | 87.46 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 01121522-199 | A#22250110000001 CTY ADMN | .10 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 01121522-200 | A#22250110000001 REC PARK | 51.39 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 19121522-197 | A#22250110000001 FIRE | 108.21 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 22121522-201 | A#22250110000001 SLD WST | 51.43 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 22121522-202 | A#22250110000001 SLD WST | 205.58 | .00 |
| Verizon Wireless | 12/15/2022 | - | 21250103 | 11/23/2022 | VR 28121522-198 | A#22250110000001 EMS | 108.21 | .00 |
| CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless | | | | | | | TOTALS | 1478.10 .00 |
| CASH ACCOUNT # 011010000 | | | | | | | TOTALS | 166169.02 .00 |
| BANK ACCOUNT # 0101001611 | | | | | | | TOTALS | 166169.02 ✓ .00 |

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| CASH CODE-08008 | | G/L CASH ACCOUNT-111010000 | | | | CASH-CHECKING-CO TRANS | | |
| Advanced Business System | 12/15/2022 | - | 412395 | 12/01/2022 | VR 11121522-026 | C#CT335601 ROAD DEPT | 22.04 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS | 22.04 | .00 |
| Beard Equipment Company | 12/15/2022 | - | 1629612 | 11/22/2022 | VR 11121522-014 | REPAIR #94 | 2453.52 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR BEARD Beard Equipment Company TOTALS | 2453.52 | .00 |
| Big Bend Tire | 12/15/2022 | - | 158947 | 11/28/2022 | VR 11121522-022 | OIL CHANGE #95 | 70.00 | .00 |
| Big Bend Tire | 12/15/2022 | - | 158977 | 11/29/2022 | VR 11121522-023 | NEW TIRE #94 | 1590.06 | .00 |
| | | | | | | | 1590.06 | .00 |
| Big Bend Tire | 12/15/2022 | - | 159007 | 11/30/2022 | VR 11121522-024 | NEW TIRE #90 | 1590.06 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS | 3250.12 | .00 |
| Cintas | 12/15/2022 | - | 38038842 | 11/21/2022 | VR 11121522-010 | UNIFORM RENTALS | 131.44 | .00 |
| Cintas | 12/15/2022 | - | 38794402 | 11/29/2022 | VR 11121522-003 | UNIFORM RENTAL | 131.44 | .00 |
| Cintas | 12/15/2022 | - | 39453413 | 12/06/2022 | VR 11121522-019 | C#19616374 UNIFORM RENTAL | 131.44 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR CINTAS Cintas TOTALS | 394.32 | .00 |
| City of Monticello | 12/15/2022 | - | 10220112 | 11/22/2022 | VR 11121522-004 | A#00050112 1484 S JEFF | 77.74 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello TOTALS | 77.74 | .00 |
| Crystal Springs | 12/15/2022 | - | 66112522 | 11/25/2022 | VR 11121522-015 | A#671493115070266 WATER | 77.45 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR CRYSTALS Crystal Springs TOTALS | 77.45 | .00 |
| Duke Energy | 12/15/2022 | - | 1022CAPP | 11/17/2022 | VR 11121522-011 | A#910085448247 95 E CAPPS | 355.01 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS | 355.01 | .00 |
| ELI ROBERTS & SONS | 12/15/2022 | - | 411914 | 11/22/2022 | VR 11121522-017 | UNLEADED | 13803.77 | .00 |
| ELI ROBERTS & SONS | 12/15/2022 | - | 411914B | 11/22/2022 | VR 11121522-016 | DIESEL | 12720.90 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR ELIROB ELI ROBERTS & SONS TOTALS | 26524.67 | .00 |
| First Call Truck Parts | 12/15/2022 | - | 121156 | 12/02/2022 | VR 11121522-009 | BULK DEF | 629.28 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts TOTALS | 629.28 | .00 |
| Jones Welding & Industri | 12/15/2022 | - | 00642775 | 11/30/2022 | VR 11121522-008 | TANK RENTALS | 84.60 | .00 |
| | | | | | | CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS | 84.60 | .00 |

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| Mobile Communications | 12/15/2022 | - | 70024918 | 12/01/2022 | VR 11121522-002 | FLEET TRACKING SERVICE | 523.75 | .00 |
| CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications TOTALS | | | | | | | 523.75 | .00 |
| Office Depot* | 12/15/2022 | - | 61949001 | 11/16/2022 | VR 11121522-005 | DAWN DISH SOAP | 5.44 | .00 |
| Office Depot* | 12/15/2022 | - | 61949002 | 11/16/2022 | VR 11121522-006 | DAWN DISH SOAP | 5.44 | .00 |
| Office Depot* | 12/15/2022 | - | 61956001 | 11/16/2022 | VR 11121522-007 | TABLE COVERS | 44.98 | .00 |
| CHECK TO VENDOR==>VENDOR OFFDEP Office Depot* TOTALS | | | | | | | 55.86 | .00 |
| O'Reilly Automotive, Inc | 12/15/2022 | - | 75144379 | 12/05/2022 | VR 11121522-025 | RADIATOR & HOSES #11 | 243.08 | .00 |
| CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS | | | | | | | 243.08 | .00 |
| PINESTRAW DIRECT LLC | 12/15/2022 | - | 000207 | 11/22/2022 | VR 11121522-018 | PINESTRAW | 4145.61 | .00 |
| CHECK TO VENDOR==>VENDOR PINESTRA PINESTRAW DIRECT LLC TOTALS | | | | | | | 4145.61 | .00 |
| Toshiba Financial Servic | 12/15/2022 | - | 32790455 | 11/07/2022 | VR 11121522-001 | A#0251689390000 ROAD DEPT | 172.10 | .00 |
| CHECK TO VENDOR==>VENDOR TOSHIBA5 Toshiba Financial Service TOTALS | | | | | | | 172.10 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229001 | 11/21/2022 | VR 11121522-012 | A#72001059001 N SALT RD | 30.77 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229006 | 11/29/2022 | VR 11121522-020 | A#72001059006 EL DESTINO | 30.77 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229012 | 11/21/2022 | VR 11121522-013 | A#72001059012 SALT/HWY 90 | 30.77 | .00 |
| TRI-COUNTY ELECTRIC COOP | 12/15/2022 | - | 11229014 | 11/29/2022 | VR 11121522-021 | A#72001059014 GAMBLE/CAPP | 480.48 | .00 |
| CHECK TO VENDOR==>VENDOR TRICOUNT TRI-COUNTY ELECTRIC COOPE TOTALS | | | | | | | 572.79 | .00 |
| CASH ACCOUNT # 111010000 TOTALS | | | | | | | 39581.94 | .00 |
| BANK ACCOUNT # 0101006511 TOTALS | | | | | | | 39581.94 | .00 |
| FINAL REPORT TOTALS | | | | | | | 205750.96 | .00 |

REPORT DATE 12/09/2022
SYSTEM DATE 12/09/2022
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 12
TIME 14:49:48
USER NIKKI

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 12/15/2022 TO 12/15/2022
VENDOR
VOUCHER 001 TO 99999999
CASH CODE 01001 08008

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
October 6, 2022
6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Stephen Walker, Chris Tuten, Betsy Barfield and JT Surles. Also present were Clerk of Court, Kirk Reams, County Attorney Heather Encinosa and Interim County Manager and Planning Official Shannon Metty.

1. Chairman Hall called the meeting to order and Deacon George Pippin Sr. led the invocation and pledge of allegiance.
2. Katrina Richardson spoke on behalf of the Rotary Club and the Board agreed to allow them to place banners at the courthouse for Veterans Day.
3. **On motion by Commissioner Surles, seconded by Commissioner Barfield, and unanimously carried, the Board approved the Consent Agenda consisting of the List of Accounts Report, the Commissioners Report, the Voucher List Report, the 9-15-22 Regular Session Meeting Minutes, the Habitat for Humanity cover letter and resolution, the Mosquito Control and Property Appraisers budget amendment ratification, the cover letter and proposed ordinance for the Real Property Ordinance-Request to Advertise, the cover letter and proposed ordinance for the Code Enforcement Ordinance-Request to Advertise, and the cover letter proposed ordinance for the Purchasing Policy-Request to Advertise.**
4. Solid Waste Director, Robbie Slack introduced item 6a, the Solid Waste Breakdown Discussion. Director Slack gave an update of the Department and its policies and answered all operational questions.
5. County Manager, Shannon Metty gave an update to the Commission on item 6b, the Revised Road list. She gave an update on the attached list and answered all questions.
6. County Attorney Encinosa introduced item 6c, the Construction Agreement for the Lake Road SCOP project. **On a motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board approved the attached Construction Agreement.**
7. Commissioner Barfield introduced item 6d, Forensic Audit and the County Attorney gave an update.
8. County Attorney introduced item 6e, the Social Media Policy. After much discussion, **on a motion by Commissioner Barfield, seconded by Commissioner Walker, and unanimously carried, the Board approved the attached cover letter and resolution.**
9. County Attorney Encinosa introduced item 6f, the Voluntary Assessment Procedures. **On a motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the Board approved the attachments presented in the agenda for this item.**

10. County Attorney Encinosa introduced item 6g, Mandatory Connection (Septic to Sewer). After reading through the ordinance, **on a motion by Commissioner Barfield, seconded by Commissioner Surles, and unanimously carried, the Board approved moving forward with the attached proposed ordinance.**
11. Commissioner Tuten introduced item 6h, the Interlocal Agreement for DEO Grant with the City of Monticello. After discussion, the Board agreed to discuss further with the City and bring this item back to a future meeting.
12. It was agreed that item 6i, the Local Technology Planning Committee would come back to a future meeting when all of the proposed Committee names have been added.
13. Commissioner Barfield introduced item 6j, the Broadband Connectivity for Jefferson County. She requested that this item be tabled until the following meeting on 10/20.
14. County Attorney Encinosa introduced item 6k, the Minimum Wage Supplemental Agreement. After discussion, **on a motion by Commissioner Surles, seconded by Commissioner Barfield and unanimously carried, the Board approved the attached agreement.**
15. County Engineer gave the Board an update on the Lake Road paving project.
16. County Attorney Encinosa updated the Board on the completion of the surplus property project. She also stated she was waiting for the County Auditor to send back their contract for review before approving it.
17. Commissioner Hall asked County Manager Metty about the flagpole and she stated that she has received one quote and is looking for one more before bringing this issue back to the Board.
18. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners
Jefferson County, Florida**

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Court

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
October 20, 2022
6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Stephen Walker, Chris Tuten, Betsy Barfield and JT Surles. Also present were Clerk of Court, Kirk Reams, County Attorney Evan Rosenthal and Interim County Manager and Planning Official Shannon Metty.

1. Chairman Hall called the meeting to order and Commissioner Walker led the invocation and pledge of allegiance.
2. Sheriff Mac McNeill requested an amendment to his current year budget of \$387,913.77 which are essentially unspent prior year funds that are earmarked for expenditures crossing over fiscal years. Sheriff McNeill also let the Board know that he was returning prior year excess funds of \$83,178.10.
3. **Commissioner Surles requested that General Business item 6h, the Local Technology Planning Committee, be moved up after item 6d in order to allow her to participate as she was leaving early. On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved the Consent Agenda consisting of the List of Accounts Report, the Commissioners Report, the Voucher List Report and the Sheriff Department's Budget Amendment. This also included moving item 6h forward on the agenda in order to allow Commissioner Barfield to participate.**
4. Commissioner Tuten introduced item 6a, the Comcast Broadband Discussion. **On a motion by Commissioner Tuten, seconded by Commissioner Surles and unanimously carried, the Board approved contracting and allocating the entire amount of this project with Tri-County and not with both Tri-County and Comcast as they had originally discussed.**
5. County Manager, Shannon Metty introduced item 6b, the 300 Industrial Park Drive surplus options. After much discussion, **on a motion by Commissioner Walker, seconded by Commissioner Tuten and unanimously carried, the Board approved extending the Lease with Pops Sanitation for 6 months.**
6. County external auditor Chris Moran introduced item 6c, the CFY 2020-2021 County Audit Presentation and answered questions from Commissioners.
7. Commissioner Barfield introduced item 6d, the Forensic Audit Presentation. After general discussion there were no action items taken on this agenda item.
8. County Attorney Rosenthal introduced item 6e, the Local Technology Planning Committee and its Resolution. After discussion, Commissioner Barfield requested to add Marian Denney and Nick Prine to the Committee. **On a motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the attached Resolution with the two new additions mentioned earlier to the Committee.**

9. County Attorney Rosenthal introduced item 6f, the Approval of Engagement with Smith & Moran for Auditing Services. **On a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved the attached Letter of Engagement.**
10. Chairman Hall opened the public hearing for item 6g, the County Manager Ordinance. After time for public comments **on a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board closed the public meeting. Then on a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved moving forward with the attached County Manager Ordinance.**
11. County Attorney Rosenthal introduced item 6h, the NOI – Uniform Method of Collecting Non-Ad Valorem Assessments. **On a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved moving forward with the attached Resolution.**
12. Chairman Hall introduced item 6i, Employee Recognition. He stated that he would like to have an employee luncheon to thank them for the good job that they do. The County Attorneys are looking into the various ways this can be facilitated and it will come back to a later meeting.
13. Interim County Manager, Shannon Metty introduced item 6j, the Sprayfield Improvements. After discussion, **on a motion by Commissioner Surles, seconded by Commissioner Walker, and unanimously carried, the Board approved the attached Agreement and Resolution.**
14. The County Engineer gave an update on the Lake Road Resurfacing project as well as the County Road 146 agreement. **On a motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved moving forward with the County Road 146 Agreement.**
15. Interim County Manager let the Board know they sent a Johnston's Meat Box on behalf of County employee Virgil Joyner, she gave an update on the County's Recreation Park improvements project, she informed the Board that John Lilly would be taking youth to Quincy for a 4-H event and that the City was ready to move forward and receive their portion of the 2022 Road Bond proceeds.
16. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners
Jefferson County, Florida**

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Court

Board of County Commissioners

Agenda Request

Date of Meeting: December 15, 2022

Date Submitted: December 9, 2022

To: Honorable Chairman and Members of the Board

From: Heather Encinosa, County Attorney

Subject: Request Board Approval to Schedule a Public Hearing to Consider Adoption of an Ordinance Repealing Ordinance No. 22-11032022-03 Concerning Mandatory Wastewater Connections

Statement of Issue:

This agenda item requests Board approval to schedule and advertise a Public Hearing to consider repeal of Ordinance No. 22-11032022-03 concerning Mandatory Wastewater Connections.

Background:

On June 23, 2022, the County and the City of Monticello held a joint workshop on city planned sewer system improvements and mandatory connection policy.

The County proposed to require mandatory connections for commercial development and all major subdivisions, but the City was in favor of a more aggressive approach. Based on notes from Scott Shirley regarding this workshop, there seemed to be general agreement between the parties to also include failing systems, and to include provisions in the proposed mandatory wastewater connection program based on proximity to the system, in general, and, more specifically, proximity to either a lift station or a lower pressure line due to the inability to connect certain lower usage customers to pressurized force mains.

It should be noted that Section 5.11.4 of the Jefferson County Land Development Code already provides that existing septic tank and package treatment plants may remain in service until central wastewater service is available and it further limits the use of septic tanks and wastewater package treatment plants for new development to areas where central wastewater service is not available.

Additionally, Section 381.00655, Florida Statutes, requires property owners to connect to an available publicly owned sewerage system within 365 days after written notification that the sewerage system is available for connection.

On October 6, 2022, the Board approved the ordinance to be noticed for this public hearing and

directed that the proposed service area to be covered by the mandatory connection requirement should be limited to the US 19 north and south corridor.

On November 3, 2022, the Board held a public hearing and adopted Ordinance No. 22-1103-2022-03 creating a Mandatory Wastewater Connection program for the area along US 19 commencing at a point just south of Interstate 10 and terminating on the north at 3079 N. Jefferson Highway (US 19), Monticello, Florida.

Subsequently, the City of Monticello received notice from DEO that the grant anticipated to fund the wastewater system improvements and extensions along the identified US 19 corridor was no longer available to the City for that area.

Analysis:

The attached ordinance will repeal Ordinance No. 22-1103-2022-03 creating a Mandatory Wastewater Connection program in its entirety.

Options:

1. Approve to Schedule a Public Hearing to Consider Adoption of an Ordinance Repealing Ordinance No. 22-11032022-03 Concerning Mandatory Wastewater Connections
2. Do Not Approve to Schedule a Public Hearing to Consider Adoption of an Ordinance Repealing Ordinance No. 22-11032022-03 Concerning Mandatory Wastewater Connections
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Ordinance Repealing Ordinance No. 22-11032022-03 Concerning Mandatory Wastewater Connections

ORDINANCE NO. 2023-_____

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, REPEALING ORDINANCE NO. 22-11032022-03 CONCERNING MANDATORY WASTEWATER CONNECTIONS; PROVIDING FOR CODIFICATION AND FOR AN EFFECTIVE DATE.

WHEREAS, on November 3, 2022, the Jefferson County Board of County Commissioners (“Board”) held a public hearing and adopted Ordinance No. 22-1103-2022-03 creating a Mandatory Wastewater Connection program for the area served and anticipated to be served in the future by the City of Monticello along US 19 commencing at a point just south of Interstate 10 and terminating on the north at 3079 N. Jefferson Highway (US 19), Monticello, Florida; and

WHEREAS, subsequently, the City of Monticello received notice from DEO that the grant anticipated to fund the wastewater system improvements and extensions along the identified US 19 corridor was no longer available to the City for that area; and

WHEREAS, absent the identified wastewater system improvements and extensions to be funded by the City’s anticipated DEO grant, mandatory wastewater connections are not feasible within this area; and

WHEREAS, the Board now desires to repeal Ordinance No. 22-1103-2022-03 creating a Mandatory Wastewater Connection program.

NOW THEREFORE, be it ordained by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1. INCORPORATION OF RECITALS. The above recitals are true and correct and are hereby incorporated by reference.

SECTION 2. REPEALER. The Board hereby repeals Ordinance No. 22-1103-2022-03, which created a Mandatory Wastewater Connection program, in its entirety.

SECTION 3. EFFECTIVE DATE. A certified copy of this Ordinance shall be filed with the Department of State within 10 days after its enactment by the Board and shall take effect as provided by law.



725 SW 46th Avenue
Ocala, Florida 34474
T (352) 629-6305
M (352) 239-2928
F (352) 629-2018

Apparatus Proposal

DATE: November 28, 2022
The Proposal has been prepared for:
Jefferson County
Chief Burrus

Hall-Mark RTC. is pleased to offer a 2023 F-350 XLT 4x2 ambulance built to attached chassis specs. This vehicle shall be in accordance with the attached work order specifications. The purchase price shall include all vehicle components and NFPA equipment as requested, including install of customer supplied Stryker Power Load.

Delivery will be F.O.B. Customer Location and will be made approximately 26-28 months upon receipt of order.

| | |
|---|----------------------|
| 2023 F-350 XLT 6.7L 4x2 | \$ 247,423.92 |
| PDI, Delivery, Inspections, & Detailing | \$250.00 |
| GPC discount | \$ -\$400.00 |
| Total | \$247,273.92 |

This quote is valid for 30 days unless extended in writing.

This proposal is deemed acceptable by the undersigned. In witness whereof, The Company and the Purchaser shall execute and agreement to this proposal with signatures and authorizations representatives as of the date set forth by each.

A handwritten signature in black ink, appearing to read 'Rick Schoppe', is written over a horizontal line.

Rick Schoppe – Hallmark, RTC Sales

11/28/2022_____
Date

AMENDMENT NO. 1
To
COMMERCIAL LEASE AGREEMENT
Between
JEFFERSON COUNTY
And
POP'S SANITATION SERVICES, LLC

Jefferson County ("Lessor") and Pop's Sanitation Services, LLC ("Lessee") (collectively the "Parties"), previously entered into that certain Commercial Lease Agreement (the "Original Agreement"), governing lease of the following described real property:

Lease of Classroom, 2 Offices and Kitchen areas in building (approximately 2264 square feet), pavilion (nonexclusive), and parking at the building (nonexclusive), such Premises located at 300 Industrial Park Drive, Monticello, Florida 32344

The Parties hereby agree to amend the Original Agreement as follows:

A. Section 2 of the Original Agreement, entitled "Term of Lease," is hereby amended to read as follows:

(underline indicates additions; ~~strikethrough~~ indicates deletions)

2. TERM OF LEASE. The term of the lease shall be a period commencing on April 1, 2021, at 12:01 a.m., and ending at midnight on June 30, 2023 ~~December 31, 2022~~ subject to the following terms as stated herein below.

* * *

B. All other provisions of the Original Agreement not amended herein shall remain in full force and effect.

IN WITNESS WHEREOF Lessor and Lessee have duly executed this Amendment #1 on the date(s) indicated below. The Parties affirm that the persons executing this Amendment #1 are duly authorized to execute this Amendment on behalf of their respective entities.

JEFFERSON COUNTY

By: _____
CHRIS TUTEN, Chairman

Date: _____

POP'S SANITATION, LLC

By: _____

Print Name: _____

Title: _____

Date: _____

AMENDMENT NO. 1
To
COMMERCIAL LEASE AGREEMENT
Between
JEFFERSON COUNTY
And
FLORIDA SAFERIDER, LLC

Jefferson County ("Lessor") and Florida Safe Rider, LLC ("Lessee") (collectively the "Parties"), previously entered into that certain Commercial Lease Agreement (the "Original Agreement"), governing lease of the following described real property:

Lease of Warehouse and Showroom areas in building (approximately 1766 square feet), pavilion (nonexclusive), parking at the building (nonexclusive) and all portions of paved outdoor area currently exhibiting motorcycle training stripes, such Premises located at 300 Industrial Park Drive, Monticello, Florida 32344. See also, Exhibit "A."

The Parties hereby agree to amend the Original Agreement as follows:

A. Section 2 of the Original Agreement, entitled "Term of Lease," is hereby amended to read as follows:

(underline indicates additions; ~~strikethrough~~ indicates deletions)

2. TERM OF LEASE. The term of the lease shall be a period commencing on April 1, 2021, at 12:01 a.m., and ending at midnight on June 30, 2023 ~~December 31, 2022~~ subject to the following terms as stated herein below.

* * *

B. All other provisions of the Original Agreement not amended herein shall remain in full force and effect.

IN WITNESS WHEREOF Lessor and Lessee have duly executed this Amendment #1 on the date(s) indicated below. The Parties affirm that the persons executing this Amendment #1 are duly authorized to execute this Amendment on behalf of their respective entities.

JEFFERSON COUNTY

By: _____
CHRIS TUTEN, Chairman

Date: _____

FLORIDA SAFERIDER, LLC

By: _____

Print Name: _____

Title: _____

Date: _____

AMENDMENT NO. 1
To
COMMERCIAL LEASE AGREEMENT
Between
JEFFERSON COUNTY
And
POP'S SANITATION SERVICES, LLC

Jefferson County ("Lessor") and Pop's Sanitation Services, LLC ("Lessee") (collectively the "Parties"), previously entered into that certain Commercial Lease Agreement (the "Original Agreement"), governing lease of the following described real property:

Lease of Classroom, 2 Offices and Kitchen areas in building (approximately 2264 square feet), pavilion (nonexclusive), and parking at the building (nonexclusive), such Premises located at 300 Industrial Park Drive, Monticello, Florida 32344

The Parties hereby agree to amend the Original Agreement as follows:

A. Section 2 of the Original Agreement, entitled "Term of Lease," is hereby amended to read as follows:

(underline indicates additions; ~~strikethrough~~ indicates deletions)

2. TERM OF LEASE. The term of the lease shall be a period commencing on April 1, 2021, at 12:01 a.m., and ending at midnight on June 30, 2023 ~~December 31, 2022~~ subject to the following terms as stated herein below.

* * *

B. All other provisions of the Original Agreement not amended herein shall remain in full force and effect. A copy of the Original Agreement is attached as Exhibit "A" hereto and the Parties hereby ratify and affirm such Original Agreement, as amended pursuant to this Amendment #1.

IN WITNESS WHEREOF Lessor and Lessee have duly executed this Amendment #1 on the date(s) indicated below. The Parties affirm that the persons executing this Amendment #1 are duly authorized to execute this Amendment on behalf of their respective entities.

JEFFERSON COUNTY

By: _____
CHRIS TUTEN, Chairman

Date: _____

POP'S SANITATION, LLC

By: _____

Print Name: _____

Title: _____

Date: _____

Exhibit A

Original Agreement

COMMERCIAL LEASE AGREEMENT

THIS LEASE AGREEMENT is made between Jefferson County, Florida, (hereinafter referred to as "Lessor"), whose address is 1 Courthouse Circle, Room 10, Monticello, Florida 32344, and POP'S SANITATION SERVICES, LLC, a Florida Limited Liability Company (hereinafter referred to as "Lessee"), whose address is P.O. Box 555, Madison, Florida 32341.

WITNESSETH

1. **AGREEMENT TO LEASE - DESCRIPTION OF THE PREMISES.** Lessor leases to Lessee, and Lessee rents from Lessor, the following described property (hereinafter "the Premises"):

Lease of Classroom, 2 Offices and Kitchen areas in building (approximately 2264 square feet), pavilion (nonexclusive), and parking at the building (nonexclusive), such Premises located at 300 Industrial Park Drive, Monticello, Florida 32344. See also, Exhibit "A".

2. **TERM OF LEASE.** The term of the lease shall be a period commencing on April 1, 2021, at 12:01 a.m., and ending at midnight on December 31, 2022 subject to the following terms as stated herein below.

3. **RENTAL.** Beginning on April 1, 2021, Lessee shall pay to Lessor a minimum monthly rent during the term of this Lease in the amount of \$943.00 per month, plus a \$100.00 electricity service allocation (which shall not be considered rent) for a total monthly payment of \$1043.00, payable on the first day of each month during the term of this Lease. All payments due from Lessee to Lessor under the terms of this lease, including but not limited to monthly rental payments, shall be paid promptly when due by hand delivery or US mail to Lessor at one Courthouse Circle, Room 10, Monticello, Florida 32344, or to such other address as the Lessor may in writing designate. If any payment is not received by Lessor by midnight on the 7th day following the day on which the payment is due, a late fee equal to ten percent (10%) of the delinquent payment for each month rent is past due, plus Five Dollars (\$5.00) per day for each day after the 7th day following the day on which the payment is due, shall be due from Lessee to Lessor

as additional rent. If Lessor receives any check from Lessee that is returned for insufficient funds, or for any other reason, Lessee shall be required to pay Lessor a service charge of \$25.00 per returned check in addition to the late charges set forth in this paragraph.

4. TAXES. Lessee shall be responsible for the payment of all municipal, county, or state taxes assessed during the term of this lease on the Premises. Lessee shall also pay any taxes levied against the personal property and trade fixtures of Lessee in and about the premises.

5. UTILITIES. Lessor shall be responsible for payment of electricity utility service to the Premises building (Lessee pays a monthly electricity service allocation as provided in paragraph 3 herein above). Lessee shall be responsible for the payment for all other utility services to the Premises including, but not limited to, telephone, data, water, sewer, and solid waste collection and disposal.

6. INSPECTION AND MAINTENANCE. Lessee has inspected the Premises and acknowledges that it is in clean, safe, fit and habitable condition for the purposes for which it will be utilized and accepts the Premises in "as is" condition. Lessee agrees that during the term of this Lease it will, at its own expense, keep all non-structural portions of the Premises in good state of repair and condition (including repair of nail and screw holes or other damage caused by Lessee to interior walls, interior and exterior doors, carpeting, utility sinks, and plumbing fixtures), ordinary wear and tear excepted. All damages resulting from the misuse of all or any non-structural portion of the Premises and any fixtures shall be borne by Lessee at its sole expense. Lessee shall not mark, paint, drill into, or in any way deface any part of the Premises or the building of which they are a part except as provided herein.

7. LESSEE'S COVENANTS. Lessee further covenants and agrees as follows:

a. To pay the rent and every installment of it when it comes due; to use the Premises in a careful and proper manner for the express purpose of operating **Administrative Offices supporting the operation of a Commercial Solid Waste Sanitation Services Business** and Lessee agrees to restrict its use for such purposes and not to use or permit the use of the Premises for any other purpose without first obtaining the written consent of Lessor to such other use; to commit or permit no waste or damages to the Premises; to conduct or permit no business or act that is a nuisance or may be in violation of any federal, state, or local law or ordinance, including but not limited to illegal drug activity, which shall be subject to all available state and federal penalties; to permit or conduct no business or activity which constitutes a violation of any restrictive covenant; to surrender the Premises on expiration or termination of this lease in clean condition and good repair, normal wear and tear excepted, provided, however, that all alterations, additions, and improvements permanently attached and made by Lessee, its successors, and assigns (excepting movable furniture, equipment, supplies, inventory, and special air-conditioning equipment installed by Lessee) shall become and remain the Premises of Lessor on the termination of Lessee's occupancy of the Premises.

b. No flammable or explosive material, or hazardous or toxic waste, material, or substance, including asbestos, petroleum and any petroleum by-products, which is or becomes regulated by any local governmental authority, any agency of the State of Florida or of the United States government, shall be allowed or kept within the Premises.

c. Lessee shall maintain liability insurance on the Premises as required herein below.

d. Lessee shall indemnify and hold harmless Lessor and the leased Premises from all costs, losses, damages, liabilities, expenses, penalties, and fines whatsoever that may arise from or be claimed against Lessor or the leased Premises by any person or persons for any injury to person or property or damage of whatever kind or character arising from the use or occupancy of the leased premises by Lessee; from any neglect or fault of Lessee or the agents and the employees of Lessee in using and occupying the premises; or from any failure by Lessee to comply and conform with all laws, statutes, ordinances, regulations, or restrictive covenants of any governmental body or subdivision now or hereafter in force. If any lawsuit or proceeding shall be brought against Lessor or the leased premises on account of any alleged violations or failure to comply and conform or on account of any damage, omission, neglect, or use of the premises by Lessee, the agents and employees of Lessee, or any other person on the premises, Lessee agrees that Lessee or any other person on the premises will defend it, pay whatever judgments may be recovered against Lessor or against the Premises on account of it, and pay for all of Lessor's attorneys' fees in connection with it, including attorneys' fees on appeal.

e. Lessee shall comply with all restrictive covenants applicable to the Jefferson County Industrial Park including, but not limited to, that document entitled Covenants and Restrictions for Jefferson County Industrial Park dated June 30, 2009.

f. In case of damage to glass in the leased Premises, to replace it with glass of the same kind, size, and quality as quickly as possible at Lessee's expense.

g. To make no alterations in or additions or improvements to install any equipment in or maintain signs advertising its business on the premises without, in each case, obtaining the prior written consent of Lessor, which consent shall not be unreasonably withheld. If any alterations, additions, or improvements in or to the Premises are made necessary by reason of the special use and occupancy of the Premises by Lessee, Lessee agrees that it will make all such alterations, additions, and improvements in or to the Premises at its own expense and in compliance with all building codes, ordinances, and governmental regulations pertaining to such work, use, or occupancy. Lessee agrees that it will hold Lessor harmless against all expenses, liens, claims, and damages to either property or person that may or might arise because any repairs, alterations, additions, or improvements are made.

h. To permit Lessor to enter, inspect, and make such repairs to the leased Premises as Lessor reasonably may desire, at all reasonable times.

8. LESSOR'S COVENANTS. Lessor covenants and agrees as follows:

a. Lessor will warrant and defend Lessee in the enjoyment and peaceful possession of the premises during the aforesaid term.

b. If the premises are destroyed or so damaged by fire, casualty, or other disaster that they become untenable, Lessor will have the right to render the premises tenantable by repairs within 90 days from the date of damage with reasonable additional time, if necessary, for Lessor to adjust the loss with insurance companies insuring the premises, or for any other delay occasioned by conditions beyond the control of Lessor. If the premises are not rendered tenantable within that time, either party will have the right to terminate this lease by written notice to the other. In the event of such termination, the rent shall be paid only to the date of the damage. If the lease is not terminated, rent shall nevertheless be abated during the period of time from the date of damage to the date of physical occupancy by Lessee or date of complete restoration, whichever occurs first.

9. INSURANCE.

a. Lessee shall procure and maintain in full force and effect during the term of this lease and any extension thereof, at Lessee's sole expense, policies of public liability insurance with a company and through a broker approved by Lessor, adequate to protect against liability for damage claims through use of or arising out of accidents in or around the leased Premises in the minimum amount of One Million Dollars (\$1,000,000.00) for each person injured, One Million Dollars (\$1,000,000.00) for any one accident, One Hundred Thousand Dollars for property damage caused to the Premised through the negligence of Lessee's employees, invitees and principals, and One Hundred Thousand Dollars (\$100,000.00) for medical expenses. Such insurance policies shall include Lessor as an additional insured. Lessee shall procure and maintain, in full force and effect during the term of this lease and any extension thereof, at Lessee's sole expense, Workers' Compensation insurance covering its employees, subcontractors and agents. On Lessor's request, copies of all such policies or certificates of insurance shall be delivered to Lessor.

b. Lessee agrees to obtain a written obligation from the insurers to notify Lessor in writing at least thirty (30) calendar days prior to cancellation or refusal to renew any such policy.

10. DEFAULT IN PAYMENT OF RENT. Notwithstanding the provisions of Paragraph

Three (3) above, if any rent required by this lease is not paid within thirty (30) days of when due, Lessor will have the option to:

a. Terminate this lease, resume possession of the Premises, and recover immediately from Lessee the difference between the rent specified in the lease and the fair rental value of the Premises for the remainder of the term, reduced to present worth, plus legal interest on amounts past due; or

b. Resume possession and re-lease or rent the Premises for the remainder of the term for the account of Lessee and recover from Lessee at the end of the term or at the time each payment of rent comes due under this lease, whichever Lessor may choose, the difference between the rent specified in the lease and the rent received on the re-leasing or renting.

c. Lessor shall have all rights and remedies available to it at law and in equity now or hereafter provided within the State of Florida.

11. DEFAULTS OTHER THAN RENT. If either Lessor or Lessee fails to perform or breaches any agreement on this lease other than the agreement of Lessee to pay rent, and this failure or breach continues for 10 days after a written notice specifying the required performance has been given to the party failing to perform:

a. the party giving notice may institute action in a court of competent jurisdiction to terminate this lease or to complete performance of the agreement, and the losing party in that litigation shall pay the prevailing party all expenses of the litigation, including reasonable attorneys' fees; or,

b. Lessor or Lessee may, after 30 days written notice to the other, comply with the agreement or correct any such breach, and the costs of that compliance shall be payable on demand.

Lessor shall not be liable to Lessee, or to any firm, corporation, or other business association claiming by, through or under Lessee, for failure to furnish or for delay in furnishing any services provided for in this lease, and no such failure or delay by Lessor or defects in the Premises or defects in the cooling, heating, electric, water, or other apparatus or systems or water damage or other event or condition shall, individually or cumulatively, be an actual or constructive eviction of Lessee, nor shall any such failure or delay operate or relieve Lessee from the prompt and punctual performance of each and all of the covenants to be performed herein by Lessee, including, but not limited to, the obligation to pay rent.

All rights and remedies of Lessor under this lease shall be cumulative, and none shall exclude any other right or remedy at law. Such rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises.

12. **PERSONAL PROPERTY.** All trade fixtures, furniture, equipment and other items of personal property on the Premises or in the building shall be and remain at Lessee's sole risk of loss, except for damage occasioned thereto by the intentional wrongdoing of Lessor, and Lessee shall be responsible for providing its own insurance coverage for the same. Lessor shall not be liable for any damage to nor loss of such property arising from any acts of negligence or otherwise of any other persons; nor from the leaking of the roof; nor from the bursting, leaking or overflowing of water, sewer, steam pipes or plumbing fixtures; nor from electric wiring or fixtures; nor from any other cause whatsoever, except for damage occasioned thereto by the intentional wrongdoing of Lessor; nor shall Lessor be liable for any injury to employees, agents, invitees, or customers of Lessee or other persons in or about the Premises, except for damage occasioned thereto by intentional wrongdoing of Lessor; and, Lessee expressly agrees to hold Lessor harmless in all such cases.

13. **INSPECTION BY LESSOR.** Lessor reserves the right to enter the Premises at all reasonable times for the purpose of inspecting them and to perform maintenance and repair, and Lessee agrees to permit Lessor to do so. Lessor shall attempt to make all such inspections and repairs at such times and in such a manner as to not materially interfere with the operation of Lessee's business, except in the case of an emergency or where Lessee waives this right, either orally or in writing. In any event, Lessor shall not be obligated to reduce Lessee's rent for the Premises during any period of such repairs nor shall Lessor incur any liability to Lessee for disturbance of quiet enjoyment of the Premises when making such repairs. Lessor, or any of its agents, shall have the right to exhibit the Premises and advertise the same for lease at any time within ninety (90) days before the expiration of this lease. Said right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations or additions which do not confirm to this lease.

14. **INSOLVENCY, BANKRUPTCY, ETC., OF LESSEE.** If any proceeding shall be instituted by or against Lessee under the bankruptcy laws or other debtor relief laws of the United States or any state, or if Lessee shall make an assignment for the benefit of creditors, or if Lessee's interest herein shall be sold under execution or other legal process, or if a trustee in bankruptcy or a receiver is appointed for Lessee, then, in the event of any such occurrence, and at the option of Lessor, the same shall constitute a breach of this lease by Lessee and Lessor may, but shall not be required to, terminate this lease. Lessor may terminate this lease and retake possession of the premises immediately and without notice to Lessee or any assignee, transferee, trustee, or any other person or persons, using force if necessary.

15. **EARLY TERMINATION.** Notwithstanding anything in the lease to the contrary, in the event that Lessor plans to sell the building to any other person or entity, Lessor shall have

the right, but not the obligation, to cancel this lease upon ninety (90) days written notice to Lessee. No termination of this lease prior to the stated termination of it, by lapse of time or otherwise, shall affect Lessor's right to collect rent for the period prior to the termination thereof.

16. **RULES AND REGULATIONS.** Lessee covenants and agrees that it will comply with and abide by all restrictive covenants of record and rules and regulations, if any, which are applicable to the Premises including, but not limited to, those specific rules and regulations, if any, concerning parking, delivery, trash removal, use of common areas, signs, advertising, and other such activities within the Premises.

17. **WAIVER OF PERFORMANCE.** The failure of Lessor to insist upon performance of any of the conditions of this lease in any one or more instances shall not constitute a waiver thereafter of the right of full performance of the agreements and terms herein set forth and all conditions, when any performance is due.

18. **ASSIGNMENTS AND SUBLEASE.** Lessee may not assign or sublease this lease, or any right or privilege connected therewith, or allow any other person, except Lessee's agents and employees, to occupy the Premises or any part thereof without first obtaining Lessor's prior written consent, which shall be given or withheld in Lessor's sole and unfettered discretion. No assignment or sublease will relieve the assignor or sublessor of any obligation under this lease.

19. **SURRENDER OF THE PREMISES.** Lessee agrees to surrender to Lessor at the end of the term of this lease, or upon any cancellation of this lease, the Premises, in as good condition and state of cleanliness as it was at the beginning of the term of this lease, ordinary wear and tear excepted.

20. **PARTIAL INVALIDITY.** If any provision of this lease or application thereof to any person or circumstance shall to any extent be invalid or unenforceable, such provision shall either be modified to conform to law or be considered severable, with the remainder of this lease, or the application of such provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this lease shall be valid and enforceable to the fullest extent permitted by law.

21. **TIME.** It is understood and agreed between the parties hereto that time is of the essence in the performance of all terms and provisions of this lease.

22. **FORCE MAJEURE.** None of the parties hereto shall be liable to the other for any failure, delay or interruption in performing its obligations hereunder due to causes or conditions beyond its control including, without limitation, strikes, boycotts, picketing, slowdowns, work stoppages, or labor troubles of any other type, acts of God (including but not limited to flood, wind, earthquake, hurricane, or other natural catastrophes), wars, terrorist attacks, riots, or national or

local emergencies, unless otherwise covered by the hazard or liability insurance as specified in Paragraph Ten (10), above.

23. CAPTIONS. The titles, captions and/or paragraphs or letters appearing in this lease are inserted only as a matter of convenience and in no way define, modify, limit, amend, construe, or describe the scope or intent of the sections or articles of this lease or affect this lease in any way.

24. ATTORNEY'S FEES. If Lessor or Lessee defaults in the performance of any of the covenants of this agreement and, by reason thereof the Lessor or Lessee employs the services of an attorney to enforce the performance of said covenants, the prevailing party shall be entitled to recover from the other party a reasonable attorney's fee and all expenses and costs incurred in the enforcement of any remedy available to the prevailing party under this Lease.

25. FLORIDA LAW. This lease will be governed by the laws of the State of Florida, as to both interpretations and performance.

26. ENTIRE AGREEMENT. This lease sets forth all the promises, agreements, conditions, and understandings between Lessor and Lessee relative to the leased premises. There are no other promises, agreements, conditions, or understandings, either oral or written, between them. No subsequent alteration, amendment, change, or addition to this lease will be binding on Lessor or Lessee unless in writing and signed by them and made a part of this lease by direct reference. No surrender of the demised Premises or of the remainder of the term of this lease shall be valid unless accepted by Lessor in writing.

27. NOTICES. Notices to the Lessor shall be given in person or by certified mail addressed to Lessor at 1 Courthouse Circle, Room 10, Monticello, Florida 32344. Notice to Lessee shall be given in person or by certified mail to Lessee at P.O. Box 555, Madison, Florida 32341.

28. TERMS INCLUSIVE. As used herein, the terms "Lessor" and "Lessee" include the plural, and the masculine shall include the feminine and neuter, whenever the context so requires.

29. SUCCESSORS. The terms of this lease shall be binding on and inure to the benefit of the respective successors, heirs, representatives, and assigns of the parties.

[Signatures Follow]

IN WITNESS WHEREOF Lessor and Lessee have duly executed this lease agreement the
_____ day of _____, 2021.

JEFFERSON COUNTY BOARD
OF COUNTY COMMISSIONERS

By: _____
Stephen Walker
Chairman

POP'S SANITATION SERVICES, LLC.
A Florida Limited Liability Company

By: _____
Thomas R. Hardee
Manager/CEO

Board of County Commissioners

Agenda Request

Date of Meeting: December 15, 2022

Date Submitted: December 9, 2022

To: Honorable Chairman and Members of the Board

From: Chris Holley

Subject: Request the Board to Establish a List of County Manager Candidates for Interviews and Schedule Interviews

Statement of Issue:

This agenda item requests the Board to establish a list of County Manager candidates for interviews and to schedule interviews with individual Board members and the selected candidates.

Background:

On August 4, 2022, the County and the Florida Association of County Managers (“FACM”) entered into a letter agreement for the FACM to assist the County in recruitment of a new county manager.

A County Manager advertisement was developed and posted with the FAC list service, the FACM list service Monticello News/Jefferson Journal, and the Tallahassee Democrat with a requested application deadline of November 18, 2022.

In response, the County received 15 resumes from interested applicants.

Analysis:

Through FACM, three existing county managers served as independent fact finders for the County with regard to the application pool. These three managers reviewed the applications received, including the qualifications of the interested candidates and the County’s identified candidate qualifications, and each county manager identified certain candidates the Board may request to interview. These candidates are set forth below, in no particular order, for the Board’s consideration:

Larry Jones
Shannon Metty
Charles Jackson
Louis Goodin
Ron Russo

Request the Board To Establish a List of County Manager Candidates for Interviews And Direct the Interim County Manager to Schedule Interviews

December 15, 2022

Page 2

Additionally, the resumes for the full pool of candidates are attached since FACM was merely assisting the County in a fact finding, advisory role, and the Board is free to select any candidates for interviews from the pool of applicants. It is recommended that the Board agree on a list of up to 5 candidates for interviews.

Following the selection of interview candidates, it is recommended that individual interviews be set up between each candidate and each Board member. Depending on scheduling and with the upcoming holidays, it is anticipated that these interviews be scheduled between now and the middle of January.

The recommended scoring and ranking process by the Board will be discussed at this meeting.

Options:

1. Approve a List of County Manager Candidates for Interviews and Direct the Interim County Manager to Schedule Interviews
2. Do Not Approve a List of County Manager Candidates for Interviews and Direct the Interim County Manager to Schedule Interviews
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Candidate Resumes



December 8, 2022

VIA EMAIL AND U.S. MAIL

The Honorable Chris Tuten, Chairman
Jefferson County Board of County Commissioners
1 Courthouse Circle
Monticello, FL 32344

Re: Florida Association of County Managers Consulting

Dear Chairman Tuten:

Thank you for the opportunity to participate in this important selection process to secure Jefferson County's next County Manager.

The Committee is forwarding for your consideration the top five candidates recommended for interview, in no certain order:

Larry Jones
Shannon Metty
Charles Jackson
Louis Goodin
Ron Russo

A copy of the information gathered on the five candidates is being provided for your review prior to the Board of County Commissioners meeting to be held on December 15, 2022.

Should you have any questions, please feel free to reach out to me. Thank you.

Sincerely,

Vincent S. Long, Leon County Administrator
Committee Chair, Florida Association of County Managers

VL:ea

cc: Jefferson County Board of County Commissioners (via email only)
John Hofstad, Okaloosa County Administrator, FACM President
David Edwards, Wakulla County Manager

From: Louie Goodin <~~lgoodin@gmail.com~~>
Sent: Thursday, September 15, 2022 4:25 PM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager Position
Attachments: cover letter (1).docx; W. L. Goodin mgr resume.docx

Ms. Renee Long
Jefferson County Planning Office,

Please accept the attached cover letter and resume as an application for the open position of Jefferson County County Manager.

I look forward to meeting with those in Jefferson County about the position.

Thank you in advance for your time and consideration,

Louie Goodin

I am Louie Goodin and have been the Hamilton County Coordinator since August of 2013. My background preparing me for this position is extremely varied and rich for the managerial challenges of leading the county's Public Works, Building Department, Emergency Medical Services, Parks & Recreation, Custodial, Maintenance, Solid Waste, Veteran Services, Code Enforcement, Animal Control, and County Fire Departments. My experience in managing organizations and facilities has been essential in navigating budgets/finance and employment needs of the workforce.

Local needs of a rural community/county are unique from the priorities of the urban areas. While with Hamilton, I have worked with many agencies (ex: Small County Coalition) in preserving the small county's voice in Florida. Economic development of the community requires a common voice among the entire community including county and municipal officials, support from local industry, the schools, medical care and state agencies. A local community lives and dies by its ability to retain its youth and afford them reasonable living wages.

Daily and weekly interaction with FDOT, FDEP, FDEO, FDOH, DFACS, FDEM and others has made Hamilton the beneficiary of many state grants through these organizations. While I cannot claim complete credit for these grants, I can emphasize my leadership as I assisted in the procurement and execution of grants that ranged from small \$5,000 safety grants to highway projects of up to \$4,500,000. Most recently, I have been able to secure for the county over \$8.5 million in local appropriations and grants including a \$5.4 million Jobs Growth Grant for infrastructure for a logistics park to be developed jointly between the County and the Development Authority.

In short, I have demonstrated the capabilities of a good administrator with ever-increasing responsibilities over my career, the vision and ability to develop and execute needed projects and the self-motivation to innovate and bring change where needed.

REFERENCES

[Redacted references section]

With my experience, I feel very qualified to lead and direct a team in attaining desired goals and profits. As outlined below, with the exception of a several years stretch as a retail owner/operator, one can see an ever-increasing success record during my tenure at each position held in manufacturing and local government. My experiences include the development and management of teams with an out-of-the-box, can-do mindset.

WORK EXPERIENCE

Aug, 2013 to present – County Coordinator for the Hamilton County Board of Commissioners. During this time, I have had the opportunity to direct the implementation of the directives and policies of the Commission by administering the day-to-day management of the Public Works, recreation, solid waste, Emergency Medical Services, Veteran Services, Custodial, Building Department, and County Fire Department as well as implementing the code enforcement and animal control departments. Also perform responsibilities of HR dept. along with the clerk's office.

Nov, 2010-Aug, 2013 – Contractor sales associate for a local hardware and building supply. During the first year in this position, I surpassed all employee sales records in the history of company. Established new customer base as well as nurturing existing business. I also performed much of the purchasing and some of the scheduling.

Aug, 2003-Aug, 2010 – Owner/operator of a retail building and agricultural supply business. Managed up to \$1.8 million annual sales until economy down-turned and business was forced to close.

Nov, 2000-Aug, 2003 – SAFT America, Valdosta, GA. – Operations Manager for 150 employees and \$50 million segment of this international manufacturer of Ni-Cad energy storage systems for the aircraft/rail industries. During my time at SAFT overtime decreased from 25% to less than 10%, and on-time delivery improved to 85% from below 70% levels. While at this location I participated in implementing an in-house vendor warehouse greatly reducing inventory levels. Also participated in labor negotiations and was instrumental in securing labor contract 33% longer in duration.

Aug, 1990- Jul, 2000 TI Group Automotive, Valdosta, Ga. – Plant manager for this manufacturer of automotive fluid delivery systems (hose and tube assemblies). Success at this location was phenomenal and has yet to be equaled within the company. On-time delivery between 1992 and 2000 was 100% on sales of \$18 million annually. Labor productivity was 95%. A company record of 688 days (avg. of 100 employees) without a lost time accident was achieved. Only one month in ten years was the operating margin below 30% and that was due to a work stoppage by customer. Budget goals were constantly met every year. Inventory turns averaged between 25 and 30 turns. All of the performance metrics were reason enough to keep the plant profitable and viable well past the point in which it needed to expand past its 30,000 sq. ft. capacity. The plant was closed in July, 2000 and moved to a larger facility in Mexico.

1977-1990 Various Quality Engineering and Manager Functions held with three different companies involving SPC implementation, vendor surveillance, and quality improvement programs.

EDUCATION

Graduated 1977 from Valdosta State University – BBA Marketing

Various continuing education including ITT Quality, Taguchi DOE, and Virginia Darden School of Business

From: Ron and Jan Russo <[REDACTED]>
Sent: Tuesday, September 27, 2022 11:03 AM
To: rlong@jeffersoncountyfl.gov
Subject: Ron Russo - Applicant for County Manager
Attachments: Ron Russo Cover Letter.pdf; Ron Russo Professional References.pdf; Ron Russo Resume.pdf

Dear Ms. Long,

I have submitted, for your consideration, my resume and associated documents for the position of County Manager. Over the past 30 years, I have developed a unique and diverse executive background in local, state and federal government and have significant experience and leadership skills that I feel would benefit the county.

I look forward to having an opportunity to discuss my qualifications and accomplishments in greater detail.

Sincerely,

Ron Russo

RONALD P. RUSSO

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September 27, 2022

Ms. Renee Long, Planning Assistant
Jefferson County Board of County Commissioners
1 Courthouse Circle
Monticello, Florida 32344

Dear Ms. Long,

I have submitted, for your consideration, my resume and associated documents for the position of County Manager.

Over the past three decades, I have had the privilege of serving Floridians in ways that have had a positive and lasting impact. As Deputy County Manager, State Agency Deputy Secretary and Inspector General for three of Florida's largest agencies, I successfully directed major initiatives, guided and mentored employees and identified operational efficiencies aimed at refining, measuring, and streamlining governmental performance. I possess a unique and diverse background in local and state government that has provided me with broad skills and experience.

I have served in leadership positions on various boards and councils and am proud to have been part of reforming governmental oversight practices that have had a positive effect on state and local governments. I am also pleased to have led in the development of performance measure systems that resulted in a multitude of governmental process refinements, substantial cost savings and were lauded by state leaders.

I am passionate about public service and am confident that my innovative leadership style and visionary approach will further the county's goals and build a stronger future for its residents. I look forward to having an opportunity to discuss my qualifications and accomplishments in greater detail.

Sincerely,



Ron Russo

RONALD P. RUSSO

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PROFESSIONAL PROFILE

A highly ethical, professional and effective leader with significant senior executive management experience in state and local government operations. Over three decades of substantial supervisory experience in positions of high responsibility. Superior communication, problem-solving, organizational and decision-making skills. Experienced and adept at operating in high-stress and dynamic work environments.

AREAS OF EXPERTISE

- | | | |
|---------------------------------------|--|---------------------------|
| ▶ Government Operations | ▶ Public and Media Relations | ▶ Contract Evaluation |
| ▶ Internal Audit / Project Management | ▶ Emergency Management | ▶ Operational Efficiency |
| ▶ Risk Prevention and Management | ▶ Budget Development | ▶ Legislative Affairs |
| ▶ Active Shooter Trainer / Consultant | ▶ Economic Development | ▶ Criminal Investigations |
| ▶ Personnel Administration | ▶ Criminal Law and Judicial Procedures | ▶ Policy Development |

EMPLOYMENT

Florida Department of Law Enforcement

Brooksville, FL

August 2020 – Current

Special Agent

Sworn law enforcement agent with statewide authority to investigate and enforce Florida's criminal laws. Assists the state's criminal justice community by providing a variety of services including: identifying and investigating organized and multi-jurisdictional crimes; enhancing domestic security preparedness; homicide and officer involved shooting investigations; collecting and disseminating criminal intelligence information; investigating public corruption; seizing illegally obtained assets; dismantling drug trafficking organizations; assisting in locating missing children; and providing protective services to Florida's Governor and visiting dignitaries.

Lake County Board of County Commissioners

Tavares, FL

January 2019 – July 2020

Deputy County Manager

Direct, supervise and coordinate all activities and budgets for the Public Works Department, Division of Environmental Services, Office of Parks and Trails, Division of Housing and Human Services, Office of Veteran Affairs, Office of Library Services, Office of Transit Services, Division of Probation, Office of Facilities Management, Office of Fleet Management and the Office of Legislative Affairs, consisting of eleven senior managers, more than 330 employees and an annual operating budget of over \$100 million.

Highlights:

- Realigned management spans of control, creating operational efficiencies and enhanced communication
- Saved more than \$1.2 million recurring tax dollars through restructuring workforce and refining operations
- Improved customer service within each division to ensure timely and quality public response
- Worked successfully with State legislators to secure funding for Lake County infrastructure improvements, water projects and community enhancement programs
- Outsourced all County light fleet vehicles and maintenance, saving over \$2.3 million annually

- Successfully developed and negotiated transit advertising contracts resulting in \$200,000 - \$500,000 additional annual County revenue
- Planned and implemented the installation of electric car rapid charging stations
- Successfully led the renegotiation of waste management and recycling contracts resulting in multi-year agreements with no fiscal increases
- Established multi-year road repaving funding plan to revitalize the County road network
- Oversaw the planning, engineering and construction of new parks and athletic centers
- Successfully worked with business leaders and stakeholders on economic development issues
- Organized community leaders and law enforcement workgroups to develop strategies to combat homelessness and mental health issues

Florida Department of Agriculture and Consumer Services
December 2010 – January 2019

Tallahassee, FL

Inspector General

Provided criminal and administrative investigative services to the Department, comprised of approximately 4000 employees assigned to twelve divisions and eight offices located throughout the state. Improved the accountability, integrity, efficiency and effectiveness of the Department's operations by providing evaluations of programs, activities, and resources. Responsible for audit coverage of the Department's \$1.7 billion annual budget, including oversight of federal grant recipients and federally-funded programs. Directed and managed sworn law enforcement and non-sworn staff members who conducted criminal investigations and audits to identify, reduce, and prevent fraud, waste, abuse, mismanagement, and misconduct.

Highlights:

- Successfully led large-scale complex multi-agency criminal investigations and projects
- Identified, recovered or avoided over \$15 million of fraudulent or unallowable expenses through audits and investigations
- Increased organizational efficiencies with a Department-wide realignment of personnel span of control
- Evaluated all Department operations – streamlining processes and enhancing internal controls and customer service
- Identified efficiencies through improved utilization of facilities, fleet and mobile technology devices
- Implemented online complaint intake process, Department-wide ethics and workplace violence training, reducing misconduct by 57%
- Developed and provided active shooter awareness and foreign travel training to employees
- Restructured the audit and investigative teams, resulting in greater ability to identify Department inefficiencies and cost savings opportunities through a comprehensive risk-based strategy

Florida Department of Transportation
October 2008 – December 2010

Tallahassee, FL

Inspector General

Enhanced the accountability, integrity, efficiency, and effectiveness of the Department's operations by providing an independent examination and evaluation of programs, activities, and resources. Directed internal audits, criminal and administrative investigations, and management reviews for this decentralized Department, comprised of approximately 10,000 employees and contractors and an annual budget of over \$8.5 billion. Managed an office budget of over \$3.8 million and 50 employees.

Highlights:

- Identified, recovered or avoided over \$20 million of fraudulent or unallowable expenses through audits and investigations
- Directed efforts to evaluate and renegotiate over ten thousand contracts, saving \$49 million

- Led effort to analyze and refine police operations for a merger between the Office of Motor Carrier Compliance and the Florida Highway Patrol
- Instituted the Department's first sworn law enforcement IG criminal investigative unit
- Initiated measures which led to becoming the first accredited inspectors general office in the nation
- Spearheaded innovative projects for the Department and inspector general community, such as statewide reporting for the 2009 American Recovery and Reinvestment Act, construction of the first automated federal stimulus Florida Jobs Reporting System, and creation of the first industry-wide inspectors general web site
- Developed a Department-wide workforce allocation plan and performance matrix system, providing leadership the ability to track unit and district level performance
- Implemented routine investigative and audit training seminars, resulting in measurable reductions in fraud, waste and misconduct

Director Special Operations (Major), Office of Motor Carrier Compliance

Served as the Chief Officer responsible for all statewide special operations, including Contraband Interdiction and K-9 Teams, focused on cargo theft and highway drug interdiction investigations, Division of Compliance Review, Mutual Aid coordination, and Radiological Nuclear Detection and Hazardous Material Team. Represented the Department in a wide array of public, industry, and governmental appearances and supervised the completion of complex reports, projects, and analysis on issues pertaining to highway safety, training, and resource allocation. Managed approximately 100 sworn personnel, including direct supervision of three captains and clerical staff.

Highlights:

- Launched strong, comprehensive statewide command structure resulting in crime reduction
- Led multi-agency highway interdiction team focused on a multitude of simultaneous enforcement and intelligence activities at major highway checkpoints
- Fostered professional agency liaison relationship with stakeholders from private businesses, security associations, law enforcement, port security and government agencies

Florida Department of Business and Professional Regulation
July 2005 – October 2008

Tallahassee, FL

Inspector General

Augmented the accountability, integrity, efficiency, and effectiveness of the Department's operations by providing an independent examination and evaluation of all programs, activities, and resources. Directed internal audits, investigations, and management reviews for the Department, comprised of approximately 1600 employees and an annual budget of over \$1.5 billion. Managed an office budget of over \$900,000 and eleven employees.

Highlights:

- Instituted sworn criminal investigative unit
- Created and launched a Department-wide automated performance dashboard system
- Evaluated Department's performance against national trends and benchmark indicators
- Developed the first industry-wide accreditation program for investigative units within Offices of Inspector General

Deputy Secretary of Professional Regulations

Directed the Divisions of Professions/Education and Testing, Regulation, Real Estate, Certified Public Accountancy, Florida State Boxing Commission, and the Office of External Affairs. Emphasized streamlining the regulatory process, improving the Department's response times, and enhancing communication between the Department, its employees, and its stakeholders. Managed five directors, mid-level managers and over 300 employees with an operational budget of over \$30 million.

Provided oversight and administrative support to 15 professional boards, one council, two commissions and five Department-regulated professions.

Highlights:

- Directed large-scale Department-wide projects, such as the implementation of an automated paperless licensing system and the development of a Performance Measures Dashboard System
- Implemented Department-wide communication system to categorically track consumer correspondence, inquiries and responses
- Established the Office of External Affairs to enhance the Department's community outreach and service to stakeholders
- Worked with State Legislators regarding matters that impacted the Department

Florida Department of Law Enforcement
May 2001 – July 2005

Tallahassee, FL

Special Agent / Team Lead Supervisor, Protective Operations Section

Directed special agents in planning, organizing and coordinating sensitive, complex and high profile threat investigations. Provided security for the Governor and First Family of Florida, including private residences and assigned government properties. Organized security for major dignitary visits, national and international travel, and gubernatorial events.

Assigned as Training Agent responsible for instructing and guiding new agents. Reported to leadership regarding investigative and protective matters, operating budget, personnel training, operating procedures and staffing requirements. Conducted the recruitment, selection and training of prospective Protective Operations agents.

Highlights:

- Protective Detail Leader on assigned dignitary security details; directed and coordinated security advances and provided appropriate operations and security logistical support
- Presented comprehensive intelligence briefings to leadership on security matters affecting protective operations
- Developed operating procedures and methods that enhanced the overall efficiency and effectiveness of the Protective Operations Section
- Directed national and international security teams to organize gubernatorial events

St. Pete Beach Police Department
February 1991 – May 2001

St. Pete Beach, FL

Police Officer / Senior Detective / Crime Scene Investigator

Sworn law enforcement professional with municipal authority to investigate and enforce Florida's criminal and traffic laws. Assisted the counties' criminal justice community by providing a variety of services including: identifying and investigating violent crimes, property crimes and narcotics investigations; collecting and disseminating criminal intelligence information; crime scene analysis; collection and processing of evidence; seizing illegally obtained assets; and assisting in locating missing children.

Highlights:

- Maintained the highest productivity and successful case closures rates
- Assistant Crime Scene Investigator
- Special Operations Team member responsible for deployment to high-risk emergency situations
- Coordinated criminal intelligence information between local, state and federal agencies
- Liaison with media on high profile investigations
- Served as Secretary of the Police Pension Board

EDUCATION

University of South Florida
B.A., Criminology, 1994

Tampa, FL

TRAINING

FDLE New Supervisor Leadership Program, FDLE Leadership Class, FDLE Special Agent Academy Class 42, Intergroup Conflict, Professionalism and Ethics, Advanced Behavioral Patterns for Kinesics, Cultural Diversity, Confessions and Florida Law, Advanced Investigative Interview, Officer Survival, FDLE Paper Trail Investigations, Accident Investigation, Advanced Driving, Radar Operation, Drugs and Contraband Interdiction, Advanced Homicide Investigation, Blood Spatter Investigation, Special Response Team (SRT) member training, Injury and Death Investigation, Fraud and Computer Crimes, Protective Operations, Association of Inspectors General – Inspector General Training Certification Course, FDLE Officer Survival, Elderly Abuse Investigations, Juvenile Sex Crimes Investigations, Florida Department of Agriculture and Consumer Services Management Academy, FEMA Incident Command System (ICS) Certification.

CERTIFICATIONS & AWARDS

State of Florida Law Enforcement Officer Certification, 1990
Excellent Police Duty Award, 1995
Excellent Police Duty Award, 1997
Outstanding Detective Award, 1999
Perfect Attendance Award, 1991 – 2001
Key to the City of St. Pete Beach Award, 2001
Protective Operations – Outstanding Team Performance Award (FDLE), 2001
Certified Inspector General, Association of Inspectors General, 2005
Davis/Prudential Productivity Award, 2006
Prudential Statewide Cost Savings Award, 2015
Outstanding Lake County Team Award, 2019
FEMA Incident Command System (ICS) Certification, 2021

APPOINTMENTS & MEMBERSHIPS

Secretary, St. Pete Beach Police Pension Board (1992-2001)
Gubernatorial appointee - Governor's Council on State Agency Inspectors General (2006-2007)
Governor's Council on Integrity and Efficiency
Association of Inspectors General Certification - National/Local Chapters
Co-Chairman, Inspectors General Accreditation Committee (2007-2009)
Chairman, American Recovery and Reinvestment Act Reporting Committee (2008-2010)
Florida Internal Affairs Investigators Association
National Internal Affairs Investigators Association
Institute of Internal Auditors
Chairman, Security Council, Trinity Catholic School
Chairman, Security Council, John Paul II Catholic High School
Florida League of Cities
Florida Association of Counties

rlong@jeffersoncountyfl.gov

From: L Jones <[REDACTED]>
Sent: Thursday, October 6, 2022 11:39 AM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager Submission
Attachments: Jefferson County Cover Letter.docx; Larry Resume.docx; Larry Jones Professional References (1).docx; Larry Jones Unofficial (1).pdf

MS. Please find attached resume' and supporting documentation regarding Jefferson County's recruitment of candidate for County Manager position. Please do not hesitate to contact me with any questions or further requirements.

Best Regards,

Larry Jones

September 4, 2022

Larry Jones



Jefferson County Board of County Commissioners
C/O Renee Long
445 W. Palmer Mill Road
Monticello, FL 32344

Dear MS. Long,

Please let this letter serve as notice regarding my interest in being considered for the position of County Manager for Jefferson County, Florida. You will find that my unique credentials make me a candidate worthy of consideration.

I served three terms as County Commissioner in Walton County, Florida, from 2000-2012, when I did not seek reelection. Shortly after leaving office in 2012, I was selected to serve as Special Projects Coordinator for Walton County. I served in that capacity for 5 months and then was appointed by the Walton County Board of County Commissioners as County Administrator. I held that position for over 8 years. For personal reasons, which I will be glad to discuss, I separated in good standing from Walton County in April of this year. After some months of travel and relaxation, it is time that I reenter the work force and offer my years of leadership and management experience, along with my education, in a local government setting.

Walton County spans from the Gulf of Mexico to the Alabama state line. The current population is 76,000 and has a county budget of \$240 million. Walton County is one of the fastest growing counties in Florida and in the US. Included in the County are the iconic towns of Rosemary Beach, Alys Beach, Seaside, Watercolor and Gayton Beach, all situated on the emerald green waters of the Gulf of Mexico. The northern part of the County consists of Historic DeFuniak Springs, many rural communities and thousands of acres of farm and silviculture lands. Walton County's motto is Pride, Preservation and Conservation. As Commissioner and Administrator, it was expected that each of those components be considered when making and implementing policy.

I have a bachelor's degree in management from the University of West Florida and a master's degree in public administration from Strayer University. I maintained a 4.0 GPA in my master's program and received a perfect score on my master's thesis, "The Doctrine of Customary Use: are Florida Beaches Public or Private Based on the Doctrine of Custom." Prior to my time in the public sector, I spent many years in the private sector as a business owner and operator. Those

years of being in business for myself molded my management philosophy, which is summed up in developing an organizational culture of individual and organizational growth, building positive internal and external relationships all of which will drive organizational success. I have found that these principles are applicable in the public sector, as I instituted them in my years in government service and found they do indeed drive success.

You will find details of areas of responsibility on my attached resume. As you will see there, I have high level experience in most all aspects of County government. Following is a few of the many accomplishments and philosophies I had as Commissioner and Administrator.

- Instituted a County Administrator form of government in my first year in office.
- The first Commissioner in Walton County to complete Florida Association of Counties Certification and Advanced Certification programs
- As both Commissioner and Administrator I understood the importance of developing meaningful relationships with County staff and developing a confidence and trust which translates into a more effective and efficient organization.
- As Administrator I understood the importance of developing trust and confidence with Commissioners. Honest and timely communication is key to developing such trust and confidence and I was successful in doing so.
- Served on FAC Board of Directors, Small County Coalition Advisory Committee, Gulf Consortium Board of Directors, Walton County Economic Development Alliance Board of Directors
- Worked with federal and state legislators to procure funding to 4 lane the only north/south corridor in Walton County.
- Was instrumental in developing the Mossy Head Industrial Park, a 300-acre project that has sold out and developed, bringing millions of dollars into the County coffers, hundreds of jobs and tens of millions in investment. The largest tenant being a 250,000 sq ft FedEx sorting/distribution facility.
- Worked closely with the local State College to implement programs to better educate local citizens
- Negotiated over \$10 million in savings to the County over the life of solid waste contract
- Worked with County staff and consultants to rewrite the County's Land Development Regulation and Comprehensive Plan and reconcile the two documents to assure that they aligned with one another

- Planned and oversaw the construction of 65,000 sq ft courthouse expansion, new county detention facility and a south county Courthouse Annex.
- Worked closely and had great relationships with all Constitutional Offices, Judges, municipal leaders, and Superintendent of Schools.
- Developed meaningful relationships with community activists and leaders, allowing us to work together for the greater good of the community.
- 3 commitments that I made and kept to Walton County Commissioners as Administrator: no drama, no surprises and I won't embarrass you. I will make the same commitment of the Jefferson County Board of County Commissioners.

Nothing prepares one better for the role of County Manager than experience. During my 20 plus years in local government as an elected and appointed official, there are few, if any, situations that I've not experienced. As you review my submission, I respectfully request your kind consideration as Jefferson County Manager.

Thank you for your time and consideration. I am available to provide any further information, so please do not hesitate to reach out to me. Thanks again and I look forward to hearing from you.

Sincerely,

Larry D. Jones

Strayer University Unofficial Transcript

Name: Larry Jones

Campus

Print Date: 2022-01-13

Degrees Awarded

Degree: Master of Public Administration
 Confer Date: 2008-03-24
 Plan: Master of Public Administration

Beginning of Graduate Record

Summer Quarter 2006

Program: Masters of Public Admin
 Plan: Master of Public Administration Major

| Course | Description | Attempted | Earned | Grade | Points |
|-------------------|---------------------------|-----------|--------|-------|--------|
| CIS 500 | Info Syst Decision-Making | 4.500 | 4.500 | A | 18.000 |
| Term GPA | 4.000 Term Totals | 4.500 | 4.500 | 4.500 | 18.000 |
| Transfer Term GPA | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 Comb Totals | 4.500 | 4.500 | 4.500 | 18.000 |
| Cum GPA | 4.000 Cum Totals | 4.500 | 4.500 | 4.500 | 18.000 |
| Transfer Cum GPA | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 Comb Totals | 4.500 | 4.500 | 4.500 | 18.000 |

Fall Quarter 2006

Program: Masters of Public Admin
 Plan: Master of Public Administration Major

| Course | Description | Attempted | Earned | Grade | Points |
|-------------------|------------------------------|-----------|--------|-------|--------|
| MAT 300 | Statistics | 4.500 | 4.500 | A | * |
| PAD 500 | Modern Public Administration | 4.500 | 4.500 | A | 18.000 |
| Term GPA | 4.000 Term Totals | 9.000 | 9.000 | 4.500 | 18.000 |
| Transfer Term GPA | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 Comb Totals | 9.000 | 9.000 | 4.500 | 18.000 |
| Cum GPA | 4.000 Cum Totals | 13.500 | 13.500 | 9.000 | 36.000 |
| Transfer Cum GPA | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 Comb Totals | 13.500 | 13.500 | 9.000 | 36.000 |

Winter Quarter 2007

Program: Masters of Public Admin
 Plan: Master of Public Administration Major

| Course | Description | Attempted | Earned | Grade | Points |
|---------|--------------------------------|-----------|--------|-------|--------|
| BUS 531 | Research And Strategic Communi | 4.500 | 4.500 | A | 18.000 |
| PAD 515 | Leadership And Conflict Resolu | 4.500 | 4.500 | A | 18.000 |

STRAYER UNIVERSITY

Page 2 of 3

Strayer University Unofficial Transcript

Name: Larry Jones

| | | | | | | |
|-------------------|-------|-----------------|------------------|---------------|------------------|---------------|
| Term GPA | 4.000 | Term Totals | <u>Attempted</u> | <u>Earned</u> | <u>GPA Units</u> | <u>Points</u> |
| Transfer Term GPA | | Transfer Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| | | | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 | Comb Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| Cum GPA | 4.000 | Cum Totals | 22.500 | 22.500 | 18.000 | 72.000 |
| Transfer Cum GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 | Comb Totals | 22.500 | 22.500 | 18.000 | 72.000 |

Spring Quarter 2007

Program: Masters of Public Admin
Plan: Master of Public Administration Major

| <u>Course</u> | | <u>Description</u> | <u>Attempted</u> | <u>Earned</u> | <u>Grade</u> | <u>Points</u> |
|---------------|--|------------------------------|------------------|---------------|--------------|---------------|
| PAD 525 | | Constitutional And Admin Law | 4.500 | 4.500 | A | 18.000 |
| PAD 530 | | Public Personnel Management | 4.500 | 4.500 | A | 18.000 |

| | | | | | | |
|-------------------|-------|-----------------|------------------|---------------|------------------|---------------|
| Term GPA | 4.000 | Term Totals | <u>Attempted</u> | <u>Earned</u> | <u>GPA Units</u> | <u>Points</u> |
| Transfer Term GPA | | Transfer Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| | | | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 | Comb Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| Cum GPA | 4.000 | Cum Totals | 31.500 | 31.500 | 27.000 | 108.000 |
| Transfer Cum GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 | Comb Totals | 31.500 | 31.500 | 27.000 | 108.000 |

Summer Quarter 2007

Program: Masters of Public Admin
Plan: Master of Public Administration Major

| <u>Course</u> | | <u>Description</u> | <u>Attempted</u> | <u>Earned</u> | <u>Grade</u> | <u>Points</u> |
|---------------|--|--------------------------------|------------------|---------------|--------------|---------------|
| MAT 540 | | Quantitative Methods | 4.500 | 4.500 | A | 18.000 |
| PAD 510 | | Politics, Policy And Ethics In | 4.500 | 4.500 | A | 18.000 |

| | | | | | | |
|-------------------|-------|-----------------|------------------|---------------|------------------|---------------|
| Term GPA | 4.000 | Term Totals | <u>Attempted</u> | <u>Earned</u> | <u>GPA Units</u> | <u>Points</u> |
| Transfer Term GPA | | Transfer Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| | | | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 | Comb Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| Cum GPA | 4.000 | Cum Totals | 40.500 | 40.500 | 36.000 | 144.000 |
| Transfer Cum GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 | Comb Totals | 40.500 | 40.500 | 36.000 | 144.000 |

Fall Quarter 2007

Program: Masters of Public Admin
Plan: Master of Public Administration Major

| <u>Course</u> | | <u>Description</u> | <u>Attempted</u> | <u>Earned</u> | <u>Grade</u> | <u>Points</u> |
|---------------|--|--------------------------------|------------------|---------------|--------------|---------------|
| ECO 550 | | Managerial Economics & Globali | 4.500 | 4.500 | A | 18.000 |
| PAD 505 | | Public Budgeting And Finance | 4.500 | 4.500 | A | 18.000 |

| | | | | | | |
|-------------------|-------|-----------------|------------------|---------------|------------------|---------------|
| Term GPA | 4.000 | Term Totals | <u>Attempted</u> | <u>Earned</u> | <u>GPA Units</u> | <u>Points</u> |
| Transfer Term GPA | | Transfer Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| | | | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 | Comb Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| Cum GPA | 4.000 | Cum Totals | 49.500 | 49.500 | 45.000 | 180.000 |
| Transfer Cum GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 | Comb Totals | 49.500 | 49.500 | 45.000 | 180.000 |

Strayer University Unofficial Transcript

Name: Larry Jones

Winter Quarter 2008

Program: Masters of Public Admin
 Plan: Master of Public Administration Major

| Course | | Description | Attempted | Earned | Grade | Points |
|--------|-----|---------------------------|-----------|--------|-------|--------|
| PAD | 520 | Policy Anal & Prog Eval | 4.500 | 4.500 | A | 18.000 |
| PAD | 590 | Directed Research Project | 4.500 | 4.500 | A | 18.000 |

| | | | Attempted | Earned | GPA Units | Points |
|-------------------|-------|-----------------|-----------|--------|-----------|---------|
| Term GPA | 4.000 | Term Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| Transfer Term GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined GPA | 4.000 | Comb Totals | 9.000 | 9.000 | 9.000 | 36.000 |
| Cum GPA | 4.000 | Cum Totals | 58.500 | 58.500 | 54.000 | 216.000 |
| Transfer Cum GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 | Comb Totals | 58.500 | 58.500 | 54.000 | 216.000 |

Graduate Career Totals

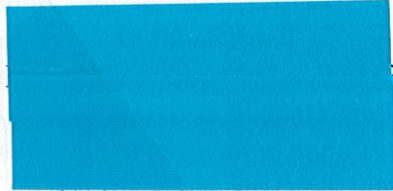
| | | | | | | |
|------------------|-------|-----------------|--------|--------|--------|---------|
| Cum GPA: | 4.000 | Cum Totals | 58.500 | 58.500 | 54.000 | 216.000 |
| Transfer Cum GPA | | Transfer Totals | 0.000 | 0.000 | 0.000 | 0.000 |
| Combined Cum GPA | 4.000 | Comb Totals | 58.500 | 58.500 | 54.000 | 216.000 |

End of Strayer University Unofficial Transcript

Notes:

- An ("*") in the "Points" column indicates a pre-requisite course that is excluded from the student's GPA.
- An ("*") in the "Grade" column indicates an Administrative Failure or an Administrative Downward Grade Departure has been recorded for the course. The grade is calculated in the student's GPA.
- An (H) in the course description denotes an Honors class.
- A ("^") in the "Grade" column indicates the honors designation was not earned for the course.

Larry D. Jones, BS, MPA



Professional Profile

Accomplished career; demonstrating consistent success in both the public and private sectors, conceiving, developing and implementing strategies and programs to drive and deliver organizational success, while developing others to do the same.

Education

Strayer University, Washington, DC

Master of Public Administration, 2008 GPA 4.0/4.0

Areas of study, research and writing

- Modern Public Administration
- Leadership and Conflict Resolution in the Public Sector
- Constitutional and Administrative Law
- Policy and Politics
- Policy Analysis and Program Evaluation
- Public Personal Management
- Research and Strategic Communications
- Public Budgeting and Finance

University of West Florida, Pensacola, FL

Bachelor of Science, Management, 1981

Okaloosa Walton Junior College

Associate of Arts, Business, 1979

Experience

County Administrator

Walton County Board of County Commissioners, 76 N 6th Street, DeFuniak Springs, FL
32433

August 2013-April 2022

Developing and implementing strategies to achieve the goals, objectives, and directives of the Board of County Commissioners. Understanding the importance of internal and external relationships and partnerships with Constitutional Officers, Municipal elected officials, business leaders and other stakeholders in driving organizational success.

Creating an organizational culture to drive success while managing the overall operations of a local government, including directly supervising two Deputy Administrators, Chief Financial Officer, and Human Resource Director. Overseeing a budget of over \$200 million and a staff of over 500 including:

Public Works

- Roads and bridges
- Fleet maintenance
- Environmental
- Mosquito Control
- Wastewater Treatment facility
- Soil Conservation

Facilities Maintenance

- Building Maintenance
- Construction
- Custodial Services

Public Safety

- Probation
- Emergency Response

Recreation

- Eagle Springs Golf and Recreational Center
- Parks Maintenance

Community Development

- Building Department
- Planning and Development
- Code Enforcement

Solid Waste

Public Information

Libraries

Veterans Affairs

HUD

Technology

Finance/OMB (over \$200,000,000)

Purchasing
Grants
Budget
Fixed Assets

Special Projects Coordinator

Walton County Board of County Commissioners, DeFuniak Springs, FL
April 2013-August 2013

Support County Administration and Commissioners in developing and implementing programs and strategies for successful outcomes of numerous special projects including

- Corridor plan for US 331 including Tax Increment Finance District, land use overlay district, design and development standards and developing an utility infrastructure plan
- Manage all County efforts relating to Deepwater Horizon oil spill impacts including RESTORE Act initiatives
- Coordinate and manage efforts relating to the Mossy Head Industrial Park
- Other projects as assigned by Commissioners and Administrator

Commissioner

Walton County Board of County Commissioners, DeFuniak Springs, FL
2000-2012

Chairman, 2003, 2004, 2008, and 2011

Provided leadership in the following:

- County Administration-all aspects of county government
- Tourist Development Council-all aspects of tourism and hospitality industry
- Budget and Finance-all aspects of approximately multimillion dollar budget, both revenue and expenditures
- Legal-all aspects of county legal department including litigation strategy, mediation and contracts
- Human Resources-all aspects of HR department, including executive, management and supervisory levels

- Planning and Development-all aspects of growth management, building and land use
- Emergency Response-all aspects of emergency management including fire, emergency medical services, communication and emergency situations
- Supervision-County Administrator, Tourist Development Director, County Attorney and Executive Assistant
- Lobbying state and federal officials and agencies on behalf of Walton County

Public Sector Manager

Waste Management, North Florida
2009- April 2012

Provide leadership and service to over \$100,000,000 in contract value in fourteen Florida and five Alabama Counties

- Develop and implement strategies to advance district, area and corporate objectives for growth and retention
- Develop, manage, and leverage relationships with municipal partners; including elected officials, staff and external influencers
- Identify growth opportunities, developing and implementing strategies to capture those markets
- Develop internal relationships to advance district, area and corporate objectives
- Participate in development and negotiation of municipal contracts
- Contract compliance
- Develop, prepare and deliver effective presentations

Adjunct Professor

Columbia Southern University
Orange Beach, AL
2009-2011, Current

Adjunct Professor-School of Business, taught Introduction to Business

Facilitate and assess the learning experience of 2nd and 3rd year students in:

- Evolution of Business
- Entrepreneurs, Managers and Employees
- Multinationals and the Global Environment of Business
- Business Ethics
- Leadership, Influence and Communication
- Motivating and Managing People in Business Organizations

- Organizational Culture and Structure
- Marketing and Product Development
- Sales, Distribution and Customer Relationship Management\
- Human Resource Management
- Finance, Accounting and Budgets

Currently employed as part time instructor in the College of Business, awaiting teaching assignment

Business Owner/Manager

1980-2008

Owner/Manager of several successful businesses including:

Multiple retail establishments, food service and residential site development, construction and consulting

- Develop and implement strategies for success
- Develop and implement strategies to achieve organizational goals and objective
- Promote and Manage the attainment of all goals and objectives
- Develop an organizational culture, reflecting ethical standards
- Operational management
- Develop tools and resources to facilitate successful strategy implementation
- Develop, train and manage employees, including managers (5-300 employees)
- Manage employee accountability
- Develop and manage budgets and finances
- Develop and manage customer relationships
- Develop and deliver marketing material

Professional Affiliations

Director-Florida Association of Counties

Member-Executive Committee, Florida Small County Coalition

Member-National Solid Waste Managers Association

Chairman-Walton County Economic Development Alliance

Notable Accomplishments

First Commissioner to be re-elected in Walton County in five election cycles

First Commissioner in Walton County to receive certification and advanced certification from the Florida Counties Foundation

4.0 GPA in Master's Program


Perfect score on Master's Thesis (1000/1000, average score in class 680) '*The Doctrine of Customary Use*'

Hand delivered to: Renee Long

Received From: ~~Shannon Metty~~

Received on: 11/9/2022

Shannon Metty



November 6, 2022


Jefferson County Board of County Commissioners
C/o Chris Holley
445 W. Palmer Mill Rd.
Monticello, FL 32344

Dear Commissioners,

As an employee of the Jefferson County Planning Department and a former United Parcel Service employee, I have learned how to go with the flow and learn as I go. Jefferson County is a small community that I live and work in. I have learned the dynamics of the Community and see the communities needs.

My experience as the County Planning Official will assist me as the County Manager to help grow the sense of Place that I see fading away. During my time assisting the previous County Coordinator I saw the areas of need in the County and feel I can use my experience in the Planning Department to improve those areas and move the county forward. I will create a strong team with the County Department Heads and bring in a strong financial officer to cleanup the budget and create a responsible budget that can be understood by all. I will also use my experience from UPS working with the Labor Union and management to nurture a strong workforce.

I want to see Jefferson County succeed and have a strong future because it is my community also.

I look forward to speaking with you all in the near future for an interview. Should you have any questions please contact me either via phone, .

Thank you so much for your consideration.

Sincerely,



Shannon Metty

References

SHANNON E. METTY

Career Objectives

- To assist the Commissioners in creating an efficient government structure that works for the citizens
- To assist the county in adapting and moving successfully into the future

Education

Florida State University, Tallahassee, Florida

- Bachelor of Science in Social Science and Public Policy May 2010
 - Certificate in Urban and Regional Planning

Poudre High School, Fort Collins, Colorado

- Diploma May 2002
- National Honors Society graduate

Work Experience

Planning Official at the Jefferson County Planning Department, Monticello, FL June 2018 -Present

- Assisted County Coordinator July 2019-July 2022
- Interim County Coordinator July 2022-Present

United Parcel Service, Tallahassee, Florida

January 2003 -May 2018

Designated Responder

March 2003-May 2018

- Responds to leaking packages that occur in the operation;
- Hazardous Material Specialist;

New Hire Mentor

Safety/Wellness Preload Representative

Intern for Jefferson County Coordinators Office

October 2010-September 2012

- Grant writing
- Updating permitting system
- Created Real Property Inventor List

Professional Memberships and Activities

Coordinator of Children's Catholic Education Classes

May 2012-Present

Serve on the Jefferson County Economic Development Committee

July 2019-Present

Serve as the Jefferson County Floodplain Manager/CRS Specialist

May 2019-Present

* Transcripts available upon request

rlong@jeffersoncountyfl.gov

From: Charles Jackson <cjackson@jackson.com>
Sent: Saturday, November 12, 2022 11:42 AM
To: rlong@jeffersoncountyfl.gov
Subject: Resume for Charles Jackson (County Manager Position)
Attachments: Resume.pdf

Good morning,

Please find attached my submitted resume for the County Manager position. Have a great weekend.

Charles Jackson

Charles M. Jackson, MPA

ahoo.com

November 12, 2022

HR Representative,

Please accept this cover letter and resume for the position of County Manager. As my resume will indicate, I strongly believe I have the leadership and technical skills necessary to fulfill the duties of the position.

I have worked in state and local government leadership capacity nearly 25 years. My roles and responsibilities cover financial management and analysis, budgeting, economic development, contractual management, capital improvement and human resource development.

I utilize a collaborative and cooperative style of leadership to engage peers, managers, community leaders but most importantly citizens. This helps foster a positive and inclusive working relationship.

In addition to this experience, I have a master's degree in Public Administration from University of North Carolina at Charlotte. Throughout my career, I have dutifully served positions in:

- **Federal Government**-Federal Emergency Management Agency
- **State Government**-N.C. Dept. of Health & Human Services (Div. of Medical Assistance)
- **County Government**- Northampton (Jackson, NC) & Mecklenburg County (Charlotte, NC)
- **Consolidated Government** - Augusta-Richmond County (GA)
- **City Government**- City of Raleigh (NC) and City of Richmond (VA)
- **Legislative Body**- Richmond City Council (Chief-of-Staff Office)
- **Non-Profit**-Child Advocacy Commission
- **Academia**-Shaw University
- **Media**-Raycom Communications, NBC Affiliate WECT

This broad range of experience has developed me into a seasoned professional known for honesty, integrity, accountability and discipline.

In closing, thank you for considering my interest in the position. I hope you find my experience and credentials worth of a personal interview.

Best regards,

Charles M. Jackson

Charles M. Jackson, MPA

Professional Experience

Deputy Administrator, Augusta-Richmond County, GA, 2021-present

- ♦ Manage and coordinate the daily operation of various departments (and services) of consolidated city/county government, including Engineering, Utilities, Solid Waste, Home and Community Development Parks and Recreation, Fire, etc.
- ♦ Managed dozens of multi-million-dollar projects related to neighborhood revitalization
- ♦ Managed dozens of multi-million-dollar engineering, utility projects
- ♦ Managed major site improvements to the county landfill
- ♦ Revamped Open Records Request Program to include new Records Officer, policies and procedures
- ♦ Lead point of contact for all legislative committees and subcommittees
- ♦ Lead point of contact for all external stakeholders, including civic and business leaders

County Manager, Northampton County, NC, 2019-2021

- ♦ Manage and coordinate the daily operation of various departments (and services) of county government, including Finance, Tax Administration, Planning & Zoning, Emergency Management, Public Works, Economic Development, Human Resources, etc.
- ♦ Oversee the preparation and administration of the annual budget: \$36M General Fund/Operating Budget, \$4M Water & Sewer Fund and \$3M Solid Waste Fund.
- ♦ Creation of first-time \$500,000 Revolving Loan Fund to assist small businesses maintain working capital and minimum inventory (Economic Stimulus Package)
- ♦ Creation of new Tax Delinquent Payment Program to offer financial flexibility to residents with delinquent accounts.
- ♦ Project Lead for planning and construction of new County Courthouse Project.
- ♦ Project Lead for planning and construction of new Convention and Wellness Center.
- ♦ Project Lead for planning and construction of new workforce housing project.
- ♦ Project Lead for acquisition of new Emergency Medical Services Facility.

City Council Fiscal-Legislative Analyst, City of Richmond, VA, 2017-2019

- ♦ Revenue and expenditure analysis of the City's \$3B operating \$221M capital improvement budgets.
- ♦ Evaluate the fiscal impact of legislative proposals. (Refunding bonds, Performance-Based Budgeting, Tax-Increment Financing, Affordable Housing, School Construction, and more).
- ♦ Analyze economic development proposals (ex. Tax Increment Finance, development agreements and project performance).
- ♦ Analyze the fiscal impact of actual and proposed changes in City agency programs.
- ♦ Assist the Council in setting budget priorities and recommending allocations based on performance.
- ♦ Assists in developing agenda items, background material, and presentations for City Council, including but not limited to assisting with presentations.
- ♦ Assists City Council in the preparation, coordination, review and presentation of the City's annual operating and capital improvement budgets, including coordination with Finance Department staff
- ♦ Analyze tax abatement (rehabilitated structure) and citywide tax deferral programs to determine the fiscal impact on the City.
- ♦ Analyze methods to reform the development approval process (permits, etc.).

Charles M. Jackson, MPA

ahoo.com

- ♦ Conduct monthly and quarterly financial, performance reviews, and submitting reports to the Council.
- ♦ Staff Member for Council Standing Committees on Finance, Economic Development and Governmental Operations.

Department Budget Manager, City of Raleigh, NC, 2015-2017

- ♦ Preparation, monitoring and maintenance of annual department budget (base budget/supplemental requests)
- ♦ Develop department strategic business plan (required for department budget submission process)
- ♦ Develop business case proposals, cost and revenue estimates for all programs
- ♦ Manage department budget through PeopleSoft Financial Software
- ♦ Management budget transfers initiated for budget amendments
- ♦ Performance measurement analytics and reporting for program services
- ♦ Business Manager: manage requisitions, receipt invoices, resolve aged vendor report
- ♦ Monthly tracking of current year budget revenue and expenditure targets
- ♦ Developed over 40 key performance indicators (KPIs) for department programs
- ♦ Establish bench-marking relationships with 15 municipalities with similar economic profile
- ♦ Create Performance Indicator Trend Monitoring Report
- ♦ Co-lead on City of Raleigh Indirect Cost Plan Vendor Selection Committee
- ♦ Completion of Lean Six Sigma Yellow Belt Training

State-wide Program Director, NC Div. of Medical Assistance, Raleigh, NC, 2007-2015

- ♦ Program Director of the At-Risk Case Management (Fee-for-Service) Program (\$13M budget)
- ♦ Finance Analyst (fiscal analysis) for PACE Program (\$60M budget)
- ♦ Lead Program Designer CAP-Choice Program Waiver
- ♦ Health Policy Analyst for Adult Care Home Program (\$120M budget)
- ♦ Program Administrator for Medicaid Administrative Claiming (MAC) Initiative
- ♦ Responsible for setting program goals and objectives of long-term care, managed care and fee-for-service health programs
- ♦ Analyze and evaluate financial and programmatic performance issues; made recommendations for improvement
- ♦ Develop automated data reports and performance metrics to evaluate quality of care and program expenditures
- ♦ Develop knowledge of federal and state law and policies impacting health programs
- ♦ Interpret federal and state statutes for division-wide programs
- ♦ Prepare and collected data to project/forecast short and long-term program expenditures, used in budget(fund) requests/worksheets

Charles M. Jackson, MPA

ahoo.com

Education and Professional Association Involvement

Education:

- ♦ University of North Carolina at Charlotte, Masters; Public Administration.
- ♦ Fayetteville State University, Bachelor of Arts in Sociology

Government Finance Officers Association (GFOA)

- ♦ Current Member
- ♦ Attended 2018, Annual Conference

International City/County Management Association (ICMA)

- ♦ Current Member

UNC –Chapel Hill School of Government

- ♦ Certificate – Municipal and County Administration 2019-2020

North Carolina Local Government Budget Association:

- ♦ Current Member
- ♦ Attended 2015, 2016 Summer Conference
- ♦ Served on 2011 Summer Conference Social Planning Committee
- ♦ Served on 2009 Summer Conference Economic Recovery Planning Committee
- ♦ Served as On-site Coordinator for 2009 Winter Conference

American Public Works Association (APWA)

- ♦ Recent Member
- ♦ Attended 2015, Annual Conference
- ♦ Attended 2016, Annual Conference

Civic Activities

- ♦ Current Member/Participant in FBI Citizen's Academy
- ♦ Current Member/Participant in City of Richmond Citizen's Police Academy
- ♦ Current Member/Participant in City of Richmond Citizen's Public Utilities Academy

References

From: rlong@jeffersoncountyfl.gov
Sent: Wednesday, September 14, 2022 12:23 PM
To: 'Tony Parker'
Subject: RE: Jefferson County Manager position

Good afternoon Mr. Parker,

I appreciate the resume and brief background you submitted. I will get this placed in the folder for review and we will reach out to you once the application period is closed. Should you have any questions in the meantime, please feel free to reach out to me.

We look forward to speaking with you soon,

Renee' Long
Jefferson County Planning Assistant
445 W. Palmer Mill Road
Monticello, Fl. 32344
850*342*0223

From: Tony Parker <~~tonyparker5300@gmail.com~~>
Sent: Wednesday, September 14, 2022 12:09 PM
To: rlong@jeffersoncountyfl.gov
Subject: Jefferson County Manager position

Good Afternoon Ms. Long,

I am attaching my resume for your review and consideration for the above referenced position.

I am currently employed by the University of Florida as a Research Administrator 3. I have prior experience in private sector business: sales, management, logistics, maintenance, and customer service. I worked briefly for Levy County, Florida as a Grant Manager/Legislative Liaison. I also have prior experience in social/human services. I am also a bi-vocational Executive Pastor at a church in my community, which allows me to exercise a number of related gifts and skills for working with people, managing projects, addressing concerns, questions and complaints, planning for events and calendering out my schedule for speaking and teaching, just to name a few.
My current salary is \$75k annually.

Thank you for your consideration and time, and I look forward to hearing from you soon.

--

Blessings,

Tony Parker

Anthony E. "Tony" Parker



Qualifications Profile

- 13 years of human services and social work experience with the State of Florida – DCF, and other non-profit agencies. This experience includes supervisory/management, case management, counseling, investigative, Quality Assurance and data collection and reporting.
- I have over ten years of experience working with youth and families in the local church ministry.
- Ten plus years of finance, contract and budget negotiations and development experience.
- Ten plus years in clinical research administration budget, contracting and compliance.
- Seven plus years of outside sales and territory management experience, and six plus years of management/supervisory experience.

Experience

04/2022 - Current University of Florida Gainesville, FL – **Research Administrator 3**

03/2007 – 07/2021

- Contract and Grants post award set up and management: CAS, allowability, allocability, Invoicing, monthly reconciliation, salary distribution and effort analysis/certification, closeout and final reporting. Maintain updated knowledge, interpret, and apply uniform guidance in 2-CFR 200. Utilize eRA Commons to assist investigators and staff in grant proposal tracking, completing JIT requests and RPPR's. Internal systems utilized: PeopleSoft; EPIC; OnCore; Salesforce; UFIRST; ClinicalTrials.gov and grants.gov.
- Pre and post award grant and award management (True cradle to grave approach): Prepare grant proposal packets, draft budgets, compile and prepare all necessary documents for PI for submission and track information and proposal success (Normally ten new proposals monthly and five to ten consortium requests). Request and process post award modifications, both financial and time. Manage a portfolio in excess of \$50 million. Heavy volume of post-award, effort commitment management, payroll distribution management, and sub-award set-up and modifications. Collaborate with investigators and faculty to advise of financial status of open awards, grants and contracts.
- Administrative leadership: supervise staff of five to seven. Liaison and communicate with Principal Investigators, research study coordinators, fiscal staff, compliance and regulatory staff and sponsored programs offices. Plan and facilitate a monthly Dept. of Surgery Research Coordinator Brown Bag for continuing education, training, best practices, FAQ, collaboration, and networking. Liaison with sponsored programs office. Customer Service and regular interaction with outside entities and businesses
- Data analysis and development of tracking database(s) (2020 – collaborated to create a database for tracking proposals submitted and funded, to include effort for Department of Surgery), as well as update and maintenance.
- Contract and budget negotiations for all clinical trials (industry, foundation, federal and flow through funding).

07/2021 – 04/2022 Levy County Board of County Commissioners Bronson, FL – **Grants Coordinator and Legislative Liaison**

- Research and identify grants that would develop Levy County and agencies.
- Develop and submit successful grant applications.
- Develops and administer project contracts, leases and agreements as needed for grant and project administration.
- Assists the County Coordinator and Executive Team with the legislative program development and planning.
- Researches and composes executive summary reports (white papers) on projects, legislation or initiatives and their impact on Levy County and media engagement.

06/2005 – 01/2007 Swisher Hygiene Gainesville, FL – **Branch/Sales Manager**

10/2004 – 06/2005 Griffin Industries, Inc. Hampton, FL - **Field Sales/Service Rep.**

11/2003 – 09/2004 Corner Drug Store Lake City, FL - **Counselor/Case Manager**

07/2003 – 11/2003 MCI Jacksonville, FL - **Account Executive**

05/2001 – 07/2003 Sears, Inc. Gainesville, FL - **Hardware Sales Associate**

06/2000 – 03/2003 Children's Home Society of Florida Jacksonville, FL - **Quality Management Specialist**

Education:

- Bachelor of Arts, December 15, 1989. The Baptist College of Florida, Graceville, FL.

Skills:

- Microsoft Windows Office: Word, Excel, Publisher, Access and PowerPoint
- Multiple financial and Healthcare software platforms: People Soft, Epic, ADG Financials and OnCore: CTMS platform, eRA Commons, Grants.gov, ClinicalTrials.gov, UFIRST, Salesforce.
- 17 plus years in grants and management, awards and clinical industry sponsored research in the Academic research field.
- Heating and air conditioning construction field, both commercial and residential (new and re-model). I have a working knowledge of building construction and repair.

References:

[illegible]

rlong@jeffersoncountyfl.gov

From: Laura Lee Bernstein <bernsteinlauralee@gmail.com>
Sent: Thursday, October 20, 2022 2:01 PM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager Position
Attachments: Laura Lee Bernstein CV.10.22.pdf

Hi Ms. Long,

I am writing to express my interest in the County Manager position available in Jefferson County. I have attached my resume for review and consideration.

If you have any questions or need additional information please let me know. I look forward to hearing from you soon.

Thank you,

Laura Lee Bernstein

LAURA LEE BERNSTEIN

EDUCATION

- May 2022 **UNIVERSITY OF GEORGIA, ATHENS, GEORGIA**
Certified Public Manager
- January 2005 **UNIVERSITY OF GEORGIA, ATHENS, GEORGIA**
January 2006 *Doctoral level Adult Education coursework*
Area of Research: Undocumented Students and Access to Higher Education
- August 2003 **UNIVERSITY OF GEORGIA, ATHENS, GEORGIA**
Master of Education, Adult Education
Thesis/Applied Project: "The Proposal, Creation, and Implementation of an International Office at Gainesville College"
- March 1997 **UNIVERSITY OF GEORGIA, ATHENS, GEORGIA**
Bachelor of Arts in Journalism, Public Relations

PROFESSIONAL EXPERIENCE

- 2019-
Present **UNIFIED GOVERNEMENT OF CUSSETA-CHATTAHOOCHEE COUNTY**
CUSSETA, GEORGIA
- County Manager*
- Manage the day-to-day operations of all aspects of county operations including fiscal oversight and personnel;
 - Make recommendations and execute countywide improvements as determined by the Board of Commission;
 - Prepare and submit the annual operating budget for the county to the Board of Commission for approval and adoption;
 - Develop policy and procedures for standard operating procedure within the county;
 - Collaborate with regional stakeholders for potential economic development opportunities;
 - Research and apply for grant opportunities to assist in the funding of county operations.
- 2017 –
2019 **CHATTAHOOCHEE COUNTY SCHOOLS**
CUSSETA, GEORGIA
- CTAE Director and Work-Based Learning Coordinator*
- Administer and direct the CTAE program, including budget administration and grant management;
 - Coordinate and implement the Work-Based Learning program for Chattahoochee County High School students;
 - Increase the awareness of the Work-Based Learning program by developing business and community partnerships for potential student internships and externships;

- Direct and manage all Work-Based Learning assignments including work site visits, employer orientation, student orientation, employer evaluations, and student reflection on their work experiences;
- Communicate the needs and plans of the Work-Based Learning program to all program stakeholders.

**2016-2017 ALBAMONTE IMMIGRATION LAW
AMERICUS, GEORGIA**

Executive Director

- Created and implemented strategic initiatives and managed the daily operations of the firm;
- Coordinated matters relating to marketing and client development for the firm;
- Ensured appropriate processes were followed for management of conflicts and risks;
- Directed and managed work assignments, staffing, and case distribution;
- Communicated the needs and plans of the firm to the managing attorney and supervised the resource allocation process for the firm;
- Administered, evaluated, and recommended changes, as appropriate, to, the benefits (if any) offered by the firm, including healthcare and retirement benefits;
- Directed activities that promoted and enhanced the firm's visibility and image in the communities served by the firm.

**2015 SUMTER HUMANE SOCIETY
AMERICUS, GEORGIA**

Fundraiser - "Where's Co Co?"

- Created, developed, and executed a successful fundraising campaign from concept development to post event completion;
- Successfully implemented the use of social media outlets (Twitter, FaceBook, Go Fund Me) to accompany the fundraising campaign;
- Worked effectively with local, regional, and national media (print and television) to promote the fundraising campaign and all related events;
- Raised approximately \$8,000 for the Sumter Humane Society.

**2015-2016 AMERICUS SUMTER HIGH SCHOOL
AMERICUS, GEORGIA**

Spanish Teacher

- Taught Spanish I and Spanish II to ASHS students;
- Developed instructional resources to engage students and improve academic achievement;
- Advised students for academic coursework needed for graduation;
- Promoted and facilitated a student approach to learning by making the subject matter relevant to the student and differentiated for the various learning styles and abilities.

**May 2013-
December 2014 CITY OF AMERICUS
AMERICUS, GEORGIA**

Chief Administrative Officer

- Supervised day-to-day operations of all city departments and staff, directly and through department heads;

- Promoted relationships between the Mayor and Council and the administration of the city to other key stakeholders;
- Made recommendations and executed city improvements as determined by the Mayor and Council;
- Prepared and submitted the annual budget to the Mayor and Council with explanatory comment as necessary;
- Administered a \$28 million city budget annually;
- Prepared the agenda for and attended all meetings of the Mayor and Council;
- Carried out all policies established by the Mayor and Council and for the proper administration of all affairs of the city within the jurisdiction of the Mayor and Council;
- Served as the Chief Information Officer for all media requests, interviews, and inquiries.

2010 -2013 TECHNICAL COLLEGE SYSTEM OF GEORGIA (TCSG)
ATLANTA, GEORGIA
Office of Adult Education

Grant Program Support Coordinator – South/SW Georgia

- Provided technical assistance, training, and guidance to local adult education programs within an assigned region of the state;
- Coordinated project planning, development, monitoring and completion initiatives;
- Served as principal focal point for project implementation by coordinating and managing project activities following widely- recognized industry standards for the formulation and completion of work in the area of project management;
- Assessed training/development needs;
- Assisted in development of legislative proposals;
- Facilitated collaborative efforts in the community with local agencies;
- Oversaw an effective project/resource management system ensuring adherence to budget, grant and other administrative requirements.

2005 - 2010 THE GEORGIA DEPARTMENT OF EDUCATION
ATLANTA, GEORGIA
Title I, Part C – Migrant Education Program

Program Manager, Migrant & Refugee Education

- Provided direct leadership and oversight of all components of Title I, Part C in Georgia;
- Directly supervised a staff of 34 located in regional offices statewide;
- Managed a fiscal budget of \$8.2 million annually;
- Served as the education contact for the Refugee School Impact Grant in Georgia;
- Collaborated with other Title Programs to ensure a coordination of services statewide;
- Served as the state representative of Georgia for the Office of Migrant Education in Washington, D.C.;
- Successfully implemented the current means by which local school systems are monitored and evaluated based on the services provided to migrant students;
- Actively promoted the rights of immigrant children in school systems across Georgia.

State Comprehensive Needs Assessment Coordinator

- Responsible for identifying regional and statewide Migrant Education Program needs and for providing continuous leadership and support to ensure the identified needs were being addressed;

- Responsible for developing the state Migrant Education Program goals and measurable objectives and for ensuring both are monitored and evaluated in a continuous manner;
- Interpreted and analyzed evaluation data and use evaluation results to target areas for program service delivery;
- Coordinated and supervised the development of the Comprehensive Needs Assessment initiatives including, parent involvement programs, community outreach, family literacy programs, and adult education initiatives at regional and statewide levels;
- Provided leadership and guidance in implementing Comprehensive Needs Assessment initiatives at local, regional, and statewide levels;
- Authored the Migrant Education Program Statewide Comprehensive Needs Assessment report and the Service Delivery Plan as required by federal regulation.
- Designed, coordinated, and delivered statewide professional development trainings, meetings, workshops, presentations, and peer coaching based on stakeholder needs;
- Responsible for developing and maintaining the web content for the Migrant Education Program website;
- Served as the Chair of the Comprehensive Needs Assessment Taskforce;
- Created and managed the statewide distribution of the initial Comprehensive Needs Assessment Student, Parent, and Faculty/ Staff Surveys for the statewide Comprehensive Needs Assessment process;
- Analyzed Comprehensive Needs Assessment Survey data (both qualitative and quantitative) and developed need statements and data reports for school systems.

**2004 - 2005 THE UNIVERSITY OF GEORGIA
ATHENS, GEORGIA**

***Doctoral Graduate Research Assistant, Department of Lifelong
Education, Administration & Policy***

- Assisted with qualitative and quantitative research for a grant- funded research study through the Department of Technical and Adult Education to better understand the educational and employment needs of Latino adults in Georgia;
- Conducted focus groups with Vice Presidents of Student Services and other faculty and staff at various technical colleges throughout Georgia;
- Analyzed quantitative and qualitative data for reporting purposes;
- Conducted interviews with Vice Presidents of Academic Affairs to determine the professional development needs of upper-level administrative positions at technical colleges throughout Georgia;
- Served as an author and editor of a published research study titled "Strategies for Recruitment, Development, Retention, and Placement of Hispanic Adults and Special Populations."

**2004-2006 HABERSHAM IMMIGRATION & EDUCATIONAL CONSULTING SERVICES, INC.
BALDWIN, GEORGIA**

President

- Served as the President and Owner of a small business;
- Assisted individuals, small businesses, and educational institutions with immigration matters including human resources management and protocol, paperwork processing, cultural diversity training, community outreach, and the development of international and

diversity offices

- Managed the day-to-day operations of the office including advertising campaigns, marketing, accounting, and business proposals
- Designed, coordinated, and delivered presentations, workshops, and training courses to various civic organizations

**2000 -2004 GAINESVILLE COLLEGE
GAINESVILLE, GEORGIA**

Director of International Admissions & Advising

- Responsible for the implementation and management of the federal immigration regulation program on-campus including regular reviews of federal immigration regulation to ensure compliant program planning;
- Handled all international affairs for the college including immigration advising and orientation;
- Responsible for the fiscal management of the International Admissions Office;
- Responsible for the supervision of international admissions personnel, including the hiring of new personnel, performance management, and employee termination;
- Conducted comprehensive needs assessments to determine applicable programming for international students;
- Processed and evaluated all international student admission applications;
- Handled recruitment and recruitment issues for the college including event planning and implementation of new programs and publications;
- Responsible for the implementation and maintenance of the federally mandated international student database tracking system, Student Exchange Visitor Information System (SEVIS);
- Served as the Primary Designated School Official (PDSO), as required by federal immigration regulation;
- Assisted the Human Resources Office with the employment of foreign nationals by reviewing immigration documentation and by providing guidance and clarification of federal immigration regulation in order to ensure compliance;
- Served as the immigration specialist on campus for the students, faculty, and staff by developing publications regarding immigration regulations, policies, and updates.

PROFESSIONAL MEMBERSHIPS & RELATED EXPERIENCE

2021-Present NATIONAL ASSOCIATION OF COUNTY COMMISSIONS

Presidential Appointee to the Rural County Caucus

Presidential Appointee to the Immigration Reform Committee

2021-Present ROTARY CLUB OF COLUMBUS, GEORGIA

2019-Present CHATTAHOOCHEE COUNTY LIBRARY BOARD OF DIRECTORS

Chairman 2022-2023

2021-Present COLUMBUS TECHNICAL COLLEGE BOARD OF DIRECTORS

2003 Phi Kappa Phi

PROFESSIONAL SKILLS

- Proven effective fiscal planning and budget development based on established needs, goals, and objectives
- Proven ability to see relationships between events or ideas that enable new possibilities and solve poorly defined problems
- Collaborative and future focused strategic planner
- Ability to prioritize and execute projects and assigned tasks within established timelines
- Ability to draw conclusions by generating multiple new ideas and improvise solutions that fit the demands of the moment
- Extensive experience with public relations campaigns and cultivating positive relationships with various media outlets
- Strong commitment to community development and outreach
- Excellent oral and written communication skills
- Ability to effectively communicate ideas and engage others
- Effective problem solver, team builder, and motivator
- Adept at recognizing, understanding, and effectively using emotions to improve outcomes
- Open-minded, innovative, and creative

LANGUAGES

English – native language

Spanish – speak, read, and write with intermediate competence

REFERENCES AVAILABLE UPON REQUEST

From: Gary Starling <[REDACTED]>
Sent: Wednesday, November 2, 2022 2:28 PM
To: rlong@jeffersoncountyfl.gov
Subject: Gary Starling's Resume For County Manager.
Attachments: Gary Starling Resume 8-15-2022.doc

Good afternoon Ms. Long,

My name is Gary Starling, and I would like to apply for the county manager position with Jefferson county. Please find attached a copy of my resume. Please let me know if there is anything further, I should do to apply for the position. Thank you and have a blessed day.

Thanks,

Gary A. Starling, FCCM, FCCN



“True Integrity is not what you do when someone is watching, but is when you continue to do the right things when you know there is no one watching”

CONFIDENTIALITY NOTICE: The information contained in this email—along with any attachments—may contain privileged and confidential information that is exempt from public disclosure, including individual health information which is protected by federal and state privacy laws. This transmission is intended solely for the review and use of the intended recipient. If you are not the intended recipient, you are notified that any review, use, dissemination, or duplication is strictly prohibited by law. If you have received this email in error, please report it to the sender and permanently destroy all copies of the original message.

Gary Starling



WORK EXPERIENCE

FLORIDA AGENCY FOR PEOPLE WITH DISABILITIES, GAINESVILLE, FL

Tacachale Physical Plant Division Director, June 2022 – Present

- Direct the daily operation of the Physical Plant Division at Tacachale, including managing the performance of the department heads for each department (Maintenance, Grounds, Housekeeping, General Services/Property, Vehicles, Life Safety, and Warehouse.) Plan and direct the efficient use of resources and integration of services to ensure a smooth operation.
- Serve as a member of the Tacachale Executive Management Team, assist in the coordination of operations center wide, and advise management on problems/issues affecting operations of the Center. Consult with other division directors and department managers to identify the most effective solution in physical plant issues as well as future planning.
- Serve as primary point of contact for regulatory officials, including the State Fire Marshal Agency for Health Care Administration (AHCA), Life Safety Inspectors. Ensure compliance with applicable AHCA, Department of Health and Fire Marshal regulations.
- Manage all maintenance projects, including Fixed Capital Outlay.
- Compile and submit the Florida State Owned Lands and Records Information System (SOLARIS) report for Tacachale annually
- Prepare Legislative Budget Requests (LBR) for Fixed Capital Outlay (FCO).
- Prepare reports for the annual Capital Improvement Plan.
- Track, review pay requests, maintain accurate accountability of expenditures. Manage services rendered via contracts within the Physical Plan Division, including housekeeping services, janitorial services, and the inmate work squad.
- Develop and maintain policies, procedures, and guidelines, and identify issues for all Tacachale facilities and facilities operations.
- Florida Certified Contract Manager (FCCM) and Florida Certified Contract Negotiator (FCCN).

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES, MACCLENNY, FL

Northeast Florida State Hospital Facilities Administrator, May 2020 – June 2022

- Administrator over the maintenance of 80 Department owned facilities throughout the 300-acre campus comprised of 674,804 total sq. ft.
- Assist the assistant institution superintendent in assuring management excellence and cost efficiency are accomplished in all administrative services functions and activities involved in the operation of a very large, licensed hospital.
- Responsible for the direct supervision and day to day oversight of the facilities maintenance Department which is made up of 36 staff members comprised of a Maintenance Superintendent, Trades Supervisors, Grounds Supervisor, Administrative Staff, Electricians, Plumbers, Sr Boiler Plant Operators, Grounds Keepers, Maintenance Mechanics, Motor Pool Mechanic, Sr Vehicle Operators, Water and Wastewater Plant Operator.
- Oversee all aspects of the operational logistics for the Northeast Florida State Hospital which currently houses 600 patients.
- Prepare Legislative Budget Requests (LBR) for Fixed Capital Outlay (FCO).
- Prepare reports for the annual Capital Improvement Plan.
- Tracks, review pay requests, maintain accurate accountability of expenditures.
- Review and monitor energy consumption.
- Develop and maintain policies, procedures, and guidelines, and identify issues for all NEFSH facilities and facilities operations.
- Florida Certified Contract Manager (FCCM) and Florida Certified Contract Negotiator (FCCN).

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY, Tallahassee, FL

Statewide Facilities Operations Administrator, Jun 2017 – May 2020

- Administrator over the operations and maintenance of 17 Department owned facilities throughout the state totaling 492,972 square feet and 15 staff members.
- Supervise and provide guidance to building managers and maintenance mechanics in Department owned buildings.
- Manage all DEO Private sector leases statewide which totals 104,499.19 square feet.
- Manage the Fixed Capital Outlay (FCO) program for major building repairs, renovations, and new construction.
- Prepare Legislative Budget Requests (LBR) for Fixed Capital Outlay (FCO).
- Manage the Revolving Trust Fund budget to ensure expenditures are appropriately recorded and adjustments are requested.
- Prepare reports for the annual Capital Improvement Plan.
- Provide contract management for all contracts related to service contracts developed for Department owned facilities.
- Responsible for the preparation, evaluation, accuracy and budget accountability of purchase order requisitions and approval.
- Responsible for the documentation for annual blanket term orders and two-party contracts related to maintenance and construction.
- Tracks, review pay requests, maintain accurate accountability of expenditures.
- Review and monitor energy consumption for all DEO facilities.
- Negotiate contracts and agreements with federal, state, and private entities and prepare budget for related funding.
- Manage the real property lease management program for DEO. This includes building maintenance, custodial services, and security.
- Assure accountability for the statewide Sonitrol/Red Wire access badging system for facilities access.
- Develop and maintain policies, procedures, and guidelines, and identify issues for all DEO facilities and facilities operations statewide.
- Coordinates and administer DEO's emergency management and safety program.
- Attended and represented DEO at several meetings such as EOC, Safety, etc.
- Develop and maintain policies, procedures, guidelines, and identify statewide operational issues in the implementation of safety and emergency management related policies and procedures.
- Submit and work with Purchasing on ITB's, RFP's, ITN's, and RFQ's, conduct pre-bid and pre-construction meetings with vendors, draft and manage two party contracts for maintenance, and construction to facilities statewide.
- Responsible for construction and renovation projects by private contractors to include the development of plans and contract documents, office renovation design preparation, project budget and schedules, cost estimation, establish specifications, prepare bid packages, analyze bids, jobsite visits, resolve construction issues, review and approve invoices, certify job completion, maintain effective working relationships with architects, engineers, contractors, and program administrators.
- Managed the DEO's Tallahassee Caldwell Building mailroom, Property office, and Fleet.
- Florida Certified Contract Manager (FCCM) and Florida Certified Contract Negotiator (FCCN).

FLORIDA DEPARTMENT OF AGRICULTURE, Tallahassee, FL

Construction Projects Consultant II, Jan 2017 – Jun 2017

- Prepare construction bid packages and administer bid/construction process for delegated projects.
- Prepare and negotiate construction contracts.
- Develop and maintain a detailed construction cost accounting system and construction progress scheduling system.
- Develop criteria for the approval or acceptance of facilities and/or the in-progress phases of facility construction.
- Review requests for payment to contractors to ensure compliance with contract provisions and purchasing policies and procedures are met.

- Provide on-site resolutions of construction problems.
- Prepare and coordinate documentation with the FEMA and the Bureau of Finance and Accounting for the scope of work, project work sheets, and other information necessary to renovate buildings damaged or destroyed by natural disasters.
- Review new fixed capital outlay project programs for compliance with water quality and other environmental standards as well as conformance to building codes and life safety standards.
- Review for cost effective design and develop impact data.
- Prepare project design programs for proposal development by Architect and Engineering firms.
- Prepare applicable contract documents for project A/E contracts and administer contracts including design reviews.
- Develop and maintain project procedures to assure compliance with Florida Statutes.
- Develop and maintain project ledgers for maintenance and accountability.
- Assist in the development of fixed capital outlay budget for the department.
- Visit sites on a regular basis to assist with construction, renovation, and maintenance programs.
- Assist in identifying facility buildings and site conditions requiring corrective action and estimate costs for budget considerations.
- Prepare analyses for buildings that are identified in need of repair and prepare cost analyses for various structures.
- Administer project disbursements for all projects.
- Monitor expenditures and provide construction progress and budget account reports.
- Conduct liaison activities for the department with the Department of Environmental Protection, Department of Management Services, Division of Building Construction, Department of Transportation, FEMA, Department of Community Affairs and all other permitting agencies.
- Attend quarterly SHMPAT – State Hazard Mitigation Plan Advisory Team meetings with the Department of Emergency Management.

FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION, Lakeland, FL

Southwest Region Property & Facilities Manager, Jun 2004 – Jan 2017

- I served on the FWC Statewide Facilities and Fleet teams.
- Provided all training and guidance for five Property Analyst located throughout the state.
- Inspected facilities and compile reports for requesting FCO – Fixed Capital Outlay funds.
- Project Manager for all FCO and Non-FCO facility construction and repairs.
- Responsible for managing FCO budgets and spending.
- Responsible for tracking facilities maintenance budgets, cost analyses, and introducing cost saving processes and procedures for maintenance of facilities.
- Oversee all maintenance of HVAC, plumbing, electrical, building, and Fire protection.
- Worked with the state contracts system for procurement of goods and services.
- Assist with implementation and management of multiple ITB's – Invitation to Bid. For Construction, Heavy equipment, and Fencing.
- Handled all facilities contract negotiations and contracts.
- Conducted audits on assets, fuel purchases and consumption, electric usage, and facilities to ensure state policies, rules, and statutes are being followed.
- Handled automobile and facilities accident claims and work with Insurance Companies and DFS Risk Management to resolve.
- Worked with internal and external customers on a daily basis in solving problem with facilities and fleet issues.
- Supervised the Facilities Maintenance and repair staff as well as contractors.
- Conducted energy audits on facilities and initiate cost saving ideas to cut down on FWC's Carbon Footprint.
- Ensured that FWC facilities are entered in the FL-SOLARIS Facility Inventory Tracking System (FITS).
- Inspected facilities and compile reports and recommendations for facilities not meeting the ADA requirements.

- Worked with the State Fire Marshal's to ensure that FWC facilities meet the NFPA requirements.
- Managed a fleet of over 500 which is made up of passenger caring vehicles, vessels, atvs, and heavy equipment.
- Ensured that all FWC policies, procedures, DMS rules, DFS rules, and state laws are being followed for mobile equipment acquisition and mobile equipment disposal.
- Handled and manage all aspects of fleet management, asset management, risk management, and facilities management for twelve counties.
- I used Microsoft Word, Excel, Access, and Power Point on a daily basis.

Fish and Wildlife Technician, Jun 2002 – Jun 2004

- I helped work and maintain the fisheries on the SW Urban Ponds.
- Held kids fishing derbies, maintained and repaired fish feeders, maintained and repaired boats.
- Performed water quality test on the multiple ponds and lakes, electro fish sampling.
- Fish raring, harvesting, hauling, stocking.
- All aspects of equipment maintenance and building maintenance.
- Repaired buildings repaired electric pumps, electronic controls.
- Worked with contractors for the new construction of the Florida Bass Conservation Center.

Engineer I , May 1997 – Nov 2002

- Supervised FWC staff in the installation and construction of public boat ramps, docks, and piers statewide.
- Collected information and composed reports for boat ramp construction.
- Reviewed blueprints and designed as-built drawings for changes to construction designs.
- Worked with local, state, and federal agencies for boat ramp locations, installation, and permitting.
- Prepared presentation and presented them in meetings and seminars.
- Managed and ordered all equipment to include; heavy equipment, trucks, trailers, and all construction materials.
- Scheduled job start up and completion, Inspected boat ramps state wide.
- Project Manager for all construction of boat ramps, docks, and piers statewide.

EAGLE FIRE PROTECTION, Clermont, FL

Field Foreman, Apr 1989 – May 1997

- Supervised multiple staff installing overhead fire suppression systems in multiple buildings in Central Florida.
- Installed, tested, and inspected fire pumps and fire hydrants.
- Scheduled meetings with contractors and Fire Inspectors.
- Scheduled job start up and job completion to meet set completion dates.
- Read and reviewed construction blue prints daily.

UNITED STATES NAVY, Jacksonville, FL

Seamanship Specialist, Apr 1987 – Feb 1989

- Performed Infantry, Gun Crews, and Seaman Duties as required while stationed on a Naval Ship.

EDUCATION

South Sumter High School, Bushnell, FL

Seminole Community College, Sanford, FL

Fire Suppression

ADDITIONAL SKILLS

- I have many years of experience and a strong knowledge base of State of Florida facilities management, construction, rules, regulations, procedures, techniques, and practices.
- Facilities management and maintenance best practices.
- I am very fluent in the construction and repair techniques of all types of structures.
- Blue Print reading.
- Experienced in Data processes, Computers, Administrative, Budget Management, Problem Solving, Prioritization, Report preparation and presentation.
- I have supervisory experience within state Government as well as in the private sector.
- I know state purchasing rules, processes, and laws.
- Self-motivated and can work independently or as a Team member.
- Team leader and team builder.
- Budget managing skills.
- Staff supervision, motivation, and training.
- Over 20 years of experience in the construction field.
- Florida Certified FCCM and FCCN.

From: Brittany Farrior <~~brittany.farrior3000@gmail.com~~>
Sent: Wednesday, November 2, 2022 3:52 PM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager_ Brittany Farrior
Attachments: Brittany Farrior_resume.pdf

Dear Hiring Manager,

Please find attached a copy of my resume for the County Manager position in Jefferson County, as advertised on the County's website.

I have 8+ years' experience in budget, financial analysis and reporting, strategic planning, project management, policy analysis and program evaluation; and a proven record of implementing financial and facility management software, streamlining budget and procurement procedures, and establishing best practices in business operations, which led to a \$2M surplus operating budget.

My goal is to leverage my expertise to help Jefferson County Commissioners succeed in achieving the transition to the Commission-Manager form of government by evaluating and making recommendations for improvements to the organization structure, policies, procedures and business methods.

I look forward to hearing from you to discuss this exciting opportunity further.

If you need any additional details from me, please don't hesitate to get in touch.

Yours sincerely,

Brittany Farrior, MBA



Brittany L. Farrior, MBA

Progressive leadership experience within the public and private sector for 10+ years. Innovative and highly motivated leader with extensive accounting, budget, finance and facilities planning & construction experience. Proven skills and ability to deliver critical results within the public sector. Excellent interpersonal skills, problem resolution skills, and strong leadership abilities. Prior experience with Financial Reporting & Facility Management software which includes: AssetWorks (AiMs), People Soft, Jenzabar, Banner, Workiva, AutoCAD, Revit, Enscape.

Areas of Expertise

- | | | |
|----------------------------------|----------------------------------|---------------------------|
| ◆ Project Management | ◆ Facilities Planning/Management | ◆ Space Management |
| ◆ Financial Analysis & Reporting | ◆ Cross-functional Collaboration | ◆ Risk Management |
| ◆ Budget Analysis & Planning | ◆ Strategic Planning | ◆ Capital Budget Planning |

Education

Master of Architecture/ Facility Management | *Florida Agricultural and Mechanical University*, Tallahassee, FL Spring 2023

Master of Business Administration (MBA) | *Florida Agricultural and Mechanical University*, Tallahassee, FL

Bachelor of Science (BS) Accounting | *Florida Agricultural and Mechanical University*, Tallahassee, FL

Career Accomplishments

- Established best practices in business operations, which led to a \$2M surplus operating budget. As a result, created opportunities to generate future revenue and increase reserves after several years of operating in the deficit. This also resulted in the Southern Association of Colleges and Schools (SACS) accreditation reinstatement.
- Successfully streamlined budget and procurement procedures by creating policies to reduce redundancy and improve transparency and internal controls.
- Worked closely with the Director of Facilities, Planning and Construction to finalize the buildout of the new Center for Access and Student Success and move of 200+ occupants into 89,000 square foot building. Planned and coordinated weekly moves of 200+ employees for 3 weeks.
- Achieved promotional advancement twice following superior performance and demonstrated ability to quickly learn and master complex concepts.
- Delivered automated month-end budget reports, improving the month-end closing process efficiently and timely that led to cost savings and a surplus \$2M operating budget.
- Led the implementation of the Workiva cloud software to automate data population, minimize manual data entry and increase accuracy in financial reporting for Florida's 12 public universities.
- Successfully managed the issuance of over \$200M in bonds.
- Managed several multi-million-dollar state-wide capital improvement projects simultaneously for twelve universities.
- Successfully developed an initiative for space utilization (over 4 million net square feet) that provided adequate data in a timely manner to assist in the decision making of Space Request, assist with the allocation/re-allocation of space throughout the University; assist leadership with setting priorities, establishing standards and providing direction for the responsibilities based on the University's adopted plans, strategic objectives, available resources, and its highest and best uses.
 - Consulted with my subordinates to outline the project scope and business and technology requirements; set expectations and goals, due dates and deliverables, to ensure timely completion of projects.

Professional Experience

Florida Agricultural & Mechanical University, Tallahassee, FL
Assistant Director of Facilities Planning & Construction

11/2019 – Present

As a manager, I have full operational responsibility for all facilities, real estate management, strategic planning, construction projects, planning and forecasting of \$176M capital budget. Ensure achievement of facility goals through risk management, productivity improvements and compliance. Lead a staff of 3.

- Provide leadership and direction for the preparation of all assigned major projects for the Five-year Capital Improvement Plan (Fixed Capital Outlay Budget) to meet the University's Legislative Budget Request totaling \$176M.
- Manage the university-wide space inventory system (People Soft and AssetWorks), which includes main campus and six off campus sites totaling 4 million Net Square Feet.
- Manage space utilization and space request university-wide.
- Lead the Educational Plant Survey process where the State University System will validate new, renovated or remodeled space. This process gives the University Legislative authority to request Public Education Capital Outlay (PECO) funding for the next five years.

- Manage the development of the Plant, Operation & Maintenance (PO&M) Legislative Budget Request that currently totals \$6.6M and 350K gross square feet.
- Lead the development and passage of the campus 10-year Master Plan.
- Streamline the space management database (People Soft and AiM) including coordination with stakeholders, identifying and resolving system defects and enhancements and data validation.
- Provide guidance and interpretation of statutes, regulations, and procedures to stakeholders.

Florida Agricultural & Mechanical University, Tallahassee, FL

04/2019 – 11/2019

Facilities Coordinator

As a team leader, handled all facets of administrative and organizational support for the Facilities Planning & Construction department. Assisted in managing space inventory and capital planning. Aided with the development of the annual Capital Improvement Plan Budget Request totaling \$176M.

- Spearheaded the Educational Plant Survey process where the State University System validated any new, renovated or remodeled space. The State University System recommended projects which allow for the University to receive state funding for the next five years.
- Facilitated the Plant, Operation & Maintenance (PO&M) Legislative Budget Request that currently totals \$6.6M and 350K Gross Square Feet.
- Engineered and analyzed the university-wide space inventory, which includes the main campus and six off campus sites totaling 4 Million Net Square Feet.
- Organized space request and changes for the main campus and six off campus sites.

Johnson C. Smith University, Charlotte, NC

04/2018 – 04/2019

Manager of Budget & Financial Analysis

Directed and controlled the university's budget and financial forecasting activities. Lead the budgeting process for annual, quarterly, and monthly budget development. Developed budgetary policies and guidelines to meet short and long-term financial goals. Managed staff of 5.

- Responsible for oversight of the university's budget, including preparation and administration of the \$45M annual operating budget.
- Streamlined and allocated the endowment (restricted funds) budget totaling \$67M.
- Directed budget staff in annual operating budget planning, development and implementation processes.
- Advised budget managers on developing, maintaining and analyzing budgets and finances as well as ensuring they remain within budget.
- Held responsibility for maintaining, reviewing and updating policies and procedures for the budget and procurement department according to updated rules and regulations for both internal and external guidance.
- Provided management consultation and optimization services to department heads, tasked with optimizing operational efficiency.
- Provided financial guidance and interpretation of statutes, regulations, and procedures to stakeholders.

State University System of Florida-Board of Governors, Tallahassee, FL

09/2017 – 04/2018

Capital Programs & Finance Specialist

Managed the planning, reporting & analysis of the State University System Fixed Capital Outlay Budget

- Evaluated and assisted the Vice Chancellor with analyzing all multi-million-dollar capital projects that are financed through Public Education Capital Outlay (PECO) traditional revenue bonds and debt, or a form of public private partnership (P3).
- Analyzed and prepared capital budgets for the State University System for more than \$100M each fiscal year.
- Executed the allocation of over \$40M in Capital Improvement Trust Funds (CITF) to Florida's twelve public universities.
- Implemented the annual State University System Fixed Capital Outlay Budget Request that includes the state university capital projects totaling \$200M over five years.
- Organized the Plant, Operation & Maintenance (PO&M) Legislative Budget Request for Florida's twelve public universities totaling about \$18M year on year.

State University System of Florida-Board of Governors, Tallahassee, FL

08/2014 – 09/2017

Senior Budget Analyst

Reconciled, analyzed and balanced several different Operating Budgets for the State University System.

- Contributed in reviewing, developing and publishing the board approved \$12B Operating Budget for Florida's twelve public universities.
- Coordinated the Plant, Operation & Maintenance (PO&M) Legislative Budget Request for Florida's twelve public universities totaling about \$18M and 1M+ Gross Square Feet year on year.

- Annually arranged and allocated the First-Generation Matching Grants (\$20M) to Florida's twelve public universities.
- Ensured system compliance with legislative mandates regarding fiscal reporting and planning.
- Ensured financial and policy reporting compliance with federal, state, and local regulations.
- Monitored university fund balances, expenditure reports, and other financial activities of the universities.
- Prepared the annual consolidated financial statement manual.
- Administered the Educational Plant Survey where I served as a representative for the State University System. The process allowed for each university to receive Public Education Capital Outlay (PECO) funding.
- Completed bill analyses as assigned by senior management.

Additional Experience

Government Operations Consultant II, *Agency for Persons with Disabilities*, Tallahassee, FL

06/2012 – 08/2014

Skills

- Proficient Computer Skills (including technical experience) such as Microsoft Office Suite (Word, PowerPoint, Access, Excel) particularly MS Excel (VLOOKUP & pivot tables).
- Policy Analysis
- Strategic Planning
- Legislative Relations
- Program Evaluations
- Community Outreach
- Public Speaking

rlong@jeffersoncountyfl.gov

From: Brian Carney <brian.carney@tallgrass.net>
Sent: Saturday, November 5, 2022 5:17 PM
To: rlong@jeffersoncountyfl.gov
Subject: Application documents for the position of Jefferson County Manager
Attachments: Jefferson County.pdf; Resume August 2022.pdf; Columbus State Univ Transcript_000029.pdf; Untitled attachment 00004.txt; Army 214 Member Copy 4 Color.pdf; FL DL.pdf; Untitled attachment 00007.txt

Ms. Long,

Please accept the attached documents as my application form the position of County Manager for Jefferson County FL.
Please notify me in the event you need additional information.

Sincerely,

Brian B. Carney

~~678-761-5042~~

Resume August 2022

Carney, Brian Byrne

E-mail: brian@carneybryne.net

Personal Data

Married – Retired Georgia Peace Officer Standards & Training - Police Chief – Jun 2015 to Present

College Education

2009 Master of Public Administration - (AOS) Justice Administration (MPA-JA), Columbus State University, *Law Enforcement Command College*, Columbus, GA

1983 Bachelors of Arts Degree (BA), Western Illinois University

1978 Associate in Science Degree (AS), University of the State of New York

Professional Education

Graduate of the Police Chief's Executive Development Course (AKA:*Chief's School*), Georgia Police Academy and High Performance Management, National Institute of Justice, Managing a Diverse Workforce, High Profile Case Management, Managing Marginal Employees, Ethics and Professionalism, Strategic Planning, Human Resource Management and Development, Georgia POST Certified General Instructor (1988) and Firearms Instructor, Patrol Rifle Instructor (2004), National Incident Management courses 100, 200, 300, 400, 700, 800, and Jail Management Course. U. S. Army Criminal Investigation Course (Special Agent) and Drug Investigation Course; Criminal Investigation Command Forensic Document Examination Course (2 years), Federal Bureau of Investigation, Questioned Documents Course, United States Secret Service Questioned Document Course and numerous other managements and technical courses. In addition I attained the *Georgia Managerial Certificate* from the Georgia Peace Officers Standards and Training Council (POST). I completed the executive law enforcement degree program, earning a Masters of Public Administration with area of specialty in Justice Administration.

Professional Experience

Jun 2015 - Present - Retired Georgia Chief of Police in Good Standing

Jan 5, 2015 – Jun 10, 2015 – (Salary \$63,000 yearly, 40 hours weekly) Chief of Police, City Of Americus, GA. I managed and supervised police officers and civilian personnel (40 personnel). I was responsible for approving fund expenditures for the agency. I conducted oversight of all divisions within the agency to include preparing performance ratings, approving and disapproving leave requests. I was also in charge of training and I was the primary Georgia POST (certified in 1988) police instructor for the agency. I coordinated training with other law enforcement agencies to include AR-15 training with surrounding agency police officers. In addition, I was in charge of public media affairs (electronic and print) for the agency. I interacted with the City Council at regular meetings and investigated all complaints made about the agency. I established the Internal Affairs unit within the agency. I prepared regular crime prevention lectures and met with numerous civic and religious groups in the city. I attended all work and City Council sessions.

Nov 3, 2003 – Sept 10, 2014 – (Salary \$83,000 yearly, 40+ hours weekly) Deputy Chief of Police, City of Duluth, GA. A Georgia State Certified Police agency. I was responsible for operations and administration of the agency (78 personnel) at the Command Staff level. I was responsible for all personnel discipline actions to include termination of employment with the City Police Department. I oversaw and monitored budget preparations (7.1 million) for six divisions within the agency. I provided management oversight for the Uniform Division, Criminal Investigation Division, to include the Crime Scene Unit, Training and Internal Affairs, Communication, Courts, Records Divisions, and Community Policing Division. I represented the city police agency in emergency management needs and coordinated with the county emergency management team. I conducted many press releases and interviews for television and print media and I was in charge of the public relations officer. In 1994, I became a Georgia certified POST general police instructor and firearms instructor. I coordinated law enforcement training courses with surrounding police agencies. I conducted forensic training workshops for certified police officers in detecting fraud and forgery which was approved by Georgia POST. I also coordinated Georgia Bar Certified training courses for Judges and Attorneys. I was the Program Manager for the Police Departments five (5) year strategic plan 2013. In addition, I owned and operated Carney & Hammond Forensic Document Laboratory, Inc. As an American Board of Forensic Document Examiners, Inc., (ABFDE) certified forensic document examiner, I testified as a forensic expert in fraud and forgery cases throughout the world in legal proceedings as needed.

Nov 1, 1998 – Oct 9, 2003 - (Salary \$77,000 yearly, 40 hours weekly) Owner and CEO of Carney & Hammond Forensic Document Laboratory, Inc. I examined forensic document cases throughout the country on an as needed basis. These cases include handwriting and hand printing problems, obliterations, alterations, charred document cases and provide a written report of finding to the submitting agency. I coordinated and trained attorneys for the United States

Attorney's Office, Northern District of Georgia, 12th Annual Conference (2002). This course material was in fraud and forgery detection and the use of forensic document experts in Federal Courts. I also trained attorneys from Gwinnett County Criminal Defense Association, Fayette County Bar Association, and Cobb Trial Lawyer Association. I testified throughout the country in Federal, State and local courts as needed. I also maintained my status as a Reserve Duluth Police Officer.

Jul 6, 1996 - Oct 7, 1998 – (Salary \$55,000 yearly, 40 hours weekly) Deputy Chief of Police, City of Duluth, GA. I was responsible for the operations and administration of the agency (44 personnel). I routinely provided support to the Chief of Police. I was responsible for all hiring of applicants and personnel discipline actions to include termination of employment with the City. I was responsible for the oversight of the police budget preparations for six divisions within the agency. I assisted the Chief in coordinating the Duluth Fall Festival for numerous civic groups. I coordinated and conducted training in various police and forensic courses for police officers and attorneys throughout Georgia. I was in charge of public affairs and conducted many press releases through electronic and print media as needed. I also operated a forensic private practice in document examination and I attained the position as President of the American Board of Forensic Document Examiners and managed ten (10) National Directors located throughout the U. S.

Aug 10, 1992 – Jun 20, 1996 – (Salary \$65,000, 40 hours weekly) Owner/CEO-Forensic Document Examiner and Reserve Police Detective with Duluth Police Department. I began my own private practice forensic document laboratory; the corporate name is Carney & Hammond Forensic Document Laboratory, Inc. I examined forensic document cases throughout the country on an as needed basis. These cases include handwriting and hand printing problems, obliterations, alterations, charred document cases and provide a written report of finding to the submitting agency. In 1994, I was certified by the American Board of Forensic Document Examiners. I coordinated and taught at the Georgia Trial Lawyers Association & the Institute of Continuing Judicial Education Probate Judges (fall seminar in 1995). I testified throughout the country in Federal, State and local courts as needed. As a reserve Detective, I assisted the Duluth Police Department in the examination of fraud cases, threat letters, bad checks and anonymous letter cases.

Dec 5, 1991 – July 10, 1992 – (Salary \$ 42,500 yearly, 40 hours weekly) Chief of Police, City of Norcross, GA. I was responsible for the administration and operations of a 27 person police agency which included the Uniform Division (Patrol), the Criminal Investigation Division and the Communications Division. I prepared the police budget and operated with a one and a half million-dollar budget. I started a crime prevention unit and a CID section. I regularly attend City Council work sessions and City Council Meetings. In addition, I investigated citizen complaints about police officers and Council Members and conducted all press briefings for the agency.

June 6, 1988, – Dec 10, 1991 – (Salary \$42,000 yearly, 40 hours, weekly) Deputy Chief of Police, City of Duluth, GA. (I rose from the rank of Major to Deputy Chief). I was the Uniform Division Commander. The Division consisted of thirty (30) police officers. I also managed six (6) civilian employees. I was responsible for the assignment of officers in the day to day patrol operations within the City. I routinely operated crime prevention and suppression programs within the City and coordinated police activities and training with county and other city agencies as needed. I was the Public Information Officer for the agency. Upon promotion to the rank of Deputy Chief I assumed the day to day duties of the operation of the agency to include establishing a criminal investigation division.

June 5, 1987, – June 6, 1988, - (Salary \$26,000 yearly, 40 hours weekly) DeKalb County Deputy Sheriff II – Initially, I was responsible for prisoner transport of inmates and court services duties. For 10 months, I was an investigator in the fraud, forgery and fugitive squad.

June 4, 1986, – June 7, 1987 – (Salary \$40,000 yearly, 40 hours weekly) I was the Regional Forensic Document Examiner for the Bureau of ATF. I testified in Federal Courts throughout the Southeast. I conducted research in the field of forensic document examination and published numerous professional articles in scientific journals.

Jun 3, 1982 – June 10, 1986, – (Salary 38,000 yearly, 40 hours weekly) Forensic Document Examiner for the Institute of Forensic Sciences, Dallas, TX. I conducted forensic document examinations on all document problems submitted to the laboratory, to include handwriting and hand printing examinations. I also conducted Infrared and Ultraviolet examinations, typewriter and printing process examinations, bad check and bogus credit card exams and in general attempted to opine on any document problems submitted.

Jun 6, 1978 – Feb 26, 1982 – (Salary \$25,00 yearly, 40+ hours weekly) I entered the U. S. Army, and became a *Special Agent*, Criminal Investigations Division. CID duties consisted of the investigation of all felony crimes committed on military posts. In addition, I conducted forensic document examinations on cases involving white collar crimes (e. g. fraud in the club system) up to and including Homicide investigations. I attained the rank of Chief Warrant Officer-2/Special Agent and served in Japan which required working cases throughout the Far East.

Aug 5, 76 – Jun 1, 78 – (Salary \$16,000 yearly, 40 hours weekly) Deputy Sheriff, Stephens County Georgia responsible for public safety of the citizens of Stephens County while on patrol throughout the county. I also acted as Superior Court bailiff and assisted with inmate security. I also performed prisoner transport duties.

Jul 8, 1972 – Jul 12, 1976 – (Salary 26,000 yearly 40 hours weekly) I was a DeKalb County Police Officer, DeKalb County, GA. I was responsible for the public safety of the citizens of DeKalb County. I conducted patrol, special operations and public relations duties. I was a member of the SWAT Team.

Jul 15, 1966 - June 8, 1972, – (Salary 11,000, 40+ hours weekly) USMC Criminal Investigations Division Special Agent – I was responsible for the investigation of all crimes aboard Marine Corps Installations. I conducted general investigations and crime scene investigations. I graduated from the U. S. Army Criminal Investigation School and the U. S. Army Drug Investigation School.

Professional Affiliations

Georgia Association of Chiefs of Police – Former Professional Member

International Association for Identification – Former Member

Georgia State Division of the International Association For Identification – Former Member

American Board of Forensic Document Examiner (Past-President)

Southeastern Association of forensic Document Examiner (Charter Member & Past President)

International Journal of Forensic Document Examiners - Former Editorial Board Member Forensic Specialties Accreditation Board - (Former Director)

American Academy of Forensic Sciences - Fellow

Former Adjunct Faculty Member - Rollins College, Public Safety Institute, Winter Park, FL

Awards

Operation One Voice - Duluth Police Meritorious Service (2007)

Southeastern Association of Forensic Document Examiners - Ronald M. Dick Achievement Award for Outstanding Contributions and Leadership to the Profession (2005)

Publications

JOURNAL OF FORENSIC SCIENCES, April 1980, pp. 423-427, "Transfer of Pencil Writings by Cellophane Tape."

JOURNAL OF FORENSIC SCIENCES, October 1984, pp. 1209-1211, "Fraudulent Transposition of Original Signatures by Office Machine Copiers."

THE FIRE AND ARSON INVESTIGATOR, September 1984, "A Charred Document Case - Made Simple."

JOURNAL OF FORENSIC SCIENCES, November 1989, pp. 1329-1335, "Typewriting Versus Writing Instrument: A Line Intersection Problem." (Co-author: L. Hart)

INTERNATIONAL JOURNAL OF FORENSIC DOCUMENT EXAMINERS, Jan/Mar 1995, pp. 75-77, published as a Book Review, "A New Tremor in Handwriting?"

INTERNATIONAL JOURNAL OF FORENSIC DOCUMENT EXAMINERS, Oct/Dec 1995, p.315, published as a Book Review, "Your Questions...But My Answers, The Scientific Examination of Questioned Documents with Case Histories" by Don N. Brown.

INTERNATIONAL JOURNAL OF FORENSIC DOCUMENT EXAMINERS, Oct/Dec 1996, "A Charred Document Case Made Easy" pp. 347-353 - Revised Article.

JOURNAL OF THE AMERICAN SOCIETY OF QUESTIONED DOCUMENT EXAMINERS, Dec 2000, pp. 82-84, "The Examination and Demonstration of the Presence of Paper Fiber Patterns on Carbon Film Ribbons Using the Ken-A-Vision, Video Flex Digital Camera" (co- author Derek L. Hammond)

COURT & INSTRUCTIONAL EXPERIENCE:

I testified in different Federal District Courts, State Superior Courts, Military Courts, Probate Courts and Arbitration Hearings in excess of sixty times. I examined over an estimated 350,000 documents in a period of 33 years. I am formerly certified by the Georgia Peace Officer Standards and Training Council as a professional instructor since 1988.

Professional lectures and classes provided to the following organizations:

U. S. Army Criminal Investigation Command Advanced Investigative Management Course, Ft. McClellan, Alabama

Department of Defense, Military Police Academy, Yongsan, Korea.

Dallas County District Attorney's Specialized Crime Unit, Dallas, Texas. Arlington Police Department Academy, Arlington, Texas.

State of Texas, Arlington Regional Police Academy, Arlington, Texas. University of Georgia, Criminal Justice 403, Athens, Georgia.

North Central Georgia Law Enforcement Academy, Marietta, Georgia. Georgia Public Safety Training Center, Forsyth, Georgia.

Gwinnett County Police Department Academy, Lawrenceville, Georgia.

Duluth Police Department, Duluth, Georgia.

Athens/Clarke County and University of Georgia Police Departments, Athens, GA. Fraud & Forgery Workshop for Police and Corporate Security Investigators, Norcross, GA. (1994 &

1995) and Certified Fraud Examiners Association, Atlanta, GA.
Gwinnett County Criminal Defense Association, Fayette County Bar Association, Cobb County

Trial Lawyers Association & the Institute of Continuing Judicial Education Probate Judges Fall Seminar (1995)

DeKalb Technical Institute, DeKalb County GA.

Rollins College, Public Safety Institute, Winter Park, FL.

Instructor, American Board of Forensic Document Examiners/Canon USA, Photocopier and Facsimile Identification Workshop, October 1999.

Professional Accomplishments:

USMC Criminal Investigator (1966-1972).

Graduate - U. S. Army Criminal Investigation School/Special Agent and the U. S. Army Drug Investigation School and U. S. Army Criminal Investigation Laboratory Course - Questioned Document Laboratory (1966-1980).

U. S. Army Special Agent and Forensic Document Examiner – U. S. Army Criminal Investigation Laboratory-Japan and Liaison Officer to the Japanese National Police (1980-1982).

President, Southeastern Association of Forensic Document Examiners (1999-2001). President, American Board of Forensic Document Examiners (2003-2005).
Georgia POST Certified Police Manager (2009).

Author of numerous juried scientific articles in the field of forensic document examination (1978-2011).

Adjunct and Georgia Peace Officer and Standards (POST) certified police instructor and firearms instructor. (1988 & 2004).

Certified by the American Board of Forensic Document Examiners (1994).

President, Carney & Hammond Forensic Document Laboratory, Inc. (1993-2014).

Masters of Public Administration – (Area of Specialty) Justice Administration (2009).

Deputy Chief of Police, and Acting Chief of Police during his absence, Duluth Police Department, Duluth GA. (2003-2014).

More than 18 years experience as a police manager.

Awarded the Meritorious Service Medal for support/management of the community oriented policing unit.

Supervised the Crime Suppression Task Force reducing crime to the lowest rate for a city (Duluth) in Gwinnett County, Georgia.

Led the city police department in obtaining Georgia Association of Chiefs of Police State Certification.

References

1. Georgia Association of Chiefs of Police. (2010). State Certification.

2. Georgia Association of Chiefs of Police. (2010). State Certification.

3. Georgia Association of Chiefs of Police. (2010). State Certification.

4. Georgia Association of Chiefs of Police. (2010). State Certification.

5. Georgia Association of Chiefs of Police. (2010). State Certification.

6. Georgia Association of Chiefs of Police. (2010). State Certification.



7. Georgia Association of Chiefs of Police. (2010). State Certification.

8. Georgia Association of Chiefs of Police. (2010). State Certification.

9. Georgia Association of Chiefs of Police. (2010). State Certification.

10. Georgia Association of Chiefs of Police. (2010). State Certification.

11. Georgia Association of Chiefs of Police. (2010). State Certification.



12. Georgia Association of Chiefs of Police. (2010). State Certification.



From: Luke May <luke.may@jeffersoncountyfl.gov>
Sent: Tuesday, November 8, 2022 1:51 PM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager Application
Attachments: May_CompleteEmploymentApplication_CountyMgr.pdf


Good afternoon,

Please see attached my application for the open County Manager position with the Jefferson County Board of County Commissioners.

I have included with my application a cover letter and resume as well as a transcript, as requested in the application document. All of these files are consolidated into a single PDF. If you have a preference for the documents in another format, please let me know and I would be happy to accommodate.

Thank you for your consideration!

Luke May



Luke May



Jefferson County Board of County Commissioners
1 Courthouse Circle
Monticello, Florida 32344

Re: County Manager

11/8/2022

I moved my family to downtown Monticello in September 2021. Then, it was myself, my wife, Michelle, and my daughter, Lillian. Shortly thereafter, we were blessed with my son, Thomas. We hope to be blessed with many more children in the years to come. We fully intend to raise our children in and be lifelong residents of Jefferson County.

I am a hard worker, self-driven, a dedicated giver in my work, a studious professional, and an employee with a great attitude. These are traits others have pointed out to me, not self-praise. My motivation to excel in my job is one of moral conviction. I believe that my employer is entitled to my time and best efforts when I am working; any less would be a failure on my part and inexcusable. I get to provide for my family, and you get a highly motivated team player.

As such, I do not make excuses, I do not complain, I do not push back because something is "not my job". I do what is asked of me to the best of my ability so long as it is legally, ethically, and morally sound. You will never have to worry about effort, drive, or dedication if you hire me. You will never have to worry about my abilities to work with and mesh as part of a team. The only question is whether I have the requisite knowledge and experience to do the job effectively. That said, I am also a fast learner and highly adaptable; I am trainable and able to function in a broad range of jobs.

I genuinely appreciate the opportunity to work in public service and would be truly humbled and honored to get to spend my days serving the people of our community. Nothing would give me a greater sense of fulfillment than to know that my work is directly benefitting my neighbors.

I believe I am a fit for this position. My legal education (I have a law degree but felt I was not called to practice law. Thus far, my career has been in state government.) is an asset in government as I am comfortable understanding and implementing Florida law. Further, I am skilled in developing policy and understanding its role in the broader process of county governance.

I am exceptionally organized and can manage a high volume of information and workload at a given time. I am highly technologically proficient and a high-level communicator. I have the ambition required to dive into this project and invest myself greatly in it.

I hope that you agree, and I would sincerely appreciate the opportunity to discuss how I would fit into this role. Either way, Godspeed in your search, I wish you the best.

Sincerely,
Luke May

Luke May

EXPERIENCE

Department of Children & Families, Tallahassee, FL

Contract Administrator

May 2020 – Present

Southern Region (May 2020 – March 2022);

Northwest Region (September 2020 – Present);

Northeast Region (August 2021 – Present);

Special Projects (August 2021 – Present);

State Hospitals (October 2021 – Present);

Southeast Region (June 2021 – August 2021)

Skills Learned & Honed: Customer Service in a professional setting, Ins and outs of state government, Presenting and training, Efficiency, Quality, Drafting, Compliance, Detail oriented approach.

- Serve customers (Contract Managers and regional staff) with contract, procurement, and adjacent guidance.
- Edit, revise, and draft contracts, amendments, exhibits, and attachments.
- Ensure compliance with state law, federal law, and department policy through research, advising, and monitoring.
- Project Lead: Statewide Contract Repository (February 2021 – Present). Develop a shared drive location for all contract files within DCF. Involved: coordinating with IT, developing and testing protocols and best practices, training all relevant staff statewide, continual management of access.

Consilio Services, St. Petersburg, FL

Document Reviewer

September 2019 – May 2020

Skills Learned & Honed: Work ethic, Consistency, Efficiency.

- Performed high-volume document review to assist pending or active litigation.

Office of the Florida Attorney General, Tampa, FL

Law Clerk, Consumer Protection Division

May 2018 – July 2018

Skills Learned & Honed: Working in a professional setting, Learning quickly and applying on the job, High quality drafting, Teamwork and division of labor.

- Trained fellow interns on best practices in document review, legal research, and memo drafting.
- Drafted legal documents for court submission and intra-office legal memos.
- Performed extensive legal research and document review to prepare for litigation.
- Provided investigative and research support for high-level settlement negotiations.

Florida Thirteenth Judicial Circuit, Tampa, FL

Intern to the Honorable Anne-Leigh Gaylord Moe

July 2017 – August 2017

Skills Learned & Honed: Practical application of academic knowledge, Critical thinking.

Jimmy John's Sandwich Shop, Tallahassee, FL

Delivery Driver/Sandwich Maker/Customer Service/Trainer

June 2013 – July 2016

Skills Learned & Honed: Customer Service, Speed, Consistency, Team-driven success, Training.

EDUCATION

Stetson University College of Law, Gulfport, FL

Juris Doctor (J.D.)

May 2019

Florida State University, Tallahassee, FL

Bachelor of Science (B.S.), Sport Management

June 2016

SKILLS: Technologically proficient.

REFERENCES available upon request.



Academic Transcript

800643408 Luke S. May
Jun 11, 2019 01:00 pm

Institution Credit Transcript Totals

STUDENT INFORMATION

Name : Luke S. May

Curriculum Information

Current Program

Program: Juris Doctor

College: Law School

Major: Law

Ant. Grad Date: MAY ,2019

***Transcript type:OLAW is NOT Official ***

Comment: FINAL CLASS RANK: 63/216

INSTITUTION CREDIT -Top-

Fall 2016-Law

Academic Standing:

Good Standing

Additional Standing:

Honor Roll

| Subject | Course | Campus | Level | Title | Grade | Credit Hours | Quality R Points |
|---------|--------|---------------------|-------|------------------------|-------|--------------|------------------|
| LAW | 1150 | Law School-GULFPORT | LW | CIVIL PROCEDURE | 3.50 | 4.00 | 14.00 |
| LAW | 1181 | Law School-GULFPORT | LW | CONTRACTS | 3.50 | 4.00 | 14.00 |
| LAW | 1200 | Law School-GULFPORT | LW | CRIMINAL LAW | 3.00 | 4.00 | 12.00 |
| LAW | 1270 | Law School-GULFPORT | LW | RESEARCH AND WRITING I | 3.50 | 4.00 | 14.00 |

| Attempt Hours | Passed Hours | Earned Hours | GPA | Quality Points |
|---------------|--------------|--------------|-----|----------------|
|---------------|--------------|--------------|-----|----------------|

Current Term:

| | | | | | |
|-------|-------|-------|-------|-------|-------|
| 16.00 | 16.00 | 16.00 | 16.00 | 54.00 | 3.375 |
|-------|-------|-------|-------|-------|-------|

Cumulative:

| | | | | | |
|-------|-------|-------|-------|-------|-------|
| 16.00 | 16.00 | 16.00 | 16.00 | 54.00 | 3.375 |
|-------|-------|-------|-------|-------|-------|

Spring 2017-Law

Academic Standing:

Good Standing

| Subject | Course | Campus | Level | Title | Grade | Credit Hours | Quality R Points |
|---------|--------|---------------------|-------|------------------------------|-------|--------------|------------------|
| LAW | 1195 | Law School-GULFPORT | LW | CONSTITUTIONAL LAW I | 3.25 | 4.00 | 13.00 |
| LAW | 1251 | Law School-GULFPORT | LW | REAL PROPERTY | 3.25 | 4.00 | 13.00 |
| LAW | 1275 | Law School-GULFPORT | LW | R&W II - The First Amendment | 3.00 | 3.00 | 9.00 |
| LAW | 1290 | Law School-GULFPORT | LW | TORTS | 3.25 | 4.00 | 13.00 |

Attempt Passed Earned GPA Quality GPA
Hours Hours Hours Hours Points

Current Term:

15.00 15.00 15.00 15.00 48.00 3.200

Cumulative:

31.00 31.00 31.00 31.00 102.00 3.290

Fall 2017-Law**Academic Standing:**

Good Standing

| Subject | Course | Campus | Level | Title | Grade | Credit Hours | Quality R Points |
|---------|--------|---------------------|-------|-----------------------------|-------|--------------|------------------|
| LAW | 2350 | Law School-GULFPORT | LW | PROFESSIONAL RESPONSIBILITY | 2.75 | 3.00 | 8.25 |
| LAW | 3152 | Law School-GULFPORT | LW | BANKRUPTCY | 3.25 | 3.00 | 9.75 |
| LAW | 3238 | Law School-GULFPORT | LW | CONSUMER PROTECTION LAW | 3.00 | 3.00 | 9.00 |
| LAW | 3821 | Law School-GULFPORT | LW | SALES & LEASES | 3.00 | 3.00 | 9.00 |

Attempt Passed Earned GPA Quality GPA
Hours Hours Hours Hours Points

Current Term:

12.00 12.00 12.00 12.00 36.00 3.000

Cumulative:

43.00 43.00 43.00 43.00 138.00 3.209

Spring 2018-Law**Academic Standing:**

Good Standing

Additional Standing:

Honor Roll

| Subject | Course | Campus | Level | Title | Grade | Credit Hours | Quality R Points |
|---------|--------|---------------------|-------|-------------------|-------|--------------|------------------|
| LAW | 2190 | Law School-GULFPORT | LW | EVIDENCE | 3.75 | 4.00 | 15.00 |
| LAW | 3130 | Law School-GULFPORT | LW | ANTITRUST LAW | 3.50 | 3.00 | 10.50 |
| LAW | 3154 | Law School-GULFPORT | LW | BUSINESS ENTITIES | 3.75 | 4.00 | 15.00 |
| LAW | 3768 | Law School-GULFPORT | LW | PAYMENT SYSTEMS | 2.50 | 3.00 | 7.50 |
| LAW | 3875 | | LW | SPORTS LAW | 3.75 | | |

Law School-
GULFPORT

3.00 11.25

Attempt Passed Earned GPA Quality GPA
Hours Hours Hours Hours Points

Current Term:

17.00 17.00 17.00 17.00 59.25 3.485

Cumulative:

60.00 60.00 60.00 60.00 197.25 3.287

Summer 2018-Law

Academic Standing:

Good Standing

Subject Course Campus Level Title Grade Credit Quality R
Hours Hours Points

LAW 3897 Law School- S+ 3.00 0.00
GULFPORT
LW STATE LITIGATION EXTERNSHIP

Attempt Passed Earned GPA Quality GPA
Hours Hours Hours Hours Points

Current Term:

3.00 3.00 3.00 0.00 0.00 0.000

Cumulative:

63.00 63.00 63.00 60.00 197.25 3.287

Fall 2018-Law

Academic Standing:

Good Standing

Subject Course Campus Level Title Grade Credit Quality R
Hours Hours Points

LAW 3430 Law School- 3.75 3.00 11.25
GULFPORT
LW FED COURTS & FEDERAL SYSTEM

LAW 3592 Law School- 3.50 2.00 7.00
GULFPORT
LW INTERVIEWING AND COUNSELING

LAW 3672 Law School- 3.00 3.00 9.00
GULFPORT
LW LAW AND RELIGION

LAW 3761 Law School- 3.75 2.00 7.50
GULFPORT
LW NEGOTIATION AND MEDIATION

LAW 3930 Law School- 2.75 4.00 11.00
GULFPORT
LW TRUSTS AND ESTATES

Attempt Passed Earned GPA Quality GPA
Hours Hours Hours Hours Points

Current Term:

14.00 14.00 14.00 14.00 45.75 3.267

Cumulative:

77.00 77.00 77.00 74.00 243.00 3.283

Spring 2019-Law

Academic Standing:

Good Standing

Additional Standing:

Honor Roll

Subject Course Campus Level Title Grade Credit Quality R
Hours Hours Points

LAW 3588 Law School- 3.25 3.00 9.75
GULFPORT
LW INT'L SECURITY LAW & POLICY

| | | | | | | | |
|-----|------|-------------------------------|----|--|------|------|-------|
| LAW | 3633 | Law School- GULFPORT | LW | LAND USE LAW | 3.50 | 3.00 | 10.50 |
| LAW | 3777 | Law School- GULFPORT/TAMPA | LW | POWRS WAR&PEACE: PRES, CONGR SEM | 3.25 | 3.00 | 9.75 |
| LAW | 3824 | Law School- GULFPORT | LW | SCIENTIFIC AND EXPERT EVIDENCE | 3.50 | 3.00 | 10.50 |

| Attempt Hours | Passed Hours | Earned Hours | GPA Hours | Quality Points | GPA Points |
|------------------|-----------------|-----------------|--------------|-------------------|---------------|
|------------------|-----------------|-----------------|--------------|-------------------|---------------|

| | | | | | | |
|-----------------|-------|-------|-------|-------|-------|-------|
| Current: | 12.00 | 12.00 | 12.00 | 12.00 | 40.50 | 3.375 |
|-----------------|-------|-------|-------|-------|-------|-------|

| | | | | | | |
|--------------------|-------|-------|-------|-------|--------|-------|
| Cumulative: | 89.00 | 89.00 | 89.00 | 86.00 | 283.50 | 3.296 |
|--------------------|-------|-------|-------|-------|--------|-------|

TRANSCRIPT TOTALS (LAW) -Top-

| Attempt Hours | Passed Hours | Earned Hours | GPA Hours | Quality Points | GPA Points |
|------------------|-----------------|-----------------|--------------|-------------------|---------------|
|------------------|-----------------|-----------------|--------------|-------------------|---------------|

| | | | | | | |
|---------------------------|-------|-------|-------|-------|--------|-------|
| Total Institution: | 89.00 | 89.00 | 89.00 | 86.00 | 283.50 | 3.296 |
|---------------------------|-------|-------|-------|-------|--------|-------|

| | | | | | | |
|------------------------|------|------|------|------|------|-------|
| Total Transfer: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.000 |
|------------------------|------|------|------|------|------|-------|

| | | | | | | |
|-----------------|-------|-------|-------|-------|--------|-------|
| Overall: | 89.00 | 89.00 | 89.00 | 86.00 | 283.50 | 3.296 |
|-----------------|-------|-------|-------|-------|--------|-------|

RELEASE: 8.4.1 (DLBAN9SS1:63BB983E4D31)

rlong@jeffersoncountyfl.gov

From: vella fred <fvella@jefferson.com>
Sent: Thursday, November 17, 2022 8:10 PM
To: rlong@jeffersoncountyfl.gov
Subject: Jefferson County manager position
Attachments: Jefferson County Letter.docx; Resume 2022A.docx

Hi Ms. Long,

Enclosed is my resume and cover letter for the county manager position. I hope to hear from you Monticello is a nice town.

Thank,

Fred Vella

Fred Vella

8

1

Jefferson County Planning Department
Attn: Renee Long
445 West Palmer Mills Rd.
Monticello, FL. 32344

Dear Ms. Long,

I am applying for the County Manager position being offered by Jefferson County. My resume is enclosed.

I am no stranger to county government. I served as councilman in Ohio and served on the Jefferson County Regional Planning Commission executive board. I was responsible for allocating county funds for various county infrastructure projects. I also helped disperse various CDBG grants to community projects.

I would like the opportunity to serve as your county manager. Please feel free call me at [REDACTED] email me at [REDACTED].

Thank you,

Fred Vella

Fred Vella

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P

Professional Qualifications:

Prepares budget

Liasson with units in government

Supervise with all departments

Awarded for outstanding customer service.

Proven track record in community and economic development.

Proficient in public speaking.

Proactive problem solver.

Environmentally conscious

Professional

Experience

City of Mingo Junction, Ohio

- Elected member of City Council.
- Chairman of Water & Sewage, Service, Safety, & Finance.
- Responsible for 2.5-million-dollar grant & CDBG grants.
- Excellent public works/community and business development.

Representative Douglas Applegate, Washington, D.C.

- Constituent casework
- Drafted legislation.
- Wrote articles for the Congressional Record

- Education, labor, defense, & healthcare areas of expertise.

Steel Center CTE

- Instructional Aide
- Assist teachers with their lessons.

J.C. Penney

- Customer Service Specialist

The Vitamin Shop

- Assistant Store Manager
- Responsible for all store operations.

Diocese of Palm Beach

- Taught social studies & advised on social justice

Palm Beach County Schools

- Taught World History & Geography
- West Tech CTE Career placement
- Attended William & Mary on a grant
- Holocaust studies program at the Holocaust Museum

May Department Stores

- Costumer Service specialist/trainer

Education:

- University of Steubenville, BA. Political Science/Education

- Duquesne University Political Science

Former Professional Organizations:

- Jefferson County Regional Planning Commission
- Ohio Mid-Eastern Government Association
- Brooke Handcock, Jefferson Metropolitan Commission

From: Lyndon Bonner <~~lyndonbonner@gmail.com~~>
Sent: Friday, November 18, 2022 10:17 AM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager Appointment
Attachments: Lyndon L. Bonner Cover 11-14-22.pdf; Lyndon L. Bonner - RES 11-14-22.pdf; Jefferson County EmploymentApplication.pdf; ICMA 20 Year Certificate.pdf; Webster University.pdf; Dr. Willie Spires.pdf; Brooksville Proclamation.pdf; Mayor Battista Ref.pdf; Chairman Smith.pdf; Mayor Vallejo.pdf; Chairman Betts.pdf; B. Arnold.pdf; S. Howell.pdf

Date: November 18, 2022

To: Ms. Renee Long ,Planning Assistant
Jefferson County Florida, Planning Office

VIA: rlong@jeffersoncountyfl.gov

RE: County Manager Appointment

In accordance with the instructions from the recruitment notice please find the Jefferson County Employment Application, my Cover Letter, Resume, References, Academic Credential and Letters of Recommendation I submit for consideration in the selection / appointment of the Jefferson County Florida, County Manager.

Please confirm by return email that all the documents have been received and they are in a form and format suitable for their intended purpose.

If there is any problem with the transmittal or additional information / documentation is necessary, please advise via the phone or email below and I will forward same ASAP.

Thank you in advance for your assistance.

Lyndon L. Bonner

Cell: 
Email: n

Attachment(s)

Cover Letter

Resume / References Contact Information

Jefferson County Employment Application

International City/County Managers Association (ICMA) 20 Year Service Cert.

November 14, 2022

Chairman Gene Hall
Vice Chairman Betsy Barfield
Commissioner Chris Tuten
Commissioner J. T. Surles
Commissioner Stephen Walker

Honorable Commissioners:

Please accept this Cover Letter and attached Jefferson County Florida Employment Application, my Résumé, Academic Credential and References I submit for your consideration in the appointment of the County Manager. The Résumé provides the details of a career defined by the highest levels of integrity, leadership and achievement in local government administration. I have also provided copies of written Recommendations from elected officials and supervisors from across my Public Service career that link the attributes these persons experienced in me, to the qualifications and experience the Commissioners are seeking in their County Manager.

I have verifiable experiences leading Florida municipal and county governments through the operational, financial and the developmental challenges that Jefferson County will have to manage over the next twenty years. My Administrative experience is a solid history of delivering quality results and completing projects on time and within budget. I have authored State and Federal appropriation exceeding \$25 million dollars and managed / implemented over \$100 million dollars in local government infrastructure. Projects include regional water, wastewater treatment facilities, roadway / bridge construction, general aviation airport improvements, emergency operations centers, public buildings, landfills, judicial facilities, erosion control / storm water systems and a broad range of recreation facilities.

I possess a Masters Degree in Business Administration, (MBA) and have over twenty-five years of private and public administrative experience. Also, I have been recognized by International City/County Management Association (ICMA) for 20 Years of "dedicated service to local government". I have served as lead negotiator for Collective Bargaining Units and the Contract Administrator for consulting Professional Services Agreements, providing Legal, Engineering, Solid Waste services, Architectural, Actuarial, Auditing, Lobbyist and Building Administration services. I have prepared feasibility, financial and facility analysis plans for large-scale development and authored the associated Land Development Regulations that supported the legislative requirements for growth and expansion. I also have extensive Florida Emergency Management experience and a comprehensive knowledge of the roles, principals and methods of emergency management, ranging from the first responder, to the executive officer with the administrative responsibilities of initiating the enabling emergency legislation to formalizing final closeout documents.

Commissioners, I recognize the chilling effect that a termination creates when evaluating candidates for leadership roles. In the interests of full disclosure, it is important that I address my separation from Jackson County Florida at the very beginning of this process. On March 26, 2018, the Jackson County Florida County Commission terminated our employment agreement by a 3-to-2 vote after only 3 weeks serving as the County Administrator. The termination was initiated by one Commissioner and was purportedly based upon complaints from an individual employee that alleged a hostile work environment. The County Commission contracted Constangy, Brooks, Smith and Prophete LLP of Jacksonville Florida, specifically to investigate the employee complaints. Their investigation determined that the allegations did not rise to any level of harassment and concluded, "The evidence does not indicate that Mr. Bonner's alleged conduct was gender based, or that it was severe or pervasive."

The termination was initiated on day four of my service as the County Administrator and followed my reporting to the Commissioners, the undisputed, ill regularities in the County's Utility Service Contracts and Utility Bond Agreement. Most important for the Jefferson Commissioners, Residents and Staff to know is that, it is Florida Law and the oath I took as a Florida County Administrator that would compel me to make the same disclosures today as I did in 2018.

I have a well-documented history of leading organizations to sustainable, operational and financial positions. The management decisions I made over my public service career continue to withstand "the test of time". These successes are the result of a collaborative, "team effort" between citizens, elected officials and local government staff. Official documentation from each jurisdiction I have served confirm, steadily improving conditions during my tenure and that the administrative and operational solutions our "teams" implemented produced the intended results while maintaining the highest level of ethical professionalism representing local government.

Citizens, elected officials and professional staff I have served with, consistently report that I excel in keeping ALL stakeholders, equally and well informed and that I have an outstanding record of developing and maintaining diverse, high performing organizations. Additionally, I have extensive Florida coastal and inland Emergency Management experiences with full administrative and operational responsibilities for mitigation, preparation, response and recovery operations.

There are only a handful of persons in that have led local governments through the work the Jefferson County Commissioners and County Manager has before them. I am one of them.

In preparing this submittal, I have reviewed the October 6, 2023 Jefferson County Final 2021, 2022 and 2023 comparative budget summary report and the Clerk of Circuit Court Forensic Accounting Project - Handout. I have also reviewed Jefferson County Code of Ordinances, Land Development Codes.

I am available for full-time service in Jefferson County December 12, 2022. If you have any questions or I may be of further services, please feel free to contact me at the phone or email below.

Sincerely,

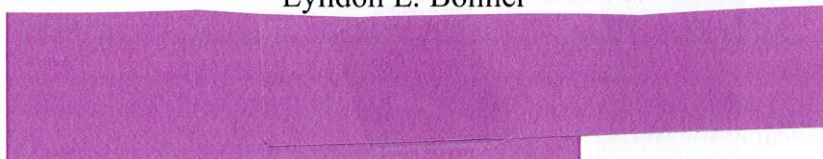


Lyndon L. Bonner

Cell P

Email:





1. Administrative Overview:

My administrative experience is a private and public service career that includes over twenty-five years of successful experiences, managing the full range of operations and services that Jefferson County provides. I have verifiable expertise in the operational areas of finance, sustainable budgeting, forecast analysis / modeling, capital planning, contract administration, organizational development, performance measures, succession planning, community planning, economic development and inter-governmental coordination. This includes final responsibility for the functional areas of procurement, project management, utilities, law enforcement and emergency services, general aviation airports, human resources, collective bargaining, public transportation, information technology, parks and recreation, marinas, grant acquisition / implementation and modern construction methods.

Local government administrative experiences range from managing municipal jurisdictions with less than 50 employees to final administrative responsibilities for a Full-Service County jurisdiction with over 1,600 employees and annual Operational and Capital Budgets exceeding \$320 million dollars.

I believe the most significant contribution I bring to local government centers on increasing individual and organizational competencies. The ongoing achievements of elected officials and local government staff I have had the privilege to serve are professionally motivating and personally gratifying.

2. Education:

| | | |
|--|--|-------|
| College of Central Florida, Ocala, Florida. | Associates Arts & Associate of Science | AA/AS |
| University of Florida, Gainesville, Florida. | Bachelor of Science in Business Administration | BSBA |
| Webster University, St. Louis Missouri. | Master of Business Administration | MBA |

3. Professional Affiliations / Certifications:

| | | |
|--|-----------------------------|---------------|
| Florida League of Cities | Past Finance Committee | |
| Florida County Court Mediator | Mediation (Inactive) | Certification |
| Advanced Public Information Official (FEPA) | Emergency Management | Certification |
| Emergency Coordinators "Train the Trainer" (FEMA) | Emergency Management | Certification |
| Georgia Governmental Finance Officers Association | Member Affiliate (Inactive) | |
| International City and County Managers Association | Member Affiliate | |

4. Local Government Experience:

| | | |
|------------|---|---------------------|
| Employer: | Jackson County, Florida – County Commission | |
| Title: | County Administrator | |
| Dates: | March 5, 2018 – March 26 2018 | |
| Employees: | 424 | Population: 49,746 |
| Budget: | \$63 Million FY 2017-2018 | |
| Contact: | Human Resources Department | Phone: 850-482-9865 |

4. Local Government Experience: Jackson County, Florida

Continued:

Responsibilities:

Serve as Florida County Administrator in accordance Florida Statutes 125 and the Jackson County Code of Ordinances. Responsible for Administration, Finance / Budget, Fire / EMS Services, 911, Emergency Management, Collective Bargaining, County Jail, Senior Services, Human Resources, Risk Management, Transit, Fleet, Capital Improvements, Information Technology, Code Enforcement, Planning / Permitting / Building Services, and Parks and Recreation. (Commissioner's recommendations included.)

Major Accomplishments:

- ♦ Revived and scheduled an Inmate Contribution Rates at the County Jail.
- ♦ Developed Capital schedule demonstrating the multi-million dollar impact of deferred CIP costs.
- ♦ Engaged staff and citizens in addressing Jackson County's financial and operational challenges.
- ♦ Reported the undisputed ill regularities between the County Utility Customer Contracts, Rate Schedules and the 2015 Bond Refinancing Covenants.

Employer: City of Brooksville, Florida – City Council

Title: Interim City Manager

Dates: May 2017 – November 2017

Employees: 120

Population: 8,074

Budget: \$ 46 Million FY 2017-2018

Contact: Human Resources Director

Phone: 352-540-3810

Responsibilities:

The City of Brooksville City Manager is the Chief Executive Officer for a full-service, municipal government providing Administration, Police, Fire and Emergency Medical Services, Utilities, Parks and Recreations, Public Works, Community Redevelopment and Main Street programs. On May 15, 2017, I was appointed to a six-month term as Interim City Manager.

At my appointment, the City was suffering a financial crisis, the loss of key personnel, increasing operational costs with meager increases in revenue and depleted reserves. Although the Council solicited my accepting the position, I declined pursuing the City Manager position upon my appointment, knowing that the best way I could serve this City Council and the residents of Brooksville was to develop a comprehensive plan to manage the City's financial position and recruit talented contributors for the City's open leadership roles. (Mayor's Letter of Recommendation and City Council Proclamation included)

Major Accomplishments:

- ♦ Develop Five Year Operational and Capital Improvement Plan.
- ♦ Managed the recruitment and selection of a Deputy City Clerk, City Clerk, Interim Fire Chief, two Fire Captains, City Manager's Executive Assistant, City Attorney and a permanent City Manager.
- ♦ Served as the City's Lead Negotiator for Collective Bargaining.
- ♦ City's Emergency Manager during preparation, response and recovery from Hurricane Irma.

Employer: Henry County, Georgia – County Commission

Title: County Manager

Dates: October 2015 – January 2017

Employees: 1,674

Population: 240,000

Budget: \$218M General Fund / Operational FY 2016-2017

Contact: Human Resources

Phone: 770-288-6000

4. Local Government Experience: Henry County, Georgia

(Continued)

Responsibilities:

The Henry County Manager is the Chief Executive Officer, responsible for General Administration, Finance / Budget, Countywide Police, Fire, EMS, 911, Emergency Management, Human Resources, Risk Management, Capital Improvements, Airport Administration, Information Technology, Public Transit, Fleet Management, Code Enforcement, Planning / Permitting / Building Services, Golf Course, Senior Services and Parks and Recreation. (Chairman's recommendations included.)

Major Accomplishments:

- ♦ Increased the General Fund's Unrestricted Fund Balance by \$5.8 million. (2016 CAFR)
- ♦ Secured \$7.8 million in Grant Funds from Georgia Department of Transportation.
- ♦ Developed the Henry County's first 5 Year-Operational and Capital Budget. (Adopted May 2016)
- ♦ Acquired aviation hangars from private receivership valued at \$1.5 million at no cost to County.
- ♦ Mobilized a stalled \$2.0 million gravity collection system to serve the Henry County Airport.
- ♦ Led a \$5.0 million ERP / Public Safety / CADD hardware and software migration / renovation project.
- ♦ Implemented cost containment program that saved General Fund Budget \$11,113,424 during 2016.

Employer: City of North Miami Beach, Florida – City Commission
Title: City Manager
Dates: March 29, 2011 – September 30, 2012
Employees: 422 Population: 41,523
Budget: \$111 Million FY 2012-2013, (\$121 Million FY 2010-2011)
Contact: Human Resources Phone: 305-948-2900

Responsibilities:

The City North Miami Beach is a full service municipal government delivering services via five divisions, General Administration, Public Services, Police, Leisure Services and Finance / Budget. The City Manager also serves as a Pension Board Trustee, the Executive Director of the Community Redevelopment Agency (CRA), Chief Purchasing Agent and the City's Lead Negotiator for Collective Bargaining negotiations. (Mayor's recommendations included. Commissioners Letters available.)

Major Accomplishments:

- ♦ Increased the General Fund's Unrestricted Reserve Fund Balance by \$2.9 million. (2012 CAFR)
- ♦ Restored the Enterprise Construction Reserves from negative (\$4) million to a positive \$7 million.
- ♦ Adjusted General Fund operations and expenditures to over come the Revenue short fall of \$7.5 million dollars in 2011-2012 Budget. (2012 CAFR)
- ♦ Developed and implemented the organization's first financial and operational performance measures.
- ♦ Updated IT infrastructure. A \$3.2M construction, hardware, ERP analysis and data migration project.
- ♦ Developed analysis and implementation methods for the City's sustainable Pension Reform Plans.

Employer: Okeechobee County, Florida - Board of County Commissioners
Title: County Administrator
Dates: April 2008 – February 2011
Employees: 418 Population: 39,996
Budget: \$121 Million FY 2007-2008, \$89.7 Million FY 2010-2011.
Contact: Human Resources Department
304 NW 2nd Street, Okeechobee, Florida 34972 Phone 863-763-6441

4. Local Government Experience: Okeechobee County, Florida

(Continued)

Responsibilities:

I directly supervised Budget Preparation, Capital Improvements, the Road and Bridge Department, Airport Administration, Industrial Park, Solid Waste Services, Fleet Management, Emergency Management, Planning, Building and Code Compliance, Civic Centers, Parks, Campground and Marinas. I was also responsible for supervising the work of external consulting engineers, legal counsel and grant consultants. I served as the Lead Negotiator to Collective Bargaining Units that included the International Association Fire Fighters and International Brotherhood Operating Engineers. (Chairman's recommendations included. Commissioners Letters available.)

Major Accomplishments:

- ♦ Secured funding and completed over \$7.5 million for Capital Building Projects including the complete restoration of the Historic Okeechobee County Court House and construction of a new 911 Emergency Operations Center, BOTH on time and within budget.
- ♦ Increased operational service levels while experiencing a 25% decrease in revenues.
- ♦ Administered Specialty Grants for Capital Improvement Projects, including a \$4.4 million airport / runway rehabilitation project, \$2 million dollars in storm water management projects and affordable housing units, \$1.3 million emergency bridge rehabilitation and \$2.7 million dollar Florida Department of Transportation - Local Agency Projects (LAP) funding.
- ♦ Administered the response / restoration operations of two State Declarations of Local Emergency and negotiated Final Closed-Out of FEMA Claims resulting from the 2004 Hurricane Season.

Employer: Sumter County, Florida - Board of County Commissioners

Title: Interim Assistant County Administrator

Dates: February 2007 - December 2007

Employees: 437

Population: 93,420

Budget: \$ 134 Million

Contact: Human Resource Department

Phone 352-793-0200

Responsibilities:

Coordinated the activities and communications among assigned departments, including problem identification / resolution and completion of major Capital Improvement Projects.

Provide administrative assistance to the Board, County Administrators and Staff. The position's responsibilities included that of the Assistant Budget Officer, responsible for coordinating the budget process, analyzing budgetary actions and supervising the preparation of the county budgets. My major contributions to the 2007-2008 Sumter County budgets were related to implementation of Capital Improvements and completing several Special Projects that has been delayed by personnel changes. My assignment in Sumter County was a ten-month Contract for Interim Services. This arrangement came about as a result of the County Administrator being called to active military duty and my being recruited to serve as Assistant County Administrator until his return. (Supervisor's recommendations included.)

Major Accomplishments:

- ♦ Direct and final administrative oversight responsibilities for the work of consulting engineers, contractors, compliance officials, site inspections and payment disbursements for Sumter County's portion of the Lake Panasoffkee restoration project. At the time, this was the largest fresh water lake restoration effort in the United States.
- ♦ Supervised the RE-permitting, completion and certifications of the Sumter County Fair Grounds Exposition Center.

4. Local Government Experience: Sumter County, Florida

(Continued)

- ♦ Coordinated and expedited the Emergency Permitting Review / Fee Waiver Authorizations for emergency repairs and restorations during the 2004 Federal Disaster Declaration. (An F3 tornado that killed 8 and severely injured 25 people, destroying 301 and damaging another 1100 homes.)
- ♦ Responsible for the work plan that resolved emergency weather notification failures. I negotiated the equipment purchase, Tower Leases, the geo-technical and transmitting analysis and obtained the Permitting from State and Federal regulatory agencies. This work was completed on schedule and under budget. The National Weather Service reported that this installation was operational in the shortest time in the agency's history.

Employer: City of Bunnell, Florida - City Commission

Title: City Manager

Dates: May 2002 - May 2006

Contact: Mayor Catherine Robinson

Phone: 863-437-7500

Responsibilities:

By Charter, the City Manager is the Chief Executive Officer of the City, responsible for all the administrative and operational functions of the City. (Mayor and Commissioners available.)

Employer: City of Dunnellon, Florida - City Commission

Title: Director of Public Services

Dates: December 1998 – July 2001

Contact: City Clerk's Office

Phone: 352-465-8500

Responsibilities: The position of Director of Public Services was a highly responsible position that supervised all the administrative and operational functions of the City's Water & Wastewater Utilities, Road & Streets Department, City Garage, Community Development Department, Building Inspections, Grant Development, Comprehensive Planning, Code Enforcement, Planning and Zoning, Facility Management, Parks and Recreation Department, Animal Control, Emergency Management and the Solid Waste Collection / Recycling Programs. (Mayor and Council's recommendations available.)

Employer: City of Wildwood, Florida - City Commission

Title: Project Planner, Senior Planner, And Emergency Management Coordinator

Dates: November 1993 – November 1998

Contact: Human Resources

Phone: 352-330-1330

Responsibilities: The training and development of the Community Development Department Staff including Director, Building Official, Planners, Code Enforcement Officer and Permitting Technicians. Supervised all the work related to Comprehensive Planning and Land Use legislation, site plan reviews, plats, concurrency determinations, environmental and developmental permitting. The Project Planner responsible for coordinating the work necessary for the expansion of municipal water and sewer utility.

This was an expansion and capacity building project of a small municipal system to become a regional provider of water, wastewater and reuse utility services. Emergency Management Coordinator responsible to the development of the City emergency management plans and coordinating the response during catastrophic events. (Mayor and Council's recommendations available.)

5. Personal:

I aspire to be personable and business-professional at all times and have a natural tendency to see and utilize humor in everyday situations. My leadership style is best characterized as collaborative and participative. I am not afraid to acknowledge someone else has a better solution. Administratively, I listen and appreciate the fact that differing perspectives often improves decision-making. I make informed decisions and accept responsibility for my actions. I believe and work under the premise that leadership is a blend of elements not assured by a command of facts or position of authority. I value reciprocal accountability and expect managers to manage, be accountable and recognized for their work, accepting nothing less of myself.

I am married to Pamela Lynne Bonner. Pam is retired career law enforcement professional and we are blessed with an 18-year-old Son, John Christopher who earned Eagle Scout Rank in February, graduated high school in June and completed Navy Boot Camp Tuesday of this week. We are community volunteers and I serve as a Committee Member, New Member Coordinator and Life / Eagle Scout Mentor with Troop 72, North Florida Council, Scouts of America. I am an avid outdoorsman. My hobby interests include paddle sports, sailing, power boating, hiking / camping, photography, drone piloting and General Motors performance engine building.

6. Letters of Recommendations:

Dr. Willie Spires, former Commissioner Jackson County Florida Commission.
City of Brooksville, Florida Commission - Proclamation.
Mayor Robert Battista, City of Brooksville, Florida, City Council.
Chairman Tommy Smith (Retired) Henry County Georgia, Commission.
Mayor George Vallejo, (Resigned) City of North Miami Beach, Florida.
Chairman Cliff Betts, (Deceased) Okeechobee, County Florida, County Commission.
Mr. Bradley Arnold, County Administrator, Sumter County, Florida.
Mrs. Sandra Howell, Assistant County Administrator (Retired) Sumter County, Florida.


Lyndon L. Bonner

November 16, 2022

rlong@jeffersoncountyfl.gov

From: Lynne Putnam <lynneputnam@gmail.com>
Sent: Sunday, November 27, 2022 5:44 PM
To: rlong@jeffersoncountyfl.gov
Subject: Fwd: Resume for County Manager
Attachments: PUTNAM RESUME.docx

Sorry, I forgot to include my phone number which is [REDACTED]
Regards

----- Forwarded message -----

From: Lynne Putnam <lynneputnam@gmail.com>
Date: Sun, Nov 27, 2022, 3:33 PM
Subject: Fwd: Resume for County Manager
To: <rlong@jeffersoncountyfl.gov>

Dear Ms. Long,

Please find attached a resume for the County Manager position. My apologies for being late but only found out about this opportunity this week.

I am a former resident of Jefferson County and am interested in returning home. I love this County and would be honored to be considered for this position. The description of the position sounds like a great opportunity for me to be able to contribute.

Thank you for your consideration. I look forward to hearing from you.

Best regards

Lynne Putnam

----- Forwarded message -----

From: CGK FL <cgkfl@cgkfl.com>
Date: Sun, Nov 27, 2022, 3:24 PM
Subject: Resume
To: lynneputnam@gmail.com <lynneputnam@gmail.com>

Lynne B. Putnam PE, PMP

Client Services Manager

EXPERIENCE HIGHLIGHTS:

EDUCATION:

MPA, Public Administration, The California State University, 1986

BS, Civil Engineering, University of California, 1978

REGISTRATIONS:

Project Management Professional: US

Professional Engineer: FL

Professional Engineer - Civil: CA

Professional Engineer: MD

YEARS OF EXPERIENCE:

Consulting: 14

Government: 26

AFFILIATIONS:

Water Environment Federation (WEF)

American Water Works Association (AWWA)

American Public Works Association (APWA) – past

AWWA Chesapeake Section

Chesapeake WEA

EMPLOYMENT SUMMARY:

- 2019 – Present: Client Service Manager with Xylem, Inc. Columbia, MD. Responsible for a total of contracts over \$50 million

Ms. Putnam has over 35 years' experience as a utility manager and consultant in the public works field specializing in water infrastructure and utility systems, including rate studies, master planning and feasibility reviews. For the past 14 years Ms. Putnam has worked in consulting and has managed a range of projects and programs. Ms. Putnam also manages multiple continuing service contracts in large crowded urban environments. She is the client service manager and large project lead for her current employer in the Mid Atlantic regional office. Her diverse and extensive previous experience in the public sector has given her an overall understanding of the entire water and wastewater field, and the relationship between infrastructure investments and planned growth.

KNOWLEDGE, SKILLS AND ABILITIES

KNOWLEDGE

In depth knowledge of Public Administration practices and procedures. Understand the working relationship between elected officials and professional staff and the critical need for open communication. Have good working knowledge of development of capital and operations budget, the need for accountability in balancing income from multiple sources such as grants, fees, taxes and other sources with planned and unplanned expenses. Knowledge of master planning, land use planning, issues with balancing growth development and economic improvements with affordable infrastructure, preservation of natural resources and equity issues. In depth knowledge on stakeholder management and communications including the need for diversity in stakeholder voices, the importance of consensus-building, and the power in shared vision to effect outcomes.

In depth knowledge about infrastructure management and asset management. This includes planning and budgeting for replacement and repairs, seeking funding opportunities to assist with large capital needs, and identifying opportunities to maximize results and limit disruption by combining projects. In addition to asset management work, have worked with FEMA in disaster relief and can bring knowledge and experience to providing resiliency to new projects and possibly qualify for FEMA grants.

- 2017 – 2019: Program Delivery Manager (Contract) with FEMA; supervisor and grant writing and processing
- 2012 – 2017: Senior Associate/Business Manager with Dewberry Consulting Engineers, Owings Mills M. Managed up to 15 people and \$2.5 million/year budget
- 2008 – 2012: Senior Project Manager with CDM Smith consulting engineers, Tallahassee FL. Provided engineering, rate studies, grant writing, and training to clients in Northern Florida.
- 2002 – 2008: Engineering Department Manager for the Water Utility of City of Tallahassee, FL. Managed from 20 to 80 people including engineering, water maintenance and treatment operations staff at various times. Responsible for Capital budgeting and planning of up to \$20 million/year.
- 1998 – 2002: Senior Project Manager for Black & Veatch consulting engineers, Walnut Creek, CA. Provided master planning, feasibility and technical reviews, prepared reports for client commissions.
- 1985 – 1998: Senior Project Manager/ lead for Special Projects Group for Central Contra Costa Sanitary District, Martinez, CA. Responsible for master planning, capital improvement plans and budget, feasibility studies, alternatives analysis. Created business model and rates for new reclaimed water enterprise.
- 1978 – 1985: Progressive experience from Junior Engineer to Senior Engineer at Contra Costa County Department of Public Works

SKILLS

Skilled in written and oral presentation of complex concepts to public audiences. Have presented over 40 technical and general presentations and papers including presentations to commissions, technical audiences, and the general public.

As a trained facilitator, skilled with helping groups identify work flow issues and develop improvements. Able to facilitate difficult stakeholder discussions, which help provide clarity and direction to the group.

Skilled in use of software such as Excel and Project to track and schedule workload and tasks along with budgets. Have set up SharePoint sites to facilitate communication among multiple internal groups and approved contractors. Use WhatsApp for field communications and to keep stakeholders informed on emergency events. Have trained on PowerBI for process dashboarding.

Skilled in identifying priorities and alternative approaches through development of over 25 feasibility studies and accost-benefit analyses. More recently have used a “triple bottom line” approach which accounts for social, economic and environmental impacts of decisions..

ABILITIES

Able to manage groups both large and small to achieve goals on time and budget. Able to identify specific skill sets with others to maximize output of a group and inspire motivated employees to go above and beyond. Focus on individual growth as contributing to the whole and reward for team accomplishments.

Have written several ordinances and standards approved by elected officials which succeeded in setting rates, rules for obtaining utility services, and setting standard developer processes. Have worked with procurement and legal departments to streamline bidding and contracting procedures.

Able to identify bottlenecks in processes and suggest alternatives for improvements. At City of Tallahassee, was given a new Department of Engineering to develop and staff. Succeeded in filling all positions, streamlining development review and capital projects work, developed new standards, and moved from paper maps to full GIS mapping. Also introduced and maintained a QA/QC process to ensure work products met new standards of completeness.

Able to coordinate with County departments and regional and state agencies. Have fostered relationships with others throughout career.



Have worked with USDA on Rural Development grants. Able to work with others on grant writing and identifying opportunities for funding of important County priorities. Worked on ARRA funded projects.

From: Niki Brunson <~~nbrunson118@gmail.com~~>
Sent: Thursday, December 1, 2022 11:36 AM
To: rlong@jeffersoncountyfl.gov
Subject: County Manager Position

Good morning Renee Long,

My name is Niki Brunson. I am currently a Deputy in Madison County. I am completing a BAS in Public Safety Management in Spring 2023 at Florida State College at Jacksonville. Along with over 20 years of related supervisor and management experience, I believe I am a well qualified candidate for this position.

I am interested in applying for the County Manager Position and would like to meet with you in person or by phone to discuss the position and next steps if the position is still available.

I may be reached by phone

I am looking forward to hearing from you.

With gratitude,

Niki Brunson

Candidate

JEFFERSON COUNTY PLANNING DEPARTMENT

445 W. PALMER MILL ROAD - MONTICELLO, FLORIDA 32344
Phone (850) 342-0223 - Fax: (850) 342-0225



APPLICATION MAJOR DEVELOPMENT SITE PLAN NON-RESIDENTIAL OVER 25,000 SQ.FT. MULTI-FAMILY RESIDENTIAL OVER 10 UNITS

Date of application 9/12/2022 *Date approved _____

Property Owner's Name _____ Applicant _____

Nailed It Tallahassee LLC 850-755-2494

Applicant's Phone Number _____ Cell Phone Number _____

Property to be considered: 07-2N-5E-0745-000E-0080, 07-2N-5E-0745-000D-0030

Tax ID Number _____
Location: US 19 N Monticello, FL 32344

[Signature] _____
Signature of Applicant _____ Signature of Owner if different _____

2732 Capital Cir NE Tallahassee FL 32308 _____

Address _____ Address _____

*This permit is good for one (1) year from the date approved. Extension(s) can be granted upon written request.

A public hearing will be conducted by the Jefferson County Planning Commission on:
Nov. 10, 2022 6:00 pm Courthouse Annex 435 W. Walnut St.
Date Time Place Monticello, FL 32344

The items required in Section 9 of the Jefferson County Land Development Code shall be submitted with this application.

1. Fill out form as complete as you can.
2. Dates for public hearings will be supplied when you return the form.
3. Attach a copy of the certified list of all property owners within 500 feet of the perimeter of the development site for mailed notification. The certified list be obtained from the Property Appraiser's Office.
4. The Planning Department will review the application and determine that is complete before formal notification to property owners.

Development Review Checklist

The requirements found in Article 9 of the Jefferson County LDC are included for your benefit. Please use this checklist as a reference. Failure to include any requirements in your application may result in a processing delay.

| General Plan Requirements | | ✓ |
|---|--|-----|
| 1. Project/Subdivision Name: (Note: Every subdivision must have a legal name different from any other recorded plat in the County) | | ✓ |
| 2. Plans: Plans must be submitted in conformance with Sec. 9.02.03 C: 2-4 of the LDC. | | ✓ |
| 3. Cover Sheet: The front cover sheet of each plan must include the following | | ✓ |
| A. Vicinity or Location Map: Position of the proposed developed in section(s), township, and range, with roads, city limits, and other pertinent information. | | |
| B. Boundary Survey: F.S. Chapter 177, part I; incl. metes/bounds legal description. | | |
| C. Name, Address and Telephone Number of Owner(s). | | |
| D. Name, Address and Telephone Number of Developer (if different from owner). | | |
| E. Title Block: Each sheet must contain name of development, date & north arrow | | |
| F. Area of Property: shown in square feet & acres. | | |
| 4. Residential Units: The number & type of residential units, gross density & FAR | | |
| 5. Office, Commercial, or Industrial Units: Floor area, height and type. | | N/A |
| 6. Restrictions: Deed restrictions or restrictive covenants must be submitted & approved by the Planning Attorney prior to the Public Hearing. | | N/A |
| 7. List of Land Owners within 500 feet: Certified list from the Property Appraiser must be submitted with the application. | | ✓ |
| Development Review Requirements | | |
| 1. Vegetation Cover Map: Location and identity by common name of all protected trees on the site (refer to Article 2.05.04B of the county Land Development Code). | | ✓ |
| 2. Tree Removal: A statement must be submitted describing which protected trees are to be removed and why. | | N/A |
| 3. Environmentally Sensitive Areas Map: A map must be submitted depicting all land within 500 feet containing environmentally sensitive areas. Environmentally sensitive areas include shoreline protection zones, lakes, streams, and wetlands. If proposed development is within 100 feet of any of these areas, see LDC Sec. 2.05.05 | | |
| 4. Topographic Map | | ✓ |
| 5. Soils Map | | |
| 6. Area Map: Existing hydrology/runoff of the site & the size, location, topography, and land use of any off-site areas that drain onto, through, or around the project area | | ✓ |
| 7. Existing Surface Waters: All surface waters not included in other required submittals. | | ✓ |
| 8. FIRM Map Location | | ✓ |
| 9. Engineering Agreement: A written agreement with a certified engineer for the preparation of a storm water management plan must be included. The plan must be included for final plat approval. | | |
| 10. Erosion and Sedimentation Control Plan | | ✓ |
| 11. Location of Off-Site Water Resource Facilities | | ✓ |
| 12. Impervious surface ratio. | | |
| 13. Grading Plans. | | |
| 14. Construction Phases: Schedule, acreage and intensity of each phase. | | |
| 15. Building Plans. | | |
| 16. Building Setbacks. | | |
| 17. Water System Information: Submit proposed system for water & wastewater | | ✓ |
| 18. Location of Existing/Proposed Fire Hydrants, if applicable | | ✓ |
| 19. Location of Utilities, Culverts and Drains within 500 feet | | |
| 20. Streets, Parking and Loading plan | | ✓ |
| 21. Landscaping: Buffer zones and plant materials | | |
| 22. Signs: See LDC Article 6 & Sec.9.02.03 D. 15: a-c | | N/A |
| 23. Amount and Location of Proposed Land Uses. | | ✓ |
| Additional Major Review Requirements | | |
| 1. Public Recreation, Open Space and All Phasing Requirements | | |
| 2. Streets, Pedestrian/Bike Routes and Ingress and Egress | | |
| 3. Public Uses. | | |



Memorandum

TO: Jefferson County Board of County Commissioners
FROM: Shannon Metty, Planning Official
SUBJECT: Preliminary Replat, US 19 North Subdivision/Hemings Pond
DATE: December 9, 2022

CC: Heather Encinosa

Preliminary Replat US 19 North Subdivision Renamed Hemings Pond Subdivision

Project Address: US 19 N Monticello, FL 32344
Parcel ID: 07-2N-5E-0745-000E-0080 and 07-2N-5E-0745-000D-0030
Applicant Contact: Nailed It Tallahassee LLC – 850-755-2494
Future Land Use: Mixed Use Business/Residential

Project Description

The Hemmings Pond Subdivision, formally the Mailbox Community, replat is a request to allow an additional thirty-two (32) residential units, developed as attached duplexes, located on two parcels straddling Show Court. The site is north of Monticello. The property is adjacent to US HWY 19 N on the west side. The Jefferson County Property Appraiser has assigned the parcel ID numbers 07-2N-5E-0745-000E-0080 (2.42 acres) and 07-2N-5E-0745-000D-0030 (2.41 acres) to each parcel.

Facts and Findings

1. Consistency with the Jefferson County Comprehensive Plan

a. Future Land Use Categories - Policy FLU-1-2

Policy FLU-1-2 provides uses and development standards for the “Mixed Use Business/Residential” (MUBR) Future Land Use (FLU) category, which is assigned to both parcels. This category “provides for a variety of business types, including offices, retail, lodging, restaurants, services...” and other nonresidential uses. Additionally, the policy states “Other uses may be allowed, consistent with the more intense development characteristics of this mixed use category, such as multi-family residential not to exceed 10 units per acre... new residential development shall not be less than one dwelling unit per acre. [and] Residential development shall include 5% of contiguous land for open space.”

This replat request is being made to allow for eighteen (18) duplexes to be located on two (2) parcels, 2.42 acres and 2.41 acres. With eighteen (18) residential units (9 duplexes) on each parcel, the density for the parcels is 7.44 units per acre and 7.47 units per acre, respectively. **These criteria are met.**



2. Consistency with the Jefferson County Land Development Code

a. Mixed Use – Business/Residential – Section 2.2.7

Section 2.2.7 lists residential uses as an allowable use within the Mixed Use – Business/Residential land use district. **This application for multi-family dwellings meets this requirement.**

b. Standards for MUBR – Section 2.3.7

Section 2.3.7, for a multi-family development with central water and sewer, states that the maximum density is not to exceed 10 units per acre when connect with central water and sewer. The plan set indicates on Sheet C-4A that municipal water and sewer services are available to this site. Therefore, pursuant to the section a maximum of 10 (ten) units to the acre is allowable. **As stated above, both parcels within this request meet the density requirements with a maximum density of 7.44 units per acre and 7.47 units per acre. The applicant has been approved to connect with the central water and sewer with the City of Monticello to meet this density requirement.**

c. Access Management – Section 5.4.1

Section 5.4.1 provides guidance for the number of access points for a project and states that “All projects shall have access to a public right-of-way.” This project has two local roads, each with 18 dwelling units that access Show Ct and then share one existing (1) access point onto North Jefferson Hwy. **This criteria is met.**

d. Major Residential Subdivisions – Section 9.4.2

The above sections provide guidance on the application and the submittal requirements for all major residential subdivisions. **These requirements have been met.**

This submission is for Preliminary Re-Plat approval. Before the final plat can be signed and fully approved by the Board of County Commissioners, the applicant will prepare engineered documents for the proposed infrastructure. This includes the engineered roads, stormwater, and wastewater plans. The engineered drawing will be submitted to the planning department and will be reviewed by the County Engineers for compliance. Once the engineered plans are approved by the County Engineers, the engineers will assist in inspections during the construction of the infrastructure. Once the infrastructure construction has been completed, a final plat will be prepared in accordance with Florida Statute 177 and presented to the Board for final approval and signing.

The Planning Commission heard this application on November 29th, 2022 at 6pm during a publicly advertised meeting. The Planning Commission voted unanimously to approve the Re-Plat of Hemings Pond, formally US 19 North Subdivision. The recommendation by the Planning Commission and Planning Staff to the Board is to approve the Re-Plat of the Hemings Ponds Subdivision.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shannon Mott", is written over a faint, larger blue ink signature that is partially obscured.

Jefferson County, Florida
Planning Department
445 W. Palmer Mill Rd
Monticello, FL 32344
Phone (850) 342-0223
Fax: (850) 342-0225



Shannon Metty
Planning Official

HEMMINGS POND SUBDIVISION

A REPLAT OF LOT 3, BLOCK "D" & LOT 8, BLOCK "E"
OF NINETEEN NORTH HOMES SUBDIVISION OF MONTICELLO, FLORIDA.
LOCATED IN SECTION 7, TOWNSHIP 2 NORTH, RANGE 5 EAST, JEFFERSON COUNTY, FLORIDA

PLAT BOOK_____, PAGE_____

DEDICATION; STATE OF FLORIDA, COUNTY OF JEFFERSON

Be it known all by these present that Nailed It Tallahassee, a Florida Corporation, the owner in fee simple of the land shown hereon platted as HEMMINGS POND SUBDIVISION described as follows:

LEGAL DESCRIPTION:

Lot 3, Block "D", of Nineteen North Homes Subdivision as recorded in Plat Book "B", Page 70 of the Public Records of Jefferson County, Florida.

AND

Lot 8, Block "E", of Nineteen North Homes Subdivision as recorded in Plat Book "B", Page 70 of the Public Records of Jefferson County, Florida.

Being more particularly described as follows (Written by S. Stinson & Associates, Inc.):

(PARCEL 1)

BEGIN at a set 5/8" iron rod and cap (LB #8393) marking the Northeast corner of Lot 2, Block "D", of Nineteen North Homes Subdivision as recorded in Plat Book "B", Page 70 of the Public Records of Jefferson County, Florida, and run thence North 86 degrees 41 minutes 43 seconds East 275.89 feet to a found 4"x4" concrete monument marking a point of intersection with the Westerly right-of-way boundary of State Road Number 57 (North Jefferson Highway); thence along said Westerly right-of-way boundary South 01 degree 09 minutes 58 seconds East 389.50 feet to a set 5/8" iron rod and cap (LB #8393); thence leaving said Westerly right-of-way boundary run South 89 degrees 13 minutes 12 seconds West 275.20 feet to a set 5/8" iron rod and cap (LB #8393); thence North 01 degree 14 minutes 33 seconds West 377.35 feet to the POINT OF BEGINNING. Containing 105,612 square feet, or 2.42 acres, more or less, and lying in Section 7, Township 2 North, Range 5 East, Jefferson County, Florida.

(PARCEL 2)

BEGIN at a set 5/8" iron rod and cap (LB #8393) marking the Northeast corner of Lot 7, Block "E", of Nineteen North Homes Subdivision as recorded in Plat Book "B", Page 70 of the Public Records of Jefferson County, Florida, and run thence North 89 degrees 13 minutes 12 seconds East 274.75 feet to a set 5/8" iron rod and cap (LB #8393) marking a point of intersection with the Westerly right-of-way boundary of State Road Number 57 (North Jefferson Highway); thence along said Westerly right-of-way boundary South 01 degree 09 minutes 58 seconds East 380.40 feet to a found 4"x4" concrete monument with an x-top; thence leaving said Westerly right-of-way boundary run South 88 degrees 33 minutes 11 seconds West 274.16 feet to a found 4"x4" concrete monument marking the Southeast corner of Lot 5 of Block "E" of said Nineteen North Homes Subdivision; thence along the East boundary of said Lot 5 of Block "E" run North 01 degree 18 minutes 05 seconds West 73.78 feet to a set 5/8" iron rod and cap (LB #8393) marking the Northeast corner of said Lot 5 of Block "E"; thence leaving the North boundary of said Lot 5 of Block "E" run North 01 degree 14 minutes 33 seconds West 309.81 feet to the POINT OF BEGINNING. Containing 104,852 square feet, or 2.41 acres, more or less, and lying in Section 7, Township 2 North, Range 5 East, Jefferson County, Florida.

A subdivision of a portion of Section 7, Township 2 North, Range 5 East, Jefferson County, Florida, located in the City of Monticello, Florida.

Dedicated to the perpetual use of the Public all roads, streets, and easements for utilities depicted hereon.

Dedicated to The City of Monticello, easements for access, utility and drainage easements as depicted hereon.

Reserving, however, the reversion or reversions thereof should the same be renounced, disclaimed, abandoned or the use thereof discontinued as prescribed by law by appropriate official action of the proper officials having charged or jurisdiction thereof.

This the_____day of_____A.D. 2022.
Nailed It Tallahassee, LLC

By:_____Witness:_____Witness:_____
Amber McKinney

ACKNOWLEDGMENT: STATE OF FLORIDA

The foregoing instrument was acknowledged before me this_____day of_____2022,

by _____, who is personally known to me or has produced a driver's license as identification acknowledges that he/she executed the foregoing dedication freely and voluntarily for the uses and purposes therein stated on behalf of such as Mayfair Acquisitions.

Notary Public

COUNTY COMMISSION APPROVAL

This is to certify that this plat conforms to all the requirements of Jefferson County's ordinances and regulations and has been examined and approved by the County Commissioners of Jefferson County, Florida.

Reviewed this _____ day of_____A.D. 2022 By:

Chairman, Jefferson County Commission

JEFFERSON COUNTY DEVELOPMENT ADMINISTRATOR

Approved this_____day of_____A.D., 2022.

Jefferson County Development Administrator

DATE OF PLAT PREPARATION

NOVEMBER 18, 2022

NOTICE:

This plat, as recorded in its graphic form, is the official depiction of the subdivided lands described herein and will in no circumstances be supplanted in authority by any other graphic or digital form of the plat. There may be additional restrictions that are not recorded on this plat that may be found in the Public Records of this County.

SHEET INDEX

| TABLE OF CONTENTS | SHEET# |
|--------------------|--------|
| COVER | 1 |
| BOUNDARY SURVEY | 2 |
| HEMMINGS POND PLAT | 3-4 |

KIRK REAMS: CLERK OF THE CIRCUIT COURT

Accepted for the files and recorded, this _____ day of _____, 2022,
in Plat Book _____, Page _____.

Deputy Clerk of the Circuit Court, Jefferson County, Florida

GENERAL NOTES:

- The bearings shown hereon are based on State Plane coordinates, Florida North projection.
- There may be additional restrictions not recorded on this plat that may be found in the Public Records of Jefferson County, Florida.
- The lots shown hereon shall not be further subdivided.
- All platted utility easements shall also be easements for the construction, installation, maintenance, and operation of cable television services; provided, however, no such construction, installation, maintenance, and operation shall interfere with the facilities and services of an electric, telephone, gas, or other public utility. In the event a cable television company damages the facilities of a public utility, it shall be solely responsible for the damages in accordance with Florida Statutes, Chapter 177.09(28).
- The construction of permanent structures, including fences but excluding driveways, by property owners is prohibited within utility and drainage easements
- The property surveyed and shown hereon is located in Flood Zone "X" per the Flood Insurance Rate Maps for Jefferson County, Florida and Incorporated areas, 12065C0200C, having an effective date of February 05, 2014.
- All measurements shown hereon refer to horizontal plane and are in U.S. Survey Feet.
- Horizontal location is based on State Plane Coordinates, Florida North Projection, NAVD83 datum. The elevations shown hereon are based on NAVD88 vertical datum.

VICINITY MAP (NTS)

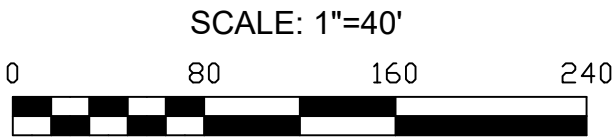


HEMMINGS POND SUBDIVISION

PLAT BOOK _____, PAGE _____

A REPLAT OF LOT 3, BLOCK "D" & LOT 8, BLOCK "E"
OF NINETEEN NORTH HOMES SUBDIVISION OF MONTICELLO, FLORIDA.
LOCATED IN SECTION 7, TOWNSHIP 2 NORTH, RANGE 5 EAST, JEFFERSON COUNTY, FLORIDA

BOUNDARY SURVEY



LEGAL DESCRIPTION

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AND

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BEGIN at a set 5/8" iron rod and cap (LB #8393) marking the Northeast corner of Lot 2, Block "D", of Nineteen North Homes Subdivision as recorded in Plat Book "B", Page 70 of the Public Records of Jefferson County, Florida, and run thence North 86 degrees 41 minutes 43 seconds East 275.89 feet to a found 4"x4" concrete monument marking a point of intersection with the Westerly right-of-way boundary of State Road Number 57 (North Jefferson Highway); thence along said Westerly right-of-way boundary South 01 degree 09 minutes 58 seconds East 389.50 feet to a set 5/8" iron rod and cap (LB #8393); thence leaving said Westerly right-of-way boundary run South 89 degrees 13 minutes 12 seconds West 275.20 feet to a set 5/8" iron rod and cap (LB #8393); thence North 01 degree 14 minutes 33 seconds West 377.35 feet to the POINT OF BEGINNING. Containing 105,612 square feet, or 2.42 acres, more or less, and lying in Section 7, Township 2 North, Range 5 East, Jefferson County, Florida.

(PARCEL 2)

BEGIN at a set 5/8" iron rod and cap (LB #8393) marking the Northeast corner of Lot 7, Block "E", of Nineteen North Homes Subdivision as recorded in Plat Book "B", Page 70 of the Public Records of Jefferson County, Florida, and run thence North 89 degrees 13 minutes 12 seconds East 274.75 feet to a set 5/8" iron rod and cap (LB #8393) marking a point of intersection with the Westerly right-of-way boundary of State Road Number 57 (North Jefferson Highway); thence along said Westerly right-of-way boundary South 01 degree 09 minutes 58 seconds East 380.40 feet to a found 4"x4" concrete monument with an x-top; thence leaving said Westerly right-of-way boundary run South 88 degrees 33 minutes 11 seconds West 274.16 feet to a found 4"x4" concrete monument marking the Southeast corner of Lot 5 of Block "E" of said Nineteen North Homes Subdivision; thence along the East boundary of said Lot 5 of Block "E" run North 01 degree 18 minutes 05 seconds West 73.78 feet to a set 5/8" iron rod and cap (LB #8393) marking the Northeast corner of said Lot 5 of Block "E"; thence leaving the North boundary of said Lot 5 of Block "E" run North 01 degree 14 minutes 33 seconds West 309.81 feet to the POINT OF BEGINNING. Containing 104,852 square feet, or 2.41 acres, more or less, and lying in Section 7, Township 2 North, Range 5 East, Jefferson County, Florida.

GENERAL NOTES:

- The date of Boundary Survey is November 18, 2022.
- The bearings shown hereon are based on State Plane coordinates, Florida North projection.
- Fixed interior improvements not located.
- All platted utility easements shall also be easements for the construction, installation, maintenance, and operation of cable television services; provided, however, no such construction, installation, maintenance, and operation shall interfere with the facilities and services of an electric, telephone, gas, or other public utility. In the event a cable television company damages the facilities of a public utility, it shall be solely responsible for the damages in accordance with Florida Statutes, Chapter 177.09(28).
- The property surveyed and shown hereon is located in Flood Zone "X" per the Flood Insurance Rate Maps for Jefferson County, Florida and Incorporated areas, 12065C0200C, having an effective date of February 05, 2014.
- All measurements shown hereon refer to horizontal plane and are in U.S. Survey Feet.

| SYMBOLS LEGEND | |
|--|-------------------------------|
| These standard symbols will be found in the drawing. | |
| | WATER VALVE |
| | SITE BENCHMARK |
| | ELECTRIC PED/VAULT |
| | WATER METER |
| | GUY ANCHOR |
| | WOODEN POWER POLE |
| | FIBEROPTIC CABLE WARNING POST |
| | TELEPHONE PEDESTAL |
| | SANITARY SEWER MARKER |
| | FIRE HYDRANT |
| | FOUND IRON ROD/CAP |
| | SINGLE SUPPORT SIGN |
| | ELECTRIC PEDESTAL/BOX |
| | FOUND CONCRETE MONUMENT |
| SS | SEWER LINE |
| W | WATER LINE |
| E | ELECTRIC LINE |

STANDARD ABBREVIATIONS:

| | | | |
|----------|---------------------------|----------|--------------------------------|
| AC. | - ACRES | D. R. B. | - OFFICIAL RECORD BOOK |
| B. S. L. | - BUILDING SETBACK LINE | Pg. | - PAGE NUMBER |
| C. M. | - CONCRETE MONUMENT | P. O. B. | - POINT OF BEGINNING |
| C. N. | - COUNTY | P. C. | - POINT OF COMMENCEMENT |
| CONC. | - CONCRETE | PCP | - PERMANENT CONTROL POINT |
| C/L | - CENTERLINE | PRM | - PERMANENT REFERENCE MONUMENT |
| C. D. T. | - CITY OF TALLAHASSEE | <R> | - RADIAL |
| E | - EAST | RNG | - RANGE |
| Fnd. | - FOUND | RD. | - ROAD |
| FT. | - FEET | R/W | - RIGHT-OF-WAY |
| H. O. A. | - HOME OWNERS ASSOCIATION | <S> | - SURVEY INFORMATION |
| I. P. | - IRON PIPE | S | - SOUTH |
| I. R. | - IRON ROD | SE | - SOUTHEAST |
| MON. | - MONUMENT | SEC | - SECTION |
| N | - NORTH | SW | - SOUTHWEST |
| NE | - NORTHEAST | TWP | - TOWNSHIP |
| ND. | - NUMBER | USGS | - U. S. GEOLOGICAL SURVEY |
| N&D | - NAIL AND DISK | W | - WEST |
| NW | - NORTHWEST | SF | - SQUARE FEET |

CERTIFICATION

I hereby certify that this plat was made under my responsible direction and supervision, is a correct representation of the land surveyed, that the permanent reference monuments and permanent control points have been set and that the survey data and monumentation complies with Chapter 177 of the Florida Statutes and with Chapter 5J-17.051 of the Florida Administrative Code.

Steven W. Stinson
Florida Professional Surveyor and Mapper Certificate No. 5457,
Licensed Business No. 8393
NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA
LICENSED SURVEYOR AND MAPPER.

Date

MONUMENT LEGEND:

LB
•
8393

ALL PERMANENT CONTROL POINTS ARE MARKED WITH A NAIL HAVING A METAL CAP AS SHOWN UNLESS NOTED OTHERWISE

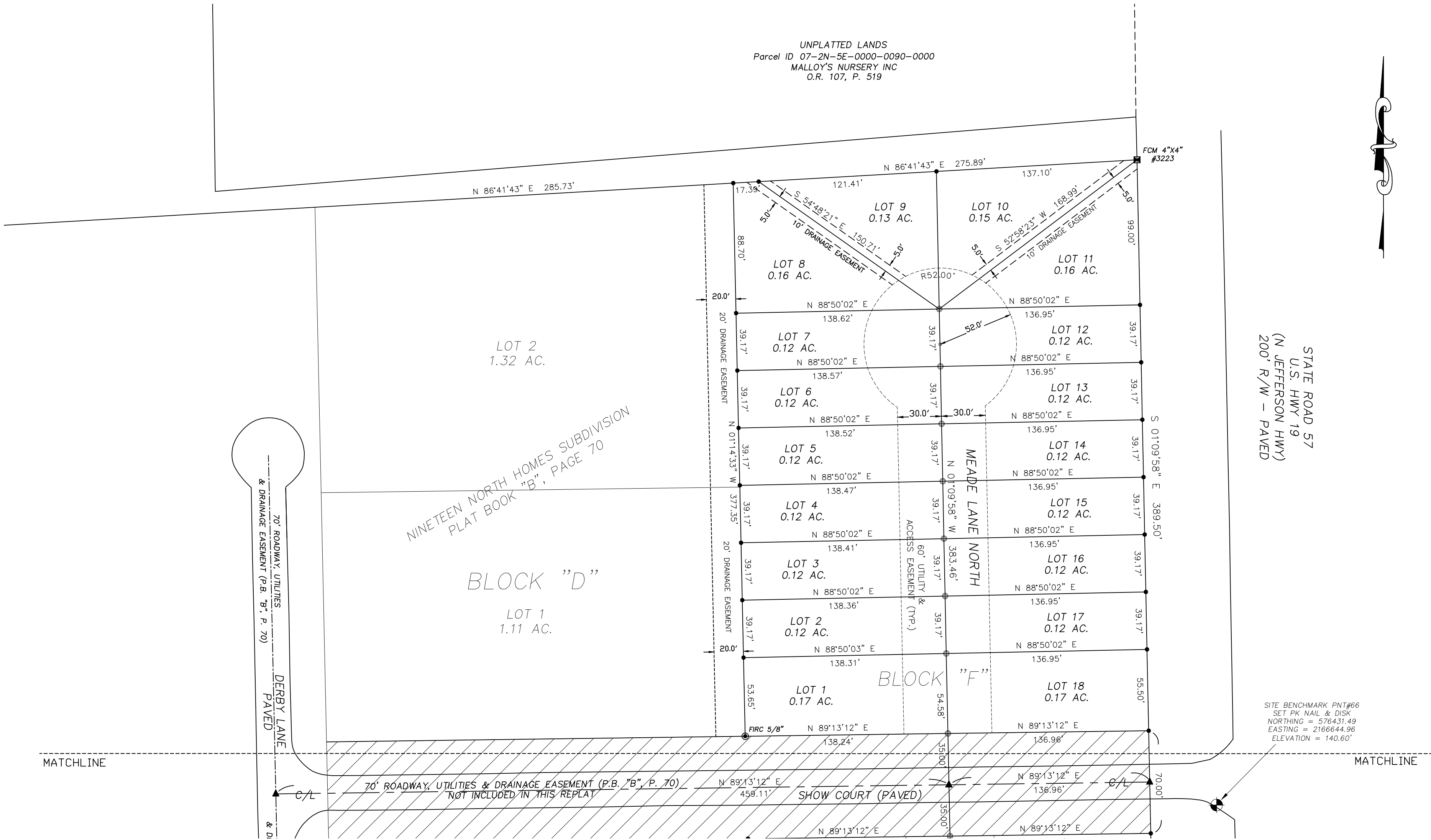
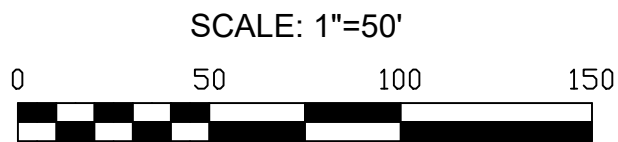
LB
•
8393

ALL INTERIOR CORNERS ARE MARKED WITH A 5/8" IRON ROD HAVING A PLASTIC CAP AS SHOWN UNLESS NOTED OTHERWISE

HEMMINGS POND SUBDIVISION

PLAT BOOK _____, PAGE _____

A REPLAT OF LOT 3, BLOCK "D" & LOT 8, BLOCK "E"
OF NINETEEN NORTH HOMES SUBDIVISION OF MONTICELLO, FLORIDA.
LOCATED IN SECTION 7, TOWNSHIP 2 NORTH, RANGE 5 EAST, JEFFERSON COUNTY, FLORIDA



SYMBOLS LEGEND:

- SET PK NAIL & DISK #B393
- FOUND CONCRETE MONUMENT AS LABELED
- FOUND IRON ROD AND CAP AS LABELED
- SET 5/8" IRON ROD W/CAP (#B393)
- ▲ SET PCP (PERMANENT CONTROL POINT) NAIL & CAP (#B393)
- ⊕ SECTION CORNER

MONUMENT LEGEND:

- LB 8393 ALL PERMANENT CONTROL POINTS ARE MARKED WITH A NAIL HAVING A METAL CAP AS SHOWN UNLESS NOTED OTHERWISE
- LB 8393 ALL INTERIOR CORNERS ARE MARKED WITH A 5/8" IRON ROD HAVING A PLASTIC CAP AS SHOWN UNLESS NOTED OTHERWISE

STANDARD ABBREVIATIONS:

- | | | | |
|----------|---------------------------|----------|--------------------------------|
| AC. | - ACRES | D. R. B. | - OFFICIAL RECORD BOOK |
| B. S. L. | - BUILDING SETBACK LINE | Pg | - PAGE NUMBER |
| C. M. | - CONCRETE MONUMENT | P. O. B. | - POINT OF BEGINNING |
| C.D. | - COUNTY | P. O. C. | - POINT OF COMMENCEMENT |
| CDNC. | - CONCRETE | PCP | - PERMANENT CONTROL POINT |
| C/L | - CENTERLINE | PRM | - PERMANENT REFERENCE MONUMENT |
| C. D. T. | - CITY OF TALLAHASSEE | <R> | - RADIAL |
| E | - EAST | RNG | - RANGE |
| Fnd. | - FOUND | RD. | - ROAD |
| FT. | - FEET | R/W | - RIGHT-OF-WAY |
| H. O. A. | - HOME OWNERS ASSOCIATION | <S> | - SURVEY INFORMATION |
| I. P. | - IRON PIPE | S | - SOUTH |
| I. R. | - IRON ROD | SE | - SOUTHEAST |
| MDN. | - MONUMENT | SW | - SECTION |
| N | - NORTH | SW | - SOUTHWEST |
| NE | - NORTHEAST | TWP | - TOWNSHIP |
| ND. | - NUMBER | USGS | - U. S. GEOLOGICAL SURVEY |
| N&D | - NAIL and DISK | W | - WEST |
| NW | - NORTHWEST | SF | - SQUARE FEET |

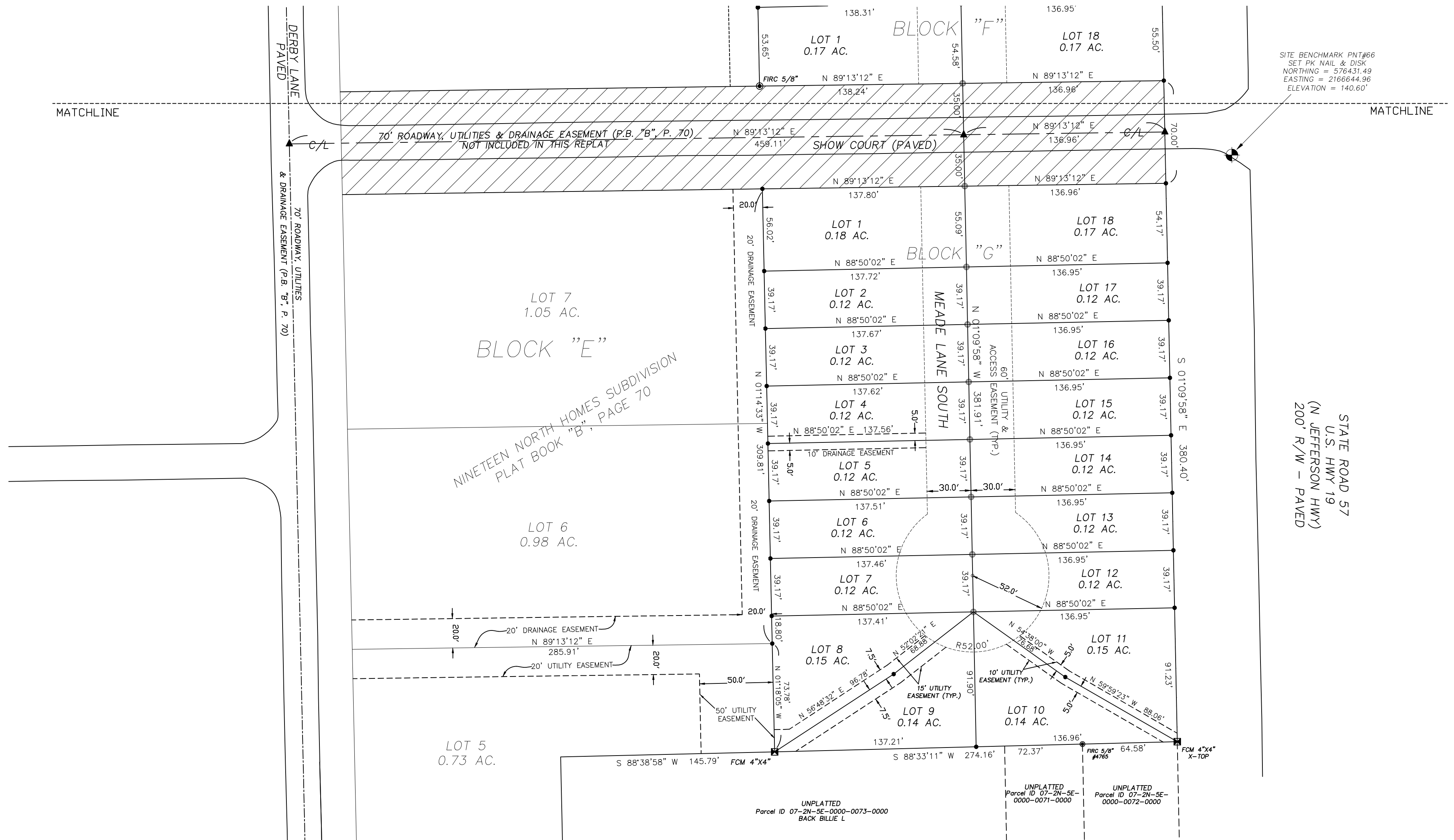
HEMMINGS POND SUBDIVISION

A REPLAT OF LOT 3, BLOCK "D" & LOT 8, BLOCK "E"
OF NINETEEN NORTH HOMES SUBDIVISION OF MONTICELLO, FLORIDA.
LOCATED IN SECTION 7, TOWNSHIP 2 NORTH, RANGE 5 EAST, JEFFERSON COUNTY, FLORIDA

PLAT BOOK _____, PAGE _____



SCALE: 1" = 50'



STANDARD ABBREVIATIONS:

| | | | |
|----------|---------------------------|----------|--------------------------------|
| AC. | - ACRES | D. R. B. | - OFFICIAL RECORD BOOK |
| B. S. L. | - BUILDING SETBACK LINE | Po | - PAGE NUMBER |
| C. M. | - CONCRETE MONUMENT | P. D. B. | - POINT OF BEGINNING |
| CD. | - COUNTY | P. D. C. | - POINT OF COMMENCEMENT |
| CDNC. | - CONCRETE | PCP | - PERMANENT CONTROL POINT |
| C/L | - CENTERLINE | PRM | - PERMANENT REFERENCE MONUMENT |
| C. D. T. | - CITY OF TALLAHASSEE | (R) | - RADIAL |
| E | - EAST | RNG | - RANGE |
| Fnd. | - FOUND | RD. | - ROAD |
| FT. | - FEET | R/W | - RIGHT-OF-WAY |
| H. O. A. | - HOME OWNERS ASSOCIATION | (S) | - SURVEY INFORMATION |
| I. P. | - IRON PIPE | S | - SOUTH |
| I. R. | - IRON ROD | SE | - SOUTHEAST |
| MDN. | - MONUMENT | SEC | - SECTION |
| N | - NORTH | SW | - SOUTHWEST |
| NE | - NORTHEAST | TWP | - TOWNSHIP |
| ND. | - NUMBER | USGS | - U. S. GEOLOGICAL SURVEY |
| N&D | - NAIL and DISK | W | - WEST |
| NW | - NORTHWEST | SF | - SQUARE FEET |

SYMBOLS LEGEND:

- SET PK NAIL & DISK #8393
- FOUND CONCRETE MONUMENT AS LABELED
- FOUND IRON ROD AND CAP AS LABELED
- SET 5/8" IRON ROD W/CAP (#8393)
- ▲ SET PCP (PERMANENT CONTROL POINT) NAIL & CAP (#8393)
- ⊙ SECTION CORNER

MONUMENT LEGEND:

- LB ALL PERMANENT CONTROL POINTS ARE MARKED WITH A NAIL HAVING A METAL CAP AS SHOWN UNLESS NOTED OTHERWISE
- LB ALL INTERIOR CORNERS ARE MARKED WITH A 5/8" IRON ROD HAVING A PLASTIC CAP AS SHOWN UNLESS NOTED OTHERWISE



U.S. Fish and Wildlife Service

National Wetlands Inventory

19 N Subdivision



November 1, 2022

Wetlands

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------|
|  | Estuarine and Marine Deepwater |  | Freshwater Emergent Wetland |  | Lake |
|  | Estuarine and Marine Wetland |  | Freshwater Forested/Shrub Wetland |  | Other |
| | |  | Freshwater Pond |  | Riverine |

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

National Flood Hazard Layer FIRMette



83°52'32"W 30°35'12"N

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

Legend

SPECIAL FLOOD HAZARD AREAS

- Without Base Flood Elevation (BFE)
Zone A, V, AE, AH, VE, AR
- With BFE or Depth Zone AE, AO, AH, VE, AR
- Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD

- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
- Future Conditions 1% Annual Chance Flood Hazard Zone X
- Area with Reduced Flood Risk due to Levee. See Notes, Zone X
- Area with Flood Risk due to Levee Zone D

OTHER AREAS

- NO SCREEN
- Area of Minimal Flood Hazard Zone X
- Effective LOMRS
- Area of Undetermined Flood Hazard Zone D

GENERAL STRUCTURES

- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

Cross Sections with 1% Annual Chance

- Water Surface Elevation
- Coastal Transect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transect Baseline
- Profile Baseline
- Hydrographic Feature

OTHER FEATURES

- Digital Data Available
- No Digital Data Available
- Unmapped

MAP PANELS

- Digital Data Available
- No Digital Data Available
- Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 11/14/2022 at 2:36 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



0 250 500 1,000 1,500 2,000 Feet

1:6,000

Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020




















83°51'55"W 30°34'41"N





























 County Outlines
 State Outlines
 Florida
 <all other values>

-  Albany loamy sand, 0 to 2 percent slopes
-  Albany sand, 0 to 2 percent slopes
-  Albany sand, 0 to 2 percent slopes
-  Alpin fine sand, 0 to 2 percent slopes
-  Alpin fine sand, 5 to 8 percent slopes
-  Bayvi muck
-  Bayvi, Isles, and Estero soils, frequently flooded
-  Bibb loamy sand, frequently flooded
-  Blanton fine sand, 0 to 5 percent slopes
-  Blanton sand, 0 to 2 percent slopes
-  Bonifay fine sand, 0 to 5 percent slopes
-  Byars fine sandy loam, frequently flooded
-  Cantey fine sandy loam
-  Chaires-Chaires, wet, fine sands, 0 to 2 percent slopes
-  Chiefland-Chiefland, frequently flooded fine sands
-  Chiefland-Chiefland, frequently flooded

complex

-  Chipley fine sand, 0 to 2 percent slopes
 -  Chipley fine sand, 0 to 5 percent slopes
 -  Clara, depressiona Clara-Meadowbrook complex, occasionally flooded
 -  Cowarts loamy fine sand, 2 to 5 percent slopes
 -  Cowarts loamy fine sand, 5 to 8 percent slopes, eroded
 -  Dorovan and Pamlico soils, depressiona
 -  Dothan loamy fine sand, 2 to 5 percent slopes
 -  Dothan loamy fine sand, 5 to 8 percent slopes, eroded
 -  Esto fine sandy loa 2 to 5 percent slopes
 -  Eunola, Goldhead, and Tooles fine sands, commonly flooded
-
-  Faceville fine sand loam, 2 to 5 percent slopes
 -  Faceville fine sand loam, 5 to 8 percent slopes, eroded
 -  Faceville loamy fin sand, 5 to 8 percent slopes
 -  Faceville loamy fin sand, 8 to 12 percent slopes, eroded
 -  Faceville sandy loam, 2 to 5 percent slopes
 -  Faceville sandy loam, 5 to 8 percent slopes
 -  Faceville sandy loam, 8 to 12 percent slopes
 -  Fuquay fine sand, 0 to 5 percent slopes
 -  Fuquay fine sand, 5 to 8 percent slopes

-  Fuquay sand, 2 to 5 percent slopes
-  Hurricane fine sand, 0 to 3 percent slopes
-  Lakeland sand, 0 to 5 percent slopes
-  Leefield fine sand, 0 to 5 percent slopes
-  Leefield loamy sand, 0 to 2 percent slopes
-  Leon fine sand
-  Leon sand
-  Leon sand, 0 to 2 percent slopes
-  Leon-Chaires fine sand
-  Lucy fine sand, 0 to 5 percent slopes
-  Lucy fine sand, 5 to 10 percent slopes
-  Lucy loamy fine sand, 0 to 5 percent slopes
-  Lucy loamy fine sand, 5 to 8 percent slopes
-  Lucy loamy fine sand, 8 to 12 percent slopes
-  Lucy sand, 2 to 5 percent slopes
-  Lucy sand, 5 to 8 percent slopes
-  Lutterloh sand, 0 to 5 percent slopes
-  Lynchburg loamy fine sand
-  Mascotte sand
-  Meadowbrook fine sand, 0 to 2 percent slopes
-  Miccosukee fine sandy loam
-  Nankin loamy sand, 5 to 8 percent slopes
-  Nuttall-Toolles complex
-  Nuttall-Toolles fine sand, frequently flooded
-  Ocilla sand, 0 to 5 percent slopes
-  Orangeburg fine sandy loam, 2 to 5 percent slopes

percent slopes

Orangeburg fine sandy loam, 5 to 8 percent slopes

Orangeburg fine sandy loam, 8 to 12 percent slopes

Orangeburg loamy sand, 2 to 5 percent slopes

Orangeburg sandy loam, 2 to 5 percent slopes

Orangeburg sandy loam, 5 to 8 percent slopes, moderately eroded

Orangeburg sandy loam, 8 to 12 percent slopes, moderately eroded

Ortega fine sand, 0 to 5 percent slopes

Ortega sand, 0 to 5 percent slopes

Pamlico-Dorovan complex

Pamlico-Dorovan mucks

Pelham fine sand

Pelham sand

Pickney soils, occasionally flooded

Pits

Plummer and Surrency soils, depressional

Plummer fine sand

Plummer fine sand frequently flooded

Plummer sand

Rains fine sandy loam

Ridgewood fine sand, 0 to 5 percent slopes

Rutlege fine sand

Sapelo fine sand


















Sapelo-Sapelo, wet sand, 0 to 2 percent slopes

Surrency fine sand

Surrency mucky fir sand

Surrency, Plummer and Cantey soils,

frequently flooded

-  Talquin fine sand
-  Tifton gravelly loamy fine sand, 2 to 5 percent slopes
-  Tifton gravelly loamy fine sand, 5 to 8 percent slopes eroded
-  Tooles-Nutall complex, frequentl flooded
-  Tooles-Nutall fine sands
-  Tooles-Nutall-Chaires fine sands
-  Tooles-Tooles, depressional-Chaires, depressional, fine sands
-  Troup fine sand, 0 t 5 percent slopes
-  Troup fine sand, 5 t 8 percent slopes, south
-  Troup fine sand, 8 t 12 percent slopes, south
-  Troup sand, 0 to 5 percent slopes
-  Troup sand, 5 to 8 percent slopes
-  Water
-  Waters of the Gulf Mexico
-  Yonges fine sandy loam
-  Parcels
-  Street Centerlines

| | | | | | | | | | | |
|----------------|-------------------------|------------------|---------------------------|-------------------|----------|----------------|----------|--------------|-----------|----------|
| Parcel ID | 07-2N-5E-0745-000D-0030 | Mailing Address | NAILED IT TALLAHASSEE LLC | Improvement Value | \$0 | Just Value | \$10,000 | Last 2 Sales | | |
| Prop ID | 10473 | | 2732 CAPITAL CIR | Land Value | \$10,000 | Assessed Value | \$6,910 | Date | 4/18/2022 | Price |
| Property Usage | VACANT | | NE #3 TALLAHASSEE, FL | Ag Land Value | \$0 | Value | \$0 | 3/26/2014 | \$100 | V/I Qual |
| Acreage | 2.43 | Physical Address | 32308 SHOW CT | Ag Market Value | \$0 | Exempt Value | | | | V U |
| | | | | | | Taxable Value | \$6,910 | | | |

Desc 2.43 ACRES LOT 3 BLK D NINETEEN NORTH HOMES SUBDV--PLAT BK B PAGE 70 689 P 222 & 699 P 649

(Note: Not to be used on legal documents)

Date created: 11/1/2022
Last Data Uploaded: 11/1/2022 4:14:18 AM

Developed by  Schneider GEOSPATIAL

Good Afternoon Shannon,

As I mentioned on the phone, a permit that was issued in 1995 would have been issued under Chapter 62-25 F.A.C. This is an old set of rules that the Department no longer uses. There were 2 types of permits issued under this Rule: General Permits (has 'RG' in permit number) and Construction Permits (has 'RC' in permit number). Permits of type 'RC' do expire and continued construction would not be authorized under them. Permits of type 'RG' do not expire and construction may continue under them, however, the works must continue exactly as permitted. I have attached Appendix D from ERP Applicant's Handbook Volume II which explains what type of works require and new ERP.

The most common activities that I see that trigger the need for a new ERP Individual Permit are an increase in the project area, an increase in the amount of impervious area, changes to the stormwater management system, or a change in activity that increases pollutant loading. The change from a commercial site to duplexes may not require a new permit as it may not increase the impervious area proposed and should not increase pollutant loading – unfortunately I can't make this determination without having more information about what was originally permitted in 1995. The addition of new cul-de-sacs might require a new permit as this could potentially be new impervious area.

I do not recall my previous conversation on this project – if you wouldn't mind providing me with the names/contact of those involved so I can look back through my phone/email records to see if I can find anything! This might jog my memory on the proposed works or something I found during my previous conversation. Additionally, if you wouldn't mind providing any information you have on the project (existing permit number, apprx. address, etc.). This might help me located documents related to the 1995 permitted project.

Please let me know if you have any questions!

Thanks,



Savannah Cowen

Engineering Specialist II

Florida Department of Environmental Protection
Northwest District

160 West Government Street

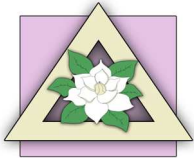
Pensacola, Florida 32502

Savannah.Cowen@FloridaDEP.gov

850-595-0640

<https://floridadep.gov/>





Magnolia Engineering LLC

Florida Certificate of Authorization No. 29844/ Georgia Certificate of Authorization No. 006756
1150 East Tennessee Street, Tallahassee, Florida 32308
Phone: (850) 385-0203 + Web: www.magnoliaengineering.com

Memorandum

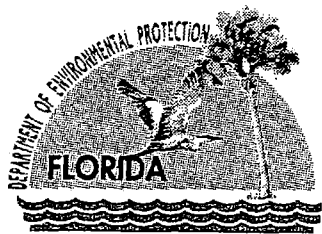
To: Project File ME22034

From: Carmen Bourgeois Greene, P.E.

Date: October 31, 2022

Re: 19 North Subdivision a.k.a. Hemings Pond

Magnolia Engineering LLC contacted the Florida DEP in an attempt to transfer Permit No. 33-0002779-001-RG, attached, to the new owners, William and Amber McKinney, and the proposed Hemings Pond Homeowners' Association (HOA). After speaking with several different personnel, we were contacted by Ms. Savannah Cowen, Engineering Specialist II, of DEP's Northwest District Office in Pensacola. Ms. Cowen explained that a formal permit transfer is not required. The old 'RG' permits can be treated more similarly to modern ERP General Permits. In this case, the permit itself is tied to the site and is automatically transferred to subsequent owners per Rule 62-330.340(1) F.A.C. The project area and/or impervious area cannot be increased in size, and the treatment type and capacity must be the same as the original permit. These criteria are met by the proposed project.



Jeb Bush
Governor

Department of Environmental Protection

Tallahassee Branch Office
2815 Remington Green Circle, Suite A
Tallahassee, Florida 32308-1513

Colleen M. Castille
Secretary

June 2, 2005

Mr. Steve Andris
Post Office Box 400
Monticello, Florida 32344

RE: Nineteen North Homes Subdivision Stormwater Discharge
Jefferson County, 33-0002779-001-RG

Dear Mr. Andris:

We have reviewed and approved your Notice of General Permit received by the Department on May 2, 2005, concerning the above referenced project. The project appears to qualify for the general permit specified by Rule 62-25.801, Florida Administrative Code (FAC).

Please note that due to the current workload, no site inspection has been performed; therefore, the Department has made no determination as to whether jurisdictional wetlands are present on site, or whether, based on the proposed scope of work, a wetland resource permit may be required. Any subsequent determination that such a permit is required may result in a need to obtain a new stormwater permit and may also lead to possible enforcement action by the Department for any unauthorized work conducted in jurisdictional wetlands.

Please thoroughly review and be aware of the conditions associated with the General Permit (enclosed). Your particular attention is directed to the statement contained in the General Permit which states that this General Permit does not relieve you, the permittee, from obtaining a dredge and fill, collection system or distribution system permit where it is required. We would appreciate seven days written notification prior to the start of any site work.

We wish to point out that Rule 62-25.801, FAC, also requires that the permittee file an As-Built Certification with the Department within thirty (30) days after the facility's completion. This certification is included as page 4 of DEP form 62-1.215(2), the General Permit for Stormwater Discharge Facilities.

"More Protection, Less Process"

Printed on recycled paper.

Nineteen North Homes Subdivision
Jefferson County, 33-0002779-001-RG
Page 2

Additionally, it appears that the proposed scope of the work may result in a stormwater discharge to surface Waters of the State or a municipal storm sewer and disturb (which includes clearing, grading and excavation) one (1) or more acres of land. Enclosed for your information and action is a brochure describing Florida's National Pollutant Discharge Elimination System (NPDES) stormwater program for construction activities.

If you have any questions about the need to obtain additional permits, or any other matters, please call Catherine E. Breland at (850) 488-3704.

Sincerely,

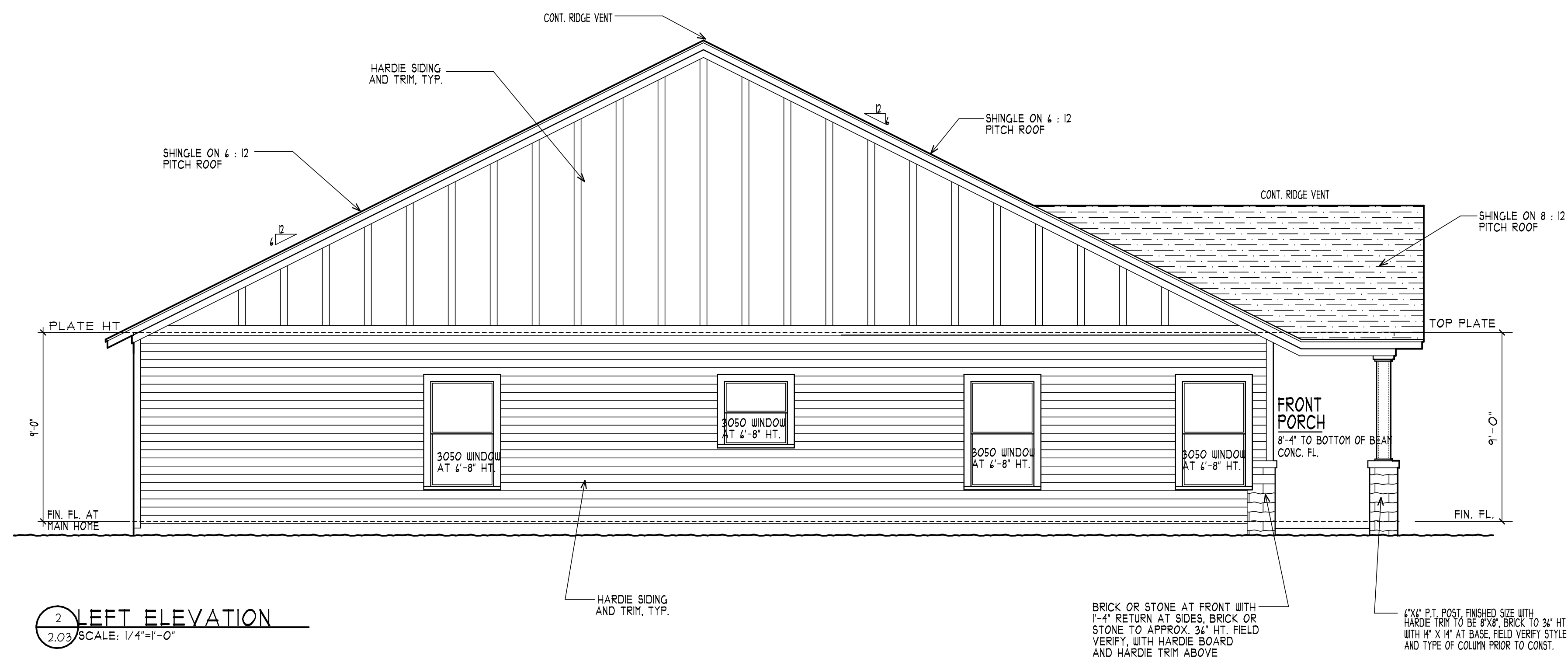
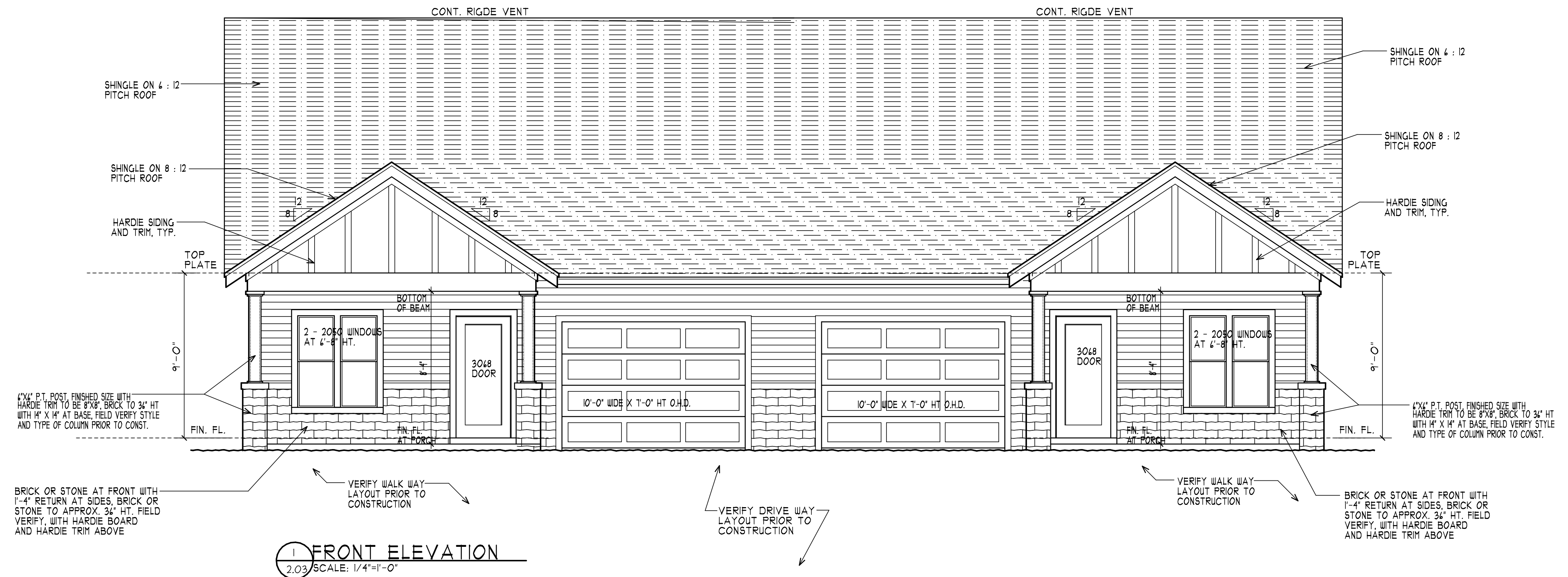


G. P. Neubauer
Branch Office Manager

GPN/cb

Enclosure

cc: Cliff Street, P.E.
O. Sean Martin, P.E.
Geoff Rabinowitz, FDEP



| | |
|--|---------------|
| Contractor Information | |
| RESIDENTIAL DUPLEX | |
| EXTERIOR ELEVATIONS | |
| DRAFTING BY DG DONNA GODWIN 22913 NW COUNTY ROAD 234 HIGH SPRINGS FLORIDA, 32643 E-MAIL: DMGODWIN15@GMAIL.COM MOBILE: (850) 556-9661 | |
| Date: 06/22/2022 | Drawing No. |
| Project No. 2200615 | 2.03 |
| Revisions: | |
| | |
| | 5 OF 10 DWGS. |



GOVERNMENT SERVICES GROUP, INC.
An Anser Advisory Company

December 8, 2023

Via Electronic Mail

Shannon Metty, Interim County Coordinator
Jefferson County
1484 S. Jefferson Street
Monticello, FL 32344

Re: Jefferson County - Fire & Solid Waste Services Assessment Programs Update

Dear Shannon,

This correspondence is written to transmit a proposal for Government Services Group, Inc. (GSG) to assist Jefferson County (County) in updating the its fire and solid waste services assessment programs for Fiscal Year 2023-24. Accordingly, attached are GSG's proposed scopes of services, fees, project deliverables and payment schedules for the County's consideration.¹

Please review the attached scopes of services and upon review and satisfactory determination, please sign where indicated to acknowledge acceptance of the scopes of services and to serve as proper notice to proceed. Upon execution, please provide us with a signed copy for our files.

If you have any questions, please do not hesitate to contact me. We look forward to working with Jefferson County on these very important project.

Sincerely,

Sandi Neubarth
Assistant Director, Government Services Division

¹ At the County's request, we have provided scopes of services for residential only and residential and commercial for the solid waste assessment program.

**Corporate
Headquarters**

1500 Mahan Drive, Suite 250
Tallahassee, Florida 32308
T 850-681-3717 | F 850-224-7206
Toll-Free 866-896-4747

**Longwood
Office**

280 Wekiva Springs Road
Protegrity Plaza, Suite 2070
Longwood, Florida 32779
T 407-629-6900 | F 407-629-6963

Appendix A

JEFFERSON COUNTY
FIRE SERVICES ASSESSMENT PROGRAM
UPDATE FISCAL YEAR 2023-24

Scope of Services

FIRE SERVICES SPECIAL ASSESSMENT PROGRAM UPDATE

- Task 1: Project Initiation** GSG will meet with County staff to ensure complete understanding as to the engagement's objectives and required time frame. All parties will agree as to the proper course of events and tasks to be accomplished. GSG will then provide the County with a detailed Critical Events schedule that identifies pertinent deliverables along with a project timeline for completion.
- Task 2: Data Collection** GSG will collect data and information including the County's current fire assessment roll information, fire call data, agreements, reports, project descriptions, service delivery information, plans for service and facility demands, current and future budget information, financial forecasts, capital improvements plan and any other information that is pertinent to the provision of fire services or facilities in the County. A thorough analysis of the information obtained will be conducted by GSG so that a complete understanding of the underlying facts and assumptions pertinent to methodology alternatives can be developed.
- Task 3: Detailed Data Analysis** Conduct a thorough review and evaluation of the County's data to identify and determine anomalies and trends and support methodology.
- Task 4: Identify Full Costs of Service** GSG will evaluate the full cost of the provision of services or facilities using the County's most current financial information and identify service delivery issues which may affect the apportionment methodology. Identify alternative sources of revenue to fund the service delivery costs and determine the net service delivery revenue requirements.
- Task 5: Determine Preliminary Revenue Requirements** Determine the total assessment revenue requirements to ensure the County recovers the costs of: (a) net revenue requirements, (b) implementing the program and (c) collecting the assessments.
- Task 6: Review and Evaluate Outstanding Issues** GSG will work with the County to identify and address any outstanding and/or potential policy decisions necessary to developing the County's assessment program.
- Task 7: Develop Preliminary Assessment Methodology** Using the current fire assessment roll and fire incident data reported to the State Fire Marshal or other source, GSG will develop a preliminary methodology based on the preliminary analysis and benefited properties. GSG will review the assessment methodology for legal sufficiency and compatibility with the County's preferred method of collection.
- Task 8: Develop Preliminary Assessment Roll Database** Using the current ad valorem tax roll, create a preliminary assessment roll database. Test the sufficiency of the database by developing reports to access property information.
- Task 9: Apply Apportionment Methodology to Database** Apply the apportionment methodology to the preliminary assessment roll database to test the data validity and legal sufficiency. Revise the apportionment methodology as necessary.
- Task 10: Calculate a Preliminary Proforma Schedule of Rates** Using the current fire assessment roll provided by the County, calculate a pro forma schedule of rates based on the apportionment methodology and revenue requirements for the assessment program.

- Task 11: Prepare and Present Assessment Report** GSG will prepare and present a draft Assessment Report to County staff that identifies the methodology for apportioning the assessment among the properties, and the calculation of the proforma assessment rates. The Assessment Report will provide recommendations regarding the appropriate authority and collection method to be used for the special assessment program. The Assessment Report will also provide the next steps the County would have to follow to successfully implement the recommendations outlined in the document. GSG will incorporate any comments from County staff and prepare the Final Assessment Report. GSG will then present the Final Assessment Report to the County Commission.
- Task 12: Initial and Final Assessment Resolutions** GSG will advise and assist the County's legal counsel in drafting the implementing assessment resolutions that conform to the existing assessment ordinance to impose the fire protection assessment to implement the County's policy decisions and proposed methodology.
- Task 13: Implementation** GSG will assist the County with implementation and collection of the assessment program. Should the County elect to use the uniform method of collection (the tax bill), GSG will advise and assist with the requirements for the adoption of the final assessment rate resolution and certification of the assessment roll in accordance with Section 197.3632, Florida Statutes, including (a) development of first class notice and its distribution, and (b) attendance at the public hearing.
- Please note that if the County chooses to utilize GSG to produce the first-class notices for this program, the additional mailing costs are identified in the Fees and Costs section.**

EXPECTATION FOR INVOLVEMENT OF COUNTY STAFF

This Scope of Service is based on the assumption that the County will be an active participant in collecting and providing the necessary information required to develop the assessment methodologies.

The County will provide GSG with the detailed current fire assessment roll which includes the PIDs, rate category, billing units and fire assessment charge for Fiscal Year 2022-23.

The County will be responsible for conducting fieldwork for missing and/or incomplete call data and/or ad valorem tax roll information.

GSG also expects County staff to provide timely direction regarding the resolution of issues or assistance in obtaining additional data.

FEES AND COSTS

For the professional services and specialized assistance described in the proposed Fire Services Assessment Scope of Services, GSG will work under a "lump sum" fee arrangement of \$32,500. The lump sum fee includes reimbursement for all out-of-pocket expenses.

The lump sum fee for professional services includes four (4) on-site visits by GSG to the County. While the purpose of these trips is negotiable, the recommended meetings will be included in the project critical events schedule upon notice to proceed on the project. The lump sum fee includes reimbursement for all travel-related out-of-pocket expenses. Meetings in excess of the included on-site visits may be arranged at

our standard hourly rates provided below. All expenses related to additional meetings will be billed in accordance with section 112.061, Florida Statutes. If necessary, in lieu of on-site visits, periodic telephone conference calls may be scheduled to discuss project status.

The standard hourly rates for GSG are as follows:

GOVERNMENT SERVICES GROUP, INC.

| | |
|---|-------|
| Senior Advisor | \$285 |
| Vice President/Managing Director | \$285 |
| Assistant Director | \$235 |
| Project Manager/Project Coordinator | \$185 |
| Database Analyst/Technical Services..... | \$150 |
| Lead Project Analyst..... | \$100 |
| Project Analyst | \$ 90 |
| Administrative Support..... | \$ 75 |

The lump sum fee **does not include the costs of producing and mailing first class notices, if required.** Mailing and production costs depend on the number of assessable parcels of property within the assessment program area, but average approximately \$1.45 per parcel. Payment of mailing and production costs is due at the time of adoption of the initial assessment resolution or like document. For non-domestic notices, mailing charges will include the actual amount of postage beyond the domestic rate. Should U.S. postage rates increase prior to mailing, the additional postage per notice will be charged.

The County is responsible for any costs incurred to obtain information from the property appraiser or other public officials that is necessary for the assessment program.

The County is responsible for working with the Property Appraiser to obtain the necessary information for properties with exempt “home addresses” pursuant to Section 119.071, Florida Statutes.

The County is responsible for any and all newspaper publications, including, but not limited to, making arrangements for publications and any costs associated therewith.

Please note that GSG works with the premise of developing and implementing assessment programs with an eye on potential legal challenges in an attempt to maximize both the efficiency and the effectiveness of any defense. Nonetheless, the fees outlined above for professional services do not include any provision for litigation defense. Accordingly, in the event there is a legal challenge, GSG would be available, on an hourly basis, to assist the County in its defense.

PRELIMINARY DELIVERABLES SCHEDULE

| Event | Schedule |
|--|-------------------------------|
| Notice to Proceed | December 2022 |
| Kick-off Meeting/Data Collection | December 2022 – February 2023 |
| Data Analysis | January – March 2023 |
| Determines Net Revenue Requirements | February – March 2023 |
| Develop/Updated Apportionment Methodology | March – April 2023 |
| Calculate Proforma Assessment Rates | March – April 2023 |
| Prepare Assessment Memorandum | April – May 2023 |
| Assist with Preliminary Rate Resolution | May – July 2023 |
| Assist with TRIM/Notices | July – August 2023 |
| Assist with Published Notice | July – August 2023 |
| Assist with Annual Rate Resolution | August 2023 |
| Assist with Certification of Fiscal Year 2023-24 Assessment Roll | by September 15, 2023 |

PAYMENT SCHEDULE

The lump sum fee for professional services and specialized assistance will be due and payable based on the following schedule and assuming that notice to proceed is received in December 2022. If notice to proceed occurs after this date, the payment schedule will be condensed over the anticipated number of months remaining to complete the project.

| Payment Due | Percent of Total | Amount Due |
|----------------|----------------------------------|-----------------|
| February 2023 | 25% of professional services fee | \$8,125 |
| April 2023 | 25% of professional services fee | \$8,125 |
| June 2023 | 25% of professional services fee | \$8,125 |
| September 2023 | 25% of professional services fee | \$8,125 |
| Total | | \$32,500 |

**FIRE SERVICES SPECIAL ASSESSMENT PROGRAM UPDATE
ACCEPTED AND AGREED TO:**

BY: Jefferson County Date

Appendix B

JEFFERSON COUNTY
RESIDENTIAL SOLID WASTE SERVICES ASSESSMENT PROGRAMS
UPDATE FISCAL YEAR 2023-24

Scope of Services

RESIDENTIAL SOLID WASTE SERVICES SPECIAL ASSESSMENT PROGRAM UPDATE

- Task 1: Evaluate Reports and Research Issues** Evaluate the County's existing legal documents, ad valorem tax roll information, waste stream analyses, budget and any other data, agreements and reports pertaining to the provision of solid waste services.
- Task 2: Determine Sufficiency of Data for Assessment Program** Based on the evaluation in Task 1, determine if all of the data available is sufficient for developing the assessment program. This includes the waste stream analysis, tonnage information, operations (disposal versus collection) and budget (disposal versus collection) information related to the provision of solid waste services.
- Task 3: Identify Full Costs of Service** Evaluate the full cost of the solid waste service delivery using the County's most current financial information and identify service delivery issues, which may affect the apportionment methodology. Determine the net service delivery revenue requirements. Based upon the nature of the County's delivery of solid waste services.
- Task 4: Develop a Residential Apportionment Methodology** Using the current residential solid waste assessment roll and solid waste tonnage data for both commercial and residential properties, develop a method of apportionment, classification of properties and the use of the data on the ad valorem tax roll. Review the assessment methodology for legal sufficiency and compatibility with the tax bill method of collection.
- Task 5: Determine Preliminary Revenue Requirements** Advise the County in determining the total residential solid waste assessment revenue requirements to ensure the County recovers the costs of: (a) net residential solid waste service delivery revenue requirements, (b) implementing the program, and (c) collecting the assessments.
- Task 6: Develop Preliminary Residential Assessment Roll Database** Using the current ad valorem tax roll, create a preliminary residential assessment roll database. Test the sufficiency of the database by developing reports to access property information.
- Task 7: Apply Residential Apportionment Methodology to Database** Apply the apportionment methodology to the preliminary assessment roll database to test the data validity and legal sufficiency. Revise the apportionment methodology as necessary.
- Task 8: Calculate a Preliminary Residential Proforma Schedule of Rates** Using the current assessment roll provided by the County, calculate a pro forma schedule of rates based on the apportionment methodology and revenue requirements for the assessment program.
- Task 9: Prepare and Present Assessment Report** GSG will prepare and present a draft Assessment Report to County staff that identifies the methodology for apportioning the assessment among the residential properties, and the calculation of the proforma residential assessment rates. The Assessment Report will provide recommendations regarding the appropriate authority and collection method to be used for the special assessment program. The Assessment Report will also provide the next steps the County would have to follow to successfully implement the recommendations outlined in the document. GSG will incorporate any comments from County staff and prepare the Final Assessment Report. GSG will then present the Final Assessment Report to the County Commission.

- Task 10: Initial and Final Assessment Resolutions** GSG will advise and assist the County’s legal counsel in drafting the implementing assessment resolutions that conform to the existing assessment ordinance to impose the residential solid waste assessment to implement the County’s policy decisions and proposed methodology.
- Task 11: Implementation** GSG will assist the County with implementation and collection of the assessment program. Should the County elect to use the uniform method of collection (the tax bill), GSG will advise and assist with the requirements for the adoption of the final assessment rate resolution and certification of the assessment roll in accordance with Section 197.3632, Florida Statutes, including (a) development of first class notice and its distribution, and (b) attendance at the public hearing. **Please note that if the County chooses to utilize GSG to produce the first-class notices for this program, the additional mailing costs are identified in the Fees and Costs section.**

EXPECTATION FOR INVOLVEMENT OF COUNTY STAFF

This Scope of Service is based on the assumption that the County will be an active participant in collecting and providing the necessary information required to develop the assessment methodologies.

The County will provide GSG with the detailed current solid waste assessment roll which includes the PIDs, billing units and solid waste assessment charge for Fiscal Year 2022-23.

The County will be responsible for conducting fieldwork for missing and/or incomplete call data and/or ad valorem tax roll information.

GSG also expects County staff to provide timely direction regarding the resolution of issues or assistance in obtaining additional data.

The County will provide GSG with a breakdown of the solid waste tonnage broken out by residential v. non-residential and disposal v. collection.

FEES AND COSTS

For the professional services and specialized assistance described in the proposed Residential Solid Waste Services Assessment Scope of Services, GSG will work under a “lump sum” fee arrangement of \$23,500. The lump sum fee includes reimbursement for all out-of-pocket expenses.

The lump sum fee for professional services includes three (3) on-site visits by GSG to the County. While the purpose of these trips is negotiable, the recommended meetings will be included in the project critical events schedule upon notice to proceed on the project. The lump sum fee includes reimbursement for all travel-related out-of-pocket expenses. Meetings in excess of the included on-site visits may be arranged at our standard hourly rates provided below. All expenses related to additional meetings will be billed in accordance with section 112.061, Florida Statutes. If necessary, in lieu of on-site visits, periodic telephone conference calls may be scheduled to discuss project status.

The standard hourly rates for GSG are as follows:

GOVERNMENT SERVICES GROUP, INC.

| | |
|---|-------|
| Senior Advisor | \$285 |
| Vice President/Managing Director | \$285 |
| Assistant Director | \$235 |
| Project Manager/Project Coordinator | \$185 |
| Database Analyst/Technical Services..... | \$150 |
| Lead Project Analyst..... | \$100 |
| Project Analyst | \$ 90 |
| Administrative Support..... | \$ 75 |

The lump sum fee **does not include the costs of producing and mailing first class notices, if required.**

Mailing and production costs depend on the number of assessable parcels of property within the assessment program area, but average approximately \$1.45 per parcel. Payment of mailing and production costs is due at the time of adoption of the initial assessment resolution or like document. For non-domestic notices, mailing charges will include the actual amount of postage beyond the domestic rate. Should U.S. postage rates increase prior to mailing, the additional postage per notice will be charged.

The County is responsible for any costs incurred to obtain information from the property appraiser or other public officials that is necessary for the assessment program.

The County is responsible for working with the Property Appraiser to obtain the necessary information for properties with exempt “home addresses” pursuant to Section 119.071, Florida Statutes.

The County is responsible for any and all newspaper publications, including, but not limited to, making arrangements for publications and any costs associated therewith.

Please note that GSG works with the premise of developing and implementing assessment programs with an eye on potential legal challenges in an attempt to maximize both the efficiency and the effectiveness of any defense. Nonetheless, the fees outlined above for professional services do not include any provision for litigation defense. Accordingly, in the event there is a legal challenge, GSG would be available, on an hourly basis, to assist the County in its defense.

PRELIMINARY DELIVERABLES SCHEDULE

| Event | Schedule |
|--|-------------------------------|
| Notice to Proceed | December 2022 |
| Kick-off Meeting/Data Collection | December 2022 – February 2023 |
| Data Analysis | January – March 2023 |
| Determines Net Revenue Requirements | February – March 2023 |
| Develop/Updated Apportionment Methodology | March – April 2023 |
| Calculate Proforma Assessment Rates | March – April 2023 |
| Prepare Assessment Memorandum | April – May 2023 |
| Assist with Preliminary Rate Resolution | May – July 2023 |
| Assist with TRIM/Notices | July – August 2023 |
| Assist with Published Notice | July – August 2023 |
| Assist with Annual Rate Resolution | August 2023 |
| Assist with Certification of Fiscal Year 2023-24 Assessment Roll | by September 15, 2023 |

PAYMENT SCHEDULE

The lump sum fee for professional services and specialized assistance will be due and payable based on the following schedule and assuming that notice to proceed is received in December 2022. If notice to proceed occurs after this date, the payment schedule will be condensed over the anticipated number of months remaining to complete the project.

| Payment Due | Percent of Total | Amount Due |
|----------------|----------------------------------|-----------------|
| February 2023 | 25% of professional services fee | \$5,875 |
| April 2023 | 25% of professional services fee | \$5,875 |
| June 2023 | 25% of professional services fee | \$5,875 |
| September 2023 | 25% of professional services fee | \$5,875 |
| Total | | \$23,500 |

RESIDENTIAL SOLID WASTE SERVICES SPECIAL ASSESSMENT PROGRAM UPDATE ACCEPTED AND AGREED TO:

BY: _____
Jefferson County

Date

Appendix C

JEFFERSON COUNTY
SOLID WASTE SERVICES ASSESSMENT PROGRAM (RESIDENTIAL AND COMMERCIAL)
UPDATE FISCAL YEAR 2023-24

Scope of Services

SOLID WASTE SERVICES SPECIAL ASSESSMENT PROGRAM UPDATE (RESIDENTIAL AND COMMERCIAL)

- Task 1: Evaluate Reports and Research Issues** Evaluate the County's existing legal documents, ad valorem tax roll information, waste stream analyses, budget and any other data, agreements and reports pertaining to the provision of solid waste services.
- Task 2: Determine Sufficiency of Data for Assessment Program** Based on the evaluation in Task 1, determine if all of the data available is sufficient for developing the assessment program. This includes the waste stream analysis, tonnage information, commercial tonnage, commercial container sizes and frequency of collection, operations (disposal versus collection) and budget (disposal versus collection) information related to the provision of solid waste services.
- Task 3: Identify Full Costs of Service** Evaluate the full cost of the solid waste service delivery using the County's most current financial information and identify service delivery issues, which may affect the apportionment methodology. Determine the net service delivery revenue requirements. Based upon the nature of the County's delivery of solid waste services.
- Task 4: Develop an Apportionment Methodology for Residential and Commercial Services** Using the current solid waste assessment roll, solid waste tonnage data for both commercial and residential properties, container size and frequency of collection for commercial properties, we will develop a method of apportionment, classification of properties and the use of the data on the ad valorem tax roll. Review the assessment methodology for legal sufficiency and compatibility with the tax bill method of collection.
- Task 5: Determine Preliminary Revenue Requirements** Advise the County in determining the total solid waste assessment revenue requirements to ensure the County recovers the costs of: (a) net solid waste service delivery revenue requirements, (b) implementing the program, and (c) collecting the assessments.
- Task 6: Develop Preliminary Assessment Roll Database** Using the current ad valorem tax roll, create a preliminary assessment roll database. Test the sufficiency of the database by developing reports to access property information.
- Task 7: Apply Apportionment Methodology to Database** Apply the apportionment methodology to the preliminary assessment roll database to test the data validity and legal sufficiency. Revise the apportionment methodology as necessary.
- Task 8: Calculate a Preliminary Proforma Schedule of Rates** Using the current assessment roll provided by the County, calculate a pro forma schedule of rates based on the apportionment methodology and revenue requirements for the assessment program.
- Task 9: Prepare and Present Assessment Report** GSG will prepare and present a draft Assessment Report to County staff that identifies the methodology for apportioning the assessment among the properties, and the calculation of the proforma assessment rates. The Assessment Report will provide recommendations regarding the appropriate authority and collection method to be used for the special assessment program. The Assessment Report will also provide the next steps the County would have to follow to successfully implement

the recommendations outlined in the document. GSG will incorporate any comments from County staff and prepare the Final Assessment Report. GSG will then present the Final Assessment Report to the County Commission.

Task 10: Initial and Final Assessment Resolutions GSG will advise and assist the County's legal counsel in drafting the implementing assessment resolutions that conform to the existing assessment ordinance to impose the residential solid waste assessment to implement the County's policy decisions and proposed methodology.

Task 11: Implementation GSG will assist the County with implementation and collection of the assessment program. Should the County elect to use the uniform method of collection (the tax bill), GSG will advise and assist with the requirements for the adoption of the final assessment rate resolution and certification of the assessment roll in accordance with Section 197.3632, Florida Statutes, including (a) development of first class notice and its distribution, and (b) attendance at the public hearing. **Please note that if the County chooses to utilize GSG to produce the first-class notices for this program, the additional mailing costs are identified in the Fees and Costs section.**

EXPECTATION FOR INVOLVEMENT OF COUNTY STAFF

This Scope of Service is based on the assumption that the County will be an active participant in collecting and providing the necessary information required to develop the assessment methodologies.

The County will provide GSG with the detailed current solid waste assessment roll which includes the PIDs, rate category, billing units and solid waste assessment charge for Fiscal Year 2022-23.

The County will be responsible for conducting fieldwork for missing and/or incomplete call data and/or ad valorem tax roll information.

GSG also expects County staff to provide timely direction regarding the resolution of issues or assistance in obtaining additional data.

The County will provide GSG with a breakdown of the solid waste tonnage broken out by residential v. non-residential and disposal v. collection.

The County will provide GSG with the additional information necessary for the commercial solid waste assessment program including:

- Number and size of containers for each commercial property.
- Frequency of collection for each commercial property.
- Additional information that will be helpful in identifying the benefit of solid waste services for commercial vs. residential properties.

FEES AND COSTS

For the professional services and specialized assistance described in the proposed Residential and Commercial Solid Waste Services Assessment Scope of Services, GSG will work under a "lump sum" fee arrangement of \$28,500. The lump sum fee includes reimbursement for all out-of-pocket expenses.

The lump sum fee for professional services includes three (3) on-site visits by GSG to the County. While the purpose of these trips is negotiable, the recommended meetings will be included in the project critical events schedule upon notice to proceed on the project. The lump sum fee includes reimbursement for all travel-related out-of-pocket expenses. Meetings in excess of the included on-site visits may be arranged at our standard hourly rates provided below. All expenses related to additional meetings will be billed in accordance with section 112.061, Florida Statutes. If necessary, in lieu of on-site visits, periodic telephone conference calls may be scheduled to discuss project status.

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| Project Analyst | \$ 90 |
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The County is responsible for working with the Property Appraiser to obtain the necessary information for properties with exempt “home addresses” pursuant to Section 119.071, Florida Statutes.

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| Assist with TRIM/Notices | July – August 2023 |
| Assist with Published Notice | July – August 2023 |
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| Assist with Certification of Fiscal Year 2023-24 Assessment Roll | by September 15, 2023 |

PAYMENT SCHEDULE

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| Payment Due | Percent of Total | Amount Due |
|----------------|----------------------------------|-----------------|
| February 2023 | 25% of professional services fee | \$7,125 |
| April 2023 | 25% of professional services fee | \$7,125 |
| June 2023 | 25% of professional services fee | \$7,125 |
| September 2023 | 25% of professional services fee | \$7,125 |
| Total | | \$28,500 |

SOLID WASTE SERVICES SPECIAL ASSESSMENT PROGRAM UPDATE (RESIDENTIAL AND COMMERCIAL)

ACCEPTED AND AGREED TO:

BY: _____
Jefferson County

Date

Board of County Commissioners Agenda Request

Date of Meeting: December 15, 2022

Date Submitted: July, 2020

To: Honorable Chairman and Members of the Board

From: Shannon Metty

Subject: Remaining \$500,000 from NextEra Settlement

Statement of Issue:

This agenda item requests the Board to formally vote on how to expend the remaining NextEra funds.

Background:

In order to receive the final installment of funds from NextEra, a formal vote is needed and reflected in the record of how the Board would like to expend the funds. The last discussion about these funds, the Board agreed to put them towards Broadband.

Options:

1. Vote to spend the funds on Broadband
2. Vote to spend the funds in another way