

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
August 4, 2022
6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Stephen Walker, Chris Tuten, and Betsy Barfield. Also present were County Attorney Heather Encinosa and Interim County Coordinator and Planning Official Shannon Metty.

1. Chairman Hall called the meeting to order, and Commissioner Tuten led the invocation and pledge of allegiance.
2. Jamie Hall with Second Harvest gave a proclamation concerning the scope of their services to the community.
3. Chairman Hall read and the Board delivered two proclamations. One for each of the County Attorneys (Buck Bird and Scott Shirley) that retired on June 30, 2022
4. **On motion by Commissioner Walker, seconded by Commissioner Barfield, and unanimously carried, the Consent Agenda consisting of the Commissioners Report, List of Accounts Report, and the General and Transportation Fund Vouchers were approved.**
5. County Attorney, Heather Encinosa introduced item 4a, CDBG Agreement. After discussing the contract, **on a motion by Commissioner Walker, seconded by Commissioner Barfield, and unanimously carried, the contract was approved.**
6. County Attorney, Heather Encinosa introduced item 4b, Preliminary Fire and Solid Waste Rate Resolutions. **On a motion by Commissioner Walker, seconded by Commissioner Barfield, and unanimously carried, the Board approved the Fire Assessment rate the same as in CFY 21-22. On a motion by Commissioner Walker, seconded by Commissioner Tuten, and unanimously carried the Board approved the Solid Waste Assessment at the same rate as CFY 21-22 as well.**
7. Chairman Hall introduced item 4c, Continued hearing on Special Exception for Pursley Event Venue. After hearing from all parties concerned, including; Alexis Pursley, concerned neighbors, the County Planning Official's Office and County Attorney **a motion was made by Commissioner Tuten to approve the exception with the County Planning Office's conditions 1, 2 & 6 being met as well as having an official traffic study being performed and all of its recommendations and requirements being met, seconded by Commissioner Walker and approved 3 to 1, with Commissioner Barfield being the dissenting vote for the exception to be approved.**
8. County Attorney, Heather Encinosa introduced item 4d, Public Hearing Valley View Assessment. County Attorney Encinosa explained that since each assessment needed to be increased by approximately \$9.00 annually, the official assessment resolution needed to be re-done. **On a motion by Commissioner Barfield, seconded by Commissioner Tuten, and unanimously carried, the Board approved the Valley View Assessment.**

9. County Attorney Heather Encinosa introduced item 4e, the Adoption of an Emergency Ordinance Imposing a Temporary Moratorium on Special Exceptions. After discussion it was the direction of the Board to move forward and have the County Attorney's look at specific language for this type of moratorium. **On a motion by Commissioner Barfield, seconded by Commissioner Walker, and unanimously carried, the Board approved moving forward with County Attorney's putting together the proper and necessary language, advertising this proposed moratorium, and then bringing this issue back to a later Board meeting for final approval.**
10. County Attorney Encinosa introduced item 4f, County Coordinator Recruitment Services. **On a motion by Commissioner Barfield, seconded by Commissioner Tuten, and unanimously carried, the Board approved moving forward with the attached service agreement for consulting services associated with recruiting a new County Coordinator.**
11. County Attorney Encinosa introduced item 4g, H2 Solutions Consulting Services – Chris Holley. **On a motion by Commissioner Barfield, seconded by Commissioner Tuten, and unanimously carried, the Board approved moving forward with the attached consulting services agreement to have Chris Holley serve as a consultant for the County during the absence of a full-time permanent County Coordinator.**
12. Interim County Coordinator, Shannon Metty introduce item 4h, Mosquito Control Director. County Coordinator Metty proposed that Christy Lashley to be the new Mosquito Control Director. **On motion made by Commissioner Walker, seconded by Commissioner Tuten, and unanimously carried, the Board approved Ms. Lashley as Mosquito Control Director as well as giving Ms. Metty the ability to negotiate salaries and job duties and responsibilities associated with this program.**
13. Interim County Coordinator, Shannon Metty introduce item 4i, Road Department Manager. County Coordinator Metty proposed that Tom Kisamore be the new Road Department Manager. **On motion made by Commissioner Walker, seconded by Commissioner Barfield, and unanimously carried, the Board approved Mr. Kisamore as the County Road Department Manager.**
14. Interim County Coordinator, Shannon Metty discussed several items. County Coordinator Metty asked the Board to be thinking where they would like the new County Coordinator to have their office once the position is filled. She also discussed several vehicles that needed to be surplused, all in which the Board agreed.
15. County Attorney Heather Encinosa informed the Board that she will be putting together a comprehensive list of all County Ordinances. County Attorney Encinosa also requested that the Board have an Executive Session on a potential law suite on September 1st at 4:00 pm. **On a motion by Commissioner Barfield, seconded by Commissioner Tuten, and unanimously carried, the Board agree to have the requested Executive Session that will be advertised with a court reporter present.**
16. Commissioner Barfield indicated that she wanted the County's purchasing policy revised. County Attorney, Heather Encinosa and Interim County Coordinator, Shannon Metty will be working on these revisions and they will bring back a draft revised policy at a later Board meeting.

**17. On motion by Commissioner Barfield, seconded by Commissioner Tuten, and
unanimously carried, the meeting was adjourned.**

**Board of County Commissioners
Jefferson County, Florida**

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Court