

Jefferson County Board of County Commissioners

Thursday, June 2, 2022 at 6:00 pm

REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

- 1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
- 2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS
- 3. CONSENT AGENDA
 - a. General Fund Vouchers

Attachments:

- Commissioner Report (Com . Report.pdf)
- **GF** (GF List of Vouchers for 06-02-22.pdf)

b. Transportation Fund Vouchers

Attachments:

- **TF** (TF List of Vouchers for 06-02-22.pdf)
- c. Minutes

Attachments:

- April 26, Special Sesson (4-26-2022_draft_BCC_Special_Session_Minutes.d ocx)
- May 19 (5-19-2022_draft_BCC_Minutes.docx)
- d. Closeout of the Bishop Building in the Industrial Park
- e. Homeschool Lease renewal

Attachments:

 Old Lease for reference (Homeschool_Association_Lease_Draft_2 - TBB_2-17-21.pdf)

4. GENERAL BUSINESS

- a. Engineer/Attorney RFP Award Announcements: S. Metty
- b. Non Ad-Valorem Special Initial Assessment Resolution, Casa Bianca Ridge Rd: S. Shirley

Attachments:

Casa Bianca Rd (Initial_Assessment_Resolution_Casa_Bianca_Ridge_-_SS_Re visions_5-24-22.docx)

c. Non Ad-Valorem Special Initial Assessment Resolution Aucilla Shores Area Neighborhoods: S. Shirley

Attachments:

- **Aucilla Shores Area Neighborhoods** (Initial_Mantenance_Assessment_Res olution_Aucilla_Shores_-_SS_5-25-22.docx)
- d. NextEra Remaining Funds Update: Comm. Surles/S. Metty

Attachments:

- May 27, 2022 (NextEra Spreadsheet.xlsx)
- e. Cyber Security: Comm. Hall
- f. New Business
- q. Old Business
- 5. Citizens Request & Input on Non-Agenda Items

(3 Minute Limit Please)

- 6. CLERK OF COURTS
- 7. COUNTY COORDINATOR

Information Reports

- 8. COUNTY ATTORNEY
- 9. COUNTY COMMISSIONER DISCUSSION ITEMS
- 10. ADJOURN

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?

If you want to address the Commission about an issue that's not on the agenda, notice there are two places to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

The second place is near the end of the meeting after the Commission has finished the general business part of its agenda. Again, each speaker is allotted up to 3 minutes. The Commission may enter into discussion of items brought to its attention during this segment of the meeting.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at jeffersoncountyfl.gov) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.

Contact: Parrish Barwick, County Coordinator (pbarwick@jeffersoncountyfl.gov 850-342-0287) |
Agenda published on 05/27/2022 at 4:42 PM

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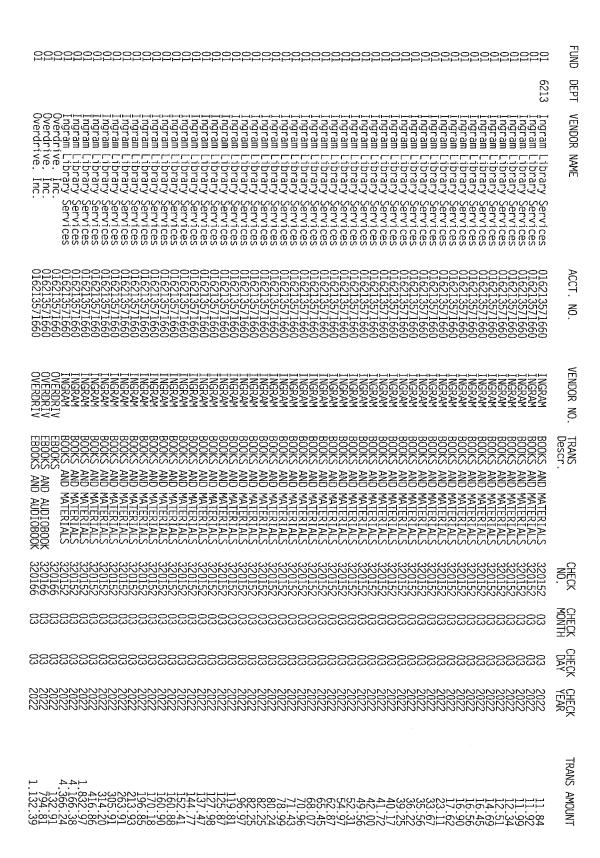
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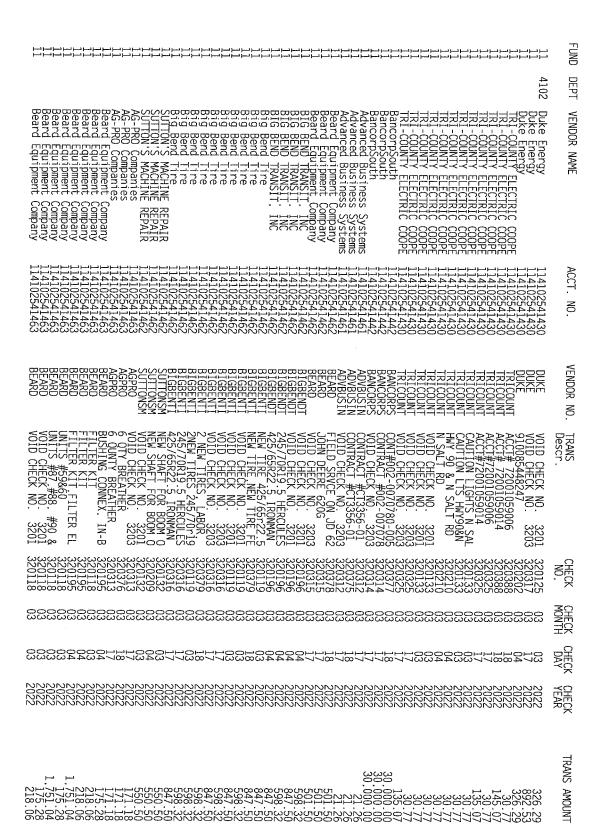
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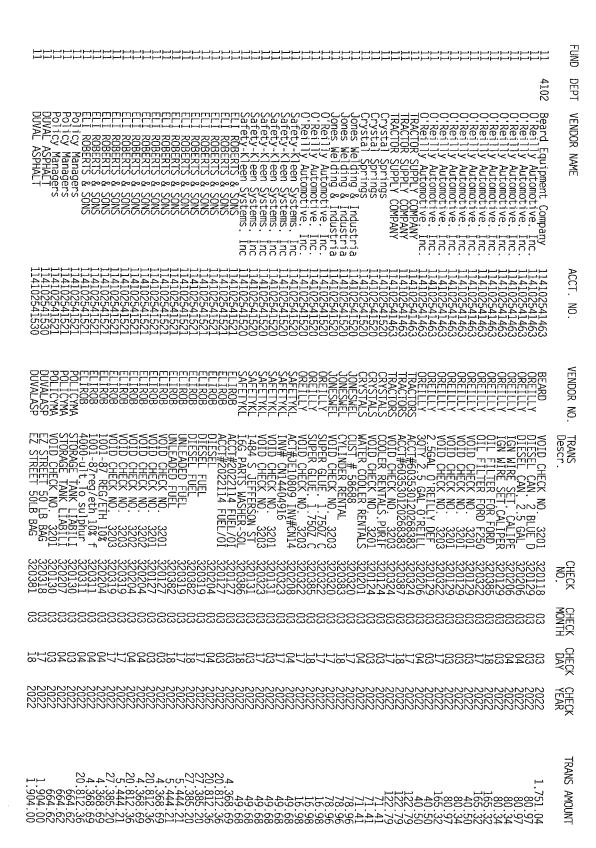
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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1 TIME 13:33:09 USER DARA

VENDOR NAME		PURCHASE ORDER NU	INVOICE	DUE DATE	TY VC PE NU	DUCHER JMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L CA	SH ACCOU	NT-011010000		C	CASH-CHECKIN	NG-GEN. FUND		
Andrew Adamczyk	06/02/2022		- 05192022	2 05/19/2022	VR 14	1060222-018	PER DIEM FOR DIVE TRAINI	90.00	.00
	CHE	CK TO VE	NDOR==>VENDOR	R ADAMCZYK A	ndrew	Adamczyk	TOTALS	90.00	.00
Advanced Business System			- 390189	11/20/2021	VR 01	1060222-004	CONT# CT2548-01	62.87	.00
Advanced Business System			- 400647	05/13/2022	VR 22	2060222-034	CONT# CT3325-01	26.88	.00
Advanced Business System			- 400649	05/13/2022	VR 01	060222-052	CONT# CT3324-01	113.91	.00
Advanced Business System	n 06/02/2022		- 400728	05/16/2022	VR 01	060222-019	CONT# CT2166-01	66.10	.00
Advanced Business System	n 06/02/2022		- 400729	05/16/2022	VR 01	.060222-020	CONT# CT2165-01	107.10	.00
Advanced Business System	n 06/02/2022		- 400731	05/16/2022	VR 01	.060222-003	CONT# CT3326-01	75.42	.00
	CHE	CK TO VE	NDOR==>VENDOR	ADVBUSIN A	dvance	ed Business	Systems TOTALS	452.28	.00
TONY ALLEN	06/02/2022		- 083440	05/23/2022	VR 01	.060222-006	PREP, PRIME AND PAINT WAL	535.00	.00
	CHE	CK TO VEI	NDOR==>VENDOR	ALLENTON TO	ONY AL	LEN	TOTALS	535.00	.00
Amazon Business	06/02/2022		- DL6-CD70	05/08/2022	VR 01	060222-092	OFFICE SUPPLIES	44.36	.00
Amazon Business	06/02/2022						PETTY CASH LOG BOOK	14.99	.00
Amazon Business	06/02/2022						PET CARE/AQUARIUM		
Amazon Business		•					·	247.08	.00
	06/02/2022						LABELING/WALL WARTS HOTSF		.00
Amazon Business	06/02/2022	•	- /PC-HN10	05/05/2022	AK OT	060222-091	STEM PLAY TABLES/CONSTRUC	892.16	.00
	CHEC	CK TO VEN	NDOR==>VENDOR	AMAZONBU Ar	mazon (Business	TOTALS	1311.33	.00
Aucilla Area Solid Waste	06/02/2022		- 04302022	04/30/2022	VR 220	060222-035	LANDFILL CHARGES 04/2022		
	00,01,1011		0,000000	0170072022	*** ***	000222 000		5589.42	.00
	CHEC	CK TO VEN	NDOR==>VENDOR	AUCILLAA AU	ucilla	Area Solid	Waste TOTALS 3	5589.42	.00
B&B Porta-Toilets, Inc	06/02/2022	-	293142	05/11/2022	VR 010	060222-105 I	RENTAL FOR HALL PARK	95.00	.00
	CHEC	CK TO VEN	NDOR==>VENDOR	B&BPORTA B&	&B Port	ta-Toilets,	Inc TOTALS	95.00	.00
Brianne Beck	06/02/2022	-	05192022	05/19/2022	VR 140	060222-016	PER DIEM FOR DIVE TRAININ	90.00	.00
	CHEC	CK TO VEN	IDOR==>VENDOR	BECKB Br	rianne	Beck	TOTALS	90.00	.00
Big Bend Tire	06/02/2022	-	41970	05/11/2022	VR 280	060222-063 F	FIRE RESCUE OIL CHANGE	150.00	.00
	CHEC	K TO VEN	IDOR==>VENDOR	BIGBENTI Bi	g Benc	d Tire	TOTALS	150.00	.00
Big Bend-Eubanks Termite	06/02/2022		12663	04/29/2022	VR 010	060222-005 L	LLOYD WOMEN'S CLUB	35.00	.00
	CHEC	K TO VEN	DOR==>VENDOR	BIGBTERM Bi	g Bend	d-Eubanks Te	ermite TOTALS	35.00	.00
Campbell's Plumbing, LLC	06/02/2022	-	15157	05/10/2022	VR 010	060222-098 L	IBRARY TOILET SERVICE	110.00	.00
	CHEC	K TO VEN	DOR==>VENDOR	CAMPBPLU Ca	mpbell	l's Plumbing	J. LLC TOTALS	110.00	.00

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 2 TIME 13:33:09 USER DARA

VENDOR NAME	DUE DATE	PURCH, ORDER		INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANS	ACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Tim Carter	06/02/2022		~	05192022	2 05/19/202	2 VR	14060222-015	PER D	IEM FOR DIVE TRAINI	N 90.00	.00
	СНІ	ECK TO	VENDOR	==>VENDOF	R CARTERTI	Tim	Carter		TOTALS	90.00	.00
CenturyLink CenturyLink	06/02/2022 06/02/2022		-				01060222-002 01060222-074			330.21	.00
										1680.65	.00
CenturyLink	06/02/2022		-				19060222-067			53.78	.00
CenturyLink	06/02/2022		-	44093705	05/17/202	2 VR	28060222-066	ACCT#	444093705	53.78	.00
	CHE	ECK TO	VENDOR:	==>VENDOR	CENTLINK	Cent	uryLink		TOTALS	2118.42	.00
City of Monticello	06/02/2022		-	00010150	05/20/202	2 VR	01060222-072	ACCT#0	00010150 WATER ST CO	0 29.02	.00
City of Monticello	06/02/2022		-						00010392 380 W DOGWO		.00
	CHE	CK TO	VENDOR=	==>VENDOR	CITYMONT	City	of Monticello	0	TOTALS	73.60	.00
CLIA Laboratory Program	06/02/2022		-	00723629	05/03/202	2 VR	28060222-056	LAB FE	Œ.	180.00	.00
	СНЕ	CK TO	VENDOR=	==>VENDOR	CLIA	CLIA	Laboratory Pr	rogram	TOTALS	180.00	.00
Darabi & Associates, Inc	06/02/2022		-	10-04-01	05/11/2022	2 VR	22060222-021	SEMI A	NNUAL GROUNDWATER		
										6500.00	.00
	CHE	CK TO	VENDOR=	>VENDOR	DARABI [Darab	oi & Associate	es, Inc	. TOTALS	6500.00	.00
Dollywood Foundation	06/02/2022		-	06222623	06/01/2022	2 VR	01060222-097	DOLLY	PARTON IMAGIINATION	76.71	.00
	CHE	CK TO	VENDOR=	=>VENDOR	DOLLYWOO [)o11y	wood Foundati	on	TOTALS	76.71	.00
Duke Energy	06/02/2022		-	00012356	05/06/2022	2 VR	19060222-059	ACCT#	9300 0001 2356	109.85	.00
Duke Energy	06/02/2022								9300 0001 2356	67.54	.00
Duke Energy	06/02/2022								9300 0001 2356	35.36	.00
Duke Energy	06/02/2022								9100 8544 8429	258.29	.00
Duke Energy	06/02/2022								9100 8544 9785	157.81	.00
Duke Energy	06/02/2022						01060222-103			31.08	.00
Duke Energy	06/02/2022								9100 8545 0473	356.14	.00
Duke Energy	06/02/2022								9100 8545 0473	356.13	.00
	CHE	CK TO '	VENDOR=	=>VENDOR	DUKE D	luke	Energy		TOTALS	1372.20	.00
FOR DUDI TOURS							•				, 55
ECB PUBLISHING INC	06/02/2022			23285					AD FOR BUDG OFFICER		.00
	06/02/2022								AD FOR BUDG OFFICER		.00
ECB PUBLISHING INC	06/02/2022		-	23431	05/25/2022	VR	01060222-110	CLASS	AD FOR BUD OFFICER	182.70	.00
A CONTRACTOR OF THE CONTRACTOR	CHE(CK -TO -\	VENDOR=	=>VENDOR-	ECBPUBE	CB-P	UBLISHING INC		TOTALS	548.10	.00
ELI ROBERTS & SONS	06/02/2022		-	74765	05/12/2022	VR .	22060222-031 (GAS-DII	ESEL-OIL	244.63	.00
	CHE	CK TO V	/ENDOR=	=>VENDOR	ELIROB E	LI R	OBERTS & SONS		TOTALS	244.63	.00

REPORT DATE 05/27/2022 SYSTEM DATE 05/27/2022 FILES ID B	JEFFERS LIST OF	PAGE 3 TIME 13:33:09 USER DARA		
VENDOR NAME	DUE PURCHASE IN DATE ORDER NUMBER NU	NOICE DUE TY VOUCHER IMBER DATE PE NUMBER TRANSACTIO	TRANS DISC/WITH	
Emerald Coast Striping	06/02/2022 - 79	05/26/2022 VR 01060222-111 PARKING ST	ALLS PAINTED, H 4860.00 .00	0
	CHECK TO VENDOR>	VENDOR EMERALDC Emerald Coast Striping	TOTALS 4860.00 .00	0
ESO Solutions, Inc.		1-80244 05/18/2022 VR 28060222-054 SOFTWARE II		0
ESO Solutions, Inc.	06/02/2022 - S0	-80388 05/18/2022 VR 28060222-055 SOFTWARE S	1946.58 .00	0
	CHECK TO VENDOR==>	VENDOR ESO ESO Solutions, Inc.	TOTALS 2165.62 .00	0
GCLMONTICELLO GCLMONTICELLO		6706 05/20/2022 VR 22060222-040 GORILLA GLU 6625 05/19/2022 VR 22060222-041 TOILET PAPE		
	CHECK TO VENDOR==>'	VENDOR GCLMONTI GCLMONTICELLO	OTALS 55.55 .00	0
GOVERNMENTSERVICES GROUP	06/02/2022 - 438	83 04/30/2022 VR 18060222-011 JEFFERSON (CO AMER RESCUE 175.00 .00	0
	CHECK TO VENDOR==>1	VENDOR GOVSERVG GOVERNMENTSERVICES GROUPI T	OTALS 175.00 .00)
Ingram Library Services	06/02/2022 = 59	322076 05/03/2022 VP 01060222 080 R00KS		

Emerald Coast Striping	06/02/2022	-	7914	05/26/2022	2 VR 01060222-111	PARKING S	STALLS PAINTED,	H 4860.00	.00
	CHECK	TO VENDO	R==>VENDOR	EMERALDC E	Emerald Coast Stri	iping	TOTALS	4860.00	.00
ESO Solutions, Inc. ESO Solutions, Inc.	06/02/2022 06/02/2022	-			2 VR 28060222-054 2 VR 28060222-055			219.04	.00
too oo actions, the	007 027 2022		30-00000	00/10/2022	VIV 20000222-033	SUI IWAIL	3131Ln	1946.58	.00
	CHECK	TO VENDOR	R==>VENDOR	ESO E	ESO Solutions, Inc	: .	TOTALS	2165.62	.00
GCLMONTICELLO GCLMONTICELLO	06/02/2022 06/02/2022	-	K16706 116625		2 VR 22060222-040 2 VR 22060222-041			7.59 47.96	.00 .00
	CHECK	TO VENDOR	R==>VENDOR	GCLMONTI G	GCLMONTICELLO		TOTALS	55.55	.00
GOVERNMENTSERVICES GROUP	06/02/2022		4383	04/30/2022	? VR 18060222-011	JEFFERSON	I CO AMER RESCUE	175.00	. 00
	CHECK	TO VENDOR	R==>VENDOR	GOVSERVG G	GOVERNMENTSERVICES	GROUPI	TOTALS	175.00	.00
Ingram Library Services	06/02/2022	-	59322076	05/03/2022	VR 01060222-089	BOOKS			
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Ingram Library Services		-			VR 01060222-088		CTION	43.15	. 00
Ingram Library Services	06/02/2022	-	59322078	05/03/2022	VR 01060222-087	B00KS		12.56	.00
	CHECK	TO VENDOR	==>VENDOR	INGRAM I	ngram Library Ser	vices	TOTALS	1193.15	.00
jefferson clerk of court	06/02/2022	-	05262022	05/26/2022	VR 01060222-077	TAX DEED	FILE #22-06-TD	506.15	.00
	CHECK	TO VENDOR	==>VENDOR	JEFFCLER j	efferson clerk of	court	TOTALS	506.15	.00
Jeff Cnty Sheriff's Offi	06/02/2022	_	05192022	05/19/2022	VR 14060222-014 F	HOTEL COS	T REIMBURSEMENT	960.96	.00
Jeff Cnty Sheriff's Offi		-			VR 14060222-012 I			150.00	.00
	CHECK -	TO VENDOR	==>VENDOR	JEFFCOSH J	eff Cnty Sheriff's	s Offic	TOTALS	1110.96	.00
LENA JOHNSON	06/02/2022	-	05192022	05/19/2022	VR 14060222-017 F	PER DIEM	FOR DIVE TRAININ	N 90.00	.00
	CHECK -	TO VENDOR	==>VENDOR	JOHNSONL LI	ENA JOHNSON		TOTALS	90.00	.00
Langton Associates, Inc.	06/02/2022	-	027	05/25/2022	VR 01060222-107 0	GRANT WRI	TING/CONSULTATIO		
Langton Associatos Inc	06 (00 (0000		0074	AE /AE /AAAA	VD 01060000 100 6		*****	3000.00	.00
Langton Associates, Inc.		-			VR 01060222-108 0				.00
Langton Associates, Inc.	00/02/2022	-	027B	05/25/2022	VR 01060222-109 6	GRANT WRI	IING/CONSULTATIO	83.34	.00
	GHEGK-1	FO-VENDOR:	==>VENDOR=	LANGTON—La	angton—Associates,	. Inc.	TOTALS	3166.68	.00
CenturyLink	06/02/2022	_	92889525	05/16/2022	VR 01060222-071 A	ACCT# 01/4	37806	431.70	.00
CenturyLink	06/02/2022	-			VR 01060222-071 A			492.91	.00
	CHECK T	O VENDOR	==>VENDOR		enturyLink		TOTALS	924.61	.00

REPORT DATE	05/27/2022
SYSTEM DATE	05/27/2022
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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 4 TIME 13:33:09 USER DARA

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANSACT	ION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
MADISON COUNTY BOCC	06/02/2022	-	05232022	2 05/23/2022	? VR	01060222-07	5 SALARY &	BENEFITS FOR SW	I 1334.63	.00
	СНІ	ECK TO VENDOR=	==>VENDOF	R MADCOBOC M	MADIS	SON COUNTY BO	OCC	TOTALS	1334.63	.00
Monticello Carquest Inc	. 06/02/2022	-	8-255486	5 05/12/2022	VR	22060222-032	2 LEVER GRE	EASE GUN	19.10	.00
Monticello Carquest Inc	. 06/02/2022	-						C HODE BULK FITT		.00
Monticello Carquest Inc	. 06/02/2022	-	8-255918	05/19/2022	VR	22060222-039	PENETRAT:	ING OIL COMPACTO	R 16.65	.00
Monticello Carquest Inc	. 06/02/2022					22060222-037			21.24	.00
Monticello Carquest Inc	. 06/02/2022	-	8-256171	05/23/2022	۷R	22060222-038	RECHARGE	STOP-LEAK	16.87	.00
Monticello Carquest Inc	. 06/02/2022	-	8-256278	05/25/2022	VR	19060222-070	TRANSMISS	SION FLUID	17.98	.00
	CHE	CK TO VENDOR=	==>VENDOR	MONTCARQ M	onti	cello Carque	est Inc.	TOTALS	138.77	.00
MONTICELLO WATERMELON FE	06/02/2022	-	202247	05/16/2022	VR	01060222-106	GOLD SPON	ISOR FULL PAGE AI	D 400.00	.00
	CHE	CK TO VENDOR=	==>VENDOR	MONWATFE M	ONTI	CELLO WATERM	IELON FES	TOTALS	400.00	.00
O'Reilly Automotive, Inc	: 06/02/2022	-	5-118419	05/13/2022	VR	22060222-030	CABIN FIL	.TER	14.12	.00
	CHE	CK TO VENDOR=	:=>VENDOR	OREILLY O	'Rei	lly Automoti	ve, Inc.	TOTALS	14.12	.00
Overdrive, Inc.	06/02/2022	-	22087553	03/15/2022	VR	01060222-086	EB00KS			
Overdrive, Inc.	06/02/2022	-	22091464	03/18/2022	VR ·	01060222-081	EB00KS		1519.78	. 00
									1368.89	.00
Overdrive, Inc.	06/02/2022					01060222-083			371.68	.00
Overdrive, Inc. Overdrive, Inc.	06/02/2022 06/02/2022					01060222-080 01060222-082			54.99	.00
5101 di 110, 1110.	00/02/2022		22142000	03/02/2022	VI	01000222-002	EDUUKS		2064.49	00
Overdrive, Inc.	06/02/2022	-	22146647	05/03/2022	VD I	01060222-084	EBUUKS		186.49	. 00 . 00
Overdrive, Inc.	06/02/2022					01060222-004 01060222-085			100.49	.00
	00/02/2022		22130040	00/12/2022	VIX	01000222-003	LDOOKS		1765.88	.00
	CHE	CK TO VENDOR=	=>VENDOR	OVERDRIV OV	/erdi	rive, Inc.		TOTALS	7332.20	.00
The Plant Man Landscape	06/02/2022	- ;	323	05/16/2022	VR (01060222-010	COURTHOUS	E CLEAN-UP		
									1960.67	.00
	CHE	CK TO VENDOR=	=>VENDOR	PLANTMAN Th	ie P1	ant Man Land	dscape	TOTALS	1960.67	.00
QuadMed, Inc.	06/02/2022	- 2	214851	05/10/2022	VR 2	28060222-064	CDAD SHIDDI	IES	364.40	.00
QuadMed, Inc.	06/02/2022					28060222-065			314.40	.00
	CHEC	CK TO VENDOR==	=>VENDOR	QUADMED Qu	adMe	ed, Inc.		TOTALS	678.80	.00
Jefferson Co. Road Dept.	06/02/2022	- 2	220517-1	05/18/2022	VR 0	1060222-100	MOSQ PROG	ADMINISTRATION		
									4000.00	.00
	CHEC	CK TO VENDOR==	=>VENDOR	RDDEPT Je	ffer	son Co. Road	Dept.	TOTALS	4000.00	.00
Redwire	06/02/2022	- 4	136764	05/25/2022	VR 0	1060222-051	ALARM INSF	PECTION, TEST, S	276.92	.00

REPORT DATE	05/27/2022
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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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VENDOR NAME		PURCHASE ORDER NUMBER	INVOICE R NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
	СНЕ	CK TO VENDOF	R==>VENDOR	REDWIRE	Redwire	TOTALS	276.92	.00
Register's Mini Storage	06/02/2022	-	05272022	05/27/202	22 VR 01060222-	113 UNITS B 17, 21-22	225.00	.00
	CHE	CK TO VENDOF	t==>VENDOR	REGISTMI	Register's Min	i Storage TOTALS	225.00	.00
Restoration Assistance	06/02/2022	-	I -202205	05/05/202	22 VR 22060222-0	022 LANDFILL MAINTEMANCE IN	SP 2250.00	.00
	CHE	CK TO VENDOR	==>VENDOR	RESTORAT	Restoration Ass	sistance TOTALS	2250.00	.00
Keith Roddenberry	06/02/2022	-	586891	05/20/202	22 VR 01060222-0	007 COURTHOUSE LAWN CARE	50.00	.00
	CHE	CK TO VENDOR	==>VENDOR	RODDENBE	Keith Roddenber	rry TOTALS	50.00	.00
Royal Mini Storage, Inc.	06/02/2022	-	05272022	05/27/202	2 VR 01060222-1	12 UNIT # 47	110.00	.00
	CHEC	CK TO VENDOR	==>VENDOR	ROYALMIN	Royal Mini Stor	rage, Inc. TOTALS	110.00	.00
Stewart Heating & Coolin Stewart Heating & Coolin		-	24163 24407			79 LIBRARY REPLACE BLOWER F 50 A/C REPAIR, FREON REFILL		.00
	CHEC	CK TO VENDOR	==>VENDOR	STEWARTH	Stewart Heating	& Cooling TOTALS	1110.00	.00
The First	06/02/2022	-	05162022	05/16/202	2 VR 01060222-0	01 ACCT# 166788071	4470.68	.00
	CHEC	K TO VENDOR=	==>VENDOR	THEFIRST	The First	TOTALS	4470.68	.00
THE STANDARD	06/02/2022	-	36380003	04/13/2022	2 VR 01060222-0	76 STANDARD INS COMP PREMIU	M 653.69	.00
	CHEC	K TO VENDOR=	=>VENDOR	THESTAND	THE STANDARD	TOTALS	653.69	.00
Toshiba Financial Svcs.	06/02/2022	-	72278514	05/11/2022	2 VR 01060222-0	08 CONT# 500-0468264-001	8.90	.00
	CHEC	K TO VENDOR=	=>VENDOR	TOSHIBAF 1	Toshiba Financia	al Svcs. TOTALS	8.90	.00
Toshiba Financial Servic (Toshiba Financial Servic (68 AGREE# 0151483084-000 69 AGREE# 0151483084-000	110.00 110.00	.00 .00
	CHEC	K TO VENDOR=	=>VENDOR	TOSHIBA5 T	oshiba Financia	al Service TOTALS	220.00	.00
Tower Compactor Rentals (Tower Compactor Rentals (Tower Compactor Rentals (06/02/2022 06/02/2022	-	22-09552	06/01/2022	VR 22060222-02	23 JEFFERSON CO SOLID WASTE 24 JEFFERSON CO NEW MONTICEL 25 JEFFERSON-CO-NASH-ROAD	474.97 474.97 949-94	.00
Tower Compactor Rentals (Tower Compactor Rentals (-	22-09568	06/01/2022	VR 22060222-02	26 JEFFERSON CO WACISSA 27 JEFFERSON CO FULFORD RD	474.97 474.97	.00
Tower Compactor Rentals (Tower Compactor Rentals (06/02/2022	-	22-09581	06/01/2022	VR 22060222-02	28 JEFFERSON CO AUCILLA 29 JEFFERSON CO LLOYD	474.97 474.97 949.94	.00 .00 .00

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANS	ACTION DESCRIPTIO	TRANS ON AMOUNT	DISC/WITH AMOUNT
	СН	ECK TO VENDOR:	==>VENDOR	TOWERCOM	Tower	r Compactor R	Rentals	TOTALS	4274.73	.00
Traf-Sys Inc	06/02/2022	-	37875	05/05/202	2 VR	01060222-096	DOOR (COUNTER SOFTWARE	595.00	.00
	СН	ECK TO VENDOR=	==>VENDOR	TRAF-SYS	Traf-	-Sys Inc		TOTALS	595.00	.00
TRI-COUNTY ELECTRIC COOP TRI-COUNTY ELECTRIC COOP								87301001001 1010 72001059005 112		.00
TRI-COUNTY ELECTRIC COOP		-	01059008	05/20/202	2 VR	22060222-043	ACCT#	72001059008 1171	S 54.77	.00
TRI-COUNTY ELECTRIC COOP TRI-COUNTY ELECTRIC COOP								72001059009 1070		.00
TRI-COUNTY ELECTRIC COOP								72001059010 2576 72001059011 8540		.00
TRI-COUNTY ELECTRIC COOP								72001059011 8540 72001059013 1171		. 00 . 00
									0 13.01	,00
	CHE	CK TO VENDOR=	=>VENDOR	TRICOUNT	TRI-C	OUNTY ELECTR	IC COOP	E TOTALS	548.89	.00
Uline	06/02/2022	-	69025673	05/16/2022	2 VR	01060222-099	COUNTE	R HEIGHT CHAIR/F	RON 404.65	.00
	CHE	CK TO VENDOR=	=>VENDOR	ULINE (Jline			TOTALS	404.65	.00
UniFirst Corporation	06/02/2022	_	50006313	05/12/2022	2 VR	22060222-048	EMPLOY	EE UNIFORMS	180.96	.00
UniFirst Corporation	06/02/2022	-	50006768	05/19/2022	2 VR	22060222-049	EMPLOY	EE UNIFORMS	171.96	.00
UniFirst Corporation	06/02/2022							NG/SANITIZING SE		. 00
UniFirst Corporation	06/02/2022	-	50007149	05/26/2022	2 VR	01060222-114	CLEANI	NG/SANITIZING SE	RVI 153.26	.00
	СНЕ	CK TO VENDOR=	=>VENDOR	UNIFIRST L	lniFi	rst Corporati	ion	TOTALS	6,59.44	.00
Verizon Wireless	06/02/2022	, 1	05498450	05/01/2022	VR I	01060222-095	HOT SP	OT INTERNET PROGI	RAM	
									1481.97	.00
	CHE	CK TO VENDOR=	=>VENDOR	VERIZONW V	eriz	on Wireless		TOTALS	1481.97	.00
WAKULLA DIVE CENTER	06/02/2022	- (05192022	05/19/2022	VR :	14060222-013	TRAINI	NG REGISTRATION F	FEE 877.33	.00
	CHE	CK TO VENDOR==	=>VENDOR	WAKULLAD W	AKULI	_A DIVE CENTE	.R	TOTALS	877.33	.00
			CASH	ACCOUNT #	01101	10000		TOTALS	97985.80	.00
			BANK	ACCOUNT #	01010	001611		TOTALS	97985.80	.00

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE R NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTI	ON DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L (CASH ACCOUNT-1	.11010000		CASH-CHECKI	ING-CO TRAN	S		
Advanced Business System	06/02/2022	2 -	400648	05/13/202	22 VR 11060222-004	CONT# CT3	327-01	19.62	.00
	CH	IECK TO VENDOR	R==>VENDOR	ADVBUSIN	Advanced Business	Systems	TOTALS	19.62	.00
AG-PRO Companies AG-PRO Companies	06/02/2022 06/02/2022		P39257 P39693		2 VR 11060222-008 2 VR 11060222-013			T 157.02 27.56	.00 .00
	CH	IECK TO VENDOR	:==>VENDOR	AGPRO .	AG-PRO Companies		TOTALS	184.58	.00
Bruce Fire & Safety, Inc	06/02/2022	-	96394	05/18/202	2 VR 11060222-007	FIRE EXT	INSPECTION, CER	T 1465.70	.00
	СН	ECK TO VENDOR	==>VENDOR	BRUCEFIR	Bruce Fire & Safe	ty, Inc*	TOTALS	1465.70	.00
CenturyLink	06/02/2022	-	12168304	05/16/202	2 VR 11060222-009	ACCT# 312	168304	479.22	.00
	СН	ECK TO VENDOR	==>VENDOR	CENTLINK	CenturyLink		TOTALS	479.22	.00
Cintas Cintas	06/02/2022 06/02/2022				2 VR 11060222-012 2 VR 11060222-011				.00
	СН	ECK TO VENDOR	==>VENDOR	CINTAS	Cintas		TOTALS	251.44	.00
Conrad Yelvington Distri Conrad Yelvington Distri					2 VR 11060222-005 2 VR 11060222-006			471.85 311.97	.00
	СН	ECK TO VENDOR	==>VENDOR	CONRADYE (Conrad Yelvington	Distrib	TOTALS	783.82	.00
Duke Energy	06/02/2022	-	85448247	05/19/2022	2 VR 11060222-010	ACCT# 9100	3 8544 8247	301.82	.00
	СН	ECK TO VENDOR	==>VENDOR	DUKE [Duke Energy		TOTALS	301.82	.00
Quality Pavement Repair	06/02/2022	-	24768490	04/13/2022	2 VR 11060222-001	COLD PATCH	1	1959.30	.00
Quality Pavement Repair	06/02/2022	-	24900077	04/13/2022	2 VR 11060222-002	CREDIT FOR		-1959.30	.00
Quality Pavement Repair	06/02/2022	-	24900079	04/13/2022	2 VR 11060222-003	COLD PATCH		1833.30	.00
	CHI	ECV TO VENDOD	>VENDOD	OHAL DAVE (Quality Pavement	Donain	TOTALS	1833.30	.00
	CH	ECK TO VENDOR		·	•	кератг			
				ACCOUNT #	0101006511		TOTALS	5319.50	.00
			DANK	ACCOUNT #		85-5			
					FII	NAL REPORT	TOTALS 10	03305.30	.00

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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SUMMARY PAGE INFORMATION

ERRORS DETECTED:

SELECT CRITERIA:

DUE DATE 05/24/2022 TO 06/02/2022

VENDOR

VOUCHER 001 TO 99999

CASH CODE 01001 08008

INCLUDE DORMANT CREDIT MEMOS?..: Y

END OF REPORT

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

Special Session April 26, 2022 6:00 P.M.

The Board met on this date in special session. Present were Chairman Gene Hall, Commissioners Betsy Barfield and Chris Tuten, Commissioners JT Surles and Stephen Walker were present telephonically. Also present were County Attorney Scott Shirley, County Coordinator Parrish Barwick, Planning Official Shannon Metty and Clerk of Court Kirk Reams.

- 1. Chairman Hall called the meeting to order and led the invocation and pledge of allegiance.
- 2. Clerk of Court Kirk Reams introduce items 3a, which was the General Fund and Transportation Fund vouchers. He presented them to the Board for their review and signatures.
- 3. Clerk of Court Kirk Reams introduced item 3b, Gas Tax Revenue Update. Clerk Reams presented a worksheet and discussed in detail the revenue source that was allocated for the repayment of the proposed 2022 Road Bond. After questions and discussion, on a motion by Commissioner Tuten, seconded by Commissioner Barfield and unanimously carried the Board approved moving forward with the 2022 Road Bond.
- 4. Clerk of Court Kirk Reams introduced item 3c, the discussion on W-9's. Clerk Reams discussed what the process was for ensuring that the County receives a W-9 on a vendor prior to making payments that require an FEID. There was no vote, this was for informational purposes only.
- 5. Commissioner Walker introduced item 3d, which was the discussion on the upcoming May Commission Meetings. Commissioner Walker discussed the possibility of having the first May meeting in the morning and the second one at its regularly scheduled time. Commissioner Barfield suggested having both meetings moving forward on Tuesday's, with one in the morning and one at its regularly scheduled time. The Board agreed to table this issue until it could become an Agenda Item and be vetted properly. On a motion by Commissioner Tuten, seconded by Commissioner Barfield and unanimously carried, the Board approved cancelling the first May Commission Meeting and having the second one on its regularly scheduled day and time.
- 6. On motion by Commissioner Barfield, seconded by Commissioner Tuten and unanimously carried, the meeting was adjourned.

Roard of County Commissioners

	Jefferson County, Florida
ATTEST:	Gene Hall, Chairman
Kirk Reams, Clerk of Court	

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

Regular Session May 19, 2022 6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Stephen Walker, Chris Tuten and JT Surles. Also present were County Attorney Scott Shirley, Planning Official Shannon Metty and Clerk of Court, Kirk Reams.

- 1. Chairman Hall called the meeting to order and led the invocation and pledge of allegiance.
- 2. The Board presented a proclamation to citizen Merry Ann Frisby for all of her civic work that she has performed for the County.
- 3. County Official Jim Kaufman gave an update on all of the activity in the Building Department.
- 4. Dr. Barbara Reddig gave an update on the Holistic Plan of Care Program in Jefferson County which helps people with drug and alcohol problems as well as with anger management. They also assist people that are having job and emotional problems.
- 5. Several citizens discussed the community service that the Second Harvest organization was providing to the community.
- 6. On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the consent agenda, consisting of minutes from the February 17th, March 3rd, March 17th, and April 7th Board meetings, the Health Department Contract Agreement Amendment, General Fund Vouchers, Transportation Fund Vouchers and the Surplus Properties Final Resolution were approved.
- 7. Planning Official Shannon Metty discussed item 4a, Issuance of Temporary Use Permit for Barrington Field in Lloyd. There was a noise issue from an event on this property on April 17th. On a motion by Commissioner Surles, seconded by Commissioner Tuten, and unanimously carried, the board approved issuing the Barrington's a permit for their Memorial Day event providing they prove that they have remitted their taxes associated with prior events.
- 8. Planning Official Shannon Metty discussed item 4b, Special Exception Application for a Zipline. The Planning Department is recommending approving this exemption request.

 On a motion by Commissioner Walker seconded by Commissioner Surles and unanimously carried, the Board approved the Special Exemption.
- 9. Clerk of Court, Kirk Reams introduced item 4c, the Lake Road FDOT SCOP project Bid Update. Capital Asphalt was the low bid but there is an issue concerning the rising cost of asphalt. Because of this, the bid is now outdated. Clerk Reams recommended awarding the bid to Capital Asphalt and he also asked the Board to allow him to contact FDOT and request the remaining funds to complete the project. On a motion by Commissioner Walker seconded by Commissioner Surles, and unanimously carried, the Board approved Clerk Reams recommendation.

- 10. County Attorney Scott Shirley introduced item 4d, the Road Bond Interlock Agreement with the City of Monticello. He discussed how the City would get a portion of the new road bond and they would also by June 1st of every year, for 20 years, remit their portion of the principal and interest on their share of the Bond liability to the County. On a motion by Commissioner Surles and seconded by Commissioner Walker and unanimously carried, the Board approved the MOU working with the City of Monticello.
- 11. County Attorney Scott Shirley introduced item 4e, the Non Ad-Valorem Special Assessment Resolution of Intent. He explained the proposed scope of work on each of the current projects (Aucilla Shores, Casa Bianca Ridge Road. On a motion by Commissioner Surles, seconded by Commissioner Tuten and unanimously carried, the Board approved the Aucilla Shores Resolution. Them on a motion by Commissioner Tuten, seconded by Commissioner Surles and unanimously carried, the Board approved the Casa Bianca Ridge Road Resolution.
- 12. Commissioner Tuten introduced item 4f, the DEO Sewer to Lloyd discussion. He discussed the meeting that the County Economic Development group had with DEO on this project as well as the modifications to the overall project. This item was for informational purposes only.
- 13. Commissioner Walker introduced item 4g, the Wacissa River Parking fee/fines/towing options. He explained some of the enforcement issues that are present at the Wacissa River. County Attorney Scott Shirley explained that we would need to look at what other counties have done with respect to these type issues and the fines and fee's they have adopted for enforcement. They will bring their findings back at a later meeting.
- 14. Planning Official Shannon Metty introduced 4h, the Engineer/Attorney RFP Applications. She detailed that we have had two submissions for the Attorney RFP and seven submissions for the Engineering RFP. It was the consensus of the Board to begin holding interviews next Monday (5/23).
- 15. Jefferson County Director of Emergency Management Paula Carroll introduced item 4i, the Suwannee River Coastal Resilience Grant Application. She discussed the Grant process and explained that they needed a letter from the Board supporting this application. On a motion by Commissioner Walker and seconded by Commissioner Tuten and unanimously carried, the Board approved moving forward with a letter of support.
- 16. Planning Official Shannon Metty gave an update on the cattle gap issue on Peter Brown Road which is an unallowable government expense. The Board consensus was to contact the property owner and have them remedy this issue. Planning Official Metty discussed the rezoning issue on a piece of property in the Industrial Park. She gave an update on County Budget Officer position and upcoming potential interviews. Also, she informed the Board that the Governor's Office had approved a bonus for first responders.
- 17. On motion by Commissioner Tuten, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.

Board of County Commissioners	
Jefferson County, Florida	

	Gene Hall, Chairman
ATTEST:	



LEASE AGREEMENT

This Lease Agreement is made and effective on this day of 2021, by and between JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS ("Lessor") and JEFFERSON COUNTY HOMESCHOOL ASSOCIATION, INC., a nonprofit Corporation of the State of Florida, ("Lessee"). WHEREAS: Lessor is the owner of land and improvements located at 380 W. Dogwood Street, Monticello, Florida. THEREFORE, in consideration of the mutual promises herein, contained and other good and valuable consideration, Lessor and Lessee agree as follows: 1. Terms and Termination. Lessor hereby leases the Leased Premises to Lessee, and Lessee hereby leases the same from Lessor, for a term beginning April ______, 2021 and continuing for fifteen (15) months, subject to termination as herein provided. This lease may be terminated by either the Lessor or Lessee by providing written notice of intent to terminate not later than ninety (90) days prior to the anniversary of the effective date hereof in any given year. This agreement may be amended, altered or modified only by mutual written agreement of the parties. 2. Rental. 2021 at Clerk of Court, 1 Courthouse Circle, Monticello, Florida 32344. (Courthouse) 3. Use. Lessee will utilize the premise as a "home education facility", operated by the Lessee; no other uses are to occur without prior written permission of the Lessor. Lessee shall not sublease all or any part of the Leased Premises, or assign this Lease in 4. whole or in part without Lessor's prior written consent not to be unreasonably withheld or delayed. 5. During the Lease term routine maintenance shall be provided by the Lessee.

6. <u>Alterations and Improvements.</u>

The Lessee shall not make any major or significant alterations or changes without the

prior written consent of the Lessor. At the expiration of this lease, the Lessee will return the premises to the Lessor in the same repair and condition received - with acts of God excepted (wear and tear, fire, hurricane, etc.).

7. <u>Property Taxes.</u>

The Lessee shall be responsibility for any taxes imposed upon it's personal property located on the premises.

The Lessor pays all real estate taxes, assessments, and other governmental levies against the leased property, if any.

8. <u>Insurance and Indemnity.</u>

Lessor may maintain fire and casualty insurance on the Building and the Leased Premises in such amounts as Lessor shall deem appropriate.

Lessee shall be responsible, at it's expense, for fire and casualty insurance on all of his personal property, including removable trade fixtures, located in the Leased Premises.

Lessee shall maintain liability insurance (showing Lessor as an additional insured) for the benefit of persons injured on the premises with the following minimal limits.

\$500,000 for bodily injury, per occurrence; \$500,000 for property damages, per occurrence; and \$100,000 aggregate including products

Lessee shall protect, defend, indemnify and hold the Lessor and Lessor's officials and employees, harmless from all claims, demands, causes of action or liability, resulting from injury to or death of persons or damage to or loss of property sustained on or about the premises and arising from the Lessee's operations or as a proximate result of the acts or omissions of the lessee or its employees, agents, invitees or guests. This provision does not apply, however, to any such liability as may be the result of the direct and proximate negligence or willful misconduct of Lessor or Lessor's employees or agents acting within the scope of their employment or agency.

9. Utilities.

Lessee shall pay all charges for water, sewer, gas, electricity, telephone and other services and utilities used by Lessee located on the premises during the term of this Lease.

10. Entry.

Lessor shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Lessor shall not thereby unreasonably interfere with Lessee's business on the Leased Premises.

11. Notice.

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Lessor to:

If to Lessee to:

Jefferson County Board of County Commissioners 1 Courthouse Circle, Room 10 Monticello, Florida 32344 (850) 342-0218 Tammy Brookins
JCHA President
675 S. Waukeenah St.
Monticello, FL 32344
(850) 210-3653
tammybookins@gmail.com

Lessor and Lessee shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

12. <u>Memorandum of Lease.</u>

The parties hereto contemplate that this Lease should not and shall not be filed for record, but in lieu thereof, at the request of either party, Lessor and Lessee shall execute a Memorandum of Lease to be recorded for the purpose of giving record notice of the appropriate provisions of this Lease.

13. <u>Heading.</u>

The headings used in this Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

14. Successors.

The provisions of this Lease shall extend to and be binding upon Lessor and Lessee and their respective legal representatives, successors and assigns, subject to the limitation on assignment on Paragraph 4 herein above.

15. Miscellaneous Terms and Conditions.

- (a) The parties recognizes that this is a limited term lease and that the Lessor may be disposing of the property in the future pursuant to it's Policy of "Disposition of Surplus Lands".
- (b) Lessee agrees that it will not use, generate, store or dispose of any hazardous materials or substances on, under, about or within the Premises. Lessee agrees to defend, indemnify and hold harmless the County and its employees, agents and contractors against any and all losses, liabilities, claims and/or costs (including reasonable attorney fees and costs) arising from any breach of any representation, warranty or agreement contained in this paragraph.
- (d) Lessee will maintain the property in a clean orderly condition. This lease premise

does not include the adjoining "Old Jail" facility and agrees to cooperate with the adjoining tenant concerning the joint entrance to the buildings.

16.	Complian	ce with	Law.

Lessee shall comply with laws, orders, ordinances and other public requirements now or hereafter pertaining to Lessee's use of the Leased Premises. Lessor shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises.

17. Final Agreement.

This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

, 2021.	ve executed this Lease effective this day of
	BY: LESSOR
	Chairman of the Board of County Commissioners for Jefferson County, Florida, whose address is 1 Courthouse Circle, Monticello, Florida 32344 (850) 342-0218
	BY: LESSEE
	Jefferson County Homeschool Association, Inc., whose address is
	, 2021.

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Clerk of th Board of County Commissioners for Jefferson County, Florida

RESOLUTION 06022022-01

A RESOLUTION OF JEFFERSON COUNTY, FLORIDA RELATING TO PAVING AND IMPROVEMENT OF ROADWAYS IN THE CASA BIANCA RIDGE SUBDIVISION; ESTABLISHING THE TERMS AND CONDITIONS OF PROPOSED SPECIAL ASSESSMENTS FOR THE PAVING AND IMPROVEMENT OF ROADWAYS IN THE CASA BIANCA RIDGE SUBDIVISION; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AS FOLLOWS:

ARTICLE I DEFINITIONS AND CONSTRUCTION

SECTION 1.01. DEFINITIONS. As used in this Resolution, the following terms shall have following meanings, unless the context hereof otherwise requires.

"Assessment" means an annual special assessment imposed against property located within the Assessment Area to fund the Project Cost of the Casa Bianca Ridge Subdivision Roadway Paving Project to serve the Assessment Area, and related expenses, computed in the manner described in Section 3.03 hereof.

"Assessment Administration Amount" means the estimated cost to be incurred by the County during any Fiscal year in connection with the annual administration of the Assessments, including, but not limited to the costs of preparing and certifying the Assessment Roll, preparing the annual assessment resolutions, and all other fees, costs and expenses reasonably related to the annual assessment administration, such amount to be calculated pursuant to Section 3.03(B) hereof.

"Assessment Area" means the properties with driveway access to certain roadways known as Ridge Road, as more particularly described in Section 3.01 and Appendix C.

"Assessment Roll" means a non-ad valorem assessment roll relating to the Project Cost of the Casa Bianca Ridge Subdivision Roadway Paving Project to serve the Assessment Area and related expenses.

"Board" means the Board of County Commissioners of Jefferson County, Florida.

"Capital Cost" means all or any portion of the expenses that are properly attributable to the acquisition, design, construction, installation (including demolition, environmental mitigation and relocation), and a reasonable contingency amount for the Casa Bianca Ridge Subdivision Roadway Paving Project. The Capital Cost shall be limited to \$115,540.00 for purposes of the Assessment program.

"Casa Bianca Ridge Subdivision Roadway Paving Project" or "Project" means the following road and ancillary improvements to be constructed by the County through contract with the County's contractor secured by bids, or through the use of the County's Continuing Services Contractor: all activities required for construction of asphalt paved surfacing for certain roadways known as Ridge Road, including, as may apply, all road and ancillary improvements, demolition and removal, excavating, grading, stabilization, curbing, asphaltic concrete wearing surface,

driveway connection, erosion control, signs, traffic striping, construction layout, maintenance of traffic and all other related improvements.

"Collection Cost Component" means the estimated cost to be incurred by the County during any Fiscal year in connection with the collection of Assessments, such amount to be calculated pursuant to Section 3.03(C) hereof.

"County" means Jefferson County, Florida, a political subdivision of the State of Florida.

"County Coordinator" means the chief executive officer of the County, or such person's designee.

"Debt Service Amount" means the amount computed pursuant to Section 3.03(A) hereof.

"Final Assessment Resolution" means the resolution described in Section 3.06 of the Ordinance that imposes Assessments within the Assessment Area.

"Fiscal Year" means the period commencing on October 1 of each year and continuing through the next succeeding September 30, or such other period as may be prescribed by law as the fiscal year for the County.

"Local Improvement" means a capital improvement constructed or installed by the County for the special benefit of a neighborhood or other local area, for which special assessments are imposed pursuant to the Ordinance.

"Ordinance" means the Capital Project and Service Assessment Ordinance adopted by the County as Ordinance No. 2020-050720-02, as it may be amended.

"Prepayment Amount" means all or any portion of the principal amount of the Assessment for a Tax Parcel paid during the Prepayment Period.

"Prepayment Period" means the period beginning the day after the Final Assessment Resolution is adopted and ending thirty (30) days following the day the Final Assessment Resolution is adopted.

"Project" means the Casa Bianca Ridge Subdivision Roadway Paving Project, as further defined below.

"Project Cost" means (A) the Capital Cost of the Project, less the amount allocated for Engineering and CEI services, which the County has the option of providing as a portion of its contribution to the Project, if applicable, (B) the Transaction Cost associated with the acquisition

and conveyance of the right-of-way, if any, and (C) reimbursement to the County for any funds advanced for Capital Cost (less the County's contributed amount) or Transaction Cost.

"Property Appraiser" means the Jefferson County Property Appraiser.

"Statutory Discount Amount" means the amount allowed by law as the maximum discount for early payment of ad valorem taxes and non-ad valorem assessments, such amount to be calculated pursuant to Section 3.03(D) hereof.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number, including parcels which have been unified under single ownership for purposes of this Assessment.

"**Tax Roll**" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Transaction Cost" means the reasonable cost of expenses attributable to the creation and processing of the Assessment, including outside assistance with preparation of the Assessment.

"Uniform Assessment Collection Act" means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 1.03. LEGISLATIVE FINDINGS. It is hereby ascertained, determined and declared that:

(A) Pursuant to Article VIII, section 1, Florida Constitution, and Section 125.01, Florida Statutes, the County has all powers of local self-government to perform County functions and to render County services in a manner not inconsistent with law, and such power may be exercised by the enactment of County ordinances.

- (B) The Board has enacted Ordinance No. 2020-050720-02 to provide for the creation of assessment areas and authorize the imposition of Assessments to fund the construction of Local Improvements to serve the property located therein.
- (C) The Assessments to be imposed pursuant to Ordinance No. 2020-050720-02 and this Resolution shall constitute non-ad valorem assessments within the meaning and intent of the Uniform Assessment Collection Act.
 - (D) The Project constitutes a Local Improvement, as defined in the Ordinance.
- (E) Ridge Road is an ungated private road in need of improvements consisting of all activities required for construction of asphalt paved surfaces. The road serves a number of improved properties within the unincorporated area of Jefferson County, as defined in the Assessment Area, and the Board desires to create the Assessment to fund the Project Cost of the Project.
- (F) The Assessment Area includes 28 lots. On this basis, it is fair and reasonable to apportion the project costs, and other expenses, equally among such 28 lots as each will engage in equivalent access by and use of the roadways for use as a single residential unit per lot, during the term of the special assessment.
- (G) The Board hereby finds and determines that the Assessments to be imposed in accordance with this Resolution provide an equitable method of funding the Project Cost of the Project by fairly and reasonably allocating such cost to specially benefitted property based upon dividing Project costs and expenses equally among the total number of lots.

ARTICLE II NOTICE AND PUBLIC HEARING

SECTION 2.01 ESTIMATED COSTS.

- (A) The Capital Cost for the Project is deemed to be no more than \$115,540.00.
- (B) The Project Cost for the Project is deemed to be no more than \$117,040.00.
- (C) The Project Cost of the Project will be funded through the imposition of Assessments against the property located in the Assessment Area in the manner set forth in Article III hereof.

SECTION 2.02. ASSESSMENT ROLL. The County Coordinator is hereby directed to prepare the preliminary Assessment Roll in the manner provided in the Ordinance. The County Coordinator shall apportion the Project Cost among all parcels of real property within the Assessment Area as reflected on the Tax Roll in conformity with Article III hereof. The Capital Cost and Project Cost and the Assessment Roll shall be maintained on file in the offices of the County Coordinator and open to public inspection. The foregoing shall not be construed to require that the Assessment Roll be in printed form if the amount of the Assessment for each Tax Parcel can be determined by use of a computer terminal available to the public.

SECTION 2.03. PUBLIC HEARING. A public hearing will be conducted by the Board at 6:00PM on June 23, 2022, or as soon thereafter as can be heard, in the Courthouse Annex at 435 West Walnut Street, Monticello, Florida, to consider (A) creation of the Assessment Area, (B) imposition of the Assessments, and (C) collection of the Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 2.04. NOTICE BY PUBLICATION. Upon completion of the materials required by Section 2.02 hereof, the County Coordinator shall publish a notice of the public hearing authorized by Section 2.03 hereof in the manner and the time provided in Section 4.04 of the Ordinance. Such notice shall be in substantially the form attached hereto as Appendix A.

SECTION 2.05. NOTICE BY MAIL. Upon completion of the materials required by Section 2.02 hereof, the County Coordinator shall, at the time and in the manner specified in Section 4.05 of the Ordinance, provide first class mailed notice of the public hearing authorized by Section 2.03 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix B.

ARTICLE III ASSESSMENTS

SECTION 3.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.

The proposed Project Assessment Area shall include those properties within unincorporated Jefferson County, Florida as more particularly described in Appendix C attached hereto. The Assessment Area is proposed for the purpose of improving the use and enjoyment of property located therein by funding the Project.

SECTION 3.02. IMPOSITION OF ASSESSMENTS. Assessments shall be imposed against the property located within the Assessment Area for each of ten (10) consecutive Fiscal Years, the amount of which shall be computed in accordance with this Article III, unless paid in full during the Prepayment Period. When imposed, the Assessment for each Fiscal Year shall constitute a lien upon the Tax Parcels located in the Assessment Area, pursuant to the Ordinance.

SECTION 3.03. COMPUTATION OF ASSESSMENTS. Assessments will be imposed for each of ten (10) consecutive Fiscal Years and collected on the ad valorem tax bill in the manner authorized by the Uniform Assessment Collection Act. The annual assessment shall be computed in the manner set forth in this Section 3.03.

- (A) <u>DEBT SERVICE AMOUNT</u>. The "Debt Service Amount" for each Fiscal year is that portion of the Project Cost that is payable in accordance with the debt service schedule prepared for the Project based on (1) the principal installments, less any Prepayment Amount and (2) the original interest rate of three and one-half percent (3.5%).
- (B) ASSESSMENT ADMINISTRATION AMOUNT. The "Assessment Administration Amount" shall be computed for each Tax Parcel for each Fiscal Year by deducting (1) the sum of (a) the annual Debt Service Amount, (b) the Assessment Administration Amount, (c) the Collection Cost Component, and (d) the Statutory Discount Amount, from (2) the amount computed by dividing (a) the sum of (i) the annual Debt Service Amount, (ii) the Assessment Administration Amount, (iii) the Collection Cost Component, and (iv) the Statutory Discount Amount, by (b) 0.98.
- (C) <u>COLLECTION COST COMPONENT</u>. The "Collection Cost Component" shall be computed for each Tax Parcel for each Fiscal Year by deducting (1) the sum of (a) the annual Debt Service Amount, (b) the Assessment Administration Amount, (c) the Collection Cost Component, and (d) the Statutory Discount Amount, from (2) the amount computed by dividing

- (a) the sum of (i) the annual Debt Service Amount, (ii) the Assessment Administration Amount, (iii) the Collection Cost Component, and (iv) the Statutory Discount Amount, by (b) 0.98.
- (D) <u>STATUTORY DISCOUNT AMOUNT</u>. The "Statutory Discount Amount" shall be computed for each Tax Parcel for each Fiscal Year by deducting (1) the sum of (a) the annual Debt Service Amount, (b) the Assessment Administration Amount, (c) the Statutory Discount Amount, and (d) the Collection Cost Component, from (2) the amount computed by dividing (a) the sum of (i) the annual Debt Service Amount, (ii) the Assessment Administration Amount, (iii) the Statutory Discount Amount, and (iv) the Collection Cost Component, by (b) 0.95.
- (E) <u>ASSESSMENT</u>. The annual Assessment shall be computed as the sum of (1) the Debt Service Amount, (2) the Assessment Administration Amount, (3) the Collection Cost Component, and (4) the Statutory Discount Amount. It is estimated that the maximum annual Assessment for the Assessment Area will not exceed \$566.00.

SECTION 3.04. PREPAYMENT OF ASSESSMENTS.

- (A) The owner of a Tax Parcel subject to the Assessment shall have the opportunity to pay all or any portion of the principal amount of the assessment attributable to such Tax Parcel, or Prepayment Amount, during the Prepayment Period. If the Prepayment Amount is for the entire principal amount of the Assessment for such Tax Parcel, the Assessment for that Tax Parcel shall be deemed paid, and the Tax Parcel shall not be included in the Assessment Roll for the purposes of collection on the ad valorem tax bill in the manner authorized by the Uniform Assessment Collection Act. The Prepayment Amount shall be only accepted for the entire principal amount of the Assessment for such Tax Parcel during the Prepayment Period following approval of the Final Assessment Resolution.
- (B) The owner of a Tax Parcel subject to the Assessment shall immediately prepay all future unpaid annual Assessments for such Tax Parcel if (1) the Tax Parcel is acquired by a public entity other than the County through condemnation, negotiated sale or otherwise, or (2) a tax certificate has been issued and remains outstanding in respect of the Tax Parcel and the County, at its sole option, elects to accelerate the Assessment. In the event the Tax Parcel is the subject of a condemnation proceeding as set forth in (1) above, the County will cooperate in such proceedings and in good faith assist the owner in the recovery of the 1% prepayment penalty through the condemnation proceedings and negotiations with the condemning authority.

- (C) The amount required to prepay the future unpaid annual Assessments will be equal to the sum of (1) all Project Costs allocated to such Tax Parcel plus a 1% prepayment penalty, and (2) interest on the Project Costs through the date of the prepayment.
- (D) The amount of all prepayments made pursuant to this Section 3.04 shall be final. The County shall not be required to refund any portion of a prepayment if (1) the Project Cost of the Project is less than the amount upon which the prepayment amount was computed, or (2) annual Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 3.05. REALLOCATION UPON FUTURE SUBDIVISION. Upon subdivision of any Tax Parcel located within the Assessment Area in compliance with the conditions set forth below, including the recorded termination or modification of a unity of title for any unified lot, the future annual Assessments shall be reallocated among the subdivided parcels in the manner provided herein.

- (A) In order to have the future Assessments reallocated in accordance with this section, the owner shall be required to apply comply with each of the following conditions:
 - (1) a subdivision plat, or termination or modification of a unity of title, approved by the County, must be recorded in the public records of the County;
 - (2) the Property Appraiser must have assigned distinct ad valorem property tax identification numbers to each individual subdivided parcel identified in the plat or committed in writing to assign such numbers prior to the next ensuing August 1 or any later date approved by the County that will not prevent timely certification of the Assessment Roll in accordance with the Uniform Assessment Collection Act;
 - (3) a proposed reallocation of the future Assessments to each individual parcel, and/or parcels subject to unity of title, must be provided to the County based upon on the resulting total number of owners of lots, and unified lots, using the same methodology as used by the County in determining the initial assessment; provided however, that no portion of the future Assessments may be reallocated to property proposed for dedication to the public or to common use of the subdivided parcels;
 - (4) the property owner shall pay an assessment reallocation fee to the County for each individual parcel resulting from the subdivision, or termination or modification of unity of title, in an amount to be established by resolution of the Board.

Casa Bianca Ridge Initial Assessment Resolution BOCC Public Meeting 6/2/2022

(B) If the owner of any Tax Parcel subject to the Assessment subdivides such Tax Parcel, and fails to comply with the foregoing conditions, the County shall unilaterally reallocate the future Assessments among the subdivided parcels.

SECTION 3.06. APPLICATION OF ADDITIONAL PROCEEDS. In the event the County receives excess funds that are not needed in any Fiscal Year for payment of the Debt Service Amount, the Assessment Administration Amount, the Collection Cost Component or the Statutory Discount Amount, then such monies shall be applied as follows: (1) the payment of any remaining unfunded Project Costs; (2) the payment of future Collection Costs or Assessment Administration Costs; and (3) to any other legally permissible use.

ARTICLE IV GENERAL PROVISIONS

SECTION 4.01. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 4.02. SEVERABILITY. In any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 4.03. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in open session by the Board of County Commissioners of Jefferson County, Florida, this 2nd day of June, 2022.

	JEFFERSON COUNTY, FLORIDA	
	By: Gene Hall, Chairman	
(SEAL)		
Attest:		
Kirk Reams, Clerk of Circuit Court		
	Approved as to form:	
	Scott Shirley, Land Use Attorney	

APPENDIX A FORM OF NOTICE TO BE PUBLISHED

To Be Published by May 12, 2021

[MAP OF ASSESSMENT AREA] NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS

Notice is hereby given that the Board of County Commissioners of Jefferson County, Florida, will conduct a public hearing to consider creation of the Casa Bianca Ridge Subdivision Roadway Surfacing Project Assessment Area, as shown above, and to impose special assessments against the property located therein. The hearing will be held at 6:00 p.m., or as soon thereafter as the matter can be heard, on June 23, 2022 in the Courthouse Annex at 435 West Walnut Street, Monticello, Florida for the purpose of receiving public comment on the proposed Assessment Area and Assessments. If you are a person with disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the County Coordinator at (850) 342-0287, or in writing to 1484 S. Jefferson St. Monticello, Fl 32344, at least three days prior to the public hearing. All affected property owners have a right to appear at the hearing and to file written objections with the Board of County Commissioners within 20 days of this notice. If a person wishes to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

The Assessments have been proposed to fund the acquisition and construction of the Casa Bianca Ridge Subdivision Roadway Paving Project. The assessment for each parcel of property will be calculated by allocating cost to specially benefitted property based upon an equal apportionment of project costs among the total of 28 lots benefited by the special assessment. A more specific description is set forth in the Initial Assessment Resolution adopted by the Board of County Commissioners on June 2, 2022. Copies of the Initial Assessment Resolution and the preliminary Assessment Roll are available for inspection at the offices of the County Coordinator, located at 1484 S. Jefferson St. Monticello, FL 32344.

The assessments will be collected on the ad valorem tax bill, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Board of County Commissioners intends to collect the assessments in 10 annual installments, the first of which will be included on the ad valorem tax bill to be mailed in November, 2022.

If you have any questions, please contact the County at (850) 342-0287.

MONTICELLO, FLORIDA

APPENDIX B

FORM OF NOTICE TO BE MAILED

Casa Bianca Ridge Initial Assessment Resolution BOCC Public Meeting 6/2/2022

,	2022
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[Property Owner Name]
[Street Address]
[City, State and zip]

Re: Parcel Control Number [Insert Number]

Casa Bianca Ridge Subdivision Assessment Area

Dear Property Owner:

As you should be aware, an assessment area is being created to fund assessments for certain road improvements in your area. The cost of the road improvements will be funded by assessments against your property.

The assessment for each parcel of property will be calculated by allocating cost to specially benefitted property based upon an equal apportionment of project costs among the total of 28 lots benefited by the special assessment. A more specific description is set forth in the Initial Assessment Resolution adopted by the Board of County Commissioners on June 2, 2022. Copies of the Initial Assessment Resolution and the preliminary Assessment Roll are available for inspection at the offices of the County Coordinator, located at 1484 S. Jefferson St. Monticello, FL 32344. Information regarding the assessment for your specific property is attached to this letter.

The County is permitting the cost attributable to your property to be amortized over a period of ten (10) years.

The annual assessment will include your share of the principal, interest, assessment administration, collection cost, and the amount Florida law requires the County to discount receipts for its annual budget. The maximum annual assessment for the project is estimated to be \$566.00. Annual assessments will be payable for 10 years; however, you will have an opportunity to pay your share of the principal cost of the assessment during a thirty (30) day Prepayment Period beginning on June 24, 2022, and ending on July 24, 2022. Prepayment of the entire principal amount of the assessment within the Prepayment Period will eliminate any required ad valorem collection and associated collection of interest, assessment administration, collection cost and discount under Florida law. Failure to pay your assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The County intends to collect \$155,503.00 in assessments, inclusive of all administrative and statutory discounts, over the next 10 years for this project.

The Board of County Commissioners will hold a public hearing at 6:00 p.m., or as soon thereafter as the matter can be heard, on June 23, 2022, in the Courthouse Annex at 435 West Walnut Street, Monticello, FL 32344, for the purpose of receiving comments on the proposed assessments, including collection on the ad valorem tax bill. You are invited to attend and participate in the public hearing or to file written objections with the Board of County Commissioners prior to or during the hearing. If you decide to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made,

Casa Bianca Ridge Initial Assessment Resolution BOCC Public Meeting 6/2/2022

including the testimony and evidence upon which the appeal is to be made. If you are a person with disability who needs any accommodation or an interpreter to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the County Coordinator at (850) 342-0287, or in writing to 1484 S. Jefferson St. Monticello, FL 32344, at least three days prior to the public hearing.

Questions regarding your assessment and the process for collection may be directed to the County at (850) 342-0287.

MONTICELLO, FLORIDA

* * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * *

Casa Bianca Ridge Subdivision Assessment Area

[Property Owner Name]
Parcel Control Number [Insert Number]

Principal Amount of assessment attributed to property: \$4,126.43

Number of annual payments: 10

Maximum annual payment: \$566.00

Expected date of first bill: November 2022

Total amount of annual payments: \$5,660.00

Expected date of last bill: November 2031

* * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * *

APPENDIX C

CASA BIANCA RIDGE SUBDIVSION ASSESSMENT AREA

Legal Description

All lots and parcels included in the Casa Bianca Ridge Phase 1 Subdivision as recorded in Plat Book B, Page 66, of the Public Records of Jefferson County, Florida, also sometimes referred to as the Casa Bianca Subdivision as recorded in Plat Book B, Page 66.

Being in total 28 parcels of land to be included in the Casa Bianca Ridge Subdivision Road Surfacing Project and subject to a non-ad valorem special assessment to be levied by majority vote of the Board of County Commissioners of Jefferson County, Florida after due notice and public hearing thereon; and

RESOLUTION 06052021-01

A RESOLUTION OF JEFFERSON COUNTY, FLORIDA RELATING TO MAINTENANCE OF ROADWAYS IN THE AUCILLA SHORES SUBDIVISIONS; ESTABLISHING THE TERMS AND CONDITIONS OF A PROPOSED SPECIAL ASSESSMENT FOR THE MAINTENANCE OF ROADWAYS IN THE AUCILLA SHORES SUBDIVISIONS; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED ASSESSMENT FOR SERVICES AND THE METHOD OF THEIR COLLECTION; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AS FOLLOWS:

ARTICLE I DEFINITIONS AND CONSTRUCTION

SECTION 1.01. DEFINITIONS. As used in this Resolution, the following terms shall have following meanings, unless the context hereof otherwise requires.

"Assessment" means an annual special assessment for services imposed against property located within the Assessment Area to fund the annual Project Cost of the Aucilla Shores Subdivisions Roadway Maintenance Project to serve the Assessment Area, and related expenses, computed in the manner described in Section 3.03 hereof.

"Assessment Administration Amount" means the estimated cost to be incurred by the County during any Fiscal year in connection with the annual administration of the Assessments, including, but not limited to the costs of preparing and certifying the Assessment Roll, preparing the annual assessment resolutions, and all other fees, costs and expenses reasonably related to the annual assessment administration, such amount to be calculated pursuant to Section 3.03(B) hereof.

"Assessment Area" means all lots and parcels in those subdivisions of land situated in that area of unincorporated Jefferson County Florida, located generally south of the Asheville Highway and east of the Aucilla River, and commonly collectively referred to as Aucilla Shores, as more particularly described in Section 3.01 and Appendix C.

"Assessment Roll" means a non-ad valorem assessment roll relating to the Project Cost of the Aucilla Shores Subdivisions Roadway Maintenance Project to serve the Assessment Area and related expenses.

"Aucilla Shores Subdivisions Roadway Maintenance Project" or "Project" means all those activities necessary for periodic routine maintenance of the entire unpaved roadway system in the Aucilla Shores Subdivisions, including, but not limited to, road grading, earthmoving, and clearing and restoration of ditches, swales and other drainage features.

"Board" means the Board of County Commissioners of Jefferson County, Florida.

"County" means Jefferson County, Florida, a political subdivision of the State of Florida.

"County Coordinator" means the chief executive officer of the County, or such person's designee.

"Final Assessment Resolution" means the resolution described in Section 3.06 of the Ordinance that imposes Assessments within the Assessment Area.

"Fiscal Year" means the period commencing on October 1 of each year and continuing through the next succeeding September 30, or such other period as may be prescribed by law as the fiscal year for the County.

"Hanger Lots" means those lots that are intended solely for storage, are of a reduced size such that they cannot accommodate a dwelling of any type, and are located adjacent to, or in close proximity to, the aircraft runway.

"Ordinance" means the Capital Project and Service Assessment Ordinance adopted by the County as Ordinance No. 2020-050720-02, as it may be amended.

"Project" means the Aucilla Shores Subdivisions Roadway Maintenance Project, as further defined below.

"Property Appraiser" means the Jefferson County Property Appraiser.

"Services Cost" means all or any portion of the expenses that are properly attributable on an annual basis to the Project, such costs to be determined annually based on the good faith projection of the cost of such services.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number, including Hanger Lots, with the exception of parcels which are not developable due to the presence of wetlands.

"**Tax Roll**" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Transaction Cost" means the reasonable cost of expenses attributable to the creation and processing of the Assessment, including outside assistance with preparation of the Assessment.

"Uniform Assessment Collection Act" means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes, authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 1.03. LEGISLATIVE FINDINGS. It is hereby ascertained, determined and declared that:

- (A) Pursuant to Article VIII, section 1, Florida Constitution, and Section 125.01, Florida Statutes, the County has all powers of local self-government to perform County functions and to render County services in a manner not inconsistent with law, and such power may be exercised by the enactment of County ordinances.
- (B) The Board has enacted Ordinance No. 2020-050720-02 to provide for the creation of assessment areas and authorize the imposition of Assessments to fund the construction of Local Improvements, and the provision of services, to serve the property located therein.
- (C) The Assessments to be imposed pursuant to Ordinance No. 2020-050720-02 and this Resolution shall constitute non-ad valorem assessments within the meaning and intent of the Uniform Assessment Collection Act.
 - (D) The Project constitutes the provision of services, as defined in the Ordinance.
- (E) The roads in the Aucilla Shores Subdivisions are ungated private roads in need of those activities necessary for periodic routine maintenance of the entire unpaved roadway system in the Aucilla Shores Subdivisions, including, but not limited to, road grading, earthmoving, and clearing and restoration of ditches, swales and other drainage features. The roads serve a number of improved properties within the unincorporated area of Jefferson County, as defined in the Assessment Area, and the Board desires to create the Assessment to fund the Services Cost.
- (F) The Assessment Area includes _____ lots which contain sufficient uplands such that a single-family home can be accommodated. On this basis, it is fair and reasonable to apportion the Services Costs, and other expenses, equally among such _____ lots as each will engage in equivalent access by and use of the roadways for use as a single residential unit per lot, during the term of the special assessment. Notwithstanding the above, the Hanger Lots, being for storage only, have less utility and are not suitable for residential use. On this basis, the Hanger Lots are to be assessed at a rate of 20% of the regular lot assessment.
- (G) The Board hereby finds and determines that the Assessments to be imposed in accordance with this Resolution provide an equitable method of funding the Services Cost by fairly and reasonably allocating such cost to specially benefitted property based upon dividing Services Costs and expenses equally among the total number of owners of lots, excluding unbuildable lots, and except for Hanger Lots, which are to be assessed at 20% of the assessment of a regular lot.

BOCC Public Meeting 6/2/2022

ARTICLE II NOTICE AND PUBLIC HEARING

SECTION 2.01 ESTIMATED COSTS.

- (A) The Assessment, consisting of the Services Cost, Assessment Administration Amount and Transaction Cost, will be determined annually, and for the first fiscal year of the project is estimated to be not more than a total of \$_____.00.
- (B) The cost of services for the Project will be funded through the imposition of Assessments against the property located in the Assessment Area in the manner set forth in Article III hereof.

SECTION 2.02. ASSESSMENT ROLL. The County Coordinator is hereby directed to prepare the preliminary Assessment Roll in the manner provided in the Ordinance. The County Coordinator shall apportion the Services Costs separately among all parcels of real property within the Assessment Area as reflected on the Tax Roll in conformity with Article III hereof. The Services Cost and the Assessment Roll shall be maintained on file in the offices of the County Coordinator and open to public inspection. The foregoing shall not be construed to require that the Assessment Roll be in printed form if the amount of the Assessment for each Tax Parcel can be determined by use of a computer terminal available to the public.

SECTION 2.03. PUBLIC HEARING. A public hearing will be conducted by the Board at 6:00PM on June 23, 2022, or as soon thereafter as can be heard, in the Courthouse Annex at 435 West Walnut Street, Monticello, Florida, to consider (A) creation of the Assessment Area, (B) imposition of the Assessments, and (C) collection of the Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 2.04. NOTICE BY PUBLICATION. Upon completion of the materials required by Section 2.02 hereof, the County Coordinator shall publish a notice of the public hearing authorized by Section 2.03 hereof in the manner and the time provided in Section 4.04 of the Ordinance. Such notice shall be in substantially the form attached hereto as Appendix A.

SECTION 2.05. NOTICE BY MAIL. Upon completion of the materials required by Section 2.02 hereof, the County Coordinator shall, at the time and in the manner specified in Section 4.05 of the Ordinance, provide first class mailed notice of the public hearing authorized by Section 2.03 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix B.

ARTICLE III ASSESSMENTS

SECTION 3.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.

The proposed Project Assessment Area shall include those properties within unincorporated Jefferson County, Florida as more particularly described in Appendix C attached hereto. The Assessment Area is proposed for the purpose of improving the use and enjoyment of property located therein by funding the Services Cost of the Project.

SECTION 3.02. IMPOSITION OF ASSESSMENTS. Assessments shall be imposed against the property located within the Assessment Area annually for each year that the Board determines that the Services should be provided. When imposed, the Assessment for each Fiscal Year shall constitute a lien upon the Tax Parcels located in the Assessment Area, pursuant to the Ordinance.

SECTION 3.03. COMPUTATION OF ASSESSMENTS. Assessments will be imposed annually in the manner authorized by the Uniform Assessment Collection Act. The annual assessment shall consist of the annual Services Costs, together with the Assessment Administration Amount and Transaction Cost, if any, divided equally among approximately ______ lots, provided however, that Hanger Lots shall be assessed at a rate of 20% of the assessment applied to the other lots.

SECTION 3.04. APPLICATION OF ADDITIONAL PROCEEDS. In the event the County receives excess funds that are not needed in any Fiscal Year for the Services then such monies shall be applied to any other legally permissible use.

ARTICLE IV GENERAL PROVISIONS

SECTION 4.01. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 4.02. SEVERABILITY. In any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 4.03. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED in open session by the Board of County Commissioners of Jefferson County, Florida, this 2nd day of June, 2022.

	JEFFERSON COUNTY, FLORIDA	
	By: Gene Hall, Chairman	
(SEAL)		
Attest:		
Kirk Reams, Clerk of Circuit Court		
	Approved as to form:	
	Scott Shirley, Land Use Attorney	

APPENDIX A FORM OF NOTICE TO BE PUBLISHED

To Be Published by June 4, 2022

[MAP OF ASSESSMENT AREA] NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS

Notice is hereby given that the Board of County Commissioners of Jefferson County, Florida, will conduct a public hearing to consider creation of the Aucilla Shores Subdivisions Roadway Maintenance Project, as shown above, and to impose special assessments against the property located therein. The hearing will be held at 6:00 p.m., or as soon thereafter as the matter can be heard, on June 23, 2022 in the Courthouse Annex at 435 West Walnut Street, Monticello, Florida for the purpose of receiving public comment on the proposed Assessment Area and Assessments. If you are a person with disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the County Coordinator at (850) 342-0287, or in writing to 1484 S. Jefferson St. Monticello, FI 32344, at least three days prior to the public hearing. All affected property owners have a right to appear at the hearing and to file written objections with the Board of County Commissioners within 20 days of this notice. If a person wishes to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

The Assessments have been proposed to fund the **Aucilla Shores Subdivisions Roadway Maintenance Project** which consists of all those activities necessary for periodic routine maintenance of the entire unpaved roadway system in the Aucilla Shores Subdivisions, including, but not limited to, road grading, earthmoving, and clearing and restoration of ditches, swales and other drainage features. The assessment for each parcel of property will be calculated by allocating cost to specially benefitted property based upon an equal apportionment of project costs among the total of ______ lots benefited by the special assessment, excluding lots without buildable area due to wetlands. Hanger lots will be assessed at the rate of 20% of the assessment applied to the other assessed lots. A more specific description is set forth in the Initial Assessment Resolution adopted by the Board of County Commissioners on June 2, 2022. Copies of the Initial Assessment Resolution and the preliminary Assessment Roll are available for inspection at the offices of the County Coordinator, located at 1484 S. Jefferson St. Monticello, FL 32344.

The assessments will be collected on the ad valorem tax bill, as authorized by Section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Board of County Commissioners intends to collect the assessments annually, the first such assessment appearing on your tax bill in November 2022.

If you have any questions, please contact the County at (850) 342-0287.

MONTICELLO. FLORIDA

APPENDIX B

FORM OF NOTICE TO BE MAILED

	2022
	2022

[Property Owner Name]
[Street Address]
[City, State and zip]

Re: Parcel Control Number [Insert Number]

Aucilla Shores Subdivisions Roadway Maintenance Assessment Area

Dear Property Owner:

As you should be aware, an assessment area is being created to fund assessments for the provision of certain road maintenance services in your area. The cost of the road maintenance services will be funded by assessments against your property.

The assessment for each parcel of property will be calculated by allocating cost to specially benefitted property based upon an equal apportionment of project costs among the total of _____ lots benefited by the special assessment, which excludes lots without sufficient buildable area due to the presence of wetlands. Hanger lots will be assessed at a rate of 20% of the assessment applicable to other lots. A more specific description is set forth in the Initial Assessment Resolution adopted by the Board of County Commissioners on June 2, 2022. Copies of the Initial Assessment Resolution and the preliminary Assessment Roll are available for inspection at the offices of the County Coordinator, located at 1484 S. Jefferson St. Monticello, FL 32344. Information regarding the assessment for your specific property is attached to this letter.

The assessment is for services provided by the County for periodic routine maintenance of the entire unpaved roadway system in the Aucilla Shores Subdivisions, including, but not limited to, road grading, earthmoving, and clearing and restoration of ditches, swales and other drainage features. The amount of the assessment will be adjusted annually as the costs of the services vary. In the first year the services assessment is estimated to be not more than \$_____.00 per lot and \$_____.00 per hanger lot.

The Board of County Commissioners will hold a public hearing at 6:00 p.m., or as soon thereafter as the matter can be heard, on June 23, 2022, in the Courthouse Annex at 435 West Walnut Street, Monticello, FL 32344, for the purpose of receiving comments on the proposed assessments, including collection on the ad valorem tax bill. You are invited to attend and participate in the public hearing or to file written objections with the Board of County Commissioners prior to or during the hearing. If you decide to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. If you are a person with disability who needs any accommodation or an interpreter to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the County Coordinator at (850) 342-0287, or in writing to 1484 S. Jefferson St. Monticello, FL 32344, at least three days prior to the public hearing.

Questions regarding your assessment and the process for collection may be directed to the County at (850) 342-0287.

APPENDIX C

Aucilla Shores Subdivisions Roadway Maintenance Project

Legal Description

All lots and parcels in all subdivisions of land situated in that area of unincorporated Jefferson County Florida, located generally south of the Asheville Highway and east of the Aucilla River, and commonly generally referred to as Aucilla Shores, including, but not limited to, all lots and parcels included in the following subdivisions recorded in the Public Records of Jefferson County Florida:

Aucilla Shores Subdivision, recorded in Plat Book B, Page 38.

Jefferson Landing Subdivision, recorded in Plat Book B, Page 39, including, without limitation, all Hanger Lots;

Smokehouse Farms Subdivision Unit 1, recorded in Plat Book B, Page 40;

Smokehouse Farms Subdivision Unit 2, recorded in Plat Book B, Page 41;

Asheville Highlands Subdivision Phase 1, recorded in Plat Book B, Page 42;

Asheville Highlands Subdivision Phase 2, recorded in Plat Book B, Page 43;

Sneeds Hidaway Subdivision, recorded in Plat Book B, Page 44;

Aucilla Plantation Subdivision Unit I, recorded in Plat Book B, Page 63;

Aucilla Plantation Subdivision Unit II, recorded in Plat Book B, Page 64;

Aucilla Plantation Subdivision Unit III, recorded in Plat Book B, Page 65;

Being in total parcels of land to be included in the Aucilla Shores Subdivisions Road
Maintenance Project and subject to a non-ad valorem special assessment for services to be
levied by majority vote of the Board of County Commissioners of Jefferson County, Florida after
due notice and public hearing thereon.

Mamie Scott Rec. Park

	Budget Amount	Invoiced Amount	Status
Master Plan	67,105.65		
Fl. State University: 05/26/2021	0.7_00.00	(21,390.65)	paid
Pro Playground: 02/10/2021		(45,715.00)	paid
Remaining Balance	_	(15), 25166)	paid in full
nemaning bulance			paid iii faii
Concession Stand	189,125.96		
M & R Constr.: 02/23/2022		(39,738.03)	paid
Door Products: 01/27/2022		(3,924.00)	paid
M & R Constr.: 03/23/2022		(41,895.99)	paid
A Mining Group: 05/11/2022		(620.34)	paid
A Mining Group: 05/10/2022		(500.70)	paid
Remaining Balance	102,446.90	86,679.06	contracted-awaiting invoices
nemaning bulance	102,110.30	50,073.00	contracted awaiting invoices
Appliances for Concession Stand	3,196.91		
Remaining Balance	3,196.91		awaiting invoice
Walking Track/Restroom	42,894.00		
Deese Elite: 10/04/2021	,	(2,370.36)	paid
Court Surfaces: 02/14/2022		(1,000.00)	paid
Court Surfaces: 01/10/2022		(3,300.00)	paid
Remaining Balance	36,223.64	(3,300.00)	awaiting invoice
nemaining balance	30,223.04		awaiting invoice
Fencing	101,868.79		
C & F Services: 06/02/2021		(82,275.00)	paid
C & F Services: 01/04/2021		(19,593.79)	paid
Remaining Balance	-		paid in full
Resurfacing Tennis Court	44,300.00		
Court Surfaces: 08/31/2021	11,550.50	(20,500.00)	paid
Court Surfaces: 08/31/2021		(20,500.00)	paid
Court Surfaces: 01/10/2022		(3,300.00)	paid
		(3,300.00)	•
Remaining Balance	-		paid in full
Ball Fields	8,313.20		
C & F Services: 03/10/2022		(500.00)	paid
ABC Maintenance: 04/14/2022		(940.00)	paid
ABC Maintenance: 04/21/2022		(170.00)	paid
Jefferson Welding: 04/04/2022		(130.00)	paid
Memphis Net & Twine: 04/15/2022		(2,073.20)	paid
C & F Services: 05/02/2022		(4,500.00)	paid
		(4,500.00)	·
Remaining Balance	-		paid in full
	Awaiting Invoice	Invoiced Amount	Total to be Spent
	\$141,867.45	\$314,937.06	\$456,804.51

Hall Park

	Budget Amount	Invoiced Amount	Status
Walking Track	10,508.69		
Delta Land Surveyor: 06/14/2021		(2,250.00)	invoiced
Conrad Yelvington: 09/29/2021		(2,044.54)	invoiced
Conrad Yelvington: 08/23/2021		(1,165.38)	invoiced
Conrad Yelvington: 08/26/2021		(872.65)	invoiced
Conrad Yelvington: 08/24/2021		(589.88)	invoiced
Jefferson Co. Road Dept: May Hours		(125.68)	invoiced
Jefferson Co. Road Dept: June Hours		(304.18)	invoiced
Jefferson Co. Road Dept: Aug. Hours		(902.18)	invoiced
Jefferson Co. Road Dept: Sept. Hours		(1,034.44)	invoiced
Jefferson Co. Road Dept: Dec. Hours		(1,219.76)	invoiced
Fencing	32,686.80		
			awaiting invoice
Remaining Balance	32,686.80		
	Awaiting Invoice	Invoiced Amount	Total to be Spent
	\$32,686.80	\$10,508.69	\$43,195.49