

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Regular Session**  
**January 6, 2022**  
**6:00 P.M.**

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, JT Surles and Chris Tuten. Commissioner Stephen Walker was present via Zoom. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick, Planning Official Shannon Metty and Clerk of Court Kirk Reams.

1. Chairman Hall called the meeting to order and led the invocation and pledge of allegiance.
2. Jefferson County Health Department (JCHD) Director Kim Allbritton gave an update on how the Omicron strand of COVID has been affecting the County and briefed the Commission on the services the JCHD is providing its citizens.
3. Chairman Hall introduced Althera Johnson who is the District 2 representative to the Jefferson County Planning Commission. Ms. Johnson introduced herself to the Commission and gave a brief biography of herself.
4. Commissioner Barfield requested that item 3c, the BCC draft minutes from 12/2, 12/9, 11/4, and 10/21 be taken off the consent agenda as she had revisions that she wanted made. **On motion by Commissioner Surles and seconded by Commissioner Barfield and unanimously carried, the updated consent agenda consisting of the General Fund and Transportation vouchers and the Supervisor of Elections Budget Amendment was approved.**
5. The Supervisor of Elections, Tyler McNeill introduced item 4a which discussed that the Board needed to have an appointee to the County's Canvassing Board for the next election cycle. **On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the Board approved Commissioner Tuten to be the Boards appointee with Commissioner Surles serving as the Board's alternate.**
6. Clerk of Court Kirk Reams introduced item 4b which was an update to the Sewer Extension to Lloyd project. Clerk Reams informed the Board that the next phase of this potential project would be the Engineering feasibility study. He also stated that to give us a better chance for being awarded the grant, the City of Monticello would need to reduce their initial request of \$6 million to the estimated cost of the project which would be approximately \$3.5 million. It was the consensus of the Board for Clerk Reams to discuss this with the City of Monticello.
7. Clerk of Court Kirk Reams gave the Board an update on the County's financial system being moved from its current mainframe environment to a cloud based environment. This was for informational purposes only.
8. Chairman Hall introduced item 4d, Budget and Strategic Planning. Chairman Hall discussed the need for Commissioners and staff to have financial information available on an ongoing basis moving forward that would assist them in real time revenue forecasting and monitoring budgeted expenditures. Clerk Reams ensured Chairman Hall

that each month his office would send the desired financial reports to the County Coordinators Office for dissemination. This item was for informational purposes only.

9. Item 4e, Code Enforcement Ordinance No. 2014-05214-02 was tabled until a future meeting.
10. Chairman Hall introduced item 4f (Private Property Rights Ordinance) and opened up the public hearing for the second and final reading of the Ordinance. County Attorney Scott Shirley read through the ordinance and stated that if approved, it would go to the State to be adopted. After opening the hearing up for public discussion, Chairman Hall closed the final public hearing. **On a motion by Commissioner Barfield and seconded by commissioner Surles and unanimously carried, the Board approved the County's Private Property Rights Ordinance.**
11. Commissioner Surles opened up item 4g which was the NEXT ERA project update. Planning Official Metty discussed the attached budget breakdown that was provided in the meeting packet. This item was for informational purposed only.
12. Commissioner Barfield had multiple discussion items. They included; the County's interaction with FDOT on road projects, potential updates to the County's Purchasing-Card policy and potential breeches, supplemental budget amendment, final ruling on the Barnhill house, Status of the A-Building and potential updates to the County's travel policy to increase the amounts given to County travelers for per diem.
13. Commissioner Walker discussed the fact that he felt County Coordinator Barwick and Planning Official Metty may be duplicating some work efforts and functions. He suggested dividing these up so the potential of duplicating work doesn't happen.
14. Commissioner Hall requested that Coordinator Barwick reach out to those entities that have received County grants through the County's Small Grant Award Program to have them report on how the grant funds were spent.
15. **On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners  
Jefferson County, Florida**

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Gene Hall, Chairman

ATTEST:

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Kirk Reams, Clerk of Court