



# Jefferson County Board of County Commissioners

Thursday, January 6, 2022 at 6:00 pm

## REGULAR SESSION AGENDA

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

### 1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

### 2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

#### a. COVID-Omicron Update: Health Department

#### b. Planning Commission Appointee, District 2

Althera Johnson

### 3. CONSENT AGENDA

#### a. General Fund Vouchers

##### Attachments:

- **GF** (GF\_List\_of\_Vouchers\_01.06.22.pdf)
- **January Report** (January\_Report.pdf)

#### b. Transportation Fund Vouchers

##### Attachments:

- **TF** (TF\_List\_of\_Vouchers\_01.06.22.pdf)

#### c. Minutes

##### Attachments:

- **Dec. 2** (12-2-2021\_draft\_BCC\_Minutes.docx)
- **Dec. 9 Budget Hearing** (12-9-2021\_draft\_BCC\_Final\_Budget\_Hearing.docx)
- **Nov. 4** (11-4-2021\_draft\_BCC\_Minutes.docx)
- **Oct. 21** (10-21-2021\_draft\_BCC\_Minutes.docx)

#### d. Supervisor of Elections Budget Amendment

As I noted when I returned the unspent budget money from FY 20/21, there was minimal money budgeted for the Supervisor of Elections' Florida Retirement System benefit, as my predecessor was in DROP. The amount budgeted was \$19,371.80 but the actual amount needed to fund this benefit is \$54,312.89. I am kindly requesting \$34,941.09 of the carry forward amount of \$39,606.80 that I returned in order to offset this expense and will budget accordingly for the next fiscal year. If the Board prefers to fund on a monthly basis instead of a lump sum, the difference would \$3882.33/month for the remaining 9 months of this fiscal

year.

Thank you for your consideration!

-Tyler

#### **4. GENERAL BUSINESS**

- a. Canvassing Board Appointee: T. McNeill**
- b. Sewer Extension to Lloyd Update: Comm. Hall/ K. Reams**
- c. Update on New Financial System: Comm. Barfield/ Clerks Office**
- d. Budget/Strategic Planning: Comm. Hall/K. Reams**
- e. Code Enforcement: Comm. Walker/ P. Barwick**

##### **Attachments:**

- **Code Enforcement Ord. No. 2014-052014-02** (Chapter\_21\_\_CODE\_ENFORCEMENT\_1.docx)

- f. Private Property Rights Ordinance, Final Adoption: S. Metty/S. Shirley**

##### **Attachments:**

- **Final Approval** (PPR\_CP\_Element\_-\_Final\_.docx)

- g. NextEra Funds Update: Comm. Surles/ S. Metty**

##### **Attachments:**

- **Budget Breakdown** (Copy\_of\_NextEra\_Spreadsheet.xlsx)

#### **5. Citizens Request & Input on Non-Agenda Items**

(3 Minute Limit Please)

#### **6. CLERK OF COURTS**

#### **7. COUNTY COORDINATOR**

Reports, Construction, and etc.

#### **8. COUNTY ATTORNEY**

#### **9. COUNTY COMMISSIONER DISCUSSION ITEMS**

#### **10. ADJOURN**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## **PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE**

The Jefferson County Commission is pleased to have you at our Commission meeting.

We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

### **SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?**

If you want to address the Commission about an issue that's not on the agenda, notice there are two places to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

The second place is near the end of the meeting after the Commission has finished the general business part of its agenda. Again, each speaker is allotted up to 3 minutes. The Commission may enter into discussion of items brought to its attention during this segment of the meeting.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

### **THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL**

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you

can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at [jeffersoncountyfl.gov](http://jeffersoncountyfl.gov)) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

*NOTE: Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.*

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Contact: Parrish Barwick, County Coordinator ([pbarwick@jeffersoncountyfl.gov](mailto:pbarwick@jeffersoncountyfl.gov) 850-342-0287) |  
Agenda published on 12/29/2021 at 3:23 PM

REPORT DATE	12/28/2021	JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS						PAGE	1
SYSTEM DATE	12/28/2021	LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER						TIME	10:09:01
FILES ID	B							USER	KNEWBERRY
VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN.	FUND		
Advanced Business System	01/06/2022	-	391539	12/13/2021	VR	01010622-048	Mtr#70308	57.45	.00
Advanced Business System	01/06/2022	-	391784	12/16/2021	VR	01010622-034	Mtr#73176	56.52	.00
		CHECK TO VENDOR==>	VENDOR ADVBUSIN	Advanced Business Systems		TOTALS		113.97	.00
American Express	01/06/2022	-	12102101	12/10/2021	VR	01010622-053	#21005 RecordableMediaDis	55.45	.00
		CHECK TO VENDOR==>	VENDOR AMEXPRES	American Express		TOTALS		55.45	.00
Animal Medical Clinic*	01/06/2022	-	337399	12/15/2021	VR	01010622-035	#4512 Vet Services	75.00	.00
		CHECK TO VENDOR==>	VENDOR ANIMALCL	Animal Medical Clinic*		TOTALS		75.00	.00
Aucilla Area Solid Waste	01/06/2022	-	2018-AUC	07/16/2021	VR	22010622-093	2017-2018 TransportEquali	25000.00	.00
Aucilla Area Solid Waste	01/06/2022	-	2019-AUC	06/16/2021	VR	22010622-094	2018-2019 TransportEquali	25000.00	.00
Aucilla Area Solid Waste	01/06/2022	-	2021-AUC	10/18/2021	VR	22010622-095	2020-2021 TransportEquali	25000.00	.00
		CHECK TO VENDOR==>	VENDOR AUCILLAA	Aucilla Area Solid Waste		TOTALS		75000.00	.00
T. Buckingham Bird	01/06/2022	-	01012201	01/01/2022	VR	01010622-001	Monthly Budget 01/22	2666.66	.00
		CHECK TO VENDOR==>	VENDOR BIRDTBUC	T. Buckingham Bird		TOTALS		2666.66	.00
BoundTree Medical, LLC	01/06/2022	-	64462736	12/17/2021	VR	28010622-101	#150816 Medical Supplies	19.79	.00
		CHECK TO VENDOR==>	VENDOR BOUNDTRE	BoundTree Medical, LLC		TOTALS		19.79	.00
Bruce Fire & Safety, Inc	01/06/2022	-	95619	11/18/2021	VR	01010622-016	Annual Inspection	660.40	.00
		CHECK TO VENDOR==>	VENDOR BRUCEFIR	Bruce Fire & Safety, Inc*		TOTALS		660.40	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-036	Act#312042207	688.29	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-037	Act#312042207	82.68	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-038	Act#312042207	82.69	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-039	Act#312042207	235.34	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-040	Act#312042207	328.66	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-041	Act#312042207	247.72	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	01010622-043	Act#312042207	123.26	.00
CenturyLink	01/06/2022	-	22071221	12/16/2021	VR	22010622-042	Act#312042207	62.41	.00
		CHECK TO VENDOR==>	VENDOR CENTLINK	CenturyLink		TOTALS		1851.05	.00
City of Monticello	01/06/2022	-	00091221	12/23/2021	VR	01010622-014	Act#00010009	771.80	.00
City of Monticello	01/06/2022	-	01251221	12/23/2021	VR	01010622-011	Act#00050125	8.11	.00
City of Monticello	01/06/2022	-	01331221	12/23/2021	VR	19010622-068	Act#00050133	95.62	.00
City of Monticello	01/06/2022	-	01351221	12/23/2021	VR	19010622-069	Act#00050135	24.45	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
City of Monticello	01/06/2022	-	01501221	12/23/2021	VR	01010622-010	Act#00010150	29.05	.00
City of Monticello	01/06/2022	-	01661221	12/23/2021	VR	01010622-013	Act#00010166	115.35	.00
City of Monticello	01/06/2022	-	02041221	12/23/2021	VR	22010622-079	Act#00050204	64.54	.00
City of Monticello	01/06/2022	-	02061221	12/23/2021	VR	22010622-081	Act#00050206	10.05	.00
City of Monticello	01/06/2022	-	02151221	12/23/2021	VR	01010622-012	Act#00010215	161.32	.00
City of Monticello	01/06/2022	-	03921221	12/23/2021	VR	01010622-008	Act#00010392	44.58	.00
City of Monticello	01/06/2022	-	04091221	12/23/2021	VR	01010622-009	Act#00010409	27.58	.00
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello TOTALS								1352.45	.00
Creative Forms & Concept	01/06/2022	-	119159	12/10/2021	VR	01010622-054	Info Seal Checks	307.38	.00
CHECK TO VENDOR==>VENDOR CREATE Creative Forms & Concepts TOTALS								307.38	.00
Creative Stitches	01/06/2022	-	7821	12/12/2021	VR	19010622-100	FireRescue-Embroidery	19.75	.00
Creative Stitches	01/06/2022	-	7821	12/12/2021	VR	28010622-099	FireRescue-Embroidery	19.75	.00
CHECK TO VENDOR==>VENDOR CREATIVE Creative Stitches TOTALS								39.50	.00
State of Florida	01/06/2022	-	2Y-5019	12/15/2021	VR	01010622-051	#216-3888	82.53	.00
State of Florida	01/06/2022	-	2Y-5020	12/15/2021	VR	01010622-052	#216-3888	.42	.00
CHECK TO VENDOR==>VENDOR DEPTMGMT State of Florida TOTALS								82.95	.00
Dollywood Foundation	01/06/2022	-	01222623	01/01/2022	VR	26010622-096	FLJEFFERSON Books	78.52	.00
CHECK TO VENDOR==>VENDOR DOLLYWOO Dollywood Foundation TOTALS								78.52	.00
Doorman LLC	01/06/2022	-	3357	12/21/2021	VR	01010622-023	Install Lever Set	355.00	.00
CHECK TO VENDOR==>VENDOR DOORMAN Doorman LLC TOTALS								355.00	.00
Duke Energy	01/06/2022	-	03241121	12/13/2021	VR	01010622-056	#9100 8545 0324	278.04	.00
Duke Energy	01/06/2022	-	04731121	12/14/2021	VR	19010622-097	#9100 8545 0473	251.35	.00
Duke Energy	01/06/2022	-	04731121	12/14/2021	VR	28010622-098	#9100 8545 0473	251.35	.00
Duke Energy	01/06/2022	-	07461121	12/13/2021	VR	01010622-058	#9100 8545 0746	157.27	.00
Duke Energy	01/06/2022	-	07461121	12/13/2021	VR	01010622-059	#9100 8545 0746	157.28	.00
Duke Energy	01/06/2022	-	08791121	12/13/2021	VR	01010622-055	#9100 8545 0879	1139.22	.00
Duke Energy	01/06/2022	-	84291121	12/14/2021	VR	22010622-080	#9100 8544 8429	234.90	.00
Duke Energy	01/06/2022	-	85781121	12/10/2021	VR	01010622-044	Act#9100 8544 8578	30.82	.00
Duke Energy	01/06/2022	-	92721121	12/10/2021	VR	01010622-045	Act#9100 8544 9272	16.72	.00
Duke Energy	01/06/2022	-	95371121	12/13/2021	VR	01010622-057	#9100 8544 9537	898.48	.00
Duke Energy	01/06/2022	-	97851121	12/14/2021	VR	01010622-046	Act#9100 8544 9785	178.55	.00
Duke Energy	01/06/2022	-	99171121	12/16/2021	VR	01010622-047	Act#9100 8544 9917	112.14	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS								3706.12	.00
First Call Truck Parts	01/06/2022	-	101325	12/13/2021	VR	22010622-090	#4515 NewGripper,WheelSea	448.45	.00
CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts TOTALS								448.45	.00

REPORT DATE	12/28/2021	JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS						PAGE	3
SYSTEM DATE	12/28/2021	LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER						TIME	10:09:01
FILES ID	B							USER	KNEWBERRY
VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Florida Public Safety In	01/06/2022	-	12272101	12/27/2021	VR 14010622-064	Eades,Chris Training Fee	175.00	.00	
Florida Public Safety In	01/06/2022	-	12272102	12/27/2021	VR 14010622-065	Edwards,Marvin Training	175.00	.00	
CHECK TO VENDOR==>VENDOR FLPUBSAF Florida Public Safety Ins TOTALS							350.00	.00	
GOVERNMENTSERVICES GROUP	01/06/2022	-	1952	12/08/2021	VR 01010622-018	Aucilla Shores Roadway	3250.00	.00	
GOVERNMENTSERVICES GROUP	01/06/2022	-	1953	12/08/2021	VR 01010622-019	RidgeRoad/CasaBiancoRoadw	2500.00	.00	
CHECK TO VENDOR==>VENDOR GOVSERVG GOVERNMENTSERVICES GROUPI TOTALS							5750.00	.00	
Angela Gray	01/06/2022	-	01012201	01/01/2022	VR 01010622-004	Jan-Mar 22 Budget	165882.50	.00	
Angela Gray	01/06/2022	-	01012202	01/01/2022	VR 19010622-005	Jan-Mar 22 Fire Fees	2240.50	.00	
Angela Gray	01/06/2022	-	01012203	01/01/2022	VR 22010622-006	Jan-Mar 22 SolidWaste Fee	3578.25	.00	
CHECK TO VENDOR==>VENDOR GRAYANGE Angela Gray TOTALS							171701.25	.00	
Gulf Coast Lumber/Supply	01/06/2022	-	107984	12/20/2021	VR 22010622-075	#300166 Clevis Slip Hook	4.79	.00	
Gulf Coast Lumber/Supply	01/06/2022	-	108052	12/20/2021	VR 22010622-077	#300166 Key	7.50	.00	
Gulf Coast Lumber/Supply	01/06/2022	-	108111	12/21/2021	VR 22010622-073	#300166 BoltsNutsWashers	4.08	.00	
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply* TOTALS							16.37	.00	
Howdys Rent A Toilet	01/06/2022	-	661089	12/17/2021	VR 01010622-060	#15916 Wacissa River Head	224.00	.00	
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet TOTALS							224.00	.00	
Jeff.Co. Clerk of Courts	01/06/2022	-	01012201	01/01/2022	VR 01010622-003	Jan-Mar 22 Budget	125000.00	.00	
CHECK TO VENDOR==>VENDOR JEFCLERK Jeff.Co. Clerk of Courts TOTALS							125000.00	.00	
Jefferson Community Wate	01/06/2022	-	37001221	12/13/2021	VR 19010622-067	Act#0403700	40.50	.00	
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS							40.50	.00	
Keaton Tire Repair	01/06/2022	-	948413	12/13/2021	VR 22010622-092	SolidWaste-Brakes	550.00	.00	
CHECK TO VENDOR==>VENDOR KEATONTI Keaton Tire Repair TOTALS							550.00	.00	
Ketchum, Wood & Burgert	01/06/2022	-	9-3636	12/13/2021	VR 01010622-017	Medical Fees 12/21	3795.00	.00	
CHECK TO VENDOR==>VENDOR KETCHUMW Ketchum, Wood & Burgert TOTALS							3795.00	.00	
CenturyLink	01/06/2022	-	25466785	12/12/2021	VR 01010622-050	Act#90902538	167.79	.00	
CenturyLink	01/06/2022	-	25483668	12/16/2021	VR 01010622-049	Act#91296824	452.87	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
		CHECK TO VENDOR==>VENDOR LUMEN			CenturyLink	TOTALS	620.66	.00
Madison County	01/06/2022	-	12272101	12/27/2021	VR 01010622-061	VA Shared Costs 12/21	1334.63	.00
		CHECK TO VENDOR==>VENDOR MADISONB Madison County				TOTALS	1334.63	.00
Monticello Carquest Inc.	01/06/2022	-	38246027	12/13/2021	VR 22010622-089	#263 Toggle Switch	5.88	.00
Monticello Carquest Inc.	01/06/2022	-	38246132	12/14/2021	VR 22010622-091	#263 Carburetor,ClutchAsy	231.55	.00
		CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc.				TOTALS	237.43	.00
Monticello News	01/06/2022	-	20874	09/24/2021	VR 01010622-026	BOCC October Mtg	60.32	.00
Monticello News	01/06/2022	-	20901	09/29/2021	VR 01010622-025	Planning-October Meeting	61.00	.00
Monticello News	01/06/2022	-	20999	10/06/2021	VR 01010622-027	Planning-Ordinance	105.07	.00
Monticello News	01/06/2022	-	21000	10/06/2021	VR 01010622-028	Planning-Ordinance	67.73	.00
Monticello News	01/06/2022	-	21270	10/22/2021	VR 01010622-029	Planning-November Mtg	55.87	.00
Monticello News	01/06/2022	-	21330	10/27/2021	VR 01010622-030	Planning-Dist 2 Vacancy	30.67	.00
Monticello News	01/06/2022	-	21331	10/27/2021	VR 01010622-031	Planning-FutureLandMapMtg	93.58	.00
Monticello News	01/06/2022	-	21560	11/19/2021	VR 01010622-033	Planning-FutureLandMap	123.16	.00
Monticello News	01/06/2022	-	21561	11/19/2021	VR 01010622-032	BOCC UniformMethodNonAdVa	301.16	.00
		CHECK TO VENDOR==>VENDOR MONTINEW Monticello News				TOTALS	898.56	.00
O'Reilly Automotive, Inc	01/06/2022	-	5-499275	12/19/2021	VR 28010622-103	#336410 Air Chuck	9.42	.00
		CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.				TOTALS	9.42	.00
Pitney Bowes, Inc.	01/06/2022	-	10196229	12/11/2021	VR 01010622-062	#0010609171 #1019622912	46.02	.00
		CHECK TO VENDOR==>VENDOR PITNEYBO Pitney Bowes, Inc.				TOTALS	46.02	.00
Pro Chem, Inc.	01/06/2022	-	111628	12/17/2021	VR 22010622-078	SolidWaste-Gloves,CleanGe	623.08	.00
		CHECK TO VENDOR==>VENDOR PRO-CHEM Pro Chem, Inc.				TOTALS	623.08	.00
QuadMed, Inc.	01/06/2022	-	203752	12/16/2021	VR 28010622-102	Medical Supplies	286.24	.00
		CHECK TO VENDOR==>VENDOR QUADMED QuadMed, Inc.				TOTALS	286.24	.00
Redwire	01/06/2022	-	414538	12/22/2021	VR 01010622-024	#W1M1414 Annex	59.00	.00
Redwire	01/06/2022	-	416068	12/25/2021	VR 01010622-007	#W1M1414 Annex	276.92	.00
		CHECK TO VENDOR==>VENDOR REDWIRE Redwire				TOTALS	335.92	.00
Ring Power Corporation*	01/06/2022	-	L7380540	12/15/2021	VR 22010622-074	#024323 1 Yr Serv Mainten	562.43	.00
Ring Power Corporation*	01/06/2022	-	L7380541	12/15/2021	VR 22010622-072	#024323 FilterAssy,Elemen	201.33	.00
		CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*				TOTALS	763.76	.00
Keith Roddenberry	01/06/2022	-	198760	12/17/2021	VR 01010622-022	Lawn Service	50.00	.00



REPORT DATE 12/28/2021  
SYSTEM DATE 12/28/2021  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 5  
TIME 10:09:01  
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CHECK TO VENDOR==>VENDOR RODDENBE Keith Roddenberry							TOTALS 50.00	.00
James Skipworth	01/06/2022	-	12312101	12/31/2021	VR 01010622-015	Janitorial Svcs 12/21	420.00	.00
CHECK TO VENDOR==>VENDOR SKIPWORJ James Skipworth							TOTALS 420.00	.00
Stryker Sales Corporatio	01/06/2022	-	3410872M	06/01/2021	VR 28010622-104	Annual Maintenance Agreem	1530.00	.00
Stryker Sales Corporatio	01/06/2022	-	3411092M	06/01/2021	VR 28010622-105	QAD Legacy Plan Transiti	1530.00	.00
CHECK TO VENDOR==>VENDOR STRYKERM Stryker Sales Corporation							TOTALS 3060.00	.00
Supervisor of Elections	01/06/2022	-	01012201	01/01/2022	VR 01010622-002	Monthly Budget 01/22	33319.91	.00
CHECK TO VENDOR==>VENDOR SUPERVIS Supervisor of Elections							TOTALS 33319.91	.00
Tower Compactor Rentals	01/06/2022	-	22-01404	01/01/2022	VR 22010622-082	#JEF003 Solid Waste	474.97	.00
Tower Compactor Rentals	01/06/2022	-	22-01405	01/01/2022	VR 22010622-083	#JEF003 New Monticello Rd	474.97	.00
Tower Compactor Rentals	01/06/2022	-	22-01406	01/01/2022	VR 22010622-084	#JEF003 Nash Road	949.94	.00
Tower Compactor Rentals	01/06/2022	-	22-01422	01/01/2022	VR 22010622-085	#JEF003 Wacissa	474.97	.00
Tower Compactor Rentals	01/06/2022	-	22-01435	01/01/2022	VR 22010622-086	#JEF003 Fulford	474.97	.00
Tower Compactor Rentals	01/06/2022	-	22-01436	01/01/2022	VR 22010622-087	#JEF003 Aucilla	474.97	.00
Tower Compactor Rentals	01/06/2022	-	22-01441	01/01/2022	VR 22010622-088	#JEF003 Lloyd	949.94	.00
CHECK TO VENDOR==>VENDOR TOWERCOM Tower Compactor Rentals							TOTALS 4274.73	.00
Tri-County Electric Coop	01/06/2022	-	10011221	12/14/2021	VR 19010622-066	Act#87301001001	34.17	.00
CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop.							TOTALS 34.17	.00
Henry Ulee	01/06/2022	-	12102101	12/10/2021	VR 12010622-063	Temp Relocation Payment	300.00	.00
CHECK TO VENDOR==>VENDOR ULEEH Henry Ulee							TOTALS 300.00	.00
UniFirst Corporation	01/06/2022	-	0245915	12/16/2021	VR 22010622-070	Cust#1237569	160.23	.00
UniFirst Corporation	01/06/2022	-	0245922	12/16/2021	VR 01010622-021	Cust#1311916	140.07	.00
UniFirst Corporation	01/06/2022	-	0246308	12/23/2021	VR 22010622-071	Cust#1237569	160.23	.00
UniFirst Corporation	01/06/2022	-	0246316	12/23/2021	VR 01010622-020	Cust#1311916	140.07	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation							TOTALS 600.60	.00
Veolia ES Tech Solutions	01/06/2022	-	1621305	10/26/2021	VR 22010622-076	#205152/1 HazardousWaste	1290.85	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR VEOLIAES		Veolia ES Tech Solutions	TOTALS	1290.85	.00
			CASH ACCOUNT # 011010000			TOTALS	442745.79	.00
			BANK ACCOUNT # 0101001611			TOTALS	442745.79	.00
						FINAL REPORT TOTALS	442745.79	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 01/06/2022 TO 01/06/2022  
VENDOR  
VOUCHER TO 99999999  
CASH CODE 01001

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

General Fund

1947 SCRAP  
1948 SCOP  
1949 CIGP  
2101 BOCC  
2102 Coordinator  
2103 County Attorney  
2104 County Administrative  
2211 Property Appraiser  
2212 Tax Deed  
2320 Clerk  
2322 Circuit Court  
2324 County Court  
2332 State Attorney  
2333 Public Defender  
2440 Supervisor of Elections  
2670 Courthouse  
2671 Admin Buildings  
2780 Planning Dept  
2781 Industrial Development  
3102 Veterans Affairs  
3440 Building Dept  
3990 Medical Examiner  
4212 Animal Control  
4216 Mosquito Control-Local  
4217 Mosquito Control-State  
6101 Recreation  
6212 Library-Local  
6213 Library-State  
6302 Extension

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Fund 11

4102 Road Dept

Fund 12

0018 CDBG

Fund 14

3101 Sheriff

Fund 19

3211 Fire Rescue

Fund 22

4212 Solid Waste

Fund 23

2911 E911

Fund 26

6214 Literacy

Fund 28

3211 EMS

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2103	T. Buckingham Bird	012103514120	BIRDTBUC	Monthly Budget 01/22					2,666.66
				COUNT 1						
01	2104	GOVERNMENT SERVICES GROUP I	012104513310	GOVSERVG	Auc111a Shores Roadw					3,250.00
01		GOVERNMENT SERVICES GROUP I	012104513310	GOVSERVG	RidgeRoad/Casabianco					2,500.00
01		Pitney Bowes, Inc.	012104513420	PITNEYBO	#0010609171 #1019622					46.02
01		Monticello News	012104513490	MONTINEN	BOCC October Mtg					60.32
01		Monticello News	012104513490	MONTINEN	BOCC UniforMethodNo					301.16
01		Creative Forms & Concepts	012104513510	CREATE	Info Seal Checks					307.38
				COUNT 6						
01	2211	Angela Gray	012211513930	GRAVANGE	Jan-Mar 22 Budget					165,882.50
				COUNT 1						
01	2320	Jeff.Co. Clerk of Courts	012320513930	JEFCLECK	Jan-Mar 22 Budget					125,000.00
				COUNT 1						
01	2332	Centurylink	012332516410	CENTLINK	Act#312042207					123.26
				COUNT 1						
01	2333	State of Florida	012333516410	DEPTGMT	#216-3888					82.53
01		State of Florida	012333516410	DEPTGMT	#216-3888					42.42
01		American Express	012333516510	AMEXPRES	#21005 RecordableMed					55.45
				COUNT 3						
01	2440	Supervisor of Elections	012440519930	SUPERVIS	Monthly Budget 01/22					33,319.91
				COUNT 1						
01	2670	Centurylink	012670519410	CENTLINK	Act#312042207					235.34
01		Centurylink	012670519410	LUMEN	Act#91296824					452.87
01		City of Monticello	012670519430	CITYMONT	Act#00010009					771.80
01		Duke Energy	012670519430	DUKE	#9100 8544 9537					898.48
01		Keith Roddenberry	012670519460	RODDENBE	Lawn Service					30.00
01		Unifirst Corporation	012670519520	UNIFIRST	Cust#1311916					140.07
01		Unifirst Corporation	012670519520	UNIFIRST	Cust#1311916					140.07
				COUNT 7						
01	2671	Centurylink	012671519410	CENTLINK	Act#312042207					688.29
01		Centurylink	012671519410	CENTLINK	Act#312042207					247.72
01		Centurylink	012671519410	LUMEN	Act#90902538					167.79
01		City of Monticello	012671519430	CITYMONT	Act#00010382					44.58
01		City of Monticello	012671519430	CITYMONT	Act#00010409					27.58
01		City of Monticello	012671519430	CITYMONT	Act#00010150					29.05
01		City of Monticello	012671519430	CITYMONT	Act#00010215					161.32

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	2671	Duke Energy	012671519430	DUKE	Act#9100 8544 8578					30.82
01		Duke Energy	012671519430	DUKE	Act#9100 8544 9272					16.72
01		Duke Energy	012671519430	DUKE	#9100 8545 0879					1.139.22
01		Duke Energy	012671519430	DUKE	#9100 8545 0824					278.04
01		Bruce Fire & Safety, Inc*	012671519460	BRUCEFIR	Annual Inspection					660.40
01		Redwire	012671519460	REDWIRE	#WIM1414 Annex					276.92
01		Redwire	012671519460	REDWIRE	#WIM1414 Annex					59.00
01		Advanced Business Systems	012671519461	ADVBUSIN	Mtr#70308					57.45
COUNT 15										
01	2780	Centurylink	012780515410	CENTLINK	Act#312042207					82.68
01		Duke Energy	012780515430	DUKE	#9100 8545 0746					157.27
01		Monticello News	012780515490	MONTINEM	Planning-October Mee					61.00
01		Monticello News	012780515490	MONTINEM	Planning-Ordinance					105.07
01		Monticello News	012780515490	MONTINEM	Planning-Ordinance					67.73
01		Monticello News	012780515490	MONTINEM	Planning-November Mt					55.87
01		Monticello News	012780515490	MONTINEM	Planning-Dist 2 Vacca					30.67
01		Monticello News	012780515490	MONTINEM	Planning-Futurelandm					93.58
01		Monticello News	012780515490	MONTINEM	Planning-Futurelandm					123.16
COUNT 9										
01	3102	Madison County	013102553310	MADISONB	VA Shared Costs 12/2					1.334.63
COUNT 1										
01	3440	Centurylink	013440524410	CENTLINK	Act#312042207					82.69
01		Duke Energy	013440524430	DUKE	#9100 8545 0746					157.28
01		Advanced Business Systems	013440524461	ADVBUSIN	Mtr#73176					56.52
COUNT 3										
01	3990	Ketchum, Wood & Burgert	013990527310	KETCHUMW	Medical Fees 12/21					3.795.00
COUNT 1										
01	4212	Animal Medical Clinic*	014212562310	ANIMALCL	#4512 Vet Services					75.00
COUNT 1										
01	4216	City of Monticello	014216534430	CITYMONT	Act#00050125					8.11
01		Duke Energy	014216534430	DUKE	Act#9100 8544 9785					178.55
01		Duke Energy	014216534430	DUKE	Act#9100 8544 9917					112.14
COUNT 3										
01	6101	Howdys Rent A Toilet	016101572430	HOWDYS	#15916 Macissa River					224.00
COUNT 1										
01	6212	Centurylink	016212571410	CENTLINK	Act#312042207					328.66

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
01	6212	City of Monticello	016212571430	CITYMONT	Act#00010166					115.35
				COUNT 2						
01	6302	James Skipworth Doorman LLC	016302537340 016302537460	SKIPWORJ DOORMAN	Janitorial Svcs 12/2 Install Lever Set					420.00 355.00
				COUNT 2						
11	4102	Cintas Vector Security Centurylink Duke Energy Potty Man Portables Advanced Business Systems	114102541341 114102541341 114102541410 114102541430 114102541430 114102541430 114102541461	CINTAS VECTOR CENTURLINK DUKE POTTYMAN ADVBUSIN	Act#19616374 Act#6478853 Act#312168304 Act#910085448247 Portable Toilet Rent Mtr#73175					125.63 33.02 473.00 291.04 85.00 17.82
				COUNT 6						
11	4126	Conrad Velvington Distrib	114126541630	CONRADYE	Limerock Base					1.301.38
11		Conrad Velvington Distrib	114126541630	CONRADYE	Limerock Base					714.64
11		Conrad Velvington Distrib	114126541630	CONRADYE	Limerock Base					1.464.32
				COUNT 3						
12	0018	Henry Ulee	120018554300	ULEEH	Temp Relocation Paym					300.00
				COUNT 1						
14	3101	Florida Public Safety Ins	143101521540	FLPUBSAF	Eades, Chris Training					175.00
14		Florida Public Safety Ins	143101521540	FLPUBSAF	Edwards, Marvin Train					175.00
				COUNT 2						
19	3211	Angela Gray	193211522311	GRAYVANCE	Jan-Mar 22 Fire Fees					2.240.50
19		City of Monticello	193211522430	CITYMONT	Act#00050133					95.62
19		City of Monticello	193211522430	CITYMONT	Act#00050135					24.45
19		Duke Energy	193211522430	DUKE	#9100 8545 0473					251.35
19		Creative Stitches	193211522520	CREATIVE	FireRescue-Embroider					19.75
19		Jefferson Community Water	193211522621	JEFFCOMM	Act#0403700					40.50
19		Tri-County Electric Coop.	193211522623	TRI-CO.	Act#87301001001					34.17
				COUNT 7						
22	4212	Aucilla Area Solid Waste	224212534340	AUCILLAA	2017-2018 Transporte					25.000.00
22		Aucilla Area Solid Waste	224212534340	AUCILLAA	2018-2019 Transporte					25.000.00
22		Aucilla Area Solid Waste	224212534340	AUCILLAA	2020-2021 Transporte					25.000.00
22		Unifirst Corporation	224212534341	UNIFIRST	Cust#1237569					160.23
22		Unifirst Corporation	224212534341	UNIFIRST	Cust#1237569					160.23
22		Angela Gray	224212534342	GRAYVANCE	Jan-Mar 22 Solidwast					3.578.25
22		Centurylink	224212534410	CENTLINK	Act#312042207					62.41
22		City of Monticello	224212534430	CITYMONT	Act#00050204					64.54
22		City of Monticello	224212534430	CITYMONT	Act#00050206					10.05

FUND	DEPT	VENDOR NAME	ACCT. NO.	VENDOR NO.	TRANS Descr.	CHECK NO.	CHECK MONTH	CHECK DAY	CHECK YEAR	TRANS AMOUNT
22	4212	Duke Energy	224212534430	DUKE	#9100 8544 8429					234.90
22		Tower Compactor Rentals	224212534441	TOWERCOM	#JEFF003 Solid Waste					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	#JEFF003 New Monticel					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	#JEFF003 Nash Road					949.94
22		Tower Compactor Rentals	224212534441	TOWERCOM	#JEFF003 Wacissa					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	#JEFF003 Fullford					474.97
22		Tower Compactor Rentals	224212534441	TOWERCOM	#JEFF003 Aucilla					474.97
22		Keaton Tire Repair	224212534462	KEATONTI	#JEFF003 Lloyd					949.94
22		First Call Truck Parts	224212534463	FIRSTCAL	Solid Waste-Brakes					550.00
22		Gulf Coast Lumber/Supply*	224212534463	GULFCOLU	#4515 Newgripper, Whe					448.45
22		Gulf Coast Lumber/Supply*	224212534463	GULFCOLU	#300166 Bolts/Nutshas					4.08
22		Monticello Carquest, Inc.	224212534463	MONTICARQ	#300166 Clevtis STip					4.79
22		Monticello Carquest, Inc.	224212534463	MONTICARQ	#263 Carduretor, Clut					231.55
22		Ring Power Corporation*	224212534463	RINGPOWC	#024323 1 Yr Serv Ma					5.88
22		Ring Power Corporation*	224212534463	RINGPOWC	#024323 Filterassy, E					562.43
22		Gulf Coast Lumber/Supply*	224212534520	GULFCOLU	#300166 Key					201.33
22		Pro Chem, Inc.	224212534520	PRO-CHEM	Solid Waste-Gloves, C1					7.50
22		Veolia ES Tech Solutions	224212534544	VEOLIAES	#205152/1 HazardousW					623.08
										1,290.85
				COUNT 28						
26	6214	Dollywood Foundation	266214571520	DOLLYW00	FLJEFFERSON Books					78.52
				COUNT 1						
28	3211	Duke Energy	283211526430	DUKE	#9100 8545 0473					251.35
28		O'Reilly Automotive, Inc.	283211526463	OREILLY	#336410 Air Chuck					9.42
28		Stryker Sales Corporation	283211526464	STRYKERM	Annual Maintenance A					1,530.00
28		Stryker Sales Corporation	283211526464	STRYKERM	QAD Legacy Plan Tran					1,530.00
28		Creative Stitches	283211526520	CREATIVE	FireRescue-Embroider					19.75
28		Boundtree Medical, LLC	283211526522	BOUNDTRE	#150816 Medical Supp					19.75
28		QuadMed, Inc.	283211526522	QUAMED	Medical Supplies					286.24

\*\*\* END OF REPORT \*\*\*

COUNT 7  
FINAL TOTALS  
COUNT 114



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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111010000					CASH-CHECKING-CO TRANS		
Advanced Business System	01/06/2022	-	391538	12/13/2021	VR 11010622-009	Mtr#73175	17.82	.00
						CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS	17.82	.00
CenturyLink	01/06/2022	-	83041221	12/16/2021	VR 11010622-001	Act#312168304	473.00	.00
						CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink TOTALS	473.00	.00
Cintas	01/06/2022	-	41045091	12/14/2021	VR 11010622-003	Act#19616374	125.63	.00
						CHECK TO VENDOR==>VENDOR CINTAS Cintas TOTALS	125.63	.00
Conrad Yelvington Distri	01/06/2022	-	1626028	12/09/2021	VR 11010622-006	Limerock Base	1301.38	.00
Conrad Yelvington Distri	01/06/2022	-	1627733	12/13/2021	VR 11010622-007	Limerock Base	714.64	.00
Conrad Yelvington Distri	01/06/2022	-	1629236	12/14/2021	VR 11010622-008	Limerock Base	1464.32	.00
						CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib TOTALS	3480.34	.00
Duke Energy	01/06/2022	-	82471121	12/06/2021	VR 11010622-005	Act#910085448247	291.04	.00
						CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS	291.04	.00
Potty Man Portables	01/06/2022	-	101288	12/17/2021	VR 11010622-004	Portable Toilet Rental	85.00	.00
						CHECK TO VENDOR==>VENDOR POTTYMAN Potty Man Portables TOTALS	85.00	.00
Vector Security	01/06/2022	-	69146539	12/05/2021	VR 11010622-002	Act#6478853	33.02	.00
						CHECK TO VENDOR==>VENDOR VECTOR Vector Security TOTALS	33.02	.00
						CASH ACCOUNT # 111010000 TOTALS	4505.85	.00
						BANK ACCOUNT # 0101006511 TOTALS	4505.85	.00
						FINAL REPORT TOTALS	4505.85	.00

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LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

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VENDOR  
VOUCHER TO 99999999  
CASH CODE 08008

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Regular Session**  
**December 2, 2021**  
**6:00 P.M.**

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners JT Surles, Stephen Walker and Chris Tuten was present telephonically. Also present were County Attorney Scott Shirley, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Chairman Hall called the meeting to order and led the invocation and pledge of allegiance.
2. There were no public announcements, presentations or awards.
3. Planning Official Shannon Metty introduced and gave an analysis of item 4a which is the application for a small scale comprehensive change of the Dickey property located on Jazmen Lane and St. Augustine Road. At that time, Chair Hall opened up the issue for a public hearing where several citizens spoke about the issue. Chair Hall closed the meeting and it was the Planning Departments recommendation not to approve the request. **On a motion by Commissioner Walker seconded by Commissioner Surles the Board voted 3 to 1 (Commissioner Hall with the dissenting vote) to follow the Planning Departments recommendation and deny the request.**
4. County Attorney Scott Shirley introduced item 4b, which was an update on the draft Noise Ordinance. He read through the draft ordinance and stated that at the next Board meeting he will set a time for a workshop to discuss in more depth.
5. Planning Official, Shannon Metty introduced item 4c which was the 300 Industrial Park Drive Lease Renewal. Tommy Hardy from Pop's Sanitation, one of the tenants discussed his desire to extend the lease for 3 more years and potentially purchase the property in the future. Several citizens spoke on behalf of Mr. Hardy and Pops Sanitation indicating that they had been a wonderful neighbor and local business. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board requested that a 3-year lease renewal with an option to buy be brought back to the Board in a future meeting.**
6. County Coordinator Parrish Barwick introduced item 4d which was the discussion concerning the Aucilla Shores Volunteer Fire Department property. The issue is that the local Volunteer Fire Department does not have the resources to properly maintain the property. After input from the Fire Chief and County Attorney, a proposal will be forthcoming to consolidate it into the County. **On a motion by Commissioner Walker seconded by commissioner Surles and unanimously carried, the Board requested Attorney Shirley to bring back a proposal to consolidate the land into the County.**
7. Clerk of Court Kirk Reams gave an update on item 4e, the status of the current road bond. Clerk Reams indicated that he was on a conference call yesterday with the bond brokers and they indicated that they wanted to move forward and they felt we would have funding in place by January 2022. Clerk Reams also shared that the accounting had crashed and that the 11/30/21 payroll was done manually. Therefore, everyone would be

receiving a paper check. He also stated the system should be up and running shortly with no data loss. Clerk Reams stated that as soon as possible the accounting system will be migrated to a cloud based application.

8. Item 4f, The MOU between the County and Health Department was discussed with no action item taken.
9. Planning Official, Shannon Metty gave an update on the NextEra remaining funds and the project updates concerning those funds.
10. Planning Official, Shannon Metty requested if she could get authorization by the Board to pay Langton & Associates over \$6,000 for prior invoices. **On a motion by Commissioner Walker seconded by commissioner Surles and unanimously carried, the Board agree to pay Langton & Associates.**
11. County Coordinator Parrish Barwick led the discussion on holiday closures and gift cards. **On a motion by Commissioner Walker seconded by commissioner Surles and unanimously carried, the Board agreed for the County to be closed on December 23<sup>rd</sup>, 24<sup>th</sup> and 30<sup>th</sup> and give out \$100 gift cards to full time employees and \$50 gift cards to part time employees.**
12. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners  
Jefferson County, Florida**

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Gene Hall, Chairman

ATTEST:

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Kirk Reams, Clerk of Court

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Special Session**  
**December 9, 2021**  
**6:00 P.M.**

The Board met this date in special session. Present were Vice- Chair Betsy Barfield, Commissioners Stephen Walker, JT Surles and Chris Tuten was present telephonically. Also present was County Coordinator Parrish Barwick and Clerk of Court, Kirk Reams.

1. Vice- Chair Barfield called the meeting to order.
2. Vice- Chair Barfield announced that this was the final budget hearing for the Jefferson County budget for County Fiscal Year 2021-2022 (CFY 21-22).
3. Vice-Chair Barfield announced that the CFY 21-22 proposed millage rate of 7.9500 mills is the same as the prior year millage rate and is .16% higher than the roll back rate of 7.9370 mills.
4. Vice-Chair Barfield asked if there were any public comments regarding the millage rate and budget. Hearing none, the meeting continued.
5. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board approved Resolution 21-120921-01 setting the County millage rate at 7.9500 mills.**
6. **On a motion by Commissioner Walker and seconded by Commissioner Surles, and unanimously carried, the Board approved Resolution 21-120921-02 setting the CFY 21-22 Budget at \$38,985,257.**
7. **On a motion by Commissioner Walker and seconded by Commissioner Surles and unanimously carried, the Board approved Resolution 21-120921-03 adopting a Fire Assessment at (\$113.40 Single Family / \$64.41 Multiple Family & .063 / sq. ft. commercial, with \$161.14 minimum and a \$3,730.13 maximum).**
8. **On motion by Commissioner Surles and seconded by Commissioner Walker and unanimously carried, the Board approved Resolution 21-120921-04 adopting a Solid Waste assessment of \$225 Single Family & \$225 Base Fee for Commercial.**
9. **On motion by Commissioner Walker and seconded by Commissioner Surles and unanimously carried, the meeting was adjourned**

**Board of County Commissioners**  
**Jefferson County, Florida**

\_\_\_\_\_  
Gene Hall, Chairman

ATTEST:

\_\_\_\_\_  
Kirk Reams, Clerk of Court

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Regular Session**  
**November 4, 2021**  
**6:00 P.M.**

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Eugene Hall, JT Surles and Chris Tuten. Also present were County Attorneys Buck Bird and Scott Shirley, Parrish Barwick Co. Coordinator and Clerk of Court Kirk Reams.

1. Chairman Walker called the meeting to order and led the invocation and pledge of allegiance.
2. Jefferson County Sheriff Mac McNeill presented the County Commission with a check for \$94,288.62 for their offices unused portion of their CFY 20-21 budgeted funds.
3. Clerk of Court, Kirk Reams requested that item 4e, BOCC Independent CFO Discussion be moved to item 4b. **On a motion by Commissioner Surles and seconded by Commissioner Tuten and unanimously carried, the Board approved the Consent Agenda and General Business items with the proposed changes.**
4. Commissioner Walker introduced item 4a, the Passing of the Gavel. **On motion by Commissioner Surles and seconded by Commissioner Tuten and unanimously carried, the Board elected Commissioner Gene Hall as the Chair of the Jefferson County Board of County Commission for the next year. On a motion by Commissioner Surles and seconded by Commissioner Hall and unanimously carried, the Board elected Commissioner Betsy Barfield as the Vice Chair.**
5. Clerk of Court, Kirk Reams introduced item 4b, the BOCC Independent CFO Discussion. Clerk Reams gave a brief summation and history of the Statutorily required duties of his office which include reviewing and approving each expenditure item that is made by the County. Clerk Reams indicated that he was not sure what specifically item 4b entailed, but indicated that if it were the Boards desire, he would stop performing any work functions for them that were not Statutorily required. Clerk Reams requested and described 4 separate work functions that he wanted the Board to vote on to determine if they wanted his office to continue performing them or would they prefer to hire a staff to do them under their direct purview. 1. Payment of Board invoices. 2. Managing Board Insurance lines. 3. Human Resources and Payroll for the Board. 4. Financial statement preparation. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board requested that the Clerk of Court's Office continue performing the 4 functions previously described.**
6. There was no one present to give a RESTORE project update.
7. County Coordinator Parrish Barwick introduced the Legislative Priority List item. He indicated the Board needed to determine what would be their number one priority for the upcoming Legislative session in order to get that information to our County's Legislative delegation of State Representative Shoaf and Senator Ausley. **On a motion by Commissioner Surles and seconded by commissioner Tuten and unanimously carried, the Board requested that a new Industrial Park was going to be our County's number one priority for the upcoming Legislative session.**

8. County Coordinator Parrish Barwick introduced the NextEra remaining funds discussion. After discussion, **a motion was made by Commissioner Surles and seconded by Commissioner Walker and unanimously carried, the remaining funds would be directed towards the Waukeelah Broadband project and the Jefferson County recreational park upgrades. Commissioner Surles also indicated that he would like to see an update on these funds and status of each project at each Board meeting.**
9. Citizen Paul Henry wanted to recognize the Sheriff and Property Appraisers Office for remitting unused County Fiscal Year 2020-2021 funds back to the Board.
10. Commissioner Surles asked County Coordinator Barwick what the status of the proceeds of the new road bond being disbursed was and he indicated he would have to follow up on that item. He also reiterated that he would like to see the status of the NextEra project at each Board meeting moving forward.
11. Chair Hall wanted to thank the Board and everyone that assisted with basketball court project at the MLK center even though the project was not brought to fruition. Chair Hall also directed Coordinator Barwick to make sure that any entity that received a grant from the Board needs to make sure they file their year-end spending report.
12. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners  
Jefferson County, Florida**

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Gene Hall, Chairman

ATTEST:

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Kirk Reams, Clerk of Court

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Regular Session**  
**October 21, 2021**  
**6:00 P.M.**

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Betsy Barfield, Eugene Hall, JT Surles and Chris Tuten. Also present were County Attorneys Buck Bird and Scott Shirley, Parrish Barwick County Coordinator and Clerk of Court Kirk Reams.

1. Chairman Walker called the meeting to order and Commissioner Hall led the invocation and pledge of allegiance.
2. Jefferson County Property Appraiser Angela Gray remitted back to the Board their offices unspent portion of their County Fiscal Year 2020-2021 budget,
3. Chair Walker introduced the consent agenda consisting of the General Fund and Transportation Fund vouchers. **On motion by Commissioner Surles, seconded by Commissioner Barfield and unanimously carried, the Board approved the Consent Agenda.**
4. Clerk of Court Kirk Reams introduced item 4a which consisted of two issues, the Florida Rural Water feasibility study and a donation/sponsorship expenditure. Clerk Reams began by explaining to the Board the importance, reason and benefit for the feasibility study concerning the Florida Rural Water Association. Board Attorney Scott Shirley then introduced the donation/sponsorship issue. Attorney Shirley explained that the Board had no authority to dictate to the Clerk of Court how to spend his budget since the Clerk's Office was a Constitutionally elected function and is not under the purview of the Board of County Commission. Clerk Reams then read a statement concerning this expenditure item. There was no vote, this was for informational purposes only.
5. Commissioner Tuten introduced the Aucilla Shores Road Discussion. He indicated that they were trying to determine how to most effectively and efficiently maintain some of their non-paved roads. There was no vote, this was for informational purposes only.
6. Commissioner Walker opened up the public hearing for the first read on the Small Scale Comprehensive Map Change on Nash Road in Lamont. Planning Official, Shannon Metty discussed the proposed request and determined it met the criteria for the Board's approval. After opening the meeting up for public discussion, Chair Walker closed the public hearing. **On motion by Commissioner Surles, seconded by Commissioner Hall and unanimously carried, the Board approved moving forward to the next public meeting and second reading of the proposed Small Scale Comprehensive Map Change.**
7. Commissioner Walker opened up the public hearing for the first read on the additions to the County's Comprehensive Land Use Plan. The additions include verbiage for private property rights. Planning Official Metty discussed the changes. After opening the meeting up for public discussion, Chair Walker closed the public hearing. **On motion by Commissioner Hall, seconded by Commissioner Tuten and unanimously carried, the Board approved moving forward to the next public meeting and second reading of the proposed changes to the County's Comprehensive Land Use Plan.**



8. Jefferson County Coordinator Parrish Barwick introduced the discussion on the Capital Region Transportation Planning Agency Inter-local Agreement. **On motion by Commissioner Surles, seconded by Commissioner Tuten and unanimously carried, the Board approved the Interlocal Agreement.**
9. Jefferson County Attorney, Scott Shirley introduced the discussion on the letter of engagement for consulting services for the Goose Pasture Limestone Mine. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Board approved the contract for consulting services.**
10. Clerk Reams introduced the discussion concerning the County's upcoming Legislative Priority List. Clerk Reams indicated the Board would soon need to determine what their number one priority will be. As of right now, it would be between additions to the County Agriculture/Rodeo Center or beginning a second County Industrial Park. There was no vote, this was for informational purposes only.
11. Citizen Paul Henry inquired to the Board who has been selected to be the new Solid Waste Director.
12. Citizen Brenda Sorenson of Main Street cleared up any prior confusion when she made the Board aware that her Main Street organization held the current lease of the Old Jail and prior Supervisor of Elections building.
13. Clerk Reams gave the Board an update on the current and proposed SCOP and SCRAP agreements with the Florida Department of Transportation.
14. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners  
Jefferson County, Florida**

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Stephen Walker, Chairman

ATTEST:

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Kirk Reams, Clerk of Court

## Chapter 21 - CODE ENFORCEMENT

### Sec. 21-1. - Generally.

This chapter establishes code enforcement procedures and creates the Jefferson County Code Enforcement Board, pursuant to F.S. ch. 162.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

### Sec. 21-2. - Definitions.

*Code enforcement* is the prevention, detection, investigation and enforcement of violations of statutes or ordinances regulating public health, safety, and welfare, public works, business activities and consumer protection, building and fire protection standards, land-use, or municipal affairs.

*Code enforcement board (CEB)* shall mean the county code enforcement board created pursuant to F.S. ch. 162.

*Code enforcement inspector* shall mean those authorized agents or employees of the county whose duty it is to assure code compliance.

*Code enforcement officer* shall mean any authorized agent or employee of the county who possesses specialized training in code enforcement by the Florida Association of Code Enforcement and is appointed by the board of county commissioners to carry out the function of code enforcement in Jefferson County.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

**Editor's note**— Ord. No. 2014-052014-02, § 3, adopted May 20, 2014, changed the title of § 21-2 from definition of code enforcement officer to read as herein set out.

### Sec. 21-3. - Creation of code enforcement board; composition, terms and removal of members; organization.

- (a) There is created a code enforcement board for the county, which shall consist of seven members appointed by the board of county commissioners. The board of county commissioners may appoint up to two alternate members to serve on the board in the absence of code enforcement board members. All members of the code enforcement board shall be residents of the county and shall serve without compensation.
- (b) The membership of the code enforcement board shall, whenever possible, be made on the basis of experience or interest in the fields of zoning and building control and shall, whenever possible, include:
  - (1) An architect;
  - (2) A business person;
  - (3) An engineer;
  - (4) A general contractor;
  - (5) A subcontractor;
  - (6) A realtor; and
  - (7) A citizen lay[man] appointee.
- (c) The initial appointments to the code enforcement board shall be as follows:
  - (1) Two members shall be appointed for a term of one year.

(2) Three members shall be appointed for a term of two years.

(3) Two members shall be appointed for a term of three years.

(4) Alternate members, if appointed, shall be appointed for a term of one year.

Thereafter, each member shall be appointed by the board of county commissioners for a term of three years. A member may be reappointed. Appointments to fill any vacancy on the code enforcement board shall be for the remainder of the unexpired term of office.

(d) Any member of the board who fails to attend two out of three successive meetings during any calendar year shall automatically forfeit such appointment and the board of county commissioners shall promptly fill such vacancy.

(e) Members of the code enforcement board may be suspended and removed from office by the board of county commissioners for cause after ten days' written notice and hearing before the board of county commissioners.

(f) At the first meeting of the code enforcement board, the members shall elect a chair and a vice-chair, who shall be voting members, from among the members of the code enforcement board. The persons so elected shall function as chair and vice-chair for a one-year term. The presence of four or more members, including alternate members, shall constitute a quorum of the code enforcement board necessary to take action. Special meetings of the code enforcement board may be convened by the chair upon giving 48 hours' written notice to each member of the board.

(g) Regular meetings of the board shall occur no less frequently than once per quarter, or as necessary.

(h) Minutes and mechanical recordings shall be maintained for all meetings and hearings held by the code enforcement board; and all meetings, hearings and proceedings shall be open to the public.

(i) The board of county commissioners shall provide clerical support, including necessary supplies, to the code enforcement board as may be reasonably required for the proper performance of its duties.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

#### Sec. 21-4. - Legal counsel.

(a) The county attorney is hereby designated by the board of county commissioners to attend meetings of the code enforcement board in order to assist and advise the code enforcement board in the conduct of its hearings, including the application of the procedures for hearings as set forth herein.

(b) An attorney (other than the county attorney) may be appointed by the board of county commissioners to represent the county staff during such proceedings. The appointed attorney or a member of the administrative staff of the county shall present each case before the code enforcement board. The board may appoint the county planning commission attorney to function in this capacity.

(c) In no event may the county attorney serve in both capacities.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

#### Sec. 21-5. - Jurisdiction.

(a) The code enforcement board shall have the jurisdiction to hear and decide alleged violations occurring within the unincorporated county and, if approved by interlocal agreement, within the municipal limits of the City of Monticello, of the following codes and ordinances that have been, or will in the future be, adopted by the county, or if applicable, by the city:

(1) Florida Building Code, Building.

(2) Florida Building Code, Residential.

- (3) Florida Building Code, Existing Building.
  - (4) Florida Building Code, Plumbing.
  - (5) Florida Building Code, Fuel Gas.
  - (6) Florida Building Code, Mechanical.
  - (7) Florida Building Code, Test Protocols.
  - (8) Florida Building Code, Energy.
  - (9) Florida Accessibility Code.
  - (10) Florida Fire Prevention Code.
  - (11) Florida Life Safety Code.
  - (12) Land Development Code and Comprehensive Plan.
  - (13) Subdivision codes.
  - (14) Licensing codes, including business tax receipts and licensing.
  - (15) Mobile Home Inspection Code.
  - (16) Unsafe Building Abatement Code.
  - (17) Code of Ordinances.
- (b) The jurisdiction of the code enforcement board shall not be exclusive. Any alleged violation of any of the codes and ordinances referred to in subsection (a) of this section may be pursued by appropriate remedy in court, or in any other manner, or using any procedure, provided by state statute or by any local code in effect, or which in the future may be in effect, at the option of the appropriate official whose responsibility it is to enforce that respective code or ordinance.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2012-062612-01, § 4, 6-26-2012)

Sec. 21-6. - General enforcement authority.

The code enforcement inspector/officer shall have the authority and powers necessary to gain compliance with the codes and ordinances enumerated in section 21-5 above, and shall conduct an investigation upon receiving a complaint by a citizen.

(Ord. No. 2014-052014-02, § 3, 5-20-2014)

Sec. 21-7. - Complaint procedure.

- (a) A citizen of Jefferson County may make a complaint for investigation by the code enforcement officer.
- (b) Complaints shall be made in writing on a form to be supplied by the code enforcement officer and shall contain the following:
  - (1) Date of offense and date of filing the complaint;
  - (2) General statement of facts of the offense including the location and owners name and contact information, if known;
  - (3) Name, signature, and contact information of the complainant.

(Ord. No. 2014-052014-02, § 3, 5-20-2014)

Sec. 21-8. - Enforcement procedure.

(a) It shall be the duty of the code enforcement inspector to investigate complaints and initiate enforcement proceedings of the various codes and ordinances. No member of the code enforcement board may initiate enforcement proceedings. The code enforcement inspector/officer may initiate enforcement proceedings according to the process set forth in this section when the inspector/officer has reason to believe that there is a violation of any the county codes and ordinances enumerated in section 21-5 above.

- (1) A notice of violation shall be served upon the owner, agent, custodian, lessee, or occupant to terminate and abate the violation in not less than 30 days from the date such notice is received by certified mail, hand delivery, or advertised in a newspaper of general circulation in the county. Such notice of violation shall include:
  - a. A sufficient description by address and/or legal description to identify the property upon which the violation exists;
  - b. A description of the violation to be terminated and abated and any additional actions, authorizations or permits required to achieve compliance; and
  - c. A statement that if the described violation is not terminated and abated within a specified period of time, which shall be not less than 30 days after notice as herein provided, the code enforcement board may order the code enforcement officer to cause the violation to be terminated and abated, and to impose a lien upon the property for the actual cost of such termination and abatement.

The code enforcement inspector/officer may provide additional time in which to cure a violation if, in the discretion of the code enforcement officer, such additional time is reasonably necessary in view of the actions required to achieve compliance.

- (2) If such violation has not been terminated and abated within the time specified in the notice, a second notice shall be sent notifying the offender that a code enforcement hearing has been requested. Such notice of violation shall further state the date, time and place in which the violation will be called up for hearing before the code enforcement board. The second notice as referenced herein shall be sent to the violator not less than 30 days before the hearing before the code enforcement board.
- (3) If a violation presents a serious threat to the public health, safety, and welfare, the code enforcement inspector/officer shall immediately take the case before the code enforcement board, even if the violator has not been notified.
- (4) If a repeat violation is found, the code inspector shall notify the violator; but is not required to give the violator a reasonable time to correct the violation. The code enforcement inspector/officer, upon notifying the violator of a repeat violation, shall notify the code enforcement board and request a hearing. The code enforcement board, through its administrative staff, shall schedule a hearing and shall provide notice pursuant to this chapter. The case may be presented to the code enforcement board even if the repeat violation has been corrected prior to the board hearing; and the notice shall so state.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

**Editor's note**— Ord. No. Ord. No. 2014-052014-02, § 3, adopted May 20, 2014, renumbered § 21-6 as § 21-8.

Sec. 21-9. - Hearing procedure.

- (a) All hearings before the code enforcement board pertaining to this article shall be public hearings and shall be noticed by publication as provided in the land development code (in addition to the notices to

the violator as provided elsewhere in this chapter) and shall be conducted in accordance with the procedures set forth in this Code.

- (b) After a case is set for hearing, the secretary to the code enforcement board may issue subpoenas as requested by the code enforcement officer/inspector, and the alleged violator. Subpoenas may be served by the Sheriff of Jefferson County. Subject to potential cost recovery in this chapter, the county shall initially pay all costs of issuing and serving up to and including four subpoenas requested by any party. Should a party request more than four subpoenas, that party shall pay all costs incurred in issuing and serving those in excess of four.
- (c) Hearings before the code enforcement board shall be conducted as follows:
  - (1) The code enforcement officer/inspector shall read the statement of violations and request for hearing.
  - (2) The alleged violator shall be asked if he wishes to contest the charges.
  - (3) The county shall present its case and alleged violator shall present his case. The county's case shall be presented by an attorney representing the county or by a member of the administrative staff of the county. The alleged violator's case may be presented by an attorney, or other representative chosen by the alleged violator.
  - (4) Both parties may call witnesses and all witnesses shall be sworn. All testimony shall be under oath and shall be recorded.
  - (5) Formal rules of evidence shall not apply, but fundamental due process shall be observed.
  - (6) Both parties may cross-examine witnesses and present rebuttal evidence.
  - (7) The code enforcement board and its attorney may call or question any witness.
  - (8) After all evidence has been submitted, the chair shall close presentation of evidence.
  - (9) The code enforcement board shall immediately deliberate and make a decision in open session. If a decision cannot be reached in the initial meeting, the board shall adjourn and reconsider the matter as soon as possible at a time and date certain.
  - (10) A decision of the code enforcement board must be approved by simple majority, except that at least four members of the board must vote. The decision shall contain findings of fact and conclusions of law and shall state the affirmative relief granted by the board.
  - (11) The decision shall be announced as an oral order of the code enforcement board and shall be reduced in writing within ten days and mailed to the parties.
  - (12) The code enforcement board may, at any hearing, order the reappearance of a party at a future hearing.
  - (13) Any case may be continued by the code enforcement board for good cause shown. If the code enforcement board's consideration of a case has already been publically noticed, the board's counsel may grant a continuance prior to the meeting at which a case is to be heard, provided that the request is unopposed by all parties. The continuances shall be announced during the publicly noticed hearing. There shall be no more than two continuances granted in any case.
- (d) The code enforcement board may issue whatever orders are necessary to bring the violation into compliance, including an order which directs the code enforcement officer/inspector to cause the violation to be terminated and abated, and which further orders that a lien be placed on the property in an amount equal to the actual cost of terminating and abating the violation. No order of the code enforcement board shall cause a violation to be terminated and abated before the time has run out for appealing such order.
- (e) The code enforcement board, upon finding a violation, shall issue an order to comply, setting a date certain for compliance and a fine to be levied if the deadline for compliance is not met. The fine shall not exceed \$250.00 per day for a first violation and shall not exceed \$500.00 per day for each repeat violation, such fines to accrue daily for each day the violation continues past the specified compliance

date. In addition, in each instance in which the code enforcement board determines that a violation has occurred, the board shall include in its order or decision a requirement that the violator reimburse the county an amount equivalent to the reasonable costs of prosecuting the case before the board, said amount to be specifically stated in the order or decision. If the violator fails to remit such reimbursement to the county within 60 days following the violator's receipt of the order or decision of the code enforcement board, such funds shall be recoverable as provided in F.S. § 162.09(3).

- (f) In determining the amount of the fine, if any, the code enforcement board shall consider the following factors:
  - (1) The gravity of the violation.
  - (2) The actions taken by the violator to correct the violation.
  - (3) Any previous violations committed by the violator.
  - (4) Whether imposition of the fine will constitute an undue hardship on the violator considering the financial resources of the violator.
- (g) The code enforcement board may reduce a fine imposed pursuant to this section if mitigating circumstances shall be established and recorded in the minutes of the code enforcement board.
- (h) After an order has been issued by the code enforcement board and a date for compliance has been set, the code enforcement officer/inspector or other designated county official shall make a reinspection to determine compliance or noncompliance with the order.
- (i) The code enforcement officer/inspector or other designated county official shall file an affidavit of compliance or noncompliance with the secretary of the code enforcement board, and a copy shall be sent to the violator by certified mail, return receipt requested.
- (j) If the code enforcement officer/inspector files an affidavit of compliance, the secretary of the code enforcement board shall close the file and so report to the board.
- (k) If the code enforcement officer/inspector files an affidavit of noncompliance with the secretary of the code enforcement board, the board may order the violator to pay the fine as specified in the board's order.
- (l) A copy of the order imposing the fine shall be mailed to the violator by certified mail, return receipt requested, or personally served upon the violator.
- (m) If a fine remains unpaid for a period of 14 days, a certified copy of the order imposing the fine shall be recorded in the official records of Jefferson County, which shall thereafter constitute a lien against the land on which the violations exists, or upon any other real or personal property owned by the violator, and may be enforced in the same manner as a court judgment by the sheriffs of this state, including levy against personal property. If the fine or costs incurred by the county remains unpaid for a period of one year following the date the lien was filed, the board may authorize the county attorney to foreclose on the lien, which shall be collected as provided in F.S. § 162.09(3).
- (n) In addition to the penalties prescribed above, the code enforcement board shall:
  - (1) Direct the building, planning, or fire safety administrator not to issue any subsequent authorizations until the violation has been corrected.
  - (2) Inform the violator that no further work under an existing approval may proceed until the violation has been corrected.
- (o) In any instance where the violation constitutes a serious threat to the public health, safety or welfare and has not been corrected within a reasonable period of time, the code enforcement board may notify the board of county commissioners, which authorize entry onto the property in order to make such repairs as are necessary, or take such other actions as law may allow to cure the violation and eliminate such threat, and the cost of such repairs or other actions shall constitute a lien as provided in F.S. § 162.09(1).

(Ord. No. 2014-052014-02, § 3, 5-20-2014)

Sec. 21-10. - Appeal.

- (a) An aggrieved party, including the board of county commissioners, may appeal a final administrative order of the code enforcement board to the circuit court. Any such appeal shall be filed within 30 days of the execution of the order to be appealed.
- (b) The scope of review shall be limited to the record made before the code enforcement board and shall not be a trial de novo.
- (c) The code enforcement board shall, by rule, establish reasonable charges for the preparation of the record to be paid by the appealing party if such is required by the Florida Rules of Appellate Procedure.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

**Editor's note**— Ord. No. 2014-052014-02, § 3, adopted May 20, 2014, renumbered § 21-7 as § 21-10.

Sec. 21-11. - Notices.

- (a) All notices required by this chapter shall be provided to the alleged violator by certified mail, return receipt requested, by hand delivery by the sheriff or other law enforcement officer, code enforcement officer/inspector, or other person designated by the board of county commissioners; or by leaving the notice at the violator's usual place of residence with any person residing there who is above 15 years of age and informing such person of the contents of the notice.
- (b) In addition to providing notice as set forth in subsection (a) of this section, at the option of the code enforcement board, notice may also be served by publication, as follows:
  - (1) Such notice shall be published once during each week for four consecutive weeks (four publications being sufficient) in a newspaper of general circulation in the county. The newspaper shall meet such requirements as are prescribed under F.S. ch. 50, for legal and official advertisements.
  - (2) Proof of publication shall be made as provided in F.S. §§ 50.041 and 50.051.
  - (3) Notice by publication may run concurrently with, or may follow, an attempt or attempts to provide notice by hand delivery or by mail as required under subsection (a).
- (c) In lieu of publication as described hereinabove, such notice may be posted at least ten days prior to the hearing, or prior to the expiration of any deadline contained in the notice, in at least two locations, one of which shall be the property upon which the violation is alleged to exist and the other of which shall be, in the case of the county, at the front door of the county courthouse, or, in the case of the City of Monticello, at city hall. Proof of posting shall be by affidavit of the person posting the notice, which affidavit shall include a copy of the notice posted and the date and places of its posting.
- (d) Evidence that an attempt has been made to hand deliver or mail notice as provided in this section, together with proof of publication or posting, shall be sufficient to show that the notice requirements of this section have been met, without regard to whether or not the alleged violator actually received such notice.

(Ord. No. 2011-072111-01, § 3, 9-1-2011; Ord. No. 2014-052014-02, § 3, 5-20-2014)

**Editor's note**— Ord. No. 2014-052014-02, § 3, adopted May 20, 2014, renumbered § 21-8 as § 21-11.



Sec. 21-12. - Abatement bid procedure.

The county shall obtain competitive bids pursuant to the county's normal bidding, purchasing and contracting requirements for services entailed in carrying out the abatement of nuisances under this chapter. The successful bidder shall be required to provide insurance and bonding as the county deems advisable.

(Ord. No. 2014-052014-02, § 3, 5-20-2014)

Sec. 21-13. - Immunity.

Any code enforcement officer/inspector shall be immune from prosecution, civil or criminal, for reasonable, good faith entry upon real property while in the discharge of duties imposed by this section.

(Ord. No. 2014-052014-02, § 3, 5-20-2014)

Sec. 21-14. - Costs.

Cost of enforcement shall include but not be limited to: investigative fees, court costs, attorney's fees, administrative fines, travel expenses, clean-up expenses, restoration of property damaged or payment for damages, storage expenses, tipping fees that would have normally been paid if the violator had property disposed of or caused to be disposed any junk, debris, unserviceable vehicles, litter or abandoned property.

(Ord. No. 2014-052014-02, § 3, 5-20-2014)

ORDINANCE NO-2022-0106-01

AN ORDINANCE OF JEFFERSON COUNTY, FLORIDA AMENDING ITS COMPREHENSIVE PLAN 2525; PROVIDING FOR AUTHORITY; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR ADOPTION OF A PROPERTY RIGHTS ELEMENT AS A PART OF THE JEFFERSON COUNTY COMPREHENSIVE PLAN 2025; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1: AUTHORITY

The authority for the enactment of this ordinance is Sections 163.3184, 163.3177(6)(i)1, and 125.66, Florida Statutes.

SECTION 2: FINDINGS OF FACT

WHEREAS, pursuant to the requirements of the Community Planning Act, Chapter 163, Part II, Florida Statutes, (formerly the Local Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter “Community Planning Act”) Jefferson County has adopted and has in effect the Comprehensive Plan 2025 (Comprehensive Plan); and

WHEREAS, Section 163.3177(6)(i)1, Florida Statutes, requires the Jefferson County Comprehensive plan 2025 to include a Property Rights Element; and

WHEREAS, Section 163.3177(6)(i)1, Florida Statutes, provides that a local government may adopt its own Property Rights Element or use the Statement of Rights that is provided in the statute; and

WHEREAS, the Jefferson County Board of County Commissioners had determined that utilizing the Statement of Rights as its Property Rights Element is sufficient to satisfy the statutory mandate in Section 163.3177(6)(i)1, Florida Statutes, and recognize, protect and respect the property rights of the owners of real property in the County; and

WHEREAS, Jefferson County respects judicially acknowledged and constitutionally protected private property rights; and

WHEREAS, Jefferson County respects the rights of all people to participate in land use planning processes; and

WHEREAS, after due public notice, a public hearing has been conducted by the Jefferson County Planning Commission in its role as the Local Planning Agency, which has recommended that the requested amendment be approved; and

WHEREAS, after due public notice, the Board of County Commissioners has held two public hearings, has procedurally complied with the Community Planning Act, and has determined that using the Statement of Rights Provided in the statute is in the best interest of furthering the public health, safety and welfare.

### SECTION 3: PURPOSE

The purpose of this Ordinance is to adopt an amendment to the Jefferson County Comprehensive Plan 2025 to incorporate therein a Property Rights Element.

### SECTION 4: AMENDMENT TO THE JEFFERSON COUNTY COMPREHENSIVE PLAN TO ADOPT PROPERTY RIGHTS ELEMENT

Jefferson County hereby adopts the Statement of Rights set forth in Section 163.3177(6)(i)1, Florida Statutes, as its Property Rights Element, which statement is attached hereto as Exhibit “A” and incorporated herein by reference.

### SECTION 5: SEVERABILITY

If any section, phase, sentence, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

### SECTION 6: EFFECTIVE DATE

As provided in Section 163.3184(3)(c)4, Florida Statutes, this Ordinance shall become effective 31 days after the state land planning agency notifies Jefferson County that the plan amendment package is complete, unless this Ordinance timely challenged, in which case this

Ordinance does not become effective until either the state land planning agency or the Administration Commission enters a final order determining the adopted amendment to be in compliance. Promptly following receipt of such notice or final order, a copy of this Ordinance shall be filed with the Secretary of State.

PASSED AND ADOPTED on Second Reading by the Jefferson County Board of County Commissioners this \_\_\_\_ day of September, 2021.

BOARD OF COUNTY COMMISSIONERS  
JEFFERSON COUNTY, FLORIDA

BY: \_\_\_\_\_  
Gene Hall  
Chairman, Board of County Commissioners

ATTESTED BY:

\_\_\_\_\_  
Kirk Reams  
Clerk of Courts

APPROVED AS TO FORM AND SUBSTANCE:

\_\_\_\_\_  
Scott Shirley  
County Land Use Attorney

## Exhibit “A”

*[Note: underscoring indicates additions of new language to the Jefferson County Comprehensive Plan]*

### PROPERTY RIGHTS ELEMENT

Section 163.3177(6)(i)1, Florida Statutes (2021):

In accordance with the legislative intent expressed in ss. 163.3161(10) and 187.101(3) that governmental entities respect judicially acknowledged and constitutionally protected private property rights, each local government shall include in its comprehensive plan a property rights element to ensure that private property rights are considered in local decision making. A local government may adopt its own property rights element or use the following statement of rights:

The following rights shall be considered in local decision making:

1. The right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.
2. The right of a property owner to use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to state law and local ordinances.
3. The right of the property owner to privacy and to exclude others from the property to protect the owner's possessions and property.
4. The right of a property owner to dispose of his or her property through sale or gift.

Mamie Scott Rec. Park

Budget Amount

Master Plan	67,105.65
Fl. State University: 05/26/2021	
Pro Playground: 02/10/2021	
Remaining Balance	-
Concession Stand	189,125.96
M & R Constr.: 12/21/2021	
Remaining Balance	-
Appliances for Concession Stand	28,937.54
Remaining Balance	28,937.24
Walking Track/Restroom	42,894.00
Defense Elite: 10/04/2021	
Remaining Balance	40,523.64
Fencing	82,275.00
C & F Services: 06/02/2021	
Remaining Balance	-
Resurfacing Tennis Court	41,000.00
Court Surfaces: 08/31/2021	
Court Surfaces: 08/31/2021	
Remaining Balance	-

Awaiting Invoice  
\$69,460.88

Invoiced Amount	Status
(21,390.65)	paid
(45,715.00)	paid
	paid in full
(-189,125.96)	invoice attached
	paid in full
	awaiting invoice
(2,370.36)	paid
	awaiting invoice
(82,275.00)	paid
	paid in full
(20,500.00)	paid
(20,500.00)	paid
	paid in full
Invoiced Amount	Total Spent
\$381,876.97	\$451,337.85

Budget Amount

Walking Track	7,661.85
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Delta Land Surveyor: 06/14/2021

Conrad Yelvington: 09/29/2021

Conrad Yelvington: 08/23/2021

Conrad Yelvington: 08/26/2021

Conrad Yelvington: 08/24/2021

Jefferson Co. Road Dept: Dec. Hours

Fencing	41,000.00
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Remaining Balance	41,000.00
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\$48,661.85

Awaiting Invoice

\$41,000.00



Invoiced Amount

Status

(2,250.00) paid  
(2,044.54) paid  
(1,165.38) paid  
(872.65) paid  
(589.88) paid  
(739.40) attached invoice

awaiting invoice

Invoiced Amount

\$7,661.85

Total Spent

\$48,661.85



