



BOARD OF COUNTY COMMISSIONERS JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827
1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344
PHONE: (850)-342-0287

Chris Tuten
District 1

Gene Hall
District 2 Vice-Chair

J T Surles
District 3

Betsy Barfield
District 4

Stephen Walker
District 5 Chair

REGULAR SESSION AGENDA: March 18, 2021 6:00 p.m.

435 W Walnut St. Monticello, FL 32344

The Commissioners follow CDC Guidelines and encourage Social Distancing

Virtual Meeting will be offered, meeting Code and Password

1. **6PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**
2. **PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS**
 - a) Christine Shepard with The Nature Conservancy, Open Space Presentation
3. **CONSENT AGENDA**
 - a) Approval of Agenda
 - b) General Fund/ Trans. & Road Bond Vouchers for Approval: 03.04.21
 - c) Approval of Minutes: 03.04.21
4. **General Business:**
 - a) Safe Rider final Lease agreement S. Shirley
 - b) Lease agreement for half of 300. Industrial Park Dr. Building Comm. Tuten/S. Shirley
 - c) Engineering RFP B. Barfield
 - d) Road Bond Discussion P. Barwick/K. Reams
 - e) Solid Waste Director Replacement Discussion Comm. Barfield
5. **Citizens Request & Input on Non-Agenda Items (3 Minutes)**
6. **Clerk of Courts-**
7. **County Coordinator-**
8. **County Attorney-**
9. **County Commissioner Discussion Items-**
10. **Adjourn-**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001		G/L CASH ACCOUNT-011010000				CASH-CHECKING-GEN.	FUND		
Advanced Business System	03/18/2021	-	373624	02/19/2021	VR	01031821-031	Mtr#71985	99.04	.00
Advanced Business System	03/18/2021	-	374442	03/03/2021	VR	19031821-104	Mtr#72566	27.04	.00
Advanced Business System	03/18/2021	-	374442	03/03/2021	VR	28031821-103	Mtr#72566	27.03	.00
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS								153.11	.00
Ard, Shirley & Rudolph,P	03/18/2021	-	130058	03/02/2021	VR	01031821-025	#2-101.1 Overages 02/21	15471.25	.00
CHECK TO VENDOR==>VENDOR ARDSHIRL Ard, Shirley & Rudolph,PA TOTALS								15471.25	.00
Aucilla Area Solid Waste	03/18/2021	-	02282101	02/28/2021	VR	22031821-093	Tipping Fees	42670.21	.00
CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste TOTALS								42670.21	.00
Berger Singerman	03/18/2021	-	235931	03/04/2021	VR	01031821-026	Client#28614-0001	7545.16	.00
CHECK TO VENDOR==>VENDOR BERGERSI Berger Singerman TOTALS								7545.16	.00
Big Bend Tire	03/18/2021	-	34665	02/16/2021	VR	22031821-099	SolidWaste-Tire Repair	57.00	.00
Big Bend Tire	03/18/2021	-	34690	02/17/2021	VR	01031821-023	New Tires (2)	314.24	.00
Big Bend Tire	03/18/2021	-	34702	02/18/2021	VR	28031821-117	FireRescue-Tires (2)	495.06	.00
Big Bend Tire	03/18/2021	-	34758	02/22/2021	VR	28031821-118	FireRescue-Tire	165.05	.00
Big Bend Tire	03/18/2021	-	34785	02/24/2021	VR	01031821-024	New Tires (4)	502.52	.00
Big Bend Tire	03/18/2021	-	34813	02/25/2021	VR	22031821-100	SolidWaste-AntiFr,Assembl	199.05	.00
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS								1732.92	.00
Big Bend-Eubanks Termite	03/18/2021	-	234366	03/03/2021	VR	01031821-011	Act#8522 Monthly Pest Ctr	400.00	.00
Big Bend-Eubanks Termite	03/18/2021	-	234455	03/23/2021	VR	01031821-012	Act#10348 Termite Renewal	250.00	.00
Big Bend-Eubanks Termite	03/18/2021	-	234456	03/23/2021	VR	01031821-013	Act#10349 Termite Renewal	275.00	.00
CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite TOTALS								925.00	.00
Glenn Bullock	03/18/2021	-	859182	02/18/2021	VR	01031821-041	PressureWashTennisCourts	500.00	.00
CHECK TO VENDOR==>VENDOR BULLOCKG Glenn Bullock TOTALS								500.00	.00
Capital City Pest	03/18/2021	-	4336	03/01/2021	VR	19031821-074	#1147 Monthly Pest Ctrl	60.00	.00
CHECK TO VENDOR==>VENDOR CAPPEST Capital City Pest TOTALS								60.00	.00
CenturyLink	03/18/2021	-	00180221	02/17/2021	VR	01031821-007	Act#424520018	199.56	.00
CenturyLink	03/18/2021	-	17430221	02/23/2021	VR	01031821-003	Act#463021743	187.06	.00
CenturyLink	03/18/2021	-	24390221	02/17/2021	VR	01031821-032	Act#438952439	180.68	.00
CenturyLink	03/18/2021	-	64950321	03/02/2021	VR	22031821-083	Act#461036495	218.47	.00
CenturyLink	03/18/2021	-	87870321	03/01/2021	VR	01031821-004	Act#312248787	66.07	.00
CenturyLink	03/18/2021	-	87870321	03/01/2021	VR	01031821-005	Act#312248787	66.07	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE NUMBER	VOUCHER DESCRIPTION	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink	TOTALS	917.91	.00
City of Monticello	03/18/2021	-	01190221	02/23/2021	VR 01031821-055	Act#00020119		53.11	.00
						CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello	TOTALS	53.11	.00
Darabi & Associates, Inc	03/18/2021	-	17100403	03/05/2021	VR 22031821-078	ConsultingEngineeringSvcs		9700.00	.00
						CHECK TO VENDOR==>VENDOR DARABI Darabi & Associates, Inc.	TOTALS	9700.00	.00
Duke Energy	03/18/2021	-	22830221	03/02/2021	VR 19031821-101	Act#6872002283		9.51	.00
Duke Energy	03/18/2021	-	22830221	03/02/2021	VR 28031821-102	Act#6872002283		9.51	.00
Duke Energy	03/18/2021	-	35520221	03/02/2021	VR 01031821-008	Act#0392903552		337.17	.00
Duke Energy	03/18/2021	-	82110221	03/02/2021	VR 01031821-009	Act#1554238211		19.55	.00
						CHECK TO VENDOR==>VENDOR DUKE Duke Energy	TOTALS	375.74	.00
EMS Management & Consult	03/18/2021	-	042006	02/28/2021	VR 28031821-119	Cust#0433		3024.17	.00
						CHECK TO VENDOR==>VENDOR EMSMC EMS Management & Consult	TOTALS	3024.17	.00
Flags Plus, Inc.	03/18/2021	-	141479	03/04/2021	VR 01031821-016	Flags @ Courthouse		331.00	.00
						CHECK TO VENDOR==>VENDOR FLAGSPLU Flags Plus, Inc.	TOTALS	331.00	.00
GOVERNMENTSERVICES GROUP	03/18/2021	-	840	02/19/2021	VR 01031821-017	Valley View Road Improvem		2500.00	.00
						CHECK TO VENDOR==>VENDOR GOVSERVG GOVERNMENTSERVICES GROUPI	TOTALS	2500.00	.00
Gulf Coast Lumber/Supply	03/18/2021	-	K91079	03/04/2021	VR 19031821-067	#300168 Axe,Shovel,Cooler		118.96	.00
Gulf Coast Lumber/Supply	03/18/2021	-	89434	02/02/2021	VR 01031821-065	#300166 Ext Cord		64.99	.00
Gulf Coast Lumber/Supply	03/18/2021	-	89550	02/03/2021	VR 01031821-063	#300166 2x8x16,Hooks,Scrws		308.54	.00
Gulf Coast Lumber/Supply	03/18/2021	-	89553	02/03/2021	VR 01031821-064	#300166 1x4x16		18.50	.00
Gulf Coast Lumber/Supply	03/18/2021	-	89641	02/04/2021	VR 01031821-062	#300166 Chain Passing Lnk		9.16	.00
Gulf Coast Lumber/Supply	03/18/2021	-	89839	02/09/2021	VR 01031821-061	#300166 Keys		21.00	.00
Gulf Coast Lumber/Supply	03/18/2021	-	89899	02/10/2021	VR 01031821-060	#300166 Paint		4.49	.00
Gulf Coast Lumber/Supply	03/18/2021	-	90790	02/26/2021	VR 01031821-059	#300166 Hose		14.99	.00
Gulf Coast Lumber/Supply	03/18/2021	-	90903	03/01/2021	VR 01031821-058	#300166 Tarps,RainGauge		60.97	.00
Gulf Coast Lumber/Supply	03/18/2021	-	91085	03/04/2021	VR 22031821-094	#300166 Shovel,Glove,Rake		100.92	.00
Gulf Coast Lumber/Supply	03/18/2021	-	91135	03/05/2021	VR 19031821-068	#300168 Spigot		13.99	.00
Gulf Coast Lumber/Supply	03/18/2021	-	91138	03/05/2021	VR 22031821-095	#300166 Rake,GrabberTool		112.44	.00
						CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*	TOTALS	848.95	.00
Jefferson Community Wate	03/18/2021	-	05000221	02/26/2021	VR 22031821-096	Act#0320500		41.92	.00
Jefferson Community Wate	03/18/2021	-	12000221	02/26/2021	VR 19031821-066	Act#0311200		39.64	.00
Jefferson Community Wate	03/18/2021	-	20000221	02/26/2021	VR 01031821-034	Act#0212000		38.50	.00
Jefferson Community Wate	03/18/2021	-	41000221	02/26/2021	VR 22031821-098	Act#0424100		38.50	.00

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Jefferson Community Water	03/18/2021	-	56000221	02/26/2021	VR	22031821-097	Act#0415600	39.07	.00
							CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS	197.63	.00
Jefferson Co. Tax Coll.	03/18/2021	-	03032101	03/03/2021	VR	28031821-120	Fire Rescue-TH7602	118.55	.00
							CHECK TO VENDOR==>VENDOR JEFFCOTX Jefferson Co. Tax Coll. TOTALS	118.55	.00
Jones Welding & Industri	03/18/2021	-	00594248	02/28/2021	VR	28031821-116	#58675 Cylinder Rental	448.47	.00
							CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS	448.47	.00
Langton Associates, Inc.	03/18/2021	-	012	02/26/2021	VR	01031821-021	Grant Writing Consult Svc	2916.66	.00
							CHECK TO VENDOR==>VENDOR LANGTON Langton Associates, Inc. TOTALS	2916.66	.00
Madison County	03/18/2021	-	03012101	03/01/2021	VR	01031821-033	VA Shared Costs 02/21	1301.34	.00
							CHECK TO VENDOR==>VENDOR MADISONB Madison County TOTALS	1301.34	.00
Monticello Carquest Inc.	03/18/2021	-	38224777	02/03/2021	VR	01031821-056	CUst#253 PrimWire,RingTer	13.11	.00
Monticello Carquest Inc.	03/18/2021	-	38225457	02/16/2021	VR	01031821-057	Cust#253 Conv 2 Cycle	53.14	.00
Monticello Carquest Inc.	03/18/2021	-	38226213	03/01/2021	VR	22031821-081	Cust#263 Hyd Hose-Bulk	53.11	.00
Monticello Carquest Inc.	03/18/2021	-	38226216	03/01/2021	VR	22031821-091	Cust#263 Hyd Oil	209.93	.00
Monticello Carquest Inc.	03/18/2021	-	38226224	03/01/2021	VR	22031821-082	Cust#263 6G-6FJX	18.08	.00
Monticello Carquest Inc.	03/18/2021	-	38226260	03/01/2021	VR	19031821-113	Cust#262 Battery	90.70	.00
Monticello Carquest Inc.	03/18/2021	-	38226260	03/01/2021	VR	28031821-114	Cust#262 Battery	90.71	.00
Monticello Carquest Inc.	03/18/2021	-	38226440	03/04/2021	VR	22031821-092	Cust#263 EngOil,Bar&ChnOi	62.56	.00
Monticello Carquest Inc.	03/18/2021	-	38226472	03/04/2021	VR	19031821-075	Cust#262 Jumper Cable	43.19	.00
Monticello Carquest Inc.	03/18/2021	-	38226560	03/05/2021	VR	19031821-076	Cust#262 Battery	53.79	.00
							CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS	688.32	.00
TMFM-Monticello*	03/18/2021	-	03042101	03/04/2021	VR	22031821-084	#48672820 Russ,Martistia	138.03	.00
TMFM-Monticello*	03/18/2021	-	03042102	03/04/2021	VR	22031821-085	#48672820 Russ,Martistia	.01	.00
TMFM-Monticello*	03/18/2021	-	03042103	03/04/2021	VR	22031821-086	#486482120 Mulhearn,David	183.04	.00
TMFM-Monticello*	03/18/2021	-	03042104	03/04/2021	VR	22031821-087	#486482120 Mulhearn,David	5.00	.00
TMFM-Monticello*	03/18/2021	-	03042105	03/04/2021	VR	22031821-088	#486455170 Francis,Emanue	133.04	.00
TMFM-Monticello*	03/18/2021	-	03042106	03/04/2021	VR	22031821-089	#486455170 Francis,Emanue	5.00	.00
							CHECK TO VENDOR==>VENDOR MONTIFAM TMFM-Monticello* TOTALS	464.12	.00
Monticello News	03/18/2021	-	18436	02/10/2021	VR	01031821-018	BOCC Workshop	97.94	.00
Monticello News	03/18/2021	-	18512	02/19/2021	VR	22031821-077	Love Your Pet Day	26.00	.00
Monticello News	03/18/2021	-	18547	02/24/2021	VR	01031821-019	BOCC Workshop	62.72	.00
							CHECK TO VENDOR==>VENDOR MONTINEW Monticello News TOTALS	186.66	.00
Moran & Smith LLP	03/18/2021	-	03042101	03/04/2021	VR	01031821-002	19-20 Audit	2500.00	.00

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CHECK TO VENDOR==>VENDOR MORAN&SM Moran & Smith LLP							TOTALS	25000.00	.00
O'Reilly Automotive, Inc	03/18/2021	-	5-458289	02/22/2021	VR 01031821-038	#2834089 Reservoir	204.36	.00	
O'Reilly Automotive, Inc	03/18/2021	-	5-458533	02/23/2021	VR 01031821-040	#2834089 AntiFr,Filter	107.70	.00	
O'Reilly Automotive, Inc	03/18/2021	-	5-458740	02/25/2021	VR 01031821-039	#2834089 CeramicPads,AntF	60.33	.00	
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.							TOTALS	372.39	.00
Osceola Supply Inc.	03/18/2021	-	223421	03/04/2021	VR 28031821-115	Cust#2938 Gloves	412.50	.00	
CHECK TO VENDOR==>VENDOR OSCEOLA Osceola Supply Inc.							TOTALS	412.50	.00
Piggly Wiggly	03/18/2021	-	4094	03/07/2021	VR 19031821-105	#103 Towels,Cleaner	15.09	.00	
Piggly Wiggly	03/18/2021	-	4094	03/07/2021	VR 28031821-106	#103 Towels,Cleaner	15.09	.00	
Piggly Wiggly	03/18/2021	-	756584	03/01/2021	VR 19031821-108	#103 Towels,TP	9.94	.00	
Piggly Wiggly	03/18/2021	-	756584	03/01/2021	VR 28031821-107	#103 Towels,TP	9.94	.00	
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly							TOTALS	50.06	.00
Pitney Bowes Global	03/18/2021	-	31045780	02/23/2021	VR 01031821-028	#0016224117 #3104578001	87.61	.00	
Pitney Bowes Global	03/18/2021	-	31045780	02/23/2021	VR 01031821-029	#0016224117 #3104578001	87.62	.00	
CHECK TO VENDOR==>VENDOR PITBOGLO Pitney Bowes Global							TOTALS	175.23	.00
Preferred Gov't Ins.Trus	03/18/2021	-	62251-2	04/01/2021	VR 01031821-001	Jefferson-Workers Compens	30050.50	.00	
CHECK TO VENDOR==>VENDOR PREFGOVT Preferred Gov't Ins.Trust							TOTALS	30050.50	.00
Purchase Power*	03/18/2021	-	02242101	02/24/2021	VR 01031821-030	#8000-9000-0348-3785	201.00	.00	
CHECK TO VENDOR==>VENDOR PURCHASP Purchase Power*							TOTALS	201.00	.00
Quadient Finance USA, Inc	03/18/2021	-	03022101	03/02/2021	VR 01031821-006	#7900 0110 0247 9908	444.00	.00	
CHECK TO VENDOR==>VENDOR QUADIENT Quadient Finance USA, Inc.							TOTALS	444.00	.00
Jefferson Co. Road Dept.	03/18/2021	-	02252101	02/25/2021	VR 01031821-010	Nacoosa Rd Entrance	4367.52	.00	
Jefferson Co. Road Dept.	03/18/2021	-	02282103	03/01/2021	VR 19031821-109	Fire Rescue Fuel	299.37	.00	
Jefferson Co. Road Dept.	03/18/2021	-	02282103	03/01/2021	VR 28031821-110	Fire Rescue Fuel	2032.27	.00	
Jefferson Co. Road Dept.	03/18/2021	-	02282104	03/01/2021	VR 22031821-090	Solid Waste Fuel	7883.18	.00	
Jefferson Co. Road Dept.	03/18/2021	-	02282109	03/01/2021	VR 01031821-043	Recreation Fuel	447.31	.00	
Jefferson Co. Road Dept.	03/18/2021	-	02282111	03/01/2021	VR 01031821-022	Mosquito Ctrl Fuel	30.78	.00	
Jefferson Co. Road Dept.	03/18/2021	-	02282119	03/01/2021	VR 19031821-069	Wacissa Vol Fuel	92.40	.00	
CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept.							TOTALS	15152.83	.00
Redwire	03/18/2021	-	276758	03/03/2021	VR 01031821-027	#W1M1414 Annex	59.00	.00	

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						CHECK TO VENDOR==>VENDOR REDWIRE Redwire	TOTALS	59.00	.00
Restoration Assistance	03/18/2021	-	I-202103	03/01/2021	VR 22031821-079	Site Inspection 02/21		2250.00	.00
						CHECK TO VENDOR==>VENDOR RESTORAT Restoration Assistance	TOTALS	2250.00	.00
Ring Power Corporation*	03/18/2021	-	E6583002	02/23/2021	VR 19031821-112	#024322 AnnualMaintenance		440.00	.00
Ring Power Corporation*	03/18/2021	-	E6583002	02/23/2021	VR 28031821-111	#024322 AnnualMaintenance		440.00	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*	TOTALS	880.00	.00
Safety First Fire Equip.	03/18/2021	-	3191	02/27/2021	VR 19031821-073	Service Testing		410.00	.00
Safety First Fire Equip.	03/18/2021	-	3192	02/27/2021	VR 19031821-070	Service Testing		410.00	.00
Safety First Fire Equip.	03/18/2021	-	3193	02/27/2021	VR 19031821-071	Service Testing		795.00	.00
Safety First Fire Equip.	03/18/2021	-	3194	02/27/2021	VR 19031821-072	Service Testing		1130.00	.00
						CHECK TO VENDOR==>VENDOR SAFETYFI Safety First Fire Equip.	TOTALS	2745.00	.00
Tommy Stover	03/18/2021	-	63985070	03/04/2021	VR 01031821-015	Light in Courtroom		130.00	.00
						CHECK TO VENDOR==>VENDOR STOVER Tommy Stover	TOTALS	130.00	.00
TLH Ford Lincoln	03/18/2021	-	575684	02/16/2021	VR 01031821-035	Service Engine		5105.56	.00
TLH Ford Lincoln	03/18/2021	-	576476	03/01/2021	VR 01031821-036	CREDIT		-1000.00	.00
						CHECK TO VENDOR==>VENDOR TALLLINC TLH Ford Lincoln	TOTALS	4105.56	.00
Talquin Portable Restroo	03/18/2021	-	21-57651	02/22/2021	VR 01031821-042	Restroom Rental		214.00	.00
						CHECK TO VENDOR==>VENDOR TALQUINR Talquin Portable Restroom	TOTALS	214.00	.00
UniFirst Corporation	03/18/2021	-	0229430	03/04/2021	VR 22031821-080	Cust#1237569		188.85	.00
UniFirst Corporation	03/18/2021	-	0229440	03/04/2021	VR 01031821-014	Cust#1311916		209.45	.00
						CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation	TOTALS	398.30	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-044	#222501100-1 #9873977978		29.40	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-045	#222501100-1 #9873977978		29.53	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-046	#222501100-1 #9873977978		29.54	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-047	#222501100-1 #9873977978		53.56	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-048	#222501100-1 #9873977978		.23	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-049	#222501100-1 #9873977978		87.63	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-052	#222501100-1 #9873977978		.46	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 01031821-053	#222501100-1 #9873977978		51.56	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 19031821-050	#222501100-1 #9873977978		108.44	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 22031821-054	#222501100-1 #9873977978		308.04	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 28031821-051	#222501100-1 #9873977978		108.44	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
						CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless	TOTALS	806.83	.00
1 800 Radiator & A/C	03/18/2021	-	67461408	02/22/2021	VR 01031821-037	Radiator, Rad Cap		181.00	.00
						CHECK TO VENDOR==>VENDOR 1800RADI 1 800 Radiator & A/C	TOTALS	181.00	.00
2k webgroup	03/18/2021	-	9167	03/01/2021	VR 01031821-020	Monthly Maint & Hosting		236.45	.00
						CHECK TO VENDOR==>VENDOR 2KWEBGRO 2k webgroup	TOTALS	236.45	.00
						CASH ACCOUNT # 011010000	TOTALS	176994.93	.00
						BANK ACCOUNT # 0101001611	TOTALS	176994.93	.00
						FINAL REPORT TOTALS		176994.93	.00

REPORT DATE 03/10/2021
SYSTEM DATE 03/10/2021
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 7
TIME 12:09:01
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 03/18/2021 TO 03/18/2021
VENDOR
VOUCHER TO 99999999
CASH CODE 01001

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008		G/L CASH ACCOUNT-111010000				CASH-CHECKING-CO TRANS		
BancorpSouth	03/18/2021	-	691861	02/20/2021	VR 11031821-003	#002-0070780-005	30000.00	.00
		CHECK TO VENDOR==>VENDOR	BANCORPS	BancorpSouth	TOTALS		30000.00	.00
Big Bend Tire	03/18/2021	-	34613	02/11/2021	VR 11031821-004	RoadDept-Tires (2)	286.50	.00
		CHECK TO VENDOR==>VENDOR	BIGBENTI	Big Bend Tire	TOTALS		286.50	.00
City of Monticello	03/18/2021	-	01120221	02/23/2021	VR 11031821-002	Act#00050112	62.11	.00
		CHECK TO VENDOR==>VENDOR	CITYMONT	City of Monticello	TOTALS		62.11	.00
Crystal Springs	03/18/2021	-	02252101	02/25/2021	VR 11031821-007	Act#671493115070266	76.90	.00
		CHECK TO VENDOR==>VENDOR	CRYSTALS	Crystal Springs	TOTALS		76.90	.00
O'Reilly Automotive, Inc	03/18/2021	-	5-459346	03/01/2021	VR 11031821-005	#2834089 Flasher	30.38	.00
O'Reilly Automotive, Inc	03/18/2021	-	5-459393	03/01/2021	VR 11031821-006	#2834089 Filters,WipFluid	345.68	.00
		CHECK TO VENDOR==>VENDOR	OREILLY	O'Reilly Automotive, Inc.	TOTALS		376.06	.00
Tri-County Electric Coop	03/18/2021	-	90060221	02/25/2021	VR 11031821-001	Act#72001059006	30.77	.00
		CHECK TO VENDOR==>VENDOR	TRI-CO.	Tri-County Electric Coop.	TOTALS		30.77	.00
Verizon Wireless	03/18/2021	-	98739779	02/23/2021	VR 11031821-008	#222501100-1 #9873977978	183.35	.00
		CHECK TO VENDOR==>VENDOR	VERIZONW	Verizon Wireless	TOTALS		183.35	.00
			CASH ACCOUNT #	111010000	TOTALS		31015.69	.00
			BANK ACCOUNT #	0101006511	TOTALS		31015.69	.00
					FINAL REPORT TOTALS		31015.69	.00

REPORT DATE 03/10/2021
SYSTEM DATE 03/10/2021
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 2
TIME 12:09:36
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 03/18/2021 TO 03/18/2021
VENDOR
VOUCHER TO 99999999
CASH CODE 08008

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
March 4, 2021
6:00 P.M.

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Eugene Hall, JT Surles and Chris Tuten. Also present were County Attorneys Buck Bird and Scott Shirley and Clerk of Court Kirk Reams.

1. Chairman Walker called the meeting order and led the invocation and pledge of allegiance.
2. Edward Dean discussed services he could provide related to seeking out grants for the County.
3. **On motion by Commissioner Surles, seconded by Commissioner Hall and unanimously carried (4-0), the consent agenda—consisting of the approval of the agenda, General Fund/Transportation/Road Bond Vouchers and minutes for the 2/4/21 and 2/18/21 regular sessions—was approved.**
4. David Jahosky, with GSG, gave a Powerpoint presentation to the Board that provided an update on the CARES Act.
5. County Attorney Scott Shirley discussed the changes to the proposed Safe Rider lease agreement. After further discussion, it was the consensus of the Board that the lease—with recommended changes—come back before the Board at the next meeting to be signed.
6. Joy Frisby, with the Police Athletic League, discussed a possible lease of the old Jefferson County High School gymnasium. **On motion by Commissioner Surles, seconded by Commissioner Hall and unanimously carried (4-0), the Board approved Ms. Frisby working with Langton Consultants on possible grant opportunities, provided it did not detract from their time/services to the County.**
7. **On motion by Commissioner Surles, seconded by Commissioner Hall and unanimously carried (4-0), the Board approved the surplus of the escheated properties.**
8. Finance Director Charles Culp provided an overview of the auditor selection committee item. He noted that Clerk of Court Kirk Reams was not mentioned in the initial emails as part of the committee, but that after speaking with other counties and the auditor general's office, the Clerk of Court should not only be on the committee but also typically functions as Chair. **On motion by Commissioner Surles, seconded by Commissioner Tuten and unanimously carried (4-0), the Board appointed Chairman Walker as its appointee to the Auditor Selection Committee.**
9. Attorney Scott Shirley introduced a draft of the disposition of surplus lands (real property) policy. **On motion by Commissioner Surles, seconded by Commissioner Hall and unanimously carried (4-0), the Board approved the policy with suggested revisions.**

10. Commissioner Surles requested that a voluntary road dedication be placed on the next agenda.

11. **On motion by Commissioner Surles, seconded by Commissioner Hall and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners
Jefferson County, Florida**

Stephen Walker, Chairman

ATTEST:

Kirk Reams, Clerk of Court

COMMERCIAL LEASE AGREEMENT

THIS LEASE AGREEMENT is made between Jefferson County, Florida, (hereinafter referred to as "Lessor"), whose address is 1 Courthouse Circle, Room 10, Monticello, Florida 32344, and FLORIDA SAFERIDER, LLC, a Florida Limited Liability Company (hereinafter referred to as "Lessee"), whose address is 300 Industrial Park Drive, Monticello, Florida 32344.

WITNESSETH

1. **AGREEMENT TO LEASE - DESCRIPTION OF THE PREMISES.** Lessor leases to Lessee, and Lessee rents from Lessor, the following described property (hereinafter "the Premises"):

Lease of Warehouse and Showroom areas in building (approximately 1766 square feet), pavilion (nonexclusive), parking at the building (nonexclusive) and all portions of paved outdoor area currently exhibiting motorcycle training stripes, such Premises located at 300 Industrial Park Drive, Monticello, Florida 32344. See also, Exhibit "A".

2. **TERM OF LEASE.** The term of the lease shall be a period commencing on April 1, 2021, at 12:01 a.m., and ending at midnight on December 31, 2022 subject to the following terms as stated herein below.

3. **RENTAL.** Beginning on April 1, 2021, Lessee shall pay to Lessor a minimum monthly rent during the term of this Lease in the amount of \$736.00 per month, plus a \$75.00 electricity service allocation (which shall not be considered rent) for a total monthly payment of \$811.00, payable on the first day of each month during the term of this Lease. All payments due from Lessee to Lessor under the terms of this lease, including but not limited to monthly rental payments, shall be paid promptly when due by hand delivery or US mail to Lessor at one Courthouse Circle, Room 10, Monticello, Florida 32344, or to such other address as the Lessor may in writing designate. If any payment is not received by Lessor by midnight on the 7th day following the day on which the payment is due, a late fee equal to ten percent (10%) of the delinquent payment for each month rent is past due, plus Five Dollars (\$5.00) per day for each day after the 7th day following the day on which the payment is due, shall be due from Lessee to Lessor as additional rent. If Lessor receives any check from Lessee that is returned for insufficient funds, or for any other reason, Lessee shall be required to pay Lessor a service charge of \$25.00 per returned check in addition to the late charges set forth in this paragraph.

4. **TAXES.** Lessee shall be responsible for the payment of all municipal, county, or

state taxes assessed during the term of this lease on the Premises. Lessee shall also pay any taxes levied against the personal property and trade fixtures of Lessee in and about the premises.

5. UTILITIES. Lessor shall be responsible for payment of electricity utility service to the Premises building (Lessee pays a monthly electricity service allocation as provided in paragraph 3 herein above). Lessee shall be responsible for the payment for all other utility services to the Premises including, but not limited to, ~~electric~~, telephone, data, water, sewer, and solid waste collection and disposal.

6. INSPECTION AND MAINTENANCE. Lessee has inspected the Premises and acknowledges that it is in clean, safe, fit and habitable condition for the purposes for which it will be utilized and accepts the Premises in "as is" condition. Lessee agrees that during the term of this Lease it will, at its own expense, keep all non-structural portions of the Premises in good state of repair and condition (including repair of nail and screw holes or other damage caused by Lessee to interior walls, interior and exterior doors, carpeting, utility sinks, and plumbing fixtures), ordinary wear and tear excepted. All damages resulting from the misuse of all or any non-structural portion of the Premises and any fixtures shall be borne by Lessee at its sole expense. Lessee shall not mark, paint, drill into, or in any way deface any part of the Premises or the building of which they are a part except as provided herein.

7. LESSEE'S COVENANTS. Lessee further covenants and agrees as follows:

a. To pay the rent and every installment of it when it comes due; to use the Premises in a careful and proper manner for the express purpose of operating a **Commercial Motorcycle Instruction Business** and Lessee agrees to restrict its use for such purposes and not to use or permit the use of the Premises for any other purpose without first obtaining the written consent of Lessor to such other use; to commit or permit no waste or damages to the Premises; to conduct or permit no business or act that is a nuisance or may be in violation of any federal, state, or local law or ordinance, including but not limited to illegal drug activity, which shall be subject to all available state and federal penalties; to permit or conduct no business or activity which constitutes a violation of any restrictive covenant; to surrender the Premises on expiration or termination of this lease in clean condition and good repair, normal wear and tear excepted, provided, however, that all alterations, additions, and improvements permanently attached and made by Lessee, its successors, and assigns (excepting movable furniture, equipment, supplies, inventory, and special air-conditioning equipment installed by Lessee) shall become and remain the Premises of Lessor on the termination of Lessee's occupancy of the Premises.

b. Other than motor vehicle fuel and other fluids associated with Lessee's business operations, no flammable or explosive material, or hazardous or toxic waste, material, or substance, including asbestos, petroleum and any petroleum by-products, which is or becomes regulated by any local governmental authority, any agency of the State of Florida or of the United States government, shall be allowed or kept within the Premises.

c. Lessee shall maintain liability insurance on the Premises as required herein below.

d. Lessee shall indemnify and hold harmless Lessor and the leased Premises from all costs, losses, damages, liabilities, expenses, penalties, and fines whatsoever that may arise from or be claimed against Lessor or the leased Premises by any person or persons for any injury to person or property or damage of whatever kind or character arising from the use or occupancy of the leased premises by Lessee; from any neglect or fault of Lessee or the agents and the employees of Lessee in using and occupying the premises; or from any failure by Lessee to comply and conform with all laws, statutes, ordinances, regulations, or restrictive covenants of any governmental body or subdivision now or hereafter in force. If any lawsuit or proceeding shall be brought against Lessor or the leased premises on account of any alleged violations or failure to comply and conform or on account of any damage, omission, neglect, or use of the premises by Lessee, the agents and employees of Lessee, or any other person on the premises, Lessee agrees that Lessee or any other person on the premises will defend it, pay whatever judgments may be recovered against Lessor or against the Premises on account of it, and pay for all of Lessor's attorneys' fees in connection with it, including attorneys' fees on appeal.

e. Lessee shall obtain in advance from all participants and students in Lessee's motorcycle instruction business a fully executed written waiver and release of liability from all claims arising from, or relating in any way to, their participation in such motorcycle instruction activities and shall expressly include Lessor as an entity to whom such waiver and release of liability applies.

f. Lessee shall comply with all restrictive covenants applicable to the Jefferson County Industrial Park including, but not limited to, that document entitled Covenants and Restrictions for Jefferson County Industrial Park dated June 30, 2009.

g. In case of damage to glass in the leased Premises, to replace it with glass of the same kind, size, and quality as quickly as possible at Lessee's expense.

h. To make no alterations in or additions or improvements to install any equipment in or maintain signs advertising its business on the premises without, in each case, obtaining the prior written consent of Lessor, which consent shall not be unreasonably withheld. If any alterations, additions, or improvements in or to the Premises are made necessary by reason of the special use and occupancy of the Premises by Lessee, Lessee agrees that it will make all such alterations, additions, and improvements in or to the Premises at its own expense and in compliance with all building codes, ordinances, and governmental regulations pertaining to such work, use, or occupancy. Lessee agrees that it will hold Lessor harmless against all expenses, liens, claims, and damages to either property or person that may or might arise because any repairs, alterations, additions, or

improvements are made.

i. To permit Lessor to enter, inspect, and make such repairs to the leased Premises as Lessor reasonably may desire, at all reasonable times.

8. LESSOR'S COVENANTS. Lessor covenants and agrees as follows:

a. Lessor will warrant and defend Lessee in the enjoyment and peaceful possession of the premises during the aforesaid term.

b. If the premises are destroyed or so damaged by fire, casualty, or other disaster that they become untenable, Lessor will have the right to render the premises tenantable by repairs within 90 days from the date of damage with reasonable additional time, if necessary, for Lessor to adjust the loss with insurance companies insuring the premises, or for any other delay occasioned by conditions beyond the control of Lessor. If the premises are not rendered tenantable within that time, either party will have the right to terminate this lease by written notice to the other. In the event of such termination, the rent shall be paid only to the date of the damage. If the lease is not terminated, rent shall nevertheless be abated during the period of time from the date of damage to the date of physical occupancy by Lessee or date of complete restoration, whichever occurs first.

9. INSURANCE.

a. Lessee shall procure and maintain in full force and effect during the term of this lease and any extension thereof, at Lessee's sole expense, policies of public liability insurance with a company and through a broker approved by Lessor, adequate to protect against liability for damage claims through use of or arising out of accidents in or around the leased Premises in the minimum amount of One Million Dollars (\$1,000,000.00) for each person injured, One Million Dollars (\$1,000,000.00) for any one accident, One Hundred Thousand Dollars for property damage caused to the Premised through the negligence of Lessee's employees, invitees and principals, and One Hundred Thousand Dollars (\$100,000.00) for medical expenses. Such insurance policies shall include Lessor as an additional insured. Lessee shall procure and maintain, in full force and effect during the term of this lease and any extension thereof, at Lessee's sole expense, Workers' Compensation insurance covering its employees, subcontractors and agents. On Lessor's request, copies of all such policies or certificates of insurance shall be delivered to Lessor.

b. Lessee agrees to obtain a written obligation from the insurers to notify Lessor in writing at least thirty (30) calendar days prior to cancellation or refusal to renew any such policy.

10. DEFAULT IN PAYMENT OF RENT. Notwithstanding the provisions of Paragraph

Three (3) above, if any rent required by this lease is not paid within thirty (30) days of when due, Lessor will have the option to:

a. Terminate this lease, resume possession of the Premises, and recover immediately from Lessee the difference between the rent specified in the lease and the fair rental value of the Premises for the remainder of the term, reduced to present worth, plus legal interest on amounts past due; or

b. Resume possession and re-lease or rent the Premises for the remainder of the term for the account of Lessee and recover from Lessee at the end of the term or at the time each payment of rent comes due under this lease, whichever Lessor may choose, the difference between the rent specified in the lease and the rent received on the re-leasing or renting.

c. Lessor shall have all rights and remedies available to it at law and in equity now or hereafter provided within the State of Florida.

11. **DEFAULTS OTHER THAN RENT.** If either Lessor or Lessee fails to perform or breaches any agreement on this lease other than the agreement of Lessee to pay rent, and this failure or breach continues for 10 days after a written notice specifying the required performance has been given to the party failing to perform:

a. the party giving notice may institute action in a court of competent jurisdiction to terminate this lease or to complete performance of the agreement, and the losing party in that litigation shall pay the prevailing party all expenses of the litigation, including reasonable attorneys' fees; or,

b. Lessor or Lessee may, after 30 days written notice to the other, comply with the agreement or correct any such breach, and the costs of that compliance shall be payable on demand.

Lessor shall not be liable to Lessee, or to any firm, corporation, or other business association claiming by, through or under Lessee, for failure to furnish or for delay in furnishing any services provided for in this lease, and no such failure or delay by Lessor or defects in the Premises or defects in the cooling, heating, electric, water, or other apparatus or systems or water damage or other event or condition shall, individually or cumulatively, be an actual or constructive eviction of Lessee, nor shall any such failure or delay operate or relieve Lessee from the prompt and punctual performance of each and all of the covenants to be performed herein by Lessee, including, but not limited to, the obligation to pay rent.

All rights and remedies of Lessor under this lease shall be cumulative, and none shall exclude any other right or remedy at law. Such rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises.

12. PERSONAL PROPERTY. All trade fixtures, furniture, equipment and other items of personal property on the Premises or in the building shall be and remain at Lessee's sole risk of loss, except for damage occasioned thereto by the intentional wrongdoing of Lessor, and Lessee shall be responsible for providing its own insurance coverage for the same. Lessor shall not be liable for any damage to nor loss of such property arising from any acts of negligence or otherwise of any other persons; nor from the leaking of the roof; nor from the bursting, leaking or overflowing of water, sewer, steam pipes or plumbing fixtures; nor from electric wiring or fixtures; nor from any other cause whatsoever, except for damage occasioned thereto by the intentional wrongdoing of Lessor; nor shall Lessor be liable for any injury to employees, agents, invitees, or customers of Lessee or other persons in or about the Premises, except for damage occasioned thereto by intentional wrongdoing of Lessor; and, Lessee expressly agrees to hold Lessor harmless in all such cases.

13. INSPECTION BY LESSOR. Lessor reserves the right to enter the Premises at all reasonable times for the purpose of inspecting them and to perform maintenance and repair, and Lessee agrees to permit Lessor to do so. Lessor shall attempt to make all such inspections and repairs at such times and in such a manner as to not materially interfere with the operation of Lessee's business, except in the case of an emergency or where Lessee waives this right, either orally or in writing. In any event, Lessor shall not be obligated to reduce Lessee's rent for the Premises during any period of such repairs nor shall Lessor incur any liability to Lessee for disturbance of quiet enjoyment of the Premises when making such repairs. Lessor, or any of its agents, shall have the right to exhibit the Premises and advertise the same for lease at any time within ninety (90) days before the expiration of this lease unless the parties agree to extend the terms of this lease as provided herein. Said right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations or additions which do not conform to this lease.

14. INSOLVENCY, BANKRUPTCY, ETC., OF LESSEE. If any proceeding shall be instituted by or against Lessee under the bankruptcy laws or other debtor relief laws of the United States or any state, or if Lessee shall make an assignment for the benefit of creditors, or if Lessee's interest herein shall be sold under execution or other legal process, or if a trustee in bankruptcy or a receiver is appointed for Lessee, then, in the event of any such occurrence, and at the option of Lessor, the same shall constitute a breach of this lease by Lessee and Lessor may, but shall not be required to, terminate this lease. Lessor may terminate this lease and retake possession of the premises immediately and without notice to Lessee or any assignee, transferee, trustee, or any other person or persons, using force if necessary.

15. EARLY TERMINATION. Notwithstanding anything in the lease to the contrary, in the event that Lessor plans to sell the building to any other person or entity, Lessor shall have the right, but not the obligation, to cancel this lease upon ninety (90) days written notice to Lessee. No termination of this lease prior to the stated termination of it, by lapse of time or otherwise, shall affect Lessor's right to collect rent for the period prior to the termination thereof.

16. **RULES AND REGULATIONS.** Lessee covenants and agrees that it will comply with and abide by all restrictive covenants of record and rules and regulations, if any, which are applicable to the Premises including, but not limited to, those specific rules and regulations, if any, concerning parking, delivery, trash removal, use of common areas, signs, advertising, and other such activities within the Premises.

17. **WAIVER OF PERFORMANCE.** The failure of Lessor to insist upon performance of any of the conditions of this lease in any one or more instances shall not constitute a waiver thereafter of the right of full performance of the agreements and terms herein set forth and all conditions, when any performance is due.

18. **ASSIGNMENTS AND SUBLEASE.** Lessee may not assign or sublease this lease, or any right or privilege connected therewith, or allow any other person, except Lessee's agents and employees, to occupy the Premises or any part thereof without first obtaining Lessor's prior written consent, which shall be given or withheld in Lessor's sole and unfettered discretion. No assignment or sublease will relieve the assignor or sublessor of any obligation under this lease.

19. **SURRENDER OF THE PREMISES.** Lessee agrees to surrender to Lessor at the end of the term of this lease, or upon any cancellation of this lease, the Premises, in as good condition and state of cleanliness as it was at the beginning of the term of this lease, ordinary wear and tear excepted.

20. **PARTIAL INVALIDITY.** If any provision of this lease or application thereof to any person or circumstance shall to any extent be invalid or unenforceable, such provision shall either be modified to conform to law or be considered severable, with the remainder of this lease, or the application of such provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this lease shall be valid and enforceable to the fullest extent permitted by law.

21. **TIME.** It is understood and agreed between the parties hereto that time is of the essence in the performance of all terms and provisions of this lease.

22. **FORCE MAJEURE.** None of the parties hereto shall be liable to the other for any failure, delay or interruption in performing its obligations hereunder due to causes or conditions beyond its control including, without limitation, strikes, boycotts, picketing, slowdowns, work stoppages, or labor troubles of any other type, acts of God (including but not limited to flood, wind, earthquake, hurricane, or other natural catastrophes), wars, terrorist attacks, riots, or national or local emergencies, unless otherwise covered by the hazard or liability insurance as specified in Paragraph Ten (10), above.

23. **CAPTIONS.** The titles, captions and/or paragraphs or letters appearing in this lease are inserted only as a matter of convenience and in no way define, modify, limit, amend, construe, or

describe the scope or intent of the sections or articles of this lease or affect this lease in any way.

24. **ATTORNEY'S FEES.** If Lessor or Lessee defaults in the performance of any of the covenants of this agreement and, by reason thereof the Lessor or Lessee employs the services of an attorney to enforce the performance of said covenants, the prevailing party shall be entitled to recover from the other party a reasonable attorney's fee and all expenses and costs incurred in the enforcement of any remedy available to the prevailing party under this Lease.

25. **FLORIDA LAW.** This lease will be governed by the laws of the State of Florida, as to both interpretations and performance.

26. **ENTIRE AGREEMENT.** This lease sets forth all the promises, agreements, conditions, and understandings between Lessor and Lessee relative to the leased premises. There are no other promises, agreements, conditions, or understandings, either oral or written, between them. No subsequent alteration, amendment, change, or addition to this lease will be binding on Lessor or Lessee unless in writing and signed by them and made a part of this lease by direct reference. No surrender of the demised Premises or of the remainder of the term of this lease shall be valid unless accepted by Lessor in writing.

27. **NOTICES.** Notices to the Lessor shall be given in person or by certified mail addressed to Lessor at 1 Courthouse Circle, Room 10, Monticello, Florida 32344. Notice to Lessee shall be given in person or by certified mail to Lessee at Post office Box 2042, Tallahassee, Florida 32316.

28. **TERMS INCLUSIVE.** As used herein, the terms "Lessor" and "Lessee" include the plural, and the masculine shall include the feminine and neuter, whenever the context so requires.

29. **SUCCESSORS.** The terms of this lease shall be binding on and inure to the benefit of the respective successors, heirs, representatives, and assigns of the parties.

[Signatures Follow]

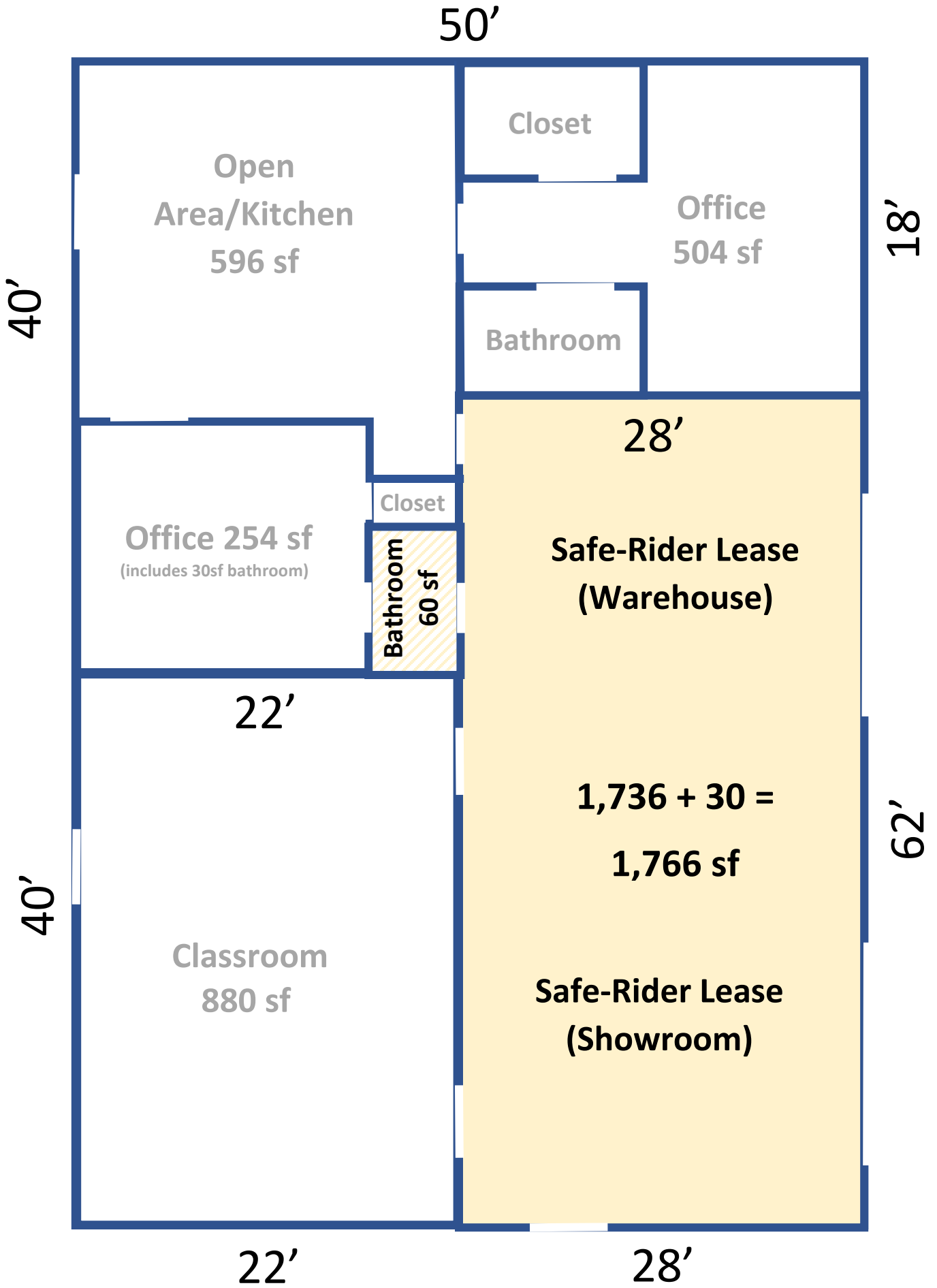
IN WITNESS WHEREOF Lessor and Lessee have duly executed this lease agreement the _____ day of _____, 2021.

JEFFERSON COUNTY BOARD
OF COUNTY COMMISSIONERS

By: _____
Stephen Walker
Chairman

FLORIDA SAFERIDER, LLC.
A Florida Limited Liability Company

By: _____
Joe Pretti
President/CEO



COMMERCIAL LEASE AGREEMENT

THIS LEASE AGREEMENT is made between Jefferson County, Florida, (hereinafter referred to as "Lessor"), whose address is 1 Courthouse Circle, Room 10, Monticello, Florida 32344, and POP'S SANITATION SERVICES, LLC, a Florida Limited Liability Company (hereinafter referred to as "Lessee"), whose address is P.O. Box 555, Madison, Florida 32341.

WITNESSETH

1. **AGREEMENT TO LEASE - DESCRIPTION OF THE PREMISES.** Lessor leases to Lessee, and Lessee rents from Lessor, the following described property (hereinafter "the Premises":

Lease of Classroom, 2 Offices and Kitchen areas in building (approximately 2264 square feet), pavilion (nonexclusive), and parking at the building (nonexclusive), such Premises located at 300 Industrial Park Drive, Monticello, Florida 32344. See also, Exhibit "A".

2. **TERM OF LEASE.** The term of the lease shall be a period commencing on April 1, 2021, at 12:01 a.m., and ending at midnight on December 31, 2022 subject to the following terms as stated herein below.

3. **RENTAL.** Beginning on April 1, 2021, Lessee shall pay to Lessor a minimum monthly rent during the term of this Lease in the amount of \$943.00 per month, plus a \$100.00 electricity service allocation (which shall not be considered rent) for a total monthly payment of \$1043.00, payable on the first day of each month during the term of this Lease. All payments due from Lessee to Lessor under the terms of this lease, including but not limited to monthly rental payments, shall be paid promptly when due by hand delivery or US mail to Lessor at one Courthouse Circle, Room 10, Monticello, Florida 32344, or to such other address as the Lessor may in writing designate. If any payment is not received by Lessor by midnight on the 7th day following the day on which the payment is due, a late fee equal to ten percent (10%) of the delinquent payment for each month rent is past due, plus Five Dollars (\$5.00) per day for each day after the 7th day following the day on which the payment is due, shall be due from Lessee to Lessor as additional rent. If Lessor receives any check from Lessee that is returned for insufficient funds, or for any other reason, Lessee shall be required to pay Lessor a service charge of \$25.00 per returned check in addition to the late charges set forth in this paragraph.

4. **TAXES.** Lessee shall be responsible for the payment of all municipal, county, or state taxes assessed during the term of this lease on the Premises. Lessee shall also pay any taxes

levied against the personal property and trade fixtures of Lessee in and about the premises.

5. UTILITIES. Lessor shall be responsible for payment of electricity utility service to the Premises building (Lessee pays a monthly electricity service allocation as provided in paragraph 3 herein above). Lessee shall be responsible for the payment for all other utility services to the Premises including, but not limited to, ~~electric~~, telephone, data, water, sewer, and solid waste collection and disposal.

6. INSPECTION AND MAINTENANCE. Lessee has inspected the Premises and acknowledges that it is in clean, safe, fit and habitable condition for the purposes for which it will be utilized and accepts the Premises in "as is" condition. Lessee agrees that during the term of this Lease it will, at its own expense, keep all non-structural portions of the Premises in good state of repair and condition (including repair of nail and screw holes or other damage caused by Lessee to interior walls, interior and exterior doors, carpeting, utility sinks, and plumbing fixtures), ordinary wear and tear excepted. All damages resulting from the misuse of all or any non-structural portion of the Premises and any fixtures shall be borne by Lessee at its sole expense. Lessee shall not mark, paint, drill into, or in any way deface any part of the Premises or the building of which they are a part except as provided herein.

7. LESSEE'S COVENANTS. Lessee further covenants and agrees as follows:

a. To pay the rent and every installment of it when it comes due; to use the Premises in a careful and proper manner for the express purpose of operating **Administrative Offices supporting the operation of a Commercial Solid Waste Sanitation Services Business** and Lessee agrees to restrict its use for such purposes and not to use or permit the use of the Premises for any other purpose without first obtaining the written consent of Lessor to such other use; to commit or permit no waste or damages to the Premises; to conduct or permit no business or act that is a nuisance or may be in violation of any federal, state, or local law or ordinance, including but not limited to illegal drug activity, which shall be subject to all available state and federal penalties; to permit or conduct no business or activity which constitutes a violation of any restrictive covenant; to surrender the Premises on expiration or termination of this lease in clean condition and good repair, normal wear and tear excepted, provided, however, that all alterations, additions, and improvements permanently attached and made by Lessee, its successors, and assigns (excepting movable furniture, equipment, supplies, inventory, and special air-conditioning equipment installed by Lessee) shall become and remain the Premises of Lessor on the termination of Lessee's occupancy of the Premises.

b. Other than motor vehicle fuel and other fluids associated with Lessee's business operations, no flammable or explosive material, or hazardous or toxic waste, material, or substance, including asbestos, petroleum and any petroleum by-products, which is or becomes regulated by any local governmental authority, any agency of the State of Florida or of the United States government, shall be allowed or kept within the Premises.

c. Lessee shall maintain liability insurance on the Premises as required herein below.

d. Lessee shall indemnify and hold harmless Lessor and the leased Premises from all costs, losses, damages, liabilities, expenses, penalties, and fines whatsoever that may arise from or be claimed against Lessor or the leased Premises by any person or persons for any injury to person or property or damage of whatever kind or character arising from the use or occupancy of the leased premises by Lessee; from any neglect or fault of Lessee or the agents and the employees of Lessee in using and occupying the premises; or from any failure by Lessee to comply and conform with all laws, statutes, ordinances, regulations, or restrictive covenants of any governmental body or subdivision now or hereafter in force. If any lawsuit or proceeding shall be brought against Lessor or the leased premises on account of any alleged violations or failure to comply and conform or on account of any damage, omission, neglect, or use of the premises by Lessee, the agents and employees of Lessee, or any other person on the premises, Lessee agrees that Lessee or any other person on the premises will defend it, pay whatever judgments may be recovered against Lessor or against the Premises on account of it, and pay for all of Lessor's attorneys' fees in connection with it, including attorneys' fees on appeal.

e. Lessee shall obtain in advance from all participants and students in Lessee's motorcycle instruction business a fully executed written waiver and release of liability from all claims arising from, or relating in any way to, their participation in such motorcycle instruction activities and shall expressly include Lessor as an entity to whom such waiver and release of liability applies.

f. Lessee shall comply with all restrictive covenants applicable to the Jefferson County Industrial Park including, but not limited to, that document entitled Covenants and Restrictions for Jefferson County Industrial Park dated June 30, 2009.

g. In case of damage to glass in the leased Premises, to replace it with glass of the same kind, size, and quality as quickly as possible at Lessee's expense.

h. To make no alterations in or additions or improvements to install any equipment in or maintain signs advertising its business on the premises without, in each case, obtaining the prior written consent of Lessor, which consent shall not be unreasonably withheld. If any alterations, additions, or improvements in or to the Premises are made necessary by reason of the special use and occupancy of the Premises by Lessee, Lessee agrees that it will make all such alterations, additions, and improvements in or to the Premises at its own expense and in compliance with all building codes, ordinances, and governmental regulations pertaining to such work, use, or occupancy. Lessee agrees that it will hold Lessor harmless against all expenses, liens, claims, and damages to either property or person that may or might arise because any repairs, alterations, additions, or

improvements are made.

i. To permit Lessor to enter, inspect, and make such repairs to the leased Premises as Lessor reasonably may desire, at all reasonable times.

8. LESSOR'S COVENANTS. Lessor covenants and agrees as follows:

a. Lessor will warrant and defend Lessee in the enjoyment and peaceful possession of the premises during the aforesaid term.

b. If the premises are destroyed or so damaged by fire, casualty, or other disaster that they become untenable, Lessor will have the right to render the premises tenantable by repairs within 90 days from the date of damage with reasonable additional time, if necessary, for Lessor to adjust the loss with insurance companies insuring the premises, or for any other delay occasioned by conditions beyond the control of Lessor. If the premises are not rendered tenantable within that time, either party will have the right to terminate this lease by written notice to the other. In the event of such termination, the rent shall be paid only to the date of the damage. If the lease is not terminated, rent shall nevertheless be abated during the period of time from the date of damage to the date of physical occupancy by Lessee or date of complete restoration, whichever occurs first.

9. INSURANCE.

a. Lessee shall procure and maintain in full force and effect during the term of this lease and any extension thereof, at Lessee's sole expense, policies of public liability insurance with a company and through a broker approved by Lessor, adequate to protect against liability for damage claims through use of or arising out of accidents in or around the leased Premises in the minimum amount of One Million Dollars (\$1,000,000.00) for each person injured, One Million Dollars (\$1,000,000.00) for any one accident, One Hundred Thousand Dollars for property damage caused to the Premised through the negligence of Lessee's employees, invitees and principals, and One Hundred Thousand Dollars (\$100,000.00) for medical expenses. Such insurance policies shall include Lessor as an additional insured. Lessee shall procure and maintain, in full force and effect during the term of this lease and any extension thereof, at Lessee's sole expense, Workers' Compensation insurance covering its employees, subcontractors and agents. On Lessor's request, copies of all such policies or certificates of insurance shall be delivered to Lessor.

b. Lessee agrees to obtain a written obligation from the insurers to notify Lessor in writing at least thirty (30) calendar days prior to cancellation or refusal to renew any such policy.

10. DEFAULT IN PAYMENT OF RENT. Notwithstanding the provisions of Paragraph

Three (3) above, if any rent required by this lease is not paid within thirty (30) days of when due, Lessor will have the option to:

a. Terminate this lease, resume possession of the Premises, and recover immediately from Lessee the difference between the rent specified in the lease and the fair rental value of the Premises for the remainder of the term, reduced to present worth, plus legal interest on amounts past due; or

b. Resume possession and re-lease or rent the Premises for the remainder of the term for the account of Lessee and recover from Lessee at the end of the term or at the time each payment of rent comes due under this lease, whichever Lessor may choose, the difference between the rent specified in the lease and the rent received on the re-leasing or renting.

c. Lessor shall have all rights and remedies available to it at law and in equity now or hereafter provided within the State of Florida.

11. **DEFAULTS OTHER THAN RENT.** If either Lessor or Lessee fails to perform or breaches any agreement on this lease other than the agreement of Lessee to pay rent, and this failure or breach continues for 10 days after a written notice specifying the required performance has been given to the party failing to perform:

a. the party giving notice may institute action in a court of competent jurisdiction to terminate this lease or to complete performance of the agreement, and the losing party in that litigation shall pay the prevailing party all expenses of the litigation, including reasonable attorneys' fees; or,

b. Lessor or Lessee may, after 30 days written notice to the other, comply with the agreement or correct any such breach, and the costs of that compliance shall be payable on demand.

Lessor shall not be liable to Lessee, or to any firm, corporation, or other business association claiming by, through or under Lessee, for failure to furnish or for delay in furnishing any services provided for in this lease, and no such failure or delay by Lessor or defects in the Premises or defects in the cooling, heating, electric, water, or other apparatus or systems or water damage or other event or condition shall, individually or cumulatively, be an actual or constructive eviction of Lessee, nor shall any such failure or delay operate or relieve Lessee from the prompt and punctual performance of each and all of the covenants to be performed herein by Lessee, including, but not limited to, the obligation to pay rent.

All rights and remedies of Lessor under this lease shall be cumulative, and none shall exclude any other right or remedy at law. Such rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises.

12. PERSONAL PROPERTY. All trade fixtures, furniture, equipment and other items of personal property on the Premises or in the building shall be and remain at Lessee's sole risk of loss, except for damage occasioned thereto by the intentional wrongdoing of Lessor, and Lessee shall be responsible for providing its own insurance coverage for the same. Lessor shall not be liable for any damage to nor loss of such property arising from any acts of negligence or otherwise of any other persons; nor from the leaking of the roof; nor from the bursting, leaking or overflowing of water, sewer, steam pipes or plumbing fixtures; nor from electric wiring or fixtures; nor from any other cause whatsoever, except for damage occasioned thereto by the intentional wrongdoing of Lessor; nor shall Lessor be liable for any injury to employees, agents, invitees, or customers of Lessee or other persons in or about the Premises, except for damage occasioned thereto by intentional wrongdoing of Lessor; and, Lessee expressly agrees to hold Lessor harmless in all such cases.

13. INSPECTION BY LESSOR. Lessor reserves the right to enter the Premises at all reasonable times for the purpose of inspecting them and to perform maintenance and repair, and Lessee agrees to permit Lessor to do so. Lessor shall attempt to make all such inspections and repairs at such times and in such a manner as to not materially interfere with the operation of Lessee's business, except in the case of an emergency or where Lessee waives this right, either orally or in writing. In any event, Lessor shall not be obligated to reduce Lessee's rent for the Premises during any period of such repairs nor shall Lessor incur any liability to Lessee for disturbance of quiet enjoyment of the Premises when making such repairs. Lessor, or any of its agents, shall have the right to exhibit the Premises and advertise the same for lease at any time within ninety (90) days before the expiration of this lease unless the parties agree to extend the terms of this lease as provided herein. Said right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations or additions which do not conform to this lease.

14. INSOLVENCY, BANKRUPTCY, ETC., OF LESSEE. If any proceeding shall be instituted by or against Lessee under the bankruptcy laws or other debtor relief laws of the United States or any state, or if Lessee shall make an assignment for the benefit of creditors, or if Lessee's interest herein shall be sold under execution or other legal process, or if a trustee in bankruptcy or a receiver is appointed for Lessee, then, in the event of any such occurrence, and at the option of Lessor, the same shall constitute a breach of this lease by Lessee and Lessor may, but shall not be required to, terminate this lease. Lessor may terminate this lease and retake possession of the premises immediately and without notice to Lessee or any assignee, transferee, trustee, or any other person or persons, using force if necessary.

15. EARLY TERMINATION. Notwithstanding anything in the lease to the contrary, in the event that Lessor plans to sell the building to any other person or entity, Lessor shall have the right, but not the obligation, to cancel this lease upon ninety (90) days written notice to Lessee. No termination of this lease prior to the stated termination of it, by lapse of time or otherwise, shall affect Lessor's right to collect rent for the period prior to the termination thereof.

16. **RULES AND REGULATIONS.** Lessee covenants and agrees that it will comply with and abide by all restrictive covenants of record and rules and regulations, if any, which are applicable to the Premises including, but not limited to, those specific rules and regulations, if any, concerning parking, delivery, trash removal, use of common areas, signs, advertising, and other such activities within the Premises.

17. **WAIVER OF PERFORMANCE.** The failure of Lessor to insist upon performance of any of the conditions of this lease in any one or more instances shall not constitute a waiver thereafter of the right of full performance of the agreements and terms herein set forth and all conditions, when any performance is due.

18. **ASSIGNMENTS AND SUBLEASE.** Lessee may not assign or sublease this lease, or any right or privilege connected therewith, or allow any other person, except Lessee's agents and employees, to occupy the Premises or any part thereof without first obtaining Lessor's prior written consent, which shall be given or withheld in Lessor's sole and unfettered discretion. No assignment or sublease will relieve the assignor or sublessor of any obligation under this lease.

19. **SURRENDER OF THE PREMISES.** Lessee agrees to surrender to Lessor at the end of the term of this lease, or upon any cancellation of this lease, the Premises, in as good condition and state of cleanliness as it was at the beginning of the term of this lease, ordinary wear and tear excepted.

20. **PARTIAL INVALIDITY.** If any provision of this lease or application thereof to any person or circumstance shall to any extent be invalid or unenforceable, such provision shall either be modified to conform to law or be considered severable, with the remainder of this lease, or the application of such provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each provision of this lease shall be valid and enforceable to the fullest extent permitted by law.

21. **TIME.** It is understood and agreed between the parties hereto that time is of the essence in the performance of all terms and provisions of this lease.

22. **FORCE MAJEURE.** None of the parties hereto shall be liable to the other for any failure, delay or interruption in performing its obligations hereunder due to causes or conditions beyond its control including, without limitation, strikes, boycotts, picketing, slowdowns, work stoppages, or labor troubles of any other type, acts of God (including but not limited to flood, wind, earthquake, hurricane, or other natural catastrophes), wars, terrorist attacks, riots, or national or local emergencies, unless otherwise covered by the hazard or liability insurance as specified in Paragraph Ten (10), above.

23. **CAPTIONS.** The titles, captions and/or paragraphs or letters appearing in this lease are inserted only as a matter of convenience and in no way define, modify, limit, amend, construe, or

describe the scope or intent of the sections or articles of this lease or affect this lease in any way.

24. **ATTORNEY'S FEES.** If Lessor or Lessee defaults in the performance of any of the covenants of this agreement and, by reason thereof the Lessor or Lessee employs the services of an attorney to enforce the performance of said covenants, the prevailing party shall be entitled to recover from the other party a reasonable attorney's fee and all expenses and costs incurred in the enforcement of any remedy available to the prevailing party under this Lease.

25. **FLORIDA LAW.** This lease will be governed by the laws of the State of Florida, as to both interpretations and performance.

26. **ENTIRE AGREEMENT.** This lease sets forth all the promises, agreements, conditions, and understandings between Lessor and Lessee relative to the leased premises. There are no other promises, agreements, conditions, or understandings, either oral or written, between them. No subsequent alteration, amendment, change, or addition to this lease will be binding on Lessor or Lessee unless in writing and signed by them and made a part of this lease by direct reference. No surrender of the demised Premises or of the remainder of the term of this lease shall be valid unless accepted by Lessor in writing.

27. **NOTICES.** Notices to the Lessor shall be given in person or by certified mail addressed to Lessor at 1 Courthouse Circle, Room 10, Monticello, Florida 32344. Notice to Lessee shall be given in person or by certified mail to Lessee at Post office Box 2042, Tallahassee, Florida 32316.

28. **TERMS INCLUSIVE.** As used herein, the terms "Lessor" and "Lessee" include the plural, and the masculine shall include the feminine and neuter, whenever the context so requires.

29. **SUCCESSORS.** The terms of this lease shall be binding on and inure to the benefit of the respective successors, heirs, representatives, and assigns of the parties.

[Signatures Follow]

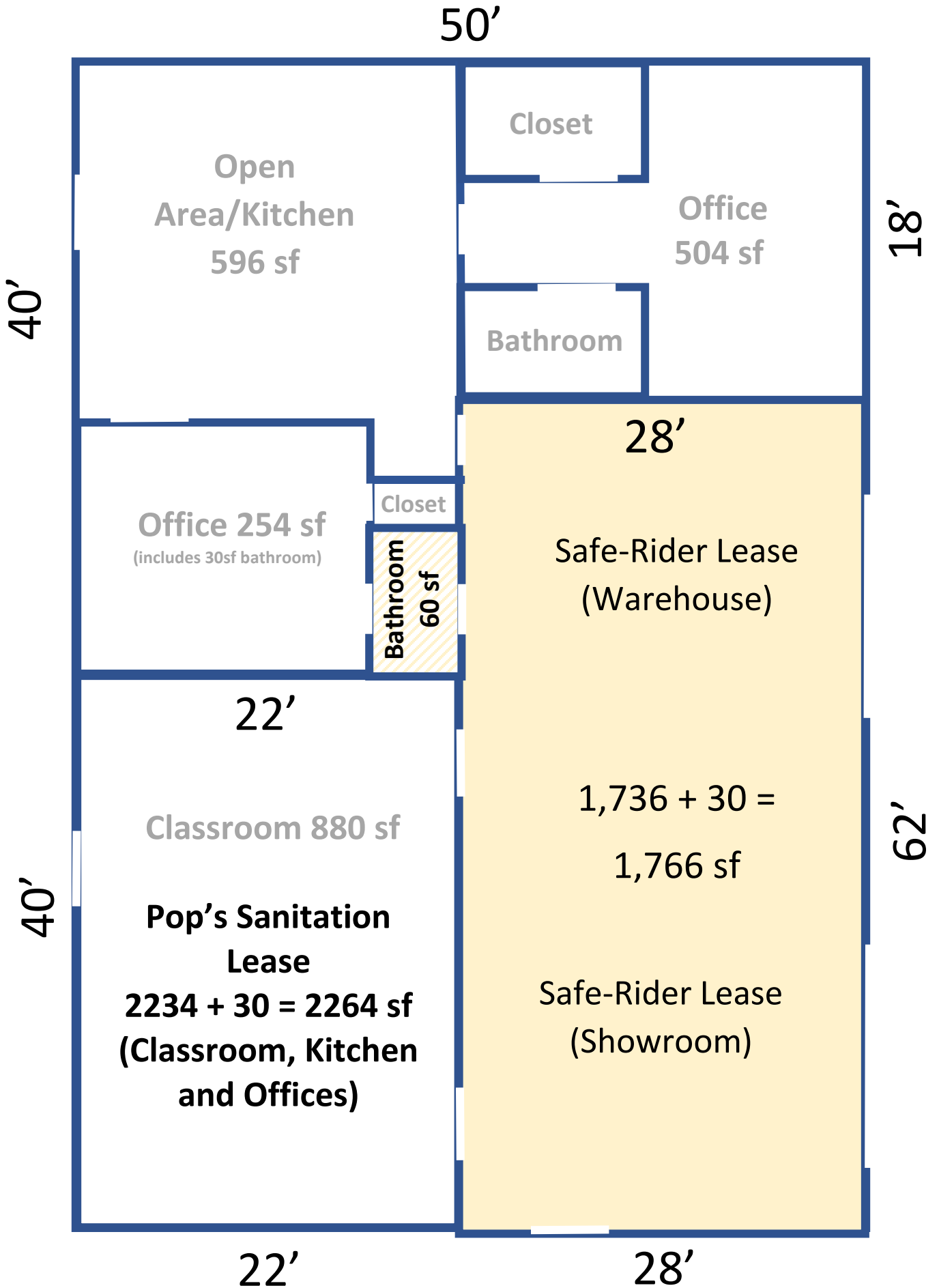
IN WITNESS WHEREOF Lessor and Lessee have duly executed this lease agreement the _____ day of _____, 2021.

JEFFERSON COUNTY BOARD
OF COUNTY COMMISSIONERS

By: _____
Stephen Walker
Chairman

POP'S SANITATION SERVICES, LLC.
A Florida Limited Liability Company

By: _____
Thomas R. Hardee
Manager/CEO



Jefferson County, Florida
REQUEST FOR QUALIFICATIONS

RFQ XXXXXXX

for

Engineering Continuing Services

Jefferson County, FL
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXXX
Engineering Continuing Services

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Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXXX
Engineering Continuing Services

- **INTRODUCTION**

Jefferson County, Florida invites the submittal of Statements of Qualifications from professional engineering consultants for Professional Civil Engineering Services on a continuing services basis. This Request for Qualifications (RFQ) has been issued to provide firms with information to prepare and submit a detailed response, which must satisfy all requirements and criteria established in this RFQ to qualify for consideration. Qualified firms who are interested in providing these services may request the RFQ from **xxxxxxx**. The selected professional engineering consultants shall negotiate a contract for continuing civil engineering services with the County in accordance with the Consultants' Competitive Negotiation Act, s. 287.055, Florida Statutes.

- **INSTRUCTIONS TO RESPONDENTS**

By responding to this RFQ, Respondent certifies, represents, and warrants that all information contained in Respondent's RFQ submittal is accurate and truthful and that the County will rely on said information during the RFQ process. Further, the Respondent represents and warrants to the County that they have read, understand, and agree to abide by all the terms and conditions set forth in the RFQ Package and all subsequently issued addendums. Respondent further understands and agrees that misleading, fraudulent, untruthful, and deceitful information, whether presented to the County in writing or verbally, shall be grounds for immediate disqualification. Additionally, Respondent agrees that the County shall have the sole discretion to rank Respondents to this RFQ. The final ranking of the qualifications of all Respondents by the County does not guarantee that any of the highest ranked Respondents will be selected to perform projects or tasks. The County may elect, at its sole discretion, to initiate negotiations to enter into one or more written agreements with selected Respondents pursuant to this RFQ. Said agreements shall be approved separately by, and at the sole discretion of, the County Council of Midway, and shall depend on numerous factors such as any successful Respondent offering fair, competitive and reasonable prices for their services and the Respondent's ability to accept the terms and conditions required by the County. Further, Respondent agrees that the County has the right to reject, for any reason and without penalty, any and all submittal packages prior to and after the rankings are made by the County, and that the County has the right, for any reason and without penalty, to terminate any contract negotiations commenced under this RFQ with any Respondent at any time. In addition, the County reserves the right to both waive any minor informality in responses and to determine, in its sole discretion, whether an informality is minor. Respondent shall bear all costs associated with preparing, responding, interviewing or presenting in connection with this RFQ. The Jefferson County will not be liable or pay for any such cost.

During the RFQ process, Respondent consents to the Jefferson County conducting credit and corporate background checks on the Respondent. Further, the Respondent hereby consents and authorizes the County to contact any and all previous clients, and references, of Respondent to inquire about the Respondent's past or current performance on any other project that the County deems to be relevant to the services requested under this RFQ. Firms shall not contact any County officials or staff members regarding

this RFQ except as provided under this RFQ and written comments or questions regarding the meaning or intent of the RFQ shall be submitted to **xxxxxx**. Only questions answered by formal written addenda issued by the County will be binding. Oral and other interpretations or clarifications will be without legal effect and may not be relied upon by Respondents in submitting their response.

Note: Respondents shall familiarize themselves with the provisions of the Florida Public Records Law, especially section 119.071, Florida Statutes. Unless deemed exempt or confidential by law, all information submitted by Respondents to the County will become a public record subject to the provisions of the Florida Public Records Law. Unless otherwise provided by the Public Records Law, information and materials received by the County in connection with an RFQ response and under any awarded contract shall be deemed to be public records subject to public inspection and/or copying at the end of the statutory exemption timeperiod pursuant to Section 119.071, Florida Statutes. However, certain exemptions to the Public Records Law are statutorily provided for under sections 119.07 and 119.071, Florida Statutes, and other applicable laws. If the Respondent believes any of the information contained in its response is exempt from the PublicRecords Law, the Respondent must, in its response, specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption; otherwise, the County will treat all materials received as public records. In addition, the Respondent shall make available to the County, or any of its duly authorized representatives, any books, documents, papers, and records of the Respondent which are directly pertinent to any contract awarded under this RFQ for the purpose of making audit, examination, excerpts, and transcriptions. All records shall be retained for a minimum of three (3) years after the County makes final payment under the contract awarded under this RFQ and all other pending matters are closed by the County.

There will not be a pre-submittal meeting.

Submittal responses shall be submitted to **xxxxxxxx**. Submittals must be received no later than **March 9, 2021 at 10:00 am**. All proposals received after the established deadline will not be accepted. The County will not be responsible for any delays related to the submission of proposals.

Respondents who are preparing a submittal are expected to examine this request including all relevant

forms, terms, conditions, and instructions. All costs associated with preparation and submittal of qualifications shall be borne entirely by the Respondent. Submittals will become the property of the County and will become part of the public record, after award of the contract(s) or rejection of all submittals.

INDEMNIFICATION STATEMENT – By submitting a response document signed by an authorized agent of the Respondent, Respondent acknowledges and accepts the terms and conditions of the following Indemnification Statement in the event of contract award:

“For other and additional good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Respondent shall indemnify, hold harmless and defend the Jefferson County and its elected and appointed officers, agents, officials, attorneys, representatives and employees (hereinafter the “County”) against any and all liability, loss, cost, damages, expenses, injuries (including death), claim or actions, of whatever type, including but not limited to attorney’s fees in any legal proceeding through trial and appeal, which the County may hereafter sustain, incur or be required to pay, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of Respondent/Engineer, its agent(s), vendors, representatives, servants, employees, or other persons employed or utilized by the Engineer in the execution, performance or non- performance or failure to adequately perform Respondent’s obligations pursuant to this RFQ and any subsequent contract, including any Task Order.

LIMITATION OF LIABILITY STATEMENT – By submitting a response document signed by an authorized agent of the Respondent, Respondent acknowledges and accepts the terms and conditions of the following Limited Liability Statement in the event of contract award:

“The County desires to enter into this contract only if in so doing the County can place a limit on the County’s liability for any cause of action arising out of the contract, so that the County’s liability for any breach never exceeds the sum of any contract amount that is owed by the County for services actually performed by the Respondent to the County’s complete satisfaction. For other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Respondent expresses its willingness to enter into this contract with the knowledge that the Respondent’s recovery from the County to any action or claim arising from the contract is limited to a maximum amount of the sum of any contract amount that is owed by the County for services actually performed by the Respondent to the County’s complete satisfaction, and in no case shall exceed the amount provided in Section 768.28, Florida Statutes. Nothing contained in this paragraph or elsewhere in this contract is in any way intended either to be a waiver of the limitation placed upon the liability of the County as set forth in Section 768.28 Florida Statutes, or to extend the liability of the County beyond the limits established in said Section 768.28 Florida Statutes; and no claim or award against the County shall include attorney’s fees, investigative costs, expert fees, suit costs or pre-judgment interest.”

E-VERIFY REGISTRATION AND USE - Pursuant to section 448.095, Florida Statutes, beginning January 1, 2021, any County contractors shall register with and use the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.uscis.gov/emp>, to verify the work authorization status of all employees hired on and after January 1, 2021. County Contractors must provide evidence of compliance with section 448.095, Florida Statutes. Evidence shall consist of an affidavit from the Contractor stating all employees hired on and after January 1, 2021 have had their work authorization status verified through the E-Verify system and a copy of their proof of registration in the E-Verify system. Failure to comply with this provision will be a material breach of the contract and shall result in the immediate termination of the contract without penalty to the County. The County Contractor shall be liable for all costs incurred by the County securing a replacement Contract, including but not limited to, any increased costs for the same services, any costs due to delay, and rebidding costs, if applicable. If the County Contractor utilizes Subcontractors, the following shall apply:

- (i) Contractor shall also require all subcontractors performing work under the Agreement to use the E-Verify system for any employees they may hire during the term of the Agreement.
- (ii) Contractor shall obtain from all such subcontractors an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined in section 448.095, Florida Statutes.
- (iii) Contractor shall provide a copy of all subcontractor affidavits to the County upon receipt and shall maintain a copy for the duration of the Agreement.

The submittal shall not exceed 30 pages in length, exclusive of a one-page cover letter, proposed staff resumes, and the standard forms. Resumes of proposed staff cannot exceed two (2) pages in length per staff member.

The targeted schedule for this solicitation is as follows:

RFQ Released for Advertisement	February 10, 2020
Mandatory Pre-Submittal Conference	N/A
Last day for Questions	March 1, 2021 at 5:00 PM
Proposals Due	March 9, 2021 at 10:00 AM
Oral Presentations (If Needed by Selection Committee).	During March, 2021
Recommendation of Award before County Council	TBD

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public

entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

- **COUNTY RESERVATIONS**

The County reserves the right to amend the RFQ. If it becomes necessary to revise any part of the RFQ, an addendum shall be provided to firms who are recorded with the County as having received a copy of this RFQ. In the event of addenda, firms shall include acknowledgment of all addenda as part of their submittal. Failure to acknowledge addenda may be grounds for disqualification of the submittal.

The County reserves the right to withdraw or amend the RFQ; reject any or all submittals in whole or in part; to re-advertise for any or all of the services; to negotiate for additional services or materials; and/or to accept the proposals, which, in its judgment best serves the interest of the County.

- **SERVICES REQUESTED**

The Consulting Professional Services Agreement will be for an initial term of three (3) years with the option to extend by mutual agreement for up to two (2) one-year extensions. However, the Consulting Professional Services Agreement shall be subject to termination for convenience by the County. Services provided to the County by the successful consultant will be on an individual task order basis. Task orders shall be assigned and approved at the County's sole discretion after the Consulting Professional Services Agreement is approved and executed by the parties. Below is a representative list of engineering service areas to provide interested consultants a better understanding of the scope for typical project assignments. Firms are not required or expected to be qualified in all civil engineering service areas. Firms should submit their qualifications in their area(s) of expertise:

- Roadway Design
- Traffic Signals
- Pedestrian and Bicycle Facilities
- Streetscape Design
- Stormwater Engineering
- TMDL / Water Quality Studies and Design
- Flood Control Studies and Design
- Stormwater Master Planning and Modeling
- Sanitary Sewer Collection System Analysis and Design
- Sanitary Sewer and Reclaimed Water Treatment Engineering
- General Site Planning and Design for Facilities
- Parks and Recreational Facilities Master Planning and Design
- GIS Support Services
- Other Professional Services as Needed
- Land Development Plan Review Support Services
- Planning and Zoning Committee Support Services

- **EVALUATION AND CRITERIA**

Submittals will be evaluated and ranked by a selection committee composed of County staff. Oral presentations of the short-listed firms may be requested at the discretion of the selection committee. A final determination of the rankings and selected firm(s) will be made by the County Council at a date and time to be determined.

All responses will be subject to a review and evaluation process under the terms, conditions and procedures set forth in the RFQ. It is the intent of the County that all Respondents responding to this RFQ who meet the minimum requirements contained in this RFQ shall be ranked, at the selection committee's and County Council's sole and absolute discretion, in accordance with the evaluation criteria and factors established in the RFQ. The County will consider all responsive and responsible responses received in its evaluation and award process. Contracts will be awarded to one (1) or more firms deemed the most qualified, and in the County's best interests as determined in the sole and absolute discretion of the County Council of the Jefferson County. Respondents shall submit information for evaluation in the categories listed below. Submittals will be scored and weighted using the evaluation rating range table and cumulative point system (the maximum attainable score is 100 points) as follows:

- Experience of the firm and qualifications of proposed project team in its area(s) of expertise. (20 points)
- Ability to provide cost effective engineering services. This should include references of practical solutions. (20 points)
- Project team's ability to work within project schedule and budget constraints. This should include project references, current staff count, and annual volume of business. (20 points)
- Project team's ability to apply creative solutions to challenging problems. This should include project references. (10 points)
- The County expects a collaborative approach to the project. Please provide your approach and experience in providing a well-coordinated project with County Management, Utility Companies, and others. (5 points)
- Firm and project team's familiarity and experience with local governments of similar size. (25points)

The County may, at its discretion, seek clarification of any aspect of a Respondent's submittal. Selection shall be made of the Respondents that demonstrate capability while most closely meeting the County's needs according to the requirements of this RFQ and the evaluation criteria and factors designated herein.

Further, once the County Council approves a ranking of the firms, the award will depend upon the

successful Respondents negotiating acceptable terms under a Consulting Professional Services Agreement. **While not part of the ranking part of the RFQ process, Respondents are hereby notified that should a Respondent be selected to negotiate a contract with the County, the County will be paying significant attention to cost of services being offered.** If the County pursues competitive negotiations with your firm and the County cannot agree on fair, competitive, and reasonable rates, fees, and charges for services required by this RFQ, the County will cease negotiations with your firm. The County will then commence negotiations with the next ranked firm or firms until the County has awarded a contract or rejected all the proposals at its sole discretion.

- **SUBMITTAL REQUIREMENTS**

Letters of Response, at a minimum, shall include the following information:

1. Cover Letter containing the following information:
 - a. Project Name
 - b. Consultant's name and address
 - c. Proposed responsible office for consultant
 - d. Contact person, phone number, and e-mail address
 - e. List of sub-consultants and their roles on the project
2. Experience of the firm and qualifications of proposed project team in its area(s) of expertise.
3. Ability to provide cost effective engineering services. This should include references of practical solutions.
4. Project team's ability to work within project schedule and budget constraints. This should include project references.
5. Project team's ability to apply creative solutions to challenging problems. This should include project references.
6. The County expects a collaborative approach to the project. Please provide your approach and experience in providing a well-coordinated project with County Management, Utility Operators, and others.
7. Firm and project team's familiarity and experience with local municipalities of similar size.
8. Resumes for proposed key personnel (**SEPARATE FROM THE 30 PAGE LIMITATION**).
9. Attached Forms (**SEPARATE FROM THE 30 PAGE LIMITATION**)
 - a. Mandatory RFQ Form
 - b. Disputes Disclosure Form (provided herein)

- c. Drug-Free Work Place Form (provided herein)
- d. Florida Statutes on Public Entity Crimes Form (provided herein)
- e. Certification of Non-Segregated Facilities Form (provided herein)
- f. Insurance Requirements Form (provided herein)
- g. Conflict of Interest Statement (provided herein)
- h. Vendor Certification Regarding Scrutinized Companies Lists (provided herein)
- i. Contractor E-Verify Affidavit

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXX
Engineering Continuing Services

MANDATORY RFQ FORM

(Mandatory Form must be submitted with the proposal. Failure to submit forms may disqualify the proposer from the RFQ.)

PART 1 GENERAL

1.01 Description

The following RFQ is hereby made to the Jefferson County, hereafter called the OWNER. Bid is submitted by: Legal Name (indicate whether sole proprietorship, partnership, or corporation):

Address:

Contact Name:

Contact Phone Number:

Contact E-Mail Address:

1.02 The Undersigned:

A. Acknowledges receipt of:

1. Addenda:
Number _____, dated _____.

Number_____, dated_____.

Number_____, dated_____.

Number_____, dated_____.

- B. Has examined the all RFQ Documents and understands that in submitting his Qualifications, he waives all right to plead any misunderstanding regarding the same.
- C. Certifies:
 - 1. That all information contained in this Statement of Qualification is truthful to the best of my knowledge and belief.
 - 2. That I am duly authorized to submit this Qualification on behalf of the consultant and that the consultant is ready, willing, and able to perform if awarded the contract.

1.03 Proposal Submittals

- A. Proposal documents must be submitted with one original paper copy and with an electronic copy on a thumb or jump drive.
- B. I have attached all other Mandatory Forms in this Section.
- C. If applicable, Proposer must attach its Minority Business Enterprise certification.

1.04 Submittal

RESPECTFULLY SUBMITTED, signed and sealed this _____ day of _____, 2021.

Proposer

By: _____ Title _____

ATTEST: SECRETARY SEAL

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXX
Engineering Continuing Services

DISPUTES DISCLOSURE FORM

Answer the following questions by answering "YES" or "NO". If you answer "YES", please explain in the space provided, please add a page(s) if additional space is needed.

1. Has your firm, or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulation or any other regulatory agency or professional association within the last five (5) years? _____

2. Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years? _____

3. Has your firm had filed against it or filed any requests for equitable adjustment, contract claims or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business? _____ If yes, the explanation must state the nature of the request for equitable adjustment, contract claim or litigation, a brief description of the case, the outcome or status of suit and the monetary amounts or extended contract time involved.

I hereby certify that the statements contained herein are true. I agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for disqualification of the submittal, immediate cancellation of any contract with the County that might arise from the representations contained herein, and forfeiture of rights for further consideration for work in the Jefferson County.

Firm: _____

Name / Title: _____

Authorized Signature / Date: _____

This Form Must Be Completed and Returned with your Submittal

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ # 02-10-2021-01
Engineering Continuing Services

DRUG - FREE WORKPLACE FORM

The undersigned, in accordance with Florida Statute 287.087 hereby certifies that the company named below does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are proposed a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Firm: _____

Name / Title: _____

Authorized Signature / Date: _____

This Form Must Be Completed and Returned with your Submittal

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXX
Engineering Continuing Services

FLORIDA STATUTES ON PUBLIC ENTITY CRIMES FORM

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Jefferson County by:

on behalf of: _____

whose business address is: _____

Federal Employer Identification Number (FEIN) _____

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), F.S., means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand the "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), F.S., means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilt or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), F.S., means:
A predecessor or successor of a person convicted of a public entity crime or an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), F.S., means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers,

directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

____ Neither the entity submitting this sworn statement, nor any of its officers, director, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity were charged with and convicted of a public entity crime after July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity was charged with and convicted of a public entity crime after July 1, 1989.

____ The entity submitting this sworn statement, or one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity was charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

I understand that the submission of this form to the Jefferson County is for the Jefferson County only. I also understand that I am required to inform the Jefferson County prior to entering into a contract in excess of \$25,000 of any change in the information contained in this form.

Signature

Date

State of Florida, County of _____; On this _____ day of _____, 20__, before me, the undersigned Notary Public of the State of Florida, personally appeared:

(Name(s) of individuals who appeared before notary)

whose name(s) is/are Subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

Sworn to and subscribed before me this _____ day of _____ 20_____.

Notary Public
My Commission expires:

____ Personally Known
____ Produced Identification:
(Type) _____
____ Did take an Oath
____ Did Not take and Oath

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXX
Engineering Continuing Services

CERTIFICATION OF NON-SEGREGATED FACILITIES FORM

By affixing his signature to this form, the consultant certifies that he does not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The consultant certifies further that he will not maintain or provide for his/her employees any segregated facilities at any location under his control where segregated facilities are maintained. The consultant agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage and dressing areas, parking lots, drinking fountains, recreation or entertainment area, transportation and housing facilities provided for employees which are segregated by explicit directive, or are in fact segregated on the basis of race, color, religious disability or national origin, because of habit, local custom, or otherwise. The consultant agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The nondiscriminatory guidelines as promulgated in Section 202, Executive Order 11246, and as amended by Executive Order 11375 and as amended, relative to Equal Opportunity for all persons and implementations of rules and regulations prescribed by the United States Secretary of Labor are incorporated herein.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

By: _____ Date: _____

Print Name

Title

Official Address: _____

This Form Must Be Completed and Returned with your Submittal

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ XXXXXXX
 Engineering Continuing Services

INSURANCE REQUIREMENTS FORM

1. The consultant shall be **required** to provide to the County, **prior** to signing a contract for or **commencing** any work, a Certificate of Insurance which verifies coverage in compliance with the requirements outlined below. Compliance of said certificate must be acknowledged by the Purchasing Coordinator prior to start of work. Any work initiated without completion of this requirement shall be unauthorized and the Jefferson County will not be responsible.
2. The Jefferson County reserves the right to require coverage and limits as considered to be in its best interests. Insurance requirements shall be on a case by case basis determined by the project, conditions and exposure.
3. Except for Professional Liability and Workers Compensation Policies, when required, **all policies are to be endorsed to include the Jefferson County as Additional Insured. In the cancellation clause the number "30" shall be inserted** into the blank space provided prior to the words "days prior notice...". All consultant policies are to be considered primary to County coverage and shall not contain co-insurance provisions.
4. In the event that the insurance coverage expires prior to the completion of services, a renewal certificate shall be issued 30 days prior to said expiration date.
5. **Sub-consultants** retained by the primary consultant **are the responsibility of said primary consultant** in all respects.

6. Insurance requirements:

COVERAGE REQUIRED	MINIMUM POLICY LIMITS
Workers' Compensation	Statutory
Commercial General Liability including Contractual Liability, Products and Completed Operations, XCU and Owners and Contractors Protective	\$ 2,000,000 Occurrence
Comprehensive Auto Liability, CSL, <i>shall include "any auto"</i>	\$ 500,000 CSL
Professional	\$2,000,000 Claims-Made

(NOTE: All limits are per occurrence unless noted otherwise and must include Bodily Injury and Property Damage. Deductibles and self-insured retentions must be approved by the Jefferson County, and all insurers must have an A.M. Best rating of at least A: VII.)

7. Bonding Required: None This Submittal
8. Consultant will be required to provide a certificate of insurance in compliance with the above, within four (4) days of notification of award with continuing coverage, without a break.
9. I hereby certify that the insurance and bonding requirements outlined above shall be met as required, if I am awarded a contract for the services specified herein.

Firm: _____

Name / Title: _____

Authorized Signature /Date: _____

This Form Must Be Completed and Returned with your Submittal

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ # 02-10-2021

Civil Engineering Continuing Services

CONFLICT OF INTEREST STATEMENT

1. _____ of _____ deposes and states that
Name of Affiant Name of Company
the above named entity is submitting qualifications to the Jefferson County for
the project identified above.
2. The Affiant has made diligent inquiry and provides the information contained in this
Affidavit based upon his own knowledge.
3. The Affiant states that only one submittal for the above project is being submitted and that
the above named entity has no financial interest in other entities submitting qualifications
for the same services.
4. Neither the Affiant nor the above named entity has directly or indirectly entered into any
agreement, participated in any collusion, or otherwise taken any action in restraint of free
competitive pricing in connection with the entity's submittal for the above project. This
statement restricts the discussion of pricing data until the completion of negotiations and
execution of the Agreement for this project.
5. Neither the entity nor its affiliates, nor anyone associated with them, is presently
suspended or otherwise ineligible from participating in contract lettings by any local, state,
or federal agency.
6. Neither the entity, nor its affiliates, nor anyone associated with them have any potential
conflict of interest due to any other clients, contracts, or property interests for these services.
7. I certify that no member of the entity's ownership, management, or staff has a vested
interest in any aspect of or department of the Jefferson County.
8. I certify that no member of the entity's ownership or management is presently applying for
an employee position or actively seeking an elected position with Jefferson County.
9. In the event that a conflict of interest is identified in the provision of services, I, on behalf of
the above named entity, will immediately notify the Jefferson County in writing.

Signature of Affiant Date

Typed or Printed Name of Affiant Title

State of Florida, County of _____

On this _____ day of _____, 20____, before me, the undersigned Notary

Public of the State of Florida, personally appeared

_____ and

(Name(s) of individuals who appeared before notary)

whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand
and official seal.

NOTARY PUBLIC, STATE OF FLORIDA NOTARY PUBLIC

SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp, or Type as Commissioned.)

This Form Must Be Completed and Returned with your Submittal

Jefferson County, Florida
REQUEST FOR QUALIFICATIONS
RFQ # 02-10-2021-01

Civil Engineering Continuing Services

**VENDOR CERTIFICATION REGARDING SCRUTINIZED
COMPANIES LISTS**

Respondent Vendor Name: _____

Vendor FEIN: _____

Vendor's Authorized Representative Name and Title: _____

Address: _____

County: _____ State: _____ Zip: _____

Phone Number: _____

Email Address: _____

Pursuant to Section 287.135, Florida Statutes (2017), a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with the County for goods or services of:

- (a) Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, or is engaged in a boycott of Israel; or
- (b) One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:
 - 1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473; or
 - 2. Is engaged in business operations in Cuba or Syria.

Subject to limited exceptions provided in state law, the County will not contract for the provision of goods or services with any scrutinized company referred to above. The Contractor must submit this required certification form attesting that it is not a scrutinized company and is not engaging in prohibited business operations.

The following shall be grounds for termination of the contract at the option of the awarding body: The company is found to have submitted a false certification; been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel; or been engaged in business operations in Cuba or Syria.

The County shall provide notice, in writing, to the Contractor of any determination concerning a false certification. The Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, the Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the County's determination of false certification was made in error then the County shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes.

THIS CERTIFICATION FORM MUST BE COMPLETED AND INCLUDED IN YOUR BID RESPONSE. FAILURE TO SUBMIT THIS FORM AS INSTRUCTED SHALL RENDER YOUR BID SUBMITTAL NON-RESPONSIVE.

- a. The Vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes; and
- b. The Vendor, owners, or principals are eligible to participate in this solicitation and not listed on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel; and
- c. For contracts of one million dollars or more, the Vendor, owners, or principals are eligible to participate in this solicitation and not listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List and, further, are not engaged in business operations in Cuba or Syria; and
- d. If awarded the Contract, the Vendor, owners, or principals will immediately notify the County in writing if any of its company, owners, or principals: are placed on the Scrutinized Companies that Boycott Israel List, the Scrutinized Companies with Activities in Sudan List, or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; engage in a boycott of Israel; or engage in business operations in Cuba or Syria.

This Form Must Be Completed and Returned with your Submittal

(Authorized Signature)

(Printed Name and Title)

(Name of Vendor)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of (___) physical presence or (___) online notarization, this _____ day of _____, 2020, by _____ the _____ of _____, a _____ () who is personally known to me or (___) who produced _____ as identification.

Notary Public

Print Name: _____

My Commission expires: _____

CONTRACTOR E-VERIFY AFFIDAVIT

I hereby certify that _____ [insert contractor company name] does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with, section 448.095, Florida Statutes.

All employees hired on or after January 1, 2021 have had and shall have their work authorization status verified through the E-Verify system.

A true and correct copy of _____ [insert contractor company name] proof of registration in the E-Verify system is attached to this Affidavit.

Contractor acknowledges that section 448.095, Florida Statutes, requires that if Contractor enters into a contract with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

Print Name: _____

Date: _____

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ (date) by _____ (name of officer or agent, title of officer or agent) of _____ (name of corporation acknowledging), a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ (type of identification) as identification.

[Notary Seal] Notary Public

Name typed, printed or stamped

My Commission Expires: _____

Jefferson County FL Gas Tax Revenue Bonds, Series 2021

Sources & Uses

Dated 03/01/2021 | Delivered 03/01/2021

Sources Of Funds

Par Amount of Bonds	\$3,215,000.00
Total Sources	\$3,215,000.00

Uses Of Funds

Total Underwriter's Discount (1.000%)	32,150.00
Costs of Issuance	86,000.00
Gross Bond Insurance Premium (250.0 bp)	91,407.86
Deposit to Debt Service Reserve Fund (DSRF)	2,304.40
Deposit to Project Construction Fund	3,000,000.00
Rounding Amount	3,137.74
Total Uses	\$3,215,000.00

Jefferson County FL Gas Tax Revenue Bonds, Series 2021

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i
01/01/2022	155,000.00	0.270%	28,384.58	183,384.58
01/01/2023	150,000.00	0.320%	33,643.00	183,643.00
01/01/2024	150,000.00	0.360%	33,163.00	183,163.00
01/01/2025	150,000.00	0.460%	32,623.00	182,623.00
01/01/2026	150,000.00	0.570%	31,933.00	181,933.00
01/01/2027	150,000.00	0.700%	31,078.00	181,078.00
01/01/2028	155,000.00	0.830%	30,028.00	185,028.00
01/01/2029	155,000.00	0.950%	28,741.50	183,741.50
01/01/2030	155,000.00	1.070%	27,269.00	182,269.00
01/01/2031	155,000.00	1.160%	25,610.50	180,610.50
01/01/2032	160,000.00	1.230%	23,812.50	183,812.50
01/01/2033	160,000.00	1.280%	21,844.50	181,844.50
01/01/2034	165,000.00	1.310%	19,796.50	184,796.50
01/01/2035	165,000.00	1.350%	17,635.00	182,635.00
01/01/2036	170,000.00	1.390%	15,407.50	185,407.50
01/01/2037	170,000.00	1.400%	13,044.50	183,044.50
01/01/2038	170,000.00	1.450%	10,664.50	180,664.50
01/01/2039	175,000.00	1.500%	8,199.50	183,199.50
01/01/2040	175,000.00	1.550%	5,574.50	180,574.50
01/01/2041	180,000.00	1.590%	2,862.00	182,862.00
Total	\$3,215,000.00	-	\$441,314.58	\$3,656,314.58

Yield Statistics

Bond Year Dollars	\$34,259.17
Average Life	10.656 Years
Average Coupon	1.2881650%
Net Interest Cost (NIC)	1.3820085%
True Interest Cost (TIC)	1.3822325%
Bond Yield for Arbitrage Purposes	1.5752960%
All Inclusive Cost (AIC)	1.9759881%

IRS Form 8038

Net Interest Cost	1.2881650%
Weighted Average Maturity	10.656 Years

Jefferson County FL Gas Tax Revenue Bonds, Series 2021

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
01/01/2022	Serial Coupon	0.270%	0.270%	155,000.00	100.000%	155,000.00
01/01/2023	Serial Coupon	0.320%	0.320%	150,000.00	100.000%	150,000.00
01/01/2024	Serial Coupon	0.360%	0.360%	150,000.00	100.000%	150,000.00
01/01/2025	Serial Coupon	0.460%	0.460%	150,000.00	100.000%	150,000.00
01/01/2026	Serial Coupon	0.570%	0.570%	150,000.00	100.000%	150,000.00
01/01/2027	Serial Coupon	0.700%	0.700%	150,000.00	100.000%	150,000.00
01/01/2028	Serial Coupon	0.830%	0.830%	155,000.00	100.000%	155,000.00
01/01/2029	Serial Coupon	0.950%	0.950%	155,000.00	100.000%	155,000.00
01/01/2030	Serial Coupon	1.070%	1.070%	155,000.00	100.000%	155,000.00
01/01/2031	Serial Coupon	1.160%	1.160%	155,000.00	100.000%	155,000.00
01/01/2032	Serial Coupon	1.230%	1.230%	160,000.00	100.000%	160,000.00
01/01/2033	Serial Coupon	1.280%	1.280%	160,000.00	100.000%	160,000.00
01/01/2034	Serial Coupon	1.310%	1.310%	165,000.00	100.000%	165,000.00
01/01/2035	Serial Coupon	1.350%	1.350%	165,000.00	100.000%	165,000.00
01/01/2036	Serial Coupon	1.390%	1.390%	170,000.00	100.000%	170,000.00
01/01/2037	Serial Coupon	1.400%	1.400%	170,000.00	100.000%	170,000.00
01/01/2038	Serial Coupon	1.450%	1.450%	170,000.00	100.000%	170,000.00
01/01/2039	Serial Coupon	1.500%	1.500%	175,000.00	100.000%	175,000.00
01/01/2040	Serial Coupon	1.550%	1.550%	175,000.00	100.000%	175,000.00
01/01/2041	Serial Coupon	1.590%	1.590%	180,000.00	100.000%	180,000.00
Total	-	-	-	\$3,215,000.00	-	\$3,215,000.00

Bid Information

Par Amount of Bonds	\$3,215,000.00
Gross Production	\$3,215,000.00
Total Underwriter's Discount (1.000%)	\$(32,150.00)
Bid (99.000%)	3,182,850.00
Total Purchase Price	\$3,182,850.00
Bond Year Dollars	\$34,259.17
Average Life	10.656 Years
Average Coupon	1.2881650%
Net Interest Cost (NIC)	1.3820085%
True Interest Cost (TIC)	1.3822325%

Jefferson County FL Gas Tax Revenue Bonds, Series 2021

Detail Costs Of Issuance

Dated 03/01/2021 | Delivered 03/01/2021

COSTS OF ISSUANCE DETAIL

Bond Counsel	\$25,000.00
Underwriter's Counsel	\$10,000.00
Local Counsel	\$10,000.00
Trustee & Counsel Fees	\$2,000.00
Rating Agency Fee	\$15,000.00
POS/Official Statement	\$2,500.00
Miscellaneous	\$5,000.00
County Consultant	\$16,500.00
TOTAL	\$86,000.00

Jefferson County FL Gas Tax Revenue Bonds, Series 2021

Derivation Of Insurance Premium

Maturity	Type	Coupon	Yield	Gross P+I	Fee	Premium
01/01/2022	Serial	0.270%	0.270%	155,348.75	2.500%	3,883.72
01/01/2023	Serial	0.320%	0.320%	150,880.00	2.500%	3,772.00
01/01/2024	Serial	0.360%	0.360%	151,530.00	2.500%	3,788.25
01/01/2025	Serial	0.460%	0.460%	152,645.00	2.500%	3,816.13
01/01/2026	Serial	0.570%	0.570%	154,132.50	2.500%	3,853.31
01/01/2027	Serial	0.700%	0.700%	156,125.00	2.500%	3,903.13
01/01/2028	Serial	0.830%	0.830%	163,791.08	2.500%	4,094.78
01/01/2029	Serial	0.950%	0.950%	166,534.58	2.500%	4,163.36
01/01/2030	Serial	1.070%	1.070%	169,650.08	2.500%	4,241.25
01/01/2031	Serial	1.160%	1.160%	172,680.33	2.500%	4,317.01
01/01/2032	Serial	1.230%	1.230%	181,320.00	2.500%	4,533.00
01/01/2033	Serial	1.280%	1.280%	184,234.67	2.500%	4,605.87
01/01/2034	Serial	1.310%	1.310%	192,739.25	2.500%	4,818.48
01/01/2035	Serial	1.350%	1.350%	195,813.75	2.500%	4,895.34
01/01/2036	Serial	1.390%	1.390%	205,051.17	2.500%	5,126.28
01/01/2037	Serial	1.400%	1.400%	207,683.33	2.500%	5,192.08
01/01/2038	Serial	1.450%	1.450%	211,494.17	2.500%	5,287.35
01/01/2039	Serial	1.500%	1.500%	221,812.50	2.500%	5,545.31
01/01/2040	Serial	1.550%	1.550%	226,085.42	2.500%	5,652.14
01/01/2041	Serial	1.590%	1.590%	236,763.00	2.500%	5,919.08
Total	-	-	-	\$3,656,314.58	-	\$91,407.86

INSURANCE PREMIUM

Base Insurance Premium	91,407.86
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