



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1 COURTHOUSE CIRCLE; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford

District 1

Gene Hall

District 2

J T Surles

District 3 Vice-Chair

Betsy Barfield

District 4 Chairwoman

Stephen Walker

District 5

REGULAR SESSION AGENDA:

October 17, 2019 at the Courthouse Annex

435 W. Walnut Street, Monticello, FL 32344

1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

3. CONSENT AGENDA

- a) Approval of Agenda
- b) General Fund/Trans. & Rd. Bond Vouchers For Approval: 10.17.2019
- c) BOCC Minutes For Approval 10.3.2019

4. GENERAL BUSINESS:

- a) Debris Removal and Site Management Standby Contract - Em. Management
- b) Disposition of Surplus Lands Policy and Resolution – T. Buck Bird
- c) SHIP Housing Request for Change Orders and Authorize Cost Above \$75,000:
 - Gaines – \$5,850.00 Install Septic and Drainfield
 - Stubbins - \$8,012.50 Install Septic and Drainfield
- d) A-Building Presentation of Construction Plan Documents – Elliot Marshall Innes

5. Citizens Request & Input on Non-Agenda Items (3 Minute Limit Please)

6. CLERK OF COURTS –

7. COUNTY COORDINATOR

8. COUNTY ATTORNEY :

9. COUNTY COMMISSIONER DISCUSSION ITEMS:

ADJOURN:

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams

Clerk of Courts

Parrish Barwick

County Coordinator

T. Buckingham Bird

County Attorney

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY	VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001		G/L CASH ACCOUNT-011010000			CASH-CHECKING-GEN. FUND				
ABC Maintenance Services	09/30/2019	-	01538	09/19/2019	VR	01093019-169	Extension-ReplacCapacitor	155.00	.00
CHECK TO VENDOR==>VENDOR ABCMAINT ABC Maintenance Services TOTALS								155.00	.00
Advanced Business System	09/30/2019	-	342804	09/26/2019	VR	19093019-305	Mtr#72566	67.82	.00
Advanced Business System	09/30/2019	-	342804	09/26/2019	VR	28093019-306	Mtr#72566	67.83	.00
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS								135.65	.00
AG-PRO Companies	10/17/2019	-	P84489	10/01/2019	VR	01101719-024	JEFFFE0014 Ignition	126.24	.00
CHECK TO VENDOR==>VENDOR AGPRO AG-PRO Companies TOTALS								126.24	.00
Amazon Business	09/30/2019	-	C7DRRYKT	09/21/2019	VR	01093019-258	#1M4X-C7DR-RYKT LaminPouc	38.90	.00
Amazon Business	09/30/2019	-	DMNVW1GH	09/18/2019	VR	01093019-256	#1XNL-DMNV-W1GH Frame,Lbl	58.98	.00
Amazon Business	09/30/2019	-	D4LFJT16	09/20/2019	VR	01093019-257	#1PP1-D4LF-JT16 Paint,Pap	174.16	.00
Amazon Business	09/30/2019	-	F9XPQRGL	09/28/2019	VR	01093019-260	#1JNF-F9XP-QRGL BubbleKit	44.58	.00
Amazon Business	09/30/2019	-	GPW7CKJH	09/11/2019	VR	01093019-254	#1N4K-GPW7-CKJH Box,Label	71.89	.00
Amazon Business	09/30/2019	-	G1TJD9WF	09/10/2019	VR	01093019-253	#1CH7-G1TJ-D9WF GeoShapes	213.92	.00
Amazon Business	09/30/2019	-	LLR6WG6J	09/23/2019	VR	01093019-259	#1Y6M-LLR6-WG6J Pillows	219.94	.00
Amazon Business	09/30/2019	-	M6WRYW7X	09/07/2019	VR	01093019-251	#1NFR-M6WR-YW7X Oils,Fabr	258.13	.00
Amazon Business	09/30/2019	-	NRVYF1J3	09/15/2019	VR	01093019-255	#1L7T-NRVY-F1J3 Plnr,Penc	215.27	.00
Amazon Business	09/30/2019	-	NVGKPR9X	09/19/2019	VR	26093019-300	#1FNL-NVGK-PR9X Books	130.34	.00
Amazon Business	09/30/2019	-	3RQ9NN1W	09/08/2019	VR	01093019-252	#1QTG-3RQ9-NN1W Boxes	136.88	.00
Amazon Business	09/30/2019	-	4NMWH4CV	09/30/2019	VR	01093019-261	#1T4X-4NMW-H4CV Labels	35.00	.00
Amazon Business	09/30/2019	-	4NMWKHNK	09/30/2019	VR	01093019-262	#1T4X-4NMW-KH NK Bins,Clnr	149.88	.00
Amazon Business	09/30/2019	-	7DJV14NR	09/28/2019	VR	26093019-299	#1L9L-7DJV-14NR Books	424.75	.00
CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business TOTALS								2172.62	.00
Animal Medical Clinic*	10/17/2019	-	303995	10/02/2019	VR	01101719-043	#4512 T.K.X.	112.00	.00
CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic* TOTALS								112.00	.00
Apalachee Center	09/30/2019	-	681912	10/04/2019	VR	01093019-161	JeffCntyBaker-MarchmanAct	2645.08	.00
Apalachee Center	09/30/2019	-	681912	10/04/2019	VR	01093019-162	JeffCntyBaker-MarchmanAct	621.59	.00
CHECK TO VENDOR==>VENDOR APAMENHE Apalachee Center TOTALS								3266.67	.00
Archbold Employee Assist	10/17/2019	-	3125	09/24/2019	VR	01101719-037	19-20 Yearly EAP Services	3118.50	.00
CHECK TO VENDOR==>VENDOR ARCHEMPL Archbold Employee Assist TOTALS								3118.50	.00
Ard, Shirley & Rudolph,P	09/30/2019	-	12144	09/30/2019	VR	01093019-174	#2-101.1 Overages 09/19	7112.75	.00
CHECK TO VENDOR==>VENDOR ARDSHIRL Ard, Shirley & Rudolph,PA TOTALS								7112.75	.00

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SYSTEM DATE	10/10/2019	LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER						TIME	09:37:04
FILES ID	B							USER	KNEWBERRY
VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Aucilla Area Solid Waste	09/30/2019	-	09301901	09/30/2019	VR	22093019-288	Tipping Fees 09/19	40564.16	.00
CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste TOTALS								40564.16	.00
BancorpSouth	10/17/2019	-	669772	10/03/2019	VR	22101719-044	#002-0070780-004	3499.91	.00
CHECK TO VENDOR==>VENDOR BANCORPS BancorpSouth TOTALS								3499.91	.00
Big Bend Tire	09/30/2019	-	26449	09/04/2019	VR	22093019-282	SolidWaste-Tire Repair	103.00	.00
Big Bend Tire	09/30/2019	-	26560	09/10/2019	VR	22093019-283	SolidWaste-Tire Repair	50.00	.00
Big Bend Tire	09/30/2019	-	26649	09/13/2019	VR	22093019-284	SolidWaste-Brakes,OilChg	796.70	.00
Big Bend Tire	09/30/2019	-	26708	09/18/2019	VR	22093019-285	SolidWaste-New Tire	221.04	.00
Big Bend Tire	09/30/2019	-	26720	09/18/2019	VR	22093019-286	SolidWaste-Oil Change	60.00	.00
Big Bend Tire	09/30/2019	-	26919	09/30/2019	VR	01093019-199	BuildingDept-TireRepair	20.00	.00
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS								1250.74	.00
Oliver Bradley	09/30/2019	-	92920919	09/30/2019	VR	01093019-200	VA Travel 09/19	220.72	.00
CHECK TO VENDOR==>VENDOR BRADLEYO Oliver Bradley TOTALS								220.72	.00
Brodart Co.	10/17/2019	-	M172243	10/01/2019	VR	01101719-001	#094706 Nov 19-Oct 20	1890.00	.00
CHECK TO VENDOR==>VENDOR BRODART Brodart Co. TOTALS								1890.00	.00
Dan Burch PressureCleani	09/30/2019	-	09221901	09/22/2019	VR	01093019-249	Library-Building/Walkway	1000.00	.00
CHECK TO VENDOR==>VENDOR BURCHDAN Dan Burch PressureCleanin TOTALS								1000.00	.00
Capital City Installers	09/30/2019	-	9	09/23/2019	VR	01093019-247	Library-ReturnShell,Hutch	349.00	.00
CHECK TO VENDOR==>VENDOR CAPCITYI Capital City Installers TOTALS								349.00	.00
CenturyLink	09/30/2019	-	00180919	09/17/2019	VR	01093019-166	Act#424520018	194.73	.00
CenturyLink	09/30/2019	-	17430919	09/23/2019	VR	01093019-201	Act#463021743	102.01	.00
CenturyLink	09/30/2019	-	97760919	09/16/2019	VR	23093019-296	Act#311709776	5631.94	.00
CenturyLink	10/17/2019	-	09821019	10/01/2019	VR	01101719-008	Act#311120982	69.50	.00
CenturyLink	10/17/2019	-	64951019	10/02/2019	VR	22101719-045	Act#461036495	85.60	.00
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink TOTALS								6083.78	.00
Centurion Technologies	09/30/2019	-	88323138	04/08/2019	VR	01093019-248	Smart Shield Renewal	320.91	.00
CHECK TO VENDOR==>VENDOR CENTTECH Centurion Technologies TOTALS								320.91	.00
CenturyLink	09/30/2019	-	722235	09/12/2019	VR	23093019-297	#69297 #722235	160.12	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

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CHECK TO VENDOR==>VENDOR CENTUR CenturyLink TOTALS							160.12	.00
CITY OF MONTICELLO	09/30/2019	-	07151901	07/15/2019	VR 01093019-208	Animal Ctrl Apr-June	682.38	.00
CITY OF MONTICELLO	09/30/2019	-	09301901	10/01/2019	VR 01093019-209	Animal Ctrl July-Sep	789.88	.00
CHECK TO VENDOR==>VENDOR CITY CITY OF MONTICELLO TOTALS							1472.26	.00
City of Monticello	09/30/2019	-	01190919	09/20/2019	VR 01093019-180	Act#00020119	63.71	.00
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello TOTALS							63.71	.00
Comm. 1st National Bank	09/30/2019	-	09201901	09/20/2019	VR 19093019-275	Lease#61183	28117.85	.00
CHECK TO VENDOR==>VENDOR COMFIRST Comm. 1st National Bank TOTALS							28117.85	.00
Computer Info & Planning	10/17/2019	-	4858	09/04/2019	VR 01101719-022	19-20 BOMSWeb 2.0 Maint	450.00	.00
CHECK TO VENDOR==>VENDOR COMPINFO Computer Info & Planning TOTALS							450.00	.00
Corinne's Winner Center	10/17/2019	-	10031901	10/03/2019	VR 01101719-035	Extension-Trophies	522.50	.00
CHECK TO VENDOR==>VENDOR CORINNES Corinne's Winner Center TOTALS							522.50	.00
CurtisMorganGarageInc	09/30/2019	-	13563	09/13/2019	VR 28093019-312	Oil,Diagnosis	35.98	.00
CurtisMorganGarageInc	09/30/2019	-	13563	09/13/2019	VR 28093019-313	Oil,Diagnosis	503.50	.00
CurtisMorganGarageInc	09/30/2019	-	13778	09/25/2019	VR 28093019-310	Oil Change,Filters	190.00	.00
CurtisMorganGarageInc	09/30/2019	-	13778	09/25/2019	VR 28093019-311	Oil Change,Filters	254.79	.00
CurtisMorganGarageInc	10/17/2019	-	13816	10/08/2019	VR 22101719-054	SolidWaste-Oil Change	121.96	.00
CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc TOTALS							1106.23	.00
Delta Land Surveyors Inc	09/30/2019	-	1806522	09/24/2019	VR 01093019-220	#18-065-22 NW Pond	627.50	.00
CHECK TO VENDOR==>VENDOR DELTA Delta Land Surveyors Inc* TOTALS							627.50	.00
Digital Assurance Certif	10/17/2019	-	45332	10/01/2019	VR 01101719-029	Annual Fee	2500.00	.00
CHECK TO VENDOR==>VENDOR DIGITALA Digital Assurance Certifi TOTALS							2500.00	.00
Doug's Tree & Lawn, Inc.	09/30/2019	-	200956	09/25/2019	VR 01093019-179	Rec-BucketTruckRental	125.00	.00
CHECK TO VENDOR==>VENDOR DOUGSTRE Doug's Tree & Lawn, Inc. TOTALS							125.00	.00
Duke Energy	09/30/2019	-	22830919	09/30/2019	VR 19093019-301	Act#6872002283	8.42	.00
Duke Energy	09/30/2019	-	22830919	09/30/2019	VR 28093019-302	Act#6872002283	8.42	.00
Duke Energy	09/30/2019	-	35520919	09/30/2019	VR 01093019-203	Act#0392903552	318.93	.00
Duke Energy	09/30/2019	-	82110919	09/30/2019	VR 01093019-202	Act#1554238211	15.36	.00

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		CHECK TO VENDOR==>VENDOR DUKE			Duke Energy		TOTALS	351.13	.00
Elevator Telephone Svc.	10/17/2019	-	75775	10/01/2019	VR 01101719-034	#200230	Quarterly Billing	101.77	.00
		CHECK TO VENDOR==>VENDOR ELEVTELE			Elevator Telephone Svc.		TOTALS	101.77	.00
Elite Sporting Goods	09/30/2019	-	6060	09/27/2019	VR 19093019-304	FireRescue-T	Shirts	247.50	.00
Elite Sporting Goods	09/30/2019	-	6060	09/27/2019	VR 28093019-303	FireRescue-T	Shirts	247.50	.00
		CHECK TO VENDOR==>VENDOR ELITE			Elite Sporting Goods		TOTALS	495.00	.00
Florida Assoc.of Countie	10/17/2019	-	20192020	11/01/2019	VR 01101719-041	2019-2020	Membership Dues	2163.00	.00
		CHECK TO VENDOR==>VENDOR FAC			Florida Assoc.of Counties		TOTALS	2163.00	.00
Ricardo Fadell	09/30/2019	-	190902JB	09/30/2019	VR 01093019-210	Health Dept-Scrub	Tiles	700.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-009	State Attorney		645.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-010	Public Defender		393.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-011	Courthouse		1195.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-012	Property Appraiser		913.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-013	Tax Collector		752.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-014	Probation		93.33	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-015	Annex		563.30	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-016	Public Restrooms		193.50	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-017	Health Dept		1725.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-018	Planning Dept		200.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-019	Building Dept		200.00	.00
Ricardo Fadell	10/17/2019	-	191101JB	11/01/2019	VR 01101719-020	Library		875.00	.00
		CHECK TO VENDOR==>VENDOR FADELLRI			Ricardo Fadell		TOTALS	8448.13	.00
Ffl Assoc Code Enforcemen	10/17/2019	-	13781	10/01/2019	VR 01101719-030	19-20	Membership	50.00	.00
Ffl Assoc Code Enforcemen	10/17/2019	-	13787	10/01/2019	VR 01101719-031	19-20	Membership	50.00	.00
Ffl Assoc Code Enforcemen	10/17/2019	-	13983	10/02/2019	VR 01101719-032	19-20	Membership	50.00	.00
		CHECK TO VENDOR==>VENDOR FLACODEE			Ffl Assoc Code Enforcement		TOTALS	150.00	.00
GEORGIA-FLA BARK & MULCH	10/17/2019	-	51671	10/02/2019	VR 01101719-026	Extension-GardenBlend		400.00	.00
		CHECK TO VENDOR==>VENDOR GAFLBARK			GEORGIA-FLA BARK & MULCH		TOTALS	400.00	.00
Gulf Coast Lumber/Supply	09/30/2019	-	61187	09/05/2019	VR 01093019-194	#300166	Cutting Wheel	14.76	.00
Gulf Coast Lumber/Supply	09/30/2019	-	61526	09/11/2019	VR 01093019-193	#300166	Key,Pliers,Ratche	56.97	.00
Gulf Coast Lumber/Supply	09/30/2019	-	61625	09/13/2019	VR 01093019-192	#300166	MagneticNutSetter	5.48	.00
Gulf Coast Lumber/Supply	09/30/2019	-	61926	09/19/2019	VR 01093019-191	#300166	Hook,Latch	16.97	.00
Gulf Coast Lumber/Supply	09/30/2019	-	61970	09/20/2019	VR 01093019-190	#300166	CableTie,ClogRemo	16.47	.00
Gulf Coast Lumber/Supply	09/30/2019	-	62177	09/24/2019	VR 01093019-187	#300166	FluoTube,PVC	13.66	.00
Gulf Coast Lumber/Supply	09/30/2019	-	62202	09/24/2019	VR 01093019-188	#300166	PVC	16.90	.00

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FILES ID	B								USER	KNEWBERRY
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Gulf Coast Lumber/Supply	09/30/2019	-	62215	09/24/2019	VR	01093019-189	#300166 Ratch Tie Down	26.77	.00	
Gulf Coast Lumber/Supply	09/30/2019	-	62482	09/30/2019	VR	19093019-276	#300166 ChainsawBar,Chain	100.94	.00	
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*								TOTALS	268.92	.00
Total Funds	09/30/2019	-	09301901	09/30/2019	VR	01093019-204	#7900011002479908	700.00	.00	
CHECK TO VENDOR==>VENDOR HASLER Total Funds								TOTALS	700.00	.00
Howdys Rent A Toilet	09/30/2019	-	638790	09/23/2019	VR	01093019-221	#27876 Hall Road	195.00	.00	
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet								TOTALS	195.00	.00
Ingram Library Services	09/30/2019	-	41781281	09/05/2019	VR	01093019-222	#2005054	16.97	.00	
Ingram Library Services	09/30/2019	-	41781282	09/05/2019	VR	01093019-223	#2005054	63.47	.00	
Ingram Library Services	09/30/2019	-	41781283	09/05/2019	VR	01093019-224	#2005054			
								3239.26	.00	
Ingram Library Services	09/30/2019	-	41796919	09/06/2019	VR	01093019-225	#2005054	10.77	.00	
Ingram Library Services	09/30/2019	-	41796920	09/06/2019	VR	01093019-226	#2005054	131.13	.00	
Ingram Library Services	09/30/2019	-	41796921	09/06/2019	VR	01093019-227	#2005054	23.94	.00	
Ingram Library Services	09/30/2019	-	41796922	09/06/2019	VR	01093019-228	#2005054	101.09	.00	
Ingram Library Services	09/30/2019	-	41796923	09/06/2019	VR	01093019-229	#2005054	163.00	.00	
Ingram Library Services	09/30/2019	-	41860658	09/10/2019	VR	01093019-230	#2005054	18.48	.00	
Ingram Library Services	09/30/2019	-	41860659	09/10/2019	VR	01093019-231	#2005054	123.73	.00	
Ingram Library Services	09/30/2019	-	41880799	09/11/2019	VR	01093019-232	#2005054	17.52	.00	
Ingram Library Services	09/30/2019	-	41880800	09/11/2019	VR	01093019-233	#2005054	90.20	.00	
Ingram Library Services	09/30/2019	-	41938276	09/15/2019	VR	01093019-234	#2005054	49.13	.00	
Ingram Library Services	09/30/2019	-	41938277	09/15/2019	VR	01093019-235	#2005054	230.63	.00	
Ingram Library Services	09/30/2019	-	41938278	09/15/2019	VR	01093019-236	#2005054	116.63	.00	
Ingram Library Services	09/30/2019	-	41996817	09/18/2019	VR	01093019-237	#2005054	61.32	.00	
Ingram Library Services	09/30/2019	-	42016247	09/19/2019	VR	01093019-238	#2005054	17.65	.00	
Ingram Library Services	09/30/2019	-	42016248	09/19/2019	VR	01093019-239	#2005054	126.93	.00	
Ingram Library Services	09/30/2019	-	42016249	09/19/2019	VR	01093019-240	#2005054	33.76	.00	
Ingram Library Services	09/30/2019	-	42016250	09/19/2019	VR	01093019-241	#2005054	278.64	.00	
Ingram Library Services	09/30/2019	-	42016251	09/19/2019	VR	01093019-242	#2005054	78.72	.00	
Ingram Library Services	09/30/2019	-	42047059	09/22/2019	VR	01093019-243	#2005054	19.55	.00	
Ingram Library Services	09/30/2019	-	42047060	09/22/2019	VR	01093019-244	#2005054	95.12	.00	
Ingram Library Services	09/30/2019	-	42047061	09/22/2019	VR	01093019-245	#2005054	11.27	.00	
Ingram Library Services	09/30/2019	-	42047062	09/22/2019	VR	01093019-246	#2005054	13.07	.00	
Ingram Library Services	10/17/2019	-	42239139	10/04/2019	VR	01101719-002	#2005054	33.70	.00	
Ingram Library Services	10/17/2019	-	42239140	10/04/2019	VR	01101719-003	#2005054	96.44	.00	
Ingram Library Services	10/17/2019	-	42239141	10/04/2019	VR	01101719-004	#2005054	28.55	.00	
Ingram Library Services	10/17/2019	-	42239142	10/04/2019	VR	01101719-005	#2005054			
								1178.44	.00	
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services								TOTALS	6469.11	.00
Jefferson Community Wate	09/30/2019	-	05000919	09/26/2019	VR	22093019-289	Act#0320500	43.35	.00	
Jefferson Community Wate	09/30/2019	-	12000919	09/26/2019	VR	19093019-278	Act#0311200	38.79	.00	
Jefferson Community Wate	09/30/2019	-	18000919	09/26/2019	VR	01093019-211	Act#0201800	48.19	.00	
Jefferson Community Wate	09/30/2019	-	20000919	09/26/2019	VR	01093019-198	Act#0212000	38.79	.00	
Jefferson Community Wate	09/30/2019	-	37000919	09/26/2019	VR	19093019-279	Act#0403700	38.79	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Jefferson Community Water	09/30/2019	-	41000919	09/26/2019	VR 22093019-291	Act#0424100	38.50	.00
Jefferson Community Water	09/30/2019	-	56000919	09/26/2019	VR 22093019-290	Act#0415600	39.36	.00
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS							285.77	.00
Jones Welding & Industries	09/30/2019	-	VM37237	09/26/2019	VR 28093019-314	#58675 Oxygen	185.26	.00
Jones Welding & Industries	09/30/2019	-	00556298	09/30/2019	VR 28093019-315	#58675 Cylinder Rental	379.35	.00
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industries TOTALS							564.61	.00
Ketchum, Wood & Burgert	09/30/2019	-	9-48	09/30/2019	VR 01093019-207	Medical Fees 09/19	2101.00	.00
CHECK TO VENDOR==>VENDOR KETCHUMW Ketchum, Wood & Burgert TOTALS							2101.00	.00
Logan Roofing	09/30/2019	-	19-0464	09/23/2019	VR 01093019-250	Library-RoofClean/Inspect	200.00	.00
CHECK TO VENDOR==>VENDOR LOGANROO Logan Roofing TOTALS							200.00	.00
M&R Construction & Siding	09/30/2019	-	1075	09/01/2019	VR 01093019-218	Energizer Project	2118.49	.00
CHECK TO VENDOR==>VENDOR M&RCONST M&R Construction & Siding TOTALS							2118.49	.00
Madison County	09/30/2019	-	09211901	09/21/2019	VR 01093019-173	VA Internet 09/19	45.04	.00
CHECK TO VENDOR==>VENDOR MADISONB Madison County TOTALS							45.04	.00
Matthews Handyman Service	09/30/2019	-	91904	09/26/2019	VR 01093019-213	Bldg/Pln-WeatherStripping	50.25	.00
CHECK TO VENDOR==>VENDOR MATTHHAN Matthews Handyman Service TOTALS							50.25	.00
Mobile Communications	10/17/2019	-	80032925	10/03/2019	VR 22101719-053	#2010686 GPS	293.30	.00
CHECK TO VENDOR==>VENDOR MOBILECO Mobile Communications TOTALS							293.30	.00
Monticello Carquest Inc.	09/30/2019	-	38189114	07/16/2019	VR 01093019-182	Cust#253 SparkPlug,Deflec	49.81	.00
Monticello Carquest Inc.	09/30/2019	-	38189686	07/23/2019	VR 01093019-181	Cust#253 Tail Lamp Assy	168.63	.00
Monticello Carquest Inc.	09/30/2019	-	38193086	09/10/2019	VR 01093019-184	Cust#253 Oil, Filter	19.98	.00
Monticello Carquest Inc.	09/30/2019	-	38193151	09/11/2019	VR 01093019-185	Cust#253 TireGaugeDual,Nu	40.74	.00
Monticello Carquest Inc.	09/30/2019	-	38193159	09/11/2019	VR 01093019-186	Cust#253 Air Filter	15.72	.00
Monticello Carquest Inc.	09/30/2019	-	38193311	09/13/2019	VR 01093019-183	Cust#253 Bar&Chain Oil	11.44	.00
Monticello Carquest Inc.	09/30/2019	-	38194185	09/26/2019	VR 28093019-316	#262 Antifreeze	14.97	.00
Monticello Carquest Inc.	10/17/2019	-	38194628	10/03/2019	VR 22101719-047	Cust#263 Tape	18.19	.00
Monticello Carquest Inc.	10/17/2019	-	38194959	10/08/2019	VR 22101719-052	#263 Hyd Hose-Bulk	58.96	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS							398.44	.00
TMFM-Monticello*	09/30/2019	-	07051901	07/05/2019	VR 22093019-294	#473986170 Campbell,Archi	160.00	.00
CHECK TO VENDOR==>VENDOR MONTIFAM TMFM-Monticello* TOTALS							160.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Monticello News	09/30/2019	-	13376	09/04/2019	VR	01093019-167	Extension-Classified	39.00	.00
Monticello News	09/30/2019	-	13638	09/25/2019	VR	01093019-219	Coord-Public Meeting	34.00	.00
CHECK TO VENDOR==>VENDOR MONTINEW Monticello News								TOTALS	73.00 .00
Bill Moody	09/30/2019	-	10041901	10/04/2019	VR	01093019-165	Cell Phone 08/09-09/08	45.00	.00
CHECK TO VENDOR==>VENDOR MOODYBIL Bill Moody								TOTALS	45.00 .00
Morris Petroleum, Inc*	09/30/2019	-	3674	09/03/2019	VR	22093019-280	Solid Waste Fuel	121.90	.00
Morris Petroleum, Inc*	09/30/2019	-	3828	09/30/2019	VR	22093019-281	Solid Waste Fuel	169.60	.00
CHECK TO VENDOR==>VENDOR MORRISPE Morris Petroleum, Inc*								TOTALS	291.50 .00
Mowrey Elevator Co. of F	10/17/2019	-	622807	10/01/2019	VR	01101719-033	#600483 Monthly Billing	184.34	.00
CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL								TOTALS	184.34 .00
Office Depot*	09/30/2019	-	12628412	09/30/2019	VR	01093019-214	#12628412 Paper,Coffee	151.93	.00
Office Depot*	09/30/2019	-	12628412	09/30/2019	VR	01093019-215	#12628412 Ink,Paper,Crmr	133.80	.00
Office Depot*	09/30/2019	-	12628412	09/30/2019	VR	01093019-216	#12628412 Paper	239.94	.00
CHECK TO VENDOR==>VENDOR OFFDEP Office Depot*								TOTALS	525.67 .00
O'Reilly Automotive, Inc	10/17/2019	-	5-393774	10/03/2019	VR	01101719-025	#336410 Filter	17.63	.00
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.								TOTALS	17.63 .00
Panhandle Library	10/17/2019	-	5102	10/01/2019	VR	01101719-021	2019-2020 CatExpressSubsc	3300.00	.00
CHECK TO VENDOR==>VENDOR PANHANLI Panhandle Library								TOTALS	3300.00 .00
Piggly Wiggly	10/17/2019	-	3899	10/04/2019	VR	22101719-048	#105 Coffee,Sugar,Creamer	16.27	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly								TOTALS	16.27 .00
Pitney Bowes Global	09/30/2019	-	10140087	09/23/2019	VR	01093019-171	#0016224117 PowerGuard	49.50	.00
Pitney Bowes Global	09/30/2019	-	10140087	09/23/2019	VR	01093019-172	#0016224117 PowerGuard	49.50	.00
CHECK TO VENDOR==>VENDOR PITBOGLO Pitney Bowes Global								TOTALS	99.00 .00
Premier Surface Solution	09/30/2019	-	1-3537	09/26/2019	VR	01093019-177	2 Pickleball Lines	975.00	.00
CHECK TO VENDOR==>VENDOR PREMSURF Premier Surface Solutions								TOTALS	975.00 .00
Priced Right Services LL	09/30/2019	-	013095	09/28/2019	VR	22093019-292	Solid Waste-Repair	250.00	.00
CHECK TO VENDOR==>VENDOR PRICEDRI Priced Right Services LLC								TOTALS	250.00 .00
Purchase Power*	09/30/2019	-	09241901	09/24/2019	VR	01093019-163	#8000-9000-0348-3785	125.08	.00
Purchase Power*	09/30/2019	-	09241901	09/24/2019	VR	01093019-164	#8000-9000-0348-3785	125.08	.00

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CHECK TO VENDOR==>VENDOR PURCHASP Purchase Power*								TOTALS	250.16 .00
Jefferson Co. Road Dept.	09/30/2019	-	08311909	09/09/2019	VR	01093019-175	Recreation Fuel	573.60	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301903	10/01/2019	VR	19093019-308	Fire Rescue Fuel	752.74	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301903	10/01/2019	VR	28093019-307	Fire Rescue Fuel	3882.98	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301904	10/01/2019	VR	22093019-293	Solid Waste Fuel	7737.85	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301906	10/01/2019	VR	01093019-196	Building Dept Fuel	251.78	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301907	10/01/2019	VR	01093019-195	Extension Fuel	544.09	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301909	10/01/2019	VR	01093019-176	Recreation Fuel	444.83	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301911	10/01/2019	VR	01093019-212	Mosquito Ctrl Fuel	555.42	.00
Jefferson Co. Road Dept.	09/30/2019	-	09301919	10/01/2019	VR	19093019-277	Wacissa Vol Fuel	124.75	.00
CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept.								TOTALS	14868.04 .00
Redwire	10/17/2019	-	202825	09/25/2019	VR	01101719-040	#W1M0485 Library	529.35	.00
Redwire	10/17/2019	-	202837	09/25/2019	VR	01101719-042	#W1M1414 Annex	256.53	.00
Redwire	10/17/2019	-	202840	09/25/2019	VR	01101719-038	#W1M1603 Extension	78.94	.00
CHECK TO VENDOR==>VENDOR REDWIRE Redwire								TOTALS	864.82 .00
Replay Systems, Inc.	10/17/2019	-	129158	09/28/2019	VR	23101719-055	YearlyRecordingSystem	5256.00	.00
CHECK TO VENDOR==>VENDOR REPLAYSY Replay Systems, Inc.								TOTALS	5256.00 .00
Restaurant Services	09/30/2019	-	7589	09/30/2019	VR	01093019-217	Sheriffs-DishMachineRepai	828.58	.00
CHECK TO VENDOR==>VENDOR RESTAURA Restaurant Services								TOTALS	828.58 .00
Restoration Assistance	09/30/2019	-	I-022081	10/05/2019	VR	22093019-287	Site Inspection 09/19	2250.00	.00
CHECK TO VENDOR==>VENDOR RESTORAT Restoration Assistance								TOTALS	2250.00 .00
Ring Power Corporation*	09/30/2019	-	E5240030	09/24/2019	VR	23093019-298	#024325 GeneratorInspecti	250.00	.00
CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*								TOTALS	250.00 .00
Keith Roddenberry	10/17/2019	-	739683	10/07/2019	VR	01101719-023	Lawn Service	50.00	.00
CHECK TO VENDOR==>VENDOR RODDENBE Keith Roddenberry								TOTALS	50.00 .00
R1 ADPI	09/30/2019	-	DPI30380	09/01/2019	VR	28093019-309	Fire Rescue 08/19	1204.73	.00
CHECK TO VENDOR==>VENDOR R1 R1 ADPI								TOTALS	1204.73 .00
Julianne Shoup Dinkel	09/30/2019	-	09271901	09/27/2019	VR	01093019-168	NEAFCS Annual Session	186.70	.00

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			CHECK TO VENDOR==>VENDOR SHOUPJUL	Julianne Shoup Dinkel	TOTALS		186.70	.00
Sniffen & Spellman, PA	09/30/2019	-	22001	10/07/2019	VR 01093019-170	Act#10007-001	456.00	.00
			CHECK TO VENDOR==>VENDOR SNIFFEN&	Sniffen & Spellman, PA	TOTALS		456.00	.00
Sonitrol of Tallahassee	10/17/2019	-	201736	10/01/2019	VR 01101719-006	#R1M601957 Courthouse	611.76	.00
Sonitrol of Tallahassee	10/17/2019	-	201770	09/25/2019	VR 01101719-039	#R1M602878 Prop Appr	243.90	.00
Sonitrol of Tallahassee	10/17/2019	-	204918	10/08/2019	VR 01101719-007	#R1M601957 Fob	21.00	.00
			CHECK TO VENDOR==>VENDOR SONITROL	Sonitrol of Tallahassee	TOTALS		876.66	.00
Standard Insurance Co.	09/30/2019	-	09131901	09/13/2019	VR 01093019-197	#001436380003 JCBOCC	738.66	.00
			CHECK TO VENDOR==>VENDOR STANDINS	Standard Insurance Co.	TOTALS		738.66	.00
Stewart Heating & Coolin	09/30/2019	-	22486	09/21/2019	VR 01093019-205	Courthouse-QuarterlyMaint	550.00	.00
Stewart Heating & Coolin	09/30/2019	-	22487	09/30/2019	VR 01093019-206	Courthouse-ServiceCall	140.00	.00
			CHECK TO VENDOR==>VENDOR STEWARTH	Stewart Heating & Cooling	TOTALS		690.00	.00
SUTTON'S MACHINE REPAIR	09/30/2019	-	5295	09/19/2019	VR 22093019-295	SolidWaste-RebuildCylinde	650.00	.00
SUTTON'S MACHINE REPAIR	10/17/2019	-	5304	10/01/2019	VR 22101719-049	SolidWaste-RebuildCylinde	635.00	.00
SUTTON'S MACHINE REPAIR	10/17/2019	-	5307	10/02/2019	VR 22101719-050	SolidWaste-RebuildCylinde	635.50	.00
			CHECK TO VENDOR==>VENDOR SUTTONSM	SUTTON'S MACHINE REPAIR	TOTALS		1920.50	.00
Talquin Portable Restroo	09/30/2019	-	19-49006	09/09/2019	VR 01093019-178	Monthly Restroom Rental	214.00	.00
			CHECK TO VENDOR==>VENDOR TALQUINR	Talquin Portable Restroom	TOTALS		214.00	.00
Toshiba Financial Servic	10/17/2019	-	25643905	10/01/2019	VR 01101719-027	#014-1321378-000	145.00	.00
Toshiba Financial Servic	10/17/2019	-	25643905	10/01/2019	VR 01101719-028	#014-1321378-000	35.00	.00
			CHECK TO VENDOR==>VENDOR TOSHIBA2	Toshiba Financial Service	TOTALS		180.00	.00
UniFirst Corporation	10/17/2019	-	0197181	10/03/2019	VR 22101719-046	Cust#1237569	172.03	.00
UniFirst Corporation	10/17/2019	-	0197190	10/03/2019	VR 01101719-036	Cust#1311916	154.68	.00
			CHECK TO VENDOR==>VENDOR UNIFIRST	UniFirst Corporation	TOTALS		326.71	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-264	#222501100-1 #9838671467	34.31	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-265	#222501100-1 #9838671467	118.16	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-266	#222501100-1 #9838671467	118.16	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-267	#222501100-1 #9838671467	54.68	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-268	#222501100-1 #9838671467	.18	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-269	#222501100-1 #9838671467	88.75	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-272	#222501100-1 #9838671467	.36	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 01093019-273	#222501100-1 #9838671467	59.35	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 19093019-270	#222501100-1 #9838671467	132.71	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 22093019-263	#222501100-1 #9838671467	74.83	.00

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Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 22093019-274	#222501100-1 #9838671467	153.38	.00	
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 28093019-271	#222501100-1 #9838671467	132.72	.00	
CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless							TOTALS	967.59	.00
Wastebuilt	10/17/2019	-	3398153	10/07/2019	VR 22101719-051	#111601 AirCylinder,Handl	375.62	.00	
CHECK TO VENDOR==>VENDOR WASTEBUI Wastebuilt							TOTALS	375.62	.00
CASH ACCOUNT # 011010000							TOTALS	171014.96	.00
BANK ACCOUNT # 0101001611							TOTALS	171014.96	.00
FINAL REPORT TOTALS							171014.96	.00	

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L	CASH ACCOUNT-111010000				CASH-CHECKING-CO	TRANS		
AG-PRO Companies	09/30/2019	-	P86914	09/30/2019	VR	11093019-053	JEFFE0014 Hub,HexNut	156.53	.00
		CHECK TO VENDOR==>	VENDOR AGPRO			AG-PRO Companies	TOTALS	156.53	.00
Big Bend Tire	09/30/2019	-	26487	09/05/2019	VR	11093019-041	RoadDept-New Tires (2)	773.60	.00
Big Bend Tire	09/30/2019	-	26504	09/06/2019	VR	11093019-042	RoadDept-New Tires (2)	773.60	.00
Big Bend Tire	09/30/2019	-	26523	09/06/2019	VR	11093019-043	RoadDept-New Tires (4)	511.72	.00
Big Bend Tire	09/30/2019	-	26737	09/19/2019	VR	11093019-044	RoadDept-New Tires (2)	740.00	.00
Big Bend Tire	09/30/2019	-	26868	09/26/2019	VR	11093019-045	RoadDept-ServCall,Tube	236.48	.00
		CHECK TO VENDOR==>	VENDOR BIGBENTI			Big Bend Tire	TOTALS	3035.40	.00
Crystal Springs	09/30/2019	-	09251901	09/25/2019	VR	11093019-054	#671493115070266	116.67	.00
		CHECK TO VENDOR==>	VENDOR CRYSTALS			Crystal Springs	TOTALS	116.67	.00
Duke Energy	09/30/2019	-	61050919	10/05/2019	VR	11093019-057	Act#9734176105	822.16	.00
		CHECK TO VENDOR==>	VENDOR DUKE			Duke Energy	TOTALS	822.16	.00
Grubbs Petroleum, Inc*	09/30/2019	-	187586	09/30/2019	VR	11093019-056	Road Dept Fuel	18400.69	.00
		CHECK TO VENDOR==>	VENDOR GRUBBSPE			Grubbs Petroleum, Inc*	TOTALS	18400.69	.00
Howdys Rent A Toilet	09/30/2019	-	639005	09/27/2019	VR	11093019-051	#18072 Hwy 19 N	64.00	.00
Howdys Rent A Toilet	09/30/2019	-	639006	09/27/2019	VR	11093019-050	#19214 Hold Pond Hwy 19	64.00	.00
		CHECK TO VENDOR==>	VENDOR HOWDYS			Howdys Rent A Toilet	TOTALS	128.00	.00
Monticello News	09/30/2019	-	13493	09/13/2019	VR	11093019-037	RoadDept-Classified	225.00	.00
Monticello News	09/30/2019	-	13533	09/18/2019	VR	11093019-038	RoadDept-Classified	225.00	.00
Monticello News	09/30/2019	-	13628	09/25/2019	VR	11093019-039	RoadDept-Classified	225.00	.00
		CHECK TO VENDOR==>	VENDOR MONTINEW			Monticello News	TOTALS	675.00	.00
O'Reilly Automotive, Inc	09/30/2019	-	5-393357	09/30/2019	VR	11093019-052	#336410 WhlBrgSet,AgriSea	33.65	.00
		CHECK TO VENDOR==>	VENDOR OREILLY			O'Reilly Automotive, Inc.	TOTALS	33.65	.00
Stewart's BP & Repair	09/30/2019	-	3255702	08/29/2019	VR	11093019-047	Road Dept Fuel	77.00	.00
Stewart's BP & Repair	09/30/2019	-	3257047	08/12/2019	VR	11093019-048	Road Dept Fuel	110.00	.00
		CHECK TO VENDOR==>	VENDOR STEWARTB			Stewart's BP & Repair	TOTALS	187.00	.00
TRACTOR SUPPLY COMPANY	09/30/2019	-	298786	09/25/2019	VR	11093019-046	#6035301202683833 TampBar	45.98	.00
		CHECK TO VENDOR==>	VENDOR TRACTORS			TRACTOR SUPPLY COMPANY	TOTALS	45.98	.00
Tri-County Electric Coop	09/30/2019	-	90060919	09/27/2019	VR	11093019-055	Act#72001059006	30.77	.00

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TIME 09:42:36
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR TRI-CO.		Tri-County Electric Coop.	TOTALS	30.77	.00
UniFirst Corporation	09/30/2019	-	0196771	09/26/2019	VR 11093019-049	Cust#1508769	237.32	.00
			CHECK TO VENDOR==>VENDOR UNIFIRST		UniFirst Corporation	TOTALS	237.32	.00
Verizon Wireless	09/30/2019	-	98386714	09/23/2019	VR 11093019-040	#222501100-1 #9838671467	295.74	.00
			CHECK TO VENDOR==>VENDOR VERIZONW		Verizon Wireless	TOTALS	295.74	.00
			CASH ACCOUNT # 111010000			TOTALS	24164.91	.00
			BANK ACCOUNT # 0101006511			TOTALS	24164.91	.00
						FINAL REPORT TOTALS	24164.91	.00

REPORT DATE 10/10/2019
SYSTEM DATE 10/10/2019
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1
TIME 09:40:29
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L CASH ACCOUNT-011010000					CASH-CHECKING-GEN. FUND		
Conrad Yelvington Distri	09/30/2019	-	1118206	09/25/2019	VR 27093019-013	Limerock Base	1870.47	.00
Conrad Yelvington Distri	09/30/2019	-	1119833	09/26/2019	VR 27093019-012	Limerock Base	333.70	.00
					CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib	TOTALS	2204.17	.00
Ernie Jaworski Trucking	09/30/2019	-	9572	09/20/2019	VR 27093019-010	Hauling Limerock	827.72	.00
Ernie Jaworski Trucking	09/30/2019	-	9609	09/30/2019	VR 27093019-009	Hauling Limerock	3099.95	.00
					CHECK TO VENDOR==>VENDOR JAWORSKI Ernie Jaworski Trucking	TOTALS	3927.67	.00
C. W. Roberts Contractin	09/30/2019	-	09301901	09/30/2019	VR 27093019-008	Paving Various Roads	470886.85	.00
					CHECK TO VENDOR==>VENDOR ROBERTSC C. W. Roberts Contracting	TOTALS	470886.85	.00
Tallahassee Transport LL	09/30/2019	-	323563	09/30/2019	VR 27093019-011	Hauling Limerock	1800.00	.00
					CHECK TO VENDOR==>VENDOR TALLTRAN Tallahassee Transport LLC	TOTALS	1800.00	.00
					CASH ACCOUNT # 011010000	TOTALS	478818.69	.00
					BANK ACCOUNT # 0101001611	TOTALS	478818.69	.00
					FINAL REPORT TOTALS		478818.69	.00

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

Regular Session
Courthouse Annex
October 3, 2019
6:00 P.M.

The Board met this date in regular session. Present were Chair Betsy Barfield, Commissioners Stephen Fulford, Eugene Hall and Stephen Walker. Commissioner Surles appeared telephonically. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Chair Barfield called the meeting order. Commissioner Stephen Fulford led the invocation and pledge of allegiance.
2. Sheriff Mac McNeill addressed the Board regarding a communications upgrade grant from Department of Emergency Management. He requested approval to spend \$7500 for the county's portion of the cost associated with the grant and noted the deadline was October 15th to apply. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the Sheriff's request was added to the consent agenda as item 3(g).**
3. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the Board approved the Consent Agenda consisting of: Approval of Agenda as amended; BOCC Minutes of September 19th, 2019 Regular Meeting; General Fund/Transportation Vouchers; Resolution in Support of Agriculture Center Grant Application; Proclamation for Dennis Gallon Birthday Celebration on October 12, 2019; and Industrial Park Property Sale Addendum for Each Lot.**
4. The A-Building item on the consent agenda was tabled for a future meeting.
5. County Attorney Scott Shirley introduced the multi-use trail plan item and requested that Planning Official Shannon Metty present a slideshow presentation and open discussion on this item. The Board allowed public input on this item. The following citizens spoke against the project: Bill Howard; Lynn McGrady; Carmen Rogers; BJ Nelson; Attorney Mallory Newman on behalf of Wallace Bullock and family; Doug Darling on behalf of multiple landowners; Attorney Robert Hosay; Frances McGrady; Anna Martin; Jimmy Graganella; Clayton Tolbert; Deborah Taylor; and Paul Henry. Citizen Phil Calandra spoke in favor of the project. After public input, Chair Barfield stated she would like to move forward with the project. **Commissioner Surles made a motion to not move forward with the project, to which Commissioner Hall seconded for discussion.** Commissioner Walker stated he was in favor of the project because it would provide public access to Ward's Creek. Commissioner Fulford stated he was initially in support of the project, but after hearing more was not in favor. **The motion to not move forward with the trail carried 3 to 2 (Barfield and Walker opposed).**
6. County Attorney Buck Bird introduced the Resolution for Disposition of Surplus Lands. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the Board approved the resolution.**
7. County Attorney Scott Shirley introduced the lease agreement between Jefferson County and Anthony Leo Russell. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board approved the lease agreement.**

8. Citizen Paul Henry inquired about several expenditures on the warrant register.
9. Citizen Sylvia Sheffield thanked the Board for its most recent donation to the Senior Center.
10. Clerk of Court Kirk Reams spoke about the potential FRDAP grant for the horse arena. He stated he was going to meet with DEP to work through the application process.
11. Commissioner Fulford discussed the hemp summit he attended in regards to economic development.
12. Commissioner Hall requested another appointee be made to the Library Board, as he did not have the time to commit to this Board.
13. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the meeting was adjourned.**

**Board of County Commissioners
Jefferson County, Florida**

Betsy Barfield, Chair

ATTEST:

Kirk Reams, Clerk of Court



Mac McNeill, Sheriff
Jefferson County Sheriff's Office
Division of Emergency Management



REQUEST FOR PROPOSAL

STANDBY CONTRACT FOR

DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION,
EMERGENCY ROADWAY DEBRIS CLEARANCE AND WATERWAY DEBRIS

REMOVAL

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Jefferson County Sheriff's Office
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1. **OBJECTIVE:**

It is the intent of the Owner to obtain proposal from qualified firms to establish a Standby Contract for Debris Removal and Site Management for Debris Reduction, Emergency Roadway Debris Clearance and Waterway Debris Removal. These services will not be authorized until such time as a Notice to Proceed has been issued; typically, in response to a natural or man-made disaster.

2. **DEFINITIONS:**

Whenever, in these Instructions, the terms defined in the Contract are used (or pronouns used in their place), the intent and meaning of such terms shall be interpreted as indicated in the contract.

In addition, the following definitions shall apply:

- **Proposal:** means an executed formal document submitted to the Owner stating the goods, consultant services, and/or services, as applicable, offered by the proposer to satisfy the needs as requested in the Request for Proposal.
- **Contract:** means the Agreement between the successful Contractor(s) and the Owner in the form attached and included in this RFP Document.

Goods, consultant services, and /or services, as applicable, mean: this STANDBY CONTRACT for Debris Removal and Site Management for Debris Reduction and Emergency Roadway Debris Clearance.

- **RFP Documents:** mean this entire RFP DOCUMENT, all attachments, instructions to Proposer, and any addendums issued prior to the date and time of submittal of the Proposals.
- **Contractor or Prospective Contractor or Proposer:** means any person or firm having a contract with or proposing to the Owner as a result of this RFP.

3. **ITEMS INCLUDED WITH REQUEST FOR PROPOSAL:**

Cover Sheet, Owners Proposal Letter, Request for Proposal
Scope of work
Pricing Schedule
Sample Prospective Contractors Proposal Letter



Mac McNeill, Sheriff
Jefferson County Sheriff's Office
Division of Emergency Management



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4. SUBMISSION OF PROPOSAL:

- A. SUBMITTAL:** Proposals shall be enclosed in an opaque sealed envelope or package, addressed to the prospective Contractor, the date and hour of the proposal submittal, and the title "Request for Proposals for Debris Removal and Site Management for Debris Reduction and Emergency Roadway Debris Clearance" RFP shall be placed on the outside of the envelope. All items required for required for a responsive Proposal Package is complete and received at the proper time.
- B. EXAMINATION OF RFP DOCUMENTS:** It is the responsibility of each Proposer before submitting a Proposal, to: a) Examine the RFP documents thoroughly; and b) Consider and comply with all federal, state and local laws and regulations, and local conditions that may affect cost, progress, performance of the project.
- C. FORMAT:** Proposals must follow the format of the RFP and be structured so as to follow the required sequence. Each Contractor shall submit seven (7) complete sets of the proposal (one hard copy marked "Original" and six (6) marked "Copy") and one electronic copy on a disc CD or thumb. Email copies and fax copies shall not be accepted.
- D. EXPERIENCE:** Prospective Contractors must have experience in work of the same or similar nature, be capable of funding such potentially massive work for weeks or longer, must provide a reference list of least five (5) Government customers for whom they have performed similar services, and must provide all information as specified herein.
- E. EXCEPTIONS:** Prospective contractors are advised that exceptions to any of the terms contained in this RFP must be identified in the response to the RFP. Failure to do so may lead the Owner to declare any such term non-negotiable, and/or may lead to the disqualification of the proposal.
- F. EXPENSES OF PREPARATION:** The Owner is not responsible for any expenses which Prospective Contractors may incur in preparing and submitting proposals called for in this Request for Proposal.
- G. INTERVIEWS:** The Owner reserves the right to conduct personal interviews or require presentations from any or all prospective Contractors prior to selection. The Owner will



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Division of Emergency Management



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not be liable for any costs incurred by the proposer in connection with such interviews/presentations (travel, accommodations, ect...)

- H. MODIFICATION:** The Owner reserves the right to request that the proposer modify their proposal to more fully meet the needs of the Owner, and/or to more fully describe their proposal.
- I. ADDITIONAL INFORMATION:** The Prospective Contractor shall furnish such additional information as the Owner may reasonably require. This includes information which indicates financial resources as well as ability to provide and maintain the services and/or recovery operations for several weeks or more. The Owner reserves the right to make investigations of the qualifications of the proposer as it deems appropriate, including but not limited to a financial review and a background investigation.
- J. NEGOTIATIONS:** The Owner reserves the right to negotiate modifications to proposals that it deems acceptable, reject any and all proposals, and to waive minor irregularities in the procedures.
- K. PERIOD OF ELIGIBILITY:** All proposals submitted shall be binding for one hundred twenty (120) calendar days following the date of opening.
- L. ALTERNATE PROPOSALS:**
- a.** An alternate proposal is viewed by the Owner as a proposal describing an approach to accomplishing the requirements of the Request for Proposals, which differs, from the approach set forth in the solicitation.
 - b.** An alternate proposal may also be a second proposal submitted by the same proposer, which differs in some degree from its basic or prime proposal but is included within the same proposal package.
 - c.** Alternate proposals may address the technical approach, or other provision or requirements set forth in the solicitation
 - d.** The Owner may, during the initial evaluation process, consider all alternate proposals submitted.
- M. ADDENDA:** If it becomes necessary to revise or amend any part of the Request for Proposal the Owner will furnish the revision by written Addendum to all prospective



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Contractors who received an original Request for Proposals. It will be the responsibility of the proposer to contact the Owner prior to submitting a proposal to ascertain if any addenda have been issued, to obtain all such addenda, and to return executed addenda with the proposal. Failure to include signed Addendum with the proposal shall be grounds for rejection of a proposal.

N. EXECUTION OF CONTRACT: The Contract between Proposer and Owner shall be in the form of the "Agreement" collaborated between Owner and Proposer. The successful Proposer shall assist and cooperate with the Owner in executing the Contract in a timely manner if notified of a successful award by Owner.

O. TAXES: Cost of all sales and other taxes for which the Proposer is liable under the Contract shall be included in the Proposal.

5 PROPOSAL DUE DATE:

Sealed proposals must be received at Jefferson County Sheriff's Office Division of Emergency Management no later than 4:00 p.m. on August 10, 2019. Proposals shall be opened by the Evaluation Committee in private. Any awards resulting from an evaluation shall be announced publicly. Proposals received by the Owner after the time specified for receipt will not be considered. Proposers shall assume full responsibility for timely delivery of their proposals to the location designated for receipt of proposals. Fax Copies and Email Copies shall not be accepted.

6 PROPOSAL REQUIREMENTS:

Proposals shall include all of the information required by the Request for Proposal, and any additional data that the prospective Contractor deems pertinent to the understanding and evaluation of the proposal.

Proposals are to be addressed as follows for mail, express delivery or hand delivery:



Mac McNeill, Sheriff
Jefferson County Sheriff's Office
Division of Emergency Management



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Owner/Representative: **Jefferson County Sheriff's Office Division of Emergency Management**

Title: **Paula Carroll, Director**

Physical Address: **169 Industrial Park
Monticello, Florida 32344
Office: 850-342-0211
Fax: 850-342-0214**

Mailing Address: **169 Industrial Park
Monticello, Florida 32344
Office: 850-342-0211
Fax: 850-342-0214**

Any questions regarding this RFP shall be posed to Paula Carroll in writing at the email below or at the above mentioned physical and mailing addresses:

Email: paula.carroll@jcs0-fl.org

Proposals shall be organized and sections tabbed in the following order. All Proposals shall include at minimum:

TITLE PAGE: Show the name of Proposer's firm, address, telephone number email, name of contact person, date, and the subject: "REQUEST FOR PROPOSAL FOR STANDBY CONTRACT FOR Debris removal and Site Management for Debris Reduction, Emergency Roadway Debris Clearance and Waterway Debris Removal."

TABLE OF CONTENTS: Include a clear identification of the material by tab and by page number.

Tab 1- Contractor's Profile and Submittal Letter

- A. Submittal Letter signed by an authorized agent of the Prospective Contractor.
- B. A proposal Statement setting forth in detail how
- C. Organizational structure and locations of business with ownership interests.



Mac McNeill, Sheriff

Jefferson County Sheriff's Office

Division of Emergency Management



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Tab 2- Qualifications

Provide a description and history of the firm focusing on the following:

- A. Experience in all aspects of emergency management, including, response, procurement, operation, planning, contract management, and accounting systems.
- B. Document knowledge and experience with state and local emergency management agencies; state and federal programs; funding sources and reimbursement processes.
- C. Demonstrate detailed experience and expertise pertaining to all aspects of the Scope of Work set forth herein.
- D. Demonstrate knowledge of environmental requirements and regulations.

Tab 3- Technical Approach

- A. Provide a narrative description with an organizational chart outlining the mobilization, operational plans, and structure, services to be provided and how and when these services shall be provided. This description should fully and completely demonstrate the Prospective Contractor's intended methods for servicing the requirements of all aspects of the Scope of Work set forth herein.
- B. Prospective Contractor may offer alternative solutions/options to achieve successful completion of the scope of Work detailed herein.

Tab 4- Reimbursement Process

- A. Prospective Contractor shall demonstrate their knowledge of and experience, with the FEMA reimbursement process; the FEMA Initial Damage Estimates; Immediate Needs Funding (INF), Project Worksheets completion and application process.

Tab 5- Key Personnel

- A. Include a listing of key staff including resumes for each describing experience, training, and education in the required services. Identify staff experience working with governmental entities and list those projects.
- B. Include an affirmative action plan for all personnel.

Tab 6- Proposed Subcontractors

Include a listing of proposed subcontractors. Delineate those subcontractors who



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Are Disadvantaged Business Enterprises, as defined in 2CFR215.44 (b) (1) and 44CFR13.36(c), and such other minority, woman-owned, and small business enterprises..

Tab 7- Pricing Schedule

- A. Each Prospective Contractor must complete, execute, and submit the Proposal Form included herewith.
- B. The Pricing Schedule attached hereto shall be submitted and shall include all costs associated with the performance of the contract including travel and out-of-pocket expenses. The contractor will be responsible for all cost associated with ineligible debris.

Tab 8- References

Contractor shall provide at least five (5) governmental entity references for Which the firm has performed similar work of the same or similar magnitude to those Requested in this solicitation, including the contact name, entity, address, telephone Number, e-mail address, and date and term of the contract and at least five letters of Reference from previous clients.

Tab 9- Insurance

Attach evidence of required insurance in the amounts indicated. If available, a Properly completed ACORD Form is preferable.

Tab 10- Financial Statements

All Prospective Contractors shall supply an audited, financial statement for each of the past two years. A third party prepared financial statement is acceptable for one of the two years if an audited statement is not available. Any such third-party certified statement shall be signed and certified by the third party Certified Public Accountant (CPA) and signed and certified as accurate by the Prospective Contractor.



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Tab 11- Addenda

Contractor is responsible for contacting owner to identify and Addenda's issued for this Request for Proposal. Any Addenda issued subsequent to the release of the solicitation must be acknowledged by signature of the authorized representative of the Prospective Contractor, and a copy in provided in this section.

Tab 12- Exceptions

Include any/all exceptions taken to the content of the solicitation itself or any contract or legal agreements(s) or document(s) related to the solicitation. Any exceptions shall be reviewed by Owner for appropriateness and is only valid if accepted in writing by owner.

Tab 13- Litigation: Prospective Contractors

Contractors shall provide all judgments entered into against the Prospective Contractor by any Federal, State or Local Courts within the past ten (10) years; any criminal conviction ever issued against the Prospective Contractor or its owners or principals, and all civil, criminal and administrative proceedings pending against the Prospective Contractor at the time.

Tab 14- Bonding Capacity

Include an executed Letter of Commitment, proof of bonding capacity issued by the Surety Company for the Payment and Performance Bond, per the Attached sample letter.

7. **PROPOSAL EVALUTATION:** The owner shall award to the responsive and qualified proposer(s) whose proposal is determined to be the most advantageous to the Owner. Evaluation of proposals shall be based on the evaluation factors set forth in the Request on Proposals and any other relevant information obtained through the evaluation process, and the interviews, if held.
8. **EVALUATION CTITERIA:** The evaluation criteria define the factors that will be used by the evaluation committee to evaluate and score responsible and qualified proposals. Prospective contractors shall include sufficient information to allow the



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evaluation committee to thoroughly evaluate and score their proposal. Each proposal submitted shall be evaluated and ranked by an evaluations committee

Qualifications of the Contractor25%

- Number of years of experience in disaster response: company and/or predecessors
Must have a at least 5 years of experience in this field; more preferred
- Degree of experience in all areas of emergency response, management and recovery
- Experience with FEMA reimbursement programs and funding issues
- Proof of satisfactory or better performance on contracts of similar scope and size:
references and letters of reference must verify successful completion of similar projects
- In house client training capabilities: provide certification of emergency management training

Qualifications of staff15%

- Assurance of dedicated project team
- Experience of key team member in area identified under experience of prospective contractor: identify senior and project management
- Affirmative Action of prospective contractor: describe local and minority subcontracting plan
- Education and experience of prospective contractor personnel: provide brief resumes

Technical Approach10%

- Experience of prospective contractor in previous similar projects
- Technical approach of the prospective contractor to mobilize and perform the many aspects of the work
- Ability to respond in a timely manner with the necessary resources

Financial Stability15%

- Ability of prospective contractor to continue to proceed until funding becomes available
- Previous financial handling of multiple contracts in multiple disasters
- Invoicing program
- History of satisfactory payment procedures of subcontractors

Price25%

- Pricing schedule will be evaluated for rationality
- All line items must be priced exactly as quoted within the RFP Regardless of any alternated which may be proposed



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Technical and Reimbursement Assistance10%

- Experience of prospective contractor in relation to tracking, recording, and data processing
- Prospective contractor's knowledge and experience of Federal reimbursement guidelines
- Experience in emergency debris management plan preparation

9. **WRITTEN REQUEST FOR INTERPRETATIONS/CLARIFICATIONS:** No oral interpretations will be made as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this RFP must be sent in writing (mail, email or fax) to the owner and received no later than five (5) days prior to the proposal due date. Responses to questions may be handled as an addendum if the response would provide clarification to requirements of the proposal. All such addenda shall become part of the contract documents. The owner will not be responsible for any other explanation or interpretation of the RFP made or given prior to the award of the contract. The Owner will not respond to questions received after the specified deadline.
10. **ORAL PRESENTATION:** An oral presentation of proposal may be requested of any Prospective Contractor at the Evaluation Committee's discretion. Contractors are cautioned not to assume that presentations will be required and should include all pertinent and required information in their original proposal package.
11. **WITHDRAWAL OF PROPOSSAL:** The Proposal may be withdrawn by the Proposer by means of a written request, signed by the Proposer or its duly authorized representative. Such written request must be delivered to the place specified in the Request for Proposals/Advertisement for the receipt of Proposals prior to the scheduled closing time for receipt of Proposals. Modifications will not be accepted or acknowledged after the date and time for submission of proposals.
12. **ACCEPTANCE/REJECTION:** The Owner reserves the right to accept or reject any or all proposals received as a result of this RFP, or to negotiate separately with competing contractors, and to waive any informalities, defects, or irregularities in any proposal, and to accept that proposal or proposals, which in the judgment of the proper officials, is in the best interest of the Owner.



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13. **ACCEPTANCE PERIOD:** Any proposal in response to this solicitation shall be valid for 120 calendar days. At the end of this time the proposal may be withdrawn at the written request of the Prospective Contractor if no award has been made. If the RFP is not withdrawn at that time, it shall remain in effect until an award is made or the solicitation is cancelled. The Owner reserves the right to request an extension of the period of validity the proposals if the contract has not been negotiated within 120 days from the submittal date of the RPF.

14. **TIMELINE:**
Following is a listing of actions and anticipated dates; the owner reserves the right to change the dates, if necessary.

Advertising & Publishing RFP	October/15, October/19, October/22
Deadline for Questions/Clarifications	October/31 by 4 p.m.
Proposal Submittal Date Deadline	November/10 by 4 p.m.

15. **CONTRACTOR'S CERTIFICATION AND RESPONSIBILITY:**
By submitting a proposal, Prospective Contractors represent that:

- A. The Prospective Contractor has fully read and understands the RFP in its entirety, has fully read and understands the proposal method, the evaluation criteria and has full knowledge of the scope, nature, and quality of work to be performed. The Prospective Contractor's proposal is made in accordance therewith.
- B. The prospective contractor possesses the capabilities, experience, resources, financial where withal, and personnel necessary to provide efficient and successful services as set forth in the Scope of Services to the Owner, and;
- C. Before submitting a proposal, each Contractor shall make all investigations and examinations necessary to ascertain site and/or local conditions and requirements affecting the full performance of the contract and to verify any representations made upon which the Contractor will rely. If the Contractor receives an award because of its proposal submission, failure to have made such investigations and examinations will in no way relieve the Contractor from its obligations to comply in every detail with all provisions and requirements of the contract, nor will plea of ignorance of such conditions and requirements be accepted as a basis for any claim by the Contractor for additional compensation or relief.



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16. **COSTS INCURRED BY PROPOSERS:** All expenses involved with the preparation and submission of proposals to the Owner, or any work performed in connection therewith, shall be borne solely by the Prospective Contractors. No Payment will be made for any responses received, or for any other effort required of, or made by, Prospective Contractors in responding to this RFP.
17. **CONTRACTOR'S PERSONNEL:**
- A. The Contractor represents that it has or shall secure at its own expense, all necessary personnel required to perform the services under the resulting contract. Such personnel shall not be employees of or have any contractual relationship with the Owner.
- B. The Contractor shall be responsible for ensuring that its employees, agents, and subcontractors comply with all applicable laws and regulations and meet all federal, state, and local requirements related to their employment and position. The Owner reserves the right to require the Contractor to remove any employee from working on the resulting contract, which the Owner deems incompetent, careless, or otherwise objectionable.
- C. The Contractor certifies that it does not and will not during the performance of the contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986, as amended.
- D. During the performance of the contract, the Contractor agrees to the following:
1. The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap, or national origin, except when such condition is a bona fide occupational qualification reasonably necessary for the normal operation of the Contractor.
 2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, shall state that such Contractor is an Equal Opportunity Employer.



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3. The Contractor and any subcontractor shall pay all employees working on this contract not less than minimum wage specified in the Fair Labor Standards Act (29 CFR 510-794) as amended.

18. **RESERVATION OF OWNER'S RIGHTS:** In addition to all other rights provided the Owner under State law, the Owner specifically reserves the following rights:
- A. Owner reserves the right to rank firms and negotiate with the highest ranked firms in accordance with the Evaluation Criteria set forth herein. Negotiation with an individual prospective Contractor does not require nor prohibit negotiation with others.
 - B. Owner reserves the right to select the proposal that it believes will serve the best interest of Owner.
 - C. Owner reserves the right to reject any or all Proposals.
 - D. Owner reserves the right to cancel the entire Request for Proposal or to cancel the award of any Contract at any time before the execution of such Contract by all parties without any liability.
 - E. The Owner reserves the right to waive any informality, irregularity or immaterial errors in the Request for Proposal or in any Proposal received, or reject any and/or all Proposals, or re-advertise.
 - F. Owner reserves the right to request any necessary clarifications or proposal data without changing the terms of the proposal.
 - G. Owner reserves the right to select a contractor(s) on the basis of the original proposals without negotiation.
 - H. All proposals received from Contractors in response to this Request for Proposal will become the property of the Owner and will not be returned to the proposer. In the event of



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contract award, all documentation produced as part of the contract will become the exclusive property of the Owner

- I. In the event only one responsive proposal is received, the owner reserves the right to award to the sole proposer; re-advertise the request for Proposal, with or without making changes to the evaluation factors; or elect not to proceed.

For and in consideration of the Owner considering Proposals submitted, the Proposer, by submitting its Proposal, expressly waives any claim to damages of any kind whatsoever, in the event the Owner exercises its right to cancel the award in accordance herewith.

The owner reserves the right to select, from among the various Proposal alternates, those alternates to be included in the final Contract as well as the right and option to award or re-solicit Proposal alternates in any sequence or at any time deemed to be in the best interest for the Owner.

19. SUBCONTRACTING:

- A. Contractor shall not employ any subcontractor, supplier, or other person or organization whether initially or as a substitute, against whom the Owner may have reasonable objection. The contractor shall not sublet any portion of the contract, excluding material, without written consent, including work sublet to an authorized Disadvantaged Business Enterprise. If such consent is given, the contractor will be permitted to sublet a portion of the work but shall perform with the contractor's own organization work amounting to at least 30 percent of the total contract cost. The Contractor shall not be required to employ any subcontractor, supplier, or other person or organization to furnish or perform any of the work against whom the Contractor has reasonable objection. The Contractor shall provide an opportunity for local subcontractors, minority and Disadvantaged Business Enterprises (DBE's) subcontractors to participate in the work. A subcontractor shall not further subcontract to a third party any portion of this authorized work, excluding material, without written consent, including work sublet to an authorized Disadvantaged Business Enterprise. No subcontract shall relieve the contractor of liability under the contract and bonds. A subcontractor shall not further subcontract to a third party any portion of this authorized work without written consent of the owner.



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- B. All subcontractors, suppliers, or other persons or organizations (including those who are able to furnish the principal items of material or equipment) shall be submitted to the Owner for acceptance if requested by Owner. The Owner's acceptance, in writing, of any such subcontractors, suppliers, or other person or organization so identified may be revoked on the basis of reasonable objection after due investigation, in which case the Contractor shall submit an acceptable substitute. No acceptance by the Owner of any such subcontractor, supplier, or other person organization shall constitute a waiver of any right of the Owner to reject defective work. Action by the Owner awarding a Contract to a firm that has disclosed its intent to assign or Subcontract in its response to the RFP, shall constitutes approval thereof.
- C. The Contractor shall be fully responsible to the Owner of all acts and omissions of the subcontractors, suppliers, or other persons, or organizations performing or furnishing any of the work under a direct or indirect contract with the Contractor just as the Contractor is responsible for the Contractor's own acts and omissions. Nothing in the resulting contract documents shall create for the benefit of any such subcontractors, suppliers, or other persons, other persons, or organizations, any contractual relationship between the Owner and any such subcontractors, suppliers, or other persons or organization, no shall it create any obligation on the part of the Owner to pay or to see the payment of any money due any such subcontractors, suppliers, or other persons, or organization, except as may otherwise by required by laws and regulations.
- D. The Contractor shall be solely responsible for scheduling and coordinating the work of subcontractors, suppliers, or other persons, or organizations performing or furnishing any of the work under a direct or indirect contract with the Contractor. The Contractor shall require all subcontractors, suppliers, or other persons, or organizations performing or furnishing any of the work to communicate with the Owner through the Contractor.
- E. All work performed for the Contractor by a subcontractor or supplier shall be pursuant to an appropriate agreement between the Contractor and the subcontractor or supplier that specifically binds the subcontractor or supplier to the applicable terms and conditions of the resulting contract for the benefit of the Owner.
- F. Within thirty (30) calendar days after the Notice of Contract Execution, the contractor shall submit to the owner a preliminary list of potential subcontractors which may be used on the



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- project. The potential subcontractors submitted shall not be on the Disqualified Contractor List and the Federal Debarment List (Excluded Parties List System at www.sam.gov). Failure to supply this information timely and accurately may result in the contractor being placed in default and termination of the contract.
- G. Prior to beginning work, the Contractor shall submit to the owner for approval all subcontractor(s) which will be used on the project. The owner shall provide initial approval of any subcontractor which is not on the Disqualified Contractor List and the Federal Debarment List (Excluded Parties List System at www.sam.gov). Once initial approval is granted, the subcontractor may begin work.
- H. The contractor will be required to develop and deliver subcontractor training on the contract provisions, traffic control requirements, and applicable rules, regulations, and law's to this contract, the training will be targeted at the subcontractor's supervisory staff and workers. Once the training has been developed, the contractor shall submit in writing the proposed training program and training materials to the Project Engineer for approval. The training shall be provided annually before the beginning of each hurricane season and immediately before each subcontractor begins work. The contractor shall document the training and provide said documentation to the Project Engineer.
20. **DISADVANTAGED BUSINESS ENTERPRISE PROGRAM:** The owner promotes policies which assure and encourage the full participation of Disadvantaged Business Enterprises (DBE) in the provision of goods and services.
- Disadvantaged Business Enterprises, as defined in 49 CFR 23, shall have equal opportunity to compete for and perform subcontractors which the contractor enter into pursuant to this contract. The contractor shall use their best efforts to solicit bids from and to utilize DBE subcontractors or subcontractors with meaningful minority group and female representation among their employees.
21. **CONTRACT:** The contents of this RFP and all provisions of the successful proposal deemed pertinent by the Owner may be incorporated into a contract and become legally binding when approved and executed by both parties. Contents of the Contract may contain changes from the Owner's perspective as a result of the RFP process and proposal(s) received. The final negotiated



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contract may include the scope of work as outlined in this RFP along with the successful Contractor's submittal and any additions or deletions made at the discretion of the Owner as a result of this RFP process. The contract can be terminated by the Owner for cause or for convenience. The contract will be a standby contract for use in dealing with response to emergency situations. Work related to the Contract shall commence upon issuance of a Notice to proceed.

22. PROPRIETARY INFORMATION:

Proposers should be aware that the Request for Proposal and the responses thereto are in the public domain. However, the proposer's may identify specifically any information contained in their proposals which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing specifically the applicable exempting law.

All proposals received from proposers in response to this Request for Proposal will become the property of the Owner and will not be returned to the proposers. In the event of contract award, all documentation produced as part of the contract will also become the exclusive property of the Owner. The owner has the right to use any or all ideas presented in any reply to this RFP. Selection or rejection of any proposal submitted does not affect this right.

23. LICENSES AND CERTIFICATES:

- A. The Owner reserves the right to require proof that a Prospective Contractor is an established business operating in compliance with the law. Local and State Business Licenses are required for this proposal.
- B. Each Prospective Contractor shall be licensed and qualified to do business in its area of expertise. Each firm shall submit with their proposal a copy of and maintain the appropriate licenses and certificates during the term of any resulting contract, and any extensions.
- C. The Contractor is to procure all permits, licenses, and certificates, or any such approvals of plans or specifications as may be required by federal, state and local laws, ordinance, rules,



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and regulations, for the proper execution and completion of the Work under this Agreement.

- D. The Proposer certifies that their company is a licensed General Contractor in the State of Florida. Proposer must submit a copy of the license with the proposal and be in good standing with State regulatory body. No specific designation is required, only that the company is properly licensed as a Contractor.
 - E. Proposer certifies that proposer's organizations, or its subcontractor(s) is classified as an Oil Spill Removal Organizations (OSRO) by the Coast Guard and maintains appropriate classification (M – W3) for all potential debris management specified in the RFP. This RFP requires River/Canal, Inland and Near Shore classifications. Classification must be kept in good standing for the duration of the Contract length.
 - F. Contractor, or its subcontractor(s), must show its qualifications in the handling of Hazardous material and house hold hazardous waste. This can be demonstrated listing the company's employees and their respective Haz-Wopper license and asbestos licenses. Proposer, or its subcontractor(s), must have qualified personnel currently employed to submit a proposal.
24. **CONTINUING THE WORK:** The Contractor shall carry on the work and adhere to the progress schedule during all disputes or disagreements with the Owner. No work shall be delayed or postponed pending resolution of any disputes or disagreements, except as the Owner and Contractor may otherwise agree in writing.
25. **WAIVER OF CLAIMS:** Once any contract resulting from the RFP expires, or final payment has been requested and made, the respective Contractor shall have no more than ninety (90) calendar days to present or file any claims against the Owner concerning such contract and thereafter, such claim shall be deemed waived.
26. **CHANGE IN SCOPE OF WORK:**
- A. The Owner may order changes in the work consisting of additions, deletions, or other revisions within the general scope of the contract. No claims may be made by the Contractor that the scope of the project or of the Contractor's services has been changed, requiring changes to the amount of compensating to the Contractor or there adjustments to the contact, unless such changes or adjustments have been made by written amendment to



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the contract signed by the Owner and Contractor. It is noted that this is a unit price contract and nothing herein shall limit the number of units of work which may be required by a disaster. Once issued a Notice to Proceed (NTP), unless limited by area or amount, the Contractor shall proceed at the daily directive of the Owner with the entire work required hereunder.

- B. If the Contractor believes that any particular work is not within the scope of work of the contract, is a material change, or will otherwise require more compensation to the Contractor, the Contractor must immediately notify the Representative in writing of this belief. If the Owner's Representative believes that the particular work is within the scope of the contract as written, the Contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the scope. The Contractor may then assert its right to an adjustment under the terms and conditions set forth herein for claims.
- C. The owner reserves the right to negotiate with the awarded Contractor(s) without completing the competitive RFP process for materials, products, services, and/or items similar in nature to those specified with this RFP for which requirements were not known or realized at the time issuance of the RFP.
- D. The Contractor shall commence performance on the date set forth in the Notice to proceed which date shall be determined by the Owner prior to, during or after any disaster.
- E. The Contractor shall, after Notice to Proceed and with the Owner's direction, provide a work plan showing where operations will begin, and which streets/roads will be cleared on a daily basis. The plan will be updated each day of operation. Contractor shall provide a computerized daily update of progress, showing the streets cleared by web map, the volumes recovered, the location of crews, and the estimated percentage completion. Such program shall be web based and shall be accessible by the Owner with a password provided by Contractor or as an active website available without password to the public, as instructed by the Owner. Contractor shall provide examples of such work plan, their web-based programs, their plans for its use, and the hosting thereof in their proposal.



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DEBRIS SITE LOCATIONS:

- 1. Jefferson County Temporary Debris Staging Area**
Goldburg Street Monticello, FL 32344
LAT: 30:33:17.6373
LONG: 83:51:22.5237

27. USE OF PREMISES:

- A. The contractor shall assume full responsibility for any damage to any areas or to the owner, homeowner, or occupant thereof, or of any adjacent land or area, resulting from the performance of the work. Contractor shall maintain a toll-free hotline answered 24 hours per day to professionally accept homeowner and other claims. Contractor shall provide in its proposal, a summary of and sample computerized documents exhibiting its complete claim resolution program to include computerized compliant logs, complaint report forms, site visit and inspection forms, and computerized resolution reporting forms and summaries for the Owner. Should any claim be made by any such owner or occupant because of accident, intentional act, the performance of the work, or for any other such reason the cause of which is the Contractor or their Subcontractors, Agents or Employees, the Contractor shall promptly settle with such party by negotiation or otherwise resolve the claim by arbitration or the dispute resolution proceeding or at law. Contractor shall provide a weekly computerized update of all claims and complaints and their disposition, both individually and in summary form.
- B. During the progress of the work, the Contractor shall keep their sites free from accumulation of waste materials, rubbish, and other debris resulting from the work. At the completion of the work, the Contractor shall remove all waste materials, rubbish, and debris from and about the sites, as well as tools, appliances, equipment, machinery and/or surplus materials.
- C. The Contractor shall take care to monitor and make every effort to prevent or mitigate spills of petroleum products and hydraulic fluids. Any such spills shall be remediated immediately by the Contractor.
- D. No tracked equipment shall be allowed on public streets or right of way (ROW) without the written permission of the Owner.



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28. **ESTIMATED QUANTITIES:** The Owner reserves the right to increase or decrease estimated quantities as required. Estimated quantities as shown within of the RFP are for estimating and proposal purposes only. It is understood by all Prospective Contractors that these are only estimated quantities and the Owner is not obligated to purchase any minimum or maximum amount during the life of the contract. The actual volumes of any work can only be identified subsequent to a disaster, and as the work proceeds. The Contractor shall be required to perform all work required by the Contract regardless of volume.
29. **PERFORMANCE:** The selected Contractor shall perform the resulting contract in a timely fashion. If the disaster is such that it may reasonably be predicted in advance, Contractor shall have Management personnel within the Emergency Operations Center (EOC) 24-48 hours prior to the arrival of the disaster. If the disaster is such that the disaster could not be predicted, the Contractor shall have Management personnel within the EOC within 24 hours after the event. Contractor's Management personnel shall assist the Owner to plan a response, plan for the arrival of the event if possible, and to initial the Emergency Push and initial debris removal and rescue operations. Contractor shall mobilize work crews and heavy equipment within such period of time as may be set forth within the Notice to Proceed. Crews shall be mobilized in a staggered in a staggered phasing so as not to overwhelm the resources of the monitoring body.
- Contractor shall describe its mobilization program and past experience with such mobilization. Contractor should clearly exhibit experience in large previous compelling mobilizations, to multiple sites, with short time frames.
30. **EQUIPMENT OWNERSHIP:** The selected Contractor shall provide proof of ownership for, at least, twenty (20) self-loading trucks with qualified operator/crew members to be made available for any and all disaster and non-disaster related projects. The selected Contractor shall maintain ownership and availability of these twenty (20) self-loading trucks for the duration of the contract agreement. Failure of Contractor to fulfill this equipment requirement shall, at the discretion of the Owner, be subject to liquidated damages.
31. **PAYMENT AND PERFORMANCE BONDS:** The successful bidder shall be required to provide payment and performance (surety) bonds for the entire amount of the Contract price to insure the successful performance of the terms and conditions of the contract. The payment and performance bond shall be subject to forfeiture for failure on the part of the successful bidder



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to perform its obligations under the contract. The bond must be provided within seven (7) days of written Notice to Proceed.

The payment and performance bond is to be secured from a surety or insurance company listed on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, with at least an A-rating in the latest printing of the A.M. Best's key rating guide, to write individual bonds up to ten percent of policyholders' surplus as shown in the A.M. Best's Key rating guide and is licensed in this state to write surety bonds.

32. **PAYMENT/INVOICES:** All Prospective Contractors must specify on their Proposal letter the exact company name and address which must be the same as shown on invoices submitted for payment. Contract payments shall be made in arrears, within fifteen (15) days after approval of a billing statement for actual work done by the Contractor(s). All billing statements or invoices submitted for payment shall be original and should be sent to Jefferson County Sheriff's Office Division of Emergency Management following address: 169 Industrial Park, Monticello, FL 32344.

Billing statements or invoices should include company name and address, locations of where work has been performed, reconciliation sheets for each day's work, and support documentation as required. Payment of contractor by County is contingent upon the County being reimbursed by any private insurance company, local, state or federal government agency. The successful Contractor will be responsible for all work and/or debris deemed ineligible. In order for both parties herein to close their books and record, the contractor will clearly state "Final Invoice" on the contractor's final/last billing to the County. This certifies that all services have been properly performed and all charges and cost have been invoiced to the County.

Invoices submitted for payment shall be accompanied by an electronic worksheet, in Microsoft Excel format, which includes information contained in the approved worksheets and/or debris ticket. The final format of the daily worksheet and information to be contained will be approved and agreed upon by the Contractor and the Contact Administrator. Any discrepancies between the Owner's records and the Contractor's submittals must be rectified, to Owner's satisfaction, by the Contractor, before payment on those items will be made by the Owner. Contractor shall computerize all tickets daily and present to the Owner as a summary reconciliation document within (48) hours of the daily completion of the work. Contractor shall note that thousands to tens of thousands of tickets any be produced per day and Contractor should provide sample forms and program formats; describe their data processing experience, their data management



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center (if any), their data management programs and procedures, and their key data management personnel in their proposal.

Owner and Contractor shall meet daily (within 48 hours of the issuance of the tickets) to reconcile tickets and work performed. Contractor shall revise the computerized reconciliation sheets with any correction discovered and re-present a corrected Daily Reconciliation sheet to the Owner for signature within twenty-four (24) hours thereafter. Both the Owner and the Contractor shall execute each Daily Reconciliation sheet after being verified as correct. Such Daily Reconciliation sheets shall then become the basis for billing documentation.

33. **RECORDS AND RIGHT TO AUDIT:** The Contractor shall maintain adequate records, documents, and information to justify all charges, expenses and costs incurred in performing the work for at least five (5) years after completion of this contract. The Owner shall have access to such books, records, and documents as required in this section for the purpose of inspection, reproduction, audit, and/or during normal business hours, at the Owner's expense, upon five (5) days prior written notice.
34. **SAFETY:** The Contractor shall take reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to, its employees on the job, and others. The Contractor shall comply with all applicable provisions of federal, state, and municipal safety laws, insurance requirements, standard industry practices the requirements of the operations and this contract. The Contractor, directly or through its subcontractors, shall erect and properly maintain at all times, as required by the conditions and progress of the work, necessary safeguards for the safety and protection of the public, including securing areas, posting danger signs, placarding, labeling, or posting other forms of warning against hazards. When use of hazardous materials or equipment or unusual methods are necessary for execution of the work, or when the work includes the cleanup, remediation, and/or removal of bio-solids, bio-hazardous waste, or any hazardous or toxic materials, trash debris, refuse, or waste, the Contractor, its subcontractor(s) and their employees shall be trained and certified as required in the proper handling, use and care of equipment, materials, and hazardous operations, and shall exercise the utmost care and perform such activities under the supervision of properly qualified and/or competent personnel.
35. **INSURANCE REQUIREMENTS:**
- A. Prior to the time Contractor is entitled to commence any part of the project, work or services, Contractor shall procure, pay for, and maintain at minimum the



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following insurance coverages with the stated limits or greater. Said insurance shall be evidenced by delivery to the Owner of (1) certificates of insurance executed by the insurers listing coverage's and limits, expiration dates and terms of policies and all endorsements whether or not required by the owner, and listing all carriers issuing said policies; and (2) upon request a certified copy of each policy, including all endorsements. The insurance requirements shall remain in effect throughout the term of this Contract and any additional extensions. In addition, the Owner reserves the right to request physical evidence of this coverage by requesting the policy declaration page, and/or an estopped from the agent and/or company verifying the coverage is and/or has been continually in effect.

The Contractor shall secure and maintain, at its sole cost and expense during the contract term and any subsequent extensions, the following insurance:

1. **Commercial General Liability-** in the amount of five million dollars (5,000,000.00) aggregate/one million dollars (1,000,000.00) per occurrence. The General Aggregate limit shall either apply separately to the resulting contractor or shall be at least twice the required occurrence limit.
2. **Comprehensive Automobile and Water Vehicle Liability-** covering any automotive equipment to be used in performance of the service with a minimum limit in the amount of one million dollars (1,000,000.00) per occurrence combined single limit / Any Auto. Physical Damage Insurance covering owned or rented machinery, tools, equipment, office trailers, and vehicles.
3. **Worker's Compensation-** Proposer shall provide a policy with employer's liability coverage with limits of not less than one million dollars (1,000,000.00) per occurrence for each accident or illness. The Worker's Compensation policy shall state that it cannot be cancelled or materially changed without first giving thirty (30) days prior notice thereof in writing to the Owner. Firms that have owner/operators that have filed a "Notice of Election to be Exempt" shall supply a signed copy of said notice.



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Any such exemption shall meet the requirements that qualify for an exemption under the applicable Worker's Compensation law.

B. Conditions:

Each insurance policy shall include the following conditions by endorsement to the policy:

1. Each policy shall require that thirty (30) days prior to expiration, cancellation, nonrenewal or any material change in coverage's or limits, a notice thereof shall be given to the Owner by certified mail to: Contractor shall also notify the Owner, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve the Contractor of this requirement to provide notice.
2. Companies issuing the insurance policy, or policies, shall have no recourse against the Owner for payment of premiums.
3. The term "Owner" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments, and Offices of the County and individual members, elected officials, employees thereof in their official capacities, and/or while acting on behalf of the Owner.
4. Owner shall be named as an additionally insured on all policies of insurance. The policy clause "Other insurance" shall not apply to any insurance coverage currently held by the owner to any such future coverage, or to the Owner's Self-Insured Retentions as, if any as, of whatever nature.

C. Subrogation:

Contractor hereby waives subrogation rights for loss or damage against the Owner.

- 36. LIQUIDATED DAMAGES:** Failure of the Contractor to comply with the requirements may set forth in the Notice to Proceed shall be subject, at the Owner's discretion, to liquidate damages in the amount of 1,000.00 per day, per unaccounted for equipment listed in the Notice to Proceed.



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37. **CONFLICT OF INTEREST:** The Contractor shall promptly notify the Contract Administrator, in writing, by certified mail. Of all potential conflicts of interest for any prospective business association, interest, or other circumstance, which may influence or appear to influence the Contractor's judgement or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest, or circumstance, the nature of work that such person may undertake, and request an opinion of the Owner as to whether the association, interest, or circumstance would, in the opinion of the Owner constitute a conflict of interest. The Owner shall respond to such notification by certified mail within thirty (30) days.

BY SUBMITTING THIS PROPOSAL, THE CONTRACTOR CERTIFIES THAT THEY HAVE NO CONFLICT WITH ANY EMPLOYEE, AGENT, ELECTED OFFICIAL OR OFFICER OF OWNER, NOR ANY OTHER CONFLICT AS MAY BESET FORTH HEREIN.

38. **COLLUSION:** More than one Proposal from an individual, firm, partnership, corporation, association and/or related parties under the same or different names will not be considered. If the Owner believes that collusion exists among Proposers. All Proposals from the suspect firms will be rejected. Related parties mean Prospective Contractors or the principals thereof, which have a direct or indirect ownership and/or profit-sharing interest in another prospective Contractor or Pro=Proposer.

Prospective Contractors shall comply with all local, state, and federal directive, orders, and las as applicable to the RFP and all resulting contract(s).

Prospective Contractors, by responding to the RFP, certify that such response is made without previous understanding, agreement, or connection with any person, firm, or corporation making a proposal for the same item(s) and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.

39. **PROTEST PROCEDURE:**

- A. **PROPOSAL PROTESTS:** Any actual or prospective bidder/proposer, who is allegedly aggrieved in connection with the issuance of a proposal package or pending award of a contract, may protest to the Owner.



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B. REQUIREMENTS TO PROTEST:

- a) If the protest relates to the content of the bid/proposal package, a formal written protest must be filed no later than 5:00 pm on the fifth full business day after issuance of the proposal package.
- b) If the protest relates to the award of a contract, a formal written protest must be filed no later than 5:00 pm on the fifth business day after the posting of either the contract award recommendation or the contract award itself. The formal written protest shall identify the protesting party and the solicitation involved; include a clear statement of the grounds on which the protest is based; refer to the statutes, laws, ordinances, or other legal authorities which the protesting party deems applicable to such grounds; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.
- c) A formal written protest is considered filed with the Owner when the Contract Administrator receives it. Accordingly, a protest is not timely filed unless it is received within the time specified above. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the proposer.
- C. SOLE REMEDY: These procedures shall be the sole remedy for challenging the content of this RFP or the award of a contract. Prospective Contractors are prohibited from attempts to influence, persuade, or promote a proposal protest through any other channels or means. Such attempts shall be cause for suspension of the offending party's proposal and protest.
- D. AUTHORITY TO RESOLVE: The Contract Administrator shall resolve the protest in a fair and equitable manner and shall render a written decision to the protestant no later than 5:00 pm on the fifth business day after the filing thereof.
- E. REVIEW OF CONTRACT ADMINISTRATOR'S DECISION: The protesting party may request a review of the Contract Administrator's decision by delivering a written request by 5:00 pm on the fifth full business day after the date of the written decision. The written notice shall



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include any written or physical materials, objects, statements, and arguments, which the proposer deems relevant to the issues raised in the request for review. If it is determined that the solicitation or award is in violation of law or the regulations and internal procedures of the purchasing department, the Contract Administrator shall immediately cancel or revise the solicitation or award as the Contract Administrator may deem appropriate.

If it is determined that the solicitation or award should be upheld, the Contract Administrator shall issue a decision in writing stating the reason for the action with a copy furnished to the protesting party and all substantially affected persons or businesses no later than 5:00 pm on the fifth full business day after the protest. The decision shall be final and conclusive as to the Owner unless any further action is taken by the party making the original post.

F. STAY OF PROCUREMENT DURING PROTESTS: There shall be no stay of procurement during protests.

40. **AWARD AND TERM:** The owner reserves the right to award a contract or contracts to the Contractor(s) that the Owner deems to offer the best overall proposal. The Owner is therefore not bound to accept a proposal on the basis of lowest price. In addition, the Owner, at its sole discretion, reserves the right to cancel this RFP, to reject any and all proposals, or to re-advertise with either the identical or revised specifications, if it is deemed in the best interest of the Owner to do so. The Owner also reserves the right to make multiple awards, based on experience and qualifications if it is deemed to be in the Owner's best interest. At the discretion of the Owner, the successful Contractor(s) maybe awarded a contract for one (1) year with two (2) subsequent one (1) year renewals permissible, upon mutual written agreement and, approval of Owner.

41. **JURISDICTION:** This Request for proposal and any resulting Contract shall be general by the Laws of the State of Florida

SCOPE OF WORK:

Jefferson County Sheriff's Office Division of Emergency Management is requesting proposals from experienced firms to enter into a pre-event contract at no immediate cost to the County for the following services. Contractors shall provide clean-up, demolition, removal, reduction and disposal of debris resulting from a natural or manmade disaster as directed by the County in order to eliminate immediate threats to the public health and safety. Also required is the



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elimination of immediate threats of significant damage to improve public or private property and that which is considered essential to ensure economic recovery of the affected community. Contractors shall also provide disaster recovery technical program management assistance to County officials. One or more proposers may be selected to provide differing element or levels of scope of work in accordance with the capabilities and extent of involvement each respondent proposes. At the discretion of the Owner, the successful Contractor(s) may be awarded a contract for one (1) year with two (2) subsequent one (1) year renewals permissible, upon mutual written agreement and, approval of Owner.

The work to be undertaken includes, but is not limited to:

- A. Emergency Road Clearance: Removal of debris from the primary transportation routes as directed by the County.
- B. Debris Removal from Public Property: Removal of debris from public rights of way. Removal of debris beyond public rights of way as necessary to abate imminent and/or significant threats to the public health and safety of the community.
- C. Debris Removal from Private Property: Should an imminent threat to life, safety, and health to the general public be present on private property, the Contractor, as directed by the County, will accomplish the removal of debris from private property. This item will be monitored for strict compliance with FEMA regulations regarding eligibility.
- D. Debris removal from Rights of Way (ROW) with FHWA Requirements: Federal-Aid Requirements of the Federal Highway Administration's Form FHWA-1273 titled "Required Contract Provisions – Federal-Aid Construction Contracts" shall apply to all work performed by the Contractor or any of its Subcontractors.
- E. Debris Removal from Waterways: Removal of debris from waterways (i.e., rivers, streams, canals, bayous, lakes, bays, ditches, etc.) may be conducted in emergency and non-emergency projects and must follow the requirements set forth in required permits and guidance from the local, State or federal funding agency.
- F. Debris Management sites, (DMS): Jefferson County will acquire sufficient Debris Management Sites and also acquire the necessary Florida Department of Environmental



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Quality Permits in order to process storm generated debris. The Contractor will prepare and maintain the required number of DMS facilities to accept and process all eligible storm debris. Preparation and maintenance of facilities shall include maintenance of DMS approach and interior road(s) that require stabilization for ingress and egress. Each facility shall include a roofed inspection tower sufficient for a minimum of three (3) inspectors for the inspection of all incoming and exiting loads.

All debris shall be processed in accordance with local, state, and federal law, standards and regulations. Processing shall include, but is not limited to, reduction by tub grinding and/or incineration when approved by the County. Prior to reduction, all debris shall be segregated between vegetative debris, construction and demolition debris, recyclable debris, white goods and hazardous waste.

- G. Generated Hazardous Waste abatement: Abatement of hazardous waste identified by the County in accordance with all applicable Federal, State and local laws, standards and regulations.
- H. Demolition of Hazardous or Condemned Structures that are a hazard to public health.
- I. Debris Disposal: Disposal of all eligible debris, reduced debris, ash residue and other products of the debris management process in accordance with all applicable Federal, State and local laws, standards and regulations.
- J. Documentation and Inspections: Storm debris shall be subject to inspection by the County. Inspections will be to ensure compliance with the contract and applicable local, state and federal law. The Contractor will, at all times, provide the County access to all work sites and disposal areas. The Contractor and the County will have in place at the Temporary Debris Staging and Reduction Sites, (DMS), personnel to verify and maintain records regarding the contents and cubic yards of the vehicles entering and leaving the DMS's. The Contractor will assist the County in preparation of the Federal, (FEMA), and State reports for any potential reimbursement through the training of County employees and the review of documentation prior to submittal. The Contractor will work closely with the State division of Emergency Management, FEMA and other applicable State and Federal Agencies to ensure that eligible



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debris collection and data documenting appropriately address concerns of the likely reimbursement agencies.

- K. Work Sites: The County will establish and approve all sites that the Contractor will be allowed to work. The Contractor will remove all eligible debris and leave the site from which the debris was removed in a clean and neat condition. This condition of the work site shall be equal to or better than the original condition of the site.
- L. White goods: The Contractor may expect to encounter white goods available for disposal. White goods will constitute household appliances. The contractor will dispose of all white goods encountered in accordance with applicable Federal, State, and local laws.
- M. Hazardous Stumps: The Contractor shall remove all stumps that are determined to be hazardous to public access and as directed by the County. Stumps will be hauled to DMS where they shall be inspected and categorized by size.
- N. Clean Fill Dirt: The Contractor shall place compacted fill dirt in ruts created by equipment, holes created by removal of hazardous stump ends, and the other areas that pose a hazard to public access upon direction by the County. This clean fill dirt shall be compacted as directed by the County.
- O. Documentation and Recovery Process: Contractor will provide documentation plan to debris removal:
 - 1. Recovery process documentation- create recovery process documentation plan
 - 2. Maintain documentation of recovery process
 - 3. Provide written and oral status as requested by the County
 - 4. Review documentation of accuracy and quantity
 - 5. Assist in preparation of claim documentation

These costs for the documentation and recovery process shall be included in the items in the pricing attachments (Attachments I & II). Proposers shall have proven experience with overall management and FEMA requirements, rules and regulations to qualify for this scope.



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ITEMS	DESCRIPTION OF SERVICE	COST	UNIT
1	Vegetative and C&D Debris Removal from Public Property (Right-of-way) and Hauling to Temporary Debris Storage and Reduction Site (DMS) or other disposal sites (NOTE 1& 6)		CY
2	Vegetative and C&D Debris Removal from Private Property (Right-of-Entry Program) and Publicly Owner Property (other than Right-of-way) and hauled to DMS or other disposal sites (NOTE 1&6)		CY
3	Vegetative and C&D Debris Removal from Public Property (Right-of-Way) and Hauling Directly to Final Disposal Site (Notes 1,3,&6)		CY
4	Vegetative and C&D Debris Removal from Temporary Debris Storage and Reduction Site (DMS) and Hauling to Final Disposal Site (NOTES 2,3&7)		CY
5	Management of DMS (NOTE 4)		CY
6	Processing (Grinding/Chipping) of Vegetative Debris at DMS or Final Disposal		CY
7	Grinding or consolidation of C&D debris at TSDSRS		CY
8	Processing (Open Burning of vegetative Debris at DMS or Final Disposal		CY
9	Processing Burning of Vegetative debris using air curtain incinerators at DMS or final disposal		CY
10	Pick Up and Haul of White Goods to Site within County		UNIT
11	Pick Up and Disposal of Hazardous Material		LB
12	Freon Management and Recycling		UNIT
13	Dead Animal Collection, Transportation and Disposal		LB
	Removal of hazardous stumps resulting from trees growing on the right of way and Hauling to Final Disposal Site - (NOTE 6)		
14	24-inch diameter to 47.99-inch diameter		STUMP
15	48-inch diameter and greater		STUMP
	Debris from leaners and hangers will be piled on right of ways and will be hauled and disposed of under items 2 - 9		
16	Removal of hazardous hanging limbs greater than 2 inches		PER TREE
17	Removal of hazardous standing trees 6" - 12.99" in diameter		EACH
18	Removal of hazardous standing trees 13" - 14.99" in diameter		EACH
19	Removal of hazardous standing trees 25" - 36.99" in diameter		EACH
20	Removal of hazardous standing trees 37" - 48 in diameter		EACH
21	Removal of hazardous standing trees greater than 48" in diameter		EACH
	Marine Debris Removal		



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22	Canals, bayous and ditches/or		PER LF
23	Canals, bayous and ditches		CY
24	Bays and other open waters/or		PER ACRE
25	Bays and other open waters		CY
26	Boat Removal		PER LF
	The following items shall be billed on a time and material basis according to the attached schedules:		
27	Emergency Road Clearance	See Equipment & Labor Rates	
28	Demolition of Structures (Debris will be hauled and disposed of under items 2-9)		SQ/FT
29	Disaster event Generated Hazardous Waste Abatement; Bio-hazardous Waste Abatement		N/A
30	Generators, light plants, water pumps, portable toilets and other required equipment or materials Provide rate for each		RATE

NOTES:

1. This price assume that DMS's final disposal site or other approved disposal sites are within 10 miles. For all distance over 10 miles add _____ per cubic yard per mile.
2. This price assumes final disposal is within 30 miles of DMS. For all distances over 30 miles add _____ per cubic yard per mile.
3. The County will not be responsible for all tipping fees at all authorized landfills or final disposal locations utilized by the contractor
4. Includes management of site remediation
5. All stumps placed on the right of way by citizens will be converted to cubic yards per the attached FEMA Stump Conversion Chart and charged as regular debris under items 2-7
6. Invoices to be based on incoming load tickets
7. Invoices to be based on outgoing load tickets
8. The contractor and/or its subcontractor(s) will be responsible for all aspects of demolition to include decommissioning, utility disconnects, title clearance, Right of Entry and historical preservation clearance. These responsibilities should be considered when proposing pricing. Please include RACM and non-RACM distinction within the pricing list
9. All generators that may be utilized during the disaster debris removal should be listed at a daily, weekly and monthly rate.



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10. For a multi-year contract, the above prices would be adjusted up or down on the anniversary date of the contract according to a percentage equal to the percent change in the Consumer Price Index as published by the U.S Department of Labor, Bureau of Labor Statistics.



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EQUIPMENT RATES

Equipment Description	Unit	Unit Price
JD 544 Wheel Loader with debris grapple	Hour	
JD 644 Wheel Loader with debris grapple	Hour	
Extend boom Forklift with debris grapple	Hour	
753 Bobcat Skid Steer Loader with debris grapple	Hour	
753 Bobcat skid Steer Loader with bucket	Hour	
753 Bobcat Skid Steer Loader with street Sweeper	Hour	
30-50 HP Farm Tractor with box blade or rake	Hour	
2-2 1/2 Cu. Yd. Articulated Loader with bucket	Hour	
3-4 Cu. Yd. Articulated Loader with bucket	Hour	
JD 648E Log Skidder or equivalent	Hour	
CAT D4 Dozer	Hour	
CAT D6 Dozer	Hour	
CAT D8 Dozer	Hour	
CAT 125 - 140 HP Motor Grader	Hour	
JD 690 Track hoe with debris grapple	Hour	
JD 690 Track hoe with bucket & thumb	Hour	
Rubber Tired Track hoe with debris grapple	Hour	
JD 310 Rubber Tired Backhoe with bucket and hoe	Hour	
Rubber Tired Excavator with debris grapple	Hour	
210 Prentiss Knuckle boom with debris grapple	Hour	
Self-Loader Scraper CAT 623 or equivalent	Hour	
Hand Fed Debris Chipper	Hour	
300-400 Tub Grinder	Hour	
300-1,000 HP Diamond Z Tub Grinder	Hour	
30 Ton Crane	Hour	
50 Ton Crane	Hour	
100 Ton Crane (8-hour minimum)	Hour	
40-60' Bucket Truck	Hour	



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Service Truck	Hour	
Water Truck	Hour	
Portable Light Plant	Hour	
Equipment Transports	Hour	
Pickup Truck, Unmanned	Hour	
Self-loading Dump Truck with Knuckle boom and debris grapple	Hour	
Single Axle Dump Truck, 5-12 Cu Yd.	Hour	
Tandem Dump Truck, 16-20 Cu. Yd.	Hour	
Trailer Dump, 24-40 Cu. Yd.	Hour	
Trailer Dump Truck, 61-80 Cu. Yd.	Hour	
Power Screen	Hour	
Slacking Conveyor	Hour	
Off Road Trucks	Hour	

LABOR AND MATERIAL RATES

Personnel Description	Unit	Unit Price
Operations Manager	Hour	
Superintendent with truck, phone and radio	Hour	
Foreman with truck, phone and radio	Hour	
Safety/Quality Control inspector with vehicle, phone, and radio	Hour	
Inspector with vehicle, phone and radio	Hour	
Climber with gear	Hour	
Saw Hand with chainsaw	Hour	
Laborers and flagman	Hour	
Public Assistance Manager	Hour	
Documentation Clerk	Hour	
Timekeeper	Hour	
Haz-Mat Professional	Hour	
Household hazmat Inspection and removal Crew	Hour	
Generator from 10 KW to 300 KW		
Material Description		
Fill Dirt for Stump Holes - Purchased, Placed, and Shaped	CY	



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Notes:

1. The Equipment, labor and material rates shown above are for tasks requested by the County which are not covered in the rates (per cubic yard) for normal debris removal and reduction.
2. Pricing includes operator, fuel, and maintenance. Depending on the severity of the disaster, some or all of the above equipment will be required. Proposer will ensure sufficient number of each type of listed equipment are available to meet the needs for a particular disaster.
3. The listed equipment should cover all possible equipment needs following disaster. Proposer has access and contacts for any other equipment that might be required and will negotiate a rate with County if need arises for equipment not on list.



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PROPOSAL FORM

DATE: August 10, 2019

To: Jefferson County Sheriff's Office
Division of Emergency Management
Attention: Paula Carroll, Director
169 Industrial Park
Monticello, FL 32344

Re: Request for Proposal

STANDBY CONTRACT FOR DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS
REDUCTION, EMERGENCY ROADWAY DEGRIS CLEARANCE AND WATERWAY DEBRIS
REMOVAL

1. The undersigned, having carefully and to our full satisfaction examined the RFP Documents for:
DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION, EMERGENCY
ROADWAY DEBRIS CLEARANCE AND WATERWAY DEBRIS REMOVAL. Hereby proposes to
furnish the required services in accordance with this proposal.
2. By submission of this Proposal, the undersigned certifies, and in the case of a joint Proposal,
each party hereto certifies as to his own organization and the joint venture, that this Proposal is
made in a good faith and has been arrived at independently, without collusion, consultation,
communication or agreement as to any matter relating to this Proposal with any other Proposer.

Submitted by: _____

Title: _____



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Authorized Signature: _____

Company Name (print) _____

Phone _____

Company Address (print) _____

City, State, Zip Code (print) _____

Federal Tax I.D. Number _____

Phone/Fax Number (include area code) _____

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA, RELATING TO THE
DISPOSITION OF SURPLUS LANDS; PROVIDING FINDINGS;
ADOPTING A SURPLUS LANDS POLICY; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the Jefferson County Board of County Commissioners is the fee title holder to certain parcels of real property located in Jefferson County, Florida; and

WHEREAS, the Board of County Commissioners is in need of a process to periodically evaluate such real property to determine whether same should be declared as surplus such that real property owned by the County can be sold for a reasonable price, returned to productive private use, and added to the tax rolls; and

WHEREAS, adopting a policy which governs the County's disposition of parcels of real property determined to be surplus is in the best interest of the citizens of the County.

NOW THEREFORE, it is ADOPTED AND RESOLVED by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1: The Board of County Commissioners hereby adopts the following policy regarding the disposition of surplus lands and real property:

The Board of County Commissioners is the fee title holder to certain parcels of real property located within the County. This policy shall govern the County's disposition of parcels of real property determined to be surplus.

(1) It is the policy of the Board of County Commissioners to sell or lease real property belonging to the County only if the real property has been identified as surplus as provided herein and the Board determines that such sale or conveyance is in the best interest of the County. Any such sale or lease shall be to the highest and best bidder for the particular use the County deems to be the highest and best or as to a lease of real property, for such length of term and upon such conditions as the Board may in its discretion determine to be appropriate.

(2) The County Coordinator, or designee, may periodically review County owned real property that is not currently being used by the County and which may be considered surplus property. A property shall not be considered surplus unless there is no known potential future County use. If such potential surplus property is identified, the following information on the property, to the extent known or readily ascertainable, shall be compiled and distributed to all County departments along with a request for comments.

- a. When the property was acquired by the County and the cost of the acquisition;
- b. The original reason for acquisition by the County;
- c. The site location and description including any improvements and zoning classification;
- d. The size of the property; and

- e. The current estimate of market value.

Based on the above review and comment, a list of parcels that may potentially be considered surplus may be compiled by the Coordinator and provided to the Board. The determination as to whether a particular parcel of real property is surplus shall be at the sole discretion of the Board of County Commissioners.

(3) A sale of real property determined to be surplus shall be made only after notice thereof is published once week for at least 2 consecutive weeks in a newspaper of general circulation in Jefferson County, calling for bids for the purchase of the real property so advertised to be sold. In the case of a sale, the bid of the highest bidder complying with the terms and conditions set forth in such notice shall be accepted, unless the Board rejects all bids because they are too low, or otherwise determines that the real property is not surplus. The Board may require a deposit to be made or a surety bond to be given, in such form or in such amount as the Board determines, with each bid submitted.

(4) Notwithstanding the above, when the Board finds that a parcel of real property is of insufficient size and shape to be issued a building permit for any type of development to be constructed on the property or when the Board finds that the value of a parcel of real property is \$15,000 or less, and when, due to the size, shape, location, and value of the parcel, it is determined by the Board that the parcel is of use only to one or more adjacent property owners, the Board may effect a sale of the parcel to an adjacent owner as provided herein. As to any such parcel the County shall send notice by certified mail of the availability of such parcel to the owners of adjacent property. After waiting at least 10 working days after receipt of the notice, the Board may sell the parcel without receiving bids or publishing notice. However, if, within 10 working days after receiving such mailed notice, two or more owners of adjacent property notify the Board in writing of their desire to purchase the parcel, the County Commission shall solicit and accept sealed bids for the parcel from such property owners and may convey such parcel to the highest bidder or may reject all offers.

(5) In the alternative to subsections (3) and (4) herein above, the Board may at any time (regardless of whether a parcel has been declared surplus) authorize a particular parcel of real property to be listed with a licensed real estate agency or to be posted with a real estate for sale sign in absence of such a listing.

(6) If the Board receives an offer on property not previously evaluated by the County Coordinator under subsection (2) herein above, the Board shall follow the same procedures as outlined herein, as applicable.

(7) Together with other procedures set forth more particular, together with applicable Florida Statutes, in this Policy.

SECTION 2: This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of County Commissioners of Jefferson County, Florida, on this _____ day of October, 2019.

BY:

Chairman of the Board of Commissioners
for Jefferson County, Florida

ATTEST:

Clerk of the Board of County Commissioners
for Jefferson County, Florida

**BOARD OF COUNTY COMMISSIONERS
JEFFERSON COUNTY**

**DISPOSITION OF SURPLUS LANDS
(REAL PROPERTY) POLICY**

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Disposition of Surplus Real Property

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The disposition of County owned property is governed by Chapter 125, Florida Statutes. The County Clerk of Court will be the custodian of the inventory of County owned properties.

These guidelines are provided to assist management and Board of County Commissioners when making decisions on the disposition of surplus lands.

Florida Statutes provide a number of alternative methods for the disposition of county surplus property. These include:

1. Bid sale or lease (Section 125.35(1), Florida Statutes
2. Private sale (Section 125.35(2), Florida Statutes);
3. Competitive negotiation (Section 125.35(3), Florida Statutes);
4. Conveyance to governmental entity or non-profit organization (Section 125.38, Florida Statutes);
5. Like kind exchange (Section 125.37, Florida Statutes); and

Determining Method of Surplus Lands Disposition

The county coordinator may provide prioritize list of disposition options with a preferred recommendation; however, the board has sole discretion to determine the method to be used in disposing of surplus property. This is considered a discretionary act of the board and is not subject to appeal.

The county may engage the services of a Florida licensed real estate broker or auctioneer to assist in the disposing of surplus property.

Determination as to estimated value of land.

The county coordinator will present to the board the estimated value of all property declared to be surplus pursuant to this article. This determination may be based upon the assessed value as set by the county property appraiser, or an appraisal prepared by an independent state certified real estate appraiser acceptable to the county coordinator. Determinations as to the estimated value of surplus land must consider and evaluate the following:

1. Configuration of the property;
2. Location;
3. Uplands/wetlands;
4. Environmental concerns;
5. Ability to develop the parcel in accordance with applicable regulations;
6. Current zoning on the parcel;
7. Highest and best use of the parcel; and
8. Encumbrances on title.

1) Bid Sale.

- a) Generally. The bid sale or lease process is controlled by the provisions of Section 125.35(1), Florida Statutes.
- b) *Request.* Any person may request a bid sale or lease of property by filing a written request with the county coordinator with board approval. The request must specifically identify the property and include a statement as to a bonafide intention to purchase, or to lease, the property.
- c) *Surplus determination.* If a person seeks to purchase or lease a parcel not currently in the surplus property inventory, then a recommendation as to the appropriateness of declaring the parcel surplus may be sent to the board in accordance with subsection (a), above. If the board declares the parcel surplus, then the request can proceed through the disposition process. A request to purchase or lease property already declared surplus by the board does not require additional board action until a purchase agreement or lease agreement is executed by the potential buyer and presented for board consideration.
- d) *Minimum bid determination.* The county coordinator will determine the estimated value of the surplus property as outlined in this policy and present this figure to the board for consideration in setting a minimum bid. The establishment of a minimum bid is a discretionary act of the board and is not subject to appeal.
- e) *Notice.* A notice calling for bids must be published in a newspaper of general circulation once a week for at least two weeks prior to board approval of any real estate purchase agreement resulting from the bid sale process. The notice must indicate identification and location of the subject property, where a bid package may be obtained, and the bid submittal deadline.
- f) *Bid acceptance.* All bids must comply with the county-approved bid specifications contained in bid package. Only bids meeting these specifications will be considered. Bids must be accompanied by the requisite deposit in the form of cashier's check, certified funds or a money order. Cash or personal checks will not be accepted.
- g) *Purchase agreement.* The board may enter into a real estate purchase agreement or for the sale or lease of the parcel with the highest acceptable bidder. However, the board has the right to reject any and all bids, at any time in the bid sale process, for any reason. Similarly, the board may cancel the sale.
- h) *Alternative disposition.* If the initial bid sale is not successful, the county coordinator may suggest to the board an alternative disposition method or suggest retaining the property in the surplus property inventory.

2) Private Sale.

- a) *Generally.* The private sale process is controlled by the provisions of Section 125.35(2), Florida Statutes. A private sale is appropriate only after the board determines that:
 - 1. The parcel of real property is of insufficient size and shape to be issued a building permit for any type of development to be constructed on the property; and the parcel is of use only to one or more adjacent property owners due to the size, shape, location and value of the parcel; or
 - 2. The value estimate of the parcel is \$15,000 or less, as determined by a fee appraiser designated by the board or by the county property appraiser, the parcel is of use only to one or more adjacent property owners due to the size, shape, location, and value of the parcel.
- b) *Request.* A person may request a private sale of property by submitting a written request to the county coordinator. The request must specifically identify the property and include a statement as to a bonafide intention to purchase the property. A private sale may also be recommended to the board by the county coordinator based upon the above (a) and, a review of the surplus property inventory.
- c) *Surplus determination.* If a person seeks to purchase a parcel not currently in the surplus property inventory, then a recommendation as to the appropriateness of declaring the parcel surplus may be sent to the board in accordance with subsection (a), above. If the board declares the parcel surplus, then the request can proceed through the disposition process. A request to purchase property already declared surplus by the board does not require additional board action until a purchase agreement is executed by the potential buyer and presented for board consideration.
- d) *Notice.* A written notice of the intent to sell the property under the private sale alternative must be sent to all adjacent property owners by certified mail. The notice must inform the property owners about the property for sale, how to submit an offer to purchase the parcel, the required time frame for submittal of an offer and what process will result if more than one property owner desires to purchase the parcel.
- e) *Multiple offers to purchase.* If two or more adjacent property owners notify the county of a desire to purchase the surplus parcel, then the county will solicit sealed bids from those property owners.
- f) *Purchase agreement.* The board may enter into a purchase agreement for the sale of the parcel with the highest acceptable bidder. However, the board has the right to reject any and all bids, at any time in the private sale process, for any reason, as well as cancelling the sale outright.

3) Competitive Negotiation.

- a) *Authority and scope.* This section is enacted under the authority of Section 125.35(3), Florida Statutes, to prescribe additional disposition standards and procedures to be used by the county in selling, conveying, or leasing real property owned by the county for a term in excess of one year. Leasing (or otherwise providing for the use of real property) for a term of one year or less is not governed by this section. Regardless of the length of

the term, concession agreements, license agreements, operating agreements, recreational facility use agreements or other agreements requiring the use of real property owned by the county but whose primary purpose is to provide services to the county or to the public are not governed by this article.

- b) *Standards.* The board may negotiate, approve and execute lease, sale, conveyance or other development agreements for real property owned by the county to be used by a private party in a manner directly benefiting the county or otherwise for a governmental or public purpose. In no event shall the uses permitted by any such lease, sale, conveyance or other development agreement violate the county's future land use, development code regulations or comprehensive plan.
- c) *Procedures.*
 - i) The following procedures shall apply to selected transactions relating to negotiated lease, sale, conveyance or other development agreements benefiting the county or otherwise for governmental or public purposes:
 - (1) The selection of private parties for lease, sale, conveyance or other development agreements shall result from an open competitive process. Examples of competitive solicitations that comply with the terms of this section include, but are not limited to, invitations to negotiate, requests for proposals and requests for letters of interest.
 - (2) Notice of each solicitation shall be published in a newspaper of general circulation in the county not less than ten calendar days prior to the date on which responses to the solicitation are due. The notice shall indicate how copies of the solicitation can be obtained or electronically accessed by interested parties and state the date and time responses will be opened.
 - (3) The county will have the right to require additional information and interview any, all or none of the respondents. The interview format and content will be at the county's discretion. The county will have the right to conduct site visits of the respondents' facilities and/or of any current project(s) managed by the respondents.
 - (4) Solicitation submittals will be reviewed and evaluated by the county to determine how the written responses and additional information address the county's needs and requirements, as stated in the solicitation. Evaluation criteria shall include, but not be limited to the following:
 - (a) The proposed use of the property, including such details as are required by the county coordinator and/or board;
 - (b) Respondent's ability to perform its obligations under the proposed lease, sale, conveyance or other development agreement;
 - (c) The financial obligations, if any, to be borne by the county;
 - (d) Respondent's past record of performance;
 - (e) Experience of the respondent and the respondent's team, if applicable; and
 - (f) Recent, current and projected workloads of the respondent and the respondent's team.
 - (g) Additional evaluation criteria may be included in each solicitation.

- (h) The county coordinator will present the proposed lease, sale, conveyance or other development agreement to the board for consideration. The board may approve or reject the proposed lease, sale, conveyance or other development agreement in its sole and absolute discretion.
- ii) Any public-private partnership agreement entered into prior to the effective date of this section, that resulted from a competitive process, may be subsequently amended to include a negotiated lease, sale, conveyance or other development agreement, without further solicitation, if the public purpose underlying such public-private partnership agreement is not affected thereby.
- d) *Request.* A competitive negotiation may also be requested by the county coordinator based upon a review of the declared surplus property inventory. Any person may request a competitive negotiation of property by submitting a written request to the county coordinator.
- e) *Surplus determination.* If a person seeks to purchase or lease a parcel not currently in the surplus property inventory, then a recommendation as to the appropriateness of declaring the parcel surplus may be sent to the board in accordance with subsection (a), above. If the board declares the parcel surplus, then the request can proceed through the disposition process. A request to purchase or lease property already declared surplus by the board does not require additional board action until a purchase agreement is executed by the potential buyer and presented for board consideration.
- f) *Notice.*
 - i) Types of notice. Once the parcel has been properly designated surplus, notice of the availability and potential sale, conveying or lease of the parcel will be provided through and at least two of the following means:
 - (1) County Website;
 - (2) Sign on the parcel;
 - (3) Posted notice in the Courthouse;
 - (4) Mailed notice to adjacent property owners;
 - (5) Notice to names on the surplus lands mailing list;
 - (6) Newspaper advertisement at least two weeks in advanced.
 - (7) Electronic media notice or advertisement.
 - ii) Notice period/deadline for submittal of responses to a solicitation. The deadline for submittal of responses will be a minimum of 30 days from the date the notice of availability for sale, conveyance or lease is first published. For purposes of calculating the deadline date, the first day of publication will not be counted; a deadline date falling on a weekend or holiday will be moved forward to the next regular business day.
- g) *Negotiation.* The county coordinator will attempt to negotiate a purchase agreement or lease agreement with the selected respondent. All aspects of the real estate negotiation process are open for discussion, including an increase in the bid or sale price, or rent, of the property. The negotiation period will be established in the solicitation documents. If the county is unable to successfully negotiate a purchase agreement or lease agreement with the selected respondent within the negotiation period, then the county may cease

negotiations with the selected respondent and proceed to negotiations with another respondent, if any.

- h) *Purchase agreement or lease agreement.* Once a purchase agreement or lease agreement has been successfully negotiated, the agreement will be sent to the board for consideration and approval. The date the item will appear on the board agenda will be available on the county website. The board has the right to reject any and all purchase agreements or leases, at any time in the competitive negotiation process, for any reason.

4) Conveyance to governmental entity or non-profit organization (Section 125.38, Florida Statutes)

- a) *Generally.* The conveyance to governmental entity or non-profit organization is controlled by the provisions of Section 125.38, Florida Statutes.
- b) *Request.* The United States, or any department or agency thereof, the state or any subdivision or agency thereof, or any municipality of this state, or corporation or other organization not for profit Any person may request conveyance or lease of property by filing a written request with the county coordinator. The request must specifically identify the property and include a statement as to a bonafide intention to purchase, convey or to lease, the property for the purposes of promoting community interest and welfare.
- c) *Surplus determination.* If a person seeks to purchase or lease a parcel not currently in the surplus property inventory, then a recommendation as to the appropriateness of declaring the parcel surplus may be sent to the board in accordance with subsection (a), above. If the board declares the parcel surplus, then the request can proceed through the disposition process. A request to purchase or lease property already declared surplus by the board does not require additional board action until a purchase agreement or lease agreement is executed by the potential buyer and presented for board consideration.
- d) *Notice.* The fact of such application being made, the purpose for which such property is to be used, and the price or rent therefore shall be set out in a resolution duly adopted by such board. In case of a lease, the term of such lease shall be recited in such resolution. No advertisement shall be required.
- e) *Minimum offer determination.* The county coordinator will determine the estimated value of the surplus property as outlined in this policy and present this figure to the board for consideration in setting a minimum offer. The establishment of a minimum bid is a discretionary act of the board and is not subject to appeal.
- f) *Multiple offers to purchase, convey or lease.* If two or more governmental entity and/or non-profit organizations notify the county of a desire to purchase or lease the surplus parcel, then the county will evaluate each entity's organize purposes of promoting community interest and welfare and choose which will be most beneficial to the citizens. This decision is a discretionary act of the Board. It is not subject to appeal.
- g) *Purchase agreement.* The agreement should include a clause that if the entity fails to utilize the property for the approved purpose of promoting community interest and welfare for more than two consecutive calendar years, it be gifted back to the County.


5) Like kind exchange

- a) *Generally.* Like kind exchange is controlled by the provisions of Section 125.37, Florida Statutes.
- b) *Request.* The County Coordinator or individual board member may ask the board to consider an exchange of property not needed for county purposes be exchanged for other real property, which the county may desire to acquire for county purposes via written notice.
- c) *Surplus determination.* If a person seeks to purchase a parcel not currently in the surplus property inventory, then a recommendation as to the appropriateness of declaring the parcel surplus may be sent to the board in accordance with subsection (a), above. If the board declares the parcel surplus, then the request can proceed through the disposition process. A request to purchase property already declared surplus by the board does not require additional board action until a purchase agreement is executed by the potential buyer and presented for board consideration.
- d) *Notice.* A written notice setting forth the terms and conditions of any such exchange of property, shall be first published, once a week for at least 2 weeks in a newspaper of general circulation published in the county, before the adoption by the board of a resolution authorizing the exchange or properties.
- e) *Agreement of Exchange.* The board must adopt a resolution authorizing the exchange of properties and complete the exchange in accordance of customary real estate practices.

Note: See Jefferson County Capital Asset Policy when dealing with Tangible Personal Property.

MEMORANDUM

TO: Jefferson County Board of County Commissioners

FROM: Jay Moseley, Senior Consultant – GSG, Inc. 

SUBJECT: Change Order – Gaines and Stubbins Residences

DATE: October 11, 2019

During construction of the current group of houses, we have discovered two items that require our attention and the issuance of a change order. These items have been reviewed and determined to be necessary to provide an appropriate expense, and satisfactory completion of the houses. Most of the items were priced as bid alternates during the bidding process so that we can track and monitor costs effectively.

Homeowner	Contractor	Amount
Johnny Mac Gaines	Florida Homes, Inc.	\$5,850.00*
Minnie Lee Stubbins	J. G. Parker Enterprises, Inc.	\$8,012.50*

Motion # 1 – Motion to authorize exceeding the SHIP maximum of \$75,000 so that these two houses can be completed

Motion # 2 – Motion to approve the change orders as noted.

Attachments: Change Orders w/Back-Up Documentation

**Jefferson County Change Order
CONTRACT FOR REHABILITATION WORK**

Change Order # 1

Owner Johnny Mac Gaines

Contractor Fla. Homes, Inc R/C

Jobsite Address 1522 South Salt Road, Monticello FL 32344

The Contract for Rehabilitation Work entered into on 6/6/2019, by and between the above Owner and Contractor and approved by the local government is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

		Original Contract Price		\$81,828
Item #	System	Description of Work	Location	Price
	Sitework	Deliver, spread and compact three additional loads of fill.	ALL	\$750.00
	Septic	Install new 900 gallon tank with 308 sf drainfield, 10 in. fill, hay and seed.	ALL	\$5,100.00
			TOTAL	\$87,678.00

This Change Order hereby becomes an integral part of the Contract, pursuant to Section 10 of the Contract.

Check One

The Contract amount is hereby amended by this change order amount of:

SHIP Funds ☒ Private Funds ☐

New Total
(including all previous change orders)

\$5,850.00

✓

□

\$87,678.00

The work completion deadline: (check all that apply)

- ☐ Is not extended
☒ Is extended to (date) 11/29/19
☒ Occupancy of the structure will be as originally contracted
☐ The structure will need to be vacant for an additional _____ days

Debbie Hurry, agent 10/9/19
 Contractor Signature Date
[Signature] 10/11/19
 Housing Rehab Spec. Date,

Mac Gaines
[Signature]
 Owner Signature 10/9/19
 Date

 Local Government Rep Date



STATE OF FLORIDA
DEPARTMENT OF HEALTH
ONSITE SEWAGE TREATMENT AND DISPOSAL
SYSTEM

PERMIT #: 33-SJ-1974991
APPLICATION #: AP1423892
DATE PAID: _____
FEE PAID: _____
RECEIPT #: _____
DOCUMENT #: PR1245131

CONSTRUCTION PERMIT FOR: OSTDS Repair

APPLICANT: Johnny Mac Gaines

PROPERTY ADDRESS: 1522 S Salt Rd Monticello, FL 32344

LOT: _____ BLOCK: _____ SUBDIVISION: _____

PROPERTY ID #: 17-1N-6E-0000-0070-0000 [SECTION, TOWNSHIP, RANGE, PARCEL NUMBER]
[OR TAX ID NUMBER]

SYSTEM MUST BE CONSTRUCTED IN ACCORDANCE WITH SPECIFICATIONS AND STANDARDS OF SECTION 381.0065, F.S., AND CHAPTER 64E-6, F.A.C. DEPARTMENT APPROVAL OF SYSTEM DOES NOT GUARANTEE SATISFACTORY PERFORMANCE FOR ANY SPECIFIC PERIOD OF TIME. ANY CHANGE IN MATERIAL FACTS, WHICH SERVED AS A BASIS FOR ISSUANCE OF THIS PERMIT, REQUIRE THE APPLICANT TO MODIFY THE PERMIT APPLICATION. SUCH MODIFICATIONS MAY RESULT IN THIS PERMIT BEING MADE NULL AND VOID. ISSUANCE OF THIS PERMIT DOES NOT EXEMPT THE APPLICANT FROM COMPLIANCE WITH OTHER FEDERAL, STATE, OR LOCAL PERMITTING REQUIRED FOR DEVELOPMENT OF THIS PROPERTY.

SYSTEM DESIGN AND SPECIFICATIONS

T [900] GALLONS / GPD Septic CAPACITY
A [0] GALLONS / GPD CAPACITY
N [0] GALLONS GREASE INTERCEPTOR CAPACITY [MAXIMUM CAPACITY SINGLE TANK: 1250 GALLONS]
K [] GALLONS DOSING TANK CAPACITY [] GALLONS @ [] DOSES PER 24 HRS #Pumps []

D [308] SQUARE FEET Trench SYSTEM
R [0] SQUARE FEET SYSTEM
A TYPE SYSTEM: [] STANDARD [x] FILLED [] MOUND []
I CONFIGURATION: [x] TRENCH [] BED []

N
F LOCATION OF BENCHMARK: Nail in power pole with orange tape.

I ELEVATION OF PROPOSED SYSTEM SITE [28.00] [INCHES / FT] [ABOVE / BELOW] BENCHMARK/REFERENCE POINT

E BOTTOM OF DRAINFIELD TO BE [36.00] [INCHES / FT] [ABOVE / BELOW] BENCHMARK/REFERENCE POINT

L
D FILL REQUIRED: [10.00] INCHES EXCAVATION REQUIRED: [] INCHES

O The system is sized for 2 bedrooms with a maximum occupancy of 4 persons (2 per bedroom), for a total estimated flow of 200 gpd.

T
H
E
R
SPECIFICATIONS BY: William D Gibson

TITLE: Environmental Manager

APPROVED BY: WJ
William D Gibson

TITLE: Environmental Manager

Jefferson CHD

DATE ISSUED: 07/19/2019

EXPIRATION DATE: 10/17/2019

DH 4016, 08/09 (Obsoletes all previous editions which may not be used)

Page 1 of 3

Incorporated: 64E-6.003, FAC

v 1.1.4

AP1423892

SE1193966



STATE OF FLORIDA
DEPARTMENT OF HEALTH
ON-SITE SEWAGE TREATMENT AND DISPOSAL SYSTEM
EXISTING SYSTEM AND SYSTEM REPAIR EVALUATION

PERMIT # _____

APPLICANT:

Johnny Gainer

CONTRACTOR / AGENT:

Howard Septic Tank Service Etc.

LOT:

NA

BLOCK:

NA

SUBDIV:

Emory

ID#: 17-1N-6E

0000-0070-0000

TO BE COMPLETED BY FLORIDA REGISTERED ENGINEER, DEPARTMENT EMPLOYEE, SEPTIC TANK CONTRACTOR OR OTHER CERTIFIED PERSON. SIGN AND SEAL ALL SUBMITTED DOCUMENTS. COMPLETE ALL APPLICABLE ITEMS. COMPLETE TANK CERTIFICATION BELOW OR NOTE IN REMARKS WHY THE TANKS CANNOT BE CERTIFIED.

EXISTING TANK INFORMATION

<input type="checkbox"/>	GALLONS SEPTIC TANK/GPD ATU	LEGEND: _____	MATERIAL: _____	BAFFLED: [Y / N]
<input type="checkbox"/>	GALLONS SEPTIC TANK/GPD ATU	LEGEND: _____	MATERIAL: _____	BAFFLED: [Y / N]
<input type="checkbox"/>	GALLONS GREASE INTERCEPTOR	LEGEND: _____	MATERIAL: _____	# PUMPS: []
<input type="checkbox"/>	GALLONS DOSING TANK	LEGEND: _____	MATERIAL: _____	

I CERTIFY THAT THE LISTED TANKS WERE PUMPED ON 7/10/19 BY Howard Septic, HAVING THE VOLUMES SPECIFIED AS DETERMINED BY [DIMENSIONS / FILLING / LEGEND], ARE FREE OF OBSERVABLE DEFECTS OR LEAKS, AND HAVE A [SOLIDS DEFLECTION DEVICE / OUTLET FILTER DEVICE] INSTALLED.

SIGNATURE OF LICENSED CONTRACTOR

BUSINESS NAME

DATE

EXISTING DRAINFIELD INFORMATION

<input type="checkbox"/>	SQUARE FEET PRIMARY DRAINFIELD SYSTEM	NO. OF TRENCHES []	DIMENSIONS: _____
<input type="checkbox"/>	SQUARE FEET _____ SYSTEM	NO. OF TRENCHES []	DIMENSIONS: _____
TYPE OF SYSTEM:	[] STANDARD	[] FILLED	[] MOUND
CONFIGURATION:	[] TRENCH	[] BED	[]
DESIGN:	[] HEADER	[] D-BOX	[] GRAVITY SYSTEM
ELEVATION OF BOTTOM OF DRAINFIELD IN RELATION TO EXISTING GRADE			[] DOSED SYSTEM
			INCHES [ABOVE / BELOW]

SYSTEM FAILURE AND REPAIR INFORMATION

<input type="checkbox"/>	SYSTEM INSTALLATION DATE	TYPE OF WASTE [] DOMESTIC [] COMMERCIAL
<input type="checkbox"/>	GPD ESTIMATED SEWAGE FLOW BASED ON	[] METERED WATER [] TABLE 1, 64E-6, FAC
SITE	[] DRAINAGE STRUCTURES	[] POOL [] PATIO / DECK [] PARKING
CONDITIONS:	[] SLOPING PROPERTY	[]
NATURE OF FAILURE:	[] HYDRAULIC OVERLOAD [] SOILS [] MAINTENANCE [] SYSTEM DAMAGE	
	[] DRAINAGE / RUN OFF [] ROOTS [] WATER TABLE []	
FAILURE SYMPTOM:	[] SEWAGE ON GROUND [] TANK [] D BOX/HEADER [] DRAINFIELD	
	[] PLUMBING BACKUP []	

REMARKS/ADDITIONAL CRITERIA

Homemade not usable

SUBMITTED BY:

TITLE/LICENSE

DATE:

DH 4015, 08/09 (Obsoletes previous editions which may not be used)
Incorporated 64E-6.001, FAC

Page 4 of

		for full size washer and dryer with louvered doors and utility shelving, and 2 exterior hose bibs. Install <i>Energy Star Rated</i> electric water heater. Connect to existing well – have well checked for function and pressure.		
008	WINDOWS	Windows shall be <i>double pane Energy Star Rated</i> . Number, size, and location to be determined by contractor's plans. Bedroom windows must be sized properly for egress.	All	4,000
009	CABINETS	Provide minimum 10' of base cabinets and countertops, and 8' of wall cabinets in kitchen. Provide medicine cabinet and mirror in bathroom with light above mirror.	Kitchen/ Bathroom	4,300
010	MISC.	Provide minimum of 2 towel bars in bathroom, toilet paper holder, shower rod, and minimum 5' X 5' concrete pad at rear exterior entrance. Install 911 addressing as required.	Various	1,200

TOTAL SITE BUILT BID \$ 81,828⁰⁰

Spell out like Eighty One Thousand, Eight Hundred Twenty Eight Dollars -
Check:

ALTERNATE BID ITEMS (Please provide unit prices)

- (A) Price for standard septic tank 5,100
- (B) Price for standard drainfield 2,500
- (C) Price for lift station tank, pump and electrical 2,500
- (D) Price for excavation and discarding of unsuitable soil (per ft.) 500/truck
- (E) Price for fill or elevated drainfield per foot of fill 300/truck
- (F) Price for 4" well, tank and pump 6,800/100' max
- (G) Price per load of additional fill material 300/truck

John Max + 2 others
Owners Signature

Mac Haines
Co-Owners Signature

Debbie Herry, agent
Contractor's Signature

Jefferson Change Order
CONTRACT FOR REHABILITATION WORK

~~~~Backup paperwork is needed with change order~~~~

Change Order # 1

Owner Minnie Lee Stubbins

Contractor J. G. Parker Enterprises, Inc.

Jobsite Address 129 Clark Rd., Monticello, Florida 32344

The Contract for Rehabilitation Work entered into on 06/06/2019, by and between the above Owner and Contractor and approved by the local government is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	System	Original Contract Price		\$81,888.00
		Description of Work	Location	Price
Alt. A	Septic	Standard Septic Tank	All	\$500.00
Alt. B	Septic	Standard Drainfield	All	\$5,500.00
	Septic	Abandon 2 nd Septic Tank	All	\$250.00
02	Sitework	Fill Dirt put in place (5 Extra Loads)	All	\$1,500.00
		15% Overhead & Profit on above 2 items		\$262.50
			TOTAL	\$8,012.50

This Change Order hereby becomes an integral part of the Contract, pursuant to Section 10 of the Contract.

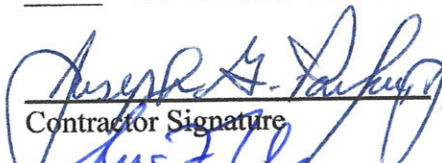
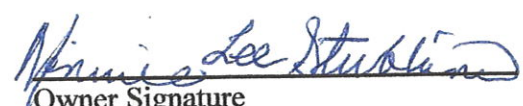
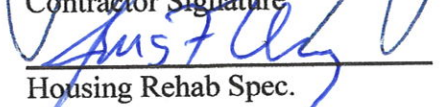
Check One

The Contract amount is hereby amended by SHIP Funds Private Funds New Total
this change order amount of: (including all previous change orders)

\$8,012.50 ☐ ☐ \$89,900.50

The work completion deadline: (check all that apply)

- ☐ Is not extended
☐ Is extended to (date) _____
☐ Occupancy of the structure will be as originally contracted
☐ The structure will need to be vacant for an additional _____ days

	<u>10-8-19</u>		<u>10-8-19</u>
Contractor Signature	Date	Owner Signature	Date
	<u>10/11/19</u>	_____	_____
Housing Rehab Spec.	Date	Local Government Rep	Date



STATE OF FLORIDA
DEPARTMENT OF HEALTH
ONSITE SEWAGE TREATMENT AND DISPOSAL
SYSTEM

PERMIT #: 33-SJ-1977409
APPLICATION #: AP1425375
DATE PAID: _____
FEE PAID: _____
RECEIPT #: _____
DOCUMENT #: PR1246900

CONSTRUCTION PERMIT FOR: OSTDS Repair

APPLICANT: Minnie Lee Stubbins

PROPERTY ADDRESS: 129 Clark Rd Monticello, FL 32344

LOT: _____ BLOCK: _____ SUBDIVISION: _____

PROPERTY ID #: 21-2N-5E-0000-0100-0000 [SECTION, TOWNSHIP, RANGE, PARCEL NUMBER]
[OR TAX ID NUMBER]

SYSTEM MUST BE CONSTRUCTED IN ACCORDANCE WITH SPECIFICATIONS AND STANDARDS OF SECTION 381.0065, F.S., AND CHAPTER 64E-6, F.A.C. DEPARTMENT APPROVAL OF SYSTEM DOES NOT GUARANTEE SATISFACTORY PERFORMANCE FOR ANY SPECIFIC PERIOD OF TIME. ANY CHANGE IN MATERIAL FACTS, WHICH SERVED AS A BASIS FOR ISSUANCE OF THIS PERMIT, REQUIRE THE APPLICANT TO MODIFY THE PERMIT APPLICATION. SUCH MODIFICATIONS MAY RESULT IN THIS PERMIT BEING MADE NULL AND VOID. ISSUANCE OF THIS PERMIT DOES NOT EXEMPT THE APPLICANT FROM COMPLIANCE WITH OTHER FEDERAL, STATE, OR LOCAL PERMITTING REQUIRED FOR DEVELOPMENT OF THIS PROPERTY.

SYSTEM DESIGN AND SPECIFICATIONS

T [900] GALLONS / GPD _____ Septic _____ CAPACITY
A [0] GALLONS / GPD _____ CAPACITY
N [0] GALLONS GREASE INTERCEPTOR CAPACITY [MAXIMUM CAPACITY SINGLE TANK:1250 GALLONS]
K [] GALLONS DOSING TANK CAPACITY [] GALLONS @ [] DOSES PER 24 HRS #Pumps []

D [360] SQUARE FEET _____ SYSTEM
R [0] SQUARE FEET _____ SYSTEM
A TYPE SYSTEM: [x] STANDARD [] FILLED [] MOUND []
I CONFIGURATION: [x] TRENCH [] BED []

N
F LOCATION OF BENCHMARK: Nail in tree with orange tape.

I ELEVATION OF PROPOSED SYSTEM SITE [50.00] [INCHES / FT] [ABOVE / BELOW] BENCHMARK/REFERENCE POINT
E BOTTOM OF DRAINFIELD TO BE [74.00] [INCHES / FT] [ABOVE / BELOW] BENCHMARK/REFERENCE POINT

L
D FILL REQUIRED: [0.00] INCHES EXCAVATION REQUIRED: [] INCHES

O The system is sized for 2 bedrooms with a maximum occupancy of 4 persons (2 per bedroom), for a total estimated flow of 200 gpd.

T
H
E
R
SPECIFICATIONS BY: William D Gibson TITLE: Environmental Manager

APPROVED BY: W.D. Gibson TITLE: Environmental Manager Jefferson CHD

DATE ISSUED: 08/02/2019 EXPIRATION DATE: 10/31/2019

DH 4016, 08/09 (Obsoletes all previous editions which may not be used)
Incorporated: 64E-6.003, FAC

Pigott Asphalt and Sitework, LLC

PO Box 579
Crawfordville Hwy C-2
Crawfordville, FL 32326
850-459-0434
Pigottoffice@yahoo.com

Invoice 6203

Date	8/8/2019
------	----------

Terms	Due on rece...
Due Date	8/8/2019

Bill To

JG Parker Enterprises, Inc
39604 French Lake Rd.
Lady Lake, FL 32159

Thank you for your business!

		Job/Project	129 Clard Rd.	
Service Date	Description	Quantity	Price Each	Amount
8/8/2019	Hauling fill dirt	9	225.00	2,025.00
			<i>+ \$75.00 PER LOAD TO PUT IN PLACE</i>	
			<i>5 x \$300.00 = \$1,500.00</i>	
			Payments	\$0.00
Balance Due				\$2,025.00

		washer and dryer hook-ups in enclosed space sized for full size washer and dryer with louvered doors and utility shelving, and 2 exterior hose bibs. Install <i>Energy Star Rated</i> electric water heater. Connect to existing well – have well checked for function and pressure.		
008	WINDOWS	Windows shall be <i>double pane Energy Star Rated</i> . Number, size, and location to be determined by contractor's plans. Bedroom windows must be sized properly for egress.	All	<i>\$1,250.00</i>
009	CABINETS	Provide minimum 10' of base cabinets and countertops, and 8' of wall cabinets in kitchen. Provide medicine cabinet and mirror in bathroom with light above mirror.	Kitchen/ Bathroom	<i>\$3,000.00</i>
010	MISC.	Provide minimum of 2 towel bars in bathroom, toilet paper holder, shower rod, and minimum 5' X 5' concrete pad at rear exterior entrance. Install 911 addressing as required.	Various	<i>\$500.00</i>

TOTAL SITE BUILT BID \$ 81,888.00

Spell out like EIGHTY ONE THOUSAND EIGHT HUNDRED EIGHTY EIGHT
Check:

ALTERNATE BID ITEMS (Please provide unit prices)

(A) Price for standard septic tank

\$500.00

(B) Price for standard drainfield

\$5,500.00

(C) Price for lift station tank, pump and electrical

\$3,200.00

(D) Price for excavation and discarding of unsuitable soil (per ft.)

\$1,000.00

(E) Price for fill or elevated drainfield per foot of fill

\$1,000.00

(F) Price for 4" well, tank and pump

\$7,500.00 + *\$25.00 PER FT. OVER 100 FEET*

(G) Price per load of additional fill material

\$300.00

Winnie Lee Stubbs
Owners Signature

Co-Owners Signature

Joseph G. Taylor
Contractor's Signature